Minutes of a meeting of the Papakura Local Board held via Skype for Business, on Wednesday 22 April 2020 at 4.36pm. Either a recording or written summary will be uploaded on the Auckland Council website.

PRESENT

Chairperson
Brent Catchpole
Deputy Chairperson
Jan Robinson
Members
Felicity Auva’a
George Hawkins
Keven Mealamu
Sue Smurthwaite

ALS PRESENT

Councillor
Daniel Newman (until 4.50pm)
Councillor
Angela Dalton
1 Welcome

Board member Felicity Auva’a led the meeting in prayer.

2 Apologies

There were no apologies.

Note: the Chairperson accorded precedence to item 13 – ‘Attendance at local board meetings during the Epidemic Preparedness (COVID-19) Notice period’ - at this time.

13 Attendance at local board meetings during the Epidemic Preparedness (COVID-19) Notice period

Resolution number PPK/2020/29

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:

That the Papakura Local Board:

a) note the temporary amendments pursuant to the COVID-19 Response (Urgent Management Measures) Act 2020 which allows members to attend meetings by audio-visual link, as of right and despite anything to the contrary in standing orders and to be counted for the purposes of quorum

b) amend its standing orders by including a new Standing Order 3.3.10 that reads as follows:

Attendance of non-members by electronic link

A person other than a member of the local board may participate in a meeting of the local board by means of audio link or audio-visual link if the person is otherwise approved to participate in accordance with Standing Orders Sections 6 and 7

c) amend its Standing Order 7.8.5 to provide discretion to the chair of the meeting to decline Public Forum requests via audio or audio-visual link.

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number PPK/2020/30

MOVED by Chairperson B Catchpole, seconded by Member S Smurthwaite:

That the Papakura Local Board:

a) confirm the ordinary minutes of its meeting held on Wednesday 26 February 2020, as true and correct.

CARRIED
5 Leave of Absence

There were no requests for leave of absence.

6 Acknowledgements

6.1 Acknowledgement

Resolution number PPK/2020/31

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

a) acknowledge the front-line and essential services workers who have selflessly put themselves at increased risk in hospitals, supermarkets, pharmacies, on our streets, on public transport, and across our community during the COVID-19 epidemic.

We thank the community as a whole for making personal sacrifices through self-isolation and staying in their “bubbles” during the alert level four lockdown.

Our thoughts go out to the families of those around the country who have lost loved ones due to COVID-19 and those currently in intensive care units.

We also acknowledge the significant impact Covid-19 has had on individual stress levels and the financial burdens many have faced as the result of reduced incomes, job losses and business closures. Many lives have been saved, in particular, the lives of grandparents and those with underlying health conditions, by the community acting as one and adhering to the lockdown rules.

We thank the community organisations that have mobilised as essential services to offer wrap around support to our most vulnerable communities.

Thank you all for your commitment to the people of Papakura.

CARRIED

7 Petitions

There were no petitions.
8 Deputations

8.1 Deputation - Kuraconnect
Resolution number PPK/2020/32
MOVED by Chairperson B Catchpole, seconded by Member K Mealamu:
That the Papakura Local Board:
  a) thank Melissa Tipene from the Papakura Athletic and Harrier Club for her update presentation on Kuraconnect.

CARRIED

8.2 Deputation - The Rising Foundation Trust
A copy of The Rising Foundation Trust's presentation has been placed on the official minutes and is publicly available on the Auckland Council website as a minute attachment.

Resolution number PPK/2020/33
MOVED by Chairperson B Catchpole, seconded by Member F Auva'a:
That the Papakura Local Board:
  a) thank Alex Tarrant from the Rising Foundation Trust for his presentation.

CARRIED

Attachments
A Papakura Local Board Meeting April 2020 - Deputation - The Rising Foundation Trust presentation

8.3 Deputation - Mana Whenua Engagement Paoa Whanake Strategic Partnership
A copy of the Mana Whenua Engagement Paoa Whanake Strategic Partnership presentation has been placed on the official minutes and is publicly available on the Auckland Council website as a minute attachment.

Resolution number PPK/2020/34
MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:
That the Papakura Local Board:
  a) thank Genesis Moana, from Mana Whenua Ngāti Paoa Social Development for her presentation.

CARRIED

Attachments
A Papakura Local Board Meeting April 2020 - Deputation - Mana Whenua Engagement Paoa Whanake Strategic Partnership presentation
8.4 Deputation - Papakura Business Association

A copy of the Papakura Business Association’s presentation has been placed on the official minutes and is publicly available on the Auckland Council website as a minute attachment.

Resolution number PPK/2020/35
MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:

That the Papakura Local Board:

a) thank Tracy Shackleton and Vanessa Newman from the Papakura Business Association, for their presentation.

CARRIED

Attachments
A Papakura Local Board Meeting April 2020 - Deputation - The Papakura Business Association presentation

8.5 Deputation - Papakura Museum

A copy of the Papakura Museum’s presentation has been placed on the official minutes and is publicly available on the Auckland Council website as a minute attachment.

Resolution number PPK/2020/36
MOVED by Chairperson B Catchpole, seconded by Member K Mealamu:

That the Papakura Local Board:

a) thank Ione Cussen and Kay Thomas from the Papakura Museum, for speaking to operational funding for the museum.

CARRIED

Attachments
A Papakura Local Board Meeting April 2020 - Deputation - The Papakura Museum presentation cover letter
B Papakura Local Board Meeting April 2020 - Deputation - The Papakura Museum presentation

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.
11  **Governing Body Member’s Update**

A copy of Councillor Dalton and Newman’s written reports have been placed on the official minutes and is publicly available on the Auckland Council website as a minute attachment.

Resolution number PPK/2020/37

MOVED by Chairperson B Catchpole, seconded by Member S Smurthwaite:

**That the Papakura Local Board:**

a) receive Councillor Angela Dalton and Councillor Daniel Newman’s written updates.

**CARRIED**

**Attachments**

A  Papakura Local Board Meeting April 2020 - Governing Body Member's update - Councillor Dalton's April report  
B  Papakura Local Board Meeting April 2020 - Governing Body Member's update - Councillor Newman's April report

12  **Chairperson's Update**

The chairperson tabled a written report and read from it. A copy of this report has been placed on the official minutes and is publicly available on the Auckland Council website as a minute attachment.

Resolution number PPK/2020/38

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

**That the Papakura Local Board:**

a) receive the written report from the Papakura Local Board Chairperson.

**CARRIED**

**Attachments**

A  Papakura Local Board meeting 22 April 2020 - Chairperson's Update

Note: With the agreement of the meeting item 13 was taken before item 3.

14  **Auckland Transport April 2020 report to the Papakura Local Board**

A copy of Attachment B referenced in resolution g) has been placed on the official minutes and is publicly available on the Auckland Council website as a minute attachment.

Resolution number PPK/2020/39

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:

**That the Papakura Local Board:**

a) receive the Auckland Transport April 2020 monthly update report as provided in Attachment A to this report

b) notes that the Auckland Transport agreed to provide the board information on an alternate option for the Pescara Point Walkway project including route details and costs at its workshop on 26 March 2020, which has not been provided to date
c) understands Community Facilities staff have developed the design and costings for the alternative route for the Pescara Point Walkway project which has not been included in this report by Auckland Transport

d) cannot make a decision on this matter as Auckland Transport’s report is incomplete and does not include both viable options for the Pescara point Walkway project, including an analysis of each option, to help the board make an informed decision

e) requests Auckland Transport and Community Facilities staff to discuss both options for the Pescara Point walkway project with the board at a workshop and jointly report this project for a decision to its May meeting

f) expresses its disappointment that Auckland Transport has not responded to the board adequately and provided the necessary advice to progress the Pescara Point Walkway project to a decision, and allow the board to allocate its Local Board Transport Capital Fund in a timely manner

g) notes Auckland Transport’s decisions on the Speed Limits Bylaw 2019 as provided in Attachment B

h) requests further clarification from Auckland Transport as to why roads in the board’s submission to Auckland Transport dated 29 March 2019, provided as an attachment to these minutes, were not approved for a speed limit reduction.

CARRIED

Attachments
A Papakura Local Board Meeting April 2020 - Item 14 - Auckland Transport April 2020 report to the Papakura Local Board - Resolution g) Attachment B - Papakura Local Board Feedback on the Auckland Transport Speed Limits Bylaw 2019

15 Approval for a new road name at 42 Beach Road, Papakura

Resolution number PPK/2020/40

MOVED by Chairperson B Catchpole, seconded by Member F Auva’a:

That the Papakura Local Board:

a) approve the name Vanni Lane for the new private road created by way of subdivision at 42 Beach Road, Papakura in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent reference BUN60311366 & SUB60311368).

CARRIED

16 New road name in the subdivision at 72 Hinau Road, Karaka by Parkland Properties Limited

Resolution number PPK/2020/41

MOVED by Chairperson B Catchpole, seconded by Member S Smurthwaite:

That the Papakura Local Board:

a) approve the following names created by way of subdivision at 72 Hinau Road, Karaka (Council references BUN600777812, SUB60221444), in accordance with section 319(1)(j) of the Local Government Act 1974:

i) Road 1 – Hinau Road as an extension of the existing Hinau Road

ii) Road 2 - Maukitua Avenue

iii) Road 3 - Mangapikopiko Parade
iv) Road 4 - Awa Paheke Avenue  
v) Road 5 - Wharekawa Street  
vi) Road 6 - Pukepuke Street  
vii) Road 7 - Paretaua Street  
viii) Road 8 - Te Aua Street  
ix) Road 9 - Waikowhai Street  
x) Road 10 - Huarere Street  
xi) Road 11 - Taheke Place  
xii) Road 12 - Kueke Street  
xiii) Road 13 - Maungatahi Place  
xiv) Road 14 - Whakarau Street.

CARRIED

17 Addition to the Papakura Local Board meeting schedule  
Resolution number PPK/2020/42  
MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:  
That the Papakura Local Board:  
a) cancel the additional meeting scheduled on 6 May 2020 at 4.30pm, to decide on their feedback and advocacy for the Annual Budget 2020/2021  
b) note that the Annual Budget 2020/2021 feedback and advocacy will be considered at the Papakura Local Board meeting on 27 May 2020.

CARRIED

18 Local board feedback for inclusion in Auckland Council submissions  
Resolution number PPK/2020/43  
MOVED by Chairperson B Catchpole, seconded by Member K Mealamu:  
That the Papakura Local Board:  
a) delegate authority to the chair to approve and submit the local board’s input into Auckland Council submissions on formal consultation from government departments, parliament, select committees and other councils  
b) note that the local board can continue to use its urgent decision process to approve and submit the local board’s input into Auckland Council submissions on formal consultation from government departments, parliament, select committees and other councils, if the chair chooses not to exercise the delegation sought in recommendation (a)  
c) note that this delegation will only be exercised where the timeframes do not allow for local board input to be considered and approved at a local board meeting  
d) note all local input approved and submitted for inclusion in an Auckland Council submission is to be included on the next local board meeting agenda for the public record.

CARRIED
Urgent Decision - Papakura Local Board input on the Water Services Regulatory Bill (Taumata Arowai)

Resolution number PPK/2020/44

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

a) note the urgent decision of the Papakura Local Board which provided input into the Water Services Regulator Bill (Taumata Arowai) as follows:

That the Papakura Local Board:

a) endorse the following Papakura Local Board input into the central government’s Water Services Regulator Bill (Taumata Arowai):

i) While the Papakura Local Board support the provision of quality drinking water, the board question whether having a crown entity controlling water services would have made any difference to the Havelock North scenario or the collapsing of infrastructure in Wellington.

ii) In the board’s view the issue for local authorities is the cost of infrastructure including renewals. The smaller the local authority the more difficult it is to finance based on the smaller rating base. The challenge of funding the infrastructure becomes prohibitive.

iii) The proposed crown entity is another regulatory layer that local authorities will have to comply with.

iv) Where smaller local authorities struggle with infrastructure financing this entity could also assist with raising capital for projects, ie: underwrite infrastructure projects.

v) The board is concerned that local authorities will lose control over the resource which is one of the core functions local authorities are responsible for.

vi) Local authorities have the accountability back to the Community and it would be concerning if the crown entity did not have any direct accountability to the public.

vii) The Council-Controlled Organisation Auckland model hasn’t always been smooth sailing in terms of accountability. Essentially the Council-Controlled Organisation model is once removed from consumer. This becomes problematic when the Council-Controlled Organisation decides to increase costs at a higher than expected level. Although it is acknowledged that the Statement of Intent negotiations generally cover this issue.

viii) The board believe the Watercare Services Council-Controlled Organisation does a wonderful job in the Auckland region and the board was very impressed with the work Watercare is doing in regard to research in wastewater and waste solids treatment.

CARRIED
20 **Urgent Decision - Papakura Local Board feedback on central government’s Infrastructure Funding and Financing Bill**

Resolution number PPK/2020/45

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:

That the Papakura Local Board:

a) note the urgent decision for the Papakura Local Board feedback on central government’s Infrastructure Funding and Financing Bill in Attachment A to this report.

**CARRIED**

21 **Urgent Decision - Papakura Local Board feedback on the Council Controlled Organisations Review**

Resolution number PPK/2020/46

MOVED by Chairperson B Catchpole, seconded by Member F Auva’a:

That the Papakura Local Board:

a) note the urgent decision report endorsing the Papakura Local Board feedback on the Council Controlled Organisations Review as outlined in Attachments A and B to the report entitled “Urgent Decision – Papakura Local Board feedback on the Council Controlled Organisations Review”.

**CARRIED**

22 **Urgent Decision - Waka Kotahi New Zealand Transport Agency’s Accessible Streets Regulatory Package**

Resolution number PPK/2020/47

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

a) note the urgent decision endorsing the Papakura Local Board’s feedback on the Waka Kotahi New Zealand Transport Agency’s Accessible Streets Regulatory Package, included as Attachments A and B to this report.

**CARRIED**

23 **Urgent Decision - Papakura Local Board feedback on Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework**

Resolution number PPK/2020/48

MOVED by Chairperson B Catchpole, seconded by Member K Mealamu:

That the Papakura Local Board:

a) note the urgent decision relating to the Papakura Local Board feedback on *Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework*, in Attachment A to this report.

**CARRIED**
24 Urgent Decision - Papakura Local Board for Transfer of Ownership for basketball facilities at Smiths Reserve in Papakura
Resolution number PPK/2020/49
MOVED by Chairperson B Catchpole, seconded by Member S Smurthwaite:
That the Papakura Local Board:
a) note the urgent decision for transfer of ownership for basketball facilities at Smiths Reserve, Papakura as provided in Attachment A to this report.
CARRIED

25 Urgent Decision - Pararekau Boardwalks Asset Acceptance report
Resolution number PPK/2020/50
MOVED by Chairperson B Catchpole, seconded by Member F Auva’a:
That the Papakura Local Board:
a) note the urgent decision relating to the Pararekau Boardwalks Asset Acceptance report placed on the March 2020 meeting agenda, as provided in Attachment A to this report.
CARRIED

26 Urgent Decision - Community Safety Fund
Resolution number PPK/2020/51
MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:
That the Papakura Local Board:
a) note the urgent decision for Papakura Local Board Community Safety Fund projects as provided in Attachment A to this report.
CARRIED

27 Urgent Decision - Papakura Local Board’s decision on the Papakura Local Board Grants Programme 2020/2021 report
Resolution number PPK/2020/52
MOVED by Chairperson B Catchpole, seconded by Member S Smurthwaite:
That the Papakura Local Board:
a) note the urgent decision on the Papakura Local Board Grants Programme 2020/2021 report placed on the March 2020 meeting agenda, as provided in Attachment A to this report.
CARRIED
28  For Information: Reports referred to the Papakura Local Board

Resolution number PPK/2020/53

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

**That the Papakura Local Board:**

  a)  receive the following information from the following Governing Body committee meetings, Council Controlled Organisations, forums or other local board meetings:

<table>
<thead>
<tr>
<th>No.</th>
<th>Report Title</th>
<th>Item no.</th>
<th>Meeting Date</th>
<th>Governing Body Committee or Council Controlled Organisation or Forum or Local Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Hibiscus and Bays Local Board feedback on the CCO Review – emailed to members 15 April 2020</td>
<td>17</td>
<td>19 March 2020</td>
<td>Hibiscus and Bays Local Board</td>
</tr>
</tbody>
</table>

CARRIED

29  Papakura Local Board Achievements Register 2019-2022 Political Term

Resolution number PPK/2020/54

MOVED by Chairperson B Catchpole, seconded by Member K Mealamu:

**That the Papakura Local Board:**

  a)  request the following new achievements be added to the Papakura Local Board Achievements Register for the 2019-2022 political term:

<table>
<thead>
<tr>
<th>Date</th>
<th>Achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 February 2020</td>
<td>Attended the Ardmore Airport Noise Consultative Committee meeting</td>
</tr>
<tr>
<td>19 February 2020</td>
<td>Attended the Waiata Shores site visit with the Manurewa local Board</td>
</tr>
<tr>
<td>19 February 2020</td>
<td>Attended the Pahurehure Inlet Protective Society meeting</td>
</tr>
<tr>
<td>20 February 2020</td>
<td>Attended the Papakura Business Association strategic plan breakfast meeting</td>
</tr>
<tr>
<td>22 February 2020</td>
<td>Attended the Ako Hoe Waka</td>
</tr>
<tr>
<td>24 February 2020</td>
<td>Attended the McLennan Residents Society AGM</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
</tr>
<tr>
<td>------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>24 February 2020</td>
<td>Attended the Watercare Underground Central Interceptor sod turning</td>
</tr>
<tr>
<td>24 February 2020</td>
<td>Attended the Papakura Business Association monthly meeting</td>
</tr>
<tr>
<td>25 February 2020</td>
<td>Attended the Neighbourhood Support sausage sizzle on Scott Road</td>
</tr>
<tr>
<td>25 February 2020</td>
<td>Attended the Karaka Harbourside Residents Group meeting</td>
</tr>
<tr>
<td>26 February 2020</td>
<td>Supported and attended the Pukekiwiriki Paa Joint Committee Dawn Blessing</td>
</tr>
<tr>
<td>26 February 2020</td>
<td>Supported and attended the Pukekiwiriki Paa Joint Committee Workshop</td>
</tr>
<tr>
<td>26 February 2020</td>
<td>Supported and attended the Joint Franklin and Papakura Local Board Workshop</td>
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<tr>
<td>27 February 2020</td>
<td>Supported and attended the Joint Manurewa and Papakura joint workshops</td>
</tr>
<tr>
<td>29 February 2020</td>
<td>Attended the YOUTHFEST / Childrens Day</td>
</tr>
<tr>
<td>29 February 2020</td>
<td>Attended the Papakura African Community event</td>
</tr>
<tr>
<td>3 March 2020</td>
<td>Attended the Kuraconnect meeting</td>
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<tr>
<td>3 March 2020</td>
<td>Attended the CAB Service Framework Political Advisory Group meeting</td>
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<tr>
<td>3 March 2020</td>
<td>Attended the Drury Community Group meeting</td>
</tr>
<tr>
<td>4 March 2020</td>
<td>Attended the Papakura Business Association after five function</td>
</tr>
<tr>
<td>6 March 2020</td>
<td>Supported and attended the Have Your Say drop in session at Central Park</td>
</tr>
<tr>
<td>6 March 2020</td>
<td>Supported and attended Movies in Parks – Central Park</td>
</tr>
<tr>
<td>7 March 2020</td>
<td>Attended the Australian Bush Fires Concert at Hawkins Theatre</td>
</tr>
<tr>
<td>9 March 2020</td>
<td>Attended the Addison Residents Group meeting</td>
</tr>
<tr>
<td>9 March 2020</td>
<td>Attended the Aircraft Noise Community Consultative Group meeting</td>
</tr>
<tr>
<td>10 March 2020</td>
<td>Attended the Conifer Grove Residents meeting</td>
</tr>
<tr>
<td>10 March 2020</td>
<td>Attended the board tour of central Papakura</td>
</tr>
<tr>
<td>11 March 2020</td>
<td>Supported and attended the Papakura Commercial Projects Group meeting</td>
</tr>
<tr>
<td>13 March 2020</td>
<td>Attended the LGNZ Auckland Zone meeting</td>
</tr>
<tr>
<td>Date</td>
<td>Event Description</td>
</tr>
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<td>-----------------</td>
<td>-----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>14 March 2020</td>
<td>Attended the Wild Families Nature Network meeting</td>
</tr>
<tr>
<td>16 March 2020</td>
<td>Attended the Local Board Members forum</td>
</tr>
<tr>
<td>16 March 2020</td>
<td>Attended the monthly Papakura Crimewatch meeting</td>
</tr>
<tr>
<td>18 March 2020</td>
<td>Attended the Takanini Residents Action Group meeting</td>
</tr>
<tr>
<td>20 March 2020</td>
<td>Attended an urgent COVID-19 Councillor/Chair skype meeting</td>
</tr>
<tr>
<td>23 March 2020</td>
<td>Attended the Community Law South meeting with the CEO</td>
</tr>
<tr>
<td>26 March 2020</td>
<td>Attended via Skype the Local Board Chairs weekly COVID-19 operational briefing</td>
</tr>
<tr>
<td>2 April 2020</td>
<td>Attended a COVID – 19 – operational skype briefing</td>
</tr>
<tr>
<td>3 April 2020</td>
<td>Attended a skype MDCAT Papakura response team collective</td>
</tr>
<tr>
<td>9 April 2020</td>
<td>Attended via Skype the Local Board Chairs weekly COVID-19 operational briefing</td>
</tr>
<tr>
<td>14 April 2020</td>
<td>Attended via Skype the Kuraconnect Committee meeting</td>
</tr>
<tr>
<td>14 April 2020</td>
<td>Attended via Skype the Project Reference Group hui – Improving Maori Input into Local Board Decision Making</td>
</tr>
<tr>
<td>15 April 2020</td>
<td>Attended via Skype the MDCAT Papakura Community Networks hui</td>
</tr>
</tbody>
</table>

**CARRIED**

30 **Papakura Local Board Governance Forward Work Calendar - April 2020**

Resolution number PPK/2020/55

MOVED by Chairperson B Catchpole, seconded by Member F Auva’a:

That the Papakura Local Board:

a) note the Governance Forward Work Calendar as at 16 April 2020.

**CARRIED**

31 **Papakura Local Board Workshop Records**

Resolution number PPK/2020/56

MOVED by Chairperson B Catchpole, seconded by Member S Smurthwaite:

That the Papakura Local Board:

a) note the Papakura Local Board Workshop Records held on:

i) 29 January 2020

ii) 5 February 2020

iii) 12 February 2020

iv) 19 February 2020

v) 4 March 2020

vi) 11 March 2020
vii) 18 March 2020
viii) 25 March 2020
ix) 1 April 2020
x) 8 April 2020.

32 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

6.18 pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE PAPAKURA LOCAL BOARD HELD ON

DATE:.................................................................

CHAIRPERSON:..................................................