I hereby give notice that an ordinary meeting of the Waiheke Local Board will be held on:

**Date:** Wednesday, 22 April 2020  
**Time:** 5.15pm  
**Meeting by:** SKYPE for Business

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**Waiheke Local Board**

**OPEN AGENDA**

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**MEMBERSHIP**

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<th>Ms Cath Handley</th>
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<tr>
<td>Deputy Chairperson</td>
<td>Bob Upchurch</td>
</tr>
<tr>
<td>Members</td>
<td>Kylee Matthews, Robin Tucker, Paul Walden</td>
</tr>
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</table>

(Quorum 3 members)

**Dileeka Senewiratne**  
Democracy Advisor Waiheke Local Board  
16 April 2020

Contact Telephone: 021 840 914  
Email: dileeka.senewiratne@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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1 Welcome

Kua uru mai a hau kaha, a hau maia, a hau ora, a hau nui,  
Ki runga, ki raro, ki roto, ki waho  
Rire, rire hau…pai marire

Translation (non-literal) - Rama Ormsby
Let the winds bring us inspiration from beyond,  
Invigorate us with determination and courage to achieve our aspirations for abundance and sustainability  
Bring the calm, bring all things good, bring peace….good peace.

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Waiheke Local Board:

a) confirm the ordinary minutes of its meeting, held on Wednesday, 26 February 2020, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Waiheke Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.
At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Local Ward Area Councillor’s Update

File No.: CP2020/04329

Te take mō te pūrongo
Purpose of the report
1. To provide Councillor Pippa Coom with an opportunity to update the Waiheke Local Board on Governing Body issues.

Ngā tūtohunga
Recommendation
That the Waiheke Local Board:
a) receive Waitemata and Gulf Ward Councillor, Pippa Coom’s update.

Ngā tāpirihanga
Attachments

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<th>Dileeka Senewiratne - Democracy Advisor Waiheke Local Board</th>
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<td>Louise Mason - General Manager - Local Board Services</td>
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<tr>
<td></td>
<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
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Pippa Coom Councillor Report – Waitemata and Gulf Ward

This is an extraordinary Councillor report covering the period from 13 March 2020 until 14 April. It is prepared for the Waiheke Local Board business meeting to be held on 22 April.

The purpose of my report is to provide an update on the key governing body decisions as the Covid-19 crisis escalated and during the lockdown as well as my focus during this time as Councillor.

Auckland Council response to the Covid-19 crisis

Following the WHO declaration of an official pandemic on 11 March the first indication of the seriousness of the situation was the need to cancel the Pasifika Festival on 13 March due to concerns about the risk of the virus spreading into the Pacific. As more cases were confirmed Auckland Council closed pools, libraries, galleries and other community facilities on 20 March. The next day the Government introduced a four-level alert system to help combat Covid-19. The Prime Minister announced New Zealand would go to Alert Level 4 at 23.59 on 25 March 2020. A state of emergency was declared putting the country into lockdown for a minimum of four weeks. People were told to stay home to save lives and only go out for essential work, supplies and local recreation.

It is an unprecedented situation that is evolving every day as we get to grips with the new “normal”. First and foremost, Council is taking the advice of the Ministry of Health, which is leading New Zealand’s Covid-19 response.

Essential Council services continue including storm water infrastructure repair and maintenance and water treatment, animal welfare management, biosecurity and hazard monitoring. Auckland’s kerbside rubbish and recycling are considered essential services and will continue as usual. Unfortunately, there is currently no market for recycled paper so temporarily it will be going to landfill (paper and cardboard can still go out in the recycling bin). The inorganic collection has been postponed.

Over 300 Council facilities have closed including recreation centres, pools, community centres. Parks and reserves remain open for local recreation but playgrounds and recreational facilities in parks are closed. Most public toilets are closed although some remain open for essential workers and rough sleepers. On Waiheke this includes at Mary Wilson Reserve, Onetangi Sports Park, and Ostend Domain.

Auckland Libraries e-lending services like audiobooks, video streaming services and learning databases like Lynda.com continue to be available for free and have been extended. Library fines for overdue books have been suspended and gym memberships are on hold.

Road maintenance undertaken by Auckland Transport is considered an essential service so continues during the lockdown. However, this is being limited to only that maintenance required to keep the network safe and operational during this period.

Council staff have been deployed to help Aucklanders experiencing hardship as a result of the lockdown. Deliveries of essential supplies including food and toiletries began on 1 April
via an 0800 22 22 98 phone number provided for those needing assistance with accessing essential supplies (the service also covers Aotea Great Barrier and Waiheke islands).

Auckland Council and homeless agencies have been working together to ensure there is accommodation, food and essential support available for rough sleepers.

The Our Auckland website was transformed quickly to provide a one stop shop for all Auckland Council related Covid-19 information. Just before the Easter break a further plea was made to boaties to not visit the islands against level 4 lockdown rules. While New Zealand Police and other agencies have reminded boaties to stay off the water during the lockdown, unfortunately some are still visiting Aotea Great Barrier.

Local board chairs supported by local board members have been on the front line dealing directly with a range of challenging issues in their communities especially at the outset of the lockdown. I have been in regular communication with chairs in my ward and available to follow up on issues as requested.

An emergency management fund established on 24 March was used quickly to guarantee one flight per day to Aotea Great Barrier Island to ensure essential services, products and workers continue to be available to all residents. A service for essential supplies was also put in place for Rakino Island.

Regular Covid-19 briefings for councillors have been held since 18 March. At the time of writing we are waiting to learn more details of what the move to Alert level 3 and 2 will look like. Planning for the post Covid-19 recovery is also underway.

**Governing Body meetings**

The minutes for all meetings are available on the Auckland Council website here.

**On 19 March the Finance and Performance Committee** meeting received the Auckland Council Group and Auckland Council quarterly performance report for the period ended 31 December 2019; a Financial update on current status due to Covid-19 as an extraordinary item, and a presentation from the Eden Park Trust Board noting the uncertainty of future financial projections due to Covid-19. (This was the last meeting with all members in attendance at the Town Hall prior to lockdown)

**On 24 March, an extraordinary meeting of the Governing Body** met to discuss Governing Body decision-making continuity during the COVID-19 response period. It was agreed unanimously that members could attend any meetings of the Governing Body or it’s committees by audio or audiovisual link, and be counted as present, during the COVID-19 response period.

A temporary Emergency Committee of the whole of Governing Body was established with a quorum of 2, with others participating via audio link, which meets weekly and includes 2 members of IMSB. All functions and powers of the Governing Body have been delegated to this committee other than those in Audit and Risk.

We also agreed to establish a COVID-19 contingency fund of $22.5 million for any urgent expenditure required to respond to the pandemic or its impacts.
Following this meeting Governing Body members had to quickly adapt to skyping into meetings, and although there have been a few teething issues, in general the process is working as well to maintain good governance.

**On 26 March Governing Body** met and endorsed the proposed membership for the Heritage Advisory Panel and the updated terms of reference. 3 items were deferred, being *Referred from the Audit and Risk Committee - Health, Safety and Wellbeing Update - emerging risks and issues, Summary of Governing Body information memoranda and briefings (including the Forward Work Programme) - 26 March 2020 and Review of remuneration of independent members of the Audit and Risk Committee* which included a report in the confidential section.

**On 2 April the Emergency Committee** met with all members attending via electronic link. The meeting considered 2 items of extraordinary business. The meeting delegated all emergency powers and roles to the Group Controller and ratified all decisions made by the controller since declaration of a state of emergency. We were also provided with a report on activities undertaken by council to support the wider community in response to Covid-19. A verbal updated was provided on the Summary of Infrastructure criteria for “shovel ready” projects announced by Government. Reappointment of board members to CRL and Huamara Housing was considered in the confidential section.

**On 9 April the Emergency Committee** received a written and verbal briefing from Ian Maxwell, Director Executive Programmes and Kate Crawford, Group Controller, Auckland Emergency Management. We unanimously approved Auckland Council’s list of ‘shovel-ready’ infrastructure project and programmes to be submitted to Crown Infrastructure Partners Ltd and delegated the final prioritisation of 20 projects to the Mayor, Deputy Mayor, IMSB Chair and four Councillors.

We also discussed the Healthy Waters southern and regional maintenance contracts in the confidential section.

**On 14 April an Extraordinary Audit and Risk Committee** met via electronic link. Members were briefed on the COVID-19 pandemic and Auckland Emergency Management status and will receive two confidential updates on the approach to risk management and assurance activities, and the approach to identify and manager financial risks.

**Other meetings and events**

As NZ moved to Alert level 2, I stopped attending events and meetings in person from 20 March. In the days prior to that I attended the Waitakatā Local Board monthly business meeting and CCO Oversight Committee workshop with Auckland Transport on 17 March. The CCO update on Covid-19; Parks, Arts, Community and Events Committee workshop on the proposed Burial and Cremation Act 1964 submission and the Planning Committee Briefing: Supporting Growth Alliance – on transport network proposals in greenfield areas on 18 March.
I spoke at the EV’s and Beyond Conference on Auckland’s commitment to the Climate Change Emergency.

In the photo right with Council’s Liz Ross who spoke on the Regional framework supporting Electric Island Waiheke. We are posing with an electric Harley Davidson.

Local Board chair Cath Handley gave the welcome at the conference the day before.

I was interviewed by BfM on 19 March regarding the Auckland Climate Action Plan work underway and the emerging Covid-19 crisis.

LGNZ’s National Council meeting in Wellington on 20 March was held via Zoom. It was agreed to postpone the annual conference until 2021.

The weekly meeting with the Mayor for Chairs and Deputies of the committees of the whole has continued via Skype. A fortnightly Auckland Transport catch up on ward issues has also continued during the lockdown.

Other matters

I worked with Cr Richard Hills, Chair of the Environment and Climate Change Committee to seek the inclusion of a climate lens and other Auckland focused criteria to the prioritisation process for the “shovel ready” programme considered at the Emergency Committee meeting on 9 April (Attachment 1). I also submitted a spreadsheet of shovel ready projects for consideration which included local board projects in my ward.

The work of the Environment and Climate Change Committee has continued with briefings and catchups via Skype. The covid-19 crisis has had an impact on the timeline for finalising Auckland’s Climate Action Plan.

I have been working with the Executive Officer and Tangata Whenua co-chair of the Hauraki Gulf Forum to create a draft work plan for consultation with forum members ahead of the Forum meeting currently still planned for 25 May. We also wrote to the Infrastructure Industry Reference Group, Crown Infrastructure Partners regarding the shovel-ready projects and the Hauraki Gulf, Tikapa Moana, Te Moananui-a-Toi (Attachment 2).

I have provided feedback on Auckland Council’s submission on the Accessible Streets Regulatory package that is going to the Emergency Committee meeting on 16 April.

I continue to be contacted by members of the public seeking reassurance and answers to a wide range of issues.
Recommendation

That this report be received.

Attachments

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<td>Letter to John Dunshea regarding Auckland Council 'shovel ready' infrastructure projects from the Environment and Climate Change Committee Chair and Deputy Chair</td>
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<td>Letter to Infrastructure Industry Reference Group, Crown Infrastructure Partners regarding Shovel-Ready Projects and the Hauraki Gulf, Tikapa Moana, Te Moananui-a-Toi from the Hauraki Gulf Forum co-chairs</td>
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Councillors’ Office

Via email: john.dunshea@aucklandcouncil.govt.nz
John Dunshea
GM Development Programme Office
Auckland Council

6 April 2020

Dear John,

Re: Auckland Council ‘shovel ready’ infrastructure projects

Thank you for the opportunity to provide feedback on Auckland Council’s final “shovel ready” programme and projects. We note the Government’s criteria is limited to infrastructure projects with a value of more than $10m to have an immediate stimulatory effect on the construction industry and economy.

For Tamaki Makaurau, the assessment of “shovel ready” projects must be aligned with an overarching strategic approach that enables government spending to best secure our economy towards Auckland 2050.

Any assessment must deliver on Auckland Council’s commitment to the agreed target of halving Auckland’s emissions by 2030 and a precautionary approach to planning for change; as supported unanimously at the Environment and Climate Change Committee on 12 March 2020.

Only by applying a strategic approach with a climate lens will we secure a post-COVID-19 future that supports a sustainable, environment-friendly economy that is good for jobs, provides for sustainable growth, community resilience and equity across Auckland and puts us in the best position for post pandemic recovery. This must include a focus on already vulnerable communities such as youth, Māori, and Pasific. Investment and high level jobs, as well as focus on a geographic spread.

We support consideration of the existing work programme. Projects should be prioritised to deliver on council’s strategic objects and put us on a pathway to reduce emissions. This exercise should not allow for projects to be resurrected that are no longer fit for purpose and only provide short term benefits. It is important to note the approach we recommend delivers on the criteria set by government, creates jobs, supports the economy, and locks in longer term benefits for the environment and for all Aucklanders.

We therefore request that an “Auckland Council criteria” is developed and applied before any project is submitted. Such criteria must ensure:

a) Alignment with existing Auckland Council plans and strategies
b) The project is climate positive and contributes toward the pathway of reducing emissions by 50% by 2030
c) The future needs of the community are taken into account: local employment opportunities, climate mitigation and adaptation, transport choice, healthy housing, and community wellbeing.
d) Equity of outcomes. We need to create secure, quality jobs, employment opportunities, career paths, and industries that will be sustainable in a rapidly changing future. We also need to keep the
needs of Māori, Pasifika, and young people front of mind in creating high value jobs geographically across the region.

e) Any spend is targeted toward projects where expenditure and profits will be retained within Auckland and the wider New Zealand economy.
f) Local board and community support for the project.

We urge Chief Sustainability Office input throughout the selection process and that consideration is given to their work intersecting Sustainable Development Goals with the Auckland Plan.

We appendix a list of the key categories and projects consistent with this proposed Auckland Council criteria. We will also individually each submit a list of projects in the format requested.

We request that in submitting projects to Crown Infrastructure Partners Limited, additional Council feedback is provided to government raising concerns regarding:

- The concept of ‘shovel ready’ as applied to post COVID-19 city building when all existing projects were developed and costed under very different circumstances. There may also need to be new approaches taken to the delivery of projects to reflect cost constraints for example considering the opportunity to install cycle lanes cheaply quickly, and cost effectively using temporary infrastructure.
- Government’s role in ensuring projects selected are truly transformational and kick start a climate positive, environment-friendly economy.
- The lack of diversity in the Infrastructure Industry Reference Group, tasked with preparing a report to Ministers on infrastructure projects/programmes that are ready for construction. We would at least like to see women and Māori at the decision-making table.

We appreciate the time pressures to this process but if we get the Auckland Council criteria right we will be best placed to leverage the opportunity provided by the government’s shovel ready programme to create jobs as part of a future-focused, sustainable economy.

Kind regards,

Richard Hills  Pippa Coom
Chair | Environment and Climate Change Committee  Deputy Chair
Councillor | North Shore  Councillor | Waitemata and Gulf
### Appendix One: Key categories and projects consistent with the proposed Auckland Council criteria submitted by Richard Hills, Environment and Climate Change Committee Chair and North Shore Ward Councillor; and Pippa Coom, Environment and Climate Change Committee Deputy Chair and Waitemata and Gulf Ward Councillor

<table>
<thead>
<tr>
<th>Transport initiatives that will lead to mode shift and the decarbonisation of the transport fleet</th>
<th>Rapid transport projects including: Northwestern busway, second and third stages of the Eastern busway to Botany, Northern busway extension</th>
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<td>Speed up construction of cycleways, including Pt Chev to Westmere, New Lynn to Avondale</td>
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<td>Auckland Harbour Bridge Shared Path and enabling work</td>
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<td>Bus fleet electrification and charging infrastructure</td>
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<td>Accelerated safety programme including Safe Schools upgrades, and projects such as Cook St</td>
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<tr>
<td>Pukekohe electrification, third main, and other rail upgrades</td>
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<td><strong>Healthy Waters – stormwater infrastructure and programmes</strong></td>
<td>Kaipara Moana Remediation project</td>
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<tr>
<td>Accelerate Healthy Waters water quality work programme, including St Mary’s Bay Pipeline, Hurstmere Road, Northcote Greenway, and new brownfields developments (such as Unitec)</td>
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<tr>
<td><strong>Natural environment</strong></td>
<td>Accelerate urban and rural ngahere programme</td>
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<tr>
<td><strong>Waste projects in line with sustainability goals</strong></td>
<td>Including Materials Recovery Facility, Deconstruction hub, Community Recycling Centres</td>
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<tr>
<td><strong>Accelerated delivery of the planned low carbon, resilient precinct in city centre</strong></td>
<td>Ensure city centre work continues including CRL, Quay St, Downtown public space, City Centre Masterplan, Access for Everyone</td>
</tr>
<tr>
<td>Building infrastructure to allow intensive residential and commercial precincts around the new City Rail Link stations at Mt Eden, Karangahape Rd and Aotea Centre</td>
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<tr>
<td><strong>Other projects</strong></td>
<td>Projects that reduce Council group’s operational emissions in line with a 50% reduction by 2030 target, including Project Gigawatt, replacing boilers.</td>
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<tr>
<td>Delivery of renewable energy generation infrastructure</td>
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<tr>
<td>Expansion and acceleration of the retrofit programme to transition to low-carbon, resilient, healthy buildings</td>
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**Councillors’ Office**

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| Panuku transformations for housing and transport including Northcote and Manukau |
| Community facilities wharf and jetty renewals including Northcote Wharf to keep the public transport connection loop open with Northern Pathway |
Mark Binns  
Chair, Infrastructure Industry Reference Group  
Crown Infrastructure Partners  

Re: Shovel-Ready Projects and the Hauraki Gulf, Tikapa Moana, Te Moananui-ā-ī-Toi  

14 April 2020  

Tēnā koe Mark,  
Thank you for your letter dated 25 March calling for ‘shovel-ready’ projects.  
As the statutory body mandated to advocate for the nationally significant Hauraki Gulf Marine Park, the Hauraki Gulf Forum urges you to give priority to infrastructure investments that protect and enhance our natural environment’s life-supporting capacity - now and into the future. Investments that deliver both employment and environmental outcomes will be truly transformative.  
Specifically, we strongly support the following projects:  

1. From our members¹:  
   - Projects which improve water quality, including three-water separation and other infrastructure that lessens outflows of sewerage, stormwater, sediment, nutrients, heavy metals, plastics and other pollutants into the Gulf.  
   - Projects which improve marine environments and ecosystems, including catchment management, and restoration of coastal, island and marine areas.  
   - Kaupapa that enhances the kaitiakitanga of mana whenua who uphold and have customary associations and interests in the Gulf.  
   - Projects which contribute to a safer and cleaner Hauraki Gulf Marine Park, including support and back-end infrastructure.  

2. From external parties:  
   - Projects which improve water quality, marine environments and ecosystems, including:  

¹ Representatives of Auckland Council (including the Aotea Great Barrier and Waiheke local boards), Waikato Regional Council, Hauraki District Council, Waikato District Council, Matamata Piako District Council, Thames Coromandel District Council, the Ministers of Māori Development, Conservation and Fisheries, and Tangata Whenua of the Hauraki Gulf, its Islands and catchments.
Item 11

- Conservation Restoration – Partnering to plant Aotearoa by the Sustainable Business Network.
- Building and launching electric and hydrogen-ready hybrid ferries by EV Maritime, Vector and Fullers360.

As we are reminded at present:

Hei tiai i te whenua
Hei tiai i te moana
Hei tiai i nga mokopuna
He kaitiaki tatou

Look after the land
Look after the sea
Look after our future
We are guardians

Should you require any further information, please contact the Forum’s Executive Officer (Alex Rogers, 021 191 8527, eo@haurakigulfforum.org.nz).

Wishing you and your team all the best for the unenviable task ahead.

Nā māua noa, nā

[Signatures]

Nicola Macdonald
Co-Chair – Tangata Whenua

Pippa Coom
Co-Chair
Te take mō te pūrongo

Purpose of the report

1. To recommend an amendment to the local board’s standing orders in order to provide for attendance of non-members at local board meetings via audio or audio-visual link.

Whakarāpopototanga matua

Executive summary

2. This report updates the local board on the temporary arrangements for local board meetings enabled by the COVID-19 Response (Urgent Management Measures) Act 2020 and provides options for implementing similar arrangements for non-members.

3. The COVID-19 Response (Urgent Management Measures) Act 2020 temporarily amends the existing legislative restrictions for local government on remote attendance for elected members and minimum quorum at local board meetings. This now enables meetings to proceed by audio-visual link, changes how meetings can be open to the public and how members of the public receive the agenda and minutes.

4. The current local board standing orders do not provide for non-members, specifically members of the public, to give input via audio or audio-visual link.

5. The Local Government Act 2002 (LGA) requires that a person other than a member of the local board may participate by means of audio link or audio-visual link if the standing orders of the local authority permit this and if the chair is satisfied that all conditions and requirements in the standing orders are met. (Clause 25A(2), Schedule 7, LGA). Local board standing orders do not currently allow for this.

6. Auckland Council will be using Skype for Business for local board meetings. Attendance by members and non-members (if approved) will be facilitated by phone (audio only) or Skype video (audio-visual) via Skype for Business app.

7. An amendment to Standing Orders to enable electronic attendance can either be reversed at a future date or maintained to support that attendance in the future, where it is available.

Ngā tūtohunga

Recommendation/s

That the Waiheke Local Board:

a) note the temporary amendments pursuant to the COVID-19 Response (Urgent Management Measures) Act 2020 which allows members to attend meetings by audio-visual link, as of right and despite anything to the contrary in standing orders and to be counted for the purposes of quorum.

b) amend its standing orders by including a new Standing Order 3.3.10 that reads as follows:

Attendance of non-members by electronic link

A person other than a member of the local board may participate in a meeting of the local board by means of audio link or audio-visual link if the person is otherwise approved to participate in accordance with Standing Orders Sections 6 and 7.

c) amend its Standing Order 7.8.5 to provide discretion to the chair of the meeting to
Item 12

HOROPAKI

Context

COVID-19 Response (Urgent Management Measures) Act 2020


9. The amendments to the LGA and LGOIMA enable local authorities to have meetings by audio-visual link (given the restrictions regarding physical distancing and Alert Level 4) and support the effective operation of those meetings by removing conditions associated with the right to attend meetings by audio or audio-visual link.

10. These amendments only apply while the Epidemic Preparedness (COVID-19) Notice 2020 is in force and will be repealed when that notice expires or is revoked.

Amendments to LGA

11. The amendments to the LGA modify Clause 25A, Schedule 7 so that a member of a local authority has the right to attend any meeting by audio or audio-visual link, regardless of what is provided for in the local authority’s standing orders. It also modifies clause 25A so that a member attending by audio link or audio-visual link is counted for the purposes of quorum.

Amendments to LGOIMA

12. The amendments to LGOIMA include modifying s 47 so that the requirement for meetings of local authorities to be ‘open to the public’ may be met during Alert Level 4 and other restrictions on physical distancing. The amendment redefines ‘open to the public’ to mean that the local authority:

a) if it is reasonably practicable, enables access to the meeting by broadcasting live the audio or video of the meeting (for example, by broadcasting it on an Internet site); and

b) does one or both of the following as soon as practicable after the meeting ends:

i. makes an audio or a video recording of the meeting available on its Internet site;

ii. makes a written summary of the business of the meeting available on its Internet site.

13. This amendment does not anticipate public involvement as part of the meeting itself but ensures the public can access or view meeting proceedings online (either live or after the meeting) or through reviewing the summary.

14. Other amendments to LGOIMA include:

• Modifying s 46A so that agendas and reports for the meetings may be made available on the local authority’s internet site instead of at offices and other physical locations.

• Modifying s 51 so that minutes of meetings may be made available on the local authority’s internet site instead of at offices and other physical locations.

• The changes made by the COVID-19 Response (Urgent Management Measures) Act 2020 now supersede some of the provisions in the local board standing orders and the restrictions on physical distancing and from Alert Level 4 now limit the opportunity for public input.

Local Board Standing Orders

15. The LGA requires local authorities to adopt a set of standing orders for the conduct of its meetings and those of its committees (Clause 27, Sch 7). Each local board has adopted its standing orders which have been developed from a template.

16. As a result of the statutory amendments listed in this report, the follow standing orders have been temporarily superseded:
17. There are additional provisions in standing orders that may require further consideration if the local board wishes to enable these to continue during the Epidemic Preparedness (COVID-19) Notice period. These relate to input and participation by Māori and the public.

18. Clause 25A(2), Schedule 7 of the LGA requires that a person other than a member of the local authority may participate by audio link or audio-visual link if the standing orders of the local authority permit this and if the chair is satisfied that all conditions and requirements in the standing orders are met.

19. The current standing orders do not currently provide for non-members, if required and approved to do so, to give input by means of audio link or audio-visual link.

20. Other participants at local board meetings include Governing Body members and staff. The LGA and the recent amendment provide the right for any member of a local authority or committee to attend any meeting of a local authority by audio-visual link (unless lawfully excluded). This can be interpreted broadly to extend to meetings where the elected member may not be a decision-maker or be participating in the decision at all. As such, Governing Body members participation may be by audio or audio-visual link and the process for providing them with speaking rights remains under standing orders.

Tātaritanga me ngā tohutohu
Analysis and advice

21. In performing their role, local boards are required to act in accordance with the principles contained in s 14(1) of the LGA including the requirement for the council to conduct its business in an open, transparent and democratically accountable manner and make itself aware of and have regard to the views of all of its communities.

22. While the LGA does not specifically require public input to be provided for at local board meetings, the standing orders approved by the local board reflects the principles in s 14 LGA by providing for public attendance and enabling public input at meetings.

23. In order to continue to provide this opportunity as well as facilitate input by Māori and the public, the standing orders require amending.

Standing Orders Section 6 Māori Input

24. Speaking rights for Māori organisations or their nominees are granted under standing orders for the purpose of enabling Māori input, if any, to any item on the agenda of a meeting.

25. To ensure this right can be exercised during the Epidemic Preparedness (COVID-19) Notice period, provision needs to be made enabling any input to be given by audio or audio-visual link.

Standing Orders 7.7 Deputations and 7.8 Public Forum

26. The provisions for public input in standing orders are one of the ways that local boards give effect to the requirements of the LGA (s 78 and s 79).
27. The LGA provides that in the course of its decision-making, a local authority must consider the views and preferences of persons likely to be affected by or have an interest in the matter. The LGA does not specify how those views are to be obtained or what form that consideration should take. It does not require a public forum at meetings.

28. However, the LGA gives local authorities discretion as to how to comply with s 78 and what to consider. Through their standing orders, local boards and the Governing Body have chosen to enable public input through deputations and public forum at their meetings as one way to obtain community views, among other things.

29. To ensure this opportunity can continue to be made available during the Epidemic Preparedness (COVID-19) Notice period, provision must be made in standing orders to receive this by audio or audio-visual link.

Proposed amendment

30. This report recommends that input from non-members continue to be enabled during the Epidemic Preparedness (COVID-19) Notice period. This requires an amendment to the standing orders.

31. An amendment to standing orders requires a 75% majority vote.

32. A similar amendment has been made by the Governing Body to their standing orders. It is desirable to ensure consistency across the governance arms of Auckland Council. The Governing Body resolutions are as follows:

Resolution GB/2020/33 (n) That the Governing Body amend standing orders by inserting a new Standing Order 3.3.10 as follows:

Attendance of non-members by electronic link A person other than a member of the Governing Body, or the relevant committee, may participate in a meeting of the Governing Body or committee by means of audio link or audio-visual link in emergencies if the person is otherwise approved to participate under these standing orders (such as under Standing Order 6.2 “Local board input” or 7.7 “Public input”)

Resolution GB/2020/33 (p) That the Governing Body agree to change Auckland Council’s Standing Orders to provide full discretion to the chair of the Emergency Committee to decline public input requests

33. The local board’s standing orders currently gives discretion to the chair to decline deputations but not public forum requests. Giving discretion to the chair to manage requests for public forum during this time can ensure the requirements of the LGA regarding the provision of the technology requirements, can be supported.

Technology options available

34. Where attendance by audio or audio-visual link is permitted, the LGA requires that the chair of the meeting ensures:

- the technology for the audio link or audio-visual link is available and of suitable quality and;
- that the procedure for use of the technology will ensure that participants can hear and be heard by each other.

35. The chair’s discretion will need to be exercised where the technology and quality cannot be guaranteed.

36. The audio and audio-visual link options available for non-member input are provided by Auckland Council through Skype for Business:

<table>
<thead>
<tr>
<th>Option</th>
<th>Ability</th>
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</table>
### Summary of meeting

38. Where it is not reasonably practicable for the public to attend the meeting through a broadcast and/or peruse a recording after it has happened, a summary of the meeting will need to be provided by staff.

39. A summary in this context would be different from the content of agendas, reports and minutes which are all separately required to be publicly available. It should contain the thrust or key points of the discussion or debate at the meeting keeping in mind that its purpose is to provide an alternative to an audio or video recording of the meeting, in a situation where the public is not able to attend and hear this discussion themselves.

40. The ordinary definition of a summary is a brief statement or account of the main points of something. While the appropriate level of detail is likely to vary depending on what is being discussed at meetings, a summary is not expected to include verbatim notes.

###Tauākī whakaaweawe āhuarangi

**Climate impact statement**

41. This decision is procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions.

###Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

**Council group impacts and views**

42. Staff attendance at meetings, while not specifically provided for, is a necessary part of local board meetings and as such is expected to take place using audio-visual link.

###Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

**Local impacts and local board views**

43. This report seeks to amend the local boards standing orders to enable public input and Māori input at meetings.

###Tauākī whakaaweawe Māori

**Māori impact statement**

44. This report seeks a decision that will ensure Māori input can continue to be given during the Epidemic Preparedness (COVID-19) Notice period.

45. This will ensure Māori are not prevented from giving input at a meeting on any matter that may be of interest to them.

---

###Table: Attendance at local board meetings during the Epidemic Preparedness (COVID-19) Notice period

<table>
<thead>
<tr>
<th>Option</th>
<th>Ability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audio link only</td>
<td>- No ability to see presentations being shared or to see and be seen by local board members attending the meeting</td>
</tr>
<tr>
<td>Attend Skype for Business meeting via phone</td>
<td>- Only technical equipment required is a landline or mobile telephone</td>
</tr>
<tr>
<td>Audio-visual link</td>
<td>- Allows non-member to see both presentations being shared and to see and be seen by the local board members attending</td>
</tr>
<tr>
<td>Video and audio attend Skype for Business</td>
<td>- Requires a mobile phone or a computer device with an internet connection</td>
</tr>
</tbody>
</table>
Ngā ritenga ā-pūtea
Financial implications
46. The decision to amend standing orders is of a procedural nature and is not considered to have financial implications on Auckland Council.
47. The scaling up of technology to ensure compliance with COVID-19 Response (Urgent Management Measures) Act 2020 is being done at a cost to the council. The costs are not known at this stage and will be factored into operational budgets.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
48. The objective of the recent legislative changes is to reduce public health risks and ensure compliance with social distancing measures and other restrictions in New Zealand’s COVID-19 alert levels response plan.
49. While this is not specifically required by legislation, permitting public input by audio or audio-visual link, if practicable, can ensure the local board can receive and consider views of its constituents on decisions that they are making.
50. There is a risk that the audio-visual option would only be taken up by a small number of constituents as this would only be available to those who have the technical devices and internet access. The software that will be used for meetings is Skype for Business which is free to download and use. However, the internet access costs or availability of technology/devices can be a limiting factor for some constituents. Constituents who do not have internet access can participate, if approved, by phone.
51. The report is seeking discretion for the local board chair to decline public forum requests. This delegation should be exercised with caution so as to not undermine the intention of standing orders (which currently provided some limited grounds to decline public input). There will be instances where it is reasonable to decline (noting these examples are not intended to be exhaustive), such as:
   - where the technology cannot be provided or quality cannot be assured;
   - a need to manage time allocations for the agenda;
   - the matter is neither urgent nor the subject of a decision to be made at the meeting;
   - the request is offensive, repetitious or vexatious.

Ngā koringa ā-muri
Next steps
52. If approved, the amendments to standing orders can, if the local board chooses, continue beyond the Epidemic Preparedness (COVID-19) Notice period. Enabling these changes gives maximum flexibility for attendance of non-members at future meetings, including those with underlying health issues or compromised immune systems that may need to take extra precaution even after the Epidemic Preparedness (COVID-19) Notice period has ended.

Ngā tāpirihanga
Attachments
There are no attachments for this report.
### Ngā kaihaina

#### Signatories

| Authors          | Polly Kenrick - Business Manager, Local Board Services  
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td></td>
<td>Shirley Coutts - Principal Advisor - Governance Strategy</td>
</tr>
</tbody>
</table>

| Authorisers      | Louise Mason - General Manager - Local Board Services  
<table>
<thead>
<tr>
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<tbody>
<tr>
<td></td>
<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To advise the Waiheke Local Board of decisions made under the urgent decision process.

Whakarāpopototanga matua
Executive summary
1. Following cancellation of the March local board meeting as a result of the covid-19 situation, the below resolutions were passed utilising the urgent decision process, following discussion with board members.
3. Board feedback to the Independent Review of Council-Controlled Organisations (Attachment B). Feedback will be tabled at the board meeting. Feedback will be tabled at the board meeting.
5. Board feedback as tabled on Waka Kotahi NZ Transport Agency’s Accessible Streets Regulatory Package Regulatory Package (Attachment D). Feedback will be tabled at the board meeting.

Ngā tūtohunga
Recommendation/s
That the Waiheke Local Board:

a) note the urgent decision made on 23 March 2020 as follows:
   approve allocation of funds from the following Locally Driven Initiatives (LDI) budget to support a special edition of the Gulf News containing important health information and delivery to all Waiheke letterboxes:
   - Social and Economic development $7000.00
   - Film revenue $1905.20

b) note the urgent decision made on 17 April 2020 as follows:
   approve formal feedback as tabled on the Council-Controlled Organisations Review to the Independent Panel.

c) note the urgent decision made on 14 April 2020 as follows:
   i. approve formal feedback as tabled on the changes to the draft Te Taruke-a-Tawhiri: Auckland’s Climate Action Framework.
   ii. note that this feedback has been developed and agreed to by the full local board and is being executed using the urgent decision mechanism because it is not practicable for the local board to meet in the current public health emergency.

d) note the urgent decision made on 17 April 2020 as follows:
Item 13

approve feedback as tabled on Waka Kotahi NZ Transport Agency’s Accessible Streets Regulatory Package.

e) note the urgent decision made on 17 April 2020 as follows:

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Urgent Decision Making Memo - Gulf News</td>
<td>31</td>
</tr>
<tr>
<td>B</td>
<td>Independent Council-Controlled Organisations Review</td>
<td>35</td>
</tr>
<tr>
<td>C</td>
<td>Auckland Climate Action Framework</td>
<td>41</td>
</tr>
<tr>
<td>D</td>
<td>Government’s Accessible Streets Regulatory Package</td>
<td>57</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Dileeka Senewiratne - Democracy Advisor Waiheke Local Board</th>
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<td>Louise Mason - General Manager - Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
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</tbody>
</table>
Gulf News covid-19 delivery support

File No.:  

Te take mō te pūrongo
Purpose of the report
1. The purpose of this report is to approve allocation of funds from the board’s Locally Driven Initiatives (LDI) budget to support a special edition of the Gulf News containing important health information relating to Covid-19 and delivery to all Waiheke letterboxes.

Whakarāpopototanga matua
Executive summary
2. In response to the Covid-19 situation and to provide the Waiheke community with verified and essential news, the Waiheke Local Board has indicated support for a special edition of the Gulf News with delivery to all Waiheke letterboxes.
3. Costs for this additional service have been estimated at $8905.20 excluding GST.
4. The board have $7000 remaining in their Economic and Social Development (LDI) budget that is available for community resilience purposes. There is also $2270 Film revenue available for allocation.
5. All board members indicated support for the proposal during skype discussions on 22 March 2020. Given the timing of the next scheduled meeting and the significance of this recommendation an urgent decision is considered an appropriate decision-making mechanism.

Ngā tūtohunga
Recommendation/s
That the Waiheke Local Board:
a) approve allocation of funds from the following Locally Driven Initiatives (LDI) budget to support a special edition of the Gulf News containing important health information relating to Covid-19 and delivery to all Waiheke letterboxes:

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Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
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<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
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</tbody>
</table>
Memo

To: Janine Geddes, Acting Relationship Manager
cc: Waiheke Local Board Chair Cath Handley and Deputy Chair Bob Upchurch
From: Dileeka Senewiratne, Democracy Advisor

Subject: Urgent decision request of the Waiheke Local Board

Purpose
The purpose of this memo is to initially seek the local board relationship manager’s authorisation to commence the urgent decision-making process and if granted, seek formal approval from the chair and deputy chair (or any person acting in these roles) to use the process to make an urgent decision.

The decision required, and the supporting report, are attached to this memo. The urgent decision being sought needs to be authorised by the chair and deputy chair (or any person acting in these roles) by signing this memo. Both this memo and the report will be reported as an information item at the next business meeting if the urgent decision-making process proceeds.

Reason for the urgency
A number of factors will be considered by the relationship manager before approval to use the urgent decision-making process is given, such as:

- the timing of the next scheduled meeting
- confirmation that the local board has the decision-making authority
- consideration of the rationale for the urgency
- the significance of the decision and whether the urgent decision-making process is appropriate.

Decision sought from the chair and deputy chair (or any person acting in these roles)
That the Waiheke Local Board:

a) approve allocation of funds from the following Locally Driven Initiatives (LDI) budget to support a special edition of the Gulf News containing important health information relating to Covid-19 and delivery to all Waiheke letterboxes:

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Background
In response to the Covid-19 situation and to provide the Waiheke community with verified and essential news, the Waiheke Local Board has indicated support for a special edition of the Gulf News with delivery to all Waiheke letterboxes.

Costs for this additional service have been estimated at $8905.20 excluding GST.
The board have $7000 remaining in their Economic and Social Development (LDI) budget that is available for community resilience purposes. There is also $2270 Film revenue available for allocation.

All board members indicated support for the proposal during Skype discussions on 22 March 2020. Given the timing of the next scheduled meeting and the significance of this recommendation an urgent decision is considered an appropriate decision-making mechanism.

**Authorisation of the urgent decision-making process**

![Signature]

Signed by Janine Geddes  
Acting Relationship Manager, Waiheke Local Board  
Date: 23 March 2020

**Approval to use the urgent decision-making process**

![Signature]

Cath Handley  
Chair, Waiheke Local Board  
Date: 23 March 2020

![Signature]

Bob Upchurch  
Deputy Chairperson, Waiheke Local Board  
Date: 23 March 2020
Waiheke Local board Resolution
That the Waiheke Local Board:

a) approve allocation of funds from the following Locally Driven Initiatives (LDI) budget to support a special edition of the Gulf News containing important health information and delivery to all Waiheke letterboxes:

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</tbody>
</table>

CARRIED

_____________________________
Cath Handley
Chair, Waiheke Local Board    Date: 23 March 2020

_____________________________
Bob Upchurch
Deputy Chairperson, Waiheke Local Board Date: 23 March 2020
Local Board feedback to the Independent Council-Controlled Organisations Review

File No.: CP2020/04340

Te take mō te pūrongo
Purpose of the report
1. To provide an opportunity for local boards to provide formal feedback on the Council-Controlled Organisations (CCO) Review to the Independent Panel.

Whakarāpopototanga matua
Executive summary
2. The Governing Body approved the Terms of Reference for an Independent Panel to undertake a review of substantive CCOs at its meeting on 26 November 2019 [GB/2019/127].
3. The review covers Auckland Transport, Auckland Tourism Events and Economic Development, Panuku Development Auckland, Regional Facilities Auckland and Watercare. The overall objectives are to examine:
   - whether CCOs are an effective and efficient model for delivering services to the council and Aucklanders, and
   - whether the CCO decision-making model provides sufficient political oversight, public transparency and accountability.
4. The review asks the Independent Panel to examine three areas: the CCO model and its accompanying roles and responsibilities; the accountability of CCOs; and CCO culture.
5. The Independent Panel is seeking the views of local boards on these areas.
6. Local boards are advised that their views are requested by the Independent Panel by 3 April 2020.

Ngā tūtohunga
Recommendation/s
That the Waiheke Local Board:

a) provide formal feedback on the Council-Controlled Organisations Review to the Independent Panel.

Horopaki
Context
7. The Governing Body approved the CCO review Terms of Reference on 26 November 2019 [GB/2019/127]. The Independent Panel was appointed by the Governing Body on 12 December 2019 and is comprised of Miriam Dean, Doug Martin and Leigh Auton. Miriam Dean has been appointed panel chair [GB/2019/149].
8. Briefings on the CCO Review were provided to local board chairs in December 2019 by staff and in February 2020 by panel member Leigh Auton. The panel wrote to local board chairs in February asking for advice on what constitutes good engagement between CCOs and local boards.
9. Monthly updates on the review are reported to the CCO Oversight Committee and circulated to all local boards.
10. The Independent Panel is seeking comprehensive engagement to obtain a range of views about the issues forming the subject of the review (Attachment A). Community engagement on the review is occurring alongside the Annual Budget 2020/2021 in February/March 2020. An engagement document has been developed and a summary document has been translated into five languages and a New Zealand Sign Language video. A webpage\(^1\) provides information on the review, including stakeholder updates, relevant documents (including the Terms of Reference) and a contact for further information.

11. All feedback on the CCO Review will be provided to the Independent Panel. The Panel will report on the key issues and community and stakeholder feedback in May and will provide a final report and recommendations in July 2020.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

12. To identify the scope of their work, the Independent Panel has distilled the essence of the review terms into a list of issues, that forms the basis of the engagement and eventual report. The list and prompts, at Attachment A, provide a structure for local boards to give feedback.

13. The three key areas of focus set out in the list of issues are:

<table>
<thead>
<tr>
<th>Issue</th>
<th>Area of Focus</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCO model, roles and responsibilities</td>
<td>The essential question here is whether the CCO model delivers council services with the maximum of operational efficiency, transparency and accountability, or whether there are better ways to deliver such services</td>
</tr>
<tr>
<td>CCO accountability</td>
<td>Here the key question is whether the council’s current approach to holding CCOs to account on behalf of Aucklanders could be improved</td>
</tr>
<tr>
<td>CCO culture</td>
<td>The central issue here is whether CCOs need to improve how they consult, engage with and respond to the wider community and council</td>
</tr>
</tbody>
</table>

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

14. Local boards have an opportunity to consider suggestions that might improve climate change outcomes/mitigation in their feedback on the CCO Review.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

15. The Independent Panel is engaging across the council group on the review, including:

- the chair of the independent panel wrote introducing the panel and the review objectives to all CCO chairs and chief executives, councillors, local board chairs, chief executive of IMSB and the co-chairs of the Mana Whenua Kaitaki Forum on 20 December 2019
- the panel met briefly with the CCO chief executives and chairs on 28 January 2020 to discuss the proposed review process and CCO engagement. Each CCO was asked to provide the panel with key stakeholders/customers
- individual meetings have taken place with CCO chief executives and board chairs over February and March 2020, and the panel is meeting with CCO stakeholders.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
16. Local board formal feedback on the CCO Review, including issues experienced with CCOs, good practice and options for improvement, is sought by the Independent Panel by 3 April 2020.
17. Material on the CCO Review was available at Have your Say local board events for the Annual Budget.
18. Following the conclusion of the Independent Panel’s review, as part of the development of the next 10-year budget, local boards will have the opportunity to provide formal views on any proposals for change to the CCO model.

Tauākī whakaaweawe Māori
Māori impact statement
19. Staff presented to the Mana Whenua Kaitiaki Forum on 19 December 2019. The panel met with one of the Forum co-chairs and mana whenua are invited to provide feedback to the panel. Mana whenua have also been invited to a hui with panel members on 18 March 2020.
20. The panel has met with the Independent Māori Statutory Board.
21. Panel members spoke on Radio Waatea to promote Māori interest and feedback on the CCO review. Material on the CCO review is being provided at mataawaka events for the Annual Budget and mataawaka organisations have been briefed on the review during the public engagement period.

Ngā ritenga ā-pūtea
Financial implications
22. There are no financial implications from this report.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
23. There are no risks associated with the recommendations in this report.

Ngā koringa ā-muri
Next steps
24. The Independent Panel is due to report on key issues, community and stakeholder feedback in May and to provide a final report, with recommendations, in July 2020.

Ngā tāpirihanga
Attachments

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<tr>
<th>No.</th>
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<tbody>
<tr>
<td>A</td>
<td>Independent Council-Controlled Organisations Review list of issues</td>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Claire Gomas - Principal Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Alastair Cameron - Manager - CCO Governance &amp; External Partnerships</td>
</tr>
<tr>
<td></td>
<td>Louise Mason - GM Local Board Services</td>
</tr>
<tr>
<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
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Auckland CCO Review
Independent Panel

CCO REVIEW

Independent review of council-controlled organisations: list of issues:

This list is intended as a guide to the high-level issues on which the review will focus. The issues in this list may be subject to revision during the course of this review.

Objectives

The review's overall objectives are to examine:

- whether CCOs are an effective and efficient model for delivering services to the council and Aucklanders
- whether the CCO decision-making model provides sufficient political oversight, public transparency and accountability.

The terms of reference require us to examine the following three issues:

CCO model, roles and responsibilities

The essential question here is whether the CCO model delivers council services with the maximum of operational efficiency, transparency and accountability, or whether there are better ways to deliver such services. In particular:

- Are there any problems, real or perceived, with the current model, including the risk of duplication with in-house council activities?
- Is the purpose of each CCO clear and current, and is the council giving each adequate direction?
- Are the roles and responsibilities of CCOs and the council towards one another clearly defined and well understood?
- Are there viable alternatives and what are their advantages and disadvantages?

CCO accountability

Here the key question is whether the council has adequate mechanisms to hold CCOs to account and is using them appropriately, and whether improvements, including new mechanisms (such as those provided for through the Local Government Act 2002 Amendment Act 2019), are needed. In particular:

- Do current accountability mechanisms, monitor CCOs' performance effectively and ensure CCOs respond appropriately to the concerns of the council, local boards and the public?
Auckland CCO Review
Independent Panel

- Do CCOs understand the need to act in a way that reflects their accountability to the community, as well as the council’s accountability to the community for CCO performance?
- Are there adequate mechanisms to ensure CCO board members and senior management meet the legislative requirements towards Maori, and that CCOs have developed sufficient capability to achieve this?
- Do CCOs have adequate guidance about when to act in their best commercial interests and when to act in the best interests of the public?
- Are council policies that are applicable to all CCOs (group policies) adequate, or should they be extended to other areas, such as remuneration?
- Is the process for appointing CCO board members, including the skills criteria used in the selection process, appropriate?

CCO culture

The central issue here is whether CCOs need to improve how they consult, engage with and respond to the community and council. In particular:

- Are the working relationships between the various levels of council (political, executive and staff) and CCOs (and between CCOs themselves) based on mutual trust, respect and confidence?
- Do recruitment processes and job descriptions sufficiently address the need for CCO chief executives and senior managers to respond to council directions and work effectively with senior council managers?
- Do CCO boards, executives and staff demonstrate accountability to Aucklanders, including by consulting sufficiently with Aucklanders and responding sufficiently to their concerns, or could their performance be improved?
- Are CCOs giving adequate public acknowledgement (such as through branding) to council-funded activities?
- Do CCOs give the council quality advice?

The full terms of reference can be found at

20 December 2019
Memo

To: Janine Geddes, Acting Relationship Manager
cc: Waiheke Local Board Chair Cath Handley and Deputy Chair Bob Upchurch
From: Dileeka Senewiratne, Democracy Advisor

Subject: Urgent decision request of the Waiheke Local Board

Purpose
The purpose of this memo is to initially seek the local board relationship manager’s authorisation to commence the urgent decision-making process and if granted, seek formal approval from the chair and deputy chair (or any person acting in these roles) to use the process to make an urgent decision.

The decision required, and the supporting report, are attached to this memo. The urgent decision being sought needs to be authorised by the chair and deputy chair (or any person acting in these roles) by signing this memo. Both this memo and the report will be reported as an information item at the next business meeting if the urgent decision-making process proceeds.

Reason for the urgency
A number of factors will be considered by the relationship manager before approval to use the urgent decision-making process is given, such as:

- the timing of the next scheduled meeting
- confirmation that the local board has the decision-making authority
- consideration of the rationale for the urgency
- the significance of the decision and whether the urgent decision-making process is appropriate.

Decision sought from the chair and deputy chair (or any person acting in these roles)

That the Waiheke Local Board:

a) approve formal feedback as tabled on the changes to the draft Te Taruke-a-Tawhiri: Auckland’s Climate Action Framework.

b) note that this feedback has been developed and agreed to by the full local board and is being executed using the urgent decision mechanism because it is not practicable for the local board to meet in the current public health emergency.

Background

a. In February 2018, the Environment and Community Committee resolved to develop an integrated climate action plan for the Auckland region (ENV/2018/11).

b. To meet this requirement, Auckland Council led the development of Te Taruke-a-Tawhiri: Auckland’s Climate Action Framework, (ACAF) with extensive collaboration and engagement with mana whenua, public, private and voluntary sectors.
c. In June 2019, the Environment and Community Committee approved a consultation draft of ACAF and associated materials.

d. In February 2020 a memorandum was circulated to share key findings from the public consultation.

e. To address the feedback from the consultation, this report outlines key structural changes proposed for the framework including:
   • introducing three pillars representing the core drivers to which all actions will align (i.e., a place-based approach; emissions reduction; preparing for climate change).
   • moving from eleven key moves to eight priorities to streamline actions and address feedback.

f. It is also proposed that the title of the document is changed from *Te Taruke-a-Tawhiri: Auckland’s Climate Action Framework* to *Te Taruke-a-Tawhiri: Auckland’s Climate Plan* to reflect feedback and the greater focus on the impact of actions against our climate goals and roles in delivery. In addition, this provides certainty for roles and responsibilities with regards to implementation.

g. Local Board views for appending to Auckland Council’s submission are requested by Monday, 14 April 2020. Approval for feedback will be via the urgent decision process as the submission is due prior to the next board meeting.

**Authorisation of the urgent decision-making process**

Signed by Janine Geddes  
Acting Relationship Manager, Waiheke Local Board  
Date: 14 April 2020

**Approval to use the urgent decision-making process**

Signed by Cath Handley  
Chair, Waiheke Local Board  
Date: 14 April 2020
Waiheke Local board Resolution

That the Waiheke Local Board:

a) approve formal feedback as tabled on the changes to the draft Te Taruke-a-Tawhiri: Auckland’s Climate Action Framework.

b) note that this feedback has been developed and agreed to by the full local board and is being executed using the urgent decision mechanism because it is not practicable for the local board to meet in the current public health emergency.

CARRIED

Cath Handley
Chair, Waiheke Local Board
Date: 14 April 2020

Bob Upchurch
Deputy Chairperson, Waiheke Local Board
Date: 14 April 2020
Waiheke Local Board formal feedback on the Auckland Climate Action Framework 14 April 2020

Summary Statement

The Waiheke Local Board supports the Auckland Climate Action Framework (ACAP) but asserts that is does not go far enough. The board strongly recommends united action by local boards and governing body using measures and targets to meet council’s 2050 zero carbon target. Local authorities across the country must co-ordinate under the national strategy laid out in the Climate Change Response (Zero Carbon) Amendment Act 2019 to ensure that the government’s zero carbon 2050 target is met.

Context

Given its relatively isolated location and island nature, the Waiheke Local Board area is particularly vulnerable to the impacts of climate change. Our community has a long history of independence and of creating innovative solutions to community challenges. One such example is the Electric Island Waiheke initiative which plans to support Waiheke to become fossil fuel free by 2030.

The draft 2020 Local Board Plan includes several initiatives that seek to mitigate the effects of climate change including a climate resiliency plan, tree planting programmes and support for zero-waste actions. These initiatives are detailed against each of the 8 priorities from the ACAF in Appendix 1.

Auckland Transport’s ten-year plan for Waiheke Island, co-designed with the local board and community, includes a focus on active transport infrastructure projects. Waiheke’s electric bus fleet is due to commence in 2020 (subject to post covid-19 overseas production schedules). The island’s new electric vehicle charging stations support the highest ratio of electric vehicle ownership to the total fleet in New Zealand. Whilst the radical drop in visitors due to covid 19 (from an estimated 1.3 million visitors) has meant a consequential drop in greenhouse gas emissions - the island’s challenges also come from regional and global sources and are therefore well beyond the means of island residents alone.

Feedback

The Waiheke Local Board supports the overall intent of Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework and the proposed changes outlined in the report.

1. We support the proposed 3 pillars (place-based approach; emissions reduction; preparing for climate change), the 11 key moves becoming 8 priorities and the name change to the “Te Tāruke-ā-Tāwhiri: Auckland’s Climate Plan” as they provide appropriate focus areas for action. However,
given the significant role played by the marine environment it is critical that an appropriate additional priority be included. Please note that this has been included in the table below in Appendix 1.

2. Since Priority 7 Energy is not the direct responsibility of councils, the mandate, relationship with energy generators and resourcing for related actions needs to be better elaborated.

3. The board supports reducing Auckland’s emissions to reach net zero emissions by 2050 in line with the government’s target but asserts that we need to be a lot more urgent and aligned in our approach. We agree with the Actea/Great Barrier Board that we should set clear goals at more frequent intervals to reach this target. Therefore, we advocate for three additional goals of 12.5% reduction by mid-2025, 25% by 2030 and 50% reduction by 2040.

4. The Climate Change and Public Perceptions Research Report 2019 shows that nine out of ten people believe that council has a role to play in helping to both reduce Auckland’s emissions and prepare for the impacts of climate change. However over 40 percent of people lack confidence in council’s ability to take effective action and seven percent are unsure. It is critical that council implements a transparent, measurable strategy in which people can have faith.

5. Relying on the inclusion of ACAF actions into local board plans will not be enough to reach the required target without a co-ordinated strategy. We recommend that local boards should each produce a climate change risk assessment plan together with a mitigation and adaptation plan. The governing body needs to do the same at a regional level, which is aligned with the Auckland Long Term Plan, to deal with the region-wide issues such as the transport network and industrial areas. These plans should in turn align with the national climate change risk assessment plan and adaptation plan which is prescribed in the Climate Change Response (Zero Carbon) Amendment Act 2019.

6. Since the achievement of long-term outcomes require the interdependent action of all partners and stakeholders, the risk assessments and adaption plans must be co-created with iwi, industry bodies, non-governmental organisations and communities at local and regional levels.
7. The framework sets out a comprehensive set of measures but there also needs to be a comprehensive set of city-wide targets with clear reporting mechanisms indicating successes and failures, so that the city can transparently monitor progress in a coordinated fashion.

8. Monitoring should take place on a six-monthly basis and be reported on local board business meeting agendas, the local board chairs' forum, Environment and Climate Committee agenda and in council publications and social media. Smaller localised milestones need to be reported more frequently.

Chair Cath Handley
Chair
Waiheke Local Board
## Appendix 1 – The Priorities from the Auckland Climate Change Framework and Waiheke initiatives from the draft Local Board Plan 2020 and other actions

| Priority 1 | Natural Environment | The plan sets out a new vision for the identity of Waiheke Island as a sanctuary in the gulf predicated on achievable shared environmental goals.
Implement the Island Forest (Ngahere) Strategy which will provide new habitat for native flora and fauna, increase canopy cover and improve Waiheke Island’s carbon footprint.
Encourage indigenous planting and establishment of wildlife corridors across Waiheke and our other islands.
Continue to deliver wetland and ecological restoration and regeneration projects with key community organisations, schools and other agencies.
Work with the Hauraki Gulf Forum and local marine groups to support the implementation of marine protection strategies within the Waiheke local board area and the wider Gulf.
| Rec. additional priority | Marine Environment | Include a goal to implement marine protected areas which cover 30% of the area of Hauraki Gulf over the next 10 years.
Work with the Hauraki Gulf Forum and local marine groups to support the implementation of marine protection strategies within the Waiheke local board area and the wider Gulf.
| Priority 2 | Built Environment | This Priority area contains key actions for a sustainable built environment. 13 actions have now been combined into 10 to address overlap. These are grouped into four main thematic areas:
- Sustainable growth
- Sustainable infrastructure
- Sustainable buildings
- Sustainable places.
| Priority 3 | Transport | This Priority area still deals with sustainable transport, but actions have been split out to eight. This reflects the priority placed on this area through the consultation feedback.
The eight action areas are still concerned with:
- encouraging mode shifts
- supporting a transition to low carbon vehicles
- supporting an efficient freight system
Additional actions focus on encouraging behaviour change.
Create new pathways, tracks and cycleways in accordance with the Waiheke Pathways Plan.
Advocate to Auckland Transport for the delivery of prioritised cycleways and footpaths within the Pathways Plan.
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<table>
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<th>Priority 6</th>
<th>Economy</th>
<th>Priority 7</th>
<th>Community</th>
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<tr>
<td><strong>Item 13</strong></td>
<td>and ensuring resilient transport infrastructure.</td>
<td><strong>Develop an award or endorsement framework to acknowledge and promote organisations that excel in supporting a sustainable economy.</strong></td>
<td><strong>Develop a Waiheke Climate Resiliency Plan which addresses climate change including elements such as sea level rise, coastal inundation, energy sources, increasing stormwater, food and water security.</strong></td>
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<td>There are now six actions that underpin this Priority area to address repetition. The action areas still maintain a focus on:</td>
<td><strong>Support initiatives that are responding to climate change.</strong></td>
<td><strong>Support community-led programmes that achieve sustainable behaviour change and self-sufficiency such as composting, vegetable gardens energy generation and food waste reduction.</strong></td>
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<td></td>
<td>• supporting businesses transition to a low carbon future with increased resilience</td>
<td><strong>Include the community in decision-making on climate change policy.</strong></td>
<td><strong>Develop an overarching, Island Emergency Response Strategy, utilising learnings from Covid-19.</strong></td>
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<td>• encouraging the reuse, recycling of materials and embedding circular economy principles.</td>
<td><strong>Support initiatives that move Waiheke towards a zero-waste future.</strong></td>
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<tr>
<td>Priority 6</td>
<td>Te puawaitanga o te tangata (Resilient Māori Communities)</td>
<td>Priority 7</td>
<td>Energy</td>
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<td>Self-sustaining Māori communities and a lift in the well-being of Māori whānau across Tamaki Makaurau.</td>
<td><strong>Create opportunities for effective Māori participation and influence in decision making.</strong></td>
<td><strong>Continue to support Electric Island Waiheke’s activities for Waiheke to be fossil fuel free by 2030.</strong></td>
</tr>
<tr>
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<td></td>
<td><strong>Encourage traditional activities that support Māori health and wellbeing utilising te whenua tapa whā.</strong></td>
<td><strong>Support community-led programmes that achieve self-sufficiency in energy production.</strong></td>
</tr>
</tbody>
</table>
| Priority 8 | Food                                                                 | Support the development of food forests on council and private land.  
|-----------|----------------------------------------------------------------------|-----------------------------------------------------------------------  
|           | There are now five actions that underpin this Priority area to address repetition. The intent of the key moves remains the same, that is: | Support community-led programmes that achieve self-sufficiency such as composting, vegetable gardens and food waste reduction.  
|           | • the focus on retaining productive soils                           |  
|           | • reducing food wastage                                            |  
|           | • supporting food security                                          |  

Te Tāruke-ā-Tāwhiri: Auckland's Climate Action Framework - Proposed changes

File No.: CP2020/03014

Te take mō te pūrongo
Purpose of the report

1. The purpose of this report is to outline key amendments to Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework and to obtain the local board’s views.

Whakarāpopototanga matua
Executive summary

2. In February 2018, the Environment and Community Committee resolved to develop an integrated climate action plan for the Auckland region (ENV/2018/11).

3. To meet this requirement, Auckland Council led the development of Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework (ACAF) with extensive collaboration and engagement with mana whenua, public, private and voluntary sectors.

4. In June 2019, the Environment and Community Committee approved a consultation draft of ACAF and associated materials.

5. In February 2020, a memorandum was circulated to share key findings from the public consultation.

6. To address the feedback from the consultation, this report outlines key structural changes proposed for the framework including:

   - introducing three pillars representing the core drivers to which all actions will align (i.e., a place-based approach; emissions reduction; preparing for climate change).
   - moving from eleven key moves to eight priorities to streamline actions and address feedback.

7. It is also proposed that the title of the document is changed from Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework to Te Tāruke-ā-Tāwhiri: Auckland’s Climate Plan to reflect feedback and the greater focus on the impact of actions against our climate goals and roles in delivery. In addition, this provides certainty for roles and responsibilities with regards to implementation.

8. The proposed changes meet the requirements of a climate action plan as defined by C40 Cities.

Ngā tūtohunga
Recommendation/s

That the Waiheke Local Board:

a) provide feedback on the changes to the draft Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework including:

   - introducing three pillars representing the core drivers for climate action (i.e., a place-based approach; emissions reduction; preparing for climate change)
   - moving from eleven key moves to eight priorities
   - changing the title from Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework to Te Tāruke-ā-Tāwhiri: Auckland’s Climate Plan.

Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework - Proposed changes

Page 1
Horopaki
Context
9. In February 2018, the Environment and Community Committee resolved to develop an integrated climate action plan for the Auckland region, addressing both emissions reduction (i.e. mitigation) and preparing for the impacts of a changing climate (i.e. adaptation) (ENV/2018/11).

10. To meet this requirement, Auckland Council led the development of Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework, (‘ACAF’) with extensive collaboration and engagement with mana whenua, public, private and voluntary sectors, reaching hundreds of Aucklanders.

11. Local board engagement and insights were sought throughout development of the framework, including meetings and cluster workshops.

12. In June 2019, the Environment and Community Committee approved the consultation draft of ACAF and associated materials.

13. In February 2020, a memo was circulated to all local boards to share key findings from the public consultation on the draft ACAF.

14. This report provides an overview of key proposed changes to the draft ACAF to address the feedback received through the consultation. Local Board views will be reflected in the final version, which will be reported to the Environment and Climate Change Committee in May 2020.

15. More detailed changes reported in the consultation summary are not repeated here but will be reflected in text changes in the final version.

Tātaritanga me ngā tohutouho
Analysis and advice
16. The proposed changes to ACAF have been informed by consultation feedback received on the draft document. Some key themes that arose include:

- **Urgency and scale of action** needs to be better articulated
- **Lack of clarity on how key moves work together** and how they address our climate goals. In addition it was felt that there are too many.
- **Need to be clearer about roles and responsibilities** with a request for more information on who is responsible for actions at each level.
- **Need for partnership working across sectors** and with central government and mana whenua in particular.
- **Greater focus on equity** across feedback points.
- **Need for a strong Māori voice** with widespread support for working with Māori, using mātauranga Māori and Māori practices in designing and implementing climate action.
- **Need for a system shift** and scale of change required, and to better articulate this with Aucklanders.
- **Need for communication and behaviour change** and a request for campaigns to raise awareness across the region and enable action at an individual level.
- **Need for a significant shift in transport (of all key moves)** with the identified actions supported but a need for these to be delivered at pace and scale.

17. To address this feedback a number of key structural changes are proposed.

18. The first of these is establish three core drivers for action – our ‘pillars’. These provide greater clarity on the goals of the framework and all actions will align to how they deliver against these goals.
A Tāmaki response: This pillar reflects the uniqueness of Auckland and our place-based response to climate change. It is informed by learning from Māori principles and practice, provides a greater focus on equity and a better definition of roles and responsibilities and collective action across governance and sectors.

Reducing our emissions: This pillar reflects the need to provide greater clarity on our emissions target and the need to halve emissions by 2030 and reach net zero emissions by 2050. It improves alignment with the actions and how we will deliver and prioritise emissions reductions.

Preparing for climate change: This pillar enables a greater focus on how we will approach climate change adaptation and take a precautionary approach for the region and also provides greater alignment with the actions.

19. The second structural change is that the eleven key moves are streamlined into eight priorities. This proposed change is to address feedback on where areas are more foundational and therefore should be embedded throughout all priority areas, or where there is confusion and overlap.

- It is proposed that Key Move 3: Make development and infrastructure climate compatible and Key Move 4: Transform existing buildings and places are combined into a single built environment priority area.
- It is proposed that Key Move 1: Lay the foundation is embedded into our three pillars in recognition of the cross-cutting nature of the actions.
- Similarly, Key Move 9: Rangatahi (Youth & Inter-generational equity) is embedded into pillar 1 to reflect the need to consider actions across the framework.

20. Actions contained within Key Moves 1 and 9 will still be maintained and reflected in the updated document.

21. Actions contained within Key Moves 1-11 will be carried through into Priorities 1-8 (Figure 2) and updated to:
- clarify any ambiguities that were raised in consultation
- remove repetition or overlapping actions
- make additions in response to consultation feedback
- strengthen alignment to delivery of the three pillars.

22. Overall, the intent of the actions between the Key Moves 1-11 and Priority areas 1-8, remain the same.

23. It is also proposed that the title of the document is changed from Te Tauruke-a-Tawhiri: Auckland’s Climate Action Framework to Te Tārūke-a-Tawhiri: Auckland’s Climate Plan to reflect feedback and the greater focus on the impact of actions against our climate goals and roles in delivery. In addition, this provides certainty for roles and responsibilities with regards to implementation.

24. The proposed changes meet the requirements of a climate action plan as defined by C40 Cities.

Tauāki whakaawae atāhuarangi
Climate impact statement

25. The changes identified in this report have been made to reflect feedback received and updated emissions modelling. As such, they will further deliver and strengthen climate action already identified.

Ngā whakaawae me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

26. Regular meetings and workshops took place across the council group for development of the framework.
27. In addition, a working group was established from the outset to provide expertise from across the council group, central government and district health boards.

28. This group has continued to provide input post-consultation and has reviewed and provided input into the proposed changes.

29. In addition, the team has been working closely across the Council group in the development of costed actions for consideration in the Long-term Plan. This process is running concurrently with the finalisation of the plan.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

30. The framework will have implications for all local boards.

31. In June 2018, the Chief Sustainability Office attended workshops of 19 of the 21 local boards and obtained informal email feedback from the other two local boards to identify their main priorities related to climate change. This was followed up in September 2018 at cluster workshops to assess and test a series of ‘must haves’, which were the precursors to the actions included in the draft framework.

32. Priorities included:
   - coastal erosion and inundation concerns
   - affordable and accessible transport
   - long-term infrastructure development to consider climate impacts
   - better stormwater management
   - climate-related education and awareness
   - building community resilience
   - for Auckland Council to lead by example.

33. This report seeks Local Board formal views on proposed changes to the draft Te Tāruke-a-Tāwhiri: Auckland’s Climate Action Framework outlined in this report. These views will be reflected in the final version.

34. Local boards will be key in taking climate action at a local level. Support will be provided for local board planning and alignment with outcomes.

35. The Chief Sustainability Office and Quality Advice Unit will implement a programme of work for the whole council family to provide guidance and training on how to embed climate action in Local Board plans and what to expect in climate impact statements.

Tauākī whakaaweawe Māori
Māori impact statement

36. Climate change impacts and associated policy and action will have significant impacts for Māori communities.

37. A Tamaki and climate change subject matter expert rōpū (group) was established in March 2019 which has been supporting and advising mana whenua and council on climate change issues for Māori and providing direct advice and narrative for the draft framework.

38. A rangatahi Māori and Pasifika rōpū has also been working in partnership with council on this kaupapa to develop rangatahi-focused actions for the framework.

39. A joint mana whenua and Māori expert task group is finalising a Tamaki and climate change position paper, Te ora ē Tamaki, which will be used as the bridging document to weave key anchor points into the climate action framework.

40. Anchor points include:
   - weaving the narrative into the framework, specifically the following sections: Climate change and Māori, Impacts on Māori and Developing the Plan with Māori.
Ngā ritenga ā-pūtea

Financial implications

41. Actions within the framework will result in budgetary implications for organisations across the region; identifying and unlocking appropriate funding and financing streams in the future will be critical.

42. Taking climate action will require a range of finance and/or funding mechanisms. For instance, green bonds have been a useful tool for financing council-owned assets such as electric trains but investment in clean tech may require crowd-sourcing, grants or venture capital.

43. To support this, a climate finance work package is underway to identify partnerships and broader funding mechanisms across actions such as bonds, grants, equity instruments and public/private partnerships.

44. The final framework and specific Auckland Council actions being developed will need to inform on-going Long-term Plan discussions to support delivery and avoid costs associated with inaction, such as increased maintenance costs and infrastructure failures through to missed opportunities to Auckland’s economy in delivering the transition.

45. Not all actions within council’s remit will require additional budget. Some actions can result in long-term cost avoidance – for example electrifying fleets can reduce fuel and maintenance costs. Some actions could require existing funds to be redirected if priorities change.

46. Also, not all actions will require funding, for example those related to advocacy to central government or expert input into actions led by other organisations.

47. The costs associated with different council-specific actions will consider funding sources as described above.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

48. No high or extreme risks have been identified with the proposed approach.

49. Moderate risks exist, including:
   • preparing for the implications of climate change may not comply with current rules and regulations
   • potential strategic risk with non-alignment with New Zealand Government direction and policy
   • potential governance risk in shared leadership and ownership of the framework across sectors.

50. A risk mitigation plan has been developed to address the above, including targeted engagement approaches, a legal review of the final framework, on-going partnership with central government and establishment of clear governance structures for the implementation of the framework.

Ngā koringa ā-muri

Next steps

51. Workshops will be held in April 2020 with the Environment and Climate Change Committee and Independent Māori Statutory Board to discuss updated framework text, and the final text will be presented to the Environment and Climate Change Committee for approval in May 2020.

52. The draft digital plan layout will be workshopped with the Environment and Climate Change Committee in June 2020 and finalised in July 2020.
Ngā tāpirihanga
Attachments

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<tr>
<td>A</td>
<td>ACAF Consultation Summary Memo</td>
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<tr>
<td>B</td>
<td>ACAF Consultation Summary <em>(Under Separate Cover)</em></td>
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<tr>
<td>C</td>
<td>Engagement Summary - LB workshops June 2018 <em>(Under Separate Cover)</em></td>
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<tr>
<td>D</td>
<td>Engagement Summary - Clusters workshops Oct 2018 <em>(Under Separate Cover)</em></td>
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<td>E</td>
<td>ACAF Proposed Three Pillars</td>
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<td>F</td>
<td>ACAF Proposed Eight Priorities</td>
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<tr>
<td>G</td>
<td>ACAF Proposed Priority Areas and Actions</td>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah Anderson - Principal Specialist Sustainability and Climate Resilience</td>
<td>Lauren Simpson - Principal Sustainability &amp; Resilience Advisor</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Authorisers</th>
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<tbody>
<tr>
<td>Jacques Victor - GM Auckland Plan Strategy and Research</td>
<td>Louise Mason - GM Local Board Services</td>
</tr>
<tr>
<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Board</td>
<td></td>
</tr>
</tbody>
</table>
Te take mō te pūrongo

Purpose of the report
1. The purpose of this report is to provide Waiheke Local Board feedback on the Waka Kotahi NZ Transport Agency’s Accessible Streets Regulatory Package and outline the next steps.

Whakarāpopototanga matua

Executive summary
2. The Associate Minister of Transport is proposing a collection of rule changes known as the Accessible Streets Regulatory Package.
3. The Accessible Streets Regulatory Package aims to achieve a shift in government support for:
   - making footpaths, shared paths, cycle lanes and cycle paths safer and more accessible
   - accommodating the increasing use of micro-mobility devices like e-scooters on streets and footpaths
   - encouraging active modes of transport and supporting the creation of more liveable and vibrant towns and cities
   - making social and economic opportunities more accessible
   - making buses and active transport such as walking and cycling safer and more efficient.
4. The package will clarify the types of vehicles and devices that are allowed on footpaths, shared paths, cycle paths and cycle lanes, and how they can use these spaces. This will include a 15km/h speed limit on the footpath and a requirement for all other footpath users to give way to pedestrians.
5. The proposed rules also clarify how road controlling authorities may regulate pedestrians, devices and spaces like the footpath; and propose changes to the priority given to a range of road users to remove barriers to walking, device use and cycling.
6. Local Board views for appending to Auckland Council’s submission are requested by Friday, 17 April 2020.
7. Further information can be accessed via this link.

Ngā tūtohunga

Recommendation/s
That the Waiheke Local Board:

a) approve feedback as tabled on Waka Kotahi NZ Transport Agency’s Accessible Streets Regulatory Package.

Ngā tāpirihanga

Attachments
There are no attachments for this report.
### Ngā kaihaina
#### Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Dileeka Senewiratne - Democracy Advisor Waiheke Local Board</th>
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File No.:  

Te take mō te pūrongo
Purpose of the report
1. The purpose of this report is to provide Waiheke Local Board feedback on the Government Policy Statement on Land Transport for 2021/22– 2030/31 (GPS2021).

Whakarāpopototanga matua
Executive summary


3. GPS2021 sets out the government’s priorities for expenditure from the National Land Transport Fund over the next 10 years.

4. GPS2021 builds on and consolidates the priorities of GPS (GPS2018) identifying four strategic priorities for land transport – Safety, Better Travel Options, Improving Freight Connections and Climate Change.

5. These investment priorities are generally well aligned with the council’s priorities identified in the Auckland Plan 2050.

6. Local Board views for appending to Auckland Council's submission are requested by Friday, 17 April 2020.

7. Further information can be accessed via this link.

Ngā tūtohunga
Recommendation/s
That the Waiheke Local Board:


Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

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<tr>
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<td>Louise Mason - GM Local Board Services</td>
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</table>
Te take mō te pūrongo
Purpose of the report
1. To formally report progress and activity resulting from the Memorandum of Understanding (MoU) between Auckland Transport (AT) and the Waiheke Local Board (the Board) and to agree any resulting changes to the MoU.

Whakarāpopototanga matua
Executive summary
2. Last year AT and the Board entered into a MoU which describes how the parties will work together to agree and deliver on transport priorities for Waiheke. Clause 20 of the MoU provides for it to be actively reviewed within six months of the start of each board term.

3. AT and Auckland Council staff met with the Board in February to discuss the MoU and subsequently agreed that a formal MoU review report would be presented to both the Board and the Auckland Transport Board.

4. Both parties consider that good progress is being made under the MoU with much more work still to be done.

5. This report formalises that review which enables the Waiheke Community to have visibility of progress. It also confirms that the MoU review will be considered by the Waiheke Transport Forum when it is re-established in the near future.

Ngā tūtohunga
Recommendation/s
That the Waiheke Local Board:

a) accepts the first formal review report of the Memorandum of Understanding between the Waiheke Local Board and Auckland Transport

b) confirms the updates to the Implementation section of the Memorandum of Understanding as outlined in Attachments A and B

c) notes that it will present the reviewed Memorandum of Understanding to the next available Waiheke Transport Forum for its consideration and feedback

Horopaki
Context
6. The Auckland Transport/Waiheke Local Board MoU is an outcome of Auckland Council’s 2017 governance review, and more particularly the resultant three-year Waiheke governance pilot. The pilot is testing different ways of working on Waiheke and the impact of greater decision-making sitting with the Waiheke Local Board.

7. AT was a key participant in the governance review and has recognized the need for, and value of an improved working relationship regarding Waiheke. The Board and AT have been working to develop their relationship and address mutual issues since that time and the MoU is a result of that.
8. A copy of the MoU is included at Attachment A. AT, the Board and its support team worked over a number of months to put the MoU together which includes its purpose, outcomes sought, the roles of each party and a detailed list of what they have agreed to work together on.

**Tātaritanga me ngā tohutohu**  
**Analysis and advice**

9. It is almost twelve months since the MoU was signed between the parties on 23 May 2019. The current Waiheke Local Board has been in place for six months.

10. The parties agree that:

   i. the MoU is a significant tool in enabling Waiheke transport priorities and issues to be progressed
   
   ii. a number of the MoU’s outcomes have already been achieved or are underway
   
   iii. the relationship between AT and the Board has improved
   
   iv. significant further work is needed, including improving visibility of the impact of the MoU in the Waiheke community

11. Attachment B is an analysis of progress made against the Implementation section of the MoU. It shows that of the 24 bullet points under Clauses 17 and 18, progress has been made against more than half.

**Tauākī whakaaweawe āhuarangi**  
**Climate impact statement**

12. The MoU includes a number of specific references to climate impacts. Clause 18 (Implementation) notes that AT will support the Board to advance the Waiheke community’s aspiration to be carbon neutral and to electrify the public transport network and infrastructure.

13. AT has processes in place to assess the climate impact of its projects and programmes and the Waiheke work programme reflects these.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**  
**Council group impacts and views**

14. The MoU identifies ways of working and prioritises transport projects for delivery on Waiheke. Both have resourcing implications in terms of staffing, budgets and project delivery.

15. The appointment of a Waiheke Transport Operations Manager will enable a role specific focus to be brought both to ways of working and project delivery.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**  
**Local impacts and local board views**

16. The MoU is a key initiative of the Board and its implementation and delivery is a key priority for the Board.

**Tauākī whakaaweawe Māori**  
**Māori impact statement**

17. Mana whenua are consulted on key AT projects through the AT Mana Whenua Forum. The Board engages with Maori as needed and appropriate on matters of interest to iwi.
Ngā ritenga ā-pūtea
Financial implications
18. The MoU itself has no financial implications. Delivery of matters in the Implementation section require budgeting and resourcing. Some have existing budgets; others may be funded through the Regional Land Transport Plan.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
19. One risk is that the MoU outcomes are not delivered or achieved. Current support and progress suggest this is a low risk. A further risk is that the Waiheke community doesn’t become aware of these achievements or doesn’t see them as significant or real. This can be mitigated by improved engagement and communications.

Ngā koringa ā-muri
Next steps
20. This review will result in a range of changes to the MoU which will be presented to the AT Board.
21. It is anticipated that the new Waiheke Transport Operations Manager will work with the Board on future changes to the MoU once the role is filled.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A</td>
<td>Attachment A - Memorandum of Understanding between Auckland Transport and Waiheke Local Board</td>
<td>65</td>
</tr>
<tr>
<td>B</td>
<td>Attachment B - Review of Implementation</td>
<td>69</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

| Authors | John Nash - Programme Manager, Waiheke & Gulf Islands  
Jonathan Anyon – Elected Member  
Relationship Manager – Auckland Transport |
|---------|-------------------------------------------------------------------------------------------------|
| Authorisers | Louise Mason - General Manager - Local Board Services  
Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards |
Memorandum of Understanding between
THE WAIHEKE LOCAL BOARD and AUCKLAND TRANSPORT

Background

1. This is a Memorandum of Understanding (MoU) between the Waiheke Local Board (the board) and Auckland Transport (AT).

2. It has been developed in the context of the 2017 Auckland Council governance review which resulted from recognition that the Auckland shared governance model is facing a range of issues that need to be addressed. Waiheke was recognized in the review as facing a set of unique challenges which might benefit from being treated differently. This resulted in the decision to undertake a three year trial to test the impacts and value of devolving more decision-making to the board.

3. In the spirit of the governance review and the devolution of more powers to the board, this MoU seeks to extend the boundaries of the working relationship between AT and the board. AT participated in the governance review and has been a supporter of this trial. Since the start of the trial the board and AT have been working to develop their relationship, progress projects and address a range of issues.

4. Recent surveys to provide a baseline of Waiheke community attitudes to Auckland Council and AT have shown that their reputation can be enhanced. AT and the board see this MoU as one tool to support change in the way transport matters are deliberated and in turn to help achieve positive recognition of AT’s work for the Waiheke community.

Purpose

5. We have formally adopted this MoU as a public document which:

- Formalises our working relationship
- Sets out what we wish to achieve and how we will work together
- Is the foundation for an enduring relationship and recognises that this is a journey
- Commits us to working together to achieve agreed goals

6. We wish to have a positive working relationship and to understand each other’s needs and constraints. We aim to deliver on the Waiheke community’s aspirations and values for its transport network. Some of the challenges we face are:

- A transport network, infrastructure and budgets intended for a small island population which doesn’t take into account the significant visitor impacts and pressures Waiheke faces

- An approach to transport planning, investment and delivery based on the Auckland-wide network approach. This doesn’t necessarily recognise that Waiheke is different, that its community and landscape requires outcomes that fit the island’s character and uses principles to deliver work that recognises these differences.

Outcome sought

7. We agree to use this MoU to assist us to work together to achieve transport outcomes that as far as possible meet our and the Waiheke community’s needs.

Roles

8. We acknowledge that we have separate and specific duties, obligations and requirements under the Local Government (Auckland Council) Act 2010, as well as other relevant legislation, policy and financial instruments.

9. The local board is an elected body with decision-making over non-regulatory local matters and it is accountable to the Waiheke community. It has a local governance role and that complements AT’s local operational and managerial roles, and its regional role. The intention will be for neither party to impinge on the other’s role(s).

10. The board’s priorities are set down in the Waiheke Local Board Plan which includes an advocacy role in relation to transport. Its role is informed by Essentially Waiheke, the island’s strategic framework developed with the Waiheke community and adopted by the board. Essentially Waiheke contains clear aspirations for a transport network that fits the island’s character and needs.

11. AT is responsible for transport matters on Waiheke as a regional council-controlled organisation and road controlling authority. Its Statement of Intent says AT will work closely with elected members and local boards to improve relationships and engagement, to give better effect to the role of key stakeholders in local place-making and to progress local board transport initiatives. Its Engagement Plan recognizes the integral role of local boards, the need to keep them well informed and involved in all relevant projects, and to interact in good faith.

12. This MoU doesn’t change our responsibilities and recognising that these might be in conflict at times, it outlines an approach to addressing these conflicts.

13. We both have existing relationships outside of council that we value and need and the MoU provides additional support for us to assist each other with these relationships where mutually agreed.

Ways of Working

14. Waiheke has a particular character and its community has a particular vision for its transport network. We recognise that there are benefits in taking a Waiheke specific approach to transport matters and unless otherwise constrained as noted above, we support transport matters on Waiheke being managed in a way that best meets that community’s needs.

15. While the board doesn’t have decision-making over transport matters on Waiheke (with the exception of allocating its Transport Capital Fund budget), it understands the Waiheke community’s needs and aspirations. AT recognises this and agrees to use its best endeavours to deliver on these provided they fit within its remit, have policy backing and can be funded.

16. We therefore commit to:

- Being innovative and proactive in our relationship in recognition that this is key to progressing this MoU
• Working together to address issues, advance projects and develop plans for Waiheke while accepting that we have different responsibilities which might make this challenging at times
• Treating each-other with respect and using respectful language
• Releasing joint communications where this makes sense
• Sharing all information unless there is a legitimate reason to maintain confidentiality and not distributing confidential materials to third parties
• Working to develop trust
• Working in good faith to achieve outcomes
• Taking a no surprises approach to our relationship and keeping each-other informed
• Being open and honest in our interactions
• Being responsive timely and flexible
• Giving priority to overcoming issues and challenges

Implementation

Updated April 2020

17. AT agrees to work with the board to progress the following:

• Support Creating a local the new Transport Operations Manager position to work interact with the board and deliver on agreed make transport outcomes decisions
• Investigating areas where AT functions might be delegated to the board eg street trading, certain landowner approvals
• Maintaining an up to date issues register accessible to both parties
• Ensure the new Development of a Waiheke 10-year Transport Plan priorities are included in the work programme for Waiheke and considered in the 2021 draft Regional Land Transport Plan review
• Commence work to dDevelopment of Waiheke transport design guidelines by Mid 2020 which reflect the island’s character
• Developing and maintaining a rolling three year work programme
• Sharing annual infrastructure planning and maintenance documents
• Having accurate and regularly reported transport data
• Meeting and working regularly and at least monthly
• AT including formal reports focusing on Waiheke transport matters on the board’s business meeting agenda at least three monthly
• Jointly reporting to AT’s Executive Leadership Team and Auckland Council’s Joint Governance Working Party as appropriate
• Improving integration with council units with connecting roles eg Healthy Waters
• Advancing public transport on to and from Waiheke in accordance with the provisions of the Regional Public Transport Plan

18. AT agrees to support the board in the following areas:

• Providing an active representative on the Waiheke Transport Forum and supporting the forum with timely accurate information as required.
• Advancing the Waiheke community’s aspiration to be carbon neutral
• Electrifying the public transport network and infrastructure
• Lowering speeds on the island’s roads
• Developing active transport infrastructure eg walking and cycling
• Delivery of Matiatia precinct transport solutions
• Improving the resilience of transport infrastructure to respond to more extreme weather events and the increase in traffic volumes
• Delivering on the transport outcomes outlined in Essentially Waiheke and the Waiheke Pathways Plan
• Ensuring stormwater projects use principles of water sensitive design
• Look for opportunities for pedestrian safety (e.g. crossings)
• Installing public art

Dispute Resolution

19. The parties agree to address issues that can’t otherwise be resolved using the following process:

• The regular AT workshop agendas will include an issues item where either party can raise matters where efforts to resolve these have been unsuccessful
• The parties will discuss and agree next steps, roles and a timeline to resolve these issues
• Where an issue remains unresolved despite best efforts it will be escalated within either AT or Auckland Council to the appropriate management level
• If this escalation fails to resolve the issue it will be formally escalated to the board chair and the AT CEO

Review

20. This MoU will be actively reviewed within six months of the start of each board term and otherwise as agreed between the parties. Staff will work with the board to identify any areas where the MoU might be changed for consideration by the board and AT.

21. This MoU can only be extinguished with the agreement of both parties.

Signed by:

__________________________  __________________________
Cath Handley               Shane Ellison
Chair, Waiheke Local Board  Chief Executive, Auckland Transport

23 May 2019
**Memorandum of Understanding between the Waiheke Local Board and Auckland Transport - Review of Implementation**

The following table records progress against the Implementation section (Clauses 17 and 18) of the MoU as at April 2020

<table>
<thead>
<tr>
<th>Clause 17 - AT agrees to work with the board to progress the following:</th>
<th>Status April 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Creating a local transport manager position to interact with the board and make transport decisions</td>
<td>Job description agreed, position advertised, interviews completed, April 8 - appointment pending</td>
</tr>
<tr>
<td>2. Investigating areas where AT functions might be delegated to the board e.g. street trading, certain landowner approvals</td>
<td>Some ideas being considered. Discussions to commence post 30 June</td>
</tr>
<tr>
<td>3. Maintaining an up to date issues register accessible to both parties</td>
<td>Completed, real time sharing still to be arranged</td>
</tr>
<tr>
<td>4. Development of a 10-year Transport Plan for Waiheke</td>
<td>Final plan completed awaiting AT Executive Leadership Team approval</td>
</tr>
<tr>
<td>5. Development of transport design guidelines which reflect the island’s character</td>
<td>Work commenced, aim to deliver draft guidelines for community engagement by October 2020</td>
</tr>
<tr>
<td>6. Developing and maintaining a rolling three-year work programme</td>
<td>New Waiheke AT Operations Manager to progress in discussion with the Waiheke Local Board</td>
</tr>
<tr>
<td>7. Sharing annual infrastructure planning and maintenance documents</td>
<td>New Waiheke AT Operations Manager to progress in discussion with the Waiheke Local Board</td>
</tr>
<tr>
<td>8. Having accurate and regularly reported transport data</td>
<td>Bus data already available and is shared with the Board. Ferry data available but Gareth Willis needs to advise on reliability.</td>
</tr>
<tr>
<td>9. Meeting and workshopping regularly and at least monthly</td>
<td>Implemented</td>
</tr>
<tr>
<td>10. AT including formal reports focusing on Waiheke transport matters on the board’s business meeting agenda at least three monthly</td>
<td>Implemented</td>
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<tr>
<td>Item</td>
<td>Description</td>
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<tr>
<td>11.</td>
<td>Jointly reporting to AT’s Executive Leadership Team and Auckland Council’s Joint Governance Working Party as appropriate</td>
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<tr>
<td>12.</td>
<td>Improving integration with council units with connecting roles e.g. Healthy Waters</td>
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<td>Advancing public transport on, to and from Waiheke in accordance with the provisions of the Regional Public Transport Plan</td>
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<td>Clause 18</td>
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<td>17.</td>
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</tr>
<tr>
<td>18.</td>
<td>Developing active transport infrastructure e.g. walking and cycling</td>
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<td>19.</td>
<td>Delivery of Mātiatia precinct transport solutions</td>
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<td>Improving the resilience of transport infrastructure to respond to more extreme weather events and the increase in traffic volumes</td>
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<td>Ensuring stormwater projects use principles of water sensitive design</td>
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<tr>
<td>24.</td>
<td>Installing public art</td>
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</tbody>
</table>
Auckland Transport Report - March/April 2020

File No.: CP2020/04330

Te take mō te pūrongo
Purpose of the report
1. To provide an update to the Waiheke Local Board on transport related matters in their area including the Local Board Transport Capital Fund (LBTCF).

Whakarāpopototanga matua
Executive summary
2. This report contains responses to the following resolutions of the local board:
   - Waiheke Bus Timetables
   - Waiheke Summer Trial
   - Matiatia and Downtown Ferry Terminals
   - Taraire Street
3. Noted is the upcoming public consultation on the Matiatia traffic layout and how the community might input into that process.
4. A short extension to the trial end date is recommended to allow time for public feedback on the trial to be analysed and reported back to the board.
5. The current status of the local board transport capital fund is noted in the report.
6. Local board workshops attended by Auckland Transport (AT) are noted.

Ngā tūtohunga
Recommendations
That the Waiheke Local Board:
   a) receive the Auckland Transport Report March 2020.
   b) agree that the Matiatia Summer Trial end date be extended until 31 May 2020 to allow time for public feedback to be analysed and the results reported back to the Board.

Horopaki
Context
7. This report addresses transport related matters on Waiheke and includes information on the status of the local board transport capital fund.
8. Auckland Transport is responsible for all of Auckland’s transport services, excluding state highways. They report on a monthly basis to local boards, as set out in their Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play within and on behalf of their local communities.
9. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by Auckland Transport. Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of Auckland Transport’s work programme. Projects must also:
Item 15

- be safe
- not impede network efficiency
- be in the road corridor (although projects running through parks can be considered if there is a transport outcome).

**Tātaritanga me ngā tohutohu**

Analysis and advice **Covid 19 Response – Public Transport Response - General**

10. The Government announced on Monday, 23 April that New Zealand would move Alert Level 4 (lockdown) at 11.59pm on Wednesday, 25 March 2020 in response to the pandemic affecting the world.

11. This has meant:

- In alignment with new national policy while at Alert Level 4, all public transport (bus, train and ferries) contracted by AT are free from the morning of Thursday, 26 March until the end of lockdown.
- From 11.59pm on Wednesday, 25 March 2020 public transport services will only be available for those working in essential services, for medical reasons, to access essential services including get to the supermarket, and to move essential goods. For details on what is considered an essential service visit [https://covid19.govt.nz/government-actions/covid-19-alert-level/](https://covid19.govt.nz/government-actions/covid-19-alert-level/).
- While travel is free people should continue to tag on and off using their AT HOP card. This will allow Auckland Transport to monitor passenger numbers and make fast adjustments to services if required due to changes in demand. Cash fares are no longer being accepted on buses. Those who wish purchase paper tickets will be given free HOP cards which are available at AT services centres.
- Essential workers may be asked, while travelling, to show who they work for. Where practical people should carry some form of identification showing who they are, who they work for, and their job (e.g. a business card, letter from their employer, or other work ID).
- People must continue to use the rear door to get on and off the bus. This is to ensure everyone is kept as safe as possible by minimising the physical contact between customers and the bus drivers.

12. Cleaning services for public transport has also been ramped up. All trains are regularly treated with disinfectant, using new fogging equipment. This is in addition to the increased frequency and intensity of cleaning on all buses, trains and ferries.

**AT Mobile Upgrade**

13. To help those people needing to access our services, Auckland Transport has introduced a major upgrade to its app, AT Mobile. The new feature shows how many people are on a bus or train at any given time.

14. It allows people to see if the recommended physical distancing between other passengers of two metres will be achievable before they get on board. AT Mobile users can now look under the Live Departures area of the app to see one of four “live occupancy statuses”: Likely empty, Likely space available, Likely near the limit of safe distancing, and Likely not accepting passengers.

15. The categories will be shown as four icons in the shape of people that will fill in as the number of people on a given bus or train increases. This real-time information is based on live data from AT HOP on and off tags, which is why it is important for anyone using public transport to continue to use their AT HOP card even though trips are free while we are at Alert Level 4.
16. Once a bus is at its safe-distance capacity, the app will show passengers are no longer being accepted and the driver will only do drop-offs until it is safe to accept passengers again.

**Covid 19 Response Timetables - General**

17. Trains, buses and ferries contracted by AT will also run to a reduced timetable, similar to the usual weekend service timetable. These timetables which are available on [https://at.govt.nz/COVID-19](https://at.govt.nz/COVID-19). The arrangements for ferry services such as those to Waiheke and Devonport are not contracted or managed by AT, these are noted below.

**Covid 19 Response – Public Transport Response- Waiheke Ferry Services**

18. AT recognises that Waiheke ferry services are a vital link to essential services for many islanders. Fullers and Sealink are also committed to ensuring that the island continues to receive the level of ferry service that it requires.

19. As a result, services to Waiheke are continuing with alternative timetables to support those who need essential travel during the Covid19 level 4 lockdown.

20. Please check the Fullers360 and Sealink websites before travelling.

**Covid 19 – General Information**

21. All AT construction sites have been made safe and secure by our contractors and are now closed for lockdown. These sites will be regularly monitored for health and safety. Only work related to maintaining essential services and critical infrastructure and to address immediate and short-term safety issues (e.g. emergency maintenance work) will be undertaken by AT until the alert level is reduced by the Government.

22. Traffic volumes will be relatively light due to the number of businesses closing and people staying indoors. Therefore, traffic signalling will be managed to give priority access to hospitals and other essential services.

23. AT’s March 2020 public Board meeting has been postponed to a later date and Directors are continuing to closely monitor the emerging issues and impacts of COVID-19.


**Resolution WHK Waiheke Bus Timetables**

*Waiheke Local Board request Auckland Transport revert to the original summer timetable and service until the local community has been consulted and the new timetable is adequately resourced.*

26. The new Waiheke bus network was introduced in October 2019, following considerable public consultation with the community and the local board.

27. In the first eight weeks of operation, bus patronage was up by 5-10% compared to previous years. Over the same time, ferry patronage to and from the island has been lower than previous years which suggests that the increase in bus patronage has been primarily driven by residents on the island.

28. Due to the chronic lack of bus drivers, the 50B service had to be withdrawn in December 2019. The removal of the 15-minute service across the spine of the island has subsequently led to a fall in patronage. Once sufficient drivers are trained, the 15-minute frequency will be re-introduced and patronage is expected to increase again.

29. In short, AT is not able to revert to the former bus timetables (pre-October 2019) for the following reasons:
There was substantial support for the changes that were adopted in October 2019. AT would be required to run a new public consultation process if it were proposed to revert to the former timetables. This would require a six-month lead-in time.

Reverting to former bus timetables would be a substantive change under terms of the contract with the Waiheke Bus Company and could open a renegotiation of its contract.

There are substantial lead times associated with changing timetables and driver rosters.

Resolution WHK/2020/10 Waiheke Summer Trail Survey

Waiheke Local Board request Auckland Transport share the data from the feedback at the Auckland project/Matiatia with the local board along with all summary data as it is collated.

30. The feedback to date has been circulated to the local board in the 26 February 2020 workshop. Information on the upcoming public consultation is outlined below.

Resolutions WHK/2020/10 Matiatia and Downtown Ferry Terminals

Waiheke Local Board seek a formal report from Auckland Transport to be presented to the Local Board meeting in March 2020 to outline the position of Auckland Transport with respect to managing apparent anti-competitive practices at the Downtown and Matiatia ferry terminals: including signage for tourism operators, and equal opportunity to promote businesses;

31. The operators who have booths in the terminal building itself can use these facilities for the purposes of selling tickets on their various tours and activities, however they are not allowed to “tout” for passengers on the wharf apron itself. This space is reserved for meeting pre-booked passengers - as has always been the case.

32. AT notes reports of some of the incumbent operators not adhering to AT’s “no touting” rules and has re-iterated to these operators AT’s policy position on this.

33. AT notes that tourist numbers on Waiheke Island are down this season compared to last season and this clearly has had an impact on taxi and tourist operator businesses.

34. Additional signage directing potential customers towards the small casual tour operators operating from the area adjacent to the taxi stand have been installed.

and to outline how Auckland Transport are providing for competition of our ferry services.

35. AT now has in place an Access Agreement and Common Access Terms which will allow any competitor on to any exempt ferry service route (Waiheke and Devonport) subject only to compliance with relevant statute. This arrangement is far superior than what was previously available in 2015 and before.

and to detail the commercial rent paid by Fullers for access to ticketing booths at both downtown and Waiheke termini.

36. Fullers pay commercial rent at the Downtown terminal. This is not the case at Matiatia terminal due to an historic arrangement with Auckland Council. This is currently being addressed with the intention that a commercial rent will also be paid at Matiaia.

37. No further details are available at this stage as this is a commercial negotiation with a number of integrated factors.

Resolution WHK/2020/30 Taraire Street

Waiheke Local Board request Auckland Transport provide options around costings and timing to complete the seal of Taraire Street before the end of the financial year.
38. The request to reseal Taraire Street has been sent to AT’s assets team. It has responded that this street is not high on the seal priority list and as such it would be impossible to bring this forward without a significant change in the seal priority guidelines.

39. There are hundreds of kilometres of unsealed roads in the Auckland region and AT needs to have a fair and equitable process for the distribution of seal extension budgets.

40. Alternative dust reduction options are being investigated and this will be reported back shortly.

**Waiheke Summer Trial – Matiatia Traffic Layout**

41. Public consultation on the traffic layout that was trialed at Matiatia over the summer months will begin next Tuesday 17 March 2020 and closes on Tuesday 7 April 2020. **Feedback from the community will be sought via a number of methods:**

- Brochure/feedback form delivered to Waiheke Island letterboxes
- Adverts in the Gulf News – 19 and 26 March 2020
- A media release
- Posters at Matiatia Ferry Terminal
- A geo-targeted social media advertising campaign and posts via AT’s social media channels
- A dedicated webpage on the AT website
- AT ambassadors handing out brochures/feedback forms to ferry passengers at Matiatia, with another AT ambassador collecting them at the Downtown terminal:

<table>
<thead>
<tr>
<th>Date</th>
<th>Location; Waiheke, at Matiatia</th>
<th>Location: downtown ferry terminal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday 19 March</td>
<td>1x ambassador 5.45am – 9.45am</td>
<td>1x ambassador 6.30am – 10am</td>
</tr>
<tr>
<td>Friday 20 March</td>
<td>1x ambassador 5.45am – 9.45am</td>
<td>1x ambassador 6.30am – 10am</td>
</tr>
<tr>
<td>Saturday 21 March</td>
<td>1x ambassador 7.35am - midday</td>
<td>1x ambassador 7am – 11am</td>
</tr>
<tr>
<td>Tuesday 24 March</td>
<td>1x ambassador 5.45am - 9.45am</td>
<td>1x ambassador 6.30am – 10am</td>
</tr>
<tr>
<td>Wednesday 25 March</td>
<td></td>
<td>1x ambassador 4pm – 7pm</td>
</tr>
</tbody>
</table>

**Ways to provide feedback**

- Completing the hardcopy feedback form and returning it to AT via freepost
- Completing hard copy feedback form and handing it to AT Ambassadors or putting it into drop box at Matiatia.
- Completing the online survey available via AT.govt.nz/haveyoursay
- Calling AT (09) 355 3553

42. AT recommends that the summer trial be extended until 30 April 2020 to allow for the survey of public satisfaction with the trial to be completed and the analysis of the results completed.

**Local Board Transport Capital Fund**

43. A summary of the Waiheke Local Board Transport Capital Fund is contained in the table below. The Board has held the majority of its Local Board Transport Capital Fund for the major reorganisation of Matiatia and therefore has spent very little of its allocation over the last electoral term.

44. In the coming months, the Board will consider the results of the Matiatia summer trial and the public survey results and its subsequent plans for Matiatia.
Total Funds Available in current political term | $2,323,204
---|---
Amount committed to date on projects approved for design and/or construction | $50,000
Remaining Budget left | $2,273,204

**Matiatia Toilets extension**

45. The Matiatia Toilet extension is now funded and work is underway to procure an appropriate contractor. It is expected that work will begin before the end of the current financial year and be completed before the next summer season.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

46. Auckland Transport engages closely with Council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, the Auckland Climate Action Plan and Council’s priorities.

47. Auckland Transport’s core role is in providing attractive alternatives to private vehicle travel, reducing the carbon footprint of its own operations and, to the extent feasible, that of the contracted public transport network.

48. To this end, Auckland Transport’s Statement of Intent contains three performance measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>2019/20</th>
<th>2020/21</th>
<th>2021/22</th>
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</thead>
<tbody>
<tr>
<td>Number of buses in the Auckland bus fleet classified as low emission</td>
<td>5</td>
<td>25</td>
<td>55</td>
</tr>
<tr>
<td>Reduction in CO2e (emissions) generated annually by Auckland Transport corporate operations (from 2017/18 baseline)</td>
<td>7%</td>
<td>9%</td>
<td>11%</td>
</tr>
<tr>
<td>Percentage of Auckland Transport streetlights that are energy efficient LED</td>
<td>56%</td>
<td>66%</td>
<td>76%</td>
</tr>
</tbody>
</table>

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

49. The impact of information in this report is confined to Auckland Transport and does not impact on other parts of the Council group. Any engagement with other parts of the Council group will be carried out on an individual project basis.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

**Board Workshops February 2020**

50. At the workshop on 26 February the issue of loose gravel post re-sealing was raised, with the request for warning signs. AT staff have checked with AT’s contractors who confirm that all sites where re-sealing has taken place have signage and cones alerting drivers and riders to likely changes in the road surface. They also confirmed that scheduled sweeping of loose gravel was taking place and that they were happy to undertake additional sweeping if any particular trouble spots were identified.

51. The issue of use of the two mobility pick-up/drop-off spaces was raised and the Parking Compliance Manager for the area has re-iterated to his staff that vehicles dropping off or picking up mobility impaired passengers, may use these spaces.
Consultations

52. No public consultations were sent to the local board in the last reporting period.

Traffic Control Committee

53. The Traffic Control Committee did not make any decisions that affected the local board area in the last reporting period.

<table>
<thead>
<tr>
<th>Area</th>
<th>Description</th>
<th>Details</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>O’Brien Road / Te Whau Drive, Omihi</td>
<td>Permanent Traffic and Parking changes</td>
<td>No Stopping At All Times / Bus Stop / Bus Shelter / No Passing / Stop Control / Edge Line</td>
<td>Carried</td>
</tr>
<tr>
<td>O’Brien Road / Okoka Road, Omihi</td>
<td>Permanent Traffic and Parking changes</td>
<td>No Stopping At All Times / Bus Stop / No Passing / Stop Control / Edge Line</td>
<td>Carried</td>
</tr>
<tr>
<td>Palm Road / Miro Road</td>
<td>Permanent Traffic and Parking changes</td>
<td>No Stopping At All Times / Bus Stop / Bus Shelter / Edge Line</td>
<td>Carried</td>
</tr>
<tr>
<td>Ocean View Road / Oue Road, Oneroa</td>
<td>Permanent Traffic and Parking changes</td>
<td>No Stopping At All Times / Bus Stop / Bus Shelter / P60 Parking / Flush Median / Traffic Island / Roundabout / Lane Arrow Marking</td>
<td>Carried</td>
</tr>
<tr>
<td>Belgium Street / Wharf Road, Ostend</td>
<td>Permanent Traffic and Parking changes</td>
<td>No Stopping At All Times / Bus Stop / Bus Shelter / P120 Parking / P15 Parking / Loading Zone / Pedestrian Crossing / Flush Median / Traffic Island / Stop Control / Edge Line / Lanes / Lane Arrow Marking</td>
<td>Approved with Conditions</td>
</tr>
<tr>
<td>Glen Brook Road / Mcmillan Road / O’Brien Road / Pohutukawa Avenue, Omihi</td>
<td>Permanent Traffic and Parking changes</td>
<td>No Stopping At All Times / Bus Stop / Bus Shelter / Removal Of Bus Shelter / Traffic Island</td>
<td>Approved with Conditions</td>
</tr>
<tr>
<td>Hauraki Road / Karaka Road, Oneroa</td>
<td>Permanent Traffic and Parking changes</td>
<td>No Stopping At All Times / Bus Stop / Bus Shelter / Stop Control</td>
<td>Approved with Conditions</td>
</tr>
<tr>
<td>Matiatia Wharf Carpark Off Ocean View Road</td>
<td>Permanent Traffic and Parking changes</td>
<td>Parking Zone / 1 Day Parking / 6 Hour Parking / No Stopping At All Times / Angle Parking / P30 Parking / P15 Parking / Mobility Parking / Motorcycle Parking / Small PsV Stand / Traffic Island / Footpath / Pedestrian Crossing / Authorised Vehicle Parking-Mooring Holders (P240 Parking) / Authorised Vehicle Parking-Bus (P60 Parking) / Lanes / Lane Arrow Marking</td>
<td>Carried</td>
</tr>
<tr>
<td>Ocean View Road, Oneroa</td>
<td>Permanent Traffic and Parking changes</td>
<td>No Stopping At All Times / Bus Stop / Bus Shelter / Edge Line</td>
<td>Not Carried</td>
</tr>
</tbody>
</table>
Tauākī whakaaweawe Māori
Māori impact statement
54. Interactions with mana whenua is done on a project specific basis.

Ngā ritenga ā-pūtea
Financial implications
55. There are no financial implications by receiving this report.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
56. The proposed decision of receiving the report has no risks.

Ngā koringa ā-muri
Next steps
57. The current COVID-19 situation will impact on the timeline for scoping, costing and allocating funds to, potential Local Board Transport Fund projects. The situation will also impact on much of what AT has planned in the near future. Information on what these changes will be shared with the Board at the earliest opportunity.

58. This is also likely to apply to the analysis and recommendations stemming from the Matiatia summer trial.

59. Auckland Transport will provide another update report to the local board in May 2020.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Lorna Stewart - Elected Member Relationship Manager – Auckland Transport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason - General Manager - Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
</tr>
</tbody>
</table>
Little Oneroa Reserve Concept Plan

File No.: CP2020/04477

Te take mō te pūrongo
Purpose of the report

1. To seek the Waiheke Local Board’s endorsement of the Little Oneroa Reserve Concept Plan.

Whakarāpopototanga matua
Executive summary

2. In 2014, the Waiheke Local Board approved funding for a draft concept plan for Little Oneroa Reserve via the Small Local Initiative Project (SLIPs) budgets. Outcomes include maximising beachfront open space, renewal of the playground, providing sufficient shade, enable carparking, provide safe access for food vendors, and to protect the ecological values of the reserve.

3. Open days were held at the Little Oneroa Reserve and a draft concept was designed. Feedback by the local board at the time was that more focus on ecological values was required. Concurrently the local board commenced the Little Oneroa Action Plan to specifically address water quality issues within the lagoon.

4. The concept plan was placed on hold in the meantime.

5. An alternative parking configuration plan was presented to the local board in August 2018 and this was supported by the local board. This included two options for the playground location as per Attachment A of the report.

6. The local board has $180,000 locally driven initiative capital funding budgeted within the 2018-2019 Community Facilities work programme towards the implementation of the plan.

7. Consultation on the concept plan was undertaken with the public in July 2019. This was done via the ‘Have your Say’ website where 21 people provided feedback and through a community morning on site where 15-20 people provided feedback.

8. Should the local board endorse the concept plan, there are elements of the plan that could be delivered in stages as funding becomes available.

Ngā tūtohunga
Recommendation/s

That the Waiheke Local Board:

a) endorse the Little Oneroa Reserve Concept Plan, as shown in Attachment A to this report.

b) support funding of playground, stairs and existing footpath widening with $230,000 renewal budget.

c) support funding of hill slide, vegetation removal, furniture and some new path works with $180,000 LDI budget.
Horopaki

Context

9. Little Oneroa Reserve is a popular destination for families on Waiheke Island, with a large playground, grassy areas to relax and trees to provide shelter and a barbeque and toilet facilities.

10. A concept plan has been developed for the Little Oneroa Reserve which formalises the carpark and updates the playground and play elements in the reserve. There are a number of other works to improve access around the reserve and to protect the shoreline, such as additional planting and the installation of two sand ladders to encourage single point access.

11. Consultation on the draft concept plan has been undertaken with the community, and the findings have been analysed and presented back to the local board for discussion.

12. The final concept plan for Little Oneroa Reserve is now ready to be formally adopted by the local board for implementation.

Tātaritanga me ē ngā tohutohu

Analysis and advice

13. The local board has currently allocated $180,000 locally driven initiative capital funding within the 2018-2019 Community Facilities work programme towards the implementation of the Little Oneroa concept plan.

14. Feedback received on the draft concept plan was a mixture of supportive and non-supportive.

Feedback for the playground included:

- More climbing / challenging play elements
- A natural feeling hill slide rather than coloured plastic
- Keeping the grass area in front of the playground
- Supportive of natural play
- Providing play items for a variety of ages
- Would like more shade.

Feedback on the carpark, paving and general arrangement space:

- Keep the Dragonfired truck at the boatshed. This is out of the way and easier for takeaway collection and moving it could be a fire risk to the macrocarpa trees.
- Keep the ramp instead of stairs.
- More of a buffer against coastal erosion and big storms.
- Add a cycleway to the path as people cycle down there anyway.
- Like the carpark arrangement as it gets busy at times, however concerned with using the available shade.
- Too many carparks provided.
- Get rid of carparks under number 22 and increase the green space.
- Organising the carparking will make a difference and is a good idea. Could be used for park and ride on occasion.
- Need a pedestrian crossing over to the dairy and takeaway shop.
- Good to have more formal access points to the beach.

15. Updates to the concept plan from the feedback include:
• Changing the slide from yellow to beige.
• Creating an open area of lawn in front of the playground by relocating the proposed picnic tables and BBQ and deleting some of the proposed specimen trees.
• Changing the proposed stairs (at number 12) to retain a ramp.

16. Should the local board endorse the concept plan, there are elements of the plan that could be delivered in stages as funding becomes available, such as:

17. **Recommendation for $230,000 available renewal budget:**
   a. renew playground in new configuration to accommodate new carpark layout
   b. widened existing path to 2.5 metres to allow cyclists and walkers to share amenity
   c. renew stairs for access to slide in new location as a renewal

**Recommendation for $180,000 available LDI budget:**

   a. tube slide down bank for primary to teenage children with logs connecting slide to stairs
   b. vegetation removal to enable slide and stairs to function
   c. low timber batten fence with gate with snap latch around slide and stairs entry to ensure children do not run onto the road
   d. 1.8m wide concrete path between proposed carpark, playground and beach access
   e. BBQ moved to sunnier area near boat ramp
   f. new picnic tables, seats, park sign and rubbish bin

18. **Stage two (Estimated range $135,000-145,000):**
   a. weed control on banks
   b. low coastal planting to discourage access to dune system
   c. install revegetation planting on banks, riparian planting and 45L specimen trees
   d. install raised platform to carpark, including demolition and rebuilding
   e. renew concrete paths in front of toilet block
   f. install 1.8 wide concrete ramp.
   g. two sand ladders and ropes to encourage single point of access to beach (to protect dune vegetation)

19. The playground is moving slightly to allow the carpark to be upgraded at a later stage when additional funding is available.

20. The confirmed playground renewal works include a large timber play module, sand play unit, swings and basket swing, an embankment tube slide and natural elements such as timber logs.

21. The carpark layout will not change, apart from retaining the Dragonfired truck in its existing location at the boatshed.

22. The Little Oneroa Reserve playground renewal is due to commence when the concept plan for the reserve is approved. There may be some elements of the concept plan that can be commenced in conjunction with the renewal project.

**Tauākī whakaaweawe āhuarangi**
Climate impact statement

23. Climate impact was considered for the decision on using a mix of shade sail and shade trees in the playground design, thereby reducing Co2 emission and minimising the need for shade sails once trees have matured.

24. Further focus was placed on sourcing play equipment options that were available from local play equipment suppliers and could be maintained without requiring sourcing from overseas suppliers.

Ngā whakaawae we ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

25. Community Services have identified the required service needs for Little Oneroa Reserve, and these have been incorporated within the Little Oneroa Reserve concept plan.

26. Community Facilities Operational Management and Maintenance team have given their support for the Little Oneroa Reserve concept plan.

Ngā whakaawae we ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

27. The Little Oneroa Reserve concept plan has been discussed with the local board, with various options relating to the location of the carpark being provided.

28. A Little Oneroa Reserve concept plan has been developed with feedback from the local board, and with feedback from the community and stakeholders.

29. The development of a Little Oneroa Reserve concept plan aligns to the following outcomes from the Waiheke Local Board Plan 2017.

   a. Outcome one: Inclusive planning and placemaking. This supports the aspiration that the character of Waiheke is protected and enhanced in line with the principles of Essentially Waiheke.

   b. Outcome five: Vibrant places for people. Improving the open space network on the island through implementing concept plans for Alison Park, Little Oneroa Reserve and Tāwaipareira Reserve (the skatepark), as funding allows.

Tauākī whakaawae we Māori
Māori impact statement

30. Engagement with iwi will be undertaken regarding the concept plan once this is approved by the local board.

Ngā ritenga ā-pūtea
Financial implications

31. The funding for the Little Oneroa Reserve concept plan is funded by the local board’s Locally Driven Initiatives budget.

32. The consultation phase was funded from within the existing project budget currently allocated, which is $180,000 locally driven initiatives capital funding in the 2018/2019 Community Facilities work programme.

33. Funding for the future works will be a combination of the local board’s capital expenditure funding for existing assets and local driven initiatives budget for new elements in the reserve.
Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
34. Delay in the decision-making process will impact upon the commencement of the renewal of the playground.
35. Funding for the works can be staged over a number of financial years to allow works to be undertaken as funding allows.

Ngā koringa ā-muri
Next steps
36. Confirm the feedback to the concept plan with the local board and seek approval to finalise the concept plan for implementation.
37. Commence procurement for the renewal of the playground.
38. The local board will receive monthly updates on the progress of this project through regular monthly Community Facilities reporting.

Ngā tāpirihanga
Attachments
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<thead>
<tr>
<th>No.</th>
<th>Title</th>
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<tr>
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<td>200210_Concept Plan</td>
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Ngā kaihaina
Signatories
<table>
<thead>
<tr>
<th>Author</th>
<th>Kayleigh Hibberd – Senior Project Manager – Community Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
</tr>
</tbody>
</table>
Little Oneroa Reserve Concept Plan

**GENERAL NOTES**
1. Tube slide down bank for primary to teenage children
2. Install stairs for access to slide in new location as a replacement
3. Install allow timber batten fence with gate with snap latch around slide and stairs entry to ensure children do not run onto the road. Allow for tripping edge connecting slide to stairs
4. Undertake weed control on banks and native re-planting
5. Existing path widened to 2.5 metres to allow cyclists and walkers to share. Lighting along shared path in future.
6. 2 sand ladders and ropes to encourage single point of access to beach (to protect dune vegetation)
7. Low coastal planting to discourage access to dune system
8. Additional planting east and west of the stream mouth and along the stream bank, to improve habitat and water quality
9. Fixed area near toilets rationalised with shared path route prioritised
10. Concrete footpaths connecting car park and playground
11. Sand play and climbing module in existing raised area with sand safety surface. Existing shade sails and swings retained and timber seating provided on edging
12. Signage consolidated into a plan shelf sign that provides information about walking options in the area and way-finding to the toilet
13. New ramp to access beach to tie in with retaining wall
14. BBQ moved to sunny area
15. Section of existing carpark removed and reinstated to grass for informal recreation
16. Proposed coastal tree planting
17. Informal gravel path connection to concrete path
18. Concrete footpath to create formal boundary between road and car park with entry/exit points flush with road
19. Raised concrete table for pedestrian safety
20. Existing gravel track retained for maintenance access

**CARPARKING NOTES**
1. Section of existing carpark reconfigured to maximise parking spaces (29 spaces). Add timber whirlstops to prevent vehicle access to park. Resurface when up for renewal
2. Mill cut ashphalt around tree trunks, install timber border and groundcove planting to protect trees and formalise parking
3. Connect path to ramp beach access
4. Relocate pizza kiosk and recycling bins under tree with bench seating away from parking
Te take mō te pūrongo

Purpose of the report
1. To covenant two parcels of land at Te Huruhi Bay Reserve, 53 Tahatai Road, occupied by Piritahi Marae.

Whakarāpopototanga matua

Executive summary
2. Council has received an application for resource consent, to upgrade the on-site wastewater treatment system at Piritahi Marae, Te Huruhi Bay Reserve, Waiheke Island.
3. Piritahi Marae occupies two parcels of land at the reserve, Section 1 SO 422102 and Lot 1 DP 45886.
4. The resource consent, if granted, will enable Piritahi Marae to increase the capacity of the current disposal field and move it more inland, mitigating risks stemming from coastal inundation.
5. Healthy Waters have indicated that the proposed wastewater system will straddle Section 1 SO 422102 and Lot 1 DP 45886 and have requested that the two lots be bound together, to ensure that the two land parcels are never disposed of separately.
6. To bind the two parcels together, Healthy Waters have requested a covenant be registered in terms of Section 108(2)(d) of the Resource Management Act. A covenant over two titles is a legal instrument to prevent either title from being disposed of separately from the other.
7. Prior to works commencing, Piritahi Marae will have to obtain landowner approval, this is being assessed by Auckland Council’s Land Advisory team and is separate from the proposed covenant.

Ngā tūtohunga

Recommendation/s
That the Waiheke Local Board:

a) approve, in terms of Section 108(2)(d) of the Resource Management Act, the covenant of Section 1 SO 422102 and Lot 1 DP 45886 at Te Huruhi Bay Reserve.

Horopaki

Context
8. This report considers the proposed covenant of two parcels of land forming part of Te Huruhi Bay Reserve identified as Section 1 SO 422102 and Lot 1 DP 45886, allowing a resource consent to be granted in order to upgrade the on-site water treatment system.
9. The treatment system will straddle two land parcels both held in fee simple by Auckland Council as local purpose (marae) reserve and leased to Piritahi Marae.
10. The Waiheke Local Board is the allocated authority relating to landowner decisions.
Request to covenant

11. After assessing the resource consent application, Healthy Waters requested that Section 1 SO 422102 and Lot 1 DP 45886 be bound together, to ensure that the two land parcels aren’t disposed of separately, which safeguards the integrity of the treatment system.

12. In this context “disposal” refers to leasing and/or licensing, and not permanent disposal through sale of land.
Tātaritanga me ngā tohutohu
Analysis and advice

13. The proposed covenant is based on an application for resource consent to upgrade the wastewater treatment system used by Piritahi Marae.

14. As the new wastewater system will be built across two land parcels, Healthy Waters have requested that a covenant be registered over both titles.

15. To bind the two parcels, it is recommended that a covenant under S108(2)(d) of the Resource Management Act be executed and registered.

16. In a practical sense, this means that the two parcels can never be disposed of separately, e.g. a lease of one section will always include the other section, so that control of both parcels rest with one entity.

17. The land classification, local purpose (marae) reserve, and the current use by Piritahi Marae supports the covenant.

18. Auckland Council, as landowner, is required to enter into the covenant with Auckland Council as regulatory authority.

Tauākī whakaaweawe āhuarangi
Climate impact statement

19. The designated impact level of the recommended decision on greenhouse gas emissions falls within the “no impact” category.

Climate change impacts have been considered in the environmental assessment report, the proposed location of the treatment system mitigates coastal inundation risks.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

20. The covenant is a legal instrument binding two titles together, the council teams most likely to be impacted is Land Advisory and Community Leasing, no concerns have been raised as the current and future use of the land parcels is supported by the proposed covenant.

21. The covenant has no identified impact on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report’s advice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

22. This proposal was socialised via memorandum with the local board, the board subsequently requested that it be resolved on formally at a business meeting.

23. The recommendations in this report fall within local board’s allocated authority as landowner.

Tauākī whakaaweawe Māori
Māori impact statement

24. The resource consent, if granted, will increase the visitor capacity of Piritahi Marae.

25. There is no departure from the current or expected land use.

Ngā ritenga ā-pūtea
Financial implications

26. All costs involved in the preparation of legal documents are borne by Auckland Council.
**Ngā raru tūpono me ngā whakamaurutanga**  
**Risks and mitigations**

27. If a covenant is not registered, the resource consent might not be granted, meaning that Piritahi Marae will have to work within the confines of the current wastewater system.

**Ngā koringa ā-muri**  
**Next steps**

28. Subject to the local board’s approval a covenant will be prepared by Legal Services, on acceptable terms, and executed by the Manager Land Advisory Services.

29. The proposed physical works on the reserve is still subject to landowner approval and will be assessed when Piritahi Marae applies for consent.

**Ngā tāpirihanga**  
**Attachments**

There are no attachments for this report.

**Ngā kaihaina**  
**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Gert van Staden – Senior Community Lease Advisor – Community Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To adopt the Waiheke Grants Programme 2020/2021.

Whakarāpopototunga matua
Executive summary
2. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities and services that benefit Aucklanders.
3. The Community Grants Policy supports each local board to review and adopt their own local grants programme for the next financial year.
4. This report presents the Waiheke Grants Programme 2020/2021 for adoption (see Attachment A).

Ngā tūtohunga
Recommendation/s
That the Waiheke Local Board:
   a) adopt the Waiheke Grants Programme 2020/2021.

Horopaki
Context
5. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities and services that benefit Aucklanders.
6. The Community Grants Policy supports each local board to review and adopt its own local grants programme for the next financial year. The local board grants programme guides community groups and individuals when making applications to the local board.
7. The local board community grants programme includes:
   • outcomes as identified in the local board plan
   • specific local board grant priorities
   • which grant types will operate, the number of grant rounds and opening and closing dates
   • any additional criteria or exclusions that will apply
   • other factors the local board consider to be significant to their decision-making.
8. Once the local board grants programme 2020/2021 has been adopted, the types of grants, grant rounds, criteria and eligibility with be advertised through an integrated communication and marketing approach which includes utilising the local board channels.
Tātaritanga me ngā tohutohu
Analysis and advice
9. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. The new Waiheke Grants Programme has been workshopped with the local board and feedback incorporated into the grants programme for 2020/2021.

10. The new grant programme includes removal of the umbrella group requirement for individuals requesting less than $1,000.

Tauākī whakaaweawe āhuarangi
Climate impact statement
11. The local board grants programme aims to respond to Auckland Council’s commitment to address climate change by providing grants to individuals and groups with projects that support community climate change action. Local board grants can contribute to climate action through the support of projects that address food production and food waste; alternative transport methods; community energy efficiency education and behaviour change; build community resilience and support tree planting.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
12. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

13. Based on the main focus of an application, a subject matter expert from the relevant council unit will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
14. The grants programme has been developed by the local board to set the direction of its grants programme. This programme is reviewed on an annual basis.

Tauākī whakaaweawe Māori
Māori impact statement
15. All grant programmes respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to organisations delivering positive outcomes for Māori. Applicants are asked how their project aims to increase Māori outcomes in the application process.

Ngā ritenga ā-pūtea
Financial implications
16. The allocation of grants to community groups is within the adopted Long-Term Plan 2018 -2028 and local board agreements.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
17. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy. Therefore, there is minimal risk associated with the adoption of the grants programme.
Ngā koringa ā-muri

Next steps  
18. An implementation plan is underway and the local board grants programme will be locally advertised through the local board and council channels, including the council website, local board facebook page and communication with past recipients of grants.

Ngā tāpirihanga

Attachments

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Ngā kaihaina

Signatories

<table>
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<tr>
<th>Author</th>
<th>Authorisers</th>
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<tbody>
<tr>
<td>Agus Castro Pons - Grants Advisor</td>
<td>Marion Davies - Grants and Incentives Manager</td>
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<td></td>
<td>Rhonwen Heath - Head of Rates Valuations &amp; Data Mgmt</td>
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<tr>
<td></td>
<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
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</table>
Our Local Grants Programme aims to provide contestable and discretionary community grants to local communities.

Outcomes sought from the local grants programme

The Waiheke Local Board recognises the vital role that community groups and organisations play in developing diverse, strong, inclusive, connected and sustainable communities.

Our grants programme will be targeted towards supporting the priorities in our Local Board Plan – such as environmental, cultural, arts, community development, recreational and heritage initiatives, and supporting our youth.

We aim to assist groups to provide activities, projects, programmes, initiatives, and events that make a positive contribution within our local board area.

Our priorities for grants

The Waiheke Local Board welcomes grant applications that align with the following local board plan priorities:

- young people – supporting youth-centred initiatives that build engagement, resiliency and transitions to adulthood
- community elders – meeting the needs of the ageing population
- the environment – restoring and protecting our natural environment
- culture and arts – creating a sense of identity and cohesion that reflects the island’s identity
- social cohesion – ensuring a resilient and connected community
- recreation and sport – helping our communities lead active and healthy lifestyles
- heritage – protection and conservation.

Higher Priorities for grants

- collaboration with other community organisations
- gaining other sources of funding for a project or event, from businesses or community
- local procurement

Lower Priorities for Local and Quick Response Grants

We will also consider applications for other services, projects, events and activities. However, these may be considered a lower priority.

The Waiheke Local Board has identified the following activities as lower priorities:

- commercial entities and promotion of commercial entities
- ticketed events
- activities that primarily benefit communities outside the Waiheke Local Board area
• activities that primarily benefit a third party (e.g. activity to gain money for an organisation)
• grants to support that purchase of or maintenance associated with motor vehicles
• wages or operational costs
• individuals with projects on private land

In addition to the eligibility criteria outlined the Community Grants Policy, the Waiheke Local Board will not fund:
- Exclusion One: alcohol
- Exclusion Two: applications for liquor licenses

Criteria for Local and Quick Response Grants
Grants applications need to meet the following criteria:
• the project is working towards zero waste
• has a level of interaction with local business
• includes support for local procurement
• promotes Waiheke as a destination
• brings together community groups
• collaborating with other events/working in conjunction with other groups
• supports community-led activities using local facilities
• captures a wide demographic and encourages intergenerational diversity
• accessible to the community and/or schools (e.g. early bird specials)
• delivery of a smoke-free programme
• encourages active transport
• collaborates with mana whenua and mataawaka

Waiheke Environmental Grants:
The local board aims to support and grow community and landowner conservation efforts and environmental initiatives within the Waiheke Local Board area.

Grant outcomes:
Outcome 1. Islands, coastlines, forests, wetlands and marine areas are flourishing and protected.
Outcome 2. Our community is engaged with their natural environment and is actively involved in the care, protection and restoration of their environment.
Outcome 3. Community projects follow good practice and achieve long term benefits.
Outcome 4. Contributes towards resolving global environmental issues, including low carbon initiatives

Who can apply?
Grants are available to all community groups, environmental groups and landowners operating within the Waiheke Local Board area.
Applications are accepted for work on private land or public land.
In addition to the higher priorities for grants, the environmental grant round will prioritise material costs associated with environmental projects (e.g. plants, fencing material, and equipment) and for projects which enhance sites with high biodiversity values.

Investment approach
The Waiheke Local Board has allocated budgets to support the local grants programme as follows:
- Quick Response Grants:
  - minimum amount per grant: $500
  - maximum amount per grant: $2000
- Local Grants:
  - minimum amount per grant: $2,000
  - maximum, generally up to $4,000
- Environmental Grant:
  - minimum amount per grant: $2,000
  - maximum amount generally up to $10,000 per grant:
  - requirement for applicant contribution (financial, in-kind or voluntary labour) towards project costs

Accountability measures
The Waiheke Local Board requires that all successful applicants provide:
- Accountability measure one: Accountability forms must be completed and submitted by the due date, proving that grants have been used for the right purpose.
- Accountability measure two: Any grant money that is unspent and not used for the project must be returned to Council.
- Accountability measure three: Recognition of the Waiheke Local Board’s support of your initiative.
- Accountability measure four: An invitation to the funded project, programme, activity or event should be extended to the members of the board, where appropriate.

Application dates
Grant rounds for 2020/2021 will be as follows:

<table>
<thead>
<tr>
<th>Round</th>
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<th>Closes</th>
<th>Decision made</th>
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<td>6 November 2020</td>
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<td>23 June 2021</td>
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## Local grants

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## Multi-board

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## Waiheke environmental grant

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Chairperson's report

File No.: CP2020/04345

Te take mō te pūrongo

Purpose of the report

1. To provide Chairperson Cath Handley with an opportunity to update the local board on the projects and issues she has been involved with and to draw the board’s attention to any other matters of interest.

Ngā tūtohunga

Recommendation

That the Waiheke Local Board:

a) receive the Chairperson, Cath Handley’s update.

Ngā tāpirihanga

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<td>Chairperson's report</td>
<td>103</td>
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<td>B</td>
<td>Board's Letter to the Mayor and Councillors</td>
<td>107</td>
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Ngā kaihaina

Signatories

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<tr>
<td>Dileeka Senewiratne - Democracy Advisor Waiheke Local Board</td>
<td>Louise Mason - General Manager - Local Board Services</td>
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<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
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</table>
Chair’s report to 15 April 2020

Waiheke Local Board

Ngā mihi Waiheke

Covid-19 mitigation

At the time of writing the various government advisories and restrictions, together with local impacts, have cast Waiheke into a new way of life. Whilst the causes are because Covid-19 is a pandemic that causes fatalities and for which there is no known cure, the impacts are reminding us in many ways of life before tourism and accessible travel. It has been an opportunity for us to be reminded of our resilience, the strength of our community, and our blessed relative isolation. Kindness and compassion have underpinned our communities’ inter-actions and responses.

Board Response to Covid-19

The board began its response by organizing a critical services hui on Wednesday 18th March to lead the collaboration between Waiheke services as diverse as the ambulance, the RSA and the bus company.

Since then the chair’s role has been to share information and to support public messaging and community problem solving on behalf of the board. At this point twenty-four separate update bulletins have been posted on the two most popular Waiheke community Facebook pages, supplemented by information and updates posted on the Local Board’s own Facebook page.

In the early weeks the efforts of the chair and member Robin Tucker focused on frequent conversations with the ferry operators and Auckland Transport to represent the community’s need to isolate itself from potential carriers of Covid-19 who may have breached quarantine regulations. Progressively the borders were tightened but not before numbers of such people were turned back by the ferry operators and the police, or alternatively were seen around the streets and beaches (and offshore on boats), heightening public anxiety.

Fullers and Sealink are to be commended for their initiatives in effectively sealing our sea borders, and for their support to date of our essential workers and essential services. Among other things Fullers initiated their own free of charge tickets for essential workers, and recently they sanitized the Piritahi Hau Ora and its vehicle fleet free of charge when they brought sanitizing gear over for their bus fleet. Sealink has prioritized our freight over other operations to keep our vital supply line operating. Both have supported travel for locals for compassionate reasons behind the scenes.

At the same time daily conversations with Sergeant Matthews of the Waiheke Police were established, enabling the chair to incorporate police knowledge on the ground into the public Facebook messaging and for the board to remain very much in touch with police activities, crime levels and so on. At the time of writing 15 people have been issued with final warnings that could lead to criminal charges for breaches of lockdown regulations if they reoffend.

Deputy Chair Bob Upchurch has worked successfully with the manager of our Countdown supermarket to support our understanding of their issues, whilst raising issues relating to queue management, access for the elderly and frail, and so on. Countdown has been very receptive and has made changes accordingly.

The board implemented daily covid-19 video-conferencing meetings so we could problem-solve collectively throughout the first weeks of this national emergency, and work to a shared agenda.
One outcome from our first meeting was a commitment to support a unique volunteer database, which in turn was created and implemented by local entrepreneur Todd O’Hara, and supported by Fiona Gregory, Kristen Busher and Emma Morris. This has been a great success and the board is extremely grateful and appreciative of Todd and the selfless team who are driving this, and to the many volunteers of course.

An initial decision taken under urgency provisions was to contribute approx. $10,000 gross to fund the extra costs to the Gulf News of delivering free copies to letterboxes of a special covid-19 edition of the paper. That edition carried an enormous amount of local information relating to medical, transport and general business access in the first week of lockdown. Gulf News is to be commended for their efforts each week to continue to publish and to continue to make the paper free of charge.

National initiatives
Local MP Hon Nikki Kaye has worked tirelessly to support local businesses reestablish themselves during lockdown or retain their rights to trade. Among other things she was instrumental in making the case for island communities such as Waiheke to retain a variety of food retailers which itself has mitigated the risk of relying on a single source, and in making the case for the Gulf News to continue publishing. In the latter case the chair also wrote to Ministers in support of the Gulf News.

The Economy
For now it is important that I acknowledge the huge depth of uncertainty and also the grief of loss for so many Waiheke residents as they grapple with changes that have affected them and their families and whanau.

We are yet to understand or feel the full impacts of covid-19 on our local economy. It isn't until we all return to normal routines that we will notice the ongoing withdrawal or downsizing of services around us. To gauge the initial level of disruption the board has written to several business groups and associations seeking their feedback. Once we have this, together with any changes to commuter numbers, numbers from the Budget Advisory Service and many other sources, the board will be in a position to advocate to the level of need we face as a community.

However, as an interim measure the chair wrote last week to the mayor and councillors on behalf of the board to put the case for them ensuring funds flow urgently into Waiheke projects that are within the council’s control. That letter is attached.

Job continuity and job creation must be at the forefront of all of our advocacy efforts from this point onwards to ensure that more money flows though the local economy as soon as possible while we readjust our sights and build a new future together. Coupled with this we expect Waiheke to be within the scope of any new sustainable tourism initiatives of this government, and within scope of ATEED’s initiatives (Council’s own economic development and tourism agency).

Our board has a saying we use to close our business meetings. For me it’s a vital anchor for our relationships and my sense of how we can best build our new future together:

Waiho i te toi poto kaua i te toiroa /Let us keep close together, not far apart.
It is important that covid-19 does not eclipse our tributes for those to whom we are all indebted.

**Sir Rob Fenwick**

Sir Rob (Ta Rob) was remembered and celebrated as the great New Zealander he was, and one of the foremost environmental leaders in Aotearoa at his lying in at the wharenui of Ngāti Whatua O Orakei and then at his funeral on 17 March. He had been a figurehead but also an influencer and a quiet man of words, wisdom and warmth for Waiheke for several decades. He and Jenny Lady Fenwick gifted the Te Matuku track to the public, he worked with Minister Sandra Lee to achieve the first marine reserve on our shores, built Te Matuku Oysters with his partners to being a significant Waiheke employer and primary producer (and soon to be exporter), chaired and was patron of many Waiheke and Hauraki Gulf conservation trusts, and was a notable leader for Antarctica, St Johns and so many more organizations. Whilst he will be so missed, he has gifted Waiheke an opportunity to carry on his dreams and consolidate his legacy – in returning Kiwi to Waiheke, in growing and protecting trees, and in revitalizing and protecting our marine environment.

*Nga mihi aroha kia Lady Jenny me te whanau Fenwick, e kore matou e warewaretia ratou kua ngaro nei i te tirohanga kanohi.*

Nāku iti noa

nā

Cath

Chair

Waiheke Local Board
8 April 2020

Mayor Phil Goff
Email: Phil.Goff@aucklandcouncil.govt.nz

Governing Body Councillors
Auckland Council

Tena Koutou Mayor Phil and Councillors,

Re: Waiheke Island’s Future state

Greetings from a rather special place to be in isolation – one that was, until a few weeks ago, a destination for 1.3 million (est.) visitors a year.

None of us would envy you the decisions you are needing to make right now Mayor Phil and Councillors, and we do wish you well. However in the spirit of co-governance it is important for our residents, and for the economy that sustains them, that we seek to put a marker in your deliberations this week and into the future, to support some lateral decision-making when you are considering equitable opportunities and outcomes for the region.

In a nutshell:

1. Unemployment due to business collapse or down-sizing in the city will impact Waiheke as much as it does elsewhere. Approximately 30% of our residents commute to work.

2. Our hospitality industries (tours, taxis and other transport, accommodation, cafes and restaurants, vineyards that rely on foot traffic, specialty retailers, artists and all the other secondary supply and service industries) face a massive downturn and we are already seeing well regarded small-medium businesses collapsing. We are predicting very high unemployment on a per capita basis. This is not only due to the end of tourism into the foreseeable future, but also of a major medium to long-term dent in the local visitor economy because of a reluctance to spend and to travel that may take a very long time to bounce back at a regional and national level.

3. Our average household income was $25,000 less than that of Auckland as a whole prior to covid-19, an ATEED figure.

4. Nationally Queenstown and other regional tourist destinations will soon be the focus of a great deal of media attention, and potentially targeted government support because of the widespread impact of tourism on employment in those centres. Certainly, that was the case with central tourism infrastructure spending prior to covid-19. Waiheke Island has not enjoyed any such support because we are part of the Auckland Unitary Authority. Therefore, we all need to look out for Waiheke to the same degree that the Queenstown Mayor and Councillors looks out for that destination’s interests, and to attract the
equivalent support.

5. Our ageing and inadequate infrastructure is in desperate need of being brought into line with the most basic standards taken for granted in greater Auckland. Waiheke doesn’t want grand – it just needs basic fit-for-purpose roads, pathways, toilets and so on.

6. The risk now is that our needs will be relegated when we need them to be promoted.

Waiheke’s intentions, which will be bought into sharp relief in our new Local Board Plan, are that we move our identity increasingly into the space of the natural sanctuary – the community that is doing its utmost to create its own future through its thriving ecosystems on land and in the Hauraki Gulf that surrounds us. As a community we are restoring wetlands, reforesting, regenerating, protecting and enhancing landscapes and moving rapidly towards being fossil fuel free by 2030.

How can you help Waiheke?

We’d appreciate your support now please, so we can employ locals to achieve the projects to which we are already committed:

- tree-planting and wetlands restoration
- continued support of our predator-free programme
- the creation of our new resource recovery park
- progressing the planned projects of Healthy Waters to clean up streams and to create stormwater systems that prevent sedimentation of our marine environment
- the building of toilets and the strengthening and sealing of our roads
- the development of our main route cycleway and footpaths to keep our children off the most dangerous roads on their way to school
- and of course, our OL1, the redevelopment of Matiatia.

We will look to ATEED, AT and to central government for strategic building blocks to help grow our future but we do rely on you as the critical decision-makers when it comes to resource allocations to support our needs for council-funded or government-prioritised projects that will employ local businesses and local NGOs to help us get back on our feet.

Thank you for your consideration in these very testing times.

Nāku ihi noa, nā

Cath Handley
Chair
Waiheke Local Board
Local board feedback for inclusion in Auckland Council submissions

File No.: CP2020/04543

Te take mō te pūrongo
Purpose of the report

1. To recommend that the Waiheke Local Board delegate authority to the local board chair to submit the local board’s formal views for inclusion in Auckland Council submissions to Central Government and other councils, where this feedback is due before a local board meeting.

Whakarāpopototanga matua
Executive summary

2. Central Government (and other councils) seek feedback through public consultation on bills, inquiries and other key matters. The consultation timeframes vary between four and eight weeks.

3. The Governing Body is responsible for making official submissions to Central Government on most matters except for submissions to government on legislation where it specifically relates to a local board area. Where the Governing Body decides to make an official submission on a Central Government matter, staff work to develop a draft submission for consideration by the Governing Body and will call for local board input so it can be incorporated. The Auckland Council submission needs to be approved within the consultation timeframes set by Central Government.

4. Local board input is required to be approved by the local board. Where local boards are unable to make these decisions at a local board meeting due to the constrained timeframes, another mechanism is required. In situations where local boards prefer not to use the urgent decision process, local boards sometimes provide informal feedback that is endorsed at the next business meeting. This is not considered best practice because the local board input can be challenged or changed at ratification or approval stage, which leads to reputational risk for the council.

5. In situations where timeframes don’t allow reporting to formal business meetings, staff recommend that the local board either uses the urgent decision process or delegates authority to the chair to approve and submit the local board’s input into Auckland Council submissions. Both options provide an efficient way to ensure that local board formal input is obtained when external parties set submission deadlines that don’t allow formal input to be obtained from a local board business meeting.

Ngā tūtohunga
Recommendation/s

That the Waiheke Local Board:

a) delegate authority to the chair to approve and submit the local board’s input into Auckland Council submissions on formal consultation from government departments, parliament, select committees and other councils.

b) note that the local board can continue to use its urgent decision process to approve and submit the local board’s input into Auckland Council submissions on formal consultation from government departments, parliament, select committees and other councils, if the chair chooses not to exercise the delegation sought in recommendation (a).
c) note that this delegation will only be exercised where the timeframes do not allow for local board input to be considered and approved at a local board meeting.

d) note all local input approved and submitted for inclusion in an Auckland Council submission is to be included on the next local board meeting agenda for the public record.

**Horopaki Context**

6. Government departments, parliament, select committees and other councils seek feedback on issues using both formal and informal consultation opportunities. Auckland Council has an ongoing opportunity to provide advocacy on public policy matters and this is often done by making a public submission. Submissions can be provided on other council’s plans, on policy and legislative reviews or on an agency’s proposed strategy.

7. Council submissions are the formal responses to the public consultation opportunities that are open to everyone, including all Aucklanders.

8. Under the Local Government (Auckland Council) Act 2009 the Governing Body must consider any views and preferences expressed by a local board, where a Governing Body decision affects or may affect the responsibilities or operation of the local board or the well-being of communities within its local board area.

9. Under the current allocation of decision-making responsibility, the Governing Body is allocated decision-making responsibility for “submissions to government on legislation including official submissions of Auckland Council incorporating local board views”. Local boards are allocated decision-making for “submissions to government on legislation where it specifically relates to that local board area only”.

10. Central Government agencies set the deadlines for submissions which are generally between four to eight weeks. These timeframes do not usually allow for formal reporting to local boards to input into the council submission. In situations where local boards prefer not to use the urgent decision process, local boards can sometimes provide informal feedback that is endorsed at the next business meeting. This is not considered best practice because the local board input can be challenged or changed at ratification or approval stage, which leads to reputational risk for council.

11. Providing a delegation for Central Government submissions provides local boards with another option to give formal local views within prescribed timeframes.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

12. There are five options available to local boards to approve their formal views and input on submissions to Central Government. Where this input is sought within a time constrained process and is due before a meeting of the local board, only four of these options will be available.

<table>
<thead>
<tr>
<th>Options</th>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Local board input approved at a business meeting</td>
<td>• Decision is made and adopted in a public meeting (transparency of decision making). • All local board members have the opportunity to make the formal decision.</td>
<td>• Local board meeting schedules and agenda deadlines often don’t align with external agency deadlines.</td>
</tr>
<tr>
<td>2. Local board input</td>
<td>• Provides a mechanism for local</td>
<td>• Extraordinary meeting needs to be</td>
</tr>
<tr>
<td>Options</td>
<td>Pros</td>
<td>Cons</td>
</tr>
<tr>
<td>-------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>approved at an extraordinary meeting of the local board</td>
<td>boards to provide their formal views where submission deadlines do not align with local board meeting schedules.</td>
<td>called by a resolution (requires anticipation by the local board) or requisition in writing delivered to the Chief Executive. The process usually requires a minimum of three clear working days.</td>
</tr>
<tr>
<td></td>
<td>• Decision is made and adopted in a public meeting (transparency of decision making).</td>
<td>• There are additional costs incurred to run an unscheduled meeting.</td>
</tr>
<tr>
<td></td>
<td>• All local board members have the opportunity to make the formal decision.</td>
<td>• It may be difficult to schedule a time when enough local board members can attend to achieve a quorum.</td>
</tr>
<tr>
<td>3. Local board input approved using urgent decision mechanism (staff recommend this option)</td>
<td>• It provides a mechanism for local boards to provide their formal views where submission deadlines do not align with local board meeting schedules.</td>
<td>• The decision is not made in a public meeting. It may be perceived as non-transparent decision-making because it is not made by the full local board.</td>
</tr>
<tr>
<td></td>
<td>• Local board input can be submitted once the Chair, Deputy Chair and Relationship Manager have received the report providing the local board views and input.</td>
<td>• Chair and deputy may not have time to properly consult and ascertain view of the full local board.</td>
</tr>
<tr>
<td></td>
<td>• The urgent decision needs the sign-off from two local board members (ie the Chair and Deputy Chair), rather than just one.</td>
<td></td>
</tr>
<tr>
<td>4. Local board input approved by the chair who has been delegated authority from the local board (staff recommend this option where local boards choose not to use the urgent decision process)</td>
<td>• It provides a mechanism for local boards to provide their formal views where submission deadlines do not align with local board meeting schedules and local boards don’t want to use the urgent decision process.</td>
<td>• Decision is not made in a public meeting. It may be perceived as non-transparent decision-making because it is not made by the full local board.</td>
</tr>
<tr>
<td></td>
<td>• Local board input can be submitted as soon as possible after the local board views and input have been collated and discussed by the local board members.</td>
<td>• The chair who has the delegated authority may not have time to properly consult and ascertain views of the full local board.</td>
</tr>
<tr>
<td>5. Local board input submitted and ratified at a later date</td>
<td>• Local board informal input can be submitted as soon as possible after the local board views and input have been collated and discussed by the local board members.</td>
<td>• Local board input submitted is considered to be the informal views of the local board until they are approved.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Local board input can be challenged or changed at ratification or approval stage.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Decision to ratify informal views, even if made in a public meeting, is unable to be changed in the council submission (can be perceived as non-transparent decision-making).</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Inclusion of informal views in the Auckland Council submission will be at the discretion of the Governing Body. These may be included with caveats noting the views have not been ratified by the local board.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• If the local board changes its views,</td>
</tr>
</tbody>
</table>
13. Options one, two and three are already available to local boards and can be utilised as required and appropriate. Option one should always be used where timeframes allow reporting. Option four requires a delegation in order for a local board to utilise this mechanism and should be used only when timeframes don’t allow reporting to a business meeting.

14. Local boards who wish to utilise option four are requested to delegate to the chair as this fits within the leadership role of the chair and they are more likely to be available because the chair is a full-time role. The role of this delegated member will be to attest that the approved and submitted input constitutes the views of the local board. The input should then be published with the agenda of the next formal business meeting of the local board to provide transparency. The delegate may choose not to exercise their delegation if the matter is of a sensitive nature and is something that the full board should consider at a business meeting.

15. Each local board will be in charge of its own process for considering and developing their local board input that will be approved by the delegated member. This can include discussions at workshops, developing ideas in a small working group or allocating it to an individual member to draft.

16. Where local boards do not wish to delegate the views to the chair, the recommended option is to use the urgent decision mechanism (where deadlines don’t align with local board reporting timeframes). The mechanism requires a staff report and the decision to be executed by three people (the Chair, Deputy Chair and the Relationship Manager). Local board input can be submitted within one to two days after the local board views and input have been collated and discussed by the local board members.

17. Option five is not considered best practice and local boards are strongly discouraged from using this.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

18. This decision is procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

19. This report proposes a delegation to ensure that staff can undertake the preparation of submissions in a timely manner, while receiving formal local board input on matters that are of local board importance.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

20. This report seeks to establish a specific delegation for the local board chair.

21. Any local board member who is delegated responsibilities should ensure that they represent the wider local board views and preferences on each matter before them.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

22. A decision of this procedural nature is not considered to have a positive or negative impact for Māori.
Ngā ritenga ā-pūtea
Financial implications

23. A decision of this procedural nature is not considered to have financial implications on Auckland Council.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

24. If local boards choose to delegate to provide their formal views on Auckland Council submissions, there is a risk that this mechanism is perceived as non-transparent decision-making because it is not made by the full local board. This can be mitigated by publishing the submitted local board input on the next agenda.

25. There is also a risk that the chair who has the delegated authority may not have time to properly consult and ascertain views of the full local board. This can be mitigated by encouraging the local board to collectively discuss and agree their input before it is submitted by the member who has been delegated authority.

Ngā koringa ā-muri
Next steps

26. On those occasions where it is required, the delegation will be used to approve and submit the local board’s input into Auckland Council submissions on formal consultation from government departments, parliament, select committees and other councils.

Ngā tāpirihanga
Attachments

There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Carol Stewart - Senior Policy Advisor – Local Board Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason - General Manager -Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
</tr>
</tbody>
</table>
List of Resource Consents Applications

File No.: CP2020/04381

Whakarāpopototanga matua
Executive summary

Attached are the lists of resource consent applications related to Waiheke Island received from 9 to 15 February, 16 to 22 February, 23 to 29 February, 1 to 7 March, 8 to 14 March, 15 to 21 March, 22 to 28 March and 29 March to 4 April 2020.

Te tūtohunga
Recommendation

That the Waiheke Local Board:

a) note the lists of resource consents lodged related to Waiheke Island from 9 to 15 February, 16 to 22 February, 23 to 29 February and 1 to 7 March, 8 to 14 March, 15 to 21 March, 22 to 28 March and 29 March to 4 April 2020.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>Resource consent applications received from 9 to 15 February 2020</td>
<td>117</td>
</tr>
<tr>
<td>B</td>
<td>Resource consent applications received from 16 to 22 February 2020</td>
<td>119</td>
</tr>
<tr>
<td>C</td>
<td>Resource consent applications received from 23 to 29 February 2020</td>
<td>121</td>
</tr>
<tr>
<td>D</td>
<td>Resource consent applications received from 1 to 7 March 2020</td>
<td>123</td>
</tr>
<tr>
<td>E</td>
<td>Resource consent applications received from 8 to 14 March 2020</td>
<td>125</td>
</tr>
<tr>
<td>F</td>
<td>Resource consent applications received from 15 to 21 March 2020</td>
<td>127</td>
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<tr>
<td>G</td>
<td>Resource consent applications received from 22 to 28 April 2020</td>
<td>129</td>
</tr>
<tr>
<td>H</td>
<td>Resource consent applications received from 29 March to 4 April 2020</td>
<td>131</td>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Dileeka Senewiratne - Democracy Advisor Waiheke Local Board</th>
</tr>
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<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason - General Manager - Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
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<tr>
<td>Application No.</td>
<td>Date Lodged</td>
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<tr>
<td>DIS60352792</td>
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<td>TRE60352814</td>
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<td>TRE60352866</td>
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<td>LUC60352817</td>
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<td>TRE60352841</td>
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<td>TRE60352844</td>
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<td>DIS60353013</td>
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<td>DIS60353171</td>
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<td>LUC60353109</td>
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<td>LUC60353174</td>
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<td>SUB60353170</td>
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<td>DIS60353156</td>
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<td>LUC60353155</td>
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<td>LUC60353267</td>
<td>Feb 18, 2020</td>
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<td>LUC60353370</td>
<td>Feb 20, 2020</td>
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<td>LUC60353373</td>
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<td>LUC60353378</td>
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<td>TRE60353379</td>
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<td>TRE60353451</td>
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<td>TRE60353459</td>
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<td>TRE60353043</td>
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<td>TRE60353568</td>
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<td>DIS60353716</td>
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<td>LUC60353836</td>
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<td></td>
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<td>LUC60353885</td>
<td>Feb 28, 2020</td>
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</table>
## Resource Consent Applications Received from 1 to 7 March 2020

<table>
<thead>
<tr>
<th>Application No.</th>
<th>Date Lodged</th>
<th>Application Type</th>
<th>Applicant Name</th>
<th>Address</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIS60353944</td>
<td>Mar 2, 2020</td>
<td>Discharge Consent</td>
<td>Luella Rose Bright</td>
<td>15 Totara Road Waiheke Island Auckland 1081</td>
<td>The proposal involves additions and alterations to the existing dwelling including a rear extension with covered deck and a new on-site wastewater treatment and disposal system (main consent is BUN60353942)</td>
</tr>
<tr>
<td>LUC60353886</td>
<td>Mar 2, 2020</td>
<td>Land Use Consent</td>
<td>Helen Louise Robinson</td>
<td>334 Sea View Road Waiheke Island Auckland 1081</td>
<td>To drill a water bore</td>
</tr>
<tr>
<td>LUC60353943</td>
<td>Mar 2, 2020</td>
<td>Land Use Consent</td>
<td>Luella Rose Bright</td>
<td>15 Totara Road Waiheke Island Auckland 1081</td>
<td>The proposal involves additions and alterations to the existing dwelling including a rear extension with covered deck and a new on-site wastewater treatment and disposal system (main consent BUN60353942)</td>
</tr>
<tr>
<td>LUC60354117</td>
<td>Mar 4, 2020</td>
<td>Land Use Consent</td>
<td>Jacobus and Slinara Scholtz</td>
<td>379D Gordons Road Waiheke Island Auckland 1971</td>
<td>To drill a water bore</td>
</tr>
<tr>
<td>TRE60354082</td>
<td>Mar 4, 2020</td>
<td>Tree Consent</td>
<td>R Simpson Limited c/- Andrea Simpson-Director</td>
<td>416 Tin View Road Waiheke Island Auckland 1081</td>
<td>Crown thin Kanuka tree for view</td>
</tr>
</tbody>
</table>

Attachment D  
Item 21
<table>
<thead>
<tr>
<th>Application No.</th>
<th>Date Lodged</th>
<th>Application Type</th>
<th>Applicant Name</th>
<th>Address</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>LUC60354322</td>
<td>Mar 10, 2020</td>
<td>Land Use Consent Application</td>
<td>Hayden James Harrison</td>
<td>22 Trig Hill Road Waiheke Island Auckland 1081</td>
<td>The proposal involves reconstruction of an existing building for use as visitor accommodation, and the construction of a new dwelling with integrated garage and elevated deck. A new wastewater system for on-site treatment and disposal is proposed.</td>
</tr>
<tr>
<td>LUC60354491</td>
<td>Mar 11, 2020</td>
<td>Land Use Consent Application</td>
<td>Roseanne Marie Ziggiani</td>
<td>52 Crescent Road West Waiheke Island Auckland 1081</td>
<td>Installation of on-site wastewater treatment and disposal</td>
</tr>
<tr>
<td>LUC60354540</td>
<td>Mar 11, 2020</td>
<td>Land Use Consent Application</td>
<td>Mark Lindsay William Hewett</td>
<td>1 Rothschild Terrace Waiheke Island Auckland 1081</td>
<td>Convert existing VFU to a dwelling (main consent is BUN60354519)</td>
</tr>
<tr>
<td>SUB60354541</td>
<td>Mar 11, 2020</td>
<td>Subdivision Consent Application</td>
<td>Mark Lindsay William Hewett</td>
<td>1 Rothschild Terrace Waiheke Island Auckland 1081</td>
<td>2 lot subdivision (main consent is BUN60354519)</td>
</tr>
<tr>
<td>TRE60354515</td>
<td>Mar 11, 2020</td>
<td>Tree Consent Application</td>
<td>Pauline Amy Wyatt</td>
<td>13 Viter Road Waiheke Island Auckland 1081</td>
<td>Reduce the height of 4 Pittosporums and remove 1 dead Pittosporum</td>
</tr>
<tr>
<td>DIS60354610</td>
<td>Mar 13, 2020</td>
<td>Discharge Consent Application</td>
<td>Streamline Investments Limited d/ Leon Jacobson</td>
<td>9 Marama Avenue Waiheke Island Auckland 1081</td>
<td>A new wastewater treatment &amp; discharge system for a new accessory VFU unit for the elderly or a VFU (main consent is BUN60354548)</td>
</tr>
<tr>
<td>LUC60354549</td>
<td>Mar 13, 2020</td>
<td>Land Use Consent Application</td>
<td>Streamline Investments Limited d/ Leon Jacobson</td>
<td>9 Marama Avenue Waiheke Island Auckland 1081</td>
<td>New one bedroom accommodation unit for elderly and/or as VAU utilizing the same building; new wastewater treatment &amp; discharge system (main consent is BUN60354548)</td>
</tr>
<tr>
<td>Application No.</td>
<td>Date Lodged</td>
<td>Application Type</td>
<td>Applicant Name</td>
<td>Address</td>
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<tr>
<td>LUC60354738</td>
<td>Mar 17, 2020</td>
<td>Land Use Consent Application</td>
<td>Douglas John Morin</td>
<td>30 The Esplanade Waiheke Island Auckland 1081</td>
<td>An existing dwelling</td>
</tr>
<tr>
<td>LUC60354860</td>
<td>Mar 19, 2020</td>
<td>Land Use Consent Application</td>
<td>Grant Payne</td>
<td>68B Jellicoe Parade Waiheke Island Auckland 1081</td>
<td>Change the use of an existing VFU to a 2nd dwelling on a 4.1ha site and application for a s138 to surrender the original consent. No physical changes to the building are required.</td>
</tr>
<tr>
<td>TRE60354854</td>
<td>Mar 19, 2020</td>
<td>Tree Consent Application</td>
<td>Martin John Owens</td>
<td>40 Calais Terrace Waiheke Island Auckland 1081</td>
<td>Pruning of 3 Kanukas away from dwelling</td>
</tr>
<tr>
<td>TRE60354855</td>
<td>Mar 19, 2020</td>
<td>Tree Consent Application</td>
<td>Helen Frances Melrose</td>
<td>123 The Strand Waiheke Island Auckland 1081</td>
<td>Thinning out of a Pohutukawa tree and removal of one limb for balance</td>
</tr>
<tr>
<td>TRE60354856</td>
<td>Mar 19, 2020</td>
<td>Tree Consent Application</td>
<td>Susan Anne Watson</td>
<td>1 Matai Road Waiheke Island Auckland 1081</td>
<td>Thinning out of a Pohutukawa and trimming of a hedge Pohutukawa</td>
</tr>
<tr>
<td>DIS60355042</td>
<td>Mar 20, 2020</td>
<td>Discharge Consent Application</td>
<td>The Auckland Housing Association c/- Ken Smith</td>
<td>10 Putiki Road Waiheke Island Auckland 1081</td>
<td>WW &amp; SW treatment &amp; discharge applications associated with Housing Units for the elderly (main consent is BUN60355040)</td>
</tr>
<tr>
<td>LUC60355041</td>
<td>Mar 20, 2020</td>
<td>Land Use Consent Application</td>
<td>The Auckland Housing Association c/- Ken Smith</td>
<td>10 Putiki Road Waiheke Island Auckland 1081</td>
<td>Housing Units for the Elderly (main consent is BUN60355040)</td>
</tr>
</tbody>
</table>
## Resource Consent Applications Received from 22 to 28 March 2020

<table>
<thead>
<tr>
<th>Application No.</th>
<th>Date Lodged</th>
<th>Application Type</th>
<th>Applicant Name</th>
<th>Address</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>LUC60355141</td>
<td>Mar 23, 2020</td>
<td>Land Use Consent</td>
<td>Carl Gascoigne</td>
<td>57 Belle</td>
<td>Additions &amp; alterations to an existing dwelling</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Application</td>
<td>Oliver Howard-Smith</td>
<td>Terrace Waiheke Island</td>
<td></td>
</tr>
<tr>
<td>DIS60355081</td>
<td>Mar 24, 2020</td>
<td>Discharge Consent</td>
<td>Mike Tyndel</td>
<td>36 Shelly</td>
<td>The construction of a new, 2 storey dwelling with associated earthworks, stormwater and wastewater on a currently vacant site in Island Residential 2 zone. (main consent is BUN60355009)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Application</td>
<td></td>
<td>Beach Road Waiheke Island</td>
<td></td>
</tr>
<tr>
<td>LUC603555080</td>
<td>Mar 24, 2020</td>
<td>Land Use Consent</td>
<td>Mike Tyndel</td>
<td>36 Shelly Beach Road Waiheke Island</td>
<td>The construction of a new, 2 storey dwelling with associated earthworks, stormwater and wastewater on a currently vacant site in Island Residential 2 zone. Dwelling to be of light timber framed construction on combination of concrete slab and timber subfloor foundations. (main consent is BUN60355009)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Application</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUB60355057</td>
<td>Mar 24, 2020</td>
<td>Subdivision</td>
<td>Joanna Akitt</td>
<td>32 Donald</td>
<td>Proposed two-lot subdivision around existing dwellings.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Consent Application</td>
<td>Smith</td>
<td>Bruce Road Waiheke Island</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Application</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Application No.</td>
<td>Date Lodged</td>
<td>Application Type</td>
<td>Applicant Name</td>
<td>Address</td>
<td>Description</td>
</tr>
<tr>
<td>----------------</td>
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<td>---------------------------</td>
<td>----------------------------------------</td>
<td>-----------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>LUC6036604</td>
<td>Apr 1, 2020</td>
<td>Land Use Consent Application</td>
<td>Hall And Adeane Trustee Company Limited</td>
<td>344 Sea View Road Waiheke Island Auckland 1081</td>
<td>new carport</td>
</tr>
<tr>
<td>LUC60355473</td>
<td>Apr 2, 2020</td>
<td>Land Use Consent Application</td>
<td>Laramie Jane Mills</td>
<td>12 Nelson Avenue Waiheke Island Auckland 1081</td>
<td>Construct a dwelling addition, with associated works including an upgraded wastewater system.</td>
</tr>
</tbody>
</table>
Purpose of the report

1. To present the Waiheke Local Board with its updated governance forward work calendar.

Executive summary

2. The Waiheke Local Board Governance Forward Work Calendar 2019 - 2022 is appended to the report as Attachment A. The calendar is updated monthly, reported to business meetings and distributed to council staff for reference and information only.

3. The governance forward work calendars were introduced in 2016 as part of Auckland Council’s quality advice programme and aim to support local boards’ governance role by:
   - ensuring advice on meeting agendas is driven by local board priorities
   - clarifying what advice is expected and when
   - clarifying the rationale for reports.

4. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

Recommendation

That the Waiheke Local Board:

a) receive its Governance Forward Work Calendar for the political term 2019 - 2022 dated April 2020.

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Governance Forward Work Calendar</td>
<td>135</td>
</tr>
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</table>

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Dileeka Senewiratne - Democracy Advisor Waiheke Local Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason - General Manager - Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
</tr>
</tbody>
</table>
## Waiheke Local Board - Governance forward work calendar

<table>
<thead>
<tr>
<th>Meeting (workshop or business meeting)</th>
<th>Date</th>
<th>Topic</th>
<th>Governance Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workshop</td>
<td>22 April</td>
<td>Board member discussion</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Empowered Communities update</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Auckland Transport Update</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Lunch</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>PSR Programme</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Agenda run-through</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Business Meeting</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td>29 April</td>
<td>Board member discussion</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Workshop 4 Local Board Agreement (LBA) consultation feedback</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Matiatia Planning Workshop</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Local Parks Management Plan - Volume 1</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Update from Citizens Advice Bureau</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td>6 May</td>
<td>Board member discussion</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Effective ways to engage with the Waiheke community</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Awaawaroa easement workshop</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Overview on Panuku</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Agenda run-through</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Business Meeting (Extraordinary)</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td>13 May</td>
<td>Board member discussion</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Workshop 5 Local Board finalise FY21 work programme</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Waiheke Greenways SAF</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Workshop 4 Local Board Agreement (LBA) consultation feedback</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Age-Friendly Auckland, Tamaki tauawhi Kaumatua - Draft Action Plan</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td>20 May</td>
<td>Board Member Discussion</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Local Grant and Multi Board</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Thriving Communities Action Plan</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Community Facilities - Monthly update</td>
<td>Keeping informed</td>
</tr>
</tbody>
</table>

Continued page 2
## Attachment A

### Item 22

<table>
<thead>
<tr>
<th>Meeting (workshop or business meeting)</th>
<th>Date</th>
<th>Topic</th>
<th>Governance Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workshop</td>
<td>27 May</td>
<td>Board member discussion</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Engagement update/learnings</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>Empowered Communities update</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
<td>PSR Programme</td>
<td>Keeping informed</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report

1. To note the Waiheke Local Board proceedings taken at the workshops held on 19 February, 26 February 2020, 4 March, 11 March, 18 March, 25 March 2020 and 1 April 2020.

2. Whakarāpopototanga matua
Executive summary

3. Under section 12.1 of the current Standing Orders of the Waiheke Local Board, workshops convened by the local board shall be closed to the public. However, the proceedings of every workshop shall record the names of members attending and a statement summarising the nature of the information received, and nature of matters discussed.

4. The purpose of the local board’s workshops is for the provision of information and local board members discussion. No resolutions or formal decisions are made during the local board’s workshops.

5. The record of proceedings for the local board’s workshops held on 19 February, 26 February 2020, 4 March, 11 March, 18 March, 25 March 2020 and 1 April 2020 are appended to the report.

6. These can also be viewed, together with workshop agendas, at this link https://www.aucklandcouncil.govt.nz/about-auckland-council/how-auckland-council-works/local-boards/all-local-boards/waiheke-local-board/Pages/waiheke-local-board-public-and-business-meetings.aspx

Te tūtohunga
Recommendation
That the Waiheke Local Board:
a) note the record of proceedings for the local board workshops held on 19 February, 26 February 2020, 4 March, 11 March, 18 March, 25 March 2020 and 1 April 2020.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Workshop proceedings of 19 February 2020</td>
<td>139</td>
</tr>
<tr>
<td>B</td>
<td>Workshop proceedings of 26 February 2020</td>
<td>141</td>
</tr>
<tr>
<td>C</td>
<td>Workshop proceedings of 4 March 2020</td>
<td>143</td>
</tr>
<tr>
<td>D</td>
<td>Workshop proceedings of 11 March 2020</td>
<td>145</td>
</tr>
<tr>
<td>E</td>
<td>Workshop proceedings of 18 March 2020</td>
<td>149</td>
</tr>
<tr>
<td>F</td>
<td>Workshop proceedings of 25 March 2020</td>
<td>153</td>
</tr>
<tr>
<td>G</td>
<td>Workshop proceedings of 1 April 2020</td>
<td>155</td>
</tr>
</tbody>
</table>
### Ngā kaihaina

#### Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Dileeka Senewiratne - Democracy Advisor Waiheke Local Board</th>
</tr>
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<tbody>
<tr>
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</tr>
<tr>
<td></td>
<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
</tr>
</tbody>
</table>
Waiheke Local Board Workshop proceedings

Workshop record of the Waiheke Local Board held in the Waiheke Local Board Office, 10 Belgium Street, Ostend on Wednesday 19 February 2020, commencing at 9:00 am

PRESENT
Chairperson: Cath Handley
Members: Bob Upchurch
Kylee Matthews
Robin Tucker
Absent: Paul Walden and Helgard Wagener
Also present: Janine Geddes, Mark Inglis, Dileeka Senewiratne and Fiona Gregory

<table>
<thead>
<tr>
<th>Workshop item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board member discussion</td>
<td>Informal dissemination</td>
<td>Members used this time to discuss a number of local issues.</td>
</tr>
<tr>
<td>Community Facilities - Monthly update</td>
<td>Informal dissemination</td>
<td>Officers took the board through presentations as below:</td>
</tr>
<tr>
<td>Rodney Klaassen – Stakeholder Advisor</td>
<td></td>
<td>• Asbestos and health risks.</td>
</tr>
<tr>
<td>Bridget Velvin – Senior Maintenance Deliver Coordinator, Ben Meadows – Project Manager – Asset Risk Management, Jaquelma Maderio – Senior Program Coordinator – Asset Risk Management, Kayleigh Hibberd – Senior Project Manager – Communities Facilities, Kara Burn – Renewal Coordinator - Communities Facilities, Sue Gluskie</td>
<td></td>
<td>• Project Delivery and work programme on Tawaipareira skate park and circular walkway, Little Oneroa Playground.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Have your say consultation on Oneroa Playground.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Operational Maintenance jobs on</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Surfside Post Office – work will be finished by end of March 2020.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Onetangi Beach Structure closed due to erosion.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Beach Access Mats.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Onetangi Beach Fencing. Looking at Access Signs.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Events coming up – Onetangi Beach Races and Wharf to Wharf.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Tress passing notices at Onetangi Sports Park due to trail bikes.</td>
</tr>
<tr>
<td>Item 23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------------</td>
<td>-----------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>- Maintenance Deliver Coordinator – Communities Facilities</td>
<td>○ Updated on the new structure of the Communities Facilities.</td>
<td></td>
</tr>
<tr>
<td>Update on Kennedy Point Marina Project</td>
<td>Keeping informed</td>
<td>The Director of Kennedy Point Boatharbour Limited gave an introduction and update on the project.</td>
</tr>
<tr>
<td>Tony Mair Director Kennedy Point Boatharbour Limited and Kitt Littlejohn – Director Kennedy Point Boatharbour Limited</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Discussion on Waiheke Pilot 2020</td>
<td>Keeping informed</td>
<td>The Programme Manager sought feedback from the board on 2018 and 2019 Pilot work programme and priorities.</td>
</tr>
<tr>
<td>John Nash – Programme Manager Waiheke and Gulf Islands</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Boating facilities workshop</td>
<td>Keeping informed</td>
<td>The Park and Places Specialist took the board through a presentation on Waiheke Boating Facilities Review.</td>
</tr>
<tr>
<td>Pippa Sommerville – PSR Portfolio Manager, Grant Crawford, Contractor, Jacqui Fell – Parks and Places Specialist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ATEED’s Local Board Engagement Plan</td>
<td>Informal dissemination</td>
<td>The Engagement Advisor took the board through their engagement plan.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The Relationship Advisor for Film and Creative Industries took the board on a presentation on Films on 2018 and 2019 in Auckland.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Relations Manager 2021 took the board through a presentation relating to the America’s Cup.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The main events are going to be in Auckland, Wellington and Christchurch.</td>
</tr>
</tbody>
</table>

The workshop concluded at 3.53pm
Waiheke Local Board Workshop proceedings

Workshop record of the Waiheke Local Board held in the Waiheke Local Board Office, 10 Belgium Street, Ostend on Wednesday 26 February 2020 commencing at 9.00am

PRESENT
Chairperson: Cath Handley
Members: Bob Upchurch
          Kylee Matthews
          Robin Tucker
Absent: Paul Walden
Apologies: Helgard Wagener
Also present: Janine Geddes, Mark Inglis, DileekaSenewiratne and Fiona Gregory

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board member discussion</td>
<td>Informal dissemination</td>
<td>Members used this time to discuss a number of local issues.</td>
</tr>
<tr>
<td>Auckland Transport Update on MOU</td>
<td>Informal dissemination</td>
<td>Update and review on Auckland Transport matters.</td>
</tr>
<tr>
<td>Shane Ellison – Chief Executive Auckland Transport, Wally Thomas – Exe General Manager Stakeholder and Jonathan Amony – Elected Member Relationship Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auckland Transport Update</td>
<td>Informal dissemination</td>
<td>Update on the following topics:</td>
</tr>
<tr>
<td>Jonathan Amony – Elected Member Relationship Manager, Pete Moth – Manager Network Development,</td>
<td></td>
<td>• Waiheke bus timetable.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Mātaiatia Trial</td>
</tr>
</tbody>
</table>

Attachment B
<table>
<thead>
<tr>
<th>Item 23</th>
<th></th>
</tr>
</thead>
</table>
| **Waiheke Local Board**  
22 April 2020 |  |
| **Waiheke Local Board Workshop Record of Proceedings** |  |
| **Attachment B** |  |
| **Anthony Blom** –  
Operations Manager |  |
| **Agenda run-through** | Informal dissemination |  |
| **Te Korowai o Waiheke** |  |
| Jenny Holmes –  
Engagement Manager, Mary Frankham – Project Director, Jo Ritchie – Operations Manager | Keeping informed | Officers of Te Korowai O Waiheke took the board through a presentation. |  |
| **Inter-regional marine pest pathway management** |  |
| Sietse Bouma – Team Leader and Prasanthi Cottingham – Relationship Advisor | Informal dissemination | Officers gave the background of the initiative and the board provided feedback to be confirmed at business meeting. |  |

The workshop concluded at 2.50pm
Workshop record of the Waiheke Local Board held in the Waiheke Local Board Office, 10 Belgium Street, Ostend on Wednesday 4 March 2020, commencing at 9.00am

**PRESENT**

**Chairperson:** Cath Handley  
**Members:** Bob Upchurch, Robin Tucker  
**Absent:** Paul Walden  
**Apologies:** Kylee Matthews & Helgard Wagener  
**Also present:** Janine Geddes, Mark Inglis, Dileeka Senewiratne and Fiona Gregory

<table>
<thead>
<tr>
<th>Workshop item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board member discussion</td>
<td>Informal dissemination</td>
<td>Members used this time to discuss a number of local issues.</td>
</tr>
<tr>
<td>Local Board Plan Engagement events update</td>
<td></td>
<td>The Advisor gave an update on the consultation sessions that they have had and the community’s feedback.</td>
</tr>
<tr>
<td>Janine Geddes – Acting Relationship Manager, Mark Inglis – Advisor, Teresa Quin – PA Liaison, Fiona Gregory – Strategic Broker</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Update on Annual Budget and CCO Review</td>
<td></td>
<td>Have Your Say presentation was reviewed by the board. Opportunity for board feedback on CCO review feedback will be at March board meeting.</td>
</tr>
<tr>
<td>Janine Geddes – Acting Relationship Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Park Classification and Individual Parks</td>
<td></td>
<td>Officers took the board through a presentation on the structure of the plan and outlined what will be consulted on.</td>
</tr>
<tr>
<td>Annette Campion – Parks Sports and Recreation, Jessica</td>
<td></td>
<td>Matiatia is out of scope.</td>
</tr>
</tbody>
</table>
Item 23

| Morris – Service Asset Planner |

The workshop concluded at 3.20pm
Waiheke Local Board Workshop proceedings

Workshop record of the Waiheke Local Board held in the Waiheke Local Board Office, 10 Belgium Street, Ostend on Wednesday 11 March 2020, commencing at 9:00am

PRESENT
Chairperson: Cath Handley
Members: Bob Upchurch
Robin Tucker
Absent: Paul Walden
Apologies: Helgard Wagener and Kylee Matthews
Also present: Janine Geddes, Mark Inglis, Dileeka Senewiratne and Fiona Gregory

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board member discussion</td>
<td>Informal dissemination</td>
<td>Members used this time to discuss a number of local issues.</td>
</tr>
<tr>
<td>Local Board Plan draft priorities</td>
<td>Informal dissemination</td>
<td>The Advisor kept the board informed on the feedback that has come through from the consultations. The main topics were:</td>
</tr>
<tr>
<td>Janine Geddes – Acting</td>
<td></td>
<td>• AT and Matiatia</td>
</tr>
<tr>
<td>Relationship Manager, Mark</td>
<td></td>
<td>• Plans and Places</td>
</tr>
<tr>
<td>Inglis – Advisor, Teresa</td>
<td></td>
<td>• Rest home care, housing</td>
</tr>
<tr>
<td>Quin – PA Liaison, Fiona</td>
<td></td>
<td>• Environmental awareness, recycling, more trees planted, biodiversity, pest management</td>
</tr>
<tr>
<td>Gregory – Strategic Broker</td>
<td></td>
<td>• Parks sports and recreation – More play grounds, bush walks, no freedom camping, cleaning of beaches and streams.</td>
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<tr>
<td>Advisor requested feedback from the board on a list of feedback captured from consultations.</td>
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<tr>
<td>Officers will provide board members with a word document with the themes and what is aligned with the LB Plan outcomes.</td>
<td></td>
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<tr>
<td>Feedback from the board</td>
<td></td>
<td>Transport</td>
</tr>
<tr>
<td>Janine Geddes – Acting</td>
<td></td>
<td>• Funding.</td>
</tr>
<tr>
<td>Relationship Manager, Mark</td>
<td></td>
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<tr>
<td>Inglis – Advisor, Teresa</td>
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<tr>
<td>Quin – PA Liaison, Fiona</td>
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<tr>
<td>Gregory – Strategic Broker</td>
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</tbody>
</table>
- Cycle way plan for the island.
- Continue the governance pilot programme.
- Building the governance capability within Waiheke.
- Matiatia implementation plan underway.
- Achieve PTOM.
- Street scape design.
- Road safety – safety changes delivered to roading network.
- Park and ride.
- MOU – get most out of it.

**Planning and Placemaking**

- Area Plan
- Dark skies
- Urban design guidelines - maintain the rural character
- Public Toilets
- Target eco-tourism – branding as a sanctuary. Encourage small business awards.

<table>
<thead>
<tr>
<th>Waste Services - Comms Plan for Waiheke LB</th>
<th>Keeping informed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prasanthi Cottingham – Relationship Advisor, Marcus Braithwaite – Senior Waste Specialist, Anup Garimella – Senior Waste Specialist, Sian Burgess – Senior Specialist Marketing, Terry Coe, Waste Enterprises and Refuse Manager</td>
<td>The Chair enquired how the communication plan is going to be related to objectives and outcomes in the Tikapa Moana Waste Plan. Officers have confirmed this will be included in the communication plan. Terry Coe - Manager Resource Recovery and Infrastructure updated the board on the following. Possible removal of throw and go bin at Kennedy point – rational is Kennedy point is a car ferry. People who are travelling back from the Island need to throw rubbish off at RTS on their way out. Residents who do day trips have a refuse and recycle collection. Ferry commuters have council bins for litter. Proposal of a charge for green waste. The community/rate payers are currently subsidising commercial users. Charges would be on a weight in weight out basis. Concerns raised that Waiheke has larger properties and more weeds.</td>
</tr>
</tbody>
</table>
Board enquired how the Comms plan will be communicated to the community.
- Letter drop
- Flyers be handed at the Transfer Station.
- An information brochure, listing out what is accepted and not accepted.
- Rubbish collection day will be the same. Recycling will be fortnightly.
- Recycling bin inspector will be monitoring bins to reduce contamination and provide education.

**Review of Grants Programmes for 2021**
Marion Davies – Grants and Incentive Manager

Keeping informed
The Grants and Incentive Manager took the board through a presentation and received the board’s feedback.
- Remove umbrella trust requirement.
- Keep Environmental Grants separate.
- Quick response round two to be changed to open end of January and close end of March 20.

**Walking and cycling festival Q2 update**
Fiona Gregory – Strategic Advisor, Pippa Sommerville – PSR Portfolio Manager (Skype), Jacqui Fell (Skype) - Parks and Places Specialist, Tanya Batt, Vibeke Brethouwer and Carys Templar of Cycle Action Waiheke

Keeping informed
Representative of Cycle Action Waiheke took the board through a presentation.
Would like to have cycle ways on both sides on Waiheke.
Surfdale shops is a safety issue and needs addressing.
Belgium street – follow up precinct plan for Ostend. CAW requested the board to revisit this on their behalf with AT.
Pathways plan to encourage kids on cycles.
CAW feedback for the LB Plan engagement
- Covered cycle shelter for E bikes.
- Have dash cameras in buses.
- Bike racks on buses.

The workshop concluded at 1.53pm
Waiheke Local Board Workshop proceedings

Workshop record of the Waiheke Local Board held in the Waiheke Local Board Office, 10 Belgium Street, Ostend on Wednesday 18 March 2020, commencing at 9.00am

PRESENT
Chairperson: Cath Handley
Members: Bob Upchurch
          Kylee Matthews
          Robin Tucker
Absent: Paul Walden
Apologies: Helgard Wagener
Also present: Janine Geddes, Mark Inglis, Dileeka Senewiratne, John Nash and Fiona Gregory

<table>
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<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
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<tr>
<td>Board member discussion</td>
<td>Informal</td>
<td>Members used this time to discuss a number of local issues.</td>
</tr>
<tr>
<td>Community Facilities – Monthly Update</td>
<td>Informal</td>
<td>Topics of discussion</td>
</tr>
<tr>
<td>Oliver Kunzendorff</td>
<td></td>
<td>• Oliver introduced himself to the board and will be the point of contact for Community Facilities.</td>
</tr>
<tr>
<td>– Area Manager Project Delivery, Bridget Velvin – Senior Maintenance Deliver Coordinator, Sue Oluskie - Maintenance Deliver Coordinator, Jonathan Hope – Work Programme Lead for Growth (Skype), Kathrin Martin – Work Programme Lead (Skype)</td>
<td></td>
<td>• Work programme lead for Growth took the board through a presentation.</td>
</tr>
<tr>
<td>Auckland Transport - Update</td>
<td></td>
<td>• Senior Maintenance Deliver Coordinator took the board through a presentation on the update of maintenance done in different locations.</td>
</tr>
<tr>
<td>Andrew McGill – Head of Integrated Network Planning, Jonathan Anyon-</td>
<td></td>
<td>• Oneroa beach – what is the status of the bins.</td>
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<td></td>
<td></td>
<td>• Onetangi Sports Park sanding and lighting.</td>
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<td></td>
<td><strong>Discussion points were:</strong></td>
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<td></td>
<td></td>
<td>• Taraire St</td>
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</tbody>
</table>

Waiheke Local Board Workshop Record of Proceedings
<table>
<thead>
<tr>
<th>Elected Member Relationship Manager</th>
<th>Removal of swales also needs to be considered as on streets where they have been replaced with kerb and channel, as plants have died when this has happened.</th>
</tr>
</thead>
</table>
| Update from Elected Member Relationship Manager on matters relating to Auckland Transport: | **Mātiatia surveying summary**  
  - Reduced conflict of buses  
  - Recommend speed management down to Mātiatia  
  - General acceptance from the public of taxi stand.  
  - General public using taxi walkway for carpark.  
  - Additional signposts in place.  

**20/21 Local Board work programme development (Annual Plan Workshop3)**

Katrina Morgan - Work Programme Lead, Nicki Malone, Pippa Sommerville - PSR Portfolio Manager, Rodney Klaassen - Stakeholder Advisor, Prasanthi Cottingham - Relationship Advisor, Oliver Kunzendorff - Area Manager Project Delivery, Nicole Braganza - Work Programme Lead

Jestine gave a briefing on the current budget and changes.

Officers gave a brief on the upcoming projects for the work programme.

**Local Board Plan draft priorities**

The officers sought feedback from the Board Members on the community consultation data.
Janine Geddes – Acting Relationship Manager, Mark Inglis – Advisor, Teresa Quin – PA Liaison, Fiona Gregory – Strategic Broker

The workshop concluded at 6.00pm
Waiheke Local Board Workshop Record of Proceedings

Workshop record of the Waiheke Local Board held via skype on Wednesday 25 March 2020, commencing at 9.00am

PRESENT
Chairperson: Cath Handley
Members: Bob Upchurch
         Kylee Matthews
         Robin Tucker
Absent: Paul Walden
Apologies: Helgard Wagener
Also present: Janine Geddes, Mark Inglis, Dilanka Senewiratne, John Nash and Fiona Gregory

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<td>Board member discussion</td>
<td>Informal dissemination</td>
<td>Members used this time to discuss a number of local issues.</td>
</tr>
<tr>
<td>Empowered Communities update</td>
<td>Informal dissemination</td>
<td>The Strategic Broker took the board members through a presentation and looked at the remaining lines of the Community Led Housing Initiatives and Community Social Economic Development work programme and budget lines.</td>
</tr>
<tr>
<td>Fiona Gregory – Strategic Broker</td>
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</tr>
<tr>
<td>Onetangi Beach Service Assessment</td>
<td>Informal dissemination</td>
<td>The project manager talked through a presentation on this project.</td>
</tr>
<tr>
<td>Pippa Sommerville &amp; Gary Wilton</td>
<td></td>
<td>This Service Level Assessment for Onetangi Beach will give a clear understanding of how the community want the beach to work and look like in ten years (2030).</td>
</tr>
<tr>
<td></td>
<td></td>
<td>A draft plan was provided, and board feedback was sought prior to full community consultation online.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Two stage consultation process.</td>
</tr>
<tr>
<td>Local Board Plan draft priorities</td>
<td>Informal dissemination</td>
<td>Feedback from the board on the following topics</td>
</tr>
<tr>
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<td>-----------------------------------------------</td>
</tr>
<tr>
<td>Janine Geddes – Acting Relationship Manager, Mark Inglis – Advisor, Fiona Gregory – Strategic Broker</td>
<td>Feedback from the board.</td>
<td>- Designate kōrino reinterment / urupu check with George Kahi for appropriate wording</td>
</tr>
<tr>
<td></td>
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<td>- Separate Māori responsiveness outcome</td>
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<td>- Experience and honour Māori history through placemaking</td>
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<td>- Achieve a natural burial area and childrens’ cemetery</td>
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<td>- Support the development of an arts strategy for Waiheke</td>
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<td>- Rangihoua Heritage park</td>
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<td></td>
<td></td>
<td>- Worker accommodation for hospitality and horticulture (housing strategy)</td>
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<td>- Community Networks Waiheke – Creating positive skill building opportunities for Youth.</td>
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<td>- Enabling community events</td>
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<td>- Supporting people’s health and wellbeing. Statement to the full plan. Aging place or senior care.</td>
</tr>
</tbody>
</table>

The workshop concluded at 3.20pm
Workshop record of the Waiheke Local Board held via Skype on Wednesday 1 April 2020, commencing at 9:00am

PRESENT
Chairperson: Cath Handley
Members: Bob Upchurch
          Kylee Matthews
          Robin Tucker
Absent: Paul Walden
Apologies: Helgard Wagener
Also present: Janine Geddes, Mark Inglis, Dileeka Senewiratne, John Nash and Fiona Gregory

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<td>Board member discussion</td>
<td>Informal dissemination</td>
<td>Members used this time to discuss a number of local issues.</td>
</tr>
<tr>
<td>Draft Local Board Plan Priorities</td>
<td>Informal dissemination</td>
<td>Officers lead the workshop on the 6 draft outcomes on the LB Plan.</td>
</tr>
</tbody>
</table>

The workshop concluded at 4pm