Minutes of a meeting of the Waitākere Ranges Local Board held via Skype for Business on Thursday, 23 April 2020 at 4.01pm.
Either a recording or written summary of this meeting will be uploaded to the Auckland Council website.

PRESENT

Chairperson  Greg Presland
Deputy Chairperson  Saffron Toms
Members  Mark Allen
          Michelle Clayton
          Sandra Coney, QSO
          Ken Turner

ALSO PRESENT

Councilor  Shane Henderson

Note:  All members attended via electronic link.
1 **Welcome**

Chairperson G Presland opened the meeting and welcomed those present.

2 **Apologies**

There were no apologies.

3 **Declaration of Interest**

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically, members were asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitākere Ranges Local Board:

<table>
<thead>
<tr>
<th>Board Member</th>
<th>Organisation/Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Allen</td>
<td>- Community Waitākere – Executive Officer</td>
</tr>
<tr>
<td></td>
<td>- Bethells Valley Fire – Senior Fire Fighter</td>
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<td></td>
<td>- Waitākere Licensing Trust – Trustee</td>
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<tr>
<td>Michelle Clayton</td>
<td>- Glen Eden Community House – Treasurer</td>
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<td></td>
<td>- Glen Eden Residents’ Association – Treasurer</td>
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<td></td>
<td>- Waitākere Community Organisation Grants Scheme (COGS) – Committee Member</td>
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<td></td>
<td>- The Personal Advocacy and Safeguarding Adults Trust – Trustee</td>
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<td></td>
<td>- Glen Eden Returned Services Association (RSA) – Member</td>
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<tr>
<td></td>
<td>- Glen Eden Railway Trust – Member</td>
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<tr>
<td>Sandra Coney</td>
<td>- Waitemutā District Health Board – Elected Member</td>
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<td></td>
<td>- Women’s Health Action Trust – Patron</td>
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<td></td>
<td>- New Zealand Society of Genealogists – Member</td>
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<td></td>
<td>- New Zealand Military Defence Society – Member</td>
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<td></td>
<td>- Cartwright Collective – Member</td>
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<tr>
<td></td>
<td>- Community Waitākere – family member has contract</td>
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<tr>
<td>Greg Presland</td>
<td>- Whau Coastal Walkway Environmental Trust – Trustee</td>
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<td></td>
<td>- Combined Youth Services Trust – Trustee</td>
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<td></td>
<td>- Glen Eden Bid – Member</td>
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<td></td>
<td>- Titirangi Ratepayers and Residents Association – Member</td>
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<td></td>
<td>- Waitākere Ranges Protection Society - Member</td>
</tr>
<tr>
<td></td>
<td>- Titirangi RSA - Member</td>
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<tr>
<td></td>
<td>- Maungakiekie Golf Club – Member</td>
</tr>
<tr>
<td>Saffron Toms</td>
<td>- Titirangi Community House – Secretary</td>
</tr>
<tr>
<td>Ken Turner</td>
<td>- Nil</td>
</tr>
</tbody>
</table>
Member appointments
Board members are appointed to the following external community groups and organisations for the 2019-2022 triennium. In these appointments board members represent Auckland Council:

<table>
<thead>
<tr>
<th>External community group or organisation</th>
<th>Lead</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aircraft Noise Community Consultative Group</td>
<td>Mark Allen</td>
<td>Saffron Toms</td>
</tr>
<tr>
<td>Ark in the Park</td>
<td>Mark Allen</td>
<td>Sandra Coney</td>
</tr>
<tr>
<td>Friends of Arataki and Waitākere Regional Parkland Incorporated</td>
<td>Michelle Clayton</td>
<td>Sandra Coney</td>
</tr>
<tr>
<td>Glen Eden Business Improvement District (Glen Eden Business Association)</td>
<td>Michelle Clayton</td>
<td>Greg Presland</td>
</tr>
<tr>
<td>Glen Eden Playhouse Theatre Trust</td>
<td>Ken Turner</td>
<td>Mark Allen</td>
</tr>
<tr>
<td>Te Uru Waitākere Contemporary Gallery</td>
<td>Mark Allen</td>
<td>Saffron Toms and Sandra Coney</td>
</tr>
<tr>
<td>The Rural Advisory Panel</td>
<td>Ken Turner</td>
<td>Saffron Toms</td>
</tr>
</tbody>
</table>

4 Confirmation of Minutes

Resolution number WTK/2020/13
MOVED by Chairperson G Presland, seconded by Member M Allen:
That the Waitākere Ranges Local Board:
a) confirm the minutes of its meeting, held on Thursday, 27 February 2020, as true and correct.
CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

6.1 Acknowledgement - Staff members and contractors
Resolution number WTK/2020/14
MOVED by Deputy Chairperson S Toms, seconded by Member M Allen:
That the Waitākere Ranges Local Board:
a) acknowledge and thank all staff members and contractors who have worked through these difficult times to serve the people of Auckland, and note with sadness the loss of some staff and contractors whose services have been discontinued.
CARRIED

7 Petitions

There were no petitions.
8  Deputations

There were no deputations.

9  Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Waitākere Ward Councillor’s Update

Resolution number WTK/2020/15

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) thank Waitākere Ward Councillor Shane Henderson for his verbal update.

CARRIED

12 Attendance at local board meetings during the Epidemic Preparedness (COVID-19) Notice period

Resolution number WTK/2020/16

MOVED by Chairperson G Presland, seconded by Member M Clayton:

That the Waitākere Ranges Local Board:

a) note the temporary amendments pursuant to the COVID-19 Response (Urgent Management Measures) Act 2020 which allows members to attend meetings by audio link or audio-visual link, as of right and despite anything to the contrary in standing orders and to be counted for the purposes of quorum.

b) amend its standing orders by including a new Standing Order 3.3.10 that reads as follows:

Attendance of non-members by electronic link

A person other than a member of the local board may participate in a meeting of the local board by means of audio link or audio-visual link if the person is otherwise approved to participate in accordance with Standing Orders Sections 6 and 7.

b) amend its Standing Order 7.8.5 to provide discretion to the chair of the meeting to decline Deputation and Public Forum requests via audio link or audio-visual link.

CARRIED
13 Auckland Council’s Quarterly Performance Report: Waitākere Ranges Local Board for Quarter Two 2019/2020

Resolution number WTK/2020/17

MOVED by Chairperson G Presland, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

a) receive the performance report for quarter two ending 31 December 2019.

CARRIED

14 Panuku Development Auckland Local Board Six Monthly Update 1 August 2019 to 29 February 2020

Resolution number WTK/2020/18

MOVED by Member S Coney, seconded by Member M Clayton:

That the Waitākere Ranges Local Board:

a) receive the Panuku Development Auckland Local Board update for 1 August 2019 to 29 February 2020.

b) request that Panuku investigate the granting of a lease at a “peppercorn” rate to VisionWest Community Trust for use of part of the property at 202 West Coast Road as a service hub for their housing and social programmes until the building is demolished to make way for the future civic space.

c) request to be included in discussions between Panuku and Council departments on the future use of 300 West Coast Road, Glen Eden.

CARRIED

Note: Item 16 - Local Board feedback to the Independent Council-Controlled Organisations Review was considered prior to Item 15 - Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework - Proposed changes

16 Local Board feedback to the Independent Council-Controlled Organisations Review

Member M Allen was not online whilst this item was considered.

Documents were tabled for this item. Copies have been placed on the official minutes and are available on the Auckland Council website as minutes attachments.

Resolution number WTK/2020/19

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) formally endorse the tabled feedback on the Council-Controlled Organisations Review to the Independent Panel.

b) delegate authority to the Chair to approve the wording of any changes directed by the local board.

CARRIED

Attachments

A 23 April 2020, Waitākere Ranges Local Board: Item 16 - Local Board Feedback to the Independent Council Controlled Organisations Review
15  **Te Tāruke-ā-Tāwhiri: Auckland's Climate Action Framework - Proposed changes**  

*Member M Allen was back online for consideration of this item.*

Documents were tabled for this item. Copies have been placed on the official minutes and are available on the Auckland Council website as minutes attachments.

Resolution number WTK/2020/20

MOVED by Member M Allen, seconded by Chairperson G Presland:

**That the Waitākere Ranges Local Board:**

a) formally endorse the tabled feedback on *Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework* including:
   - introducing three pillars representing the core drivers for climate action (i.e., a place-based approach; emissions reduction; preparing for climate change)
   - moving from eleven key moves to eight priorities
   - changing the title from *Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework* to *Te Tāruke-ā-Tāwhiri: Auckland’s Climate Plan.*

b) delegate authority to the Chair to approve the wording of any further changes directed by the local board.

c) request the strong consideration of this framework in the development of the Auckland Council capital project response to Covid-19 and the potential economic downturn.

CARRIED

**Attachments**

A   23 April 2020, Waitākere Ranges Local Board: Item 15 - Feedback on Te Tāruke-ā-Tāwhiri: Auckland's Climate Action Framework - Proposed changes

Note:  Item 16 - Local Board feedback to the Independent Council-Controlled Organisations Review was considered prior to Item 15 - Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework - Proposed changes

17  **Chair’s Report - March 2020**

Resolution number WTK/2020/21

MOVED by Chairperson G Presland, seconded by Member K Turner:

**That the Waitākere Ranges Local Board:**

a) receive Chair Presland’s report for March 2020.

CARRIED

18  **Chair’s Report - April 2020**

Resolution number WTK/2020/22

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

**That the Waitākere Ranges Local Board:**

a) receive Chair Presland’s report for April 2020.

CARRIED

Note:  Pursuant to Standing Order 1.9.7 Member K Turner requested his dissenting vote be recorded.
19  Local Board Member Report - Member Coney  
Resolution number WTK/2020/23  
MOVED by Member S Coney, seconded by Chairperson G Presland:  
That the Waitākere Ranges Local Board:  
a) receive Member Coney’s board member report for March 2020.  
CARRIED

20  Confirmation of Workshop Records  
Resolution number WTK/2020/24  
MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:  
That the Waitākere Ranges Local Board:  
a) receive the workshop records for 13, 20 & 27 February, 5, 12 & 19 March and 2 & 9 April 2020.  
CARRIED

21  Governance Forward Work Programme  
Resolution number WTK/2020/25  
MOVED by Chairperson G Presland, seconded by Member M Allen:  
That the Waitākere Ranges Local Board:  
a) receive the governance forward work programme calendar for April 2020.  
CARRIED

22  Consideration of Extraordinary Items  
There was no consideration of extraordinary items.

5.47pm  
The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WAITĀKERE RANGES LOCAL BOARD HELD ON

DATE:.................................................................

CHAIRPERSON:......................................................