I hereby give notice that an extraordinary meeting of the Hibiscus and Bays Local Board will be held on:

**Date:**
Thursday, 14 May 2020

**Time:**
10.30am

**Meeting Room:**
This meeting will proceed via Skype for Business.

**Venue:**
Either a recording or written summary will be uploaded on the Auckland Council website

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**Hibiscus and Bays Local Board**

**OPEN AGENDA**

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**MEMBERSHIP**

<table>
<thead>
<tr>
<th>Chairperson</th>
<th>Gary Brown</th>
</tr>
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<tbody>
<tr>
<td>Deputy Chairperson</td>
<td>Victoria Short</td>
</tr>
<tr>
<td>Members</td>
<td>Andy Dunn</td>
</tr>
<tr>
<td></td>
<td>Janet Fitzgerald, JP</td>
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<tr>
<td></td>
<td>Gary Holmes</td>
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<td>Julia Parfitt, JP</td>
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<td></td>
<td>Alexis Poppelbaum</td>
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<td>Leanne Willis</td>
</tr>
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</table>

(Quorum 4 members)

**Gemma Kaldesic**
**Democracy Advisor for Hibiscus and Bays Local Board**

**11 May 2020**

Contact Telephone: 02 152 7397
Email gemma.kaldesic@aucklandcouncil.govt.nz
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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1 **Welcome**

   Chairperson Brown welcomed everyone and opened the meeting.

2 **Apologies**

   At the close of the agenda no apologies had been received.

3 **Declaration of Interest**

   Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 **Leave of Absence**

   At the close of the agenda no requests for leave of absence had been received.

5 **Acknowledgements**

   At the close of the agenda no requests for acknowledgements had been received.

6 **Petitions**

   At the close of the agenda no requests to present petitions had been received.

7 **Deputations**

   Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Hibiscus and Bays Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

   At the close of the agenda no requests for deputations had been received.

8 **Public Forum**

   A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

   At the close of the agenda no requests for public forum had been received.

9 **Extraordinary Business**

   Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

   “An item that is not on the agenda for a meeting may be dealt with at that meeting if-

   (a) The local authority by resolution so decides; and

   (b) The presiding member explains at the meeting, at a time when it is open to the public,-

   (i) The reason why the item is not on the agenda; and
(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Te take mō te pūrongo

Purpose of the report

1. To recommend an amendment to the local board’s standing orders in order to provide for attendance of non-members at local board meetings via audio or audio-visual link.

Whakarāpopototanga matua

Executive summary

2. This report updates the local board on the temporary arrangements for local board meetings enabled by the COVID-19 Response (Urgent Management Measures) Act 2020 and provides options for implementing similar arrangements for non-members.

3. The COVID-19 Response (Urgent Management Measures) Act 2020 temporarily amends the existing legislative restrictions for local government on remote attendance for elected members and minimum quorum at local board meetings. This now enables meetings to proceed by audio-visual link, changes how meetings can be open to the public and how members of the public receive the agenda and minutes.

4. The current local board standing orders (Attachment A to the agenda report) do not provide for non-members, specifically members of the public and Māori, to give input via audio or audio-visual link.

5. The Local Government Act 2002 (LGA) requires that a person other than a member of the local board may participate by means of audio link or audio-visual link if the standing orders of the local authority permit this and if the chair is satisfied that all conditions and requirements in the standing orders are met. (Clause 25A(2), Schedule 7, LGA). Local board standing orders do not currently allow for this.

6. Auckland Council will be using Skype for Business for local board meetings. Attendance by members and non-members (if approved) will be facilitated by phone (audio only) or Skype video (audio-visual) via Skype for Business app.

7. An amendment to Standing Orders to enable electronic attendance can either be reversed at a future date or maintained to support that attendance in the future, where it is available.

Ngā tūtohunga

Recommendation/s

That the Hibiscus and Bays Local Board:

a) note the temporary amendments pursuant to the COVID-19 Response (Urgent Management Measures) Act 2020 which allows members to attend meetings by audio-visual link, as of right and despite anything to the contrary in standing orders and to be counted for the purposes of quorum

b) amend its standing orders by including a new Standing Order 3.3.10 that reads as follows:

Attendance of non-members by electronic link

A person other than a member of the local board may participate in a meeting of the local board by means of audio link or audio-visual link if the person is otherwise approved to participate in accordance with Standing Orders Sections 6 and 7
c) amend its Standing Order 7.8.5 to provide discretion to the chair of the meeting to decline Public Forum requests via audio or audio-visual link.

**Horopaki**

**Context**

**COVID-19 Response (Urgent Management Measures) Act 2020**


9. The amendments to the LGA and LGOIMA enable local authorities to have meetings by audio-visual link (given the restrictions regarding physical distancing and Alert Level 4) and support the effective operation of those meetings by removing conditions associated with the right to attend meetings by audio or audio-visual link.

10. These amendments only apply while the Epidemic Preparedness (COVID-19) Notice 2020 is in force and will be repealed when that notice expires or is revoked.

**Amendments to LGA**

11. The amendments to the LGA modify Clause 25A, Schedule 7 so that a member of a local authority has the right to attend any meeting by audio or audio-visual link, regardless of what is provided for in the local authority’s standing orders. It also modifies clause 25A so that a member attending by audio link or audio-visual link is counted for the purposes of quorum.

**Amendments to LGOIMA**

12. The amendments to LGOIMA include modifying s 47 so that the requirement for meetings of local authorities to be ‘open to the public’ may be met during Alert Level 4 and other restrictions on physical distancing. The amendment redefines ‘open to the public’ to mean that the local authority:

   a) if it is reasonably practicable, enables access to the meeting by broadcasting live the audio or video of the meeting (for example, by broadcasting it on an Internet site); and

   b) does one or both of the following as soon as practicable after the meeting ends:

      i. makes an audio or a video recording of the meeting available on its Internet site

      ii. makes a written summary of the business of the meeting available on its Internet site.

13. This amendment does not anticipate public involvement as part of the meeting itself but ensures the public can access or view meeting proceedings online (either live or after the meeting) or through reviewing the summary.

14. Other amendments to LGOIMA include:

   - Modifying s 46A so that agendas and reports for the meetings may be made available on the local authority’s internet site instead of at offices and other physical locations.
   - Modifying s 51 so that minutes of meetings may be made available on the local authority’s internet site instead of at offices and other physical locations.
   - The changes made by the COVID-19 Response (Urgent Management Measures) Act 2020 now supersede some of the provisions in the local board standing orders and the restrictions on physical distancing and from Alert Level 4 now limit the opportunity for public input.
Local Board Standing Orders

15. The LGA requires local authorities to adopt a set of standing orders for the conduct of its meetings and those of its committees (Clause 27, Sch 7). Each local board has adopted its standing orders which have been developed from a template.

16. As a result of the statutory amendments listed in this report, the following standing orders have been temporarily superseded:
   - 3.3.2 Member’s status – quorum and vote
   - 3.3.3 Conditions for attending by electronic link
   - 3.3.4 Request to attend by electronic link
   - 7.3.1 Information to be available to the public
   - 7.3.2 Availability of agendas and reports
   - 8.2.1 Inspection of minute books

17. There are additional provisions in standing orders that may require further consideration if the local board wishes to enable these to continue during the Epidemic Preparedness (COVID-19) Notice period. These relate to input and participation by Māori and the public.

18. Clause 25A(2), Schedule 7 of the LGA requires that a person other than a member of the local authority may participate by audio link or audio-visual link if the standing orders of the local authority permit this and if the chair is satisfied that all conditions and requirements in the standing orders are met.

19. The current standing orders do not currently provide for non-members, if required and approved to do so, to give input by means of audio link or audio-visual link.

20. Other participants at local board meetings include Governing Body members and staff. The LGA and the recent amendment provide the right for any member of a local authority or committee to attend any meeting of a local authority by audio-visual link (unless lawfully excluded). This can be interpreted broadly to extend to meetings where the elected member may not be a decision-maker or be participating in the decision at all. As such, Governing Body members participation may be by audio or audio-visual link and the process for providing them with speaking rights remains under standing orders.

Tātaritanga me ngā tohutohu
Analysis and advice

21. In performing their role, local boards are required to act in accordance with the principles contained in s 14(1) of the LGA including the requirement for the council to conduct its business in an open, transparent and democratically accountable manner and make itself aware of and have regard to the views of all of its communities.

22. While the LGA does not specifically require public input to be provided for at local board meetings, the standing orders approved by the local board reflect the principles in s 14 LGA by providing for public attendance and enabling public input at meetings.

23. In order to continue to provide this opportunity as well as facilitate input by Māori and the public, the standing orders require amending.

Standing Orders Section 6 Māori Input

24. Speaking rights for Māori organisations or their nominees are granted under standing orders for the purpose of enabling Māori input, if any, to any item on the agenda of a meeting.

25. To ensure this right can be exercised during the Epidemic Preparedness (COVID-19) Notice period, provision needs to be made enabling any input to be given by audio or audio-visual link.
Standing Orders 7.7 Deputations and 7.8 Public Forum

26. The provisions for public input in standing orders are one of the ways that local boards give effect to the requirements of the LGA (s 78 and s 79).

27. The LGA provides that in the course of its decision-making, a local authority must consider the views and preferences of persons likely to be affected by or have an interest in the matter. The LGA does not specify how those views are to be obtained or what form that consideration should take. It does not require a public forum at meetings.

28. However, the LGA gives local authorities discretion as to how to comply with s 78 and what to consider. Through their standing orders, local boards and the Governing Body have chosen to enable public input through deputations and public forum at their meetings as one way to obtain community views, among other things.

29. To ensure this opportunity can continue to be made available during the Epidemic Preparedness (COVID-19) Notice period, provision must be made in standing orders to receive this by audio or audio-visual link.

Proposed amendment

30. This report recommends that input from non-members continue to be enabled during the Epidemic Preparedness (COVID-19) Notice period. This requires an amendment to the standing orders.

31. An amendment to standing orders requires a 75% majority vote.

32. A similar amendment has been made by the Governing Body to their standing orders. It is desirable to ensure consistency across the governance arms of Auckland Council. The Governing Body resolutions are as follows:

Resolution GB/2020/33 (n) That the Governing Body amend standing orders by inserting a new Standing Order 3.3.10 as follows:

Attendance of non-members by electronic link A person other than a member of the Governing Body, or the relevant committee, may participate in a meeting of the Governing Body or committee by means of audio link or audio-visual link in emergencies if the person is otherwise approved to participate under these standing orders (such as under Standing Order 6.2 “Local board input” or 7.7 “Public input”.)

Resolution GB/2020/33 (p) That the Governing Body agree to change Auckland Council’s Standing Orders to provide full discretion to the chair of the Emergency Committee to decline public input requests.

33. The local board’s standing orders currently gives discretion to the chair to decline deputations but not public forum requests. Giving discretion to the chair to manage requests for public forum during this time can ensure the requirements of the LGA regarding the provision of the technology requirements, can be supported.

Technology options available

34. Where attendance by audio or audio-visual link is permitted, the LGA requires that the chair of the meeting ensures:
   - that the technology for the audio link or audio-visual link is available and of suitable quality
   - that the procedure for use of the technology will ensure that participants can hear and be heard by each other.

35. The chair’s discretion will need to be exercised where the technology and quality cannot be guaranteed.
36. The audio and audio-visual link options available for non-member input are provided by Auckland Council through Skype for Business:

<table>
<thead>
<tr>
<th>Option</th>
<th>Ability</th>
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<tbody>
<tr>
<td>Audio link only</td>
<td>• No ability to see presentations being shared or to see and be seen by local board members attending the meeting</td>
</tr>
<tr>
<td>Attend Skype for Business meeting via phone.</td>
<td>• Only technical equipment required is a landline or mobile telephone</td>
</tr>
<tr>
<td>Audio-visual link</td>
<td>• Allows non-member to see both presentations being shared and to see and be seen by the local board members attending</td>
</tr>
<tr>
<td>Video and audio attend</td>
<td>• Requires a mobile phone or a computer device with an internet connection</td>
</tr>
<tr>
<td>Skype for Business meeting</td>
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37. If enabled under standing orders, non-members who wish to give input would need to contact the local board with a request to attend. If approved by the chair, information on how to join the meeting using audio and audio-visual link options above will be sent out to the attendee by staff.

**Summary of meeting**

38. Where it is not reasonably practicable for the public to attend the meeting through a broadcast and/or peruse a recording after it has happened, a summary of the meeting will need to be provided by staff.

39. A summary in this context would be different from the content of agendas, reports and minutes which are all separately required to be publicly available. It should contain the thrust or key points of the discussion or debate at the meeting keeping in mind that its purpose is to provide an alternative to an audio or video recording of the meeting, in a situation where the public is not able to attend and hear this discussion themselves.

40. The ordinary definition of a summary is a brief statement or account of the main points of something. While the appropriate level of detail is likely to vary depending on what is being discussed at meetings, a summary is not expected to include verbatim notes.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

41. This decision is procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

42. Staff attendance at meetings, while not specifically provided for, is a necessary part of local board meetings and as such is expected to take place using audio-visual link.
Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

43. This report seeks to amend the local boards standing orders to enable public input and Māori input at meetings.

Tauākī whakaaweawe Māori
Māori impact statement

44. This report seeks a decision that will ensure Māori input can continue to be given during the Epidemic Preparedness (COVID-19) Notice period.

45. This will ensure Māori are not prevented from giving input at a meeting on any matter that may be of interest to them.

Ngā ritenga ā-pūtea
Financial implications

46. The decision to amend standing orders is of a procedural nature and is not considered to have financial implications on Auckland Council.

47. The scaling up of technology to ensure compliance with COVID-19 Response (Urgent Management Measures) Act 2020 is being done at a cost to the council. The costs are not known at this stage and will be factored into operational budgets.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

48. The objective of the recent legislative changes is to reduce public health risks and ensure compliance with social distancing measures and other restrictions in New Zealand’s COVID-19 alert levels response plan.

49. While this is not specifically required by legislation, permitting public input by audio or audio-visual link, if practicable, can ensure the local board can receive and consider views of its constituents on decisions that they are making.

50. There is a risk that the audio-visual option would only be taken up by a small number of constituents as this would only be available to those who have the technical devices and internet access. The software that will be used for meetings is Skype for Business which is free to download and use. However, the internet access costs or availability of technology/devices can be a limiting factor for some constituents. Constituents who do not have internet access can participate, if approved, by phone.

51. The report is seeking discretion for the local board chair to decline public forum requests. This delegation should be exercised with caution so as to not undermine the intention of standing orders (which currently provided some limited grounds to decline public input). There will be instances where it is reasonable to decline (noting these examples are not intended to be exhaustive), such as:
   - where the technology cannot be provided or quality cannot be assured
   - a need to manage time allocations for the agenda
   - the matter is neither urgent nor the subject of a decision to be made at the meeting
   - the request is offensive, repetitious or vexatious.

Ngā koringa ā-muri
Next steps

52. If approved, the amendments to standing orders can, if the local board chooses, continue beyond the Epidemic Preparedness (COVID-19) Notice period. Enabling these changes gives maximum flexibility for attendance of non-members at future meetings, including those...
Attendance at local board meetings during the Epidemic Preparedness (COVID-19) Notice period

with underlying health issues or compromised immune systems that may need to take extra precaution even after the Epidemic Preparedness (COVID-19) Notice period has ended.

Ngā tāpirihanga
Attachments

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<tbody>
<tr>
<td>A</td>
<td>Hibiscus and Bays Local Board Standing Orders <em>(Under Separate Cover)</em></td>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Polly Kenrick - Business Manager, Local Board Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason – General Manager Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Lesley Jenkins - Relationship Manager, Hibiscus and Bays Local Board</td>
</tr>
</tbody>
</table>
Local Board decisions and input into the Annual Budget 2020/2021

File No.: CP2020/05699

Te take mō te pūrongo
Purpose of the report
1. To seek approval for local financial matters for the local board agreement 2020/2021, which need to be considered by the Governing Body in the Annual Budget 2020/2021 process.
2. To seek feedback on the proposed regional topics in the Annual Budget 2020/2021.

Whakarāpopototanga matua

Executive summary
3. Our Annual Budget contains 21 local board agreements which are the responsibility of local boards to agree with the Governing Body. These agreements set out local funding priorities, budgets, levels of service and performance measures.
4. Auckland Council publicly consulted from 21 February to 22 March 2020 to seek community views on the proposed Annual Budget 2020/2021 and local board priorities to be included in the local board agreements (Consultation part 1).
5. Since this consultation was undertaken, the COVID-19 pandemic has exerted significant pressure on the council’s financial position, which will have flow on effects for the proposed budget for the 2020/2021 financial year. The council is now considering what those impacts are likely to be, and plan to ask Aucklanders for their views on certain aspects of Auckland Council’s proposed ‘emergency budget’ in response to the financial impacts of COVID-19 (Consultation part 2).
6. Local boards are required to receive the feedback on the proposals in consultation part 1, which are not affected by the changes being considered by the council and therefore will not be subject to further consultation and make decisions on them. This must be done before consultation part 2 can get underway, so the scope of consultation part 2 is clear.
7. This report seeks decisions on local financial matters for the local board agreement, including:
   a) any new/amended Business Improvement District (BID) targeted rates
   b) any new/amended local targeted rate proposals
   c) proposed Locally Driven Initiative (LDI) capital projects outside local boards’ decision-making responsibility
   d) release of local board specific reserve funds.
8. The council received feedback in person at community engagement events and through written forms, including online and hard copy forms, emails and letters.
9. This report summarises consultation feedback on the proposed Annual Budget 2020/2021, including on local board priorities for 2020/2021.

Feedback on Hibiscus and Bays Local Board priorities for 2020/2021
10. The local board consulted on the following priorities:
   - Priority 1: Extend our environmental work through plant pest control carried out by specialist community groups who provide their knowledge, experience and support to residents
• Priority 2: Promoting a sustainable waste programme with businesses in the East Coast Bays
• Priority 3: Continuing the contestable and facilities grant programmes to enable community events, activities and projects
• Priority 4: Supporting our arts centres to deliver their vibrant classes and shows.

11. 193 submissions were received on Hibiscus and Bays local board priorities for 2020/2021, showing that the majority of people either support most (52 per cent) or support all (30 per cent) of the local board’s priorities.

Feedback on regional proposals in the proposed Annual Budget 2020/2021 from the Hibiscus and Bays local board area

12. This report seeks local board views on the proposed regional Annual Budget topics including:
• the changes to rates and fees, key proposals:
  o waste management targeted rate
  o refuse collection in former Auckland City and Manukau City
  o Waitākere rural sewerage service and targeted rate
• the draft Tūpuna Maunga o Tamaki Makaurau Authority – Operational Plan 2020/2021
• other budget information.

13. Local board views on these regional matters will be considered by the Governing Body (or relevant committee) before making final decisions on the Annual Budget 2020/2021.

14. Out of the 4675 submissions received on the regional proposals in the Annual Budget 2020/2021, 193 submissions were from people living in the Hibiscus and Bays local board area.

15. There was strong support for the waste management targeted rate with 84 people supporting the proposal, with 26 against, out of 119 submissions in total.

16. There was also strong support for the refuse collection in former Auckland City and Manukau City with a positive response from 77, with 15 against, out of 106 submissions in favour of the proposal.

17. For the Waitākere rural sewerage service and targeted rate only approximately two thirds supported this proposal with 61 in favour, with 33 against, out of 101.

18. Only one submission was received on the draft Tūpuna Maunga o Tamaki Makaurau Authority – Operational Plan 2020/2021.

19. Auckland Council also consulted on the Council-Controlled Organisations (CCO) review at the same time. The feedback received on this will be presented at a later date.

Ngā tūtohunga
Recommendation/s

That the Hibiscus and Bays Local Board:

a) receive consultation feedback on the proposed Hibiscus and Bays Local Board priorities for 2020/2021

b) receive consultation feedback on regional proposals in the Annual Budget 2020/2021 (Part 1) from people or organisations based in the Hibiscus and Bays local board area
c) provide the following feedback to the Governing Body:
   i) supports/opposes the proposed changes to the waste management targeted rate
   ii) supports/opposes the proposed changes to refuse collection in former Auckland City and Manukau City
   iii) supports/opposes the proposed changes to the Waitākere rural sewerage service and targeted rate
   iv) supports the draft Tūpuna Maunga o Tamaki Makaurau Authority – Operational Plan 2020/2021

d) support the submission of the Hibiscus Coast Youth Centre and their request for regional operational funding of $100,000 and advocates to the Governing Body to confirm that funding for the 2020/2021 financial year

e) defer providing feedback on the proposed Annual Budget 2020/2021 (Part 2 – Emergency Budget) until further consultation is completed and feedback from Part 2 is reported back to the local board for their consideration

f) delegate authority to the local board chairperson to provide formal local board feedback on the proposed Annual Budget 2020/2021 (Part 2) in response to the COVID-19 pandemic response.

Horopaki Context

20. Local board agreements form part of the Auckland Council’s Annual Budget and set out local funding priorities, budgets, levels of service and performance measures.

21. Auckland Council publicly consulted from 21 February to 22 March 2020 to seek community views on the proposed Annual Budget 2020/2021 and local board priorities to be included in the local board agreements. This is now referred to as consultation part 1.

22. Since this consultation was undertaken, the COVID-19 pandemic has exerted significant pressure on the council’s financial position, which will have flow on effects for the proposed budget for the 2020/2021 financial year. Work to date on the proposed Annual Budget will need to be adjusted to consider the new financial realities facing Auckland.

23. The financial report presented to the Emergency Committee during April 2020 indicated potential reductions in cash revenue of $350-650m for financial year 2020/2021, depending on the length and extent of the disruption caused by COVID-19. The Emergency Committee requested staff provide further information to the Governing Body on the impacts of the various scenarios modelled against a rate increase of between 0 per cent and 3.5 per cent. They also resolved that further public consultation on the Annual Budget would include considering whether to adopt a 2.5 per cent rather than 3.5 per cent general rates increase for the 2020/2021 financial year, among a suite of other measures aimed at offering support to all ratepayers, including businesses, facing hardship due to the impacts of COVID-19.

24. The council is planning to ask Aucklanders for their views on certain aspects of Auckland Council’s proposed ‘emergency budget’ in response to the financial impacts of COVID-19. It is anticipated this will be carried out from late May until mid-June 2020. This will be in addition to the Annual Budget 2020/2021 consultation we have already carried out from February to March 2020. This is referred to as consultation part 2.

25. Consultation part 2 is unlikely to revisit any of the specific proposals in consultation part 1. Therefore, the local boards and the Governing Body are required to receive the feedback on these proposals and make decisions on them. This must be done before consultation part 2 can get underway so it is clear what decisions have already been made, and what decisions will be made after consultation part 2.
26. Further, some of the proposed changes to fees and charges required a Special Consultative Procedure (SCP) and the requirements for this were met in consultation part 1. It is important to complete this statutory process, especially where consultation part 2 will not be relevant to the decisions on these fees and charges.

27. This report includes analysis of the consultation feedback on the Hibiscus and Bays Local Board priorities for 2020/2021, and on the regional proposals in the Annual Budget 2020/2021 from people or organisations based in the Hibiscus and Bays local board area.

**Local financial matters for the local board agreement**

28. This report allows the local board to agree its input and recommend other local financial matters to the Governing Body in May 2020. This is to allow time for the Governing Body to consider these items in the Annual Budget process.

**Local targeted rate and Business Improvement District (BID) targeted rate proposals**

29. Local boards are required to endorse any new local targeted rate proposals or BID targeted rate proposals in their local board area (noting that any new local targeted rates and/or BIDs must have been consulted on before they can be implemented.

**Funding for Locally Driven Initiatives (LDI)**

30. Local boards are allocated funding annually to spend on local projects or programmes that are important to their communities. Local boards can approve LDI capital projects up to $1 million, projects over that amount require approval from the Governing Body.

31. Local boards can recommend to the Governing Body to convert LDI operational funding to capital expenditure for 2020/2021 if there is a specific need to do so. Governing Body approval may be needed for the release of local board specific reserve funds, which are funds being held by the council for a specific purpose.

**Local board input on regional plans**

32. Local boards have a statutory responsibility for identifying and communicating the interests and preferences of the people in its local board area in relation to the context of the strategies, policies, plans, and bylaws of Auckland Council. This report provides an opportunity for the local board to provide input on the proposed Annual Budget.

33. Local Board Plans reflect community priorities and preferences and are key documents that guide both the development of local board agreements and input into regional plans.

**Council-controlled organisation (CCO) review**

34. An independent panel was appointed by Auckland Council to examine three areas: (1) the CCO model, roles and responsibilities, (2) the accountability of CCOs, and (3) CCO culture. Local boards had the opportunity to provide input into this in March 2020.

35. Auckland Council also consulted on the review of CCOs during the same period as the Annual Budget, from 21 February to 22 March 2020.

36. After receiving feedback, the panel will report on key issues, community and stakeholder feedback to the council in May 2020.

37. The panel will provide a final report and recommendations to the council in July 2020.

**Types of feedback**

38. Overall Auckland Council received feedback from 4600 people and 165 organisations in the consultation period. This feedback was received through:

- Written feedback – 3820 hard copy and online forms, emails and letters
- In person – through 58 events.
Tātaritanga me ngā tohutohu

Analysis and advice

39. The Hibiscus and Bays Local Board consulted on the following priorities:
40. Priority 1: Extend our environmental work through plant pest control carried out by specialist community groups who provide their knowledge, experience and support to residents
41. Priority 2: Promoting a sustainable waste programme with businesses in the East Coast Bays
42. Priority 3: Continuing the contestable and facilities grant programmes to enable community events, activities and projects
43. Priority 4: Supporting our arts centres to deliver their vibrant classes and shows.
44. Key themes across all feedback received (through written and in person channels) were:
   - Support for environmental work, pest and weed control
   - General support for the priorities, although some submitters thought these were vague

Feedback received

46. 193 submissions were received on Hibiscus and Bays Local Board priorities for 2020/2021, showing that the majority of people either support most (52 per cent) or support all (30 per cent) of the local board’s priorities.
47. The Hibiscus and Bays Local Board supported one community event, The Birdman Competition in Mairangi Bay. Another event, The Orewa sandcastle competition was cancelled due to COVID-19.
48. Submissions can be found on the Auckland Council website at https://www.aucklandcouncil.govt.nz/have-your-say/topics-you-can-have-your-say-on/annual-budget-2020-2021/Pages/submissions-received-.aspx

Feedback on other local topics

49. Key themes across feedback received on other local topics include:
   - Theme 1: Footpaths, trees and weeds require more regular maintenance
   - Theme 2: Clean beaches with high water quality. Stormwater upgrade
   - The table below shows a breakdown of response by theme. Note that the majority of the responses under Rating and Funding were about the proposed changes to swimming pool fence inspection charging.

<table>
<thead>
<tr>
<th>Theme</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-Transport</td>
<td>27</td>
</tr>
<tr>
<td>7-Water</td>
<td>11</td>
</tr>
<tr>
<td>8-Regional Community Services</td>
<td>12</td>
</tr>
<tr>
<td>9-Regional planning</td>
<td>16</td>
</tr>
<tr>
<td>10-Other Regional Services</td>
<td>17</td>
</tr>
<tr>
<td>11-Rating and Funding</td>
<td>46</td>
</tr>
<tr>
<td>12-Revenue and Finance</td>
<td>15</td>
</tr>
<tr>
<td>13-Tupuna Maunga</td>
<td>1</td>
</tr>
</tbody>
</table>
Requests for local funding

50. Requests for local funding included:

- Request 1: $100,000 Operational Grant for Hibiscus Coast Youth Centre

51. This is a submission of the Hibiscus Coast Youth Centre and their request for regional operational funding of $100,000. It is suggested that the Hibiscus and Bays Local Board advocates to the Governing Body to confirm that funding for the 2020/2021 financial year.

Information on submitters

52. The tables and graphs below indicate what demographic categories people identified with. This information only relates to those submitters who provided demographic information.

![Demographic graph]

Overview of feedback received on the Annual Budget from Hibiscus and Bays Local Board area

53. The proposed Annual Budget 2020/2021 sets out our priorities and how we're going to pay for them. The regional consultation on the proposed Annual Budget focused on changes to rates and fees, the key proposals were:

- waste management targeted rate
- refuse collection in former Auckland City and Manukau City
Hibiscus and Bays Local Board
14 May 2020

- Waitākere rural sewerage service and targeted rate.

54. The submissions received from the Hibiscus and Bays Local Board area on these key issues is summarised below, along with an overview of any other areas of feedback on regional proposals with a local impact.

Waste management targeted rate

55. Aucklanders were asked about a proposal to increase the waste management targeted rate.

<table>
<thead>
<tr>
<th>Question 1: Waste management targeted rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>The cost of responsibly dealing with our kerbside recycling (paper, cardboard and plastics) has increased due to international market conditions.</td>
</tr>
<tr>
<td>To pay for this we propose to charge only those who use the service by increasing the targeted rate by $19.97 a year or $0.38 a week (the total cost changing from $121.06 to $141.03 incl. GST).</td>
</tr>
<tr>
<td>If we do not do this, we would have to fund the shortfall by increasing general rates for all ratepayers, including those who don’t get a kerbside collection service.</td>
</tr>
</tbody>
</table>

56. The graph below gives an overview of the responses from the Hibiscus and Bays Local Board area.

Refuse collection in former Auckland City and Manukau City

57. Aucklanders were asked about a proposal to increase the refuse collection in former Auckland City and Manukau City targeted rate.

<table>
<thead>
<tr>
<th>Question 2: Refuse collection in former Auckland City and Manukau City</th>
</tr>
</thead>
<tbody>
<tr>
<td>In the old Auckland City and Manukau City Council areas, households pay for rubbish through a targeted rate. In other parts of the city, residents pay for their collection via Pay As You Throw. The targeted rate for the Auckland City and Manukau City Council areas no longer meets the cost of collection.</td>
</tr>
<tr>
<td>To cover this extra cost we propose increasing the targeted rate in these areas by $14.23 a year or $0.27 a week for a 120 litre bin (the total cost changing from $129.93 to $144.16 incl. GST), and an additional $6.68 a year or $0.13 a week for a large 240 litre bin (the total cost changing from $191 to $211.91 incl. GST).</td>
</tr>
<tr>
<td>If we do not do this, we would have to increase general rates for all ratepayers, including those living outside these two areas who would subsidise residents of old Auckland and Manukau cities.</td>
</tr>
</tbody>
</table>

58. The graphs below give an overview of the responses from the Hibiscus and Bays Local Board area.
Waitākere rural sewerage service and targeted rate

59. Aucklanders were asked about a proposal to increase the Waitākere rural sewerage service and targeted rate.

Question 3: Waitākere rural sewerage service and targeted rate

Last year we consulted on removing the septic tank pump-out service funded by a targeted rate. While feedback indicated a willingness to go ahead with the removal of this service in the Henderson-Massey and Upper Harbour local board areas, residents of the Waitākere Ranges local board area said they wanted to keep the service. The cost of delivering this service is higher than the current targeted rate of $198.43.

Our proposal, for those in the Waitākere Ranges local board area who want the service, is to recover the full cost by increasing the targeted rate to between $260 and $320 a year (incl. GST). This increase would apply from July 2021.

If we do not do this, the council could end the service, or continue to subsidise the cost of the service to septic tank users in the Waitākere Ranges local board area from all general ratepayers, including those who don’t use the service.

60. The graphs below give an overview of the responses from the Hibiscus and Bays Local Board area.

Other feedback

61. Aucklanders were asked what is important to them and if they had any feedback on any other issues. This could include the key topics of how we charge for pool fencing inspections and adjusting our fees and charges.

62. As noted above 36 responses were received on the topic of Swimming pool inspection charges. There were 452 responses to this across all of Auckland.

Feedback on the draft Tūpuna Maunga o Tamaki Makaurau Authority – Operational Plan 2020/2021

63. Only one piece of feedback was received from the Hibiscus and Bays Local Board area on the draft Tūpuna Maunga o Tamaki Makaurau Authority – Operational Plan 2020/2021.

Tauākī whakaaweawe āhuarangi

Climate impact statement

64. The decisions recommended in this report are procedural in nature. New targeted rates and the release of reserve funds will not have any climate impacts themselves.

65. Some of the proposed projects these would fund may have climate impacts. The climate impacts of any projects Auckland Council chooses to progress with as a result of this, will be assessed as part of the relevant reporting requirements.

66. Some of the proposed projects these would fund will be specifically designed to mitigate climate impact, build resilience to climate impacts, and restore the natural environment.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

67. The Annual Budget is an Auckland Council Group document and will include budgets at a consolidated group level. Consultation items and updates to budgets to reflect decisions and new information may include items from across the group.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

68. Local board decisions and feedback are being sought in this report. Local boards have a statutory role in providing local board feedback on regional plans.

69. Local boards play an important role in the development of the Annual Budget. Local board agreements form part of the Annual Budget. Local board nominees have also attended Finance and Performance Committee workshops on the Annual Budget.

Tauākī whakaaweawe Māori

Māori impact statement

70. Many local board decisions are of importance to and impact on Māori. Local board agreements and the Annual Budget are important tools that enable and can demonstrate council’s responsiveness to Māori.

71. Local board plans, which were developed in 2017 through engagement with the community including Māori, form the basis of local priorities. There is a need to continue to build relationships between local boards and iwi, and the wider Māori community.

72. The analysis included submissions made by mana whenua and the wider Māori community who have interests in the rohe / local board area.

73. Ongoing conversations between local boards and Māori will assist to understand each other’s priorities and issues. This in turn can influence and encourage Māori participation in council’s decision-making processes.

74. Some of the proposed projects these would fund may have impacts on Māori. The impacts on Māori of any projects Auckland Council chooses to progress with as a result of this, will be assessed as part of the relevant reporting requirements.

Ngā ritenga ā-pūtea

Financial implications

75. This report is seeking local board decisions on financial matters in local board agreements that need to then be considered by the Governing Body.

76. Local boards are also providing input to regional plans. There is information in the consultation material for each plan with the financial implications of different options.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

77. Local boards are required to make recommendations on these local financial matters for the Annual Budget by 15 May 2020, to enable the Governing Body to make decisions on them when considering the Annual Budget in May.
Next steps

78. Local boards will approve their local board agreements and corresponding work programmes.

79. Recommendations and feedback from local boards will be provided to the relevant governing body committees for consideration during decision making at the Governing Body meeting.

80. The dates of these meetings are yet to be determined as the impacts of the COVID-19 pandemic and lockdown are taken into account.

Attachments

There are no attachments for this report.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Gemma Kaldesic - Democracy Advisor for Hibiscus and Bays Local Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason – General Manager Local Board Services</td>
</tr>
<tr>
<td>Authorisers</td>
<td>Lesley Jenkins - Relationship Manager, Hibiscus and Bays Local Board</td>
</tr>
</tbody>
</table>