I hereby give notice that an ordinary meeting of the Hibiscus and Bays Local Board will be held on:

**Date:** Thursday, 21 May 2020
**Time:** 2.00pm
**Meeting Room:** This meeting will proceed via Skype for Business.
**Venue:** Either a recording or written summary will be uploaded to the Auckland Council website

---

**Hibiscus and Bays Local Board**

**OPEN AGENDA**

---

**MEMBERSHIP**

Chairperson: Gary Brown  
Deputy Chairperson: Victoria Short  
Members: Andy Dunn, Janet Fitzgerald, JP, Gary Holmes, Julia Parfitt, JP, Alexis Poppelbaum, Leanne Willis

(Quorum 4 members)

---

Gemma Kaldesic  
Democracy Advisor for Hibiscus and Bays Local Board  
15 May 2020

Contact Telephone: 02 152 7397  
Email: gemma.kaldesic@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

---

**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
ITEM | TABLE OF CONTENTS
--- | ---
1 | Welcome
2 | Apologies
3 | Declaration of Interest
4 | Confirmation of Minutes
5 | Leave of Absence
6 | Acknowledgements
7 | Petitions
8 | Deputations
9 | Public Forum
10 | Extraordinary Business
11 | Endorsing Business Improvement District (BID) targeted rates for 2020/2021
12 | Proposed land exchange: Sidmouth Reserve
13 | Hibiscus and Bays Facilities Grant 2019/2020 allocations
14 | Hibiscus and Bays Local Grants Round Two and Multiboard Grants Round Two 2019/2020 grant allocations
15 | Approval for Private Road Name for Subdivision at 144 Vaughans Road, Long Bay
16 | Auckland Transport Update to the Hibiscus and Bays Local Board May 2020
17 | Waka Kotahi New Zealand Transport Agency Innovating Streets for People pilot fund
18 | Renewal of community lease to Sir Peter Blake Marine Education and Recreation Trust Board at Long Bay Beach Road Reserve
19 | Urgent Decision - New road name in the Treasure Plus Limited subdivision at 406 Hibiscus Coast Highway, Orewa
20 | Governance forward work calendar
21 | Hibiscus and Bays Local Board workshop records
22 | Deputations update
23 | Consideration of Extraordinary Items
1 Welcome

The chairperson welcomed everyone in electronic attendance via Skype and opened the meeting.

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Hibiscus and Bays Local Board:

a) confirm the ordinary minutes of its meeting, held on Thursday 19 March 2020 and the extraordinary minutes of its meeting, held on Thursday 14 May 2020 as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Hibiscus and Bays Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.
8.1 Deputation: Sir Peter Blake Marine Education and Recreation Centre

Te take mō te pūrongo
Purpose of the report
1. Yuin Khai Foong was in attendance via Skype to deliver a deputation on the Sir Peter Blake Marine Education and Recreation Centre.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:
   a) thank Yuin Khai Foong for their deputation.

8.2 Deputation: Orewa Basketball Courts

Te take mō te pūrongo
Purpose of the report
1. Caitlin Watson was in attendance via Skype to deliver a deputation on the Orewa Basketball Courts.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:
   a) thank Caitlin Watson for her deputation.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

   (i) The reason why the item is not on the agenda; and

   (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”
Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

10.1 Notice of Motion: Member L Willis - Open Workshops for Hibiscus and Bays Local Board

Whakarāpopototanga matua
Executive summary
1. Member L Willis has given notice of a motion that they wish to propose.
2. The notice, signed by Member L Willis and Deputy Chairperson V Short as seconder, is appended as Attachment A.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) receive this Notice of Motion

b) will hold all Local Board workshops and briefings open to the public as of 25 May 2020

c) note that individual workshop and briefing agenda items may be closed to the public at the request of the chair where:
   i. the issue would most likely be discussed in a confidential part of the business meeting, or
   ii. the Chair has received and has accepted advice from relevant council staff that holding a briefing item in a closed session may be in the best interest of the local board and community at that point in time

d) request that information about upcoming workshops/briefings are publicised on the Auckland Council website and usual social media channels.

Attachments
A Notice of Motion - Open Workshops - May 2020........................................111
10.2 Notice of Motion: Deputy Chairperson V Short - Rates Review

Whakarāpopototanga matua

Executive summary
1. Deputy Chairperson V Short has given notice of a motion that they wish to propose.
2. The notice, signed by Deputy Chairperson V Short and Member L Willis as seconder, is appended as Attachment A.

Ngā tūtohunga

Recommendation/s
That the Hibiscus and Bays Local Board:

a) receive this Notice of Motion

b) do not support any increase to Auckland Council rates, levies or council services for citizens or businesses for the next financial year. COVID-19 has created substantial financial pressure on many of our constituents and any increase to rates, levies or the costs in using Auckland Council services will only exacerbate the financial strain on members of our community and slow our local economy’s recovery

c) circulate this Notice of Motion to all Auckland Council Local Boards

d) this be submitted to the Auckland Council Governing Body.

Attachments
A Notice of Motion - Rates Review - May 2020 ............................................................... 113
Endorsing Business Improvement District (BID) targeted rates for 2020/2021

File No.: CP2020/05111

Te take mō te pūrongo
Purpose of the report
1. To recommend to the Governing Body the setting of the targeted rates for the Browns Bay, Destination Ōrewa Beach, Mairangi Bay and Torbay Business Improvement District programmes for the 2020/2021 financial year.

Whakarāpopototanga matua
Executive summary
2. Business Improvement Districts are rohe within Tāmaki Makaurau where local business and property owners have agreed to work together to improve their business environment and attract new businesses and customers.

3. Auckland Council supports business associations operating Business Improvement District programmes, including Browns Bay Business Association, Mainstreet Ōrewa (trading as Destination Ōrewa Beach, Mairangi Bay Business Association and Torbay Business Association, by collecting a targeted rate from commercial properties within a defined geographic area. The funds from the targeted rate are then provided by way of a Business Improvement District grant to the relevant business association.

4. Under the Auckland Council shared governance arrangements, local boards are allocated several decision-making responsibilities in relation to Business Improvement Districts. One of these is to annually recommend Business Improvement District targeted rates to the Governing Body.

5. Each business association operating a Business Improvement District programme sets the Business Improvement District grant amount at its Annual General Meeting (and a Special General Meeting, if required) when members vote to approve an operational budget for the following financial year. This budget funds the implementation of a business plan that delivers programmes based on each Business Improvement Districts strategic priorities.

6. At their respective Annual General Meetings Mairangi Bay Business Association’s members supported a $2,500 increase (up 3.85% to $67,500) and Torbay Business Association’s members opted to raise by $1,350 (up 8.5% to $17,265) their Business Improvement District targeted rates for 2020/2021.

7. Destination Ōrewa Beach held two general meetings in late 2019. The cumulative effect was to increase its Business Improvement District levy by 14.4% ($34,776), primarily to fund an America’s Cup fan-zone event in early 2021. The new Business Improvement District grant sum for next financial year will be $276,285.

8. Browns Bay Business Association members voted to retain the same amount ($150,000) as the current year. It was last increased at its 2016 Annual General Meeting.

9. The business associations operating Business Improvement District programmes are incorporated societies that are independent of the council. However, to sustain public trust and confidence in the council, there needs to be a balance between the Business Improvement Districts’ independence and the accountability for monies collected by a public sector organisation.

10. For the council to be confident that the funds provided to the Business Improvement Districts are being used appropriately, the council requires the Business Improvement Districts to comply with the Business Improvement District Policy (2016) (Hōtaka ā-Rohe Whakapiki Pakihi), known as the Business Improvement District Policy.
11. The council staff regularly monitor compliance with the Business Improvement District Policy and this report is part of an active risk management programme to minimise any inappropriate use of funds.

12. Staff are satisfied the Browns Bay, Destination Ōrewa Beach, Mairangi Bay and Torbay business associations sufficiently comply with the Business Improvement District Policy.

13. Staff propose the Hibiscus and Bays Local Board receives this report and recommends to the Governing Body the setting (striking) of the Business Improvement District targeted rates sought by the Browns Bay, Destination Ōrewa Beach, Mairangi Bay and Torbay business associations.

14. After the Annual Budget is approved, the council collects the targeted rate funds and distributes them in quarterly Business Improvement District grant payments, effective from 1 July 2020. This enables the business associations to promote a strong sense of pride in the look and feel of their respective areas and contribute to a strong local economy, thereby supporting the economic and placemaking aspirations of the Hibiscus and Bays Local Board Plan 2017.

15. Like all Business Improvement District operating business associations, Browns Bay Business Association, Destination Ōrewa Beach, Mairangi Bay Business Association and Torbay Business Association can play an important role in supporting their members facing two global challenges. Firstly, helping local businesses throughout the COVID-19 alert level stages and, secondly, responding to the world’s climate change emergency with an increased focus on sustainability.

Ngā tūtohunga
Recommendation
That the Hibiscus and Bays Local Board:

a) recommends to the Governing Body the setting of the targeted rates for inclusion in the Annual Budget 2020/2021 for the following Business Improvement District programmes:
   i. $150,000 for Browns Bay Business Association Incorporated.
   ii. $276,285 for Mainstreet Ōrewa Incorporated (Destination Ōrewa Beach).
   iii. $67,500 for Mairangi Bay Business Association Incorporated.
   iv. $17,265 for Torbay Business Association Incorporated.

Horopaki
Context
Business Improvement District programmes promote economic well-being and collaboration with the council

16. Tāmaki Makaurau is growing fast and is projected to include another one million people in the next 30 years. This level of growth presents challenges and opportunities for Auckland’s town centres and commercial precincts.

17. Business Improvement Districts (BIDs) are rohe within Auckland where local business and property owners have agreed to work together, with support from the council, to improve their business environment and attract new businesses and customers.

18. BID programmes provide the opportunity for the council group to partner with business associations, including Browns Bay Business Association (BBBA), Mainstreet Ōrewa (trading as Destination Ōrewa Beach/DOB), Mairangi Bay Business Association (MBBA) and Torbay Business Association (TBA), to seize on the opportunities from Auckland’s growth and respond locally to changing economic conditions.
19. BID programmes encourage collaboration to achieve improved local outcomes. They provide a mechanism to enable local boards to engage with the business sector in local town centres and business areas in a co-ordinated way.

**BIDs can provide essential support in the economic recovery from COVID-19**

20. The economy has been heavily impacted by the COVID-19 pandemic and related lockdown, affecting both retail-based town centres and industrial precincts.

21. BID programme operating business associations can now, more than ever, provide the local business leadership required to help businesses recover from the seismic economic shock and transition to a viable future state.

**BIDs are funded by a targeted rate on business ratepayers within a set area**

22. BID programmes are funded by a targeted rate applied to all commercially rated properties within a designated area around a town centre or commercial precinct.

23. Auckland Council supports business associations operating BID programmes by collecting the targeted rates and providing these funds, in their entirety, by way of a BID grant to the relevant business association.

24. This revenue is paid to the business associations every quarter to provide a regular and sustainable income stream to implement an agreed work programme.

**The BID Policy is the mechanism to ensure accountability for BID targeted rates**


26. The policy outlines the principles behind the council’s BID programme; creates the process for establishing, expanding, amalgamating and dis-establishing BIDs; determines rating mechanisms; prescribes operating standards and guidelines; and sets accountability requirements.

**Diagram A: From calculation to approval, how the BID targeted rate is set.**

The business association sets the BID grant amount to deliver its work programme

27. BID operating business associations are provided with a rate modelling spreadsheet to help with their budget decision-making. The spreadsheet models any proposed changes to their current BID grant amount and, most importantly, how that influences the BID targeted rate for everyone who will pay it. When considering a change to the BID grant amount, BIDs must take into account what the local business and property owners can afford.
28. Each BID prepares an annual business plan for the following financial year that will deliver programmes based on their strategic priorities and financial parameters.

29. The cost of implementing that business plan is set out in an annual budget that the BID’s board (governing committee) agrees will be recommended for approval by the business association membership.

30. The Annual General Meeting (and Special General Meetings, if required) provides the forum where members vote to approve the operational budget and, in doing so, set the requisite BID grant amount for the following financial year.

**Local boards are responsible for recommending the targeted rate if a BID complies with the BID Policy**

31. Under the Auckland Council shared governance arrangements, local boards are allocated several decision-making responsibilities in relation to BIDs. One of these is to annually recommend BID targeted rates to the Governing Body. The local board should recommend the setting of the targeted rate if it is satisfied that the BID is substantially complying with the BID Policy.

32. BID programme managers, Hellen Wilkins (Destination Ōrewa Beach) and Joanne Martin (representing Browns Bay, Mairangi Bay and Torbay business associations), were due to address the local board at its community forum on 2 April 2020 to update members on the progress towards achieving their BID business and strategic plans. The COVID-19 lockdown has meant the presentations will need to be rescheduled.

33. The Hibiscus and Bays Local Board approved a similar recommendation for the four BID programmes last year (resolution number HB/2019/102), as did 17 other local boards that have BID programmes operating in their areas.

**The Governing Body sets the targeted rate when it approves the Annual Budget**

34. The recommendation in this report is put into effect with the Governing Body’s approval of the Annual Budget 2020/2021 and its setting (striking) of the targeted rates.

35. In accordance with the provisions of the Local Government Act 2002 and the Local Government (Rating) Act 2002, the Governing Body is authorized to make the final decisions on what BID programme targeted rates, if any, to set in any particular year or property (in terms of the amount and the geographic area to be rated).

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

36. BID programmes are operated by independent business associations, and their programmes and services are provided according to their members’ stated priorities. In recognition of their independent status, the BID Policy does not prescribe standards for programme effectiveness. That is a matter for the business association members to determine. Staff, therefore, cannot base recommendations on these factors, but only on the policy’s express requirements.

**Browns Bay, Mairangi Bay, Torbay and Ōrewa all comply with the BID Policy**

37. Staff are satisfied the Browns Bay, Destination Ōrewa Beach, Mairangi Bay and Torbay business associations have sufficiently met the requirements of the BID Policy.

38. Staff require BID-operating business associations to provide to the council the following documents, and stay in touch with their local board at least once a year:

- Current strategic plan – evidence of achievable medium to long-term opportunities.
- Audited accounts – assurance that the BID-operating business association is managing its members’ BID targeted rate funds responsibly.
- Annual report on the year just completed – evidence that programmes are addressing priority issues that benefit BID targeted ratepayers.
• Business plan for the coming year – detailed one-year programme, based on the strategic plan, to be achieved and resourced.
• Indicative budget for the following year – Auckland Council’s Annual Budget requires targeted rates to be identified a year in advance to inform the Annual Budget process which sets all rates.
• Board Charter – establishes guidelines for effective board governance and positive relationships between the association and its members.
• Annual Accountability Agreement – certification that these requirements have been met.
• Programme Agreement – a good faith agreement between each BID-operating business association and the council that sets basic parameters of the council-business association relationship.
• AGM/SGM minutes - provisional minutes of each business association’s 2019 AGM meetings (plus any SGMs) which contain the resolution, voted on by members, confirming the BID grant amount for the following financial year.

36. In addition, BID-operating business associations must inform the council staff of progress with other compliance requirements, including:
• Incorporated Society registration – a current registration of the business association along with all required documents up to date.
• Key initiatives – activities to be advanced in the next financial year.
• Resolving problems or issues, if any – problems or issues that have an impact on the governance or operation of the BID programme.

37. The BID Policy sets an annual compliance deadline of 10 March for the information to be forwarded to the council. The table below summarises the requirements for the four BIDs within the Hibiscus and Bays Local Board rohe as of 10 March 2020.

Table 1: Business associations’ compliance with the BID Policy

<table>
<thead>
<tr>
<th>Requirement</th>
<th>BROWSNS BAY</th>
<th>Orewa</th>
<th>Marang Bay Village</th>
<th>Torbay</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2018/2019</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audited financials</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Annual Report</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Business Plan</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Indicative budget</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Board Charter</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Annual Accountability Agreement</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Annual meeting w/ local board</td>
<td>POSTPONED DUE TO COVID 19</td>
<td>POSTPONED DUE TO COVID 19</td>
<td>POSTPONED DUE TO COVID 19</td>
<td>POSTPONED DUE TO COVID 19</td>
</tr>
<tr>
<td>Programme Agreement</td>
<td>✔ valid to June 2023</td>
<td>expires June 2020</td>
<td>✔ valid to June 2023</td>
<td>✔ valid to June 2023</td>
</tr>
<tr>
<td>Incorporated society</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
</tbody>
</table>
**Key initiatives**

<table>
<thead>
<tr>
<th>Town centre plan engagement; Gateway advocacy; digital upgrades + new manager</th>
<th>AC36; event activations; driving increased visitation + business attraction</th>
<th>Buy Local campaign; event activations; new strategic plan</th>
<th>Buy Local campaign; event activations; new strategic plan</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>2019 AGM/SGM provisional minutes</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>✓</td>
<td>● AGM 10/9/19</td>
<td>✓</td>
</tr>
<tr>
<td></td>
<td></td>
<td>● SGM 6/11/19</td>
<td></td>
</tr>
</tbody>
</table>

| Resolving problems or issues | BID management stabilised in 19/20 | Nothing to record | Nothing to record | Nothing to record |

38. As the Browns Bay, Destination Ōrewa Beach, Mairangi Bay and Torbay business associations have sufficiently complied with the BID Policy, staff advise the local board to recommend to the Governing Body the setting (striking) of the targeted rates.

**Ōrewa, Mairangi Bay & Torbay increase BID grants, Browns Bay does not**

39. As shown in Table 2 below, three of Hibiscus and Bays' four BID-operating business associations increased their BID targeted rates for 2020/2021.

40. Mairangi Bay’s members supported a $2,500 increase, up 3.85% from 2019/2020 to raise the sum of $67,500.

41. At its AGM, Torbay raised by $1,350 (8.5%) its BID targeted rate, now set at $17,265 for 2020/2021.

42. Destination Ōrewa Beach held two general meetings in late 2019. At its Annual General Meeting on 10 September 2019, members approved a BID targeted rate of $251,169, representing a 4% increase, for the 2020/2021 financial year. Members met again at a Special General Meeting held on 6 November 2019 to approve a further 10% ($25,116) increase in the BID levy, now set at $276,285, specifically for the purpose of creating an America’s Cup fan-zone event in early 2021.

43. Browns Bay Business Association has kept its BID grant at $150,000 for the past four years.

44. Many among Tāmaki Makaurau’s 48 BID-operating business associations reaffirmed decisions to increase their 2020/2021 targeted rates, with rises ranging from 1.2% to 14.4%. However, eight BIDs rescinded their AGM rate resolutions in the wake of the pandemic-related economic downturn, and opted to retain their current, 2019/2020 BID grant amounts.
Table 2: BID targeted rates comparison: 2020/2021 c.f. 2019/2020

<table>
<thead>
<tr>
<th>BID</th>
<th>2020/2021</th>
<th>2019/2020</th>
<th>Increase / %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Browns Bay</td>
<td>$150,000</td>
<td>$150,000</td>
<td>Nil</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>LAST INCREASED: 2016</td>
</tr>
<tr>
<td>Mairangi Bay</td>
<td>$67,500</td>
<td>$65,000</td>
<td>$+2,500 +3.85%</td>
</tr>
<tr>
<td>Torbay</td>
<td>$17,265</td>
<td>$15,915</td>
<td>$+1,350 +8.5%</td>
</tr>
<tr>
<td>Orewa</td>
<td>$276,285</td>
<td>$241,509</td>
<td>$+34,776 +14.4%</td>
</tr>
</tbody>
</table>

**Tauākī whakaawewe āhuarangi**

**Climate impact statement**

45. Through targeted rate-funded advocacy and activities, BID-operating business associations promote and often facilitate environmental sustainability programmes.

46. From running carbon-reducing ‘shop local’ campaigns to transitioning to energy-efficient lighting and championing waste reduction and recovery programmes, there are many examples of BIDs within this rohe and beyond responding to the world’s climate change emergency.

**Ngā whakaawewe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

47. Advocacy is a key service provided by business associations and those with BID programme-funded personnel are at an advantage. The BIDs ensure the views and ambitions of their members are provided to staff across the council group, including CCOs, on those plans, policies, projects and programmes which impact them.

**Ngā whakaawewe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

48. The local board’s views are most frequently expressed by its appointed representative on the board of each BID-operating business association. This liaison board member can attend BID board meetings to ensure there is a direct link between the council and the operation of the BID programme.

49. Each BID values its strong and enduring governance-to-governance relationship with the Hibiscus and Bays Local Board. The contributions by the local board’s ‘BID representatives’ (and alternates) have, for many years, promoted mutual understanding, collaboration and aligned economic outcomes.

**Visions, plans aligned**
50. Business associations and the local board share an interest in the East Coast Bays and Hibiscus Coast and are ambitious for their future. They also share goals that include economic prosperity, community identity, placemaking and pride.

51. The four BID programmes tangibly support the economic and placemaking aspirations of the Hibiscus and Bays Local Board Plan 2017, most notably in Outcome 1: A strong local economy and Outcome 4: Our people are involved and have a strong sense of pride in the look and feel of their local areas. From their constitutions to their activities, the BIDs exist to enhance their business districts, celebrate Te Raki Pae Whenua and sustain the economic viability of their targeted ratepaying members.

Local rohe, local benefit, local funding

52. Recommending that the Governing Body sets the targeted rates for the Browns Bay, Destination Ōrewa Beach, Mairangi Bay and Torbay business associations means that these BID programmes will continue to be funded from targeted rates on commercial properties in their rohe, and provide services in accordance with their members’ priorities as stated in their strategic plans.

53. Several local boards, including Hibiscus and Bays, provide additional funding to local business associations, however accountability for any local board grants is set by funding agreements between the local board and the business association. Those contractual obligations are separate from the requirements of the BID Policy and are not covered in this report.

Tauākī whakaaweawe Māori
Māori impact statement

54. At the 2018 Census, Māori represented 6.5% of the population living in the Hibiscus and Bays Local Board area, compared to 11.5% of Auckland. Individual business associations may, through operating their BID programme, identify opportunities for niche support or development of any Māori business sector in their rohe.

Ngā ritenga ā-pūtea
Financial implications

55. There are no financial implications for the local board. Targeted rates for BID-operating business associations are raised directly from commercial ratepayers in the district and used by the business association for improvements within that rohe. The council’s financial role is to collect the BID targeted rates and pass them directly to the association every quarter.

56. The targeted rate is payable by the owners of the commercial properties within the geographic area of the individual BID programmes. In practice, this cost is often passed on to the business owners who occupy these properties. This cost will be harder to meet at a time when businesses are financially impacted by the COVID-19 pandemic and lockdown restrictions. The council may consider extending its Rates Remission and Postponement Policy to commercial property owners as part of the Annual Budget 2020/2021. If approved, this would help mitigate impact of the targeted rate on those who are struggling financially.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

57. There are no direct financial risks to the local board or the council that could result from this recommendation to endorse the BID targeted rate for the four business associations.

58. To sustain public trust and confidence in the council, there needs to be a balance between the independence of the BID-operating business associations and the accountability for monies collected by a public sector organisation.
59. The rules and obligations of the BID Policy are intended to help minimise the potential for BIDs to misuse funds by requiring each BID to plan for their intended use, report on its activities to its members and to have its accounts audited.

60. The council staff regularly monitor compliance with the BID Policy and this report is part of an active risk management programme to minimise inappropriate use of funds.

61. The economic shockwaves created by the COVID-19 global pandemic are being felt everywhere, including Auckland’s town centres and business precincts. The BID programme is an internationally proven approach to engage and empower local business owners. The BID programmes in this local board area will, through business resilience and recovery initiatives, help to mitigate some of the economic effects of the pandemic and explore new opportunities for members.

Ngā koringa ā-muri

Next steps

62. If the local board supports this report, it will recommend to the Governing Body that the BID targeted rates be set as part of the Annual Budget 2020/2021.

63. After the Annual Budget is approved, the council collects the targeted rate funds and distributes them in quarterly BID grant payments, effective from 1 July 2020. This enables the BIDs to implement programmes that improve their local business environments, support businesses to recover from the COVID-19 pandemic and help address the world’s climate change emergency through sustainability initiatives.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Paul Thompson - BID Programme Specialist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Alastair Cameron - Manager - CCO Governance &amp; External Partnerships</td>
</tr>
<tr>
<td></td>
<td>Lesley Jenkins - Relationship Manager – Hibiscus and Bays Local Board</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report

1. To seek the local board’s view on the proposed exchange of part of Sidmouth Reserve for part of 10 Sidmouth Street, owned by Watercare Services Limited (Watercare), to enable the upgrade of a critical wastewater asset.

Whakarāpopototanga matua
Executive summary

2. The local board’s view is sought to inform decision-making about the proposed exchange of 369m² of land in Sidmouth Reserve within (Lot 1 DP 91987) with 369m² of land at 10 Sidmouth Street (Lot 2 DP 91987). Staff have reviewed this against council policy and followed the requirements of the Reserves Act 1977.

3. Staff recommend approval of the proposed land exchange. It is a high priority when assessed against the Parks and Open Space Acquisition Policy (2013) because it will improve the amenity values and functionality of the reserve.

4. The land exchange would result in a net benefit for the community that uses the reserve, including:
   - improved sightlines and physical access to the Mairangi Bay Beach Reserve through a widened accessway from Sidmouth Road, thereby improving safety
   - improved amenity with the addition of a picnic table and seating area
   - better connectivity with the open space network in the area
   - enhanced configuration and landscaping of the combined sites to improve use of the open space.

5. Mana Whenua do not oppose the land exchange, neither do the five submitters to the application for a resource consent under section 88(1) and (1A) of the Resource Management Act 1991.

6. In reviewing the joint application for the resource consent under the Resource Management Act 1991 and the land exchange under section 15AA of the Reserves Act 1977, the independent hearing Commissioners have recommended that the land exchange be approved.

7. There is a medium delivery risk to Watercare if council does not approve the land exchange at this time as it will further delay the upgrade of a critical asset in the East Coast Bays wastewater network.

8. There is a low risk of a judicial review of Auckland Council decision-making processes if the land exchange proceeds. This can be mitigated by clear communication about the reasons for the land exchange.

9. The local board views on the land exchange will be provided to the appropriate decision-making committee.
Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) support the exchange of 369 m² (more or less) of land in Sidmouth Reserve within Lot 1 DP 91987 held by Auckland Council with 369 m² (more or less) of land at 10 Sidmouth Street (Lot 2 DP 91987) held by Watercare Services Limited as illustrated in Figure 2 of the agenda report.

b) support the disposal of 369 m² of land in Sidmouth Reserve within Lot 1 DP 91987 to Watercare Services to complete the land exchange.

Horopaki
Context
A land exchange is proposed under section 15AA of the Reserves Act 1977

10. Watercare applied for, and was granted, a resource consent to replace an existing wastewater pump station at 10 Sidmouth Street, Mairangi Bay [BUN 60332215 refers].

11. The pump station is a critical asset in the East Coast Bays wastewater network, but it is no longer fit-for-purpose. A new pump station with greater capacity is required.

12. Watercare also made an application to exchange 369 m² of its land at 10 Sidmouth Street (Lot 2 DP 91987) with 369 m² of council-owned land at the adjacent Sidmouth Reserve (Lot 1 DP 91987). This land exchange is required in order to construct the new pump station.

13. In order to complete the land exchange we are undertaking both an acquisition of land by Auckland Council and a disposal of land to Watercare by Auckland Council.

14. Sidmouth Reserve is held under the Reserves Act 1977. It is designated an Informal Recreation Zone and is contiguous with Montrose Reserve.

15. The proposed land exchange is being considered under section 15AA of the Reserves Act 1977.

16. This allows an application to be made to the administering body of a recreation reserve [Auckland Council] to exchange all or part of the land comprised in the reserve for other land to be held for the same purposes.

17. This can be heard jointly with an application for a resource consent under section 88(1) and (1A) of the Resource Management Act 1991.
18. The proposed land exchange involves adjusting the boundaries of the council and Watercare blocks of land to accommodate a new wastewater pump station as illustrated below.

Figure 2: Proposed land exchange

19. If the exchange is approved, the new boundaries will result in a 1m² addition to the council reserve land due to modern survey techniques.

The proposed land exchange aligns with management and development plans approved by the Hibiscus and Bays Local Board

20. Local boards are allocated decision-making responsibility for local parks, including reserve management plans, improvements and the use of, and activities within, these parks.

21. The proposed upgrade to the wastewater pump station is referenced in the Mairangi Bay Beach Reserves Management Plan (2015). This plan, which was subject to public consultation in accordance with the Reserves Act 1977, provides the general
direction for management and development of Sidmouth Reserve and other neighbouring reserves.

22. The Development Plan - Mairangi Bay Beach Reserves (2018) proposes a number of improvements to Sidmouth, Montrose and other neighbouring reserves (see Figure 3 below).

23. It notes that “…[a] land swap or establishment of an easement will need to be undertaken by Watercare to reflect the movement of the facility to the east and will therefore free up recreation reserve to the west to facilitate the implementation of the proposed reserve land and/or [Mairangi Bay Surf Lifesaving Club] storage facility.”

**Figure 3: Development Plan - Mairangi Bay Beach Reserves, Map 5**

| 1. Proposed Montrose Terrace carpark and Link Lane |
| 2. Montrose Terrace and Sidmouth Street cul-de-sac |
| 3. Montrose Terrace (beachfront road removal) |
| 4. Mairangi Bay Reserve amenity enhancement |
| 5. Bridge replacement and stream enhancement |
| 6. Mairangi Bay Surf Life Saving Club clubrooms |
| 7. Mairangi Bay Surf Life Saving Club storage facility |
| 8. Watercare pump station upgrade |
| 9. Seawall restoration |

**Watercare developed a concept plan to illustrate benefits of the land exchange**

24. A concept plan has been developed by Watercare (see Figure 4 below) to illustrate benefits of the land exchange. It has the following key features:

- a wider accessway and connection to the Mairangi Bay Beach Reserve through a widened accessway from Sidmouth Road
- a picnic table and seating area
- better connectivity with the open space network in the area
- landscaping and planting to reflect the neighbouring reserve.

25. This concept plan was informed by the development plan approved by the Hibiscus and Bays Local Board.
Five submissions were received in response to the consent application

26. Watercare’s application for a resource consent was publicly notified between 22 July and 19 August 2019 in accordance with section 95A of the Resource Management Act 1991.

27. Five submissions were received in response to notification of the consent application. Only one submission referenced the land exchange.

28. The Mairangi Bay Surf Life Saving Club raised concerns about a perceived lack of certainty of the outcomes, and the particular benefits that they would accrue, from the land exchange.

29. A summary of the submissions is presented in Table 1 below.

Table 1: Summary of submissions on the consent application

<table>
<thead>
<tr>
<th>Submitter</th>
<th>Submission</th>
<th>Focus of the submission</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kate Madsen, Paua Planning on behalf of Mairangi Bay Surf Life Saving Club</td>
<td>Mairangi Bay Surf Life Saving Club acknowledges the need for the new pump station to improve wastewater management in the area and states that “…there is no opposition to the land exchange…” (paragraph 41). However, it raised the following issues in relation to the land exchange: • lack of certainty of outcomes for the surf club (paragraph 35)</td>
<td>Resource consent application and the proposed land exchange.</td>
</tr>
</tbody>
</table>
Proposed land exchange: Sidmouth Reserve

### Item 12

- requirement for a larger building footprint than currently proposed (paragraph 37)
- lack of net benefit for the surf club (paragraph 40-41).

<table>
<thead>
<tr>
<th>Mark and Catherine Woodward</th>
<th>Raised concerns about the design of the pump station building.</th>
<th>Resource consent application.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susan Andrews on behalf of Heritage New Zealand</td>
<td>Heritage New Zealand neither supports nor opposes the application. It seeks to ensure that the proposed development is carried out in accordance with the Archaeological Management Plan for the pump station.</td>
<td>Resource consent application</td>
</tr>
<tr>
<td>John and Margaret McDonald</td>
<td>Raised concern about the proposed height of the pump station building, height of trees/plants and the car park.</td>
<td>Resource consent application</td>
</tr>
<tr>
<td>Bruce Grigor</td>
<td>Raised concern that the design for the proposed pump station structure above and below ground may not comply with the Unitary Plan.</td>
<td>Resource consent application</td>
</tr>
</tbody>
</table>

### Mana Whenua were consulted on the land exchange and did not object

30. Staff engaged with 15 Mana Whenua groups with connections to the Mairangi Bay area, seeking input on the proposed land exchange. There was no opposition to the land exchange.

31. A detailed schedule of comments is attached to this report as Appendix A.

### Tātaritanga me ngā tohutohu

#### Analysis and advice

32. Staff have assessed the proposed land exchange against council policy, reviewed submissions in response to public notification of the consent application and assessed the benefits of Watercare’s proposal.

33. In reviewing the joint application for the resource consent under the Resource Management Act 1991 and the land exchange under section 15AA of the Reserves Act 1977, the independent hearing Commissioners have recommended that the land exchange be approved.

34. The independent hearing Commissioners consider that there is a clear net benefit for recreation purposes and that none of the expert evidence was challenged in any of the submissions received or in evidence from submitters at the hearing.

#### The land exchange is a high priority when assessed against council policy

35. Open space acquisition opportunities, including land exchanges, are assessed against the criteria of the council’s Parks and Open Space Acquisition policy (2013). Proposals are prioritised according to the highest ratings achieved.
36. A summary of the assessment for the proposed land exchange and reconfigured reserve is provided in Table 2 below.

### Table 2: Assessment of proposed land exchange

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Comment</th>
<th>Overall Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting community needs, now and in the future</td>
<td>Not a priority as:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• there is no significant increase in land area.</td>
<td></td>
</tr>
<tr>
<td>Connecting parks and open spaces</td>
<td>Medium priority as:</td>
<td>High priority for exchange</td>
</tr>
<tr>
<td></td>
<td>• the proposed land exchange will enable a wider accessway into the park to improve safety and connection to the parking area and northern end of the reserve.</td>
<td></td>
</tr>
<tr>
<td>Protecting and restoring Auckland’s unique features and meanings</td>
<td>Not a priority as:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• the land has no significant ecological, historic, geological or cultural values.</td>
<td></td>
</tr>
<tr>
<td>Improving the parks and open spaces we already have</td>
<td>High priority as:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• the proposed exchange will improve amenity values and functionality of the park by creating space for the hard stand for surf club storage, a picnic table and seating area, improved planting and landscaping.</td>
<td></td>
</tr>
</tbody>
</table>

37. The land exchange is assessed as a high priority because it will improve the amenity values and functionality of the existing reserve.

**There are two other factors to consider when assessing the land exchange**

38. There are two factors to consider when assessing the land exchange in accordance with section 15AA of the Reserves Act 1977:

- any submissions on the reserve exchange that were received during the public notification process of the consent application
- the net benefit for recreation opportunities for the community that uses, benefits from, or enjoys the reserve.
The needs of the Mairangi Bay Surf Life Saving Club can be met

39. The Mairangi Bay Surf Life Saving Club was the only submitter on the land exchange.

40. The surf club did not oppose the land exchange, but it raised some areas of concern regarding their storage requirements.

41. Having considered the concerns expressed by the Mairangi Surf Lifesaving Club, staff advise that the concept plan (refer Figure 3) developed by the Hibiscus and Bays Local Board indicates storage facilities for the surf club.

The community will benefit from development of the reserve

42. In accordance with the Reserves Act 1977, the exchange must provide overall net benefits in recreation opportunities that out-weigh any adverse impact.

43. It does not require the net benefit to be significant, or more than a minor improvement.

44. Staff have assessed the proposed land exchange and note that it will increase the amenity and functionality of the recreation reserve.

45. There are clear benefits for the community from the concept plan provided by Watercare, including:
   - improved sightlines and physical access to the Mairangi Bay Beach Reserve through a widened accessway from Sidmouth Road, thereby improving safety
   - improved amenity with the addition of a picnic table and seating area
   - better connectivity with the open space network in the area
   - enhanced configuration and landscaping of the combined sites to improve use of the open space.

Staff recommend the proposed land exchange

46. Staff recommend approval of the proposed land exchange. It is a high priority when assessed against the Parks and Open Space Acquisition Policy (2013) because it will improve the amenity values and functionality of the existing reserve. There are net benefits for the community from the improved amenity values.

Tauākī whakaaweawe āhuarangi
Climate impact statement

47. The upgrade of Watercare’s asset will reduce spills of stormwater into the coastal marine environment.

48. The landscape development and planting by Watercare better suits the coastal environment.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

49. The land exchange will enable Watercare to upgrade critical wastewater infrastructure.
Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

50. Parks and open spaces provide access to a range of activities and experiences for the community which lead to improved health and wellbeing.

51. The proposed land exchange is aligned with the Mairangi Bay Beach Reserves Management Plan (2015) and the Development Plan - Mairangi Bay Beach Reserves (2018).

52. Local board views are sought through this report.

Tauākī whakaaweawe Māori
Māori impact statement

53. Improved water quality from the wastewater pump upgrade and improved amenity values in the reserve will have positive effects for all local people, including Māori.

54. Mana Whenua were consulted on proposed land exchange and there was no opposition to it.

55. Appendix A provides a summary of the responses received from Mana Whenua. The following section highlights key feedback:
   - Te Rūnanga o Ngāti Whātua noted that they support the proposed land exchange as part of their quest to support public good along with the collective efforts of Ngati Whatua through managed growth and development.
   - Ngati Manuhiri noted it does not have any issues with the proposed exchange, provided the normal protocols are followed regarding accidental discoveries and recommended the use of native plants.
   - Ngātiwi Trust Board noted that while Mairangi Bay is outside the iwi’s direct area of interest, it supports the proposed land exchange in principle because the objective is to improve water quality by limiting discharges.

Ngā ritenga ā-pūtea
Financial implications

56. All costs associated with the wastewater pump upgrade and the landscape development plan illustrated in Figure 4 above will be met by Watercare.

57. The costs of operating and maintaining Sidmouth Reserve will remain the same for Auckland Council.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

58. A comprehensive risk assessment has identified two key risks.

59. There is a medium delivery risk to Watercare if council does not approve the land exchange at this time as it will further delay the upgrade of a critical asset in the East Coast Bays wastewater network.

60. There is a low risk of a judicial review of Auckland Council decision-making processes if the land exchange proceeds. This can be mitigated by clear communication about the reasons for the land exchange.
Ngā koringa ā-muri

Next steps

61. The local board views on the land exchange will be provided to the appropriate decision-making committee.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Ann-Marie Quinn - Policy Analyst</th>
</tr>
</thead>
</table>
| Authorisers | Paul Marriott-Lloyd - Senior Policy Manager  
|           | Kataraina Maki – General Manager - Community & Social Policy  
|           | Lesley Jenkins - Relationship Manager – Hibiscus and Bays Local Board |
Purpose of the report

1. To fund, part-fund or decline applications received for the Hibiscus and Bays Facilities Grant 2019/2020 round.

Executive summary

2. This report presents applications received in the Hibiscus and Bays Facilities Grant round 2019/2020 (see Attachment C).

3. The local board introduced the Hibiscus and Bays Facilities Grant in 2018/2019 to support the development of local facilities. A total of $150,000 was allocated from the grants budget, with the ability of groups to apply for a maximum of $50,000.

4. The Hibiscus and Bays Facilities grant was well received in 2018/2019, with six successful grants allocated.

5. The Hibiscus and Bays Local Board approved a contestable facilities grant round of $150,000, from the community grants budget to support the development of local facilities including the scope and criteria on 12 December 2019 (HB/2019/232). The assessment criteria is included in the report as Attachment A.

6. The Hibiscus and Bays Local Board has set a total community grants budget of $528,059 for the 2019/2020 financial year. A total of $211,387 was allocated to Local Grants Round One and $30,093.64 was allocated to Quick Response Round One, leaving $286,578.36 to be allocated in Local Grants Round Two, Multi-board Grants Round Two and the Facilities Grant 2019/2020. The Hibiscus and Bays Local Board has approved $150,000 from the total community grants budget to be allocated to the Facilities Grant round in 2019/2020.

7. Eight applications were received for the Hibiscus and Facilities Grant 2019/2020 requesting a total of $274,528.70

Recommendation/s

That the Hibiscus and Bays Local Board:

a) agree to fund, part-fund or decline each application received in Hibiscus and Bays Facilities Grant 2019/2020 listed in Table One:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>HBLB FG-2001</td>
<td>Hibiscus Mens Shed Trust</td>
<td>Community</td>
<td>Towards the costs to lay a concrete slab for the construction of a new purpose-built &quot;shed&quot; facility.</td>
<td>$50,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>HBLB FG-2002</td>
<td>Silverdale United Rugby and Sports Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards an external stairwell upgrade.</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>-------------</td>
<td>-------------------------------------------------------</td>
<td>----------------------</td>
<td>---------------------------------------</td>
<td>------------</td>
<td>--------</td>
</tr>
<tr>
<td>HBLB FG-2003</td>
<td>Mairangi Bay Tennis Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards floodlight replacement.</td>
<td>$50,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>HBLB FG-2004</td>
<td>Metropark Community Sports Charitable Trust</td>
<td>Sport and recreation</td>
<td>Towards specialist documentation for consent requirements.</td>
<td>$50,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>HBLB FG-2005</td>
<td>Stoney Homestead Trust</td>
<td>Community</td>
<td>Towards a feasibility study, permits and materials to build a community garden.</td>
<td>$15,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>HBLB FG-2006</td>
<td>The Browns Bay Racquets Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards resurfacing the tennis courts, the installation of a “Club Spark Access System”, new gates and fencing and lighting.</td>
<td>$46,528.70</td>
<td>Eligible</td>
</tr>
<tr>
<td>HBLB FG-2007</td>
<td>Hibiscus Coast Family Centre</td>
<td>Community</td>
<td>Towards concept designs for a community venue.</td>
<td>$45,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>HBLB FG-2010</td>
<td>Hockey Hibiscus Trust Incorporated</td>
<td>Community</td>
<td>Towards three water tanks.</td>
<td>$8,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$274,528.70</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Horopaki Context**

8. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city.

9. Auckland Council Community Grants Policy supports each local board to adopt a grants programme.

10. The local board grants programme sets out:

- local board priorities
- lower priorities for funding
- exclusions
- grant types, the number of grant rounds and when these will open and close
- any additional accountability requirements.

12. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio, and community networks.

Tātaritanga me ngā tohutohu
Analysis and advice

13. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.

14. Grants for the 2019/2020 Facilities Grant are offered for the completion of:
   - needs assessments
   - feasibility studies
   - investigation and design
   - minor building works

15. The assessment criteria (see Attachment A) covers the areas of:
   - evidence of an increase in participation for the club or group
   - strategic alignment with council plans
   - working in partnership and sharing of facilities
   - capability of groups, including ability to leverage the local board funding to obtain other sources of funding.

Tauākī whakaaweawe āhuarangi
Climate impact statement

16. The Local Board Grants Programme aims to respond to Auckland Council’s commitment to address climate change by providing grants to individuals and groups for projects that support and enable community climate action. Community climate action involves reducing or responding to climate change by local residents in a locally relevant way. Local board grants can contribute to expanding climate action by supporting projects that reduce carbon emissions and increase community resilience to climate impacts.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

17. Based on the main focus of an application, a subject matter expert from the relevant department will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.

18. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

19. Local boards are responsible for the decision-making and allocation of local board community grants. The Hibiscus and Bays Local Board is required to fund, part-fund or decline these grant applications in accordance with its priorities identified in the local board grant programme.
20. The local board is requested to note that section 48 of the Community Grants Policy states “We will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time”.

21. A summary of each application received through Hibiscus and Bays Facilities 2019/2020 round is provided (see Attachment B).

**Tauākī whakaaweawe Māori**

*Māori impact statement*

22. The local board grants programme aims to respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council’s Māori Responsiveness Unit has provided input and support towards the development of the community grant processes.

**Ngā ritenga ā-pūtea**

*Financial implications*

23. The allocation of grants to community groups is within the adopted Long-Term Plan 2018-2028 and local board agreements.

24. The Hibiscus and Bays Local Board approved a contestable facilities grant round of $150,000, from the community grants budget to support the development of local facilities on 12 December 2019 (resolution number HB/2019/232).

25. The Hibiscus and Bays Local Board has set a total community grants budget of $528,059 for the 2019/2020 financial year. A total of $211,387 was allocated to Local Grants Round One and $30,093.64 was allocated to Quick Response Round One, leaving $286,578.36 to be allocated in Local Grants Round Two, Multiboard Grants Round Two and the Facilities Grant. The Hibiscus and Bays Local Board has approved $150,000 from the total community grants budget to be allocated to the Facilities Grant 2019/2020.

**Ngā raru tūpono me ngā whakamaurutanga**

*Risks and mitigations*

26. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified a low risk associated with funding the applications in this round.

**Ngā koringa ā-muri**

*Next steps*

27. Following the Hibiscus and Bays Local Board allocation of funding for the Facilities Grant 2019/2020, Commercial and Finance staff will notify the applicants of the local board’s decision.

**Ngā tāpirihanga**

*Attachments*

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Hibiscus and Bays Facilities Grant assessment criteria <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Hibiscus and Bays Facilities Grant 2020 application summaries <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
</tbody>
</table>
## Ngā kaihaina

### Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Mary Kienholz - Senior Grants Advisor</th>
</tr>
</thead>
</table>
| Authorisers     | Marion Davies - Grants and Incentives Manager  
|                 | Lesley Jenkins - Relationship Manager – Hibiscus and Bays Local Board |
Te take mō te pūrongo

Purpose of the report

1. To fund, part-fund or decline applications received for the Hibiscus and Bays Local Grants Round Two and Multiboard Grants Round Two 2019/2020.

Whakarāpopototanga matua

Executive summary

2. This report presents applications received in Hibiscus and Bays Local Grants Round Two 2019/2020 (Attachment B) and multiboard applications received in Multiboard Grants Round Two 2019/2020 (Attachment C).

3. The Hibiscus and Bays Local Board adopted the Hibiscus and Bays Grants Programme 2019/2020 on 15 May 2019. The document sets application guidelines for contestable community grants submitted to the local board (see Attachment A).

4. The Hibiscus and Bays Local Board has set a total community grants budget of $528,059 for the 2019/2020 financial year. A total of $211,387 was allocated to Local Grants Round One and $30,093.64 was allocated to Quick Response Round One. In addition, The Hibiscus and Bays Local Board has approved $150,000 from the total community grants budget to go towards the 2019/2020 Facilities Grant. This leaves a total of $136,578.36 available for allocation in the remaining Local Grants Round Two and Multiboard Grants Round Two 2019/2020 rounds.

5. Thirty-seven applications were received for Local Grants Round Two 2019/2020 requesting a total of $264,159.04. In addition, 15 multiboard applications were submitted to Multiboard Grants Round Two 2019/2020 requesting a total of $107,714.90. The overall requested amount for Local Grants Round Two and Multiboard Grants Round Two is $371,873.94.

Ngā tūtohunga

Recommendation/s

That the Hibiscus and Bays Local Board:

a) agree to fund, part-fund or decline each application received in Hibiscus and Bays Local Grants Round Two, listed in Table One:

Table One: Hibiscus and Bays Local Grants Round Two 2019/2020 grant applications:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>LG2006-207</td>
<td>Johanna Emeney under the umbrella of Massey University Press</td>
<td>Arts and culture</td>
<td>Towards costs for artist drawings and watercolours; and a stipend for consultation with a bird specialist.</td>
<td>$9,900.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>Item</td>
<td>Grant Code</td>
<td>Applicant Name</td>
<td>Category</td>
<td>Description</td>
<td>Amount</td>
</tr>
<tr>
<td>-------</td>
<td>------------</td>
<td>----------------</td>
<td>---------------------------</td>
<td>------------------------------------------------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>14</td>
<td>LG2006-212</td>
<td>Valerie Cuthbert</td>
<td>Arts and culture</td>
<td>Towards gallery and studio rental, workshop materials and tutor costs.</td>
<td>$2,188.25</td>
</tr>
<tr>
<td></td>
<td>LG2006-217</td>
<td>Hibiscus Coast Community Arts Council Incorporated</td>
<td>Arts and culture</td>
<td>Towards venue hire, catalogues, publicity, administration and donations.</td>
<td>$9,790.00</td>
</tr>
<tr>
<td></td>
<td>LG2006-226</td>
<td>Hibiscus Coast Music Society Incorporated</td>
<td>Arts and culture</td>
<td>Towards concert accompanist, venue hire and programme printing.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td></td>
<td>LG2006-228</td>
<td>Centrestage Theatre Company (Orewa) Incorporated</td>
<td>Arts and culture</td>
<td>Towards technical hire and support costs.</td>
<td>$9,100.00</td>
</tr>
<tr>
<td></td>
<td>LG2006-231</td>
<td>Mairangi Arts Centre Trust</td>
<td>Arts and culture</td>
<td>Towards practitioner and workshop facilitator fees, graphic design and advertisement costs.</td>
<td>$8,025.00</td>
</tr>
<tr>
<td></td>
<td>LG2006-248</td>
<td>Be You Charitable Trust</td>
<td>Arts and culture</td>
<td>Towards facilitator, materials and event hire costs.</td>
<td>$1,294.75</td>
</tr>
<tr>
<td></td>
<td>LG2006-202</td>
<td>Hibiscus Mens Shed Trust</td>
<td>Community</td>
<td>Towards a sander for the men’s shed.</td>
<td>$2,472.50</td>
</tr>
<tr>
<td></td>
<td>LG2006-206</td>
<td>Rodney Aphasia Group Incorporated</td>
<td>Community</td>
<td>Towards venue hire costs and administrator wages.</td>
<td>$3,000.00</td>
</tr>
<tr>
<td></td>
<td>LG2006-210</td>
<td>Red Beach Surf Lifesaving Club</td>
<td>Community</td>
<td>Towards costs for volunteers to attend First Aid courses.</td>
<td>$8,000.00</td>
</tr>
<tr>
<td></td>
<td>LG2006-213</td>
<td>Whangaparaoa Combined Friendship Club</td>
<td>Community</td>
<td>Towards bus hire and venue entry fees.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>LG2006-218</td>
<td>Mairangi Bay Business Association Incorporated</td>
<td>Community</td>
<td>Towards overall costs associated with delivering a Buy Local campaign.</td>
<td>$8,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-221</td>
<td>Age Concern Rodney Incorporated</td>
<td>Community</td>
<td>Towards a support programme for older people effected by the COVID-19 crisis including volunteer petrol vouchers and providing services to older people (groceries and doctor visits)</td>
<td>$2,097.50</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-229</td>
<td>Hibiscus Coast Youth Council Incorporated</td>
<td>Community</td>
<td>Towards management support, administration governance; youth staff training and development, youth counselling, mentoring; and youth leader wages.</td>
<td>$20,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-230</td>
<td>The Raukatauri Music Therapy Trust</td>
<td>Community</td>
<td>Towards therapist and room rental costs associated with the weekly Orewa programme.</td>
<td>$5,872.75</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-236</td>
<td>Orewa College</td>
<td>Community</td>
<td>Towards new playground equipment at the school.</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-238</td>
<td>Silverdale Area Business Association</td>
<td>Community</td>
<td>Towards a new website setup and development, branding and database management.</td>
<td>$6,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-239</td>
<td>Presbyterian Support (Northern)</td>
<td>Community</td>
<td>Towards annual rent for the Family Works North Shore premises</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>Item 14</td>
<td>LG2006-240</td>
<td>Coast Youth Community Trust Incorporated</td>
<td>Community</td>
<td>Towards computers for the “Learning Hub”</td>
<td>$4,250.00</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>LG2006-241</td>
<td>Blue Light Ventures Incorporated</td>
<td>Community</td>
<td>Towards 200 Rainbow’s End entry tickets</td>
<td>$5,044.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-243</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards annual costs for triage support and supervision for volunteer counsellors for the Youthline Helpline</td>
<td>$4,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-244</td>
<td>Business Whangaparaoa Incorporated</td>
<td>Community</td>
<td>Towards management costs, buy local meal deal campaign, business network events, resume workshops, billboards and print brochures and flyers</td>
<td>$13,667.94</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-247</td>
<td>Youth In Transition Charitable Trust</td>
<td>Community</td>
<td>Towards group facilitation and counselling costs for one year</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-250</td>
<td>Torbay Business Association Incorporated</td>
<td>Community</td>
<td>Towards Christmas decoration costs</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-216</td>
<td>Friends of Okura Bush Incorporated</td>
<td>Environmen</td>
<td>Towards storage container costs and rat traps</td>
<td>$11,623.65</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-234</td>
<td>Hibiscus Coast Zero Waste T/A The Sustainable North Trust</td>
<td>Environmen</td>
<td>Towards project coordination, facilitation, transport, Te Ao Māori support, translation English language support, educational</td>
<td>$14,200.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-222</td>
<td>Future Whangaparaoa Trust</td>
<td>Events</td>
<td>Towards equipment and promotional material to run a multicultural festival.</td>
<td>$9,802.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>-------------</td>
<td>-----------------------------</td>
<td>--------</td>
<td>-------------------------------------------------------------------</td>
<td>-------------</td>
<td>----------</td>
</tr>
<tr>
<td>LG2006-223</td>
<td>Illuminate Community Trust</td>
<td>Events</td>
<td>Towards equipment costs.</td>
<td>$5,814.76</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-201</td>
<td>Windsor Park Community and Multisport Hub Incorporated</td>
<td>Sport and recreation</td>
<td>Towards electricity costs at Windsor Park.</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-203</td>
<td>Mairangi Bay Tenis Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards outdoor furniture.</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-209</td>
<td>Silverdale United Rugby &amp; Sports Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards signage costs.</td>
<td>$2,415.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-215</td>
<td>Pupuke Golf Club (PGA) Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the salary of a PGA trainee.</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2006-233</td>
<td>North Harbour Volleyball Association Incorporated</td>
<td>Sport and recreation</td>
<td>Towards cleaning and upkeep of the Harbour Beach Volleyball Centre, tournament directors, social league coordinators, social league referees and college league coordinator costs.</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>Item 14</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------</td>
<td>------------</td>
<td>------------</td>
<td>-----------------------------------</td>
<td>-------------------</td>
<td>---------------</td>
</tr>
<tr>
<td></td>
<td>LG2006-242</td>
<td>Millwater</td>
<td>Sport and</td>
<td>Towards</td>
<td>$1,397.02</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Parkrun</td>
<td>recreation</td>
<td>signage and</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>distance markers</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>for the Millwater</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Parkrun</td>
<td></td>
</tr>
<tr>
<td></td>
<td>LG2006-245</td>
<td>Bowls Orewa</td>
<td>Sport and</td>
<td>Towards</td>
<td>$2,850.42</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Incorporated</td>
<td>recreation</td>
<td>computer and</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>software costs.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>LG2006-246</td>
<td>Gulf Harbour</td>
<td>Sport and</td>
<td>Towards</td>
<td>$9,353.50</td>
</tr>
<tr>
<td></td>
<td></td>
<td>School</td>
<td>recreation</td>
<td>refurbishment</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>and redevelopment</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>of existing</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>hardcourt spaces.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>$259,159.04</strong></td>
</tr>
</tbody>
</table>

b) agree to fund, part-fund or decline each application received in Hibiscus and Bays Multiboard Grants Round Two, listed in Table Two:

**Table Two: Hibiscus and Bays Multiboard Grants Round Two 2019/2020 grant applications:**

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>MB1920-268</td>
<td>New Zealand Dance Advancement Trust</td>
<td>Arts and culture</td>
<td>Towards the Youth and Community Engagement, Matariki for Tamaki Tour programme and creative workshops from July 2020 onwards, including artist fees, workshop fees and camera hire</td>
<td>$2,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-2115</td>
<td>The Operating Theatre Trust, trading as Tim Bray Theatre Company</td>
<td>Arts and culture</td>
<td>Towards the ‘Gift a Seat’ outreach programme to enable children from low decile schools to experience live childrens theatre from 21 September to 18 December 2020.</td>
<td>$3,160.10</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-235</td>
<td>North Harbour Community Patrol</td>
<td>Community</td>
<td>Towards the purchase of uniforms, annual car insurance, and fuel costs from 1 June 2020 to 1 June 2021</td>
<td>$1,000.00</td>
<td>Ineligible</td>
</tr>
<tr>
<td>Item</td>
<td>Grant</td>
<td>Community</td>
<td>Description</td>
<td>Amount</td>
<td>Eligibility</td>
</tr>
<tr>
<td>------</td>
<td>-------</td>
<td>-----------</td>
<td>-------------</td>
<td>--------</td>
<td>-------------</td>
</tr>
<tr>
<td>MB1920-243</td>
<td>Anxiety New Zealand Trust</td>
<td>Community</td>
<td>Towards venue hire, psychologist fees, printed resources and administration costs to deliver a series of community workshops from June 2020 to May 2021.</td>
<td>$2,550.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-262</td>
<td>North Shore Centres of Mutual Aid Incorporated</td>
<td>Community</td>
<td>Towards a proportion of operational costs, excluding wages, for eight centres in the North Shore.</td>
<td>$15,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-263</td>
<td>Parenting Place Charitable Trust</td>
<td>Community</td>
<td>Towards the delivery costs of life skills, mental health and wellbeing presentations.</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-275</td>
<td>The Reading Revolution</td>
<td>Community</td>
<td>Towards wages of the manager for the shared reading programme in local libraries or through video calls.</td>
<td>$4,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-288</td>
<td>Garden to Table Trust</td>
<td>Community</td>
<td>Towards salaries for school co-ordinators and mileage costs.</td>
<td>$2,500.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-297</td>
<td>PHAB Association Incorporated</td>
<td>Community</td>
<td>Towards youth worker wages, administration and co-ordination costs to develop a wellness programme.</td>
<td>$3,500.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-2119</td>
<td>Body Positive New Zealand Incorporated</td>
<td>Community</td>
<td>Towards the Body Positive Men's Wellness Retreat from 26 to 28 February 2021</td>
<td>$3,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-2124</td>
<td>Neighbourhood Support North Shore</td>
<td>Community</td>
<td>Towards the managers salary and operational costs</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-260</td>
<td>Environmental Education for Resource Sustainability Trust</td>
<td>Environment</td>
<td>Towards the purchase and delivery of 7953 trees and 64 plants, 635 classroom recycling bins and office expenses, for the Paper4Trees programme in schools throughout Auckland.</td>
<td>$8,885.80</td>
<td>Eligible</td>
</tr>
<tr>
<td>Item 14</td>
<td>MB1920-259</td>
<td>The Kids for Kids Charitable Trust</td>
<td>Events</td>
<td>Towards the National Young Leaders Day and the &quot;Kids for Kids&quot; mass choir event, including venue hire and production costs from May to November 2020</td>
<td>$4,800.00</td>
</tr>
<tr>
<td>---------</td>
<td>-------------</td>
<td>----------------------------------</td>
<td>--------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td></td>
<td>MB1920-242</td>
<td>North Harbour Hockey Association Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the &quot;fun sticks&quot; programme for five to seven year olds, including coach and co-ordinator fees for the school terms two and three 2020.</td>
<td>$1,319.00</td>
</tr>
<tr>
<td></td>
<td>MB1920-291</td>
<td>Gymnastics Community Trust trading as North Harbour Gymnastics</td>
<td>Sport and recreation</td>
<td>Towards the coaching salaries and rent from 1 June to 31 August 2020 for the Gymnastics Trust.</td>
<td>$41,000.00</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$107,714.90</td>
</tr>
</tbody>
</table>

**Horopaki Context**

6. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city.

7. Auckland Council Community Grants Policy supports each local board to adopt a grants programme.

8. The local board grants programme sets out:
   - local board priorities
   - lower priorities for funding
   - exclusions
   - grant types, the number of grant rounds and when these will open and close
   - any additional accountability requirements.

9. The Hibiscus and Bays Local Board adopted their grants programme for 2019/2020 on 15 May 2019 and will operate two quick response and two local grant rounds for this financial year.

10. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio, and community networks.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

11. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.
Hibiscus and Bays Local Board
21 May 2020

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

12. The Local Board Grants Programme aims to respond to Auckland Council’s commitment to address climate change by providing grants to individuals and groups for projects that support and enable community climate action. Community climate action involves reducing or responding to climate change by local residents in a locally relevant way. Local board grants can contribute to expanding climate action by supporting projects that reduce carbon emissions and increase community resilience to climate impacts. Examples of projects include local food production and food waste reduction; increasing access to single-occupancy transport options; home energy efficiency and community renewable energy generation; local tree planting and streamside revegetation; and educating about sustainable lifestyle choices that reduce carbon footprints.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

13. Based on the main focus of an application, a subject matter expert from the relevant department will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.

14. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

15. Local boards are responsible for the decision-making and allocation of local board community grants. The Hibiscus and Bays Local Board is required to fund, part-fund or decline these grant applications in accordance with its priorities identified in the local board grant programme.

16. The local board is requested to note that section 48 of the Community Grants Policy states “We will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time”.

17. A summary of each application received through Hibiscus and Bays Local Grants Round Two 2019/2020 (Attachment B) and Multiboard Grants Round Two (Attachment C) is provided.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

18. The local board grants programme aims to respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council’s Māori Responsiveness Unit has provided input and support towards the development of the community grant processes.

**Ngā ritenga ā-pūtea**

**Financial implications**

19. The allocation of grants to community groups is within the adopted Long-Term Plan 2018-2028 and local board agreements.

20. The Hibiscus and Bays Local Board has set a total community grants budget of $526,129 for the 2019/2020 financial year.

21. A total of $211,387 was allocated to Local Grants Round One and $30,093.64 was allocated to Quick Response Round One. In addition, The Hibiscus and Bays Local Board has approved $150,000 from the total community grants budget to go towards the 2019/2020...
Facilities Grant. This leaves a total of $136,578.36 available for allocation in the remaining Local Grants Round Two and Multiboard Grants Round Two 2019/2020 rounds.

22. Thirty-seven applications were received for Local Grants Round Two requesting a total of $264,159.04. In addition, 15 multiboard applications were submitted to Multiboard Grants Round Two requesting a total of $107,714.90. The overall requested amount in Local Grants Round Two and Multiboard Grants Round Two is $371,873.90.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

23. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified a low risk associated with funding the applications in this round.

**Ngā koringa ā-muri**

**Next steps**

24. Following the Hibiscus and Bays Local Board allocation of funding for Local Grants Round Two and Multiboard Grants Round Two, Commercial and Finance staff will notify the applicants of the local board’s decision.

**Ngā tāpirihanga**

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Hibiscus and Bays Grant Programme 2019/2020 <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Hibiscus and Bays Local Grants Round Two application summary <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>Hibiscus and Bays Multiboard Grants Round Two 2019/2020 application summary <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
</tbody>
</table>

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Mary Kienholz - Senior Grants Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Marion Davies - Grants and Incentives Manager</td>
</tr>
<tr>
<td></td>
<td>Lesley Jenkins - Relationship Manager – Hibiscus and Bays Local Board</td>
</tr>
</tbody>
</table>
Approval for Private Road Name for Subdivision at 144 Vaughans Road, Long Bay

File No.: CP2020/05540

Te take mō te pūrongo
Purpose of the report
1. To seek approval from the Hibiscus and Bays Local Board to name a new private road being a jointly owned common access lot, (COAL), created by a subdivision being undertaken by Long Bay - Development Advisory Services Limited, (the Applicant), at 144 Vaughans Road, Long Bay.

Whakarāpopototanga matua
Executive summary
2. Auckland Council has road naming guidelines that set out the requirements and criteria of the council for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across the Auckland Region.
3. The applicant has submitted the following names in order of preference for consideration by the local board:
   - Ridgelea Road
   - Karepiro Ridge Road
   - Pohutukawa Ridge Road
4. The names are considered suitable and meet the council’s road naming guidelines.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) Approve the road name, ‘Ridgelea Road’, ‘Karepiro Ridge Road’ or ‘Pohutukawa Ridge Road’ for the private road constructed within the subdivision being undertaken by Long Bay - Development Advisory Services Limited, (the Applicant), at 144 Vaughans Road, Long Bay in accordance with section 319(1)(j) of the Local Government Act 1974.

Horopaki
Context
5. The 25 lot residential subdivision, (Council Refs BUN10659504, SUB60319263 & SA-3024227), was approved on 22 December 2016 and is currently under construction.
6. In accordance with the national addressing standards the private road requires a name as it serves more than five lots.
Tātaritanga me ngā tohutohu
Analysis and advice

7. The Auckland Council Road Naming Guidelines allow that where a new road needs to be named as a result of a subdivision or development, the subdivider/developer shall be given the opportunity of suggesting their preferred new road names for the Local Board’s approval.

8. Auckland Council’s Road Naming Guidelines typically seek that road names reflect one of the following local themes, with the use of Māori names being actively encouraged:
   – a historical or ancestral linkage to an area,
   – a particular landscape, environmental or biodiversity theme or feature; or
   – an existing (or introduced) thematic identity in the area.

9. The applicant has chosen names that reflect the location, natural character and/or features of the existing landscape. The subdivision has been constructed off an existing ridge on former farmland.

10. In this regard the relevance of the proposed names is as follows;

<table>
<thead>
<tr>
<th>Proposed New Road Name</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ridgelea Road</td>
<td>The “lea” part of ‘Ridgelea’ is synonymous to grassland and by association refers to the historical farm uses of the land.</td>
</tr>
<tr>
<td>Karepiro Ridge Road</td>
<td>Located north of the Okura inlet on another inlet between Piri Piri Point and Arkles Bay</td>
</tr>
<tr>
<td>Pohutukawa Ridge Road</td>
<td>Reflects the common trees found in coastal areas area and references one of the stars in the Te Kahui o Matariki, (Pleiades) star cluster.</td>
</tr>
</tbody>
</table>

Tauākī whakaaweawe āhuarangi
Climate impact statement

11. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

12. The decision sought for this report has no identified impacts on other parts of the council group. The views of council controlled organisations were not required for the preparation of the report’s advice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

13. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate local impact beyond those outlined in this report.
**Tauākī whakaaweawe Māori**

**Māori impact statement**

14. The naming of roads is linked to the Auckland Plan Outcome “A Māori identity that is Auckland’s point of difference in the world”. The use of Māori names for roads, buildings and other public places is an opportunity to demonstrate Māori identity. To aid local board decision making, the ‘Auckland Council Road Naming Guidelines’ includes:
   - The objective of recognising ancestral linkages to areas of land by engagement with mana whenua and the allocation of road names as appropriate and a principle that Māori road names are actively encouraged; and
   - An agreed process to enable Mana Whenua to provide timely feedback on all proposed road names in a manner they consider appropriate.

15. On the applicant’s behalf, the council has consulted with 17 local iwi groups identified as possibly having an interest in the proposal. Three responses have been received. Ngāti Whātau Orakei deferred to Ngāti Paoa who through the Ngāti Paoa Iwi Trust responded in support of the alternative name, ‘Karepiro Ridge Road’ in recognition of the historical Māori links with Karepiro Bay. Te Kawerau a Maki deferred to other non-specific iwi. No further responses were received at the time this report was prepared.

**Ngā ritenga ā-pūtea**

**Financial implications**

16. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road names.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

17. There are no significant risks to council as road naming is a routine part of the subdivision development process, with consultation being a key part of the process.

**Ngā koringa ā-muri**

**Next steps**

18. Approved road names are notified to Land Information New Zealand, which records them on its New Zealand wide land information database which includes street addresses issued by councils.

**Ngā tāpirihanga**

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>144 Vaughans Road Long Bay - Locality Map</td>
<td>51</td>
</tr>
<tr>
<td>B</td>
<td>144 Vaughans Road Long Bay - Scheme Plan of Subdivision Showing Private Road To be Named</td>
<td>53</td>
</tr>
</tbody>
</table>

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>John Benefield – Senior Subdivision Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Trevor Cullen - Team Leader Subdivision</td>
</tr>
<tr>
<td></td>
<td>Lesley Jenkins - Relationship Manager – Hibiscus and Bays Local Board</td>
</tr>
</tbody>
</table>
ATTACHMENT A

LOCALITY MAP FOR PRIVATE ROAD FOR SUBDIVISION AT 144 VAUGHANS ROAD, LONG BAY
Attachment B

Scheme Plan of Subdivision showing Private Road, (Road 1), to be named for Subdivision at 144 Vaughans Road, Long Bay
Auckland Transport Update to the Hibiscus and Bays Local Board May 2020

File No.: CP2020/06069

Te take mō te pūrongo
Purpose of the report
1. To provide an update to the Hibiscus and Bays Local Board on transport related matters in their area, including the Local Board Transport Capital Fund and Auckland Transport’s (AT) Community Safety Fund.

Whakarāpopototanga matua
Executive summary
2. This report covers:
   - A general update on Auckland Transport’s response to Covid-19 Alert Level 3;
   - A brief summary of Auckland Transport projects and operations in the local board area;
   - Updates on the Hibiscus and Bays Local Board's Transport Capital and Community Safety Funds;
   - Noted are the consultations sent to the Hibiscus and Bays Local Board over the last reporting period along with the relevant decisions of Auckland Transport’s Traffic Control Committee.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:
a) receive the Auckland Transport Update May 2020.

Horopaki
Context
3. Auckland Transport (AT) is responsible for all of Auckland’s transport services, excluding state highways. We report on a monthly basis to local boards, as set out in our Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play in the governance of Auckland on behalf of their local communities.

4. This report updates the local board on AT projects and operations in the Hibiscus and Bays Local Board area, it summarises consultations and Traffic Control Committee decisions, and includes information on the status of the Local Board Transport Capital Fund (LBTCF) and Community Safety Fund (CSF).

5. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by AT. Local boards can use this fund to deliver transport infrastructure projects they believe are important to their communities but are not part of AT’s work programme. Projects must:
   - be safe
   - not impede network efficiency
   - be in the road corridor (although projects in parks can be considered if there is a transport outcome).
6. AT’s CSF comprises $20 million in total allocated across all 21 local boards, with $5 million to be allocated during the 2019/2020 financial year and the balance of $15 million over the 2020/2021 financial year. This is a safety fund that sits within AT’s safety budget, so the major component of the funding allocation formula is the Deaths and Serious Injuries (DSI) in a local board area. The purpose of the fund is to allow local communities to address long-standing road safety issues that have yet to become regional priorities and have therefore not been addressed by AT.

Tātaritanga me ngā tohutohu
Analysis and advice

7. Government announced on Monday 23 April 2020 that New Zealand would move to Alert Level 4 (lockdown) at 11.59pm on Wednesday, 25 March 2020 in response to the pandemic affecting the world.

8. Public transport was free during the Level 4 lockdown and available only for essential workers, or those accessing supermarkets or medical facilities.

9. Following on from the lockdown, New Zealand moved from Alert Level 4 to Level 3 on 28 April 2020. Under Level 3 restrictions, public transport continued to be free. Those who needed to use it to get to work or access supermarkets or medical facilities are able to do so using appropriate social distancing measures.

Public Transport Timetables – Alert Levels 2 and 3

10. Under Alert Level 3, Trains and ferries contracted by AT continued to run to the same timetable as Alert Level 4. Bus services operated largely according to weekday timetables.

11. Under Level 2, bus services will return to usual timetables. Due to social distancing requirements, passengers may need to wait for the next service. As AT is expecting to utilise alternate buses to offset the lighter loading requirements, these buses may not be in AT livery.

AT Mobile Upgrade – Social Distancing

12. To help those people needing to access our services, Auckland Transport has introduced a major upgrade to its app, AT Mobile. The new feature shows how many people are on a bus or train at any given time.

13. It allows people to see if the recommended physical distancing between other passengers of two metres will be achievable before they get on board. AT Mobile users can now look under the ‘Live Departures’ area of the app to see one of four “live occupancy statuses”: Likely empty, Likely space available, Likely near the limit of safe distancing, and Likely not accepting passengers.

14. The categories will be shown as four icons in the shape of people that will fill in as the number of people on a given bus or train increases. This real-time information is based on live data from AT HOP on and off tags, which is why it is important for anyone using public transport to continue to use their AT HOP card even though trips are free while we are at Alert Level 3.

15. Once a bus or train is at its safe-distance capacity, the app will show passengers are no longer being accepted and the driver will only do drop-offs until it is safe to accept passengers again.

16. Passengers must use the rear door to get on and off buses and cash fares will not be accepted. This is to ensure everyone is kept as safe as possible by minimising the physical contact between customers and the bus drivers.

“Shovel Ready” Infrastructure Projects
17. AT provided the Governing Body with its list of shovel ready projects for consideration towards the Infrastructure Industry Reference Group, reporting to Crown Infrastructure Partners. This contributed to the list of 73 projects selected by Auckland Council released on April 15, 2020.

18. None of the 30 prioritised projects were based in the Hibiscus and Bays Local Board area.

Construction sites Reopen

19. Now possible under Alert Level 3, AT has been preparing to reopen 160 construction sites. The time in lockdown has been used to work with our contractors and the wider industry to ensure the safest approach.

20. Each site has developed a Health and Safety Plan based on Ministry of Health Guidance and industry best practice:
   - At Alert Level 3, these measures include physical distancing, construction bubbles, compulsory personal protective equipment, hygiene practices on site entry and exit and separating teams into zones on our larger sites
   - Contractors are required to submit return to work plans to AT to demonstrate a safe return.

Local Board Transport Capital Fund Projects Update 2016 – 2019

21. A speed reduction on Hibiscus Coast Highway and those roads intersecting within the Orewa Boulevard area associated with Project 578 - Orewa Boulevard Stage 3, was consulted on as part of AT’s Speed Limit Bylaw Review. Additional improvements proposed by AT in association with the speed limit reductions will focus on improving some of the existing pedestrian crossings and investigating new crossings and kerb build outs on those roads intersecting with the Hibiscus Coast Highway.

22. The speed limit changes outlined in the bylaw will become effective on 30 June 2020 and it is anticipated that the reduction approved for the Orewa Boulevard will be implemented with others for the Orewa Town Centre in November 2020.

23. AT intends to run a joint consultation on this safety project and the Local Board Transport Capital Fund Project 578, Orewa Boulevard Stage 3, which has not yet been consulted on.

24. These projects are within the same location and consulting on them together would minimise delays to each project and help mitigate customer confusion.

25. Speed reductions in the Mairangi Bay and Torbay town centres associated with Project 580 – Town Centre Slow Zones, were included in AT’s Speed Limit Bylaw Review.

26. The speed limited changes outlined in the bylaw will become effective on 30 June 2020 and it is anticipated that those for Mairangi Bay and Torbay will be implemented in November 2020.

27. Construction of the physical works on Beach Road, Torbay associated with Project 580 – Town Centre Slow Zones were completed in December 2019.

28. The Mairangi Bay improvements associated with Project 580 – Town Centre Slow Zones, began in late-February. Though works were suspended for the period of the Covid-19 Alert Level 4 lockdown, they have now recommenced. At the time of writing, works have finished at the site 4 in Beach Road, and the footpath is completed.

29. Works have now moved to site 5 (outside Paper Moon café) and the excavation work has started.

Local Board Transport Capital Fund 2019-2022

30. The total funds in the current electoral term available to the Hibiscus and Bays Local Board is $5,061,244.
31. At its meeting on 19 March 2020 the local board requested that AT provide scopes and rough order costs for the following projects for potential funding through the local board’s transport capital funding available for the 2019 – 2022 electoral term.

32. The current COVID-19 situation will impact on the timeline for scoping, costing and allocating funds to, potential Local Board Transport Fund projects. While work is continuing scoping and costing potential projects, some require site visits and as these are not currently possible, there will be delays on finalising scope and costing for these.

33. However, Auckland Transport will do its best to ensure that work on these projects is progressed as soon as possible and that they are brought back to the local board for prioritisation and the allocation of funds. At the time of writing, AT is expecting to report back to the Hibiscus and Bays Local Board on the rough order of costs for 2019-2022 projects in June 2020.

34. At its next business meeting, after the rough order of costs workshop, the local board will be asked to formally approve the construction of those projects with rough orders of cost less than $300,000, or approve the preparation of a design and firm cost estimate for those projects with a rough order of cost greater than $300,000.

<table>
<thead>
<tr>
<th>Project</th>
<th>Description</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retractable Bollards in Browns Bay</td>
<td>The installation of retractable bollards and improved pedestrian and cycling environments on Inverness, Clyde and Glen Roads, Browns Bay, to facilitate the use of Inverness Road and the adjacent Village Green and community facilities as a market venue and community focal point.</td>
<td>Rough Order Cost is being processed and expected to be reported back in June 2020.</td>
</tr>
<tr>
<td>Town Centre Signage</td>
<td>The provision of appropriate signage and road markings at strategic locations entering the villages of Mairangi Bay and Silverdale to denote that travelers are entering and leaving these town centres.</td>
<td>Rough Order Cost is being processed and expected to be reported back in June 2020.</td>
</tr>
<tr>
<td>Laurie Southwick Parade Shared Path</td>
<td>Options for the installation of both a shared path and a footpath on Laurie Southwick Parade, Hobbs Bay, from the roundabout to the Gulf Harbour Ferry Terminal,</td>
<td>Rough Order Cost is being processed and expected to be reported back in June 2020.</td>
</tr>
</tbody>
</table>
### Item 16

**Beach Road, Browns Bay – undergrounding of power lines**

- **Description:** Undergrounding of the existing overhead power lines on Beach Road, Browns Bay, from its intersection with Argyle Road to its intersection with Anzac and Glencoe Roads.
- **Status:** Rough Order Cost is being processed and expected to be reported back in June 2020.

**East Coast Road Footpath 1.**

- **Description:** Installation of a footpath from the intersection of Forge Road and East Coast Road, Silverdale, on the eastern side of East Coast Road to Hibiscus Coast Highway.
- **Status:** Rough Order Cost is being processed and expected to be reported back in June 2020.

**East Coast Road Footpath 2.**

- **Description:** Installation of a footpath on the western side of East Coast Road in the vicinity of Silverdale Adventure Park, 2104 East Coast Road, Silverdale to improve the safety of pedestrians who exit cars parked on East Coast Road and walk to the Adventure Park facility.
- **Status:** Rough Order Cost is being processed and expected to be reported back in June 2020.

**Hatfields Beach to Orewa footpath**

- **Description:** Installation of a footpath from Hatfields Beach to Orewa, using existing paths available through Alice Eaves Reserve, to complement the local board’s Greenways Plans for the Alice Eaves Reserve area.
- **Status:** Rough Order Cost is being processed and expected to be reported back in June 2020.

**Hillary Square, Orewa – reconfiguration of car park area.**

- **Description:** Removal of the gardens and reconfiguration of the Hillary Square carpark would facilitate improved vehicle movement and reduce conflict between vehicles using the McDonald’s drive-through and those vehicles using the car park.
- **Status:** Rough Order Cost is being processed and expected to be reported back in June 2020.

### Community Safety Fund Projects Update

35. At its meeting on 19 June 2019, the Hibiscus and Bays Local Board resolved the following priority for projects nominated for construction using AT’s CSF monies (HB/2019/91).

36. Design work is now progressing on all the CSF projects nominated by local boards. It is anticipated that those funded will be constructed during the 2020/2021 financial year.
<table>
<thead>
<tr>
<th>Name</th>
<th>Project Description</th>
<th>Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 Ramsgate Terrace – conversion of existing raised table to a zebra crossing</td>
<td>Upgrade existing speed table to a raised zebra crossing. Crossing may need to be relocated depending on results of a pedestrian survey.</td>
<td>Initial designs for raised zebra outside 20 Ramsgate Terrace has been completed. Timeframes for consultations are dependent on any changes in COVID-19 restrictions.</td>
</tr>
<tr>
<td>214 Hibiscus Coast Highway – Signalised Crossing for both cyclists and pedestrians linking shared paths across Hibiscus Coast Highway</td>
<td>Signalised crossing for both cyclists and pedestrians linking shared paths across Hibiscus Coast Highway</td>
<td>Public consultation has closed on this project. Detailed design for a signalised crossing on 214 Hibiscus Coast Highway is currently underway.</td>
</tr>
<tr>
<td>Hatfields Beach</td>
<td>New gateway treatment on Hibiscus Coast Highway on either approach to Hatfields Beach. Also, installing a new pedestrian refuge with side islands.</td>
<td>Project team is preparing the consultation documents for new gateway treatment on Hibiscus Coast Highway on either approach to Hatfields Beach. Timeframes for consultation are yet to be confirmed due to current COVID-19 situation.</td>
</tr>
</tbody>
</table>

**Auckland Transport Consultations**

37. Over the last reporting period, AT has invited the local board to provide its feedback on the following proposal:

<table>
<thead>
<tr>
<th>Location</th>
<th>Proposal</th>
<th>Details and Local Board Feedback</th>
</tr>
</thead>
</table>
| East Coast Road | • Moving of the bus stop and shelter from 730 East Coast Road to 716 East Coast Road and associated infrastructure  
• Removal of a pohutukawa tree  
• Modifications to the existing bus stop outside 609 East Coast Road. | Local board feedback was received for this proposal. Some modifications were suggested. |
| Beach Road | **Outside 788 Beach Road**  
• The installation of a painted bus stop bay at the existing bus stop. This will stop parked cars blocking the bus stop.  
• The installation of broken yellow lines (no stopping/parking at all times) either side of the bus stop bay.  
• Widening of the existing footpath | The local board feedback was supportive of this proposal. |
next to the bus stop to provide more space for bus passengers.

- Trimming of a tree that is overhanging the road next to the bus stop.

**From 799 to 805 Beach Road**

- The installation of broken yellow lines (no stopping/parking at all times) from 799 Beach Road around the corner to 805 Beach Road.
- Removing parking around this bend will improve road safety

**Oaktree Avenue**

- The creation of separate right and left turn lanes on Oaktree Avenue
- Installation of broken yellow lines on both corners of the intersection
- Trimming of the corners of the kerb around the intersection
- A new pedestrian refuge island and associated infrastructure
- A new central median

The local board feedback was supportive of this proposal.

**East Coast Road**

- Moving of the bus stop and shelter from 730 East Coast Road to 716 East Coast Road and associated infrastructure
- Removal of a pohutukawa tree
- Modifications to the existing bus stop outside 609 East Coast Road.

Local board feedback was received for this proposal. Some modifications were suggested.

### Traffic Control Committee Decisions

38. AT’s resolution and approval process ensures the most appropriate controls and restrictions are put in place and can be legally enforced. The only decision made by AT’s Traffic Control Committee in relation to regulatory processes relevant to the Hibiscus and Bays Local Board during March and April 2020 is shown below:

<table>
<thead>
<tr>
<th>Street Name</th>
<th>Report Type</th>
<th>Nature of Restriction</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vaughans Road/ Road 1, Long Bay</td>
<td>Permanent Traffic and Parking changes</td>
<td>No Stopping At All Times / Traffic Island / Give-Way Control / Edge Line</td>
<td>Approved in Principle</td>
</tr>
<tr>
<td>Silverdale Street, Silverdale</td>
<td>Permanent Traffic and Parking changes</td>
<td>Angle Parking / P120 Parking / Edge Line</td>
<td>Approved with Conditions</td>
</tr>
</tbody>
</table>
39. Auckland Transport engages closely with council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, the Auckland Climate Action Plan and Council’s priorities.

40. Auckland Transport’s core role is in providing attractive alternatives to private vehicle travel, reducing the carbon footprint of its own operations and, to the extent feasible, that of the contracted public transport network.

41. To this end, Auckland Transport’s Statement of Intent contains three performance measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Target 2019/20</th>
<th>Target 2020/21</th>
<th>Target 2021/22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of buses in the Auckland bus fleet classified as low emission</td>
<td>5</td>
<td>25</td>
<td>55</td>
</tr>
<tr>
<td>Reduction in CO2e (emissions) generated annually by Auckland Transport corporate operations (from 2017/18 baseline)</td>
<td>7%</td>
<td>9%</td>
<td>11%</td>
</tr>
<tr>
<td>Percentage of Auckland Transport streetlights that are energy efficient LED</td>
<td>56%</td>
<td>66%</td>
<td>76%</td>
</tr>
</tbody>
</table>

42. The impact of information (or decisions) in this report is confined to AT and does not impact on other parts of the council group.

43. The local board’s views with respect to projects proposed for funding by the Local Board Transport Capital Fund during the 2019 – 2022 electoral term were incorporated in this report.

44. The local board will continue to be engaged on Local Board Transport Capital Fund projects as they progress via AT’s Local Board Monthly Update reports.

45. Any engagement with, or impact on, local communities will be assessed on a project by project basis. Sub-regional and regional impact will also be assessed on a project by project basis.

46. The proposed decision of receiving the report has no impacts or opportunities for Māori. Any engagement with Māori, or consideration of impacts and opportunities, will be carried out on an individual project basis.

47. There are no financial implications in receiving this report or, at this stage, requesting the scope and rough order of costs for projects proposed for funding by the Local Board Transport Capital Fund during the 2019 – 2022 electoral term.
Auckland Transport will put risk management strategies in place on a project by project basis.

In accordance with the timeline noted in paragraph 31 and 32 of this report, AT will provide the scope and rough order of costs for those projects provisionally selected by the local board for potential funding by the Local Board Transport Capital Fund during the 2019 – 2022 electoral term at a workshop scheduled for 11 June 2020.

AT will provide a further update report to the Hibiscus and Bays Local Board in June 2020.

There are no attachments for this report.

<table>
<thead>
<tr>
<th>Author</th>
<th>Lorna Stewart – Elected Member Relationship Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon – Manager, Elected Member Relationship Unit</td>
</tr>
<tr>
<td></td>
<td>Lesley Jenkins - Relationship Manager – Hibiscus and Bays Local Board</td>
</tr>
</tbody>
</table>
Waka Kotahi New Zealand Transport Agency Innovating Streets for People pilot fund

File No.: CP2020/05909

Te take mō te pūrongo
Purpose of the report
1. To provide local boards with an overview of the Waka Kotahi New Zealand Transport Agency Innovating Streets for People pilot fund.
2. To request feedback on projects within your local board area that have been proposed by staff across Auckland Transport, Auckland Council, and Panuku for inclusion in Auckland Council’s application to the Innovating Streets for People pilot fund.

Whakarāpopototanga matua
Executive summary
3. Waka Kotahi New Zealand Transport Agency announced a pilot fund in April 2020 that supports pilot projects and interim improvements for safe active transport. The Innovating Streets Pilot Fund is intended to help councils create more people-friendly spaces through the application of tactical urbanism techniques such as pilots, pop ups and interim projects. While the fund is intended to support pilots that can be rolled out rapidly and at relatively low cost, projects should also be able to demonstrate a pathway to more permanent status, should they prove successful.
4. Local boards have previously been invited to contribute localised strategic direction and guidance regarding projects that may be suitable to submit for funding. This guidance has been incorporated into the development of a list of potential projects that will be circulated to local boards by 25 May 2020.
5. Local boards are now invited to provide formal feedback on the list of potential projects within their local area, including their view of which projects are the highest priority.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) provide feedback on the list of local projects proposed as suitable for inclusion in Auckland Council’s application to the Waka Kotahi New Zealand Transport Agency Innovating Streets Pilot Fund by 12pm on 29 May 2020.

Horopaki
Context
6. On 3 April 2020, Waka Kotahi New Zealand Transport Agency (Waka Kotahi) announced the Innovating Streets Pilot Fund (ISPF), which supports council projects that aim to transition streets to be safer and more liveable spaces. The fund encourages the use of ‘tactical urbanism’ techniques, such as pilots and pop ups - interim treatments that can be delivered within a short timeframe to test and help demonstrate the value of future permanent street changes that make walking and cycling easier. Projects that Waka Kotahi aims to support include:
• temporary, or semi-permanent, physical changes to streets
• improvements that test a permanent fix and prototype a street design
• activations that help communities re-imagine their streets.

7. There are two application rounds for the ISPF:
• The first round opened on 3 April and closed on 8 May 2020. Successful applicants are expected to be announced in June 2020.
• The second round opens on 8 June and closes on 3 July 2020 with successful applicants to be announced by the end of July 2020.

8. Qualifying projects are expected to be delivered by June 2021.

9. In addition to the two funding rounds, Waka Kotahi is offering support for interventions that specifically relate to Covid-19. Auckland Transport (AT) is leading an emergency response programme in conjunction with Auckland Council and are applying for a funding subsidy for the costs associated with Covid-19 measures which are already being implemented across Auckland.

10. The selection process for round one was led by AT. Due to tight timeframes for submission, consultation was not possible. Twelve projects were submitted to Waka Kotahi for consideration. All these projects come from existing programmes previously approved by Auckland Council and align well with Governing Body and local board strategic transport priorities.

11. If these projects are awarded funding from Waka Kotahi, comprehensive stakeholder engagement will occur throughout the planning and delivery of each project, as per Waka Kotahi’s selection criteria.

12. For round two ISPF funding, a project team has been established across Auckland Council, AT and Panuku and a process developed to identify potential projects and take them through to a finished application.

13. On 8 May 2020, local boards were invited to contribute localised strategic direction and guidance regarding projects that may be suitable to submit for funding. This guidance has been incorporated into the development of a list of potential projects circulated to local boards on or before 25 May 2020.

Tātaritanga me ngā tohutohu
Analysis and advice

14. The ISPF provides an opportunity for Auckland Council and AT to catalyse positive change across Auckland in line with Auckland Council’s strategic goals of improving walking and cycling options and creating more people-friendly spaces.

15. The techniques of tactical urbanism supported by the pilot fund represent an innovative change to the typical way in which projects are engaged upon, designed and delivered. Tactical urbanism entails piloting and testing key project elements on a temporary basis, that can generally be rolled out rapidly and at low cost. This constitutes a form of ‘engagement by doing’ and enables the relative success of ideas to be assessed before they are committed to more permanently.

Criteria for the assessment and prioritisation of projects

16. When providing feedback on the list of potential projects, local boards should keep the following criteria in mind, which will be used by the project team to finalise the list of projects to recommend to the Emergency Committee.
17. Prioritised projects will:
   - improve transport choices and liveability of a place
   - help mitigate a clear safety issue (related to Deaths and Serious Injuries at a specific location)
   - be effective at:
     - reducing vehicle speed (to 30km/hr or less), and/or
     - creating more space for people on our streets, and/or
     - making walking and cycling more attractive
   - use temporary pilots, pop ups or treatments as a pathway to permanent change in the future
   - contribute to more equitable access to opportunities and essential services, particularly in areas with low levels of travel choice
   - support mode shift to low-carbon modes
   - support Māori outcomes, i.e.:
     - adopt a design or project approach founded on Māori principles
     - help advance Māori wellbeing, e.g. active Māori participation, improved access to marae, kura, kohanga, papakāinga, employment
   - test key elements or is designed to generate community support for the ‘parent’ project
   - be part of an existing planned and budgeted project (AC projects only)
   - demonstrate the importance of the project within the current AT work programme (AT projects only)
   - demonstrate ability to deliver
   - demonstrate strong likelihood of project delivery by June 2021
   - demonstrate co-design approach involving key stakeholders and community, including:
     - support from the relevant local board(s) and stakeholders
     - support from local community/stakeholders (e.g. business association)
   - display clear process, including milestones, cost, monitoring and evaluation, and identification of risks and mitigation
   - demonstrate value for money
   - demonstrate opportunity to improve efficiency, or reduce risks associated with future permanent upgrades.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

18. The transport sector is the largest contributor to greenhouse gas emissions in the Auckland region with around 40 per cent of Auckland’s total emissions. Increased support and prioritisation of ‘no and low’ emissions modes of transport such as active transport, micro-mobility modes and public transport, will help reduce these emissions.

19. The interventions supported by the Innovating Streets for People pilot fund enable a reduction of transport emissions, which would support Auckland Council’s ability to achieve its climate goals and is well aligned with the draft Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework, and with the in-principle changes to this framework endorsed by the Environment and Climate Change Committee (resolution number ECC/2020/12).
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

20. Auckland Council and AT are following an aligned approach for the ISPF submission and are working together to develop joint application packages.

21. Relevant parts of the council, including Ngā Mātārae; the Auckland Design Office; the Development Programme Office; Libraries; the Southern Initiative; Arts, Community and Events; Parks, Sports and Recreation; Plans and Places, and Panuku, have been engaged to prepare and collate funding proposals for the second round.

22. If a project application is successful, there will be a need to implement, coordinate and monitor the outcomes of projects that are funded by the ISPF. This would be jointly coordinated by AT and staff from across the Auckland Council family.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

23. Staff captured informal local board views earlier this month by inviting local boards to contribute localised strategic direction and guidance regarding projects that may be suitable to submit for funding. This guidance has been incorporated into the development of the list of potential projects.

24. The types of projects that Waka Kotahi seek to promote through this fund will have positive impacts on local communities in terms of the outcomes that are reflected in the assessment criteria.

Tauākī whakaaweawe Māori
Māori impact statement

25. Māori are likely to benefit from interventions that support safer and more accessible active transport in Auckland. This is because Māori are over-represented in pedestrian-related crashes and tend to live in parts of Auckland where travel choice is poorest. To ensure these interventions benefit Māori equitably, they need to be complemented by meaningful access to active modes such as bicycles and micro-mobility devices, as well as supporting infrastructure such as secure bicycle parking outside main destinations.

26. The Innovating Streets fund encourages community-led interventions to transform urban spaces into safe and liveable spaces for people. There are opportunities to tap into the creativity and local knowledge of Māori communities in Tāmaki Makaurau to create urban interventions that address community needs and provide a strong sense of place.

27. Ngā Mātārae, the Southern Initiative and the Independent Māori Statutory Board have been approached for their input into the proposed project list.

Ngā ritenga ā-pūtea
Financial implications

28. The proposed high levels of funding assistance from Waka Kotahi (up to 90 per cent of a project’s value) will potentially result in savings for both Auckland Council and AT on any projects that may already have been planned and funded prior to the pilot fund application.

29. The funding provided by Waka Kotahi for piloting or testing of temporary interventions is likely to reduce design time and increase financial security for permanent improvements in the future. Trialling of real-life options for more permanent activities can also reduce or avoid potential costs associated with the redesign of interventions in case desired outcomes could not be achieved.

30. There are no financial implications for local boards arising from providing feedback on the list of potential projects, except for those projects proposed by local boards, and which they have proposed to fund themselves.
31. Local boards that submit an expression of interest for a project need to demonstrate both the ability to fund the temporary project and, if the project does not link to an existing AT, Auckland Council or Panuku funded permanent project, that the local board is able to completely fund the permanent project as well.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

32. There is a risk that Auckland Council may not be able to afford the local share of 10 per cent of the project cost needed to implement interventions under the ISPF, particularly given the present circumstances and the need to significantly amend the draft Annual Plan 2020/2021. Note that while successful projects will require 10 per cent funding from council, they will bring the benefit of additional funding into Auckland. Similar financial constraints may also apply to AT and Panuku who are also potentially funding projects.

33. Another risk is the possibility that the implementation of successful Auckland Council projects under the pilot fund will not lead to the desired outcomes for Auckland. To mitigate this risk, staff have developed a set of assessment criteria for projects (see paragraph 17) to ensure strategic alignment with Auckland Council objectives before projects are submitted to Waka Kotahi.

34. Waka Kotahi’s Criteria 2: Ability to Deliver requires a co-design approach with community and key stakeholders in the development and delivery of projects. The possibility that unified community support for local interventions cannot be achieved through the co-design process within the required timeframe poses an additional risk.

**Ngā koringa ā-muri**

**Next steps**

35. Local boards are requested to provide feedback on the list of local projects proposed as suitable for inclusion in Auckland Council’s application to the ISPF by **12pm** (midday) on **29 May 2020**.

36. Each project will then be assessed against the criteria described above, and the project team will produce quality advice for endorsement from an Auckland Council committee.

37. AT projects will be presented to the AT Board on 3 June 2020 for endorsement.

38. All projects will be presented to an Auckland Council committee in early June 2020 following which, all interested parties will be notified whether their proposed project has been selected to proceed to an ISPF application.

39. Following this decision, further work will be undertaken to develop, prepare, and review each project that has been selected for submission to Waka Kotahi.

40. Completed applications will be submitted to Waka Kotahi prior to the closing date of 3 July 2020.

**Ngā tāpirihanga**

**Attachments**

There are no attachments for this report.

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Kat Ashmead – Senior Policy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Lesley Jenkins - Relationship Manager – Hibiscus and Bays Local Board</td>
</tr>
</tbody>
</table>
Renewal of community lease to Sir Peter Blake Marine Education and Recreation Trust Board at Long Bay Beach Road Reserve

File No.: CP2020/04419

Te take mō te pūrongo
Purpose of the report

1. To grant a renewal of the community lease held by Sir Peter Blake Marine Education and Recreation Trust Board at Long Bay Beach Road Reserve.

2. To revoke resolution HB/2018/191 passed at the Hibiscus and Bays Local Board meeting held on 28 November 2018 endorsing revocation of the reserve status of Long Bay Beach Road Reserve.

3. To endorse overnight accommodation on Long Bay Beach Road Reserve in terms of section 44 of the Reserves Act 1977.

Whakarāpopototanga matua
Executive summary

4. Sir Peter Blake Marine Education and Recreation Trust Board holds an operative community lease for part of Long Bay Beach Road Reserve, on land classified as a local purpose esplanade reserve.

5. The lease commenced on 1 November 1984 for a term of 33 years with one right of renewal for an additional 33 years.

6. The initial lease term expired on 31 October 2017 and the trust board duly applied for the renewal as provided for in the lease.

7. As the trust board’s improvements are situated on an esplanade reserve, the Hibiscus and Bays Local Board was requested to endorse the revocation of the reserve status of the land, a request made on the understanding the primary purpose of esplanade reserves did not fully support the trust board’s continued occupation.

8. However, subsequent legal advice has clarified that as the activities undertaken by the trust board facilitate access to the coast, contribute to the protection of coastal values and act to enable public recreational use of the reserve, staff advise that the renewal can be formalised without the need for revocation.

9. The overnight accommodation activities of the trust board require the Minister of Conservation’s consent in accordance with section 44(1) of the Reserves Act 1977. The local board is requested to endorse the overnight accommodation use at Long Bay Beach Road Reserve on that parcel of land known as Section 1 SO 522319.

10. Endorsement by the Hibiscus and Bays Local Board will enable a recommendation to the Minister of Conservation’s delegate to approve overnight accommodation.

11. In order to secure the trust board’s tenure, the local board is requested to grant the renewal, revoke resolution HB/2018/191 and endorse overnight accommodation, in terms of section 44 of the Reserves Act, on that section of the reserve identified as Section 1 SO 522319.

12. Additionally, staff recommend that the lease be varied to deal with the coastal hazards presented by virtue of the centre’s proximity to the coast.

13. Staff are satisfied that the requirements under the Auckland Council Community Occupancy Guidelines 2012 have been met.
Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) revoke resolution HB/2018/191 made on 28 November 2018 dealing with the local board’s endorsement of revocation of the reserve status over section 1 SO 522319 appended hereto as Attachment A

b) approve the renewal of the community lease to Sir Peter Blake Marine Education and Recreation Trust Board at Long Bay Beach Road Reserve, subject to the same terms and conditions provided in the lease dated 7 November 1984

c) endorse, pursuant to section 44(1) of the Reserves Act 1977, overnight accommodation on Section 1 SO 522319 to facilitate the activities undertaken by Sir Peter Blake Marine Education and Recreation Trust Board, and for the endorsement to be reflected in the lease renewal

d) approve a variation of the lease to make provision that the Landlord makes no warranty or representation that the Premises are or will remain suitable for the Permitted Use.

Horopaki
Context
14. This report considers the lease renewal to Sir Peter Blake Marine Education and Recreation Trust Board and the endorsement of overnight accommodation on section 1 SO 522319.

15. The Hibiscus and Bays Local Board is the allocated authority relating to local, recreation, sport and community facilities, including community leasing matters.

Tātaritanga me ngā tohutohu
Analysis and advice

Land, building and lease

16. Sir Peter Blake Marine Education and Recreation Trust Board operates a marine education centre at Long Bay Beach Road Reserve, in accordance with a community lease entered into in 1984 with the former East Coast Bays City Council.

17. The trust board’s improvements are situated at Long Bay Beach Road Reserve, described as Section 1 SO Plan 522319 held in fee simple by Auckland Council as a classified local purpose esplanade reserve.

18. The provisions of section 23 of the Reserves Act 1977 relating to esplanade reserves prevent the local board as administering body of the reserve to authorise a building, structure or permanent activity that would impede the public “freely to pass and repass over the reserve on foot”. In this case the trust board’s lease provides for public access across the reserve so the rights of the public are preserved and the classification of the reserve does not need to be changed to accommodate the activities of the trust.

19. The lease and overnight accommodation has been provided for in the draft Hibiscus and Bays Local Park Management Plan for the reserve. The draft plan has yet to be publicly notified. Overnight accommodation is used by those attending multi-day training programmes.
Sir Peter Blake Marine Education and Recreation Trust Board

20. The trust board is responsible for the operation of the Sir Peter Blake Marine Education and Recreation Centre, which endeavours to be a leader in marine environmental and outdoor education.

21. The centre was opened in 1990 in response to a needs assessment undertaken in 1983 which identified that young New Zealanders required more support to have a genuine connection to the ocean through education and recreation.

22. The centre is a well-regarded institution delivering education to more than 14,000 students annually.

23. The centre caters to a well-defined need in the community by granting access to recreational facilities and advancing environmental protection agendas.

24. The centre’s activities align with the local board plan in that it promotes coastline activities and amenities, develops recreation infrastructure and delivers biodiversity programmes.

Lease renewal

25. The trust board’s lease renewal application was assessed against the criteria contained in the Community Occupancy Guidelines 2012 and the priorities set by the Hibiscus and Bays Local Board Plan 2017.

26. Staff have determined that the trust board meets the requirements under the guidelines to qualify for a lease renewal as evidenced below:
   i. It is registered as a charitable entity
   ii. has complied with the terms of the operative lease
   iii. has a history of delivering quality services to the local and wider community
   iv. it is financially viable, and its financial accounts show proper accounting records have been kept
   v. is managed appropriately, as shown by its longevity and extent of activities.

27. The building is owned by the trust board, who are responsible for all maintenance within the leased area. A site visit confirmed the building is well maintained.

28. In order to proceed with the renewal staff advise:
   i. that revocation of the current reserve classification is not required to accommodate the activities offered by the centre
   ii. the local board revoke their endorsement of the reserve status revocation as contained in resolution HB/2018/191
   iii. the local board endorse overnight accommodation on Long Bay Beach Road Reserve, more specifically that parcel known as Section 1 SO 522319
   iv. due to coastal hazards the lease should be varied to deal with the suitability of the land for the purposes required under the lease.

Tauākī whakaaweawe āhuarangi

Climate impact statement

29. The designated impact level of the recommended decision on greenhouse gas emissions falls within the “no impact” category as the lease renewal continues an existing activity and does not introduce new sources of emissions.

30. Due to the centre’s proximity to the coast, climate change impacts will need to be considered, the figure below represents the five-year, 100 year and 100 year with one metre sea level rise coastal inundation risk:
31. The centre does not sit directly within a flood plain or flooding zone, as shown below:

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

32. Staff have obtained input from Service Strategy and Integration, Legal Services and Stakeholder and Land Advisory departments and their feedback has been incorporated into the report.
33. The proposed new lease has no identified impacts on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report’s advice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

34. This item is provided for in the local board’s work programme 2018/2019 and was carried over from 2017/2018 due to concerns regarding the land classification.

35. The local board has previously expressed its support for the continued occupancy of the trust board through feedback during previous consideration of this matter.

36. The continued occupation of the trust board at Long Bay Beach Road Reserve was publicly notified in the local paper and available to view at the Orewa local board offices for 30 days from 17 July 2018. No concerns were raised.

Tauākī whakaaweawe Māori
Māori impact statement

37. The lease renewal has no identified impacts on Māori and does not alter the current or expected land use.

38. Mana Whenua engagement on the activities of Sir Peter Blake Marine Education and Recreation Trust Board has been completed with no concerns raised, engagement included:
   i. a presentation at the Mana Whenua forum held at the Orewa on 6 June 2018
   ii. written notification of the proposed revocation to iwi groups representative of Mana Whenua in the Hibiscus and Bays Local Board area, specifically those with an interest in the Long Bay region.

Ngā ritenga ā-pūtea
Financial implications

39. All costs involved in the preparation of lease documents are borne by Auckland Council.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

Coastal hazards

40. The operative lease to the trust board does not include a provision dealing with the suitability of the land. The lease was entered into in 1984 for a 33-year term with one 33 year right of renewal.

41. At the time of entering the community lease, contemplation of coastal inundation and impact of climate change effects on land were little understood. It is recommended that the agreement be varied to include a clause dealing with the land and that council cannot guarantee that the premises is or will remain suitable for the required use.

42. Although there is no legal obligation for council to protect coastal land it is suggested that the variation will mitigate any potential risks, if in the future the land is rendered unsuitable for the centres purpose.

Hibiscus and Bays Local Board outcomes

43. The trust board’s activity is identified in the draft Hibiscus and Bays Local Parks Management Plan and is specifically suited to activate Long Bay Beach Road Reserve. A departure from the current use is likely to reduce the activation and outcomes sought from the reserve, negatively impacting the local board’s priorities.
Ngā koringa ā-muri

Next steps

44. Subject to the local board’s approval, staff will work with Sir Peter Blake Marine Education and Recreation Trust Board to finalise the lease documents.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Attachment A resolution HB/2018/191</td>
<td>77</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Gert van Staden - Community Lease Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Lesley Jenkins - Relationship Manager – Hibiscus and Bays Local Board</td>
</tr>
</tbody>
</table>
For Action

MEMO TO: Gert van Staden - Community Lease Advisor
COPY TO: Vivienne Sullivan - Local Board Democracy Advisor
FROM: Vivienne Sullivan - Local Board Democracy Advisor
DATE: 28 November 2018
MEETING: Hibiscus and Bays Local Board Meeting of 21/11/2018

Please note for your action / information the following decision arising from the meeting named above:

HB/2018/191 Revocation of the Reserves Act 1977 Status over Long Bay Beach Road Reserve, 1045 Beach Road, Torbay
CP2018/21321

FILE REF
14

AGENDA ITEM NO.

14 Revocation of the Reserves Act 1977 Status over Long Bay Beach Road Reserve, 1045 Beach Road, Torbay
Gert van Staden, Community Lease Advisor was in attendance.
Resolution number HB/2018/191

MOVED by Chairperson J Parfitt, seconded by Member G Holmes:

That the Hibiscus and Bays Local Board:

a) endorse the revocation of the Reserves Act 1977 status of that parcel of land known as Section 1 SO 522319 in terms of Section 24 (1) of the Reserves Act 1977 as represented by the survey office plan (appended as Attachment A of the agenda report)

b) direct staff to apply to the Department of Conservation requesting the proposed revocation be approved.

CARRIED

SPECIFIC ACTIONS REQUIRED:
Te take mō te pūrongo
Purpose of the report

1. To inform the Hibiscus and Bays Local Board that an urgent decision was made and approved under delegation by the Chairperson and Deputy Chairperson. The decision was to approve the name ‘Ngaru Way’ for the new private road in the Treasure Plus Limited subdivision at 406 Hibiscus Coast Highway, Orewa.

Whakarāpopototanga matua
Executive summary

2. On the 21 November 2019 Hibiscus and Bays Local Board resolved (HB/2019/205) the following in relation to urgent decision-making:

   That the Hibiscus and Bays Local Board:
   
   a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full local board together and meeting with requirements of a quorum.

   b) delegate authority to the chairperson and deputy chairperson, or any person acting in these roles, to make urgent decisions on behalf of the local board.

   c) agree that the relationship manager, chairperson and deputy chairperson (or any person/s acting in this role) will authorise the urgent decision-making process by signing off an authorisation memo.

   d) note that all urgent decisions will be reported to the next ordinary business meeting of the local board.

3. As a result of local board approval being due prior to the next business meeting an urgent decision was required.

4. The Relationship Manager for the Hibiscus and Bays Local Board authorised the urgent decision-making process as a result of the COVID-19 lockdown that has impacted local board meetings and the ability for the local board to resolve accordingly.

5. A decision on behalf of the Hibiscus and Bays Local Board was approved under delegated authority of the Chairperson and Deputy Chairperson for the new road name in the Treasure Plus Limited subdivision at 406 Hibiscus Coast Highway, Orewa (Attachment A).

Ngā tūtohunga
Recommendation/s

That the Hibiscus and Bays Local Board:

a) note the urgent decision providing Hibiscus and Bays Local Board feedback on the new road name in the Treasure Plus Limited subdivision at 406 Hibiscus Coast Highway, Orewa (Attachment A).
Urgent Decision - New road name in the Treasure Plus Limited subdivision at 406 Hibiscus Coast Highway, Orewa
Hibiscus and Bays Local Board Urgent Decision - New road name in the Treasure Plus Limited subdivision at 406 Hibiscus Coast Highway, Orewa

Te take mō te pūrongo
Purpose of the report
1. To approve a road name for a new private road in the Treasure Plus Limited subdivision at 406 Hibiscus Coast Highway, Orewa.

Whakarāpopototanga matua
Executive summary
2. Auckland Council has road naming guidelines that set out the requirements and criteria of the council for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across the Auckland Region.
3. The applicant, Treasure Plus Limited, has submitted the following names for the new commonly owned access lot serving the subdivision at 406 Hibiscus Coast Highway, Orewa.

<table>
<thead>
<tr>
<th>Preferred Names</th>
<th>Alternative Names</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ngaru Way</td>
<td>Camp Lane</td>
</tr>
<tr>
<td>Hopuni Place</td>
<td>Surfers Lane</td>
</tr>
<tr>
<td>Kaikauhoe Way</td>
<td>Swimmers Lane</td>
</tr>
<tr>
<td>Toatoa Way</td>
<td></td>
</tr>
</tbody>
</table>

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) approve the name 'Ngaru Way' for the new private road in the Treasure Plus Limited subdivision at 406 Hibiscus Coast Highway, Orewa from the preferred names list in accordance with section 319(1)(j) of the Local Government Act 1974 and as referenced in Attachments A and B to the agenda report.

The decision was approved under delegated authority (resolution number HB/2019/1)

Chairman Gary Brown
28 April 2020

Deputy Chairperson Victoria Short
28 April 2020
Horopaki

Context

4. This subdivision creating 17 residential lots at 406 Hibiscus Coast Highway, Orewa has been approved and the council reference is BUN80069804.

5. A condition of the subdivision consent was to suggest to council names for the new road.

6. In accordance with the national addressing standard the private road requires a name as it serves more than five lots.

Tātaritanga me knag tohutohu

Analysis and advice

7. The Auckland Council road naming guidelines allow that where a new road needs to be named as a result of a subdivision or development, the subdivider/developer shall be given the opportunity of suggesting their preferred new road name/s for the Local Board’s approval.

8. Auckland Council’s road naming criteria typically require that road names reflect:
   • a historical or ancestral linkage to an area
   • a particular landscape, environment or biodiversity theme or feature; or
   • an existing (or introduced) thematic identity in the area
   • the use of Māori names is actively encouraged.

9. The applicant has submitted the following names for consideration:

<table>
<thead>
<tr>
<th>Proposed Names</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ngaru Way</td>
<td>Wave of the sea</td>
</tr>
<tr>
<td>Hopuni Place</td>
<td>Camp</td>
</tr>
<tr>
<td>Kaikauhoe Way</td>
<td>Swimmer</td>
</tr>
<tr>
<td>Toatao Way</td>
<td>Native herb growing on nearby Te Motu o Marae Ariki (Crocodile Island)</td>
</tr>
<tr>
<td>Swimmers Lane</td>
<td>Refers to nearby Orewa Beach being a well-known swimming spot.</td>
</tr>
<tr>
<td>Camp Lane</td>
<td>Refers to nearby motor camp</td>
</tr>
<tr>
<td>Surfers Lane</td>
<td>Refers to nearby Orewa Beach being a well-known surfing spot.</td>
</tr>
</tbody>
</table>

10. The development is located on Hibiscus Coast Highway very near to Orewa Beach. The chosen theme is environmental and reflects the activities of the Orewa Beach area.

11. The applicant proposed five names which were all related to the beach locality but as above, only three of these were acceptable to Land Information NZ.

12. The applicant has contacted Ngati Whatua o Kaipara and sought their comment. Iwi have provided four alternative Māori names as in the table above. Three of these are
the Maori version of those names chosen by the applicant that relate to the beach locality.

13. The officer acknowledges that where possible the use of Maori names is encouraged in the Auckland Plan.

14. Land Information New Zealand has confirmed that all the proposed road names within the Table are unique and acceptable.

15. The proposed names are deemed to meet the council’s road naming guidelines.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

16. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

17. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate impacts on any council groups.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

18. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate impacts on the community.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

19. The applicant has contacted Ngati Whatua o Kaipara who suggested possible names and which have been included in this report.

**Ngā ritenga ā-pūtea**

**Financial implications**

20. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road name.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

21. There are no significant risks to council as road naming is a routine part of the subdivision development process with consultation being a key part of the process.
Ngā koringa ā-muri

Next steps

22. Approved road names are notified to Land Information New Zealand which records them on the New Zealand wide land information database which includes street addresses issued by councils.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>406 Hibiscus Coast Highway Locality Map 23 March</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>406 Hibiscus Coast Highway Scheme Plan 23 March</td>
<td></td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author</td>
<td>Frank Lovering, Senior Subdivision Advisor</td>
</tr>
<tr>
<td>Authoriser</td>
<td>Lesley Jenkins, Relationship Manager – Hibiscus and Bays Local Board</td>
</tr>
</tbody>
</table>
Urgent Decision - New road name in the Treasure Plus Limited subdivision at 406 Hibiscus Coast Highway, Orewa
Urgent Decision - New road name in the Treasure Plus Limited subdivision at 406 Hibiscus Coast Highway, Orewa
Memo

To: Lesley Jenkins, Relationship Manager, Hibiscus and Bays Local Board
From: Frank Lovegrove
Date: 24th April 2020

Urgent Decision Hibiscus and Bays Local Board – Report: New road name in the Treasure Plus Limited subdivision at 406 Hibiscus Coast Highway, Orewa

Purpose

1. This memo seeks authorisation from the Hibiscus and Bays Local Board Relationship Manager to use the urgent decision-making process to seek a decision for a new road name in the subdivision at 406 Hibiscus Coast Highway, Orewa.

Authority for the urgent decision-making process

2. On the 21 November 2019 the Hibiscus and Bays Local Board resolved (HB/2019/1) the following in relation to urgent decision-making:

That the Hibiscus and Bays Local Board:

a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full local board together and meeting with requirements of a quorum.

b) delegate authority to the chairperson and deputy chairperson, or any person acting in those roles, to make urgent decisions on behalf of the local board.

c) agree that the relationship manager, chairperson and deputy chairperson (or any person/s acting in this role) will authorise the urgent decision-making process by signing off an authorisation memo.

d) note that all urgent decisions will be reported to the next ordinary business meeting of the local board.

Reason for the urgency

3. A pneumonia of unknown cause (known as coronavirus) was detected in Wuhan, China and was first reported to the World Health Organisation (WHO) Country Office in China on 31 December 2019.

5. The New Zealand Government has subsequently led the development of recommendations to prevent the spread of COVID-19, including New Zealand's four-level COVID-19 alert system that specifies public health and social measures to be taken against COVID-19.

6. At the time of writing, New Zealand is at national lockdown Alert Level 4, with the following consequences:
   - people instructed to stay at home
   - educational facilities closed
   - businesses closed except for essential services (e.g. supermarkets, pharmacies, clinics) and lifeline utilities
   - rationing of supplies and requisitioning of facilities
   - travel severely limited
   - major reprioritisation of healthcare services.

7. After the Alert Level 4 was announced by central government, the business meeting of the Hibiscus and Bays Local Board scheduled for 16 April 2020, was cancelled.

8. The local board have unanimously agreed to apply an alternative decision-making process to enable decision making outside of scheduled business meetings (i.e. the Urgent Decision process), to facilitate selected decisions and enable staff to continue council business where possible.

9. An urgent decision is required to enable council and local board business to continue, noting that the timing of the next business meeting is 21 May 2020. The reason this decision cannot wait until the May business meeting is because the subdivision application is nearing completion and titles are due to be issued. Without the approval of the road name, a bond will need to be arranged resulting in financial implications on the applicant.

Authorisation of the use of the urgent decision-making process

[Signature]

Lesley Jenkins
Relationship Manager, Hibiscus and Bays Local Board

24th April 2020
Date
Te take mō te pūrongo
Purpose of the report
1. To present to the Hibiscus and Bays Local Board with a governance forward work calendar.

Whakarāpopototanga matua
Executive summary
1. This report contains the governance forward work calendar, a schedule of items that will come before the Hibiscus and Bays Local Board at business meetings and workshops over the coming months until the end of the electoral term. The governance forward work calendar for the local board is included in Attachment A to the agenda report.
2. The calendar aims to support local boards’ governance role by:
   • ensuring advice on agendas and workshop material is driven by local board priorities
   • clarifying what advice is required
   • clarifying the rationale for reports.
3. The calendar will be updated every month. Each update will be reported back to business meetings. It is recognised that at times items will arise that are not programmed. Local board members are welcome to discuss changes to the calendar.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:
a) receive the governance forward work calendar for May 2020.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A9</td>
<td>Governance Forward Work Calendar May 2020</td>
<td>91</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Gemma Kaldesic - Democracy Advisor for Hibiscus and Bays Local Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Lesley Jenkins - Relationship Manager - Hibiscus and Bays Local Board</td>
</tr>
</tbody>
</table>
### Governance Forward Work Programme May 2020

<table>
<thead>
<tr>
<th>Month</th>
<th>Topic</th>
<th>Governance Role</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>On hold. New timeline TBC</td>
<td>Age-friendly City</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>On hold. New timeline TBC</td>
<td>Thriving Communities Action Plan</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>TBC</td>
<td>Annual planning (LBWP) workshop 5 finalise work programmes</td>
<td>Setting direction / priorities / budget</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>May / June</td>
<td>GFR - service levels</td>
<td>Setting direction / priorities / budget</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>June</td>
<td>Alcohol Control Bylaw Review</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>June</td>
<td>Cemeteries and Crematoria Bylaw (local boards with governance role for cemeteries)</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>TBC</td>
<td>Annual planning (LBA) discuss final local board agreements</td>
<td>Setting direction / priorities / budget</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>June</td>
<td>Adopt draft Local Board Plans and SCP content</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Formal adoption</td>
</tr>
<tr>
<td>Item</td>
<td>Description</td>
<td>Date</td>
<td>Status</td>
</tr>
<tr>
<td>------</td>
<td>-------------</td>
<td>------</td>
<td>--------</td>
</tr>
<tr>
<td>20</td>
<td>Annual planning (LB) adopt local board agreements, and fees and charges schedule</td>
<td>May 4 - 15</td>
<td>TBC</td>
</tr>
<tr>
<td>21</td>
<td>Local initiative / preparing for specific decisions</td>
<td>June</td>
<td>TBC</td>
</tr>
<tr>
<td>22</td>
<td>Inaugural meeting</td>
<td>June</td>
<td>TBC</td>
</tr>
<tr>
<td>23</td>
<td>Plan change 22 and plan modification 12 - Sites and places of significance to Mana Whenua</td>
<td>June</td>
<td>TBC</td>
</tr>
<tr>
<td>24</td>
<td>Annual planning (LBWP) approve work programmes</td>
<td>June</td>
<td>TBC</td>
</tr>
<tr>
<td>25</td>
<td>Alcohol Control Bylaw Review</td>
<td>June</td>
<td>TBC</td>
</tr>
<tr>
<td>26</td>
<td>Cemeteries and Cremaoria Bylaw (local boards with governance role for cemeteries)</td>
<td>June</td>
<td>TBC</td>
</tr>
<tr>
<td>27</td>
<td>Annual planning (LB) discuss final local board agreements</td>
<td>June</td>
<td>TBC</td>
</tr>
<tr>
<td>28</td>
<td>Changes to local board meetings as a result of COVID-19</td>
<td>April/May</td>
<td>TBC</td>
</tr>
<tr>
<td>29</td>
<td>Local initiative / preparation for specific decisions</td>
<td>June</td>
<td>TBC</td>
</tr>
<tr>
<td>30</td>
<td>Adopt draft Local Board Plans and SCP content</td>
<td>June</td>
<td>TBC</td>
</tr>
</tbody>
</table>

**Governance Forward Work Programme May 2020**

**Governance forward work calendar**
<table>
<thead>
<tr>
<th>Item 20</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Governance Forward Work Programme May 2020</strong></td>
</tr>
<tr>
<td><strong>Formal adoption</strong></td>
</tr>
<tr>
<td><strong>Setting direction / priorities / budget</strong></td>
</tr>
<tr>
<td><strong>Annual planning (LBA) adopt local board agreements and fees and charges schedule</strong></td>
</tr>
<tr>
<td><strong>June</strong></td>
</tr>
<tr>
<td><strong>TBC</strong></td>
</tr>
</tbody>
</table>
Hibiscus and Bays Local Board workshop records

File No.: CP2020/05646

Te take mō te pūrongo
Purpose of the report
1. Attached are the Hibiscus and Bays Local Board workshop records for 12 March, 26 March, 9 April and 23 April 2020.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) note the workshop records for 12 March, 26 March, 9 April and 23 April 2020.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Workshop Records 12 March 2020</td>
<td>97</td>
</tr>
<tr>
<td>B</td>
<td>Workshop Records 26 March 2020</td>
<td>99</td>
</tr>
<tr>
<td>C</td>
<td>Workshop Records 09 April 2020</td>
<td>101</td>
</tr>
<tr>
<td>D</td>
<td>Workshop Records 23 April 2020</td>
<td>103</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Gemma Kaldesic - Democracy Advisor for Hibiscus and Bays Local Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Lesley Jenkins - Relationship Manager - Hibiscus and Bays Local Board</td>
</tr>
</tbody>
</table>
Hibiscus and Bays Local Board Workshop Record

Workshop record of the Hibiscus and Bays Local Board meeting held at the local board office, 2 Glen Road, Browns Bay on Thursday 12 March 2020 commencing at 9:30am

PRESENT
Chairperson: Gary Brown
Members: Andy Dunn, Janet Fitzgerald, Julia Parfitt, Alexis Poppelbaum, Victoria Short, Gary Holmes

Apologies: Leanne Willis

Also present: Lesley Jenkins (Relationship Manager), Michelle Sanderson (Senior Local Board Advisor), Saskia Coley (Local Board Advisor) Gemma Kaldesic (Democracy Advisor)
<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairperson’s welcome and apologies</td>
<td></td>
<td>The Chairperson opened the workshop and noted the apologies</td>
</tr>
<tr>
<td>Admin Time</td>
<td>Local initiatives and specific decisions</td>
<td>Staff discussed administrative matters and sought feedback from local board members</td>
</tr>
<tr>
<td>Community Facilities: Dog Park (Barbara Heise, Community Facilities)</td>
<td>Keeping informed</td>
<td>Barbara Heise was in attendance to update the local board on this topic</td>
</tr>
<tr>
<td>Auckland Transport: Local Board Transport Capital Fund Ellen Barrett (Auckland Transport)</td>
<td>Keeping informed</td>
<td>An opportunity to receive an update from Ellen Barrett</td>
</tr>
<tr>
<td>Community Facilities: Gateway Project Kris Bird (Community Facilities)</td>
<td>Keeping informed</td>
<td>An opportunity to receive an update.</td>
</tr>
<tr>
<td>Conflicts of Interest Maureen Glassey (Assurance Services)</td>
<td>Keeping informed</td>
<td>An opportunity to receive information from Maureen Glassey</td>
</tr>
<tr>
<td>Finance Introduction Mark Purdie (Lead Financial Advisor)</td>
<td>Keeping informed</td>
<td>An opportunity to receive information from Mark Purdie</td>
</tr>
</tbody>
</table>
Hibiscus and Bays Local Board Workshop Record

Workshop record of the Hibiscus and Bays Local Board meeting held online via Skype, Thursday 26 March 2020 commencing at 9:30am

PRESENT
Chairperson: Gary Brown
Members: Andy Dunn
          Janet Fitzgerald
          Julia Parfitt
          Alexis Poppelbaum
          Victoria Short
          Gary Holmes
          Leanne Willis

Apologies:

Also present: Lesley Jenkins (Relationship Manager), Michelle Sanderson (Senior Local Board Advisor), Saskia Coley (Local Board Advisor) Gemma Kaldesic (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairperson's welcome and apologies</td>
<td></td>
<td>The Chairperson opened the workshop and noted the apologies.</td>
</tr>
<tr>
<td>Admin Time</td>
<td>Local initiatives and specific decisions</td>
<td>Staff discussed administrative matters and sought feedback from local board members</td>
</tr>
<tr>
<td>Nukumea Path/Greenway Project</td>
<td>Keeping informed</td>
<td>Angela Levet was in attendance to update the local board on the Nukumea Path/Greenway Project</td>
</tr>
<tr>
<td>Angela Levet (Community Facilities)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LB Work Programme 20/21</td>
<td>Keeping informed</td>
<td>An opportunity to deliver feedback on draft 2020/2021 local board work programmes prior to approval in June 2020.</td>
</tr>
</tbody>
</table>
Hibiscus and Bays Local Board Workshop Record

Workshop record of the Hibiscus and Bays Local Board meeting held online via Skype, Thursday 9 April 2020 commencing at 9:30am

PRESENT

Chairperson: Gary Brown
Members: Andy Dunn
Janet Fitzgerald
Julia Parfitt
Alexis Poppelbaum
Victoria Short
Gary Holmes
Leanne Willis

Apologies:

Also present: Lesley Jenkins (Relationship Manager), Michelle Sanderson (Senior Local Board Advisor), Saskia Coley (Local Board Advisor) Gemma Kaldecic (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairperson’s welcome</td>
<td>Local initiatives and specific</td>
<td>The Chairperson opened the workshop and noted the apologies.</td>
</tr>
<tr>
<td>and apologies</td>
<td>decisions</td>
<td></td>
</tr>
<tr>
<td>Admin Time (Members and Staff)</td>
<td>Staff discussed administrative</td>
<td>Staff discussed administrative matters and sought feedback from local board members</td>
</tr>
<tr>
<td>Member Time (Members)</td>
<td>Keeping informed</td>
<td>An opportunity for members to update everyone on their local board activities</td>
</tr>
<tr>
<td>Project Lead discussion</td>
<td>Keeping informed</td>
<td>An opportunity for members to discuss this topic in depth</td>
</tr>
<tr>
<td>(Members and Staff)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Hibiscus and Bays Local Board Workshop Record

Workshop record of the Hibiscus and Bays Local Board meeting held online via Skype, Thursday 23 April 2020 commencing at 9:30am

PRESENT
Chairperson: Gary Brown
Members: Andy Dunn
           Janet Fitzgerald
           Julia Parfitt
           Alexis Poppelbaum
           Victoria Short
           Gary Holmes
           Leanne Willis

Apologies:

Also present: Lesley Jenkins (Relationship Manager), Michelle Sanderson (Senior Local Board Advisor), Saskia Coley (Local Board Advisor) Gemma Kaldesic (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairperson’s welcome and apologies</td>
<td></td>
<td>The Chairperson opened the workshop and noted the apologies.</td>
</tr>
<tr>
<td>Admin Time (Members and Staff)</td>
<td>Local initiatives and specific decisions</td>
<td>An opportunity for staff and members to discuss administrative matters</td>
</tr>
<tr>
<td>Member Time (Members)</td>
<td>Keeping informed</td>
<td>An opportunity for members to update everyone on their local board activities</td>
</tr>
<tr>
<td>Consideration of the draft Hibiscus and Bays Local Board Plan 2020 (Members and Staff)</td>
<td>Keeping informed</td>
<td>An opportunity for members to discuss this topic in depth</td>
</tr>
</tbody>
</table>
Deputations update

File No.: CP2020/06199

Te take mō te pūrongo
Purpose of the report

1. As part of its monthly community forum, Hibiscus and Bays Local Board has set aside time for deputations/presentations during which time members of the public can address the local board on matters within the local board’s delegated authority.

Whakarāpopototanga matua
Executive summary

2. Under Standing Orders there is provision for deputations/presentations to the local board. Applications for deputations/presentations must be in writing setting forth the subject and be received by the Relationship Manager at least seven working days before the meeting concerned. Subsequently, requests for deputations are considered and approved by the local board chairperson.

3. Requests, matters arising and actions from the deputations/presentations are recorded and updated accordingly. The Hibiscus and Bays Local Board deputations/presentations update is attached as attachment A to the agenda report.

Ngā tūtohunga
Recommendation/s

That the Hibiscus and Bays Local Board:

a) note the deputation update for 5 March 2020.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Deputations 05 March 2020</td>
<td>107</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Authoriser</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gemma Kaldesic - Democracy Advisor for Hibiscus and Bays Local Board</td>
<td>Lesley Jenkins - Relationship Manager - Hibiscus and Bays Local Board</td>
</tr>
<tr>
<td>Date</td>
<td>Presenters/Group</td>
</tr>
<tr>
<td>------------</td>
<td>---------------------------------------</td>
</tr>
<tr>
<td>05/03/2020</td>
<td>Gary Browne</td>
</tr>
<tr>
<td></td>
<td>Mahurangi Coast Trails Trust</td>
</tr>
<tr>
<td>05/03/2020</td>
<td>Michelle Preston</td>
</tr>
<tr>
<td></td>
<td>East Coast Bays Rugby League Club</td>
</tr>
<tr>
<td>05/03/2020</td>
<td>John Limna and Lynette Brady</td>
</tr>
<tr>
<td></td>
<td>North Harbour Sports Council</td>
</tr>
<tr>
<td>05/03/2020</td>
<td>Mike Bishop</td>
</tr>
<tr>
<td></td>
<td>Harbour Sport</td>
</tr>
<tr>
<td>05/03/2020</td>
<td>Pat Shanks</td>
</tr>
<tr>
<td></td>
<td>Orewa Theatre Trust</td>
</tr>
<tr>
<td>05/03/2020</td>
<td>Sharon Morris</td>
</tr>
<tr>
<td></td>
<td>Shayne Bennett</td>
</tr>
<tr>
<td></td>
<td>Orewa Rodders</td>
</tr>
</tbody>
</table>
# ATTACHMENTS

<table>
<thead>
<tr>
<th>Item</th>
<th>Attachment</th>
<th>Notice of Motion -</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.1</td>
<td>A</td>
<td>Open Workshops - May 2020</td>
<td>111</td>
</tr>
<tr>
<td>10.2</td>
<td>A</td>
<td>Rates Review - May 2020</td>
<td>113</td>
</tr>
</tbody>
</table>
11 May 2020

The Chief Executive Officer
Private Bag 92300
Victoria Street West
Auckland 1142

Dear Sir,

Subject: NOTICE OF MOTION – OPEN WORKSHOPS for Hibiscus and Bays Local Board

In accordance with Sections 2.5.1 and 2.5.2 of Council’s Standing Orders, please place the following Notice of Motion on the agenda of Hibiscus and Bays Local Board Business Meeting to be held 21st May 2020.

Motion:

That the Hibiscus and Bays Local Board:

a) will hold all Local Board workshops and briefings open to the public as of 25th May 2020.
b) note that individual workshop and briefing agenda items may be closed to the public at the request of the chair where:
   i) the issue would most likely be discussed in a confidential part of the business meeting, or
   ii) the Chair has received and has accepted advice from relevant council staff that holding a briefing item in a closed session may be in the best interest of the local board and community at that point in time.
c) request that information about upcoming workshops/briefings are publicized on the Auckland Council website and usual social media channels.

Background:

1. In order to ensure greater transparency and understanding about the undertaking of council business, I am putting forward the above resolution to open Hibiscus and Bays Local Board workshops / briefings to the public for the first time.

2. While I’m not expecting a large audience at each workshop/briefing, this will provide an opportunity for members and the public to view Local Board members workshopping and gathering information from council staff in order to help facilitate decisions at the monthly business meetings.

3. It is incumbent upon us as elected members to listen to and represent as many in the community as we can and almost every one I’ve talked to want open workshops.

Moved, Member: Leanne Willis
Date: 11 May 2020

Seconded, Deputy Chair: Victoria Short
Date: 11 May 2020
NOTICE OF MOTION – RATES REVIEW

In accordance with Standing Orders, please place the following Notice of Motion on the agenda of the Hibiscus and Bays Local Board Business Meeting to be held in May 2020.

Motion:

That the Hibiscus and Bays Local Board:

a) Receive this Notice of Motion; and

b) Do not support any increase to Auckland Council rates, levies or council services for citizens or businesses for the next financial year. COVID-19 has created substantial financial pressure on many of our constituents and any increase to rates, levies or the costs in using Auckland Council services will only exacerbate the financial strain on members of our community and slow our local economy’s recovery; and

c) Circulate this Notice of Motion to all Auckland Council Local Boards; and

d) This be submitted to the Auckland Council Governing Body.

Moved, Deputy Chair: Victoria Short

Date: 11 May 2020

Seconded, Member: Leanne Willis

Date: 11 May 2020