I hereby give notice that an ordinary meeting of the Howick Local Board will be held on:

**Date:** Monday, 18 May 2020  
**Time:** 6:00pm  
**Venue:** This meeting will proceed via Skype for Business. Either a recording or written summary will be uploaded on the Auckland Council website

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**Howick Local Board**  
**OPEN AGENDA**

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**MEMBERSHIP**

**Chairperson**  
Adele White  
**Deputy Chairperson**  
John Spiller  
**Members**  
Katrina Bungard  
Bo Burns  
David Collings  
Bruce Kendall  
Mike Turinsky  
Bob Wichman  
Peter Young, JP

(Quorum 5 members)

Vanessa Phillips  
Democracy Advisor

13 May 2020

Contact Telephone: 021 891 378  
Email: vanessa.phillips@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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<td>Urgent Decision to amend the Howick Local Board Quick Response Grant Round policy criteria and publicity</td>
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<td>Workshop records</td>
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<td>22</td>
<td>Consideration of Extraordinary Items</td>
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</tbody>
</table>
1 Welcome

The Chairperson will open the meeting and welcome those present.

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Howick Local Board:

a) confirm the ordinary minutes of its meeting, held on Tuesday, 12 May 2020, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Howick Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Mana whenua relationship and engagement

Ngā tūtohunga

Recommendation/s

That the Howick Local Board:

a) thank Genesis Moana for her attendance.
8.2 Cockle Bay Residents and Ratepayers Association

Te take mō te pūrongo
Purpose of the report
1. The Chairperson of The Cockle Bay Residents and Ratepayers Association will be in attendance to provide an update on matters of interest to the Cockle Bay area and discuss these with the board.

Whakarāpopototanga matua
Executive summary
2. Laurie Slee, Chairman and Fiona Rankin of the Cockle Bay Residents and Ratepayers Association will be in attendance to update the board with the progress on preservation of cockles at Cockle Bay beach and to provide an update on, and the consideration of, the application to develop apartments at Sandspit Road.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
   a) thank Laurie Slee and Fiona Rankin for their attendance.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"An item that is not on the agenda for a meeting may be dealt with at that meeting if-
   (a) The local authority by resolution so decides; and
   (b) The presiding member explains at the meeting, at a time when it is open to the public,-
      (i) The reason why the item is not on the agenda; and
      (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-
   (a) That item may be discussed at that meeting if-
(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."
Te take mō te pūrongo

Purpose of the report

1. To provide the Howick Local Board with information on applications in Howick Local Grants Round Three and Multiboard Grants Round Two 2019/2020; to enable a decision to fund, part fund or decline each application.

Whakarāpopototanga matua

Executive summary

2. This report presents applications received in Howick Local Grants Round Three 2019/2020 (Attachment B), and Multiboard Grants Round Two 2019/2020 (Attachment C).


4. The local board has set a total community grants budget of $600,000 for the 2019/2020 financial year. A total of $85,000 was allocated to three grants in June 2019 from the 2019/2020 grants budget (HW/2019/88), leaving a total of $515,000 to be allocated. In addition, a refund of $30,000 from Rotary Club of Pakuranga (LG1907-328) was returned to the 2018/2019 grants budget, as the grant was not uplifted, leaving a total of $545,000 to be allocated.

5. A total of $170,743 was allocated to Local Grants Round One and a total of $147,593.10 was allocated to Local Grants Round Two. In addition, a $2,000 grant to Elvis in the Gardens (LG2007-249) was not uplifted in Local Grants Round Two. This leaves a total of $213,663.90 to be allocated to Local Grants Round Three, Multiboard Grants Round Two and Quick Response Round One.

6. Forty-five applications were received for Howick Local Grants Round Three requesting a total of $471,248.50. An additional 20 multiboard applications were received through Multiboard Grants Round Two requesting a total of $97,928.07. This is a total requested amount of $569,176.57.
Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) agree to fund, part-fund, or decline each application in Howick Local Grants Round Three 2019/2020 listed in the following table:

Table One: Howick Local Grants Round Three 2019/2020 grant applications

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>LG2007-305</td>
<td>The Uxbridge Community Projects Incorporated</td>
<td>Arts and culture</td>
<td>Towards 56 new chairs for Te Whare Ora</td>
<td>$4,631.65</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-308</td>
<td>The Uxbridge Community Projects Incorporated</td>
<td>Arts and culture</td>
<td>Towards lighting for the Uxbridge concourse</td>
<td>$2,834.89</td>
<td>Ineligible</td>
</tr>
<tr>
<td>LG2007-316</td>
<td>Howick Parish of The Diocese of Auckland</td>
<td>Arts and culture</td>
<td>Towards the celebration of 20 years of “Thursdays@Seven” concert</td>
<td>$3,415.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-328</td>
<td>Dance Therapy New Zealand</td>
<td>Arts and culture</td>
<td>Towards the &quot;Stars&quot; dance therapy programme at Te Tuhi Art Gallery from 20 July 2020 to 15 December 2020</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-336</td>
<td>Howick Little Theatre Incorporated</td>
<td>Arts and culture</td>
<td>Towards the installation of a ventilation system at Howick Little Theatre</td>
<td>$3,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-337</td>
<td>Harlequin Music Theatre Incorporated</td>
<td>Arts and culture</td>
<td>Towards the restoration of the baby grand piano at the Harlequin Music Theatre</td>
<td>$2,667.00</td>
<td>Ineligible</td>
</tr>
<tr>
<td>LG2007-302</td>
<td>The Uxbridge Community Projects Incorporated</td>
<td>Arts and culture</td>
<td>Towards &quot;A Hunger for Change&quot; project from 1 July 2020 to 30 June 2020</td>
<td>$35,825.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-331</td>
<td>Te Tuhi Contemporary Art Trust</td>
<td>Arts and culture</td>
<td>Towards a new and upgraded security camera system at Te Tuhi</td>
<td>$9,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>Item 11</td>
<td>LG2007-301</td>
<td>Manukau East Council of Social Services Incorporated</td>
<td>Community</td>
<td>Towards the &quot;Dance Yourself Happy&quot; dance programme from 4 June to 26 November 2020</td>
<td>$3,505.25</td>
</tr>
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<tr>
<td>LG2007-304</td>
<td>Botany and Flat Bush Ethnic Incorporated</td>
<td>Community</td>
<td>Towards the &quot;Multicultural and Healthy Diet Programme&quot; from 20 June to 12 December 2020</td>
<td>$3,619.85</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-309</td>
<td>Howick Tourism Incorporated trading as East Auckland Tourism</td>
<td>Community</td>
<td>Towards the upgrade of the functionality of the East Auckland Tourism website and to implement a strategy for the use of promotional videos</td>
<td>$12,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-313</td>
<td>Bhartiya Samaj Charitable Trust</td>
<td>Community</td>
<td>Towards the 'Elder Support Programme' from 1 October 2020 to 3 May 2021 for venue hire (Ormiston Activity Centre) and activities</td>
<td>$4,100.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-314</td>
<td>Pakuranga Heights School</td>
<td>Community</td>
<td>Towards the Pakuranga Heights School Cultural Festival on 22 October 2020</td>
<td>$2,940.00</td>
<td>Ineligible</td>
</tr>
<tr>
<td>LG2007-315</td>
<td>Life Education Trust Counties Manukau</td>
<td>Community</td>
<td>Towards the Health and Wellbeing programme in Howick schools from 8 June to 28 September 2020</td>
<td>$20,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-317</td>
<td>The Scout Association of New Zealand, Farm Cove Pakuranga Group</td>
<td>Community</td>
<td>Towards first aid kits and life jackets for the scout group</td>
<td>$7,818.22</td>
<td>Eligible</td>
</tr>
<tr>
<td>Item</td>
<td>Applicant</td>
<td>Community</td>
<td>Description</td>
<td>Amount</td>
<td>Eligibility</td>
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<tr>
<td>LG2007-318</td>
<td>Rainbow Celebrating Life Trust</td>
<td>Community</td>
<td>Towards the dance and fitness classes 'The Dancing Wonders' from 6 June to 15 December 2020</td>
<td>$4,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-322</td>
<td>South East Auckland Senior Citizens Association Incorporated</td>
<td>Community</td>
<td>Towards Diwali celebrations on 31 October 2020</td>
<td>$9,840.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-325</td>
<td>Howick Residents and Ratepayers Association Incorporated</td>
<td>Community</td>
<td>Towards specialist fees to undertake a research project</td>
<td>$50,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-327</td>
<td>Howick Sea Scout Group</td>
<td>Community</td>
<td>Towards the replacement of eight windows and garage door replacement in the Howick Sea Scout Hall</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-330</td>
<td>New Asian Community Services Charitable Trust</td>
<td>Community</td>
<td>Towards information brochures for the Asian community, also influenza vaccinations, face masks and hand sanitiser</td>
<td>$7,183.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-332</td>
<td>New Zealand Centre for Gifted Education Limited</td>
<td>Community</td>
<td>Towards the MindPlus programme for gifted children from 1 June 2020 to 31 May 2021</td>
<td>$6,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-334</td>
<td>Rainbow Celebrating Life Trust</td>
<td>Community</td>
<td>Towards free English classes for Indian adults from 1 June to 13 December 2020 including venue hire (Ormiston Activity Centre)</td>
<td>$1,860.00</td>
<td>Ineligible</td>
</tr>
<tr>
<td>Item 11</td>
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<tr>
<td>LG2007-339</td>
<td>Young Life New Zealand Trust</td>
<td>Community</td>
<td>Towards a nine week life skills programme at Pakuranga College, Howick College, Edgewater College and Botany Downs Secondary College</td>
<td>$40,266.34</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-342</td>
<td>Children’s Autism Foundation</td>
<td>Community</td>
<td>Towards outreach sessions to support families with an autistic child from 2 June to 1 December 2020</td>
<td>$5,423.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-343</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards training, triage support and supervision of the Helpline volunteer counsellors and telephone costs for Youthline from 1 June 2020 to 31 March 2021</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-345</td>
<td>CrossNet Incorporated</td>
<td>Community</td>
<td>Towards the 'Golden Age Seniors Club' including the weekly hire of a van and venue hire from 3 June 2020 to 26 May 2021</td>
<td>$3,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-347</td>
<td>Highland Park Community Creche Incorporated</td>
<td>Community</td>
<td>Towards rental at the Howick and Pakuranga Community Houses for the Highland Park Community Creche from 1 June 2020 to 18 December 2020</td>
<td>$14,200.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>Grant Code</td>
<td>Organisation Name</td>
<td>Category</td>
<td>Description</td>
<td>Amount</td>
<td>Eligibility</td>
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<tr>
<td>LG2007-348</td>
<td>Guardians of our Children Charitable Trust</td>
<td>Community</td>
<td>Towards the 'Kaitiaki Hui' and the 'Make them Proud' workshop at the Highland Park Community House from 3 June 2020 to 2 June 2021</td>
<td>$9,415.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-350</td>
<td>Communicare-Civilian Maimed Association (Auckland) Incorporated</td>
<td>Community</td>
<td>Towards costs for the Pakuranga Friendship Centre, including venue hire from 1 June to 28 May 2021</td>
<td>$3,198.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-353</td>
<td>The Eastgate Community Trust</td>
<td>Community</td>
<td>Towards costs to landscape and develop the carpark for the new facility at Lloyd Elsmore Park</td>
<td>$15,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-355</td>
<td>Cession Community Trust</td>
<td>Community</td>
<td>Towards the eight week Lifeskills programme from 1 July to 30 November 2020</td>
<td>$3,271.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-356</td>
<td>NewHope Community Church Trust Board</td>
<td>Community, Events</td>
<td>Towards the 'Christmas Wonder Park' celebration at Barry Curtis Park on 12 December 2020</td>
<td>$60,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-335</td>
<td>Rainbow Celebrating Life Trust</td>
<td>Community, Sport and recreation</td>
<td>Towards the Fat Loss Yoga (FLY) classes at Ormiston Activity Centre from 1 June to 10 December 2020</td>
<td>$1,987.00</td>
<td>Ineligible</td>
</tr>
<tr>
<td>LG2007-354</td>
<td>Auckland Hockey Association Incorporated</td>
<td>Community, Sport and recreation</td>
<td>Towards security cameras for the hockey turf and carpark on Lloyd Elsmore Park</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-356</td>
<td>Friends of Mangemanganua Society Inc</td>
<td>Environment</td>
<td>Towards the purchase of plant protectors, weed mats and pest deterrent</td>
<td>$6,224.00</td>
<td>Eligible</td>
</tr>
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</tr>
<tr>
<td>LG2007-310</td>
<td>Auckland Basketball Services Limited</td>
<td>Sport and recreation</td>
<td>Towards the Howick Junior Development Programme including hall hire from 20 July to 15 December 2020</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-323</td>
<td>Auckland Ice Hockey Association Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the 'Learn to Play' ice hockey programme, including venue hire, from 23 July to 3 December 2020</td>
<td>$5,681.44</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-333</td>
<td>Howick Softball Club (Fencibles) Incorporated</td>
<td>Sport and recreation</td>
<td>Towards a laptop for the Howick Softball Club</td>
<td>$1,800.00</td>
<td>Ineligible</td>
</tr>
<tr>
<td>LG2007-338</td>
<td>Pakuranga Athletic Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards appliances for the Pakuranga Athletic Club building extension project</td>
<td>$4,704.25</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-340</td>
<td>Bucklands Beach Association Football Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards hireage of the artificial turf at Macleans College from 1 August to 31 October 2020 for the football club</td>
<td>$10,800.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-341</td>
<td>Auckland Table Tennis Association Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the Howick Junior Development Programme including the development coach fees from 1 June to 16 February 2021</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>Application ID</td>
<td>Organisation</td>
<td>Main focus</td>
<td>Requesting funding for</td>
<td>Amount requested</td>
<td>Eligibility</td>
</tr>
<tr>
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</tr>
<tr>
<td>LG2007-349</td>
<td>Special Olympics Howick-Pakuranga</td>
<td>Sport and recreation</td>
<td>Towards transport to training sessions for disabled athletes from 1 June to 31 May 2021</td>
<td>$7,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-351</td>
<td>Howick Croquet Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards two laptops and one desk computer and one printer for the club</td>
<td>$4,256.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-352</td>
<td>Auckland Ice Figure Skating Club</td>
<td>Sport and recreation</td>
<td>Towards venue hire for development ice skating sessions from 2 June to 20 December 2020</td>
<td>$15,782.61</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-357</td>
<td>Howick-Pakuranga Cricket Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards a canopy for the terrace of the cricket club, including consent fees, manufacturing and installment</td>
<td>$20,000.00</td>
<td>Eligible</td>
</tr>
</tbody>
</table>

**Total** $471,248.50

b) agree to fund, part-fund, or decline each application in Multiboard Grants Round Two 2019/2020 listed in the following table:

**Table Two: Multiboard Grants Round Two 2019/2020 grant applications**

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>MB1920-2100</td>
<td>The Kids for Kids Charitable Trust</td>
<td>Arts and culture</td>
<td>Towards the National Young Leaders Day and the &quot;Kids for Kids&quot; mass choir event, including venue hire from 8 to 11 November 2020</td>
<td>$6,200.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>Item 11</td>
<td>MB1920-2105</td>
<td>Red Leap Theatre Charitable Trust Board</td>
<td>Arts and culture</td>
<td>Towards tutor fees for free workshops for school students to develop creative skills at Kelston Girls High School, Edgewater College and Tangaroa College from 8 September to 30 October 2020</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>---</td>
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<td>---</td>
<td>---</td>
</tr>
<tr>
<td>MB1920-2115</td>
<td>The Operating Theatre Trust, trading as Tim Bray Theatre Company</td>
<td>Arts and culture</td>
<td>Towards the 'Gift a Seat' outreach programme to enable children from low decile schools to experience live childrens theatre from 21 September to 18 December 2020</td>
<td>$3,160.10</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-2122</td>
<td>Action Education Incorporated</td>
<td>Arts and culture</td>
<td>Towards the annual cost of office rent from 1 June 2020 to 31 May 2021</td>
<td>$100.00</td>
<td>Ineligible</td>
</tr>
<tr>
<td>MB1920-206</td>
<td>KidsCan Charitable Trust</td>
<td>Community</td>
<td>Towards programme items food, raincoats, shoes and socks for children attending KidsCan low decile partner schools within the Auckland region</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-276</td>
<td>Kāhui Tū Kaha</td>
<td>Community</td>
<td>Towards venue hire, resources, cooking/sporting equipment and marketing of programme</td>
<td>$1,560.54</td>
<td>Ineligible</td>
</tr>
<tr>
<td>Item 11</td>
<td>Rainbow Youth Incorporated</td>
<td>Community</td>
<td>Towards the &quot;Peer Support Groups&quot; for Rainbow Youth from 1 June 2020 to 31 May 2021</td>
<td>$3,962.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>---------</td>
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<td>---------------------------------------------------------------------------------</td>
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<td>---------</td>
</tr>
<tr>
<td>MB1920-2108</td>
<td>LifeKidz Trust</td>
<td>Community</td>
<td>Towards play equipment and support worker wages</td>
<td>$9,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-2109</td>
<td>Deaf Wellbeing Society Incorporated</td>
<td>Community</td>
<td>Towards the fortnightly zero waste workshops at the Melville Cricket Pavillion from 6 August 2020 to 24 June 2021</td>
<td>$3,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-2111</td>
<td>Anxiety New Zealand Trust</td>
<td>Community</td>
<td>Towards venue hire, the psychologist fees, printed resources and administration costs to deliver a series of community workshops from June 2020 to May 2021</td>
<td>$3,400.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-243</td>
<td>Parenting Place Charitable Trust</td>
<td>Community</td>
<td>Towards the delivery costs of life skills, mental health and wellbeing presentations</td>
<td>$20,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-263</td>
<td>Training and Budget Services Incorporated</td>
<td>Community</td>
<td>Towards rental costs for the Training and Budgeting Services office space</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-267</td>
<td>The StarJam Charitable Trust</td>
<td>Community</td>
<td>Towards salary and levies, tutor contractor fees and venue hire</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>MB1920-274</td>
<td>Roopa Aur Aap Charitable Trust</td>
<td>Community</td>
<td>Towards counselling services cost, office rent, and social services cost</td>
<td>$6,010.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>Item</td>
<td>Code</td>
<td>Description</td>
<td>Category</td>
<td>Amount</td>
<td>Eligibility</td>
</tr>
<tr>
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<td>----------</td>
<td>-----------------------------------------------------------------------------</td>
<td>-------------------</td>
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<td>-------------</td>
</tr>
<tr>
<td>11</td>
<td>MB1920-281</td>
<td>Road Safety Education Limited</td>
<td>Community</td>
<td>$328.69</td>
<td>Ineligible</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Support towards the company’s operational costs to manage the delivery of Road Safety Programme across Auckland</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>MB1920-283</td>
<td>Auckland Cambodian Youth and Recreation Trust</td>
<td>Community</td>
<td>$2,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Towards volunteer costs, petrol reimbursement, stationary, printer toners and wages for staff</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>MB1920-288</td>
<td>Garden to Table Trust</td>
<td>Community</td>
<td>$3,500.00</td>
<td>Eligible</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Towards salaries for the school co-ordinators and mileage costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>MB1920-293</td>
<td>Age Concern Auckland Incorporated</td>
<td>Community</td>
<td>$9,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Towards salary costs, supervision, phone, vehicle and travel costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>MB1920-271</td>
<td>Counties Manukau Sports Foundation</td>
<td>Sport and recreation</td>
<td>$3,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Towards venue hire and event co-ordinator costs for the 2020 Counties Manukau Sporting Excellence Awards</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>MB1920-257</td>
<td>Auckland United Softball Association Incorporated</td>
<td>Sport and recreation</td>
<td>$6,706.74</td>
<td>Eligible</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Towards the operational costs and wages for the United Softball Association</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total</td>
<td></td>
<td>$97,928.07</td>
<td></td>
</tr>
</tbody>
</table>

**Horopaki Context**

7. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city.

8. Auckland Council Community Grants Policy supports each local board to adopt a grants programme.

9. The local board grants programme sets out:

11. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio and community networks.

Tātaritanga me ngā tohutohu
Analysis and advice

12. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.

13. Due to the current COVID-19 pandemic, staff have also assessed each application according to which alert level the proposed activity is able to proceed. For example, under alert level two, only gatherings of up to 500 people outdoors and up to 100 people indoors, can take place. Events and activities have been assessed according to this criteria.

Tauākī whakaaweawe āhuarangi
Climate impact statement

14. The Local Board Grants Programme aims to respond to Auckland Council’s commitment to address climate change by providing grants to individuals and groups for projects that support and enable community climate action. Community climate action involves reducing or responding to climate change by local residents in a locally relevant way. Local board grants can contribute to expanding climate action by supporting projects that reduce carbon emissions and increase community resilience to climate impacts. Examples of projects include local food production and food waste reduction; increasing access to single-occupancy transport options; home energy efficiency and community renewable energy generation; local tree planting and streamside revegetation; and educating about sustainable lifestyle choices that reduce carbon footprints.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

15. Based on the main focus of an application, a subject matter expert from the relevant department will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.

16. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

17. Local boards are responsible for the decision-making and allocation of local board community grants. The Howick Local Board is required to fund, part-fund or decline these grant applications in accordance with its priorities identified in the local board grant programme.
18. The local board is requested to note that section 48 of the Community Grants Policy states “We will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time”.

19. A summary of each application received through Howick Local Grants Round Three 2019/2020 (Attachment B), and Multiboard Grants Round Two 2019/2020 (Attachment C) is provided.

**Tauākī whakaaweawe Māori**  
**Māori impact statement**  
20. The local board grants programme aims to respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council’s Māori Responsiveness Unit has provided input and support towards the development of the community grant processes.

**Ngā ritenga ā-pūtea**  
**Financial implications**  
21. The allocation of grants to community groups is within the adopted Long-Term Plan 2018-2028 and local board agreements.

22. The Howick Local Board has set a total community grants budget of $600,000.

23. A total of $85,000 was allocated to three grants in June 2019 from the 2019/2020 grants budget (HW/2019/88), leaving a total of $515,000 to be allocated. In addition, a refund of $30,000 from Rotary Club of Pakuranga (LG1907-328) was returned to the 2018/2019 grants budget as the grant was not uplifted, leaving a total of $545,000 to be allocated.

24. A total of $170,743 was allocated to Local Grants Round One and a total of $147,593.10 was allocated to Local Grants Round Two. In addition, a $2,000 grant to Elvis in the Gardens (LG2007-249) was not uplifted. This leaves a total of $213,663.90 to be allocated to Local Grants Round Three, Multiboard Grants Round Two and Quick Response Round One.

25. Forty-five applications were received for Howick Local Grants Round Three requesting a total of $471,248.50. An additional 20 multiboard applications were received through Multiboard Grants Round Two requesting a total of $97,928.07. This is a total requested amount of $569,176.57.

**Ngā raru tūpono me ngā whakamaurutanga**  
**Risks and mitigations**  
26. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified a low risk associated with funding the applications in this round.

**Ngā koringa ā-muri**  
**Next steps**  
27. Following the Howick Local Board allocation of funding for the Local Grants Round Three and Multiboard Grants Round Two, Commercial and Finance staff will notify the applicants of the local board’s decision.
Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Howick Local Board Grants Programme 2019/2020</td>
<td>23</td>
</tr>
<tr>
<td>B</td>
<td>Howick Local Grants Round Three 2019/2020 applications <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>Howick Multiboard Grants Round Two application summaries <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Mary Kienholz - Senior Grants Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Marion Davies - Grants and Incentives Manager</td>
</tr>
<tr>
<td></td>
<td>Rhonwen Heath - Head of Rates Valuations &amp; Data Mgmt</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Howick Local Board - Local Grants Programme 2019/2020

Our Local Grants Programme aims to provide contestable community grants to local communities.

Outcomes sought by the Howick Local Board

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan:

- Involved and connected communities
- Our future growth is managed effectively
- Valuing our cultural diversity
- A treasured environment
- Our people are active and healthy
- A prosperous local economy

Our priorities sought from grant applications

The Howick Local Board welcomes grant applications that align with the following local board plan priorities:

- People are supported to actively contribute to their community
- Better used facilities and open spaces to meet existing and future growth needs
- Share and celebrate our culture, and grow our arts, culture and music
- Our natural and built environment is well-managed
- Sport and recreational opportunities respond to the needs of our growing communities
- Our area is an attractive tourist destination

Higher priorities:

The Howick Local Board will prioritise applications which:

- Demonstrate smokefree programmes
- Demonstrate zero waste activities
- Are projects with a contribution from the applicant (for example financial, volunteer time, donated goods and services) or alternate funding sources
- Are events or activities that are held in the local board area and can demonstrate the benefit to the local community

Lower Priorities:

The Howick Local Board has identified the following as lower priorities:

- Fundraising events or activities, unless the activity or event has a wider community benefit beyond its primary purpose as a fundraiser
- Ongoing operational costs including wages and salaries, with the exception of fees for professional and specialised services
- Catering

1
- Purchase of gear, assets, and/or equipment with limited future usage
- Gratuity for volunteers e.g. petrol vouchers

Ineligibility

In addition to the eligibility criteria outlined the Community Grants Policy, the Howick Local Board will not fund:

- applicants who have failed to complete or provide a satisfactory accountability form from previous grants

Investment approach

The Howick Local Board has allocated budgets to support the local grants programme as follows:

a) Quick Response Grants
   - Minimum amount per grant: $250
   - Maximum amount per grant: $3,000

b) Local Grants
   - Minimum amount per grant: $3,000

Application dates

Grant rounds for 2019/2020 will be as follows:

Quick Response 2019/2020

<table>
<thead>
<tr>
<th>Grant round</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round One</td>
<td>13 April 2020</td>
<td>8 May 2020</td>
<td>15 June 2020</td>
<td>1 July 2020</td>
</tr>
</tbody>
</table>

Local Grants 2019/2020

<table>
<thead>
<tr>
<th>Grant round</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round one</td>
<td>10 June 2019</td>
<td>19 July 2019</td>
<td>16 September 2019</td>
<td>1 October 2019</td>
</tr>
<tr>
<td>Round two</td>
<td>18 September 2019</td>
<td>18 October 2019</td>
<td>9 December 2019</td>
<td>10 December 2019</td>
</tr>
<tr>
<td>Round three</td>
<td>10 February 2020</td>
<td>20 March 2020</td>
<td>18 May 2020</td>
<td>1 June 2020</td>
</tr>
</tbody>
</table>

Multi-board Grants 2019/2020

<table>
<thead>
<tr>
<th>Grant round</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round One</td>
<td>3 June 2019</td>
<td>19 July 2019</td>
<td>16 September 2019</td>
<td>1 October 2019</td>
</tr>
<tr>
<td>Round Two</td>
<td>20 January 2020</td>
<td>13 March 2020</td>
<td>18 May 2020</td>
<td>1 June 2020</td>
</tr>
</tbody>
</table>
Multi-board Grants

The Howick Local Board welcomes multi-board grant applications. However, the activity or initiative will need to clearly benefit the Howick community.

Accountability measures

The Howick Local Board requires recipients of community grants to satisfactorily fulfil the accountability requirements set by council.
Howick Local Board Grant Programme 2020/2021

File No.: CP2020/03988

Te take mō te pūrongo
Purpose of the report
1. To adopt the Howick Grants Programme 2020/2021.

Whakarāpopototanga matua
Executive summary
2. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities and services that benefit Aucklanders.
3. The Community Grants Policy supports each local board to review and adopt their own local grants programme for the next financial year.
4. This report presents the Howick Grants Programme 2020/2021 for adoption (see Attachment A).

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) adopt the Howick Grants Programme 2020/2021.

Horopaki
Context
5. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities and services that benefit Aucklanders.
6. The Community Grants Policy supports each local board to review and adopt its own local grants programme for the next financial year. The Howick Local Board grants programme guides community groups and individuals when making applications to the local board.
7. The local board community grants programme includes:
   • outcomes as identified in the local board plan
   • specific local board grant priorities
   • which grant types will operate, the number of grant rounds and opening and closing dates
   • any additional criteria or exclusions that will apply
   • other factors the local board consider to be significant to their decision-making.
8. Once the local board grants programme 2020/2021 has been adopted, the types of grants, grant rounds, criteria and eligibility will be advertised through an integrated communication and marketing approach which includes utilising the local board channels.

Tātaritanga me ngā tohutohu
Analysis and advice
9. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. The new Howick Grants Programme has
be been discussed with the local board at a workshop on 19 March 2020, with the feedback incorporated into the grants programme for 2020/2021.

**Tauākī whakaaweawe āhuarangi**  
**Climate impact statement**

10. The local board grants programme aims to respond to Auckland Council’s commitment to address climate change by providing grants to individuals and groups with projects that support community climate change action. Local board grants can contribute to climate change through the support of projects that address food production and food waste; alternative transport methods; community energy efficiency education and behaviour change; build community resilience and support tree planting.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**  
**Council group impacts and views**

11. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

12. Based on the priority focus of an application, a subject matter expert from the relevant council unit will provide input and advice. The priority focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**  
**Local impacts and local board views**

13. The grants programme has been developed by the local board to set the direction of its grants programme. This programme is reviewed on an annual basis.

**Tauākī whakaaweawe Māori**  
**Māori impact statement**

14. All grant programmes respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to organisations delivering positive outcomes for Māori. Applicants are asked how their project aims to increase Māori outcomes in the application process.

**Ngā ritenga ā-pūtea**  
**Financial implications**

15. The allocation of grants to community groups is within the adopted Long-term Plan 2018 - 2028 and local board agreements.

**Ngā raru tūpono me ngā whakamaurutanga**  
**Risks and mitigations**

16. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy. Therefore, there is minimal risk associated with the adoption of the grants programme.

**Ngā koringa ā-muri**  
**Next steps**

17. An implementation plan is underway, and the local board grants programme will be locally advertised through the local board and council channels, including the council website, local board Facebook page and communication with past recipients of grants.
Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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</thead>
<tbody>
<tr>
<td>A1</td>
<td>Howick Grants Programme 2020/2021</td>
<td>31</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Mary Kienholz - Senior Grants Advisor</th>
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</tr>
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<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
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</tbody>
</table>
Howick Local Board - Local Grants Programme 2020/2021
Our Local Grants Programme aims to provide contestable community grants to local communities.

Outcomes sought by the Howick Local Board

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan:

- Involved and connected communities
- Our future growth is managed effectively
- Valuing our cultural diversity
- A treasured environment
- Our people are active and healthy
- A prosperous local economy

Our priorities sought from grant applications

The Howick Local Board welcomes grant applications that align with the following local board plan priorities:

- People are supported to actively contribute to their community
- Better used facilities and open spaces to meet existing and future growth needs
- Share and celebrate our culture, and grow our arts, culture and music
- Our natural and built environment is well-managed
- Sport and recreational opportunities respond to the needs of our growing communities
- Our area is an attractive tourist destination

Higher priorities:

The Howick Local Board will prioritise applications which:

- Demonstrate smokefree programmes
- Demonstrate zero waste activities
- Are events or activities that are held in the local board area and can demonstrate the benefit to the local community
- Have considered other sources of funding or there is a contribution from the applicant to the activity (financial or volunteer time).

Lower Priorities:

The Howick Local Board has identified the following as lower priorities:

- Fundraising events or activities, unless the activity or event has a wider community benefit beyond its primary purpose as a fundraiser
- Ongoing operational costs including wages and salaries, with the exception of fees for professional and specialised services
- Catering
- Purchase of gear, assets, and/or equipment with limited future usage
- Gratuity for volunteers e.g. petrol vouchers

**Eligibility**

In addition to the eligibility criteria outlined the Community Grants Policy, the Howick Local Board will not fund:

- applicants who have failed to complete or provide a satisfactory accountability form from previous grants

**Investment approach**

The Howick Local Board has allocated budgets to support the local grants programme as follows:

- **Quick Response Grants**
  - Minimum amount per grant: $250
  - Maximum amount per grant: $3,000

- **Local Grants**
  - Minimum amount per grant: $3,000

**Application dates**

Grant rounds for 2020/2021 will be as follows:

**Quick Response 2020/2021**

<table>
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</thead>
<tbody>
<tr>
<td>Round One</td>
<td>14 September 2020</td>
<td>16 October 2020</td>
<td>16 November 2020</td>
<td>1 December 2020</td>
</tr>
<tr>
<td>Round Two</td>
<td>19 April 2021</td>
<td>21 May 2021</td>
<td>21 June 2021</td>
<td>1 July 2021</td>
</tr>
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</table>

**Local Grants 2020/2021**

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<thead>
<tr>
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<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round one</td>
<td>20 July 2020</td>
<td>28 August 2020</td>
<td>19 October 2020</td>
<td>1 November 2020</td>
</tr>
<tr>
<td>Round two</td>
<td>17 August 2020</td>
<td>25 September 2020</td>
<td>16 November 2020</td>
<td>1 December 2020</td>
</tr>
<tr>
<td>Round three</td>
<td>15 February 2021</td>
<td>26 March 2021</td>
<td>17 May 2021</td>
<td>1 June 2021</td>
</tr>
</tbody>
</table>

**Multi-board Grants 2020/2021**

<table>
<thead>
<tr>
<th>Grant round</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round One</td>
<td>15 June 2020</td>
<td>7 August 2020</td>
<td>19 October 2020</td>
<td>1 November 2020</td>
</tr>
<tr>
<td>Round Two</td>
<td>18 January 2021</td>
<td>19 March 2021</td>
<td>21 June 2021</td>
<td>1 July 2021</td>
</tr>
</tbody>
</table>
Multi-board Grants

The Howick Local Board welcomes multi-board grant applications. However, the activity or initiative will need to clearly benefit the Howick community.

Accountability measures

The Howick Local Board requires recipients of community grants to satisfactorily fulfil the accountability requirements set by council.
Te take mō te pūrongo
Purpose of the report
1. To receive the community engagement findings.
2. To approve the aquatic and leisure centre service requirements.
3. To approve the location of the facility within Barry Curtis Park.

Whakarāpopototanga matua
Executive summary
4. The Flat Bush aquatic and leisure centre is a priority for the Howick Local Board and the Flat Bush community. Together with the library and community centre, they form the board’s One Local Initiative advocacy item (HW/2018/61). This report outlines the service requirements that will inform the design brief and detailed business case.
5. We engaged with the Flat Bush community during October and November 2019 to inform the service requirements for the aquatic and leisure centre and to ensure that the proposed facility is fit-for-purpose.
6. We received 1289 completed surveys and hundreds of sticker dot votes through various channels including online through Have your Say and People’s Panel, face-to-face conversations, freepost postcards and Facebook comments.
7. We also received feedback and submissions in writing and had more in-depth conversations with mana whenua and stakeholders.
8. The community engagement key findings support a local facility for the local community (see Attachment A for the community engagement key findings report). The services and activities that received the highest number of responses in the survey were:
   - aquatic services and activities – leisure and lane swimming, learning to swim and water play
   - leisure services and activities – exercise machines and group classes (yoga, Pilates, tai chi)
   - indoor sports and activities – badminton, basketball and table tennis
   - other services – café, massage, physiotherapy/rehabilitation.
9. We received written submissions and deputations requesting a 50-metre lap pool, 2-metre-deep water and an accessible facility for the full range of accessibility needs.
10. We assessed strategic alignment, community demand and impacts, high level financial and other considerations for the provision of a 50-metre lap pool (see Attachment B for the Howick Local Board workshop slides). The assessment does not support the provision of a 50-metre lap pool in Flat Bush because it does not align with strategic direction, community needs, expected demand and available funding.
11. The baseline service requirements provide a local facility for the local community and are supported by the community engagement findings. Overarching principles for the facility include sustainability, accessibility and future flexibility. The service requirements include:
   - free-play (aquatic) with a focus on children and families – leisure water, toddler pool and water toys
   - learning – separate learn to swim pool
Item 13

12. We recommend further investigation of the provision of 2-metre-deep water (moveable floor), a warm water programme pool and external facing changing rooms during concept design for inclusion in the project scope if they can be delivered within budget.

13. Two locations were assessed within Barry Curtis Park with a clear preference for the location the end of the park road (see option two in Attachment C - Barry Curtis Park site location assessment summary). This location is expected to benefit the park as a whole and does not impact existing sports fields.

14. A local facility with a 25-metre lap pool will meet local community needs, but not the aspirations of the swimming clubs and code, local school principals or Howick Local Board.

15. Funding of $48 million is included in years 2023 to 2025 in the Long-term Plan 2018-2028. Costs will need to be managed through the design process to deliver within budget. There may be a requirement for an annual operating subsidy. This will be tested through the concept design and included in the detailed business case.

16. Project risks include uncertainty around cost and time implications of the COVID-19 pandemic, design trade-offs to deliver within budget, traffic and parking impacts, unfavourable site-specific conditions and cost escalations. These risks will be managed through detailed investigations early in the design process, project management and communication.

Ngā tūtohunga

Recommendation/s

That the Howick Local Board:

a) receive the community engagement findings.

b) approve the service requirements for the Flat Bush Aquatic and Leisure Centre
   i) aquatic free-play activities with a focus on children and families requiring leisure water, a toddler pool and water toys
   ii) aquatic learning activities requiring a separate learn to swim pool
   iii) fitness activities requiring a 25-metre length lap pool and a fitness gym with exercise machines and multipurpose room(s)
   iv) leisure casual-play activities requiring two indoor courts
   v) relaxation activities requiring spa and sauna provision
   vi) sport and recreation programmes requiring multipurpose room(s) and indoor-outdoor flow with Barry Curtis Park
   vii) ancillary services including café, kitchen, reception, changing rooms, offices, storage and clinic rooms.

c) approve the area at the end of the park road (option two as shown in Attachment C) as the location for the aquatic and leisure centre within Barry Curtis Park.
Horopaki Context

17. The Flat Bush aquatic and leisure centre is a priority for the Howick Local Board and the Flat Bush community. Together with the library and community centre, they form the board’s One Local Initiative advocacy item (HW/2018/61). They are also priority actions in the Community Facilities Network Action Plan to support the significant residential growth in the area. The expected population of Flat Bush by 2046 is 55,096.

18. The report outlines the service requirements that will inform the design brief and detailed business case.

19. Howick Local Board resolved at its meeting on 16 September 2019 to locate the aquatic and leisure centre in Barry Curtis Park (HW/2019/114). The location offers opportunities to create a strong sport and recreation hub and has capacity for current requirements as well as future flexibility.

20. The initial scope of the aquatic and leisure centre was included in advice supporting Manukau City Council’s 2009-2019 Long Term Council Community Plan. The local facility for the Flat Bush community included a 25-metre length lap pool, leisure pool, learners pool, hydro slides, spa pool, splash pool, sauna/steam rooms, two courts, sports club rooms, fitness centre, childcare facilities and amenities.

21. The Community Facilities Network Plan (2015) provides guidance on the provision of community facilities. Functions, provision approach and the ideal schedule of spaces across local, destination and regional facilities is shown in table one below.

Table one: Aquatic and leisure facility provision

<table>
<thead>
<tr>
<th></th>
<th>Local</th>
<th>Destination</th>
<th>Regional</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Functions</strong></td>
<td>• Free-play</td>
<td>• Aquatic entertainment both indoor and outdoor</td>
<td>• Aquatic sport events</td>
</tr>
<tr>
<td></td>
<td>• Fitness</td>
<td>• Pools sports training</td>
<td>• Indoor sport events</td>
</tr>
<tr>
<td></td>
<td>• Learning</td>
<td>• Indoor sports leagues</td>
<td>• Possible local or destination functions</td>
</tr>
<tr>
<td></td>
<td>• Relaxation</td>
<td>• Special leisure (rock-climbing, skating etc.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Casual-play</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Community programmes</td>
<td>• Possible local functions</td>
<td></td>
</tr>
<tr>
<td><strong>Provision approach</strong></td>
<td>Network to serve local catchments of up to 5 km</td>
<td>Limited number of facilities to serve catchments 10km plus</td>
<td>One to three facilities to serve the region</td>
</tr>
<tr>
<td><strong>Ideal Schedule of Space</strong></td>
<td>Use affordable facility design as a base and customised in accordance with needs assessment. Pool base includes: • 25-metre pool • Teaching pool • Leisure water • Fitness space</td>
<td>Design determined by evidence of need and assessment of viability. Consider pool need for: • Deep-water • Aquatic sport amenities such as dive-boards • Aquatic entertainment amenities such as</td>
<td>Design determined by evidence of need and assessment of viability. Must be of a standard sufficient to meet national level competitions.</td>
</tr>
</tbody>
</table>
Leisure base includes:
• At least 2 standard sized basketball courts
• Programme rooms
• Fitness space

Consider leisure need for:
• Multi-courts of 4 or more
• Multiple changing rooms
• Special leisure amenities

Tātaritanga me ngā tohutohu
Analysis and advice

22. Community engagement was undertaken in October and November 2019 to inform the service requirements for the aquatic and leisure centre and ensure the facility is fit-for-purpose. An assessment of multiple factors was completed in response to swimming sports clubs and code advocating for a 50-metre lap pool. The findings of the community engagement and assessment are outlined below and detailed in Attachment A.

Key findings from the 2019 community engagement support a local facility for the local community

23. We received feedback from various channels, as shown in table two below.

Table two: Community engagement responses received

<table>
<thead>
<tr>
<th>Channel</th>
<th>Number of responses/pieces of feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online survey – Have your Say</td>
<td>1171</td>
</tr>
<tr>
<td>People’s Panel</td>
<td>115</td>
</tr>
<tr>
<td>Hard copy survey</td>
<td>3</td>
</tr>
<tr>
<td>Sticker dot votes</td>
<td>1389</td>
</tr>
<tr>
<td>Postcards</td>
<td>45</td>
</tr>
<tr>
<td>Stakeholder meetings</td>
<td>3</td>
</tr>
<tr>
<td>Submissions and emails</td>
<td>13</td>
</tr>
<tr>
<td>Deputations</td>
<td>3</td>
</tr>
<tr>
<td>Facebook and other comments</td>
<td>241</td>
</tr>
</tbody>
</table>

24. A presentation on the Flat Bush community facilities was made to the Mana Whenua South Central Iwi Engagement Forum on 30 October 2019. At the forum, mana whenua representatives requested a site visit to Ormiston town centre and Barry Curtis Park. The site visit took place on 12 November 2019 and was attended by representatives from Ngāi Tai Ki Tāmaki, Te Ākitai Waiohua and Ngāti Tamaoho.

25. More than half of survey respondents identified as Asian (including 38 per cent Chinese and 9 per cent Indian). This compares favourably with the 2018 Census data for Howick Local Board as shown in table three below.

Table three: Ethnicity of survey respondents compared to 2018 Census

<table>
<thead>
<tr>
<th>Ethnicity</th>
<th>% Survey respondents</th>
<th>% 2018 Census (Howick Local Board)</th>
</tr>
</thead>
<tbody>
<tr>
<td>European</td>
<td>48%</td>
<td>46%</td>
</tr>
<tr>
<td>Māori</td>
<td>6%</td>
<td>6%</td>
</tr>
<tr>
<td>Pasifika</td>
<td>7%</td>
<td>6%</td>
</tr>
<tr>
<td>Asian</td>
<td>54%</td>
<td>47%</td>
</tr>
</tbody>
</table>
26. The largest proportion of respondents were female in the 34-44 age group, significantly more than the 2018 Census data for Howick Local Board, as shown on page nine in Attachment A. This is consistent with 67 per cent of respondents saying that they live as a family with children.

27. Table four shows the services and activities that received the highest number of responses in the survey questions. More detailed results can be seen in the community engagement key findings report in Attachment A.

Table four: Top responses to online survey questions

<table>
<thead>
<tr>
<th></th>
<th>Respondents</th>
<th>Others in their house</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Aquatic services and activities</strong></td>
<td>• Leisure swimming</td>
<td>• Leisure swimming</td>
</tr>
<tr>
<td></td>
<td>• Lane swimming</td>
<td>• Learning to swim</td>
</tr>
<tr>
<td></td>
<td>• Learning to swim</td>
<td>• Water play</td>
</tr>
<tr>
<td><strong>Leisure services and activities</strong></td>
<td>• Exercise machines</td>
<td>• Exercise machines</td>
</tr>
<tr>
<td></td>
<td>• Group fitness classes</td>
<td>• Group fitness</td>
</tr>
<tr>
<td>(yoga, Pilates and tai chi)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Indoor sports and activities</strong></td>
<td>• Badminton</td>
<td>• Badminton</td>
</tr>
<tr>
<td></td>
<td>• Basketball</td>
<td>• Basketball</td>
</tr>
<tr>
<td></td>
<td>• Table tennis</td>
<td>• Table tennis</td>
</tr>
<tr>
<td><strong>Other services</strong></td>
<td>• Café</td>
<td>• Not applicable (we did not ask what others in the house would use)</td>
</tr>
<tr>
<td></td>
<td>• Massage</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Physiotherapy/rehabilitation</td>
<td></td>
</tr>
</tbody>
</table>

28. The top responses for the sticker dot voting across the different services and activities were learning to swim, leisure swimming, spa and water play.

29. We received other feedback on what people would like considered in the design and operation of the new facility:

- views and indoor/outdoor flow into Barry Curtis Park
- family friendly
- outside seating with shade, picnic opportunities and a BBQ area
- environmentally sustainable
- active transport with safe facilities for both walking and cycling
- future flexibility – opportunities for expansion and change of use
- multi-purpose for different sports and activities at different times of the day
- minimise the use of chlorine.

Environmentally sustainable and future flexibility are overarching principles in the recommended service requirements. The other factors will be considered by the design team through the design process.

30. Mana whenua highlighted the importance of early involvement in the project. Feedback from the forum and site visit included the need for:

- best practice stormwater management
- environmentally sustainable design
- accessibility – catering for all ages and abilities
- affordability for children and families
- learn to swim programmes
- fun aquatic features
• picnic and BBQ area, good connection with the park for a fun day out
• safe walking and cycling, particularly over the stream
• te reo Māori signage
• future proofing.

31. We received comments from Disability Connect and the community on the importance of accessibility in the new facility. There are no public aquatic and leisure centres in Auckland that cater for the full range of access requirements for people with disabilities. Requirements range from appropriate changing/toilet facilities and multiple pool access options to car parking, signage and having staff with the right skills and experience to support users.

Submissions received advocating for destination/regional provision

32. We received written submissions from Swimming Counties Manukau, supported by Howick Pakuranga Swimming Club and Swimming New Zealand, advocating for a 50-metre lap pool rather than the 25-metre lap pool typically provided in a local facility. There is no 50-metre lap pool in the Counties Manukau area that is available all year; the three 50-metre lap pools in the area are uncovered outdoor pools.

33. A 50-metre lap pool would allow for training and competitions to be held in Counties Manukau rather than travelling to West Wave (west Auckland) or Millennium (North Shore). Clubs are at capacity at other pools in the Counties Manukau area.

34. Principals from the schools in the Ormiston area support the aspiration for a 50-metre lap pool.

35. Written submissions were also received from water polo clubs and the regional and national water polo bodies requesting 2-metre-deep water for training and competitions. Manurewa Pool and Leisure Centre is the only public pool in the Counties Manukau area that is 2 metres deep and it is considered at capacity for club use. Deep water would also support other aquatic sports such as underwater hockey.

Provision of 50-metre lap pool not supported by assessment

36. We assessed strategic alignment, community demand and impacts, high level cost (CAPEX and OPEX) and other considerations in relation to the request by swimming sports clubs and code for a 50-metre lap pool. The assessment was informed by expert advice, including from Sport NZ. The analysis presented at the board workshop is in Attachment B and a summary of the assessment is in table five below.

Table five: Summary of assessment

<table>
<thead>
<tr>
<th></th>
<th>Local</th>
<th>Destination/regional</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Strategic alignment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• National Facilities Strategy for Aquatic Sports (2013)</td>
<td></td>
<td>• Improve functionality of existing facilities rather than expanding current national network</td>
</tr>
<tr>
<td>• Auckland Sport Sector Facility Priorities Plan (2017)</td>
<td></td>
<td>• 25m x 21m x1.8m deep sufficient for regional level competition and training for swimming and water polo</td>
</tr>
<tr>
<td><strong>Cost</strong></td>
<td>$49-58 million</td>
<td>$70-82 million</td>
</tr>
<tr>
<td>• CAPEX</td>
<td>$250,000-500,000 operating</td>
<td>$800,000-$1.2 million operating</td>
</tr>
</tbody>
</table>
### Item 13

Subsidy per annum

<table>
<thead>
<tr>
<th>Implications for local community</th>
<th>Consistent with community engagement feedback and expectation</th>
<th>Competitions and events draw participants from the region and can disrupt local users</th>
<th>Potential loss of features to reduce CAPEX (see slide 23, Attachment B)</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Active Xchange market segments and demand</td>
<td>80-90% of demand expected to be local and for non-competitive recreation use</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- West Wave Main Pool case study</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Implications for aquatic sports</th>
<th>Can use 25 metre pool for training and some competitions</th>
<th>Use for training, competition and events</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Location and decision making</th>
<th>Local board delegation, provided within budget</th>
<th>Governing Body delegation</th>
</tr>
</thead>
</table>

37. The assessment shows that a destination/regional 50-metre lap pool that also meets local community needs exceeds the Long-term Plan funding of $48 million by $22-34 million. It is likely to require an ongoing operating subsidy of $800,000 - $1.2 million per annum which is not currently funded. The possibility of raising additional funding either through sponsorship or with commercial partners to meet the capital and operating subsidy gap is highly unlikely as it is significantly more than other facilities with a commercial partnership or third-party funding contribution have achieved.

38. The provision of a 50-metre lap pool does not align with strategic direction, expected local demand and local board decision making delegations.

**Service requirements focus on local services for the local community**

39. The service requirements for the aquatic and leisure centre will be used to inform the design brief and concept design for the new facility and set local board and community expectations for what will be delivered. They respond to what we heard from the community and are in line with council’s strategic direction.

40. We recommend that there are three overarching principles to inform the design of the new facility:

- sustainability – both environmental and financial
- accessibility
- future flexibility.

Table six outlines the service and facility requirements.

**Table six: Service and facility requirements**

<table>
<thead>
<tr>
<th>Service requirement</th>
<th>Description</th>
<th>Facility requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Free-play (aquatic centre) with focus on children and families</td>
<td>Unstructured water fun and play</td>
<td>Leisure pool, Toddler pool, Water toys</td>
</tr>
<tr>
<td>Learning</td>
<td>Learn to swim</td>
<td>Separate learn to swim pool</td>
</tr>
<tr>
<td>Fitness</td>
<td>Lane swimming, swim training, fitness suite</td>
<td>25-metre lap pool, Fitness gym with exercise stations, Multipurpose room (s) suitable for group fitness activities e.g. yoga, Pilates, tai chi, Zumba, programme and sports club use</td>
</tr>
</tbody>
</table>
Howick Local Board  
18 May 2020

Flat Bush Aquatic and Leisure Centre Service Requirements

| Item 13 |
|--------------------------|-------------------------------------------------|
| Casual-play (leisure centre) | Unstructured play, informal, drop-in or semi-structured |
| | • 2 indoor courts, wooden floor and 7-10m height, court dividers (dropdown/pull back) |
| | • Light levels suitable for recreational badminton |
| Relaxation | Spas, steam-rooms or saunas |
| | • Spa |
| | • Sauna |
| Programmes | Sport and recreation programmes for children, youth and adults |
| | • Multipurpose room (as above) |
| | • Indoor/outdoor flow and use of Barry Curtis Park |
| Ancillary services | Services to support the facility |
| | • Café and kitchen |
| | • Reception |
| | • Changing rooms – wet and dry |
| | • Offices and back of house |
| | • Storage |
| | • Clinic rooms e.g. for massage, physiotherapy |
| Accessibility | Accessible for full range of disabilities |
| | • Hoists, connection points, ramps, suitable changing and toilet facilities, parking |

41. We recommend further investigation of additional features during concept design for inclusion in the project scope if they can be delivered within the project budget:
   - 2-metre-deep water with moveable floor
   - warm water programme pool – providing the opportunity to expand learn to swim services as well as therapy and exercise programmes
   - external facing changing rooms to service Barry Curtis Park sports fields.

Preferred facility location within Barry Curtis Park at the end of the park road

42. Howick Local Board resolved in September 2019 to locate the aquatic and leisure centre in Barry Curtis Park (HW/2019/114). Two potential locations were identified within the park (see Attachment C - Barry Curtis Park site location assessment summary) and assessed using a modified version of the Community Facilities Network Plan site location assessment tool:
   - Option one: area at the end of the park road
   - Option two: adjacent to Chapel Road.

43. Staff involved in the assessment represented various council teams including Active Recreation, Park Services, Service and Asset Planning and Community Facilities (Project Specialisation Office and Area Operations Regional Aquatic).

44. Attachment C includes the criteria and combined scores for the assessment of the two locations. Option two: area at the end of the park road achieves a score of 57.7 (out of a possible 65) compared to 43.9 for option one adjacent to Chapel Road. Option two will allow for easy walking and cycling access from schools on Ormiston Road, will best serve and provide benefit to the wider park and will not impact the existing sports fields.

Tauākī whakaaweawe āhuarangi  
Climate impact statement

45. Aquatic centres are high users of water and energy. Environmental sustainability is an overarching service requirement for this project and will include consideration of a carbon neutral building, water sensitive design, use of sustainable and ethical products, use of healthy products and construction waste. The project team will include a member of council’s energy efficiency and sustainability team as the project moves into the design phase.
46. Early cost estimates include a five per cent allowance for environmentally sustainable design initiatives.

47. Procurement processes for the design team will include environmentally sustainable design experience as a key requirement. In other recent procurements this has included examples of experience designing buildings that meet Greenstar or Living Building Challenge requirements.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**  
**Council group impacts and views**

48. Parks, Sport and Recreation and Community Facilities have been involved through the community engagement, service requirements and location assessment. Active Recreation will manage the services delivered from the new facility and Community Facilities will manage the design, construction and ongoing building maintenance.

49. Community and Social Policy are planning to deliver regional aquatic centre actions from the Community Facilities Network Plan Action Plan (2019) during 2020/2021. These actions include:

- undertake a regional review of Auckland’s aquatic network
- investigate the demand for regional competition facility to serve aquatic sports including deep-water, based on the findings of the national pools strategy.

We expect these actions to assess the need for an additional regional aquatic facility in Auckland.

50. We will work with Auckland Transport to understand the impacts of the new facility on the wider transport network. The facility will require traffic and parking assessments to meet consenting requirements.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**  
**Local impacts and local board views**

51. We received a significant amount of community feedback through the online survey and face-to-face conversations. As outlined in paragraph 21, the engagement findings support the functions of a local facility – free-play (aquatic), learning, fitness, casual-play (leisure), relaxation and programmes. We expect the new facility will have positive impacts through the services, programmes and activities available to the Flat Bush community.

52. The provision of a 25-metre lap pool does not meet the aspirations of swimming sports clubs and codes. A 25-metre lap pool can be used for training and some local competitions but swimming clubs from the Counties Manukau area will continue to be required to travel west, north or south (to Hamilton) for training and indoor regional competitions that require a 50-metre pool.

53. The investigation identified in the Community Facilities Network Plan and planned for delivery next financial year will consider whether there is need for a further competition facility in Auckland. Swimming NZ could complete a Code Facility Plan as an input into the above investigation and in preparation for the review of the National Facilities Strategy for Aquatic Sports led by Sports NZ.

54. We have not included 2-metre-deep water in the baseline service requirements, however, we recommend that it is considered as part of the concept design and included within scope if it can be delivered within budget. Water polo clubs are at capacity at the facilities available in Auckland and this functionality also supports other deep water activity.

55. We have included a fully accessible facility as a baseline service requirement and will continue to work with Disability Connect through the concept design and operational planning.

56. Local schools are expected to be significant users of the aquatic centre during the day. School principals supported the aspiration for a 50-metre lap pool for swimming sports and
interschool galas. However, it was acknowledged that an eight lane 25-metre lap pool would allow for school swimming sports and clubs. The recommended location in Barry Curtis Park was supported as students from the schools nearby can easily walk, cycle or scooter to the facility.

57. Howick Local Board has also expressed an aspiration for a 50-metre lap pool at Flat Bush. A workshop was held with the board on 2 April 2020 (refer to Attachment B for workshop material) to discuss the service requirements and the assessment of the 50-metre lap pool. The 25-metre lap pool does not align with the board’s aspiration, however, it is consistent with strategic direction to meet local community needs, supported through community engagement.

Tauākī whakaaweawe Māori
Māori impact statement

58. Sport and leisure contributes to outcomes under three directions in the Māori Plan for Tāmaki Makaurau (2017). The plan, published by the Independent Māori Statutory Board (IMSB), provides a framework to Auckland Council for implementing desired cultural, economic, environmental and social outcomes for Māori:

- Direction – Whanaungatanga: social outcome, Māori communities are connected and safe; action, wellbeing of tamariki through provision of facilities and services such as libraries, community centres, swimming pools
- Direction – Manaakitanga: social outcome, Māori enjoy a high quality of life
- Direction – Wairuatanga: social outcome, Māori social institutions and networks thrive

59. IMSB’s plan provides the following key performance indicator for sport and recreation: ‘per cent of Māori who can access at least three public council facilities, such as a library, pool or sports facility within 10-15 minutes travel time.’ Provision of the planned community facilities in Flat Bush will help meet this key performance indicator.

60. A presentation was made to the 30 October 2019 meeting of the Parks and Recreation – Mana Whenua South/Centre Iwi Forum and a site visit was held on 12 November 2019. Feedback from the forum and site visit is included in paragraph 30. Six per cent of online survey respondents identified as Māori which is consistent with Howick Local Board 2018 census data.

61. Hui are scheduled monthly and have been attended by representatives of Ngāi Tai Ki Tāmaki, Te Ākitai Waiohua, Ngāti Tamaoho and more recently Ngaati Whanaunga. There is a shared commitment with mana whenua for ongoing involvement as the planning and design progresses.

62. There is potential for the aquatic and leisure centre to meet Māori outcomes through:
- services provided – mana whenua involvement in service requirements to ensure services that meet the needs of Māori
- contribution to sense of place and identity through early involvement in the design and location of the facility.

Ngā ritenga ā-pūtea
Financial implications

63. Funding of $48 million for the aquatic and leisure centre is included in 2023–2025 in the Long-term Plan 2018-2028. Early cost estimates suggest that cost management will be required to deliver the service requirements and the potential additional items like deep water within budget.

64. A detailed business case will be prepared following concept design and cost estimates based on the design rather than per metre rates.
65. An assessment of benchmark facilities indicates an operating subsidy of between $250,000 and $500,000 per annum may be required. Requirements for an operating subsidy will be included in the detailed business case.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

66. Table seven outlines the high-level risks, impacts and mitigations for the project.

*Table seven: Project risks and mitigations*

<table>
<thead>
<tr>
<th>Risk</th>
<th>Impact</th>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Uncertainty regarding post-COVID-19 situation</td>
<td>Cost and time – there could be cost escalation due to fewer suppliers or delayed delivery timeframes; timelines could be extended to help manage immediate essential services funding requirements</td>
<td>Regular updates to the board through One Local Initiative programme reporting</td>
</tr>
<tr>
<td>Design trade-offs must be made to deliver within budget</td>
<td>Community needs or expectations are not met</td>
<td>Communicate to ensure transparency regarding design trade-offs</td>
</tr>
<tr>
<td>Negative traffic and parking impact on surrounding network</td>
<td>Cost and time required to mitigate traffic and parking may impact overall project budget and timelines</td>
<td>Traffic impact and parking assessments completed early in design process Active transport encouraged through design</td>
</tr>
<tr>
<td>Site specific conditions are not favourable e.g. geotechnical constraints, contamination</td>
<td>Cost and time required to remEDIATE may impact overall project budget and timelines</td>
<td>Detailed ground investigation completed early in design process</td>
</tr>
<tr>
<td>Cost escalations</td>
<td>Available budget is not enough to complete project</td>
<td>Management through design and project delivery</td>
</tr>
</tbody>
</table>

**Ngā koringa ā-muri**

**Next steps**

67. We will share the findings of the community engagement and how it has influenced the service requirements with the community:

- through the council’s Have your Say website
- emails with the link to the above website will be sent to stakeholders and all those who indicated that they would like to be kept informed about the project
- the link will be available on the board’s Facebook page.

68. The Barry Curtis Park masterplan will be updated to show the aquatic and leisure centre location. This process includes public consultation.

69. The design team will be procured through a multi-stage process and published widely on the New Zealand Government Electronic Tenders Service (GETS). Concept design will start once the design team is contracted.

70. A detailed business case will be completed once concept design and cost estimates are finalised.
Engagement with mana whenua will continue through the project.

**Ngā tāpirihanga**  
**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A</td>
<td>Community engagement key findings report <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Howick Local Board workshop slides 2 April 2020 <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>Barry Curtis Park site location assessment summary</td>
<td>47</td>
</tr>
</tbody>
</table>

**Ngā kaihaina**  
**Signatories**

<table>
<thead>
<tr>
<th>Authors</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicola Terry - Service and Asset Planning Specialist</td>
<td>Tim Keat - Senior Growth Development Specialist</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Authorisers</th>
<th></th>
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<tbody>
<tr>
<td>Mark Bowater - Manager Parks</td>
<td>Lisa Tocker - Head of Service Strategy and Integration</td>
</tr>
<tr>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
<td></td>
</tr>
</tbody>
</table>
Barry Curtis Park location options

- Two locations have been proposed for the location of the Flat Bush Aquatic Centre within Barry Curtis Park
- Option 1: adjacent Chapel Road
- Option 2: end of park road
<table>
<thead>
<tr>
<th>Criteria</th>
<th>Team comments</th>
<th>Team score</th>
<th>Team comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Recreation Hub</strong></td>
<td>Is not central to reserve activities or integrated with existing infrastructure</td>
<td>3.1</td>
<td>Centrally located within reserve to best serve existing and proposed infrastructure</td>
</tr>
<tr>
<td><strong>Economic attractiveness</strong></td>
<td>Road frontage is more visible and attractive to commercial activities</td>
<td>3.8</td>
<td>There are a number of economic opportunities to allow for the facility to gain income from secondary activities and business opportunities</td>
</tr>
<tr>
<td><strong>Social and commercial infrastructure</strong></td>
<td>Too far from town centre and schools however is across road from retail and medical centre</td>
<td>3.1</td>
<td>Close to both social and commercial infrastructure - schools and town centre</td>
</tr>
<tr>
<td><strong>Visibility</strong></td>
<td>Road frontage but partly obscured due to topography and mound; on John Walker promenade</td>
<td>4</td>
<td>No mainstream visibility or high volume pedestrian traffic – should still be a visible landmark within the park</td>
</tr>
<tr>
<td><strong>Accessibility</strong></td>
<td>Adjacent bus stop</td>
<td>3.9</td>
<td>Destination facility</td>
</tr>
<tr>
<td><strong>Route safety</strong></td>
<td>Potential safety issues by encouraging pedestrians to cross main road; Well connected to John Walker promenade, Large building causes CPTED issues – blocking views into park</td>
<td>3.2</td>
<td>Off road access mainly so active transport well supported</td>
</tr>
<tr>
<td><strong>Convenience</strong></td>
<td>Existing carpark will be utilized. No vehicle access from main road – access will be from the park</td>
<td>3</td>
<td>Need to ensure enough parking for facility users knowing this will be a shared space with other park users</td>
</tr>
<tr>
<td>Criteria</td>
<td>Team comments</td>
<td>Team score</td>
<td>Team comments</td>
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</tr>
</tbody>
</table>
| Urban growth and planning outcomes | Contradicts masterplan  
Not good for co-location and does not support objective of reduction in number of buildings  
Doesn’t support green corridor | 2.7        | Reflects masterplan objectives  
Need to ensure appropriate for current users and future proofed for potential future users | 4.2        |
| Revitalisation or enhancement of site | Will generate activity in reserve but is further away from town centre  
Will increase park visits/ strengthen existing precincts  
Inclusion of multisport facility would enhance development  
Is on a fully developed playing platform | 3.1        | Will generate activity and provide benefit to wider reserve through provision of collocated changing room facilities serving multiple fields  
Brings significant additional activity to undeveloped part of reserve  
Well linked/ close to town centre currently being developed | 4.2        |
| Context                          | Will compromise existing field provision and has limited opportunity to increase public open space provision due to existing developments surrounding  
Compromises views into reserve  
Compromises reserve opportunities | 2.2        | Potential to increase open space opportunities through connected development towards river and skatepark  
Doesn’t displace current fields  
Ability for multisport facilities to be combined reducing number of buildings | 4.4        |
| Setting                          | No significant opportunities for additional site improvement  
Building would dominate corner and obscure park | 3          | Will enhance area and improve overall site  
Design and building specification will ensure facility moulds into current space | 4.3        |
| Community needs                  | Mana whenua and local schools are not in favour of this site location | 2.6        | Meets community needs e.g. schools can walk to this location | 4.3        |
| Current and future use           | Future expansion opportunities limited as would require displacement of other existing park uses.  
Is not well integrated with rest of reserve. | 2.8        | Well integrated in park  
Future expansion possible (or can be factored in during design stage)  
Flexible place for variety of uses / big enough for future development | 4.6        |
| Compatibility                    |                                                                        | 3.4        | Some reverse sensitivities possible with residential development across stream | 4.1        |
| Total scores                     |                                                                        | **43.9**   |                                                                        | **57.7**   |
Preferred location

The clear preference from the evaluation panel was for Option two – location at the end of the park road.

In summary, Option two was selected as the preferred option because the location:

- has stronger links to the town centre and is closer to the schools
- is centrally located within reserve to best serve existing and proposed infrastructure
- will strengthen masterplan objectives
- will generate activity and provide benefit to the wider park through provision of collocated changing rooms serving multiple fields
- will provide an ability for multi-sport facilities to be combined reducing the overall number of buildings
- has the potential to increase open space opportunities through connected development towards the nearby river and skatepark
- will not require relocation of the existing sports fields
- will integrate well into the park and
- will allow for future expansion.
Auckland Transport May 2020 monthly update to the Howick Local Board

File No.: CP2020/04853

Te take mō te pūrongo

Purpose of the report
1. To provide an update to the Howick Local Board on transport related matters in their local board area, including the Local Board Transport Capital Fund (LBTCF) and the Community Safety Fund.

Whakarāpopototanga matua

Executive summary
2. A decision is not required this month. This report provides an opportunity to highlight Auckland Transport (AT) activities in the Howick Local Board area and contains information about the following:
   a) the wider context involving a summary of the strategic projects delivered in the Howick Local Board area and about Auckland Transport’s response to the COVID-19 pandemic
   b) a response to resolutions made at the Howick Local Board meeting in April 2020
   c) information about the Local Board Transport Capital Fund (LBTCF) including projects delivered in the last electoral term
   d) an update on the Community Safety Fund (CSF)
   e) an update about recent matters raised by the Howick Local Board.

Ngā tūtohunga

Recommendation/s
That the Howick Local Board:
   a) receive the Auckland Transport May 2020 monthly update report.

Horopaki

Context
3. Auckland Transport is responsible for all of Auckland’s transport services, excluding state highways. Auckland Transport reports monthly to local boards, as set out in the Local Board Engagement Plan.
4. Monthly reporting acknowledges the important engagement role local boards play within and on behalf of their local communities.
5. Auckland Transport is currently delivering several key strategic projects in the Howick Local Board area and these are discussed within this report. However, the strategic situation has changed with the COVID-19 pandemic and information on what Auckland Transport is doing is also provided within this report.

COVID-19 Auckland Transport’s response to Alert Level 4
6. In March 2020 the threat posed by the COVID-19 pandemic increased and on 26 March 2020 the government moved New Zealand to Alert Level 4.
7. Under Alert Level 4, New Zealanders were ordered to stay at home, not to travel and only essential services continued. Auckland Transport is a ‘lifeline utility’ within the national emergency management framework and maintained essential services. The organisation also kept all aspects of the business that can be performed remotely operational. These measures included:

- a limited schedule of free public transport was provided for all essential workers, people shopping for food or seeking medical attention
- all Auckland Transport construction sites were made safe and secure by our contractors and closed. These sites will be regularly monitored for health and safety. In the Howick Local Board area this meant the AMETI - Eastern Busway project stopped work
- only work related to maintaining essential services, critical infrastructure and to address immediate and short-term safety issues (e.g. emergency maintenance work) continued to be undertaken by Auckland Transport
- parking enforcement was reduced for on-street parks but enforcement of T2, T3 and bus lanes continued
- traffic volumes were light, and Auckland Transport worked with the health and emergency service to make sure that access to hospitals was maintained.
- Auckland Transport helped to secure jobs during the lockdown through an injection of up to $18 million into the New Zealand construction industry. Essentially, Auckland Transport paid for work in advance through an Advance Entitlement Payment (AEP) providing contractors with cashflow during the lockdown period. Auckland Transport’s AEP was modelled on a similar scheme created by Waka Kotahi NZ Transport Agency (NZTA).

8. In summary during April 2020 Auckland faced a significant challenge, and Auckland Transport worked hard to ensure that we provided the services that Aucklanders needed during this time. Auckland Transport also made sure that it communicated with elected members and the communities we serve during Alert Level 4.

COVID-19 Alert Level 3 - Auckland Transport projects start work

9. On 28 April 2020 work on Auckland’s major construction projects started again as the country moved to Alert Level 3.

10. Projects that were well underway and halted when the country was moved into Alert Level 4 included significant programmes of work in the city centre, such as the Downtown programme, the City Rail Link, the redevelopment of Wynyard Quarter, the Karangahape Road enhancements project and the Victoria Street cycleway.

11. In this local board area AMETI - Eastern Busway is the most significant project that was put on hold during Alert Level 4 and it has been re-started.

12. Under Alert Level 3, we will be able to restart planned work such as rescaling of roads and footpath repairs. Our essential maintenance activities such as fixing potholes and clearing of blocked drains continued throughout Alert Level 4.

13. Now that New Zealand is at Alert Level 3, the aim is to get back to work as quickly as possible to help kick-start economic activity and contribute to job growth recovery. Auckland Transport projects are worth hundreds of millions of dollars such as the AMETI - Eastern Busway. Most are smaller local projects like road sealing, footpath works and building pedestrian crossings, but they all contribute to the economy and to helping Auckland recover.

14. Although our aim is to return to work as quickly as possible to minimise delays and help spur the local economy, our priority is to ensure the safety of our workers and the public. As such, the pace of work under Alert Level 3 may not be as rapid as it would be under normal circumstances. Each project site has developed a health and safety plan based on Ministry of Health guidance. The measures include physical distancing, construction bubbles,
compulsory personal protective equipment (PPE), hygiene practices on site and separating teams into zones on larger projects.

COVID-19 Alert Level 3 – New social distancing projects

15. Recently, it was announced central government will be funding Auckland Transport to modify footpaths to make more space so people can social distance more easily.

16. Within the Howick Local Board area, the following areas are being considered for modification:
   a) Howick Village
   b) Highland Park
   c) Botany
   d) Half Moon Bay (near the ferry terminal)
   e) The Parade.

17. This is to create walking spaces wide enough for people to effectively keep to recommended social distance. Some on-street parking will be removed temporarily to make space, although this is not likely to affect areas that are in Alert Level 3 because there will be less demand for parking.

COVID-19 Alert Level 3 – Public Transport

18. Public transport will continue to be free while we are at Alert Level 3. Those travelling on public transport should avoid peak times unless it is necessary. This ensures that two metres of physical distancing between staff and customers is maintained.

19. Auckland Transport has taken numerous measures to help keep customers safe on our network and maintain effective and safe public transport services for our customers, these include:
   a) Our AT Mobile app now indicates the available capacity that is on a bus or train service at any given time, so customers will know if two metre distancing will be achievable before they board.
   b) Public transport is being cleaned regularly and we have enhanced our cleaning regime to include antimicrobial protection fogging of facilities and our fleet, which uses compressed air to project chemical solutions to disinfect microorganisms suspended in the air as well as sanitising surfaces. See a video of some of our cleaning here: https://www.youtube.com/watch?v=xpAHT7gpQR!
   c) People must continue to use the rear door to get on and off the bus. This is to ensure everyone is kept as safe as possible by minimising physical contact between customers and the bus drivers. Customers who use a wheelchair or other mobility device or require driver assistance can still use the front door of buses. This also applies to vision impaired customers – we ask drivers to assist them through the front door.

20. Trains and ferries contracted by AT will continue to run to the same timetable as Alert Level 4. Train services will be operating according to an extended Sunday timetable, while bus services operate according to weekday timetables. We will be actively monitoring our timetables while at Alert Level 3 and will make changes to timetables as needed. For timetable information download the AT Mobile app or go to: www.at.govt.nz

21. Auckland Transport is working with the Ministry of Education and schools about what school bus services will be available during Alert Level 3.

22. While wearing of masks is not mandatory on public transport, we recommend that customers use them if possible as an added precaution against the spread of COVID-19.
COVID-19 Alert Level 3 – Total Mobility fares
23. Total Mobility reduced fares for eligible users will continue. In most cases this means travel will be free for eligible people with disabilities and visual impairment. The Total Mobility scheme supports people who cannot use public transport to travel, all or some of the time. More information on Total Mobility can be found at https://at.govt.nz/bus-train-ferry/accessible-travel/total-mobility-scheme/. This change will be in place until 30 June 2020; however, it may be reviewed if the Alert Level is reduced to Level 2 or Level 1.

COVID-19 Alert Level 3 – Customer Service Centres
24. Some of our customer service centres will remain closed so we can keep a safe physical distance (at least two metres) between our staff and customers. During this time, we recommend customers use self-service options such as ordering an AT HOP card online. Journey planning can also be done via the AT website or AT Mobile app. Our call centres remain open and customers can speak to us at anytime by calling 09 366 4467.

25. The following customer service centres will be open but will have reduced staff numbers (see our website for opening hours):
   a) Britomart ticket windows
   b) Manukau Bus Station
   c) New Lynn ticket window
   d) Panmure
   e) Smales Farm
   f) Newmarket.

Airport to Botany - Rapid Transport Network (RTN)
26. Airport to Botany – Rapid Transport Network (RTN) is a public transport route that has very frequent services, separate from road traffic at least every 15 minutes and more frequently during peak hours. Some examples of RTNs are the rail network and the Northern Busway. The project is a strategically significant and the aim is to create a RTN linking the Airport and Botany.

27. Project work continues because the project is in its planning stages so the team can work on it from home.

28. The project team recently briefed the Howick Local Board at a workshop on 12 March 2020. The next step is confirmation of the proposed business case by NZTA. When the business case is confirmed the next step will be development of a more detailed plan. Auckland Transport will continue to keep the local board informed as the project progresses.

AMETI - Eastern Busway
29. The AMETI - Eastern Busway is Auckland Transport’s biggest project. It is worth $1.4 billion and is New Zealand’s first urban busway. The busway provides congestion free bus only lanes for commuters from Botany to Panmure.


31. Under Alert Level 4 background planning and other work that could be progressed from home continued and an updated delivery strategy for Stages 2 and 3 of the project using an alliance model was discussed with key political stakeholders on 24 April 2020. It outlines the procurement approach, key timelines plus the design, consent and construction principles for the project.
The CSF delivers a total of $20 million over two years distributed across all 21 local boards. It is strictly for road safety initiatives. It is designed to deliver safety projects identified by the local board and ward councilors.

A local board's share of the fund is based on a formula that assesses the number of deaths and serious injuries in that area. The Howick Local Board’s share of the CSF is $985,896.

Howick Local Board has two CSF projects and progress is reported below:

a) Botany Downs Secondary College Crossing Point – The project to improve crossing facilities for Botany Downs Secondary College students crossing Chapel Road, is progressing and initial investigation including a first design is finished and internal consultation is underway. The project team is preparing the external consultation documents but the timeframe for consultation is yet to be confirmed due to the COVID-19 pandemic.

b) Flatbush School Road Temporary Pedestrian Bridge – Building a temporary bridge over the Flat Bush Culvert (on Flatbush School Road) is progressing and the contract for design and construction of the new timber pedestrian footbridge and connecting footpaths and cycle paths is underway.

Tātaritanga me ngā tohutohu

Analysis and advice

This section of the report contains information about local projects, issues and initiative. It provides summaries of the detailed advice and analysis provided to the local board during workshops and briefings. This month also includes a response from Auckland Transport to requests raised by Howick Local Board.

Formal requests raised by the Howick Local Board in relation to the Flatbush School Road culvert

At the March Howick Local Board meeting, in addition to receiving the monthly update report from AT, the board requested Auckland Transports Chief Executive Officer, Shane Ellison to report back to the Howick Local Board as to why the current proposed safety measures that have been implemented at the Flatbush School Road culvert were not put in place when the issue was first brought to Auckland Transport’s attention (HW/2020/34).

Auckland Transport’s Chief Executive notes Howick Local Board’s concern about Auckland Transport’s recent change in position with regards to safety measures at the Flatbush School Road culvert. This response states the reasons why Auckland Transport’s position regarding Flatbush School Road culvert changed.

This issue was first raised with Auckland Transport in September 2018 with the request coming from the Te Uhu O Te Nikau School establishment board. The request was that speed limits on Flatbush School Road were reduced and that the existing bridge was made safer for pedestrians to cross. The speed limit issues were addressed as quickly as possible. Therefore, this response will concentrate on provision of a safer crossing point on the bridge.

Auckland Transport staff visited the site, considered the situation internally then provided a clear statement of Auckland Transport’s position to the local board and to the school’s establishment board. Auckland Transport’s position was that building a new bridge in this location (either pedestrian or vehicle) was not supported but that speed reductions were planned.

Building a completely new bridge is prohibitively expensive, the most recent information in late 2018 indicated costs in excess of $10 million. Auckland Transport staff provided feedback directly to the Chair of the school’s establishment board and investigated and commented on a range of options proposed by the school board. Included at this time was the idea of closing a lane or narrowing the bridge. This was considered, but Auckland
Howick Local Board  
18 May 2020

Transport’s traffic operations experts felt that this solution would mean imposing significant delay for a relatively small number of pedestrian users so narrowing the bridge or closing a lane was not supported. Building a separate pedestrian bridge was discussed but cost estimates indicated that this would also be a very expensive option for a small number of pedestrians.

41. The reason that “the current proposed safety measures that have been implemented at the Flatbush School Road culvert were not put in place when the issue was first brought to Auckland Transport’s attention” is that Auckland Transport is often required to prioritise projects at a regional level due to funding availability. This means that even with strong community support some local projects may not be delivered. We appreciate that this can be frustrating for local boards and local communities and is a significant contributory reason for the Local Board Transport Capital Fund (LBTCF) whereby all local boards are provided with transport capital funding. The LBTCF allows local boards to deliver among other things projects supported by local boards but not prioritised and funded through the Auckland Transport Alignment Project and the Regional Land Transport Plan.

42. In late 2018, Howick Local Board had a significant amount of Local Board Transport Capital Fund available and unallocated, approximately $3 million.

43. In mid-2019, the Community Safety Fund was also initiated. This fund provided the Howick Local Board with access to an additional $1 million in funding. The local board decided to use this fund to build a separate pedestrian bridge. The decision was made in 2019 and the bridge will be delivered by mid-2021.

44. Two factors influenced Auckland Transport’s change of position with regards to an intervention at Flat Bush School Road Culvert. In 2020, a second investigation of the problem found that safety risk had increased, compared with the initial study in early 2019. The key factor which changed our transport operations experts assessment of risk is that the nearby subdivision is progressing rapidly with more houses both built and close to being built on Flatbush School Road. This means that school numbers will increase with more risk of children crossing the culvert. Numbers will continue to increase, therefore so will the likelihood of a crash and deaths and serious injuries, changing the prioritisation of the project.

45. The second factor is a change in central government and Auckland Council transport priorities, specifically an emphasis on safety. You will be aware that Auckland Transport’s funding is predominantly from two sources Auckland Council and central government.

46. During this electoral term government’s change in prioritisation filtered from central government to local government. Auckland Council’s direction to Auckland Transport in the 2019 Statement of Intent stating (in part) that “Reducing local road deaths and serious injuries continues to be Auckland Transport’s highest priority, with effort and emphasis directed toward moving to a safe transport network, free from death and injury” and “There has been a noticeable annual increase in traffic-related deaths and serious injuries since 2012 after many decades of decline. Reversing this trend requires new approaches to safety. We should be guided by the ‘Vision Zero’ movement, which aims to eliminate transport-related deaths and serious injuries. This approach accepts that people make mistakes, and seeks to minimise the harm from any mistakes.

47. Based on direction from our funders (Auckland Council and central government) Auckland Transport has ‘pivoted’ it’s prioritisation and allocation of funding towards improved road safety outcomes, culminating in the organisation implementing a new strategic aim of having no road deaths in Auckland. The strategy is known as ‘Vision Zero’ and was adopted in September 2019. Auckland Transport’s strategy is supported by a circa 350 per cent increase (as compared with the previous five years) in funding through the Auckland Transport Alignment Project for improved road safety outcomes. The Vision Zero Strategy is consistent with the Ministry of Transport’s position as set out in ‘Road to Zero’ released in late 2019.
48. More funding and adoption of ‘Vision Zero’ has enabled the changes to the way Auckland Transport prioritises safety projects. More regional funding is now available for safety projects of this nature in addition to funds available for the Community Safety Fund.

49. In summary, over a period of approximately 18 months Auckland Transport’s position on this matter has changed. Increased development and more people using the bridge has changed our view of the road safety risk with an increased provision of funding available for prioritised road safety projects. This has ultimately changed our view of the best affordable approach to re-solving this problem. At this point a new pedestrian bridge is already being designed and will be built by mid-2021. Auckland Transport is also making the existing crossing point safer while the pedestrian bridge is built. Changes in the community and Auckland Council and central government policies mean Auckland Transport’s priorities may change from time to time. Te Uhu O Te Nikau School’s situation has changed significantly for the better, lane closure and traffic controls will provide a safe walking lane on the existing bridge until the pedestrian bridge. This change of policy is an example of Auckland Transport re-assessing the situation as it evolves, being flexible and putting safety first in the Howick community.

50. Additionally, the Howick Local Board requested Auckland Transport provide a detailed timeframe of the delivery of the Flatbush School Road Pedestrian Bridge.

51. Every month Auckland Transport provides an update about this project. This month’s update states that the contract has been approved and design work has started (see paragraph 34 in this report). Design work has only started so providing a detailed time frame for construction is not possible. As soon as this information is available it will be reported to the local board.

Local Board Transport Capital Fund

52. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by Auckland Transport. Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of Auckland Transport’s work programme. Projects must also:

   a) be safe
   b) not impede network efficiency
   c) be in the road corridor (although projects running through parks may be considered if they support a transport outcome).

53. The fund allows local boards to build transport focused local improvements in their areas. In this electoral term, the local board has approximately $7.8 million of LBTCF to spend.

54. At its meeting on 20 April 2020 the Howick Local Board resolved (HW/2020/47) the following in relation to the Howick Local Board Transport Capital Fund Decisions:

   That the Howick Local Board:

   a) request Auckland Transport investigate the following projects and provide rough orders of cost for:

      i) options for a section of The Parade (between Laings Road and Whitcombe Road) at Bucklands Beach to provide better pedestrian safety, for example a one way system, within a budget envelope of up to $3,000,000

      ii) installing speed indicator variable message signs (VMS) on Point View Drive

      iii) installing an information plinth at Half Moon Bay, and potentially other locations

      iv) building a better walking route between the Half Moon Bay Ferry Terminal and the coastal walkway in front of the Bucklands Beach Yacht Club.

   b) request Auckland Transport provide options to utilise up to $4,000,000 of the Local Board Transport Capital Fund to deliver projects identified in the Howick Walking and Cycling Plan, following advice from Community Facilities and prioritised as follows:
i) maximise pedestrian and cycling connectivity to public transport and employment hubs and schools

ii) speed of delivery

iii) as recommended in the Howick Walking and Cycling Plan.

c) Note $3,000,000 unspent of the Local Board Transport Capital Fund reserved in anticipation of recommendations of projects from the Steering Group on the Howick Village Centre Plan.

55. The next steps in the LBTCF timeline are listed below:

a) During May/June 2020, Auckland Transport will provide costs and feedback on the requested projects. The local board can use this information to prioritise projects and allocate funds supported by quality advice. Workshops will be scheduled to discuss this information and support the local board’s decision-making.

b) From June 2020, the local board will able to either:
   i. approve construction of projects costing less than $300,000; or
   ii. approve detailed design for complex projects costing more than $300,000.

56. Starting in June 2020 information about the LBTCF will be contained in a table listing progress of each project.

Tauākī whakaaweawe āhuarangi
Climate impact statement

57. Auckland Transport engages closely with the council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, the Auckland Climate Action Plan and Auckland Council’s priorities.

58. Auckland Transport’s core role is in providing attractive alternatives to private vehicle travel, reducing the carbon footprint of its own operations and, to the extent feasible, that of the contracted public transport network.

59. To this end, Auckland Transport’s Statement of Intent contains three performance measures:

Table one: Climate Impact Measures

<table>
<thead>
<tr>
<th>Measure</th>
<th>2019/20</th>
<th>2020/21</th>
<th>2021/22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of buses in the Auckland bus fleet classified as low emission</td>
<td>5</td>
<td>25</td>
<td>55</td>
</tr>
<tr>
<td>Reduction in CO2 (emissions) generated annually by Auckland Transport corporate operations (from 2017/18 baseline)</td>
<td>7%</td>
<td>9%</td>
<td>11%</td>
</tr>
<tr>
<td>Percentage of Auckland Transport streetlights that are energy efficient LED</td>
<td>56%</td>
<td>66%</td>
<td>76%</td>
</tr>
</tbody>
</table>

Ngā whakaawaewe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

60. During this reporting period Auckland Transport continues to work with Auckland Council’s community facilities team to identify un-funded council projects like parts of the Howick Walking and Cycling Plan that may be considered for LBTCF funding.
**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

**Auckland Transport consultations**
61. Over the last reporting period, Auckland Transport liaised with the local board on local projects.

**Tauākī whakaaweawe Māori**

**Māori impact statement**
62. There are no specific impacts on Māori for this reporting period. AT is committed to meeting its responsibilities under Te Tiriti o Waitangi-the Treaty of Waitangi-and its broader legal obligations in being more responsible or effective to Māori. Our Maori Responsiveness Plan outlines the commitment to with 19 mana whenua tribes in delivering effective and well-designed transport policy and solutions for Auckland. We also recognise mataawaka and their representative bodies and our desire to foster a relationship with them. This plan is available on the Auckland Transport website - [https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about](https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about)

**Ngā ritenga ā-pūtea**

**Financial implications**
63. This report does not have any financial implications that have not already been reported.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**
64. The proposed decision to receive the report has no risks. Auckland Transport has risk management strategies in place for all of its projects.

**Ngā koringa ā-muri**

**Next steps**
65. Auckland Transport will provide another update report to the local board next month.

**Ngā tāpirihanga**

**Attachments**
There are no attachments for this report.

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Ben Stallworthy – Elected Member Relationship Manager, Auckland Transport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon – Elected Member Relationship Team Manager, Auckland Transport</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Howick Local Board input on the 2020/2021 Emergency Budget (Covering report)

File No.: CP2020/05914

Te take mō te pūrongo

Purpose of the report

1. To seek input from Howick Local Board on the 2020/2021 Emergency Budget prior to public consultation, in the wake of the COVID-19 pandemic.

Whakarāpopototanga matua

Executive summary

2. This is a late covering report for the above item. The agenda report was not available when the agenda was published and will be provided prior to the 18 May 2020 Howick Local Board meeting.

Ngā tūtohunga

Recommendation/s

The recommendations will be provided in the agenda report.
Te take mō te pūrongo

Purpose of the report

1. To provide local boards with an overview of the Waka Kotahi New Zealand Transport Agency (Waka Kotahi) Innovating Streets for People pilot fund (ISPF).
2. To request feedback on projects within your local board area that have been proposed by staff across Auckland Transport (AT), Auckland Council, and Panuku for inclusion in Auckland Council's application to the ISPF.

Whakarāpopototanga matua

Executive summary

3. Waka Kotahi New Zealand Transport Agency (Waka Kotahi) announced a pilot fund in April 2020 that supports pilot projects and interim improvements for safe active transport. The Innovating Streets Pilot Fund (ISPF) is intended to help councils create more people-friendly spaces through the application of tactical urbanism techniques such as pilots, pop ups and interim projects. While the fund is intended to support pilots that can be rolled out rapidly and at relatively low cost, projects should also be able to demonstrate a pathway to more permanent status, should they prove successful.

4. Local boards have previously been invited to contribute localised strategic direction and guidance regarding projects that may be suitable to submit for funding. This guidance has been incorporated into the development of a list of potential projects that will be circulated to local boards by 25 May 2020.

5. Local boards are now invited to provide formal feedback on the list of potential projects within their local area, including their view of which projects are the highest priority.

Ngā tūtohunga

Recommendation/s

That the Howick Local Board:

a) delegate authority to <member> to provide feedback on the list of local projects proposed as suitable for inclusion in Auckland Council’s application to the Waka Kotahi New Zealand Transport Agency (Waka Kotahi) Innovating Streets Pilot Fund (ISPF) by 12pm on 29 May 2020.

Horopaki

Context

6. On 3 April 2020, Waka Kotahi announced the ISPF, which supports council projects that aim to transition streets to be safer and more liveable spaces. The fund encourages the use of ‘tactical urbanism’ techniques, such as pilots and pop ups - interim treatments that can be delivered within a short timeframe to test and help demonstrate the value of future permanent street changes that make walking and cycling easier. Projects that Waka Kotahi aims to support include:

- temporary, or semi-permanent, physical changes to streets
• improvements that test a permanent fix and prototype a street design
• activations that help communities re-imagine their streets.

7. There are two application rounds for the ISPF:
• the first round opened on 3 April and closed on 8 May 2020. Successful applicants are expected to be announced in June 2020
• the second round opens on 8 June and closes on 3 July 2020 with successful applicants to be announced by the end of July 2020.

8. Qualifying projects are expected to be delivered by June 2021.

9. In addition to the two funding rounds, Waka Kotahi is offering support for interventions that specifically relate to Covid-19. Auckland Transport (AT) is leading an emergency response programme in conjunction with Auckland Council and are applying for a funding subsidy for the costs associated with Covid-19 measures which are already being implemented across Auckland.

10. The selection process for round one was led by AT. Due to tight timeframes for submission, consultation was not possible. Twelve projects were submitted to Waka Kotahi for consideration. All these projects come from existing programmes previously approved by Auckland Council and align well with Governing Body and local board strategic transport priorities.

11. If these projects are awarded funding from Waka Kotahi, comprehensive stakeholder engagement will occur throughout the planning and delivery of each project, as per Waka Kotahi’s selection criteria.

12. For round two ISPF funding, a project team has been established across Auckland Council, AT and Panuku and a process developed to identify potential projects and take them through to a finished application.

13. On 8 May 2020, local boards were invited to contribute localised strategic direction and guidance regarding projects that may be suitable to submit for funding. This guidance has been incorporated into the development of a list of potential projects circulated to local boards on or before 25 May 2020.

Tātaritanga me ngā tohutohu
Analysis and advice

14. The ISPF provides an opportunity for Auckland Council and AT to catalyse positive change across Auckland in line with Auckland Council’s strategic goals of improving walking and cycling options and creating more people-friendly spaces.

15. The techniques of tactical urbanism supported by the pilot fund represent an innovative change to the typical way in which projects are engaged upon, designed and delivered. Tactical urbanism entails piloting and testing key project elements on a temporary basis, that can generally be rolled out rapidly and at low cost. This constitutes a form of ‘engagement by doing’ and enables the relative success of ideas to be assessed before they are committed to more permanently.

Criteria for the assessment and prioritisation of projects

16. When providing feedback on the list of potential projects, local boards should keep the following criteria in mind, which will be used by the project team to finalise the list of projects to recommend to the Emergency Committee.

17. Prioritised projects will:
• improve transport choices and liveability of a place
• help mitigate a clear safety issue (related to Deaths and Serious Injuries at a specific location)
• be effective at:
  o reducing vehicle speed (to 30km/hr or less), and/or
  o creating more space for people on our streets, and/or
  o making walking and cycling more attractive
• use temporary pilots, pop ups or treatments as a pathway to permanent change in the future
• contribute to more equitable access to opportunities and essential services, particularly in areas with low levels of travel choice
• support mode shift to low-carbon modes
• support Māori outcomes, i.e.:
  o adopt a design or project approach founded on Māori principles
  o help advance Māori wellbeing, e.g. active Māori participation, improved access to marae, kura, kohanga, papakāinga, employment
• test key elements or is designed to generate community support for the ‘parent’ project
• be part of an existing planned and budgeted project (AC projects only)
• demonstrate the importance of the project within the current AT work programme (AT projects only)
• demonstrate ability to deliver
• demonstrate strong likelihood of project delivery by June 2021
• demonstrate co-design approach involving key stakeholders and community, including:
  o support from the relevant local board(s) and stakeholders
  o support from local community/stakeholders (e.g. business association)
• display clear process, including milestones, cost, monitoring and evaluation, and identification of risks and mitigation
• demonstrate value for money
• demonstrate opportunity to improve efficiency, or reduce risks associated with future permanent upgrades.

Tauākī whakaaweawe āhuarangi
Climate impact statement
18. The transport sector is the largest contributor to greenhouse gas emissions in the Auckland region with around 40 per cent of Auckland’s total emissions. Increased support and prioritisation of ‘no and low’ emissions modes of transport such as active transport, micro-mobility modes and public transport, will help reduce these emissions.

19. The interventions supported by the Innovating Streets for People pilot fund enable a reduction of transport emissions, which would support Auckland Council’s ability to achieve its climate goals and is well aligned with the draft Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework, and with the in-principle changes to this framework endorsed by the Environment and Climate Change Committee (resolution number ECC/2020/12).

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
20. Auckland Council and AT are following an aligned approach for the ISPF submission and are working together to develop joint application packages.
21. Relevant parts of the council, including Ngā Mātārae; the Auckland Design Office; the Development Programme Office; Libraries; the Southern Initiative; Arts, Community and Events; Parks, Sports and Recreation; Plans and Places, and Panuku, have been engaged to prepare and collate funding proposals for the second round.

22. If a project application is successful, there will be a need to implement, coordinate and monitor the outcomes of projects that are funded by the ISPF. This would be jointly coordinated by AT and staff from across the Auckland Council family.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

23. Staff captured informal local board views earlier this month by inviting local boards to contribute localised strategic direction and guidance regarding projects that may be suitable to submit for funding. This guidance has been incorporated into the development of the list of potential projects.

24. The types of projects that Waka Kotahi seek to promote through this fund will have positive impacts on local communities in terms of the outcomes that are reflected in the assessment criteria.

**Tauākī whakaaweawe Māori**

Māori impact statement

25. Māori are likely to benefit from interventions that support safer and more accessible active transport in Auckland. This is because Māori are over-represented in pedestrian-related crashes and tend to live in parts of Auckland where travel choice is poorest. To ensure these interventions benefit Māori equitably, they need to be complemented by meaningful access to active modes such as bicycles and micro-mobility devices, as well as supporting infrastructure such as secure bicycle parking outside main destinations.

26. The Innovating Streets fund encourages community-led interventions to transform urban spaces into safe and liveable spaces for people. There are opportunities to tap into the creativity and local knowledge of Māori communities in Tāmaki Makaurau to create urban interventions that address community needs and provide a strong sense of place.

27. Ngā Mātārae, the Southern Initiative and the Independent Māori Statutory Board have been approached for their input into the proposed project list.

**Ngā ritenga ā-pūtea**

Financial implications

28. The proposed high levels of funding assistance from Waka Kotahi (up to 90 per cent of a project’s value) will potentially result in savings for both Auckland Council and AT on any projects that may already have been planned and funded prior to the pilot fund application.

29. The funding provided by Waka Kotahi for piloting or testing of temporary interventions is likely to reduce design time and increase financial security for permanent improvements in the future. Trialling of real-life options for more permanent activities can also reduce or avoid potential costs associated with the redesign of interventions in case desired outcomes could not be achieved.

30. There are no financial implications for local boards arising from providing feedback on the list of potential projects, except for those projects proposed by local boards, and which they have proposed to fund themselves.

31. Local boards that submit an expression of interest for a project need to demonstrate both the ability to fund the temporary project and, if the project does not link to an existing AT, Auckland Council or Panuku funded permanent project, that the local board is able to completely fund the permanent project as well.
Risks and mitigations

32. There is a risk that Auckland Council may not be able to afford the local share of 10 per cent of the project cost needed to implement interventions under the ISPF, particularly given the present circumstances and the need to significantly amend the draft Annual Plan 2020/21. Note that while successful projects will require 10 per cent funding from council, they will bring the benefit of additional funding into Auckland. Similar financial constraints may also apply to AT and Panuku who are also potentially funding projects.

33. Another risk is the possibility that the implementation of successful Auckland Council projects under the pilot fund will not lead to the desired outcomes for Auckland. To mitigate this risk, staff have developed a set of assessment criteria for projects (see paragraph 17) to ensure strategic alignment with Auckland Council objectives before projects are submitted to Waka Kotahi.

34. Waka Kotahi’s Criteria 2: Ability to Deliver requires a co-design approach with community and key stakeholders in the development and delivery of projects. The possibility that unified community support for local interventions cannot be achieved through the co-design process within the required timeframe poses an additional risk.

Next steps

35. Local boards are requested to provide feedback on the list of local projects proposed as suitable for inclusion in Auckland Council’s application to the ISPF by 12pm (midday) on 29 May 2020.

36. Each project will then be assessed against the criteria described above, and the project team will produce quality advice for endorsement from an Auckland Council committee.

37. AT projects will be presented to the AT Board on 3 June 2020 for endorsement.

38. All projects will be presented to an Auckland Council committee in early June 2020 following which, all interested parties will be notified whether their proposed project has been selected to proceed to an ISPF application.

39. Following this decision, further work will be undertaken to develop, prepare, and review each project that has been selected for submission to Waka Kotahi.

40. Completed applications will be submitted to Waka Kotahi prior to the closing date of 3 July 2020.

Attachments

There are no attachments for this report.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Kat Ashmead – Senior Policy Advisor, Local Board Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Megan Tyler – Chief of Strategy</td>
</tr>
<tr>
<td></td>
<td>Louise Mason – General Manager, Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Approval for 16 new public and four new private road names at 87 McQuoids Road, Flat Bush

File No.: CP2020/05479

Te take mō te pūrongo
Purpose of the report
1. To seek approval from the Howick Local Board to name 16 new public roads and four new commonly owned access lots (COALs) created by way of a subdivision development at 87 McQuoids Road, Flat Bush. Approval is also sought to use existing names for roads that have been extended from previously approved subdivisions.

Whakarāpopototanga matua
Executive summary
2. Auckland Council’s road naming guidelines set out the requirements and criteria of the council for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across the Auckland Region.

3. On behalf of the developer and applicant, BR Land Co Ltd, agent Maven Associates have proposed the names presented in the tables below for consideration by the Howick Local Board.

4. Any of the thirty-nine (39) proposed road name options would be acceptable for the local board to approve for use in this location, having been assessed to ensure that they meet Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming. All technical standards are met, and the names are not duplicated anywhere else in the region. Mana whenua were also consulted.

5. The proposed names for the new three extensions, 13 new public, and four new COALs at 87 McQuoids Road are:

Table one: 87 McQuoids Road Name Extensions

<table>
<thead>
<tr>
<th>Road Reference</th>
<th>Preferred Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road A (Extension)</td>
<td>Flat Bush School Road</td>
</tr>
<tr>
<td>Proposed to extend existing name</td>
<td></td>
</tr>
<tr>
<td>Road B (Extension)</td>
<td>Michael Bosher Way</td>
</tr>
<tr>
<td>Proposed to extend existing name</td>
<td></td>
</tr>
<tr>
<td>Road C (Extension)</td>
<td>McQuoids Road</td>
</tr>
<tr>
<td>Proposed to extend existing name</td>
<td></td>
</tr>
</tbody>
</table>

Table two: 87 McQuoids Road Preferred Names

<table>
<thead>
<tr>
<th>Road number</th>
<th>Proposed Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>ROAD 1 (Applicant Preferred)</td>
<td>Bremner Ridge Street</td>
</tr>
<tr>
<td>ROAD 2 (Applicant Preferred)</td>
<td>Rathfarnham Road</td>
</tr>
<tr>
<td>ROAD 3 (Applicant Preferred)</td>
<td>Southridge Road</td>
</tr>
</tbody>
</table>
ROAD 4 (Applicant Preferred) | Woodacre Street
ROAD 5 (Applicant Preferred) | Rathmines Road
ROAD 6 (Applicant Preferred) | Morena Street
ROAD 7 (Applicant Preferred) | Grand Ridge Avenue
ROAD 8 (Applicant Preferred) | Kouru Street
ROAD 9 (Applicant Preferred) | Greenstead Close
ROAD 10 (Applicant Preferred) | Hind Street
ROAD 11 (Applicant Preferred) | Meadowridge Drive
ROAD 12 (Applicant Preferred) | Bendridge Street
ROAD 13 (Applicant Preferred) | Verdant View Avenue
COAL 1 (Applicant Preferred) | Ridgehill Rise
COAL 4 (Applicant Preferred) | Backridge Way
COAL 8 (Applicant Preferred) | Rearhill Lane
COAL 9 (Applicant Preferred) | Haupo Lane

6. The Applicant has also provided a pool of names that can be used as alternatives at 87 McQuoids Road, Flat Bush.

Table three: 87 McQuoids Road Pool of Alternative Names

<table>
<thead>
<tr>
<th>These alternative names can be used for any of the 13 public roads or four COALs listed in Table two above</th>
</tr>
</thead>
<tbody>
<tr>
<td>Panoramic Drive</td>
</tr>
<tr>
<td>Gliding Drive</td>
</tr>
<tr>
<td>Apiary Road</td>
</tr>
<tr>
<td>Gladehill Road</td>
</tr>
<tr>
<td>Pleasantry Drive</td>
</tr>
<tr>
<td>Greensweep Street</td>
</tr>
</tbody>
</table>
Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) approve the name Flat Bush School Road (“ROAD A”) for the new extension to an existing public road at 87 McQuoids Road, Flat Bush, in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent references BUN60082683 & SUB60300672).

b) approve the name Michael Bosher Way (“ROAD B”) for the new extension to an existing public road at 87 McQuoids Road, Flat Bush, in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent references BUN60082683 & SUB60300672).

c) approve the name McQuoids Road (“ROAD C”) for the new extension to an existing public road at 87 McQuoids Road, Flat Bush, in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent references BUN60082683 & SUB60300672).

d) approve 17 names for the following new roads at 87 McQuoids Road, Flat Bush, in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent references BUN60082683 & SUB60300672):

   i. Road 1: Bremner Ridge Street
   ii. Road 2: Rathfarnham Road
   iii. Road 3: Southridge Road
   iv. Road 4: Woodacre Street
   v. Road 5: Rathmines Road
   vi. Road 6: Morena Street
   vii. Road 7: Grand Ridge Avenue
   viii. Road 8: Kouru Street
   ix. Road 9 Greenstead Close
   x. Road 10: Hind Street
   xi. Road 11: Meadowridge Drive
   xii. Road 12: Bendridge Street
   xiii. Road 13: Verdant View Avenue
   xiv. COAL 1: Ridgehill Rise
   xv. COAL 4: Backridge Way
   xvi. COAL 8: Rearhill Lane
   xvii. COAL 9: Hautoa Lane

<table>
<thead>
<tr>
<th>Gladeview Close</th>
<th>Arching Way</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knoll Ridge Close</td>
<td>Ranchview Avenue</td>
</tr>
</tbody>
</table>
Horopaki

Context

7. Resource consent BUN60082683 (subdivision reference number SUB60300672) was issued in March 2017 for the construction of 313 new lots. Sixteen new public roads and four new commonly owned access lots (COALs) will be constructed to service these lots.

8. Three of these public roads will be extensions to existing public roads. The applicant requests to retain the existing road names out of respect for the existing residents, and to avoid any confusion of addressing along the continuous roadway.

9. In accordance with the National Addressing Standards for road naming (the AS/NZS 4819-2011 standard), the COALs require road names because they each serve more than five lots.

10. Site and location plans of the development can be found in Attachments A and B respectively.

Tātaritanga me ngā tohutohu

Analysis and advice

11. The Auckland Council Road Naming Guidelines allow that where a new road needs to be named as a result of a subdivision or development, the subdivider/developer shall be given the opportunity of suggesting their preferred new road name/s for the Local Board’s approval.

12. Auckland Council’s road naming criteria typically require that road names reflect one of the following local themes, with the use of Māori names being actively encouraged:

- a historical or ancestral linkage to an area;
- a particular landscape, environmental or biodiversity theme or feature; or
- an existing (or introduced) thematic identity in the area.

13. The Applicant has described the development theme as:

“The master plan for Bremner Ridge has been designed around a green network of natural native bush. We envision the character of Bremner Ridge will inherit the casual rural aesthetic that the site possessed prior to its development. The architecture and landscape design will be inspired by elements commonly found in the countryside including sheds, cottages, post and batten fences, and greenery. Bremner Ridge also has the highest vantage point of all residential developments in Flat Bush, East Auckland. Therefore, the ridgeline and views are emphasised across the theme of the development.”

14. The Applicant’s proposed names and meanings are set out in the table below:

Table four: 87 McQuoids Road Preferred Names and Meaning

<table>
<thead>
<tr>
<th>Road number</th>
<th>Proposed Name</th>
<th>Meaning (as described by applicant)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ROAD 1</td>
<td>Bremner Ridge Street</td>
<td>‘Bremner Ridge’ is being marketed as the name of the development, and is named so after the original owner.</td>
</tr>
<tr>
<td></td>
<td>(Applicant Preferred)</td>
<td></td>
</tr>
<tr>
<td>ROAD 2</td>
<td>Rathfarnham Road</td>
<td>A Southside suburb of Dublin, Ireland, and is to reference to the developers homeland. The applicant notes that other developers in the area, such as Hugh Green Group, have used various overseas locations in the past to name roads in the Flat Bush area - e.g. Clonmany, Cloonlyon, Downpatrick, etc.</td>
</tr>
<tr>
<td></td>
<td>(Applicant Preferred)</td>
<td></td>
</tr>
</tbody>
</table>
| ROAD 3 | Southridge Road  
(Applicant Preferred) | Located on the southern ridge of development. |
|---------|--------------------------|---------------------------------|
| ROAD 4 | Woodacre Street  
(Applicant Preferred) | Reference to the theme of the development. |
| ROAD 5 | Rathmines Road  
(Applicant Preferred) | An inner suburb on the southside of Dublin, Ireland, and is to reference to the developer’s homeland.  
The applicant notes that other developers in the area, such as Hugh Green Group, have used various overseas locations in the past to name roads in the Flat Bush area - e.g. Clonmany, Cloonlyon, Downpatrick, etc. |
| ROAD 6 | Morena Street  
(Applicant Preferred) | Māori term for "Morning". Road 8 is located in the most Eastern area of the subdivision. The name indicates “Morning” as the sun rises in the East. |
| ROAD 7 | Grand Ridge Avenue  
(Applicant Preferred) | Reference to the theme of the development. |
| ROAD 8 | Kouru Street  
(Applicant Preferred) | Māori term for "treetop" |
| ROAD 9 | Greenstead Close  
(Applicant Preferred) | Reference to the theme of the development. |
| ROAD 10 | Hind Street  
(Applicant Preferred) | Reference to location of road (“back street”). |
| ROAD 11 | Meadowridge Drive  
(Applicant Preferred) | Reference to the theme of the development. |
| ROAD 12 | Bendridge Street  
(Applicant Preferred) | Reference to the curved shape of the road. |
| ROAD 13 | Verdant View Avenue  
(Applicant Preferred) | Reference to the views of the development. |
| COAL 1 | Ridgehill Rise  
(Applicant Preferred) | Reference to the topography of the development. |
| COAL 4 | Backridge Way  
(Applicant Preferred) | Reference to the rear accessway and topography. |
| COAL 8 | Rearhill Lane  
(Applicant Preferred) | Reference to the rear accessway and topography. |
| COAL 9 | Hautoa Lane  
(Applicant Preferred) | Māori term for "gallant" |

15. The Applicant has also provided a pool of names that can be used as alternatives at 87 McQuoids Road.
Approval for 16 new public and four new private road names at 87 McQuoids Road, Flat Bush

Table five: 87 McQuoids Road Pool of alternative names and meanings

<table>
<thead>
<tr>
<th>Pool of alternatives</th>
<th>Meaning (as described by applicant)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Panoramic Drive</td>
<td>Reference to the views of the development.</td>
</tr>
<tr>
<td>Gliding Drive</td>
<td>Reference to views and stretch of road.</td>
</tr>
<tr>
<td>Apiary Road</td>
<td>Reference to funder’s theme.</td>
</tr>
<tr>
<td>Gladehill Road</td>
<td>Reference to the theme and contours of the development.</td>
</tr>
<tr>
<td>Pleasantry Drive</td>
<td>Reference to the views and atmosphere of the development.</td>
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<tr>
<td>Greensweep Street</td>
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<tr>
<td>Knoll Ridge Close</td>
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<tr>
<td>Gladeview Close</td>
<td>Reference to the theme of the development.</td>
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<td>Dawn View Avenue</td>
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<td>Batterline Drive</td>
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<td>Cobbleridge Drive</td>
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<tr>
<td>Gable Close</td>
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<tr>
<td>Alluvial Street</td>
<td>Reference to the soil found at the development site.</td>
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<tr>
<td>Ranchview Avenue</td>
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<tr>
<td>Greenglade Avenue</td>
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<tr>
<td>Arching Way</td>
<td>Reference to the curvature shape of the street.</td>
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<tr>
<td>Emerald Ridge Avenue</td>
<td>Reference to the theme of the development.</td>
</tr>
<tr>
<td>Promontory Way</td>
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<td>Candid Lane</td>
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</tr>
<tr>
<td>Hillock Lane</td>
<td>Reference to the topography of the development.</td>
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</tbody>
</table>

16. The names proposed by the Applicant have been assessed to ensure that they meet Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming. All technical standards are met and the names are not duplicated anywhere else in the region, therefore it is up to the local board to decide upon the suitability of the names within the local context.

17. Land Information New Zealand (LINZ) has confirmed that all of the proposed names are acceptable and not duplicated elsewhere in the region.

18. The road types proposed are acceptable for the new roads, suiting the form and layout of the roads, as per the Auckland Council Road Naming Guidelines.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

19. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
20. The decision sought for this report has no identified impacts on other parts of the council group. The views of council controlled organisations were not required for the preparation of the report’s advice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
21. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate local impact beyond those outlined in this report.

Tauākī whakaaweawe Māori
Māori impact statement
22. The review sought from the Howick Local Board on this report is linked to the Auckland Plan Outcome “A Māori identity that is Auckland’s point of difference in the world”. The use of Māori names for roads, buildings and other public places is an opportunity to publicly demonstrate Māori identity.
23. All relevant local iwi were written to (via email) on the 16 March 2020 and invited to comment. No iwi provided responses or comments. It is therefore implied that no iwi were opposed to the use of any of the proposed names in this location.
24. Three Māori road name options have been proposed (Road 6, Road 8, and COAL 9).

Ngā ritenga ā-pūtea
Financial implications
25. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road names.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
26. There are no significant risks to council as road naming is a routine part of the subdivision development process, with consultation being a key part of the process.

Ngā koringa ā-muri
Next steps
27. Approved road names are notified to Land Information New Zealand which records them on its New Zealand wide land information database which includes street addresses issued by local councils.

Ngā tāpirihanga
Attachments

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Ngā kaihaina
Signatories

<table>
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<tr>
<th>Author</th>
<th>Elizabeth Salter - Subdivision Technical Officer</th>
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<tbody>
<tr>
<td>Authorisers</td>
<td>David Snowdon - Team Leader Subdivision</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
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</table>
Approval for 16 new public and four new private road names at 87 McQuoids Road, Flat Bush
Approval for 16 new public and four new private road names at 87 McQuoids Road, Flat Bush

Location plan showing main roads surrounding 87 McQuoids Road, Flat Bush

Site location
Approval for 16 new public and four new private road names at 87 McQuoids Road, Flat Bush
Urgent Decision to provide Howick Local Board feedback on the Auckland Council submission to the Waka Kotahi New Zealand Transport Agency’s Accessible Streets Regulatory Package

File No.: CP2020/04841

Te take mō te pūrongo
Purpose of the report
1. To note that an urgent decision was made to provide Howick Local Board feedback on the Auckland Council submission to the Waka Kotahi New Zealand Transport Agency’s Accessible Streets Regulatory Package.

Whakarāpopototanga matua
Executive summary
2. At its meeting on 9 December 2019 the Howick Local Board resolved (HW/2019/159) the following in relation to urgent decision-making:
   
   That the Howick Local Board:
   
   a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum;
   
   b) delegate authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board;
   
   c) agree that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off the authorisation memo;
   
   d) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

3. An urgent decision was required in this instance because the feedback needed to be provided by 5pm Friday 17 April 2020, in order to be appended to the Auckland Council draft submission. This was prior to the next scheduled Howick Local Board meeting on Monday 20 April 2020. Delaying the feedback would mean that the Howick Local Board views would not be considered in the council’s draft submission. The memo authorising the use of the urgent decision process is included in this report as Attachment A.

4. On 16 April 2020 the chair and deputy chair made an urgent decision on behalf of the board to provide Howick Local Board feedback on the Auckland Council draft submission to the Waka Kotahi New Zealand Transport Agency’s Accessible Streets Regulatory Package. The urgent decision is included in this report as Attachment B.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) note the urgent decision made on 16 April 2020 to provide feedback on the Auckland Council draft submission to the Waka Kotahi New Zealand Transport Agency’s
b) note their support of the council submission to the Waka Kotahi NZ Transport Agency’s Accessible Streets Regulatory Package submission with the following considerations;

i) all legislation is easily enforceable – and that agencies are given the necessary powers and resources to visibly carry this out

ii) Waka Kotahi NZ Transport Agency prioritise funding to continue to develop shared pathways, to provide an alternative to congested roadways

iii) an opportunity be provided for modification of some local bus routes so that they better capture potential users

iv) footpaths/shared paths are given lineal division to clearly define one side for pedestrians and the other for wheels, and clearly signposted

v) helmet wearing is strongly promoted, and enforced; and use of devices whilst walking is discouraged; and whilst crossing the road is illegal

vi) that where possible, consideration be given to the allocation of pathways for travel in a specific direction

vii) Waka Kotahi NZ Transport Agency and/or the Ministry of Transport continue work to resolve some remaining issues outside of the scope of the package.

Ngā tāpirihanga
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Ngā kaihaina
Signatories

Author        Vanessa Phillips - Democracy Advisor
Authoriser    Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards
Authorisation Memo
18th April 2020

To: Carol McKenzie-Rex, Relationship Manager Franklin & Howick Local Boards
    Adele White, Chairperson Howick Local Board
    John Spiller, Deputy Chairperson Howick Local Board

From: Nichola Painter, Local Board Advisor

Urgent Decision Howick Local Board – to provide feedback on the Auckland Council submission to the Waka Kotahi NZ Transport Agency’s Accessible Streets Regulatory Package.

Purpose
The purpose of this memo is to seek authorisation from the local board relationship manager, chairperson and deputy chairperson to use the urgent decision-making process.

Authority for the urgent decision-making process
At its meeting on 9th December 2019 the Howick Local Board resolved (HW/2019/159) to:
c) agree that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off the authorisation memo;

Reason for the urgency
An urgent decision is required in this instance because the feedback needs to be provided by 5pm Friday 17 April 2020, prior to the next scheduled meeting on Thursday 7 May 2020. Delaying the feedback would mean that it is not considered in the council’s draft submission.

Authorisation of the use of the urgent decision-making process

Carol McKenzie-Rex Date 16th April 2020
Relationship Manager, Franklin & Howick Local Boards

Adele White Date 16th April 2020
Chairperson, Howick Local Board

John Spiller Date 16th April 2020
Deputy Chairperson, Howick Local Board
Howick Local Board urgent decision to provide feedback to the Council submission to the Waka Kotahi NZ Transport Agency’s Accessible Streets Regulatory Package.

Te take mō te pūrongo
Purpose
1. To provide Howick Local Board feedback on the council submission to the Waka Kotahi NZ Transport Agency’s Accessible Streets Regulatory Package.

Te tikanga whakatau-kaupapa wawe
Urgent decision-making process
2. At its meeting on 9 December 2019 the Howick Local Board resolved (HW/2019/159) the following in relation to urgent decision-making:

   That the Howick Local Board:
   a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum
   b) delegate authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board
   c) agree that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off the authorisation memo
   d) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

3. The relationship manager, chair and deputy chair signed off the authorisation memo, authorising the use of the urgent decision-making process on this matter on 16 April 2020.

Te take me whakawawe
Reason for urgency
4. The feedback needs to be provided by 5pm Friday 17 April 2020, in order for the Howick Local Board views to be appended to the Auckland Council submission.
5. The board’s next scheduled meeting is Thursday 7 May 2020.
6. An urgent decision is required because delaying the feedback would mean that it is not considered in the council’s draft submission.

Te horopaki
Context
7. In March 2020, the Associate Minister of Transport proposed a collection of rule changes known as the Accessible Streets Regulatory Package. Submissions close on Wednesday, 22 April 2020.
8. The Accessible Streets Regulatory Package aims to achieve a shift in government support for:
   • making footpaths, shared paths, cycle lanes and cycle paths safer and more accessible
   • accommodating the increasing use of micro-mobility devices like e-scooters on streets and footpaths
   • encouraging active modes of transport and supporting the creation of more liveable
and vibrant towns and cities

- making social and economic opportunities more accessible
- making buses and active transport such as walking and cycling safer and more efficient.

9. These changes are intended to help give effect to the 2018/2019 – 2027/2028 Government Policy Statement on Land Transport which seeks to, amongst other things, prioritise:

- accessible and affordable transport
- safety
- liveable cities.

10. The package consists of nine proposals:

- Proposal 1: Change and re-name the types of device that are used on footpaths, shared paths, cycle paths and cycle lanes
- Proposal 2: Establish a national framework for the use of footpaths
- Proposal 3: Establish a national framework for the use of shared paths and cycle paths
- Proposal 4: Enable transport devices to use cycle lanes and cycle paths
- Proposal 5: Introduce lighting and reflector requirements for powered transport devices at night
- Proposal 6: Remove barriers to walking, transport device use and cycling through rule changes
- Proposal 7: Mandate a minimum overtaking gap for motor vehicles passing cycles, transport devices, horses, pedestrians and people using mobility devices on the road
- Proposal 8: Clarify how road controlling authorities can restrict parking on berms
- Proposal 9: Give buses priority when exiting bus stops.

Tātaritanga me nga tohutohu
Analysis and advice
11. Some of the main areas that are of interest to the local board include:

- Proposal 2: This proposal would allow bikes and e-bikes as well as unpowered (push scooters, skateboards etc) and all legal powered (e-scooters and YikeBikes) transport devices to be used on footpaths. New rules would be introduced for their use on footpaths including the need to give way to all pedestrians and a speed limit of 15km/h. This proposal also raises the alternative option of only allowing cyclists on footpaths up to the age of 16.
- Proposals 2 and 3: Propose allowing road controlling authorities the ability to set speed limits for bikes and transport devices on footpaths, shared paths and cycle paths and make it easier for them to restrict the use of bikes and transport devices on footpaths.
- Proposal 6: The proposal seeks to give priority to footpath, shared path and cycle path users over traffic turning into and out of side streets where markings are installed.
- Proposal 8: Proposes changes to clarify how road controlling authorities can restrict parking on berms.

12. For clarity, the proposals do not:

- change the Land Transport Act 1998 or legalise the use of any other powered transport devices (beyond the already legal e-scooters and YikeBikes)
- propose to amend the current rules around wearing helmets for either transport devices or bikes.
13. Howick is the fifth largest urban area in New Zealand and the population increase has seen an ever increasing demand on all transport networks.

14. Providing safe, reliable and accessible social infrastructure is acknowledged in a number of the local board plan outcomes.

Ngā mahi ā-muri

Next steps

15. If the recommendations are adopted the next steps will be to submit the board’s feedback to be appended to the council’s final submission.

Ngā tūtohunga

Recommendation/s

That the Howick Local Board:

a) support the council submission to the Waka Kotahi NZ Transport Agency’s Accessible Streets Regulatory Package submission noting the following considerations;
   i) all legislation is easily enforceable – and that agencies are given the necessary powers and resources to visibly carry this out
   ii) Waka Kotahi NZ Transport Agency prioritise funding to continue to develop shared pathways, to provide an alternative to congested roadways
   iii) an opportunity be provided for modification of some local bus routes so that they better capture potential users
   iv) footpaths/shared paths are given lineal division to clearly define one side for pedestrians and the other for wheels, and clearly signposted
   v) helmet wearing is strongly promoted, and enforced; and use of devices whilst walking is discouraged; and whilst crossing the road is illegal
   vi) that where possible, consideration be given to the allocation of pathways for travel in a specific direction
   vii) Waka Kotahi NZ Transport Agency and/or the Ministry of Transport continue work to resolve some remaining issues outside of the scope of the package.

Ohiatanga

Approval

The chair and deputy chair acting under delegated authority (HW/2019/159) confirm they have made this urgent decision of behalf of the Howick Local Board.

Date

16 April 2020

Adele White

Chairperson, Howick Local Board

Date

16 April 2020

John Spiller

Deputy Chairperson, Howick Local Board
Urgent Decision to amend the Howick Local Board Quick Response Grant Round policy criteria and publicity

File No.: CP2020/05236

Te take mō te pūrongo
Purpose of the report
1. To note that an urgent decision was made to amend the Howick Local Board Quick Response Grant Round policy criteria and publicity in response to the COVID-19 pandemic.

Whakarāpopototanga matua
Executive summary
2. At its meeting on 9 December 2019 the Howick Local Board resolved (HW/2019/159) the following in relation to urgent decision-making:

   That the Howick Local Board:
   a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum;
   b) delegate authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board;
   c) agree that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off the authorisation memo;
   d) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

3. An urgent decision was required in this instance to enable the board to be responsive to the community while working in a COVID-19 pandemic environment. The grant round was currently open at the time and closed on 8 May 2020. This was prior to the next scheduled Howick Local Board meeting on Tuesday 12 May 2020. Delaying the amendments to the policy and publicity would mean the changes to the policy would not be communicated to community applicants during the grant round that was open.

4. On 24 April 2020 the chair and deputy chair made an urgent decision on behalf of the board to resolve and communicate changes in policy criteria to community applicants. The urgent decision is included in this report as Attachment A.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) note the urgent decision made on 24 April 2020 to amend the Howick Local Board Quick Response Grant Round policy criteria and publicity in response to the Covid-19 pandemic.

b) note the following one-off changes to the Howick Quick Response Grant Round which closed on 8 May 2020, and that these changes be promoted on the council website, in the funding grant application and through local communications support:

i) Applications responding to the needs of the community from the impact of
COVID-19 will be considered

ii) The upper limit of grants be increased to $5000.

Ngā tāpirihanga
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Ngā kaihaina
Signatories

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<tr>
<th>Author</th>
<th>Vanessa Phillips - Democracy Advisor</th>
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<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
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</table>
Memo

To: Marion Davies, Grants and Incentives Manager
   Chris Ballock, Manager Local Communication

cc: Carol McKenzie-Rex, Relationship Manager, Franklin Local Board
    Swati Sharma, Local Board Communications Advisor

From: Howick Local Board

Subject: Howick Local Board Quick Response Grant Round - open now until 8 May 2020

Purpose
To amend Howick Local Board Quick Response Grant Round policy criteria and publicity in response to the Covid-19 pandemic.

Reason for the urgency
The reason for the local board’s urgent decision-making process being used:

- local board responsiveness to a grant round that is currently open to the community
- the local board is currently working in a COVID-19 Alert Level 4 pandemic environment
- the next available business meeting takes place in May 2020, which is too late for the local board to resolve and communicate changes in policy criteria to community applicants.

Context
The Howick Local Board acknowledges the important role that community organisations play in the local board area, and that strong community groups are essential for vibrant and functional communities.

The local board has a grant funding round in progress and wishes to consider applications responding to the needs of the community from the impact of COVID-19 and to increase the upper limit of grants considered on this occasion, given the extraordinary circumstances being faced by communities at this time.

The local board will continue to be guided by all other relevant grant policy, including the additional guidance of the Executive Leadership Team of Auckland Council on payment of grants during COVID-19 alert levels.

An urgent decision on behalf of the local board is required to be endorsed by the chair and deputy chair, or any person acting in these roles, as set out in the Howick Local Board urgent decision process (HW/2019/159).

Howick Local Board Resolution:
That Howick Local Board makes the following one-off changes to the Howick Quick Response Grant Round which is currently open, closing on 8 May 2020, and that these changes be promoted on the council website, in the funding grant application and through local communications support:

(i) Applications responding to the needs of the community from the impact of COVID-19 will be considered

(ii) The upper limit of grants be increased to $5000.
Urgent decision-making process authorisation

Signed by Carol McKenzie
Relationship Manager, Howick Local Board 23 April 2020

Urgent decision approval

Adele White
Chairperson, Howick Local Board 24 April 2020

John Spiller
Deputy Chairperson, Howick Local Board 24 April 2020
Urgent Decision to approve a meeting date to be added to the 2019-2022 Howick Local Board meeting schedule

File No.: CP2020/05237

Te take mō te pūrongo
Purpose of the report

1. To note that an urgent decision was made to approve a meeting date to be added to the 2019-2022 Howick Local Board meeting schedule.

Whakarāpopototanga matua
Executive summary

2. At its meeting on 9 December 2019 the Howick Local Board resolved (HW/2019/159) the following in relation to urgent decision-making:

   That the Howick Local Board:
   
a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum;

   b) delegate authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board;

   c) agree that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off the authorisation memo;

   d) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

3. An urgent decision was required in this instance to accommodate a change to the Annual Budget 2020/2021 timeframes, the Howick Local Board’s feedback needed to be provided by Friday 15 May 2020, prior to the next scheduled meeting on Monday 18 May 2020. If the local board did not add this addition to their business meeting schedule this would result in their feedback not being able to be presented to the Governing Body for their consideration and inclusion in the Annual Budget 2020/2021 process.

4. On 29 April 2020 the chair and deputy chair made an urgent decision on behalf of the board to approve a meeting date to be added to the 2019-2022 Howick Local Board meeting schedule in order to accommodate a change to the Annual Budget 2020/2021 timeframes. The urgent decision is included in this report as Attachment A.

Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) note the urgent decision made on 29 April 2020 to approve a meeting date to be added to the 2019-2022 Howick Local Board meeting schedule in order to accommodate a change to the Annual Budget 2020/2021 timeframes as follows:.

   • Tuesday, 12 May 2020, 6pm
Urgent Decision to approve a meeting date to be added to the 2019-2022 Howick Local Board meeting schedule

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**Ngā tāpirihanga**

**Attachments**

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**Ngā kaihaina**

**Signatories**

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<td>Vanessa Phillips - Democracy Advisor</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Memo

To: Beth Corlett, Advisor Plans & Programmes
   Polly Kenrick, Business Manager – Central Teams

cc: Louise Mason, General Manager – Local Board Services
    Carol McKenzie-Rex, Relationship Manager, Franklin and Howick Local Boards

From: Howick Local Board

29 April 2020

Subject: Addition to the 2019-2022 Howick Local Board meeting schedule

Purpose
To approve a meeting date to be added to the 2019-2022 Howick Local Board meeting schedule in order to accommodate a change to the Annual Budget 2020/2021 timeframes.

Reason for the urgency
An urgent decision is required in this instance because the feedback needs to be provided by Friday 15 May 2020, prior to the next scheduled meeting on Monday 18 May 2020.

If the local board decides not to add this business meeting to their schedule this will cause a delay to the Annual Budget 2020/2021 process, which would result in the feedback of this local board not being able to be presented to the Governing Body for their consideration and inclusion in the Budget.

Context
The Local Government Act 2002 (LGA) and the Local Government Official Information and Meetings Act 1987 (LGOIMA) have requirements regarding local board meeting schedules.

In summary, adopting a meeting schedule helps meet the requirements of:

- clause 19, Schedule 7 of the LGA on general provisions for meetings, which requires the chief executive to give notice in writing to each local board member of the time and place of meetings. Such notice may be provided by the adoption of a schedule of business meetings
- sections 46, 46(A) and 47 in Part 7 of the LGOIMA, which requires that meetings are publicly notified, agendas and reports are available at least two working days before a meeting and that local board meetings are open to the public.

The Howick Local Board adopted its 2019-2022 business meeting schedule at its 9 December, 2019 meeting.

The Howick Local Board had scheduled a meeting for early May to decide on their feedback and advocacy for the Annual Budget 2020/2021, based on submissions from their local board area.

The timeframes for the Annual Budget 2020/2021 process have been modified due to delays, caused by the COVID-19 lockdown, in receiving the processed submissions. This has resulted in the scheduled meeting for early May being cancelled.

The local board is being asked to approve one meeting date as an addition to the Howick Local Board meeting schedule so that the modified Annual Budget 2020/2021 timeframes can be met.
An urgent decision on behalf of the local board is required to be endorsed by the chair and deputy chair, or any person acting in these roles, as set out in the Howick Local Board urgent decision process (HW/2019/159).

**Howick Local Board Resolution:**

That the Howick Local Board:

a) approve the addition of a meeting date to the 2019-2022 Howick Local Board meeting schedule to accommodate the Annual Budget 2020/2021 timeframes as follows:
   - Tuesday, 12 May 2020, 6pm

**Urgent decision-making process authorisation**

Carol McKenzie-Rex  
Relationship Manager, Howick Local Board  
28 April 2020

**Urgent decision approval**

Adele White  
Chairperson, Howick Local Board  
29 April 2020

John Spiller  
Deputy Chairperson, Howick Local Board  
29 April 2020
Workshop records
File No.: CP2020/00183

Te take mō te pūrongo
Purpose of the report
1. This item attaches the workshop records taken for the period stated below.

Whakarāpopototanga matua
Executive summary
2. Under Standing Order 12.1 workshop records shall record the names of members attending and a statement summarising the nature of the information received, and nature of matters discussed. No resolutions are passed, or decisions reached but are solely for the provision of information and discussion.
3. This report attaches the workshop records for the period stated below.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) note the workshop records for workshops held on 5, 12 & 19 March 2020 and 2, 9, 16, 23 & 30 April 2020.

Ngā tāpirihanga
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<td>D</td>
<td>Workshop record 2 April 2020</td>
<td>105</td>
</tr>
<tr>
<td>E</td>
<td>Workshop record 9 April 2020</td>
<td>107</td>
</tr>
<tr>
<td>F</td>
<td>Workshop record 16 April 2020</td>
<td>109</td>
</tr>
<tr>
<td>G</td>
<td>Workshop record 23 April 2020</td>
<td>111</td>
</tr>
<tr>
<td>H</td>
<td>Workshop record 30 April 2020</td>
<td>113</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Vanessa Phillips - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Thursday 5 March 2020, commencing at 2pm.

**PRESENT**

**Members:** Adele White, John Spiller, Katrina Bungard, Bo Burns, David Collings, Bruce Kendall, Mike Turinsky, Bob Wichman and Peter Young *via skype*

**Apologies:** Bo Burns and Bob Wichman

**Also present:** Carol McKenzie-Rex (Relationship Manager), Ian Milnes (Senior Advisor), Vanessa Phillips (Democracy Advisor) and Nichola Painter (Advisor)

<table>
<thead>
<tr>
<th>Workshop Item and Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direction Setting</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nichola Painter, <em>Local Board Advisor – Howick</em></td>
<td>Setting direction, priorities and budgets</td>
<td>Direction was sought from the board on upcoming work programme and other items</td>
</tr>
<tr>
<td>Lucy Stallworthy, <em>Engagement Advisor</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marist Rugby storage needs at Barry Curtis Park</td>
<td>Local initiatives and specific directions</td>
<td>The board were provided with a way forward with assisting Marist Rugby’s future needs for a storage facility in Barry Curtis Park and direction was sought for the board as the landowners</td>
</tr>
<tr>
<td>Alayna Fiatau, <em>Land Use Advisor</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Martin Devoy, <em>Sport &amp; Recreation Lead</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plan Change 34</td>
<td>Oversight and monitoring</td>
<td>The board were provided advice regarding Plan Change 34 and the report ahead of the business meeting</td>
</tr>
<tr>
<td>Craig Caimcross, <em>Team Leader – Planning</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Katrina David, <em>Principal Planner</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Celia Davison, <em>Manager Planning</em></td>
<td></td>
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</tr>
<tr>
<td>Community Facilities – Growth Funding</td>
<td>Oversight and monitoring</td>
<td>The board were provided with a better understanding of where their areas are growing, including where they sit in a wider regional context. Additionally, a discussion was had on the limitation and challenges around growth funding and how they can influence the growth programme to better achieve their outcomes going forward</td>
</tr>
<tr>
<td>Jonathan Hope, <em>Work Programme Lead</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kathryn Martin, <em>Manager Programme Development</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Facilities – Howick Walking and Cycling Network Plan</td>
<td>Setting direction, priorities and budgets</td>
<td>Feedback was sought from the board on the prioritisation of the Howick walking and cycling network plan and the Local Board Transport Capital Fund budget allocation</td>
</tr>
<tr>
<td>Johan Ferreira, Manager Project Delivery</td>
<td></td>
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</tr>
<tr>
<td>Nicole Braganza, Work Programme Lead (via skype)</td>
<td></td>
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<tr>
<td>Vincent Perry, Contractor</td>
<td></td>
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</tr>
<tr>
<td>Howick Volunteer Recognition event</td>
<td>Local initiatives and specific directions</td>
<td></td>
</tr>
<tr>
<td>Cecilia Dwe, Event Organiser</td>
<td>Support was sought from the board on the proposed delivery of the Howick Volunteer Recognition event</td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 5:04pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Thursday 12 March 2020, commencing at 2pm.

PRESENT

Members: Adele White, John Spiller, Katrina Bungard, Bo Burns, David Collings, Bruce Kendall and Mike Turinsky

Apologies: Bob Wichman and Peter Young

Also present: Carol McKenzie-Rex (Relationship Manager), Ian Milnes (Senior Advisor), Vanessa Phillips (Democracy Advisor) and Nichola Painter (Advisor)

<table>
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<tr>
<th>Workshop Item and Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transpower update</td>
<td>Keeping informed</td>
<td>The board were introduced and updated on the work Transpower does in the Howick Local Board area</td>
</tr>
<tr>
<td>Sellina Corboy, Stakeholder Engagement Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eastern Busway project update</td>
<td>Oversight and monitoring</td>
<td>The board were provided with an update on the Eastern Busway project, highlighting developments and issues</td>
</tr>
<tr>
<td>Norman Collier, Project Director</td>
<td></td>
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</tr>
<tr>
<td>Ronald Jocom, Engineer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Matt Poland, AMETI Comms and Engagement Specialist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ben Stallworthy, Elected Member Relationship Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Southwest Gateway project update</td>
<td>Oversight and monitoring</td>
<td>The board were provided with an update on the Southwest Gateway project, also known as the Airport to Botany project</td>
</tr>
<tr>
<td>Ben Stallworthy, Elected Member Relationship Manager</td>
<td></td>
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</tr>
<tr>
<td>James</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auckland Transport Local Board Transport Capital Fund projects</td>
<td>Setting, direction, priorities and budgets</td>
<td>The board were briefed on the progress being undertaken to provide direction towards confirming potential Local Board Transport Capital Fund (LBTCF) projects</td>
</tr>
<tr>
<td>Ben Stallworthy, Elected Member Relationship Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marcel Morgan, Area Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auckland Transport monthly update report</td>
<td>Oversight and monitoring</td>
<td>The board discussed the monthly Auckland Transport update report ahead of the business meeting</td>
</tr>
<tr>
<td>Ben Stallworthy, Elected Member Relationship Manager</td>
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<tr>
<td>Item 21</td>
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</tbody>
</table>
| Auckland Transport update  
Ben Stallworthy, Elected Member Relationship Manager  
Direction Setting  
Nichola Painter, Local Board Advisor – Howick  
Lucy Stallworthy, Engagement Advisor | Setting direction, priorities and budgets  
The board discussed the Botany Road / Cascades Road intersection and future plans for Cascades Road  
Setting direction, priorities and budgets  
Direction was sought from the board on upcoming work programme and other items |

The workshop concluded at 5:10pm
# Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Thursday 19 March 2020, commencing at 2pm.

**PRESENT**

**Members:** Adele White, John Spiller, Katrina Bungard, Bo Burns, David Collings, Bruce Kendall, Mike Turinsky, Bob Wichman and Peter Young

**Apologies:**

Also present: Carol McKenzie-Rex (Relationship Manager) and Nichola Painter (Advisor)

<table>
<thead>
<tr>
<th>Workshop Item and Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020/2021 Grants Programme</td>
<td>Setting, direction, priorities and budgets</td>
<td>The board reviewed the grants programme for 2020/2021</td>
</tr>
<tr>
<td>Marion Davies, Grants &amp; Incentives Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mary Kienholz, Senior Grants Advisor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Draft Work Programmes 2020/2021</td>
<td>Setting direction, priorities and budgets</td>
<td>The board reviewed and discussed the draft Local Board work programmes</td>
</tr>
<tr>
<td>Nichola Painter, Local Board Advisor – Howick</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Howick work programme integration team</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Update on Macleans College encroachment</td>
<td>Setting, direction, priorities and budgets</td>
<td>The board were provided a briefing on the Macleans College encroachment. Specifically: The 1990’s agreement and getting it legalised; and the more recent encroachments</td>
</tr>
<tr>
<td>Allan Walton, Principal Property Advisor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direction Setting</td>
<td>Setting direction, priorities and budgets</td>
<td>Direction was sought from the board on upcoming work programme and other items</td>
</tr>
<tr>
<td>Nichola Painter, Local Board Advisor – Howick</td>
<td></td>
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</tr>
<tr>
<td>Lucy Stallworthy, Engagement Advisor</td>
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</tr>
</tbody>
</table>

The workshop concluded at 5pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held via Skype on Thursday 2 April 2020, commencing at 3pm.

PRESENT
Members: Adele White, John Spiller, Katrina Bungard, Bo Burns, David Collings, Bruce Kendall, Mike Turinsky, Bob Wichman and Peter Young

Apologies:

Also present: Carol McKenzie-Rex (Relationship Advisor), Ian Milnes (Senior Advisor), Vanessa Phillips (Democracy Advisor) and Nichola Painter (Advisor)

<table>
<thead>
<tr>
<th>Workshop Item and Presenters</th>
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<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key messages and updates</td>
<td>Keeping informed</td>
<td>The board were provided with key messages and updates in relation to the COVID-19 response</td>
</tr>
<tr>
<td>Adele White, Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carol McKenzie-Rex, Relationship Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Flat Bush Aquatic and Leisure Centre</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nicola Terry, Service and Asset Planning Specialist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Justine Haves, Head of Service and Asset Planning</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tim Keat, Senior Project Manager</td>
<td>Local initiatives and specific directions</td>
<td>The board were presented the proposed service requirements and the findings from investigating a 50m and 2m deep pool</td>
</tr>
<tr>
<td>Roscoe Webb, Programme Principal – One Local Initiative’s</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Garth Dawson, Leisure Network Services Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dave Stewart, Head of Active Recreation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direction Setting</td>
<td>Keeping informed</td>
<td>The board were provided with a tentative outline for conducting their business during the lockdown period</td>
</tr>
<tr>
<td>Vanessa Phillips, Democracy Advisor</td>
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</tr>
</tbody>
</table>

The workshop concluded at 5:10pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held via Skype on Thursday 9 April 2020, commencing at 3:45pm.

PRESENT
Members: Adele White, John Spiller, Katrina Bungard, Bo Burns, David Collings, Bruce Kendall, Mike Turinsky, Bob Wichman and Peter Young

Apologies: John Spiller

Also present: Carol McKenzie-Rex (Relationship Manager), Vanessa Phillips (Democracy Advisor) and Nichola Painter (Advisor)

<table>
<thead>
<tr>
<th>Workshop Item and Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key messages and updates</td>
<td>Adele White, Chair</td>
<td>The board were provided with key messages and updates in relation to the COVID-19 response</td>
</tr>
<tr>
<td>Carol McKenzie-Rex,</td>
<td>Keeping informed</td>
<td>The workshop was abandoned due to technology issues with Skype and an overview was provided to the board members via email as well as a session on Tuesday 13 April to cover any questions with the board.</td>
</tr>
<tr>
<td>Relationship Manager</td>
<td></td>
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</tbody>
</table>

The workshop concluded at 4pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at via Skype on Thursday 16 April 2020, commencing at 3:45pm.

PRESENT
Members: Adele White, John Spiller, Katrina Bungard, Bo Burns, David Collings, Bruce Kendall, Mike Turinsky, Bob Wichman and Peter Young

Apologies:

Also present: Carol McKenzie-Rex (Relationship Manager), Vanessa Phillips (Democracy Advisor) and Nichola Painter (Advisor)

<table>
<thead>
<tr>
<th>Workshop Item and Presenters</th>
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<th>Summary of Discussions</th>
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</thead>
<tbody>
<tr>
<td>Direction Setting</td>
<td></td>
<td>Direction was sought from the board on upcoming work programme and other items</td>
</tr>
<tr>
<td>Howick Local Board Services Team</td>
<td>Keeping informed</td>
<td></td>
</tr>
<tr>
<td>Unitary Plan refresh</td>
<td></td>
<td>The board were provided with a refresh on the Auckland Unitary Plan specific to the Howick Local Board area</td>
</tr>
<tr>
<td>Craig Cairncross, Team Leader – Planning</td>
<td>Keeping informed</td>
<td></td>
</tr>
<tr>
<td>Celia Davison, Manager Planning</td>
<td></td>
<td></td>
</tr>
<tr>
<td>John Duguid, General Manager – Plans and Places</td>
<td>Keeping informed</td>
<td></td>
</tr>
<tr>
<td>Resource Consents triggers</td>
<td></td>
<td>The board were provided with a refresh of what the resource consent triggers are for the Howick Local Board including what the protocol and procedures are</td>
</tr>
<tr>
<td>John Kennedy, Team Leader – Resource Consent</td>
<td>Keeping informed</td>
<td></td>
</tr>
<tr>
<td>Open Space Network Plan</td>
<td></td>
<td>The board were provided with a general overview of the current state of the parks and open space networks in the Howick Local Board area</td>
</tr>
<tr>
<td>Dillon O’Brien, Policy Advisor</td>
<td>Local initiatives and specific directions</td>
<td></td>
</tr>
<tr>
<td>Ann-Marie Quinn, Policy Advisor</td>
<td></td>
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</tr>
<tr>
<td>John Stroobant, Director, Captivate</td>
<td>Keeping informed</td>
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</tbody>
</table>

The workshop concluded at 5:45pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held via Skype on Thursday 23 April 2020, commencing at 3:45pm.

**PRESENT**

**Members:** Adele White, John Spiller, Katrina Bungard, Bo Burns, David Collings, Bruce Kendall, Mike Turinsky, Bob Wichman and Peter Young

**Apologies:**

Also present: Carol McKenzie-Rex (Relationship Manager), Vanessa Phillips (Democracy Advisor) and Nichola Painter (Advisor)

<table>
<thead>
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</thead>
<tbody>
<tr>
<td>Key messages and updates</td>
<td>Keeping informed</td>
<td>The board were provided with key messages and updates in relation to the COVID-19 response</td>
</tr>
<tr>
<td>Adele White, Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carol McKenzie-Rex, Relationship Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Service Property Optimisation</td>
<td>Keeping informed</td>
<td>A general overview was provided to the board on what Service Property Optimisation (SPO) is and its various SPO options; and how SPO may relate to underutilised/underperforming council-owned service properties within local board that could potentially fund (in whole or part) high-impact local board projects/initiatives</td>
</tr>
<tr>
<td>Marian Webb, General Manager – Assets &amp; Delivery</td>
<td></td>
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</tr>
<tr>
<td>Justine Haves, Head of Service and Asset Planning</td>
<td></td>
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</tr>
<tr>
<td>Perwez Abdullah, Portfolio Specialist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direction Setting</td>
<td>Keeping informed</td>
<td>Direction was sought from the board on upcoming work programme and other items</td>
</tr>
<tr>
<td>Howick Local Board Services Team</td>
<td></td>
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</tr>
</tbody>
</table>

The workshop concluded at 5pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held via Skype for Business on Thursday 30 April 2020, commencing at 3:45pm.

PRESENT

Members: Adele White, John Spiller, Katrina Bungard, Bo Burns, Bruce Kendall, Mike Turinsky, Bob Wichman and Peter Young

Apologies: David Collings

Also present: Carol McKenzie-Rex (Relationship Manager), Ian Milhes (Senior Advisor), Vanessa Phillips (Democracy Advisor) and Nichola Painter (Advisor)

<table>
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<tbody>
<tr>
<td>Key messages and updates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adele White, Chair</td>
<td>Keeping informed</td>
<td>The board were provided with key messages and updates in relation to the COVID-19 response</td>
</tr>
<tr>
<td>Carol McKenzie-Rex,</td>
<td></td>
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<tr>
<td>Relationship Manager</td>
<td></td>
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</tr>
<tr>
<td>Options and analysis of 34</td>
<td></td>
<td></td>
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<tr>
<td>Moore St</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kathy O'Connor, Service</td>
<td>Local initiatives and specific directions</td>
<td>The board were provided with an analysis of the options available to them in relation to 34 Moore Street</td>
</tr>
<tr>
<td>Asset Planning Team Leader</td>
<td></td>
<td></td>
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<tr>
<td>Justine Hayes, Head of</td>
<td></td>
<td></td>
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<tr>
<td>Service and Asset Planning</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Howick Leisure Centre</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kimberly Rees, Service and</td>
<td>Oversight and monitoring</td>
<td>The board were informed of the key findings from the review of indoor active recreation needs / services and a discussion about options was provided for the future of the Howick Leisure Centre</td>
</tr>
<tr>
<td>Asset Planning Specialist</td>
<td></td>
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<tr>
<td>Kathy O'Connor, Service</td>
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<td></td>
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<tr>
<td>Asset Planning Team Leader</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direction Setting</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Howick Local Board Services</td>
<td>Keeping informed</td>
<td>Direction was sought from the board on upcoming work programme and other items</td>
</tr>
<tr>
<td>Team</td>
<td></td>
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</tbody>
</table>

The workshop concluded at 5:18pm