I hereby give notice that an ordinary meeting of the Manurewa Local Board will be held on:

**Date:** Thursday, 21 May 2020  
**Time:** 6:00pm  
**Meeting Room:** This meeting will proceed via Skype for Business.  
**Venue:** Either a recording or written summary will be uploaded on the Auckland Council website

---

**Manurewa Local Board**

**OPEN AGENDA**

---

**MEMBERSHIP**

Chairperson  
Joseph Allan  
Deputy Chairperson  
Melissa Atama  
Members  
Anne Candy  
Tabetha Gorrie  
Rangi McLean  
Glenn Murphy  
Ken Penney  
Dave Pizzini

(Quorum 4 members)

---

Rohin Patel  
Democracy Advisor - Manurewa  

13 May 2020

Contact Telephone: 021 914 618  
Email: rohin.patel@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

---

**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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<td>Manurewa Local Board Governance Forward Work Calendar - May 2020</td>
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<td>Manurewa Local Board Workshop Records</td>
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<tr>
<td>22</td>
<td>Consideration of Extraordinary Items</td>
<td></td>
</tr>
</tbody>
</table>
1 Welcome
A board member will lead the meeting in prayer.

2 Apologies
At the close of the agenda no apologies had been received.

3 Declaration of Interest
Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes
That the Manurewa Local Board:
a) confirm the ordinary minutes of its meeting, held on Thursday, 7 May 2020, as true and correct.

5 Leave of Absence
At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements
At the close of the agenda no requests for acknowledgements had been received.

7 Petitions
At the close of the agenda no requests to present petitions had been received.

8 Deputations
Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Manurewa Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum
A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.
At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."
Manurewa Local Board
21 May 2020

Governing Body Members' Update

File No.: CP2020/05495

Te take mō te pūrongo
Purpose of the report

1. To provide an opportunity for the local ward area Governing Body Members to update the local board on Governing Body issues they have been involved with since the previous local board meeting.

Whakarāpopototanga matua
Executive summary

2. Standing Orders 5.1.1 and 5.1.2 provides for Governing Body Members to update their local board counterparts on regional matters of interest to the local board.

Ngā tūtohunga
Recommendation/s

That the Manurewa Local Board:

a) receive verbal updates from Councillors Angela Dalton and Daniel Newman.

Ngā tāpirihanga
Attachments

There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Rohin Patel - Democracy Advisor - Manurewa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>

Purpose of the report

1. To provide an opportunity for members to update the Manurewa Local Board on matters they have been involved in over the last month.

Executive summary

2. An opportunity for members of the Manurewa Local Board to give a written or verbal update on their activities for the month.

Recommendation/s

That the Manurewa Local Board:

a) receive the update from members.

Attachments

There are no attachments for this report.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Rohin Patel - Democracy Advisor - Manurewa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
Chairperson's Update

File No.: CP2020/05497

Te take mō te pūrongo
Purpose of the report
1. To provide an opportunity for the Manurewa Local Board Chairperson to update the local board on issues he has been involved in.

Whakarāpopototanga matua
Executive summary
2. An opportunity for the Manurewa Local Board Chairperson to update the local board on his activities over the last month.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:

a) receive the verbal report from the Manurewa Local Board Chairperson.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
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<th>Rohin Patel - Democracy Advisor - Manurewa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
Auckland Transport Report May 2020
File No.: CP2020/05498

Te take mō te pūrongo
Purpose of the report

1. To receive the Auckland Transport report to the Manurewa Local Board for May 2020.

Whakarāpopototanga matua
Executive summary

2. Each month, Auckland Transport provides an update to the Manurewa Local Board on transport-related matters, relevant consultations in its area, Local Board Transport Capital Fund (LBTCF) projects and decisions of Auckland Transport's Traffic Control Committee.

3. Auckland Transport's monthly update is attached to this report as Attachment A.

Ngā tūtohunga
Recommendation/s

That the Manurewa Local Board:

a) receive the Auckland Transport May 2020 update.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
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</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>May 2020: Auckland Transport monthly update to the Manurewa Local Board</td>
<td>15</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<p>| | |</p>
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<td>Rohin Patel - Democracy Advisor - Manurewa</td>
</tr>
<tr>
<td>Authoriser</td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
May 2020: Auckland Transport monthly update to the Manurewa Local Board

Te take mō te pūrongo
Purpose of the report
1. An update for the Manurewa Local Board about transport related matters in their area, including the Local Board Transport Capital Fund (LBTCF).

Whakarāpopototanga matua
Executive summary
2. No decision is required this month. This report also contains information about the following:
   - Information about the Local Board Transport Capital Fund (LBTCF)
   - Information about Auckland Transport local and regional projects and activities.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:
   a) receive the Auckland Transport May 2020 monthly update report.

Horopaki
Context
3. This report addresses transport-related matters in the board’s area and includes information on the status of the Local Board Transport Capital Fund projects.
4. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by Auckland Transport (AT). Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of AT’s work programme.
5. Any LBTCF projects selected must be safe, must not impede network efficiency, and must be located in the road corridor or on land controlled by AT (though projects running through parks can be considered if there is a transport outcome).
6. AT is responsible for all of Auckland’s transport services, excluding state highways. AT reports on a monthly basis to local boards, as set out in the Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play within and on behalf of their local communities.

Tātaritanga me ngā tohutohu
Analysis and advice
7. This section of the report contains information about local projects, issues and initiative. It provides summaries of the detailed advice and analysis provided to the local board during workshops and briefings.
Local Board Transport Capital Fund

8. In this 2019-2022 electoral term, the local board has approx. $3.66 million of LBTCF to spend.

<table>
<thead>
<tr>
<th>Previously unallocated funds</th>
<th>Allocation for term</th>
<th>Total $ available to new Board</th>
<th>Minimum $ that should be allocated by 30 June 2020 - to ensure projects can be constructed during the electoral term, the board should allocate 50% of their allocation in June 2020.</th>
</tr>
</thead>
<tbody>
<tr>
<td>234,803</td>
<td>3,426,591</td>
<td>3,661,394</td>
<td>1,830,697</td>
</tr>
</tbody>
</table>

9. AT encourages all local boards to maximise the use of their allocated funding and has established a timeline for the board to use for identification, investigation and delivery of projects.

10. The timeline is listed below:

- On the 13th February 2020, Auckland Transport workshoped an initial list of potential projects with the local board providing an opportunity to identify possible projects.
- On the 26th of March 2020 AT workshoped the projects identified with the local board again and confirm the list for further investigation and an assessment of cost.
- At the 16th April business meeting the board passed resolutions formally requesting the development of a scope and rough order of cost (ROC) for the projects identified at the workshops. The projects identified by the local board will be listed later in this report.
- It was intended that during May and June 2020 AT would provide costs and feedback on the projects. This information will be delayed due to the restrictions imposed by the Covid-19 epidemic, however AT intends to provide this information as soon as it is possible. This information can then be used by the local board to prioritise the projects and to allocate funds based on quality advice.
- Following providing this information, it is planned that the local board will able to:
  - Approve detailed design for complex projects with a cost of more than $300,000.
  - Approve smaller projects (less than $300K) for design and construction.

11. In the second year of the local board’s electoral term, this cycle will be repeated if the board does not allocate its funds in the first year.

Responses to Resolutions

12. The most recent resolutions of the Manurewa Local Board are recorded below in bold font, with Auckland Transport contained below each resolution.

Resolution number MR/2020/43
b) request Auckland Transport to provide rough orders of cost for the following projects:
   i) Coxhead Quadrant Residential Speed Management Project
   ii) traffic calming around Hillpark School
   iii) traffic calming on Gloucester Road
   iv) traffic calming on Finlayson Avenue
   v) lighting of the walkway between Ferguson Street and Trimdon Street
vi) installation of bus shelters at the following stops:
   A) Stop 2125 – 123 Weymouth Road
   B) Stop 2314 – 4 Turnberry Drive
   C) Stop 2273 – 59 Browns Road
   D) Stop 2178 – 96 Browns Road
   E) Stop 2171 – opposite 98 Browns Road
   F) Stop 6383 – 41 Redoubt Road
   G) Stop 6864 - 118 Finlayson Drive
   H) Stop 6875 - 145 Finlayson Drive
   I) Stop 6753 - 39 Affriston Road
   J) Stop 6744 - 36 Affriston Road

vii) installation of electronic speed warning signage.

AT acknowledges the above projects have been identified by the Manurewa Local Board for potential use of their LBTCF and will report back to the board with rough orders of cost for the board to take into consideration when deciding which projects to commit to.

Local Updates

Raised Zebra Crossing – Finalyson Avenue, Clendon.

13. AT have opened consultation on installing a new zebra crossing on a raised table at 215 Finalyson Avenue, Clevedon Park. This project aims to make it safer for people walking, including children from the nearby school. Information regarding this project, including outcome of consultation, will be published on our website.

Covid-19 Impact.

14. At the time of report writing, New Zealand is currently in alert level 3, with the possibility of the government announcing a move to alert level 2 in coming weeks. Isolation rules continue to have an effect on how AT conducts its business. However, the decrease in alert level has allowed for construction work to re-commence. While limited, this has allowed for the continuation of construction projects in the Manurewa Ward, notably the Wordsworth Quadrant Residential Speed Management program. Updates of other projects to recommence will be provided as information allows.

Regional Transport Updates

COVID-19: Auckland Transport update

Update on public transport in Auckland under Alert Level 3

15. At the time of writing, New Zealand has moved to Alert Level 3. Auckland Transport is reminding everyone that roads will become busier across the region during Alert Level 3 than they have been, and it remains important to share the road safely.

16. There are more vehicles on the road during Alert Level 3 because:
   - Work on construction sites will start again. This means more construction vehicles on the road and temporary traffic management around the sites
   - More people driving to work if their business is allowed to operate
   - Deliveries for businesses that can now operate safely
   - Freight services will be returning to normal levels, so there will be more heavy vehicles on the road at all times of the day

17. Although the number of people who would ordinarily be cycling to work has decreased, AT has seen an increase in local bike riding during lockdown with some areas, such as East
Coast Road and Curran Street, experiencing an increase of 100 per cent or more in use compared to the same period last year.

18. The rise was mainly in neighbourhoods near homes, with good weather conditions and quiet, safer streets encouraging people to get on their bikes. AT reminds everyone driving for essential travel to be aware of people walking and bike riding. Please travel only if necessary and always keep within the speed limit.

19. People walking and cycling also need to be aware of the increase of traffic under Alert Level 3. It’s also important to maintain physical distance from other people during Level 3. We’ve made great progress on breaking the chain of COVID-19 transmission, but we need to keep up the good work if we are to eliminate the virus."

20. Public transport is accessible at Alert Level 3 and can also be used to avoid disruption on the road network. While at Alert Level 3, travel is allowed for the following essential personal movement in your area:
   - Accessing local services and businesses
   - Going to work and school
   - Low-risk recreation in local area
   - Extended bubble arrangements
   - Travelling to permitted gatherings


22. Auckland Transport’s COVID-19 page, which includes up to date public transport timetables, is at: https://at.govt.nz/COVID-19

COVID-19: AT Mobile updated with real-time train capacity levels

23. Auckland Transport has updated its AT Mobile app to show users how many people are on a train at any given time. This means, like with buses, Aucklanders using AT Mobile can now see if the recommended physical distancing between other passengers of two metres will be achievable before they get on board.

24. Currently around 15,000 essential trips are happening each day across AT’s network, which include trips by essential workers and those traveling to supermarkets or pharmacies. For details on what is considered an essential service visit https://covid19.govt.nz/government-actions/covid-19-alert-level/

25. As they could start doing with buses in March, AT Mobile users now can look under the Live Departures area of the app to see one of four “live occupancy statuses” for trains: Likely empty, Likely space available, Likely near the limit of safe distancing, and Likely not accepting passengers.

26. It enables AT to ensure that it meets the rule of trains as well of buses running at no more than 20 per cent capacity to ensure passengers can maintain 2 metres of separation. This allows passengers travelling to essential work or to access essential services to know that they will be safe using public transport.

27. Those who are travelling on trains for essential trips are now able to make an informed decision about which service to take for their health and safety.

28. In addition, AT Mobile’s journey planning section has been redesigned to more clearly show the steps for each journey, including notifying the user if the first stop is closed or moved so they can plan accordingly.

29. These new features are included in the latest AT Mobile update which is now available in the Google Play and Apple App stores. You can find links to those app store pages at https://at.govt.nz/atmobile
Game-changing $450m Eastern Busway contract will generate thousands of jobs

30. Thousands of new jobs in the infrastructure sector will result from Auckland Transport’s announcement to proceed with a Registration of Interest (ROI) for an integrated design, engineering and construction partner consortium to deliver the remaining stages of the $1.4b AMETI Eastern Busway project between Pakuranga and Botany.

31. The contract value for the construction phase alone will be $450m - with the total spend on stages 2, 3 and 4 being $700m. As the agency responsible for delivering the project, Auckland Transport will form the alliance partnership with the successful consortium.

32. The project is one of the biggest investment decisions across the whole of Auckland, representing a total spend of $700 million, with huge benefits for expanding rapid public transit, cycling and walking.

33. Coming as we recover from the COVID-19-induced international recession, it will create a much-needed boost to jobs and incomes and assist Auckland’s economic recovery.

Tauākī whakaaweawe āhuarangi

Climate impact statement

34. Auckland Transport engages closely with Council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, the Auckland Climate Action Plan and Council’s priorities.

35. Auckland Transport’s core role is in providing attractive alternatives to private vehicle travel, reducing the carbon footprint of its own operations and, to the extent feasible, that of the contracted public transport network.

36. To this end, Auckland Transport’s Statement of Intent contains three performance measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>2019/20</th>
<th>2020/21</th>
<th>2021/22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of buses in the Auckland bus fleet classified as low emission</td>
<td>5</td>
<td>25</td>
<td>55</td>
</tr>
<tr>
<td>Reduction in CO2 (emissions) generated annually by Auckland Transport</td>
<td>7%</td>
<td>9%</td>
<td>11%</td>
</tr>
<tr>
<td>corporate operations (from 2017/18 baseline)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Percentage of Auckland Transport streetlights that are energy efficient</td>
<td>58%</td>
<td>66%</td>
<td>76%</td>
</tr>
</tbody>
</table>

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

37. The impact of information (or decisions) in this report are confined to AT and do not impact on other parts of the council group.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

38. The local board have been consulted on the following project(s) over the reporting period:

   a) Installing a new zebra crossing on a raised table on 215 Finlayson Avenue, Clendon Park.

Tauākī whakaaweawe Māori

Māori impact statement

39. There are no specific impacts on Māori for this reporting period. AT is committed to meeting its responsibilities under Te Tiriti o Waitangi-the Treaty of Waitangi-and its broader legal obligations in being more responsible or effective to Māori.
40. Our Māori Responsiveness Plan outlines the commitment to with 19 mana whenua tribes in delivering effective and well-designed transport policy and solutions for Auckland. We also recognise mataawaka and their representative bodies and our desire to foster a relationship with them.
   This plan in full is available on the Auckland Transport Website - [https://at.govt.nz/about-us/transport-plans-strategies/marori-responsiveness-plan/#about](https://at.govt.nz/about-us/transport-plans-strategies/marori-responsiveness-plan/#about)

**Ngā ritenga ā-pūtea**

**Financial implications**

41. The proposed decision of receiving the report has no financial implications.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

42. The proposed decision of receiving the report has no risks. AT has risk management strategies in place for the transport projects undertaken in the Manurewa local board area.

**Ngā koringa ā-muri**

**Next steps**

43. AT will provide another update report to the board at the next meeting in June 2020.

**Ngā tāpirihanga**

**Attachments**

44. There are no attachments for this report.

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>James Ralph, Elected Member Relationship Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Jonathan Anyon, Manager, Elected Member Relationship Unit</td>
</tr>
</tbody>
</table>
Manurewa Local Board
21 May 2020


File No.: CP2020/04842

Te take mō te pūrongo
Purpose of the report
1. To fund, part-fund or decline applications for the Manurewa Local Board Grant Round Two 2019/2020, including multi-board applications.

Whakarāpopototanga matua
Executive summary
2. This report presents applications received for the Manurewa Local Grant Round Two and Multi-Board Local Grant Round Two 2019/2020 which are provided as Attachments B and C respectively.
3. The Manurewa Local Board adopted the Manurewa Local Board Grants Programme 2019/2020 on 21 March 2019 (MR/2019/33) which is included as Attachment A. The document sets application guidelines for contestable community grants submitted to the local board.
4. The Manurewa Local Board set a total community grants budget of $170,000 for the 2019/2020 financial year.
5. Manurewa Local Board and Multi-board Grant Round One was completed and an amount of $62,102.60 was allocated, leaving a total of $107,898.00 for the remaining grant rounds.
6. The Local Board Quick Response Grant Round One 2019/2020 was completed and an amount of $42,492.23 was allocated, leaving a total of $65,405.77 for the remaining grant rounds.
7. In Manurewa Local Board Round Two 2019/2020 a total of twenty-three local grant applications were received requesting a total amount of $488,894.21 and twenty-six multi-board applications were received, requesting a total amount of $108,148.00.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:

a) agree to fund, part-fund or decline each application in Manurewa Local Grant Round Two 2019/2020

Table One: Manurewa Local Grant Round Two 2019/2020 applications

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>LG2010-201</td>
<td>The Rising Foundation Trust</td>
<td>Community</td>
<td>Towards the operating cost of the programme co-ordinator in Manurewa High School.</td>
<td>$5,303.00</td>
</tr>
<tr>
<td>Item 15</td>
<td><strong>LG2010-202</strong></td>
<td>Auckland Southern District Chinese Association Incorporated</td>
<td>Community</td>
<td>Towards venue hire, a laptop, printer and office supplies, audio equipment, transportation costs, Maori cross-cultural activities and coaching costs for the Auckland Southern District Chinese Association.</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
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</tr>
<tr>
<td></td>
<td>LG2010-203</td>
<td>The Pride Project Charitable Trust</td>
<td>Community</td>
<td>Towards wages of the organisation's facilitator.</td>
</tr>
<tr>
<td></td>
<td>LG2010-205</td>
<td>Life Education Trust Counties Manukau</td>
<td>Community</td>
<td>Towards the running costs of the Life Education Trust mobile classroom, educational resources booklets, insurance and professional development for the facilitator.</td>
</tr>
<tr>
<td></td>
<td>LG2010-206</td>
<td>Woman Care Trust</td>
<td>Community</td>
<td>Towards the purchase of a food truck.</td>
</tr>
<tr>
<td></td>
<td>LG2010-207</td>
<td>New Zealand Sikh Women's Association Incorporated</td>
<td>Events</td>
<td>Towards venue hire for the Vodafone Events Centre for the Mela Trinajna Da 2020 (Ladies Night).</td>
</tr>
<tr>
<td></td>
<td>LG2010-208</td>
<td>Reremoana School</td>
<td>Arts and culture</td>
<td>Towards kapa haka uniforms and head bands for Reremoana School.</td>
</tr>
<tr>
<td></td>
<td>LG2010-211</td>
<td>Losalia Aleva</td>
<td>Arts and culture</td>
<td>Towards tutor fees and venue hire for the Tongan dance programme.</td>
</tr>
<tr>
<td></td>
<td>LG2010-213</td>
<td>Pasifika Migrant Services Charitable Trust</td>
<td>Community</td>
<td>Towards venue hire, artist fees, sewing materials, project management and a sewing machine for the Kiribati cultural wear workshops.</td>
</tr>
<tr>
<td>LG2010-215</td>
<td>Community Groups Feeding the Homeless</td>
<td>Community</td>
<td>Towards venue hire for the Manurewa site of operations.</td>
<td>$5,335.26</td>
</tr>
<tr>
<td>-------------</td>
<td>----------------------------------------</td>
<td>----------</td>
<td>-------------------------------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>LG2010-219</td>
<td>What Hope Community Trust</td>
<td>Community</td>
<td>Towards venue hire and operation cost of the What Hope programme in Manurewa.</td>
<td>$9,000.00</td>
</tr>
<tr>
<td>LG2010-220</td>
<td>Te Whakaora Tangata</td>
<td>Community</td>
<td>Towards venue hire, food, petrol, and salary for the family restoration programme in Manurewa.</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>LG2010-221</td>
<td>Dance Therapy NZ</td>
<td>Arts and culture</td>
<td>Towards venue hire, marketing, facilitation, coordination, client support and liaison and materials for the “Arts 4 us” south workshops in Manurewa.</td>
<td>$2,365.76</td>
</tr>
<tr>
<td>LG2010-223</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards Youthline Helpline volunteer triage support and supervision costs.</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>LG2010-224</td>
<td>Netball Manurewa Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the replacement of the indoor stadium roof and repair and upgrade of the timber flooring, including flooring protection.</td>
<td>$299,725.00</td>
</tr>
<tr>
<td>LG2010-225</td>
<td>South East Auckland Senior Citizens' Association Incorporated</td>
<td>Community</td>
<td>Towards the venue hire, catering, hall setup and clean-up, entertainment and sound to host a Christmas celebration.</td>
<td>$16,800.00</td>
</tr>
<tr>
<td>LG2010-227</td>
<td>Children’s Autism Foundation</td>
<td>Community</td>
<td>Towards contractor and administration costs for outreach sessions in homes of autistic children in Manurewa.</td>
<td>$4,622.50</td>
</tr>
</tbody>
</table>
### Table Two: Manurewa Multi-Board Local Grants Round Two 2019/2020 applications

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>LG2010-228</td>
<td>Diabetes NZ - Auckland Branch</td>
<td>Community</td>
<td>Towards costs of the “Hope Champion” event, including food, venue hire, translation services, mileage, publicity, recruitment and facilitation.</td>
<td>$8,000.00</td>
</tr>
<tr>
<td>LG2010-230</td>
<td>YMCA North</td>
<td>Community</td>
<td>Towards staff salary, administration costs phone, power, materials, uniforms and professional development.</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>LG2010-231</td>
<td>Action Education Incorporated</td>
<td>Arts and culture</td>
<td>Towards facilitation and resource costs for the spoken word programme in schools.</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>LG2010-232</td>
<td>Ardmore Marist Rugby and Sports Club Incorporated.</td>
<td>Sport and recreation</td>
<td>Towards a contribution to the salary costs of the club manager to enable the provision of activities</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>LG2010-233</td>
<td>Manurewa Squash Rackets Club Incorporated.</td>
<td>Sport and recreation</td>
<td>Towards a contribution to the rates bill for the club.</td>
<td>$4,223.89</td>
</tr>
<tr>
<td>LG2010-234</td>
<td>School Start First Impressions</td>
<td>Community</td>
<td>Towards school starter costs, including bags, uniforms and stationery.</td>
<td>$5,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$488,894.21</strong></td>
</tr>
</tbody>
</table>

b) agree to fund, part-fund or decline each application in Manurewa Multi-Board Local Grant Round Two 2019/2020
<table>
<thead>
<tr>
<th>Item</th>
<th>Code</th>
<th>Organisation</th>
<th>Category</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>MB1920-206</td>
<td>KidsCan Charitable Trust</td>
<td>Community</td>
<td>Towards programme items including food, raincoats, shoes and socks for children attending the KidsCan low decile partner schools.</td>
<td>$10,000.00</td>
</tr>
<tr>
<td></td>
<td>MB1920-2100</td>
<td>The Kids for Kids Charitable Trust</td>
<td>Arts and culture</td>
<td>Towards the National Young Leaders Day and the &quot;Kids for Kids&quot; mass choir event, including venue hire from 8 to 11 November 2020.</td>
<td>$600.00</td>
</tr>
<tr>
<td></td>
<td>MB1920-2107</td>
<td>Whenua Warrior</td>
<td>Environment</td>
<td>Towards building materials, soil, seedlings, petrol, food, administration costs, printing and stationery costs.</td>
<td>$10,000.00</td>
</tr>
<tr>
<td></td>
<td>MB1920-2109</td>
<td>LifeKidz Trust</td>
<td>Community</td>
<td>Towards play equipment and support worker wages.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td></td>
<td>MB1920-2112</td>
<td>Fresh Movement Arts Trust</td>
<td>Arts and culture</td>
<td>Towards the Fresh Movement Arts tour in partnership with the Revo Tour in schools from 1 June to 30 October 2020.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td></td>
<td>MB1920-2113</td>
<td>Mobility Assistance Dogs Trust</td>
<td>Community</td>
<td>Towards veterinary costs for the “Puppies in Prison” programme.</td>
<td>$3,000.00</td>
</tr>
<tr>
<td></td>
<td>MB1920-2114</td>
<td>Auckland Basketball Services Limited</td>
<td>Sport and recreation</td>
<td>Towards the junior coaching programme including coaching fees, promotion and administration from 1 July to 15 December 2020.</td>
<td>$7,500.00</td>
</tr>
<tr>
<td></td>
<td>MB1920-2115</td>
<td>The Operating Theatre Trust, trading as Tim Bray Theatre Company</td>
<td>Arts and culture</td>
<td>Towards the 'Gift a Seat' outreach programme to enable children from low decile schools to experience live</td>
<td>$8,330.00</td>
</tr>
<tr>
<td>Item 15</td>
<td>Organisation</td>
<td>Category</td>
<td>Description</td>
<td>Amount</td>
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<td></td>
</tr>
<tr>
<td>MB1920-2116</td>
<td>PHAB Association (Auckland) Incorporated</td>
<td>Community</td>
<td>Towards youth worker wages, soil, seeds, seed trays, cooking supplies, administration and co-ordination costs.</td>
<td>$2,000.00</td>
<td></td>
</tr>
<tr>
<td>MB1920-2117</td>
<td>CLM Counties Manukau Limited</td>
<td>Sport and recreation</td>
<td>Towards a community hydrohub, a portable solar powered water dispenser.</td>
<td>$5,000.00</td>
<td></td>
</tr>
<tr>
<td>MB1920-2121</td>
<td>New Zealand Council of Victim Support Groups Inc</td>
<td>Community</td>
<td>Towards a contribution to operational expenses for the volunteer support worker programme, including staff expenses, volunteer expenses, information technology, administration, domestic travel and accommodation, communications and fundraising, training, and overheads.</td>
<td>$4,000.00</td>
<td></td>
</tr>
<tr>
<td>MB1920-2122</td>
<td>Action Education Incorporated</td>
<td>Arts and culture</td>
<td>Towards the annual cost of office rent from 1 June 2020 to 31 May 2021.</td>
<td>$1,200.00</td>
<td></td>
</tr>
<tr>
<td>MB1920-213</td>
<td>Fix Up, Look Sharp</td>
<td>Community</td>
<td>Towards venue hire, transport, mobile phone and storage leasing costs for the organisation.</td>
<td>$2,000.00</td>
<td></td>
</tr>
<tr>
<td>Item</td>
<td>Grant Ref.</td>
<td>Organisation</td>
<td>Sector</td>
<td>Description</td>
<td>Amount</td>
</tr>
<tr>
<td>------</td>
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</tr>
<tr>
<td>MB1920-258</td>
<td>MB1920-258</td>
<td>Te Whānau Tupu Ngātahi o Aotearoa - Playcentre Aotearoa</td>
<td>Community</td>
<td>Towards research contractor fees to conduct research at five local board Early Childhood Education Centres in south Auckland.</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>MB1920-260</td>
<td>MB1920-260</td>
<td>Environmental Education for Resource Sustainability Trust</td>
<td>Environment</td>
<td>Towards the purchase and delivery of 7953 trees and 64 plants, 635 classroom recycling bins and administration expenses, for the Paper4Trees programme in schools.</td>
<td>$12,250.00</td>
</tr>
<tr>
<td>MB1920-267</td>
<td>MB1920-267</td>
<td>Training and Budget Services Incorporated.</td>
<td>Community</td>
<td>Towards rental costs of the organisation's office space.</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>MB1920-274</td>
<td>MB1920-274</td>
<td>The StarJam Charitable Trust</td>
<td>Community</td>
<td>Towards salary and levies, tutor contractor fees and venue hire.</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>MB1920-275</td>
<td>MB1920-275</td>
<td>The Reading Revolution</td>
<td>Community</td>
<td>Towards wages of the manager of the reading Revolution programme.</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>MB1920-281</td>
<td>MB1920-281</td>
<td>Road Safety Education Limited</td>
<td>Community</td>
<td>Towards the company's operational costs to manage the delivery of the Road Safety Programme</td>
<td>$1,168.00</td>
</tr>
<tr>
<td>Item 15</td>
<td>Description</td>
<td>Category</td>
<td>Amount</td>
<td></td>
<td></td>
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<td>---------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
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<td>--------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MB1920-283 Auckland Cambodian Youth and Recreation Trust</td>
<td>Towards volunteer costs, including petrol reimbursement, stationery, printer toners and wages for staff.</td>
<td>Community</td>
<td>$2,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MB1920-287 David Riley</td>
<td>Towards publication of the book &quot;How Taro came to Samoa&quot; including development of an audiobook.</td>
<td>Arts and culture</td>
<td>$1,500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MB1920-288 Garden to Table Trust</td>
<td>Towards salaries for school co-ordinators and mileage costs.</td>
<td>Community</td>
<td>$3,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MB1920-290 Kiwi Harvest Limited</td>
<td>Towards driver wages and operational expenses.</td>
<td>Community</td>
<td>$4,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MB1920-293 Age Concern Auckland Incorporated</td>
<td>Towards salary costs, supervision, phone, vehicle and travel costs for Age Concern Auckland.</td>
<td>Community</td>
<td>$6,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MB1920-294 OUTLine New Zealand Incorporated</td>
<td>Towards general operating expenses including volunteer training, support and clinical supervision, advertising, stationery, insurance, information technology costs, training fees and volunteer costs.</td>
<td>Community</td>
<td>$2,100.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>$108,148.00</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Horopaki Context**

8. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city.
9. The Auckland Council Community Grants Policy supports each local board to adopt a grants programme. The local board grants programme sets out:
   • local board priorities
   • lower priorities for funding
   • exclusions
   • grant types, the number of grant rounds and when these will open and close
   • any additional accountability requirements.

10. The Manurewa Local Board adopted its grants programme for 2019/2020 on 21 March 2019 (MR/2019/33) and will operate two quick response and two local grant rounds this financial year.

11. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio, and community networks.

12. The Manurewa Local Board set a total community grants budget of $170,000 for the 2019/2020 financial year.

Tātaritanga me ngā tohutohu
Analysis and advice

13. Due to the current COVID-19 crisis, staff have also assessed each application according to which alert level the proposed activity is able to proceed. For example, under alert level two, only gatherings of up to 100 people outdoors and indoors can take place. Events and activities have been assessed according to these criteria.

14. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.

Tauākī whakaaweawe āhuarangi
Climate impact statement

15. The local board grants programme aims to respond to Auckland Council’s commitment to address climate change by providing grants to individuals and groups for projects that support and enable community climate action. Community climate action involves reducing or responding to climate change by local residents in a locally relevant way. Local board grants can contribute to expanding climate action by supporting projects that reduce carbon emissions and increase community resilience to climate impacts. Examples of projects include local food production and food waste reduction; increasing access to single-occupancy transport options, home energy efficiency and community renewable energy generation; local tree planting and streamside revegetation; and educating about sustainable lifestyle choices that reduce carbon footprints.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

16. Based on the main focus of an application, a subject matter expert from the relevant department will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.

17. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.
Local impacts and local board views

18. Local boards are responsible for the decision-making and allocation of local board community grants. The Manurewa Local Board is required to fund, part-fund or decline these grant applications against the local board priorities identified in the local board grant programme.

19. Staff will provide feedback to unsuccessful grant applicants about why they have been declined, so they can do to increase their chances of success next time.

Tauākī whakaaweawe Māori

Māori impact statement

20. The local board grants programme aims to respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council’s Te Waka Angamua department has provided input and support towards the development of the community grant processes.

Ngā ritenga ā-pūtea

Financial implications

21. The allocation of grants to community groups is within the adopted Long-term Plan 2018-2028 and local board agreements.

22. The Manurewa Local Board has set a total community grants budget of $170,000.00 for the 2019/2020 financial year.

23. A total of $62,102.60 was allocated in Manurewa Local Grant Round One and Multi-Board 2019/2020, leaving a total of $107,897.40 for the remaining grant rounds.

24. The Local Board Quick Response Grant Round One 2019/2020 was completed and an amount of $42,492.23 was allocated, leaving a total of $65,405.77 for the remaining grant rounds.

25. In Manurewa Local Board Round Two 2019/2020 a total of twenty-three local grant applications were received requesting a total amount of $488,894.21 and twenty-six multi-board applications were received, requesting a total amount of $108,148.00.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

26. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified a low risk associated with funding the applications in this round.

Ngā koringa ā-muri

Next steps

27. Following the Manurewa Local Board allocating funding for local grants round one, grants staff will notify the applicants of the local board’s decision.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Manurewa Local Board Grants Programme 2019/2020</td>
<td>33</td>
</tr>
<tr>
<td>B</td>
<td>Manurewa Local Board Grant Round Two 2019/2020 grant applications</td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>(Under Separate Cover)</em></td>
<td></td>
</tr>
</tbody>
</table>
Manurewa Local Board
21 May 2020

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>C</td>
<td>Manurewa Local Board Multiboard Round Two 2019/2020 Grant Applications <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
</tbody>
</table>

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Helen Taimarangai - Senior Community Grants Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Marion Davies - Grants and Incentives Manager</td>
</tr>
<tr>
<td></td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
Manurewa Local Board Grant Programme 2019/2020

Our Local Grants Programme aims to provide grants to local communities in order to help them achieve their aspirations. So together we will help Manurewa thrive and enable people to connect.

Outcomes sought from the local grants programme
Our grants programme will be targeted towards supporting the following outcomes, as provided in our local board plan:

- People in Manurewa are actively connected everywhere, everyday
- A prosperous local economy supporting local people
- Manurewa is well-connected and easy to move around
- Our environment is a source of pride and enjoyment for the community
- We treasure our home, our community

Our priorities for grants
The Manurewa Local Board welcomes and will consider all grant applications and community initiatives. The Manurewa Local Board has the following local board plan priorities:

Note: most of these priorities relate to the local board initiatives as outlined in the local board plan.

- Our communities work together to create spaces and places that meet the diverse aspirations of our community, support participation in activities and make new connections
- Local community, arts and cultural events
- People in the community play a key part in shaping Manurewa.
- More young people with skills and clear goals that enable successful transitions into employment
- Manurewa’s local environment and biodiversity are protected for the future
- Improved reduction in waste through recovery, reuse and recycling
- We protect our future, nurture our present and honour our past
- The whakapapa/history of our area is well-known, protected and celebrated by all
- Manurewa is a place we feel connected, safe and valued.
- Manurewa is an age friendly and accessible environment

Investment approach
The Manurewa Local Board has a budget to support the local grants programme.

- Quick Response Grants have the following allocations:
  - up to a maximum amount per grant of $2,000
- Local Grants have the following allocations:
  - minimum amount per grant of $2,000
Application dates
Grant rounds for 2019-2020 will be as follows:

Quick Response Grants

<table>
<thead>
<tr>
<th>2019/2020 grant rounds</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round one</td>
<td>21 October 2019</td>
<td>15 November 2019</td>
<td>19 December 2019</td>
<td>6 January 2020</td>
</tr>
<tr>
<td>Round two</td>
<td>20 April 2020</td>
<td>15 May 2020</td>
<td>18 June 2020</td>
<td>1 July 2020</td>
</tr>
</tbody>
</table>

Local Grants

<table>
<thead>
<tr>
<th>2019/2020 grant rounds</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round one</td>
<td>17 June 2019</td>
<td>26 July 2019</td>
<td>19 September 2019</td>
<td>1 October 2019</td>
</tr>
<tr>
<td>Round two</td>
<td>17 February 2020</td>
<td>28 March 2020</td>
<td>21 May 2020</td>
<td>1 June 2020</td>
</tr>
</tbody>
</table>

Multi-board funding
The Manurewa Local Board welcomes multi-board grant applications. However, the activity or initiative will need to clearly benefit the Manurewa community.

<table>
<thead>
<tr>
<th>2019/2020 multi-board grant rounds</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round one</td>
<td>3 June 2019</td>
<td>19 July 2019</td>
<td>19 September 2019</td>
<td>1 October 2019</td>
</tr>
<tr>
<td>Round two</td>
<td>20 January 2020</td>
<td>13 March 2020</td>
<td>21 May 2020</td>
<td>1 June 2020</td>
</tr>
</tbody>
</table>

Accountability measures
The Manurewa Local Board requires that all successful applicants to complete accountability reports for allocated grants and meet council’s standard financial accountability required.
Te take mō te pūrongo
Purpose of the report
1. To adopt the Manurewa Grants Programme 2020/2021.

Whakarāpopototanga matua
Executive summary
2. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities and services that benefit Aucklanders.
3. The Community Grants Policy supports each local board to review and adopt its own local grants programme for the next financial year.
4. This report presents the Manurewa Grants Programme 2020/2021 for adoption as provided in Attachment A to this report.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:
a) adopt the Manurewa Grants Programme 2020/2021 as provided in Attachment A to this report.

Horopaki
Context
5. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities and services that benefit Aucklanders.
6. The Community Grants Policy supports each local board to review and adopt its own local grants programme for the next financial year. The local board grants programme guides community groups and individuals when making applications to the local board.
7. The local board community grants programme includes:
   • outcomes as identified in the local board plan
   • specific local board grant priorities
   • which grant types will operate, the number of grant rounds and opening and closing dates
   • any additional criteria or exclusions that will apply
   • other factors the local board consider to be significant to its decision-making.
8. Once the local board grants programme 2020/2021 has been adopted, the types of grants, grant rounds, criteria and eligibility with be advertised through an integrated communication and marketing approach which includes utilising the local board channels.
Tātaritanga me ngā tohutohu

Analysis and advice

9. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. The new Manurewa Grants Programme has been workshopped with the local board and feedback incorporated into the grants programme for 2020/2021.

10. The new grant programme includes two additional local grant rounds, instead of the quick response rounds.

Tauākī whakaaweawe āhuarangi

Climate impact statement

11. The local board grants programme aims to respond to Auckland Council’s commitment to address climate change by providing grants to individuals and groups with projects that support community climate change action. Local board grants can contribute to climate action through the support of projects that address food production and food waste; alternative transport methods; community energy efficiency education and behaviour change; build community resilience and support tree planting.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

12. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

13. Based on the main focus of an application, a subject matter expert from the relevant council unit will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

14. The grants programme has been developed by the local board to set the direction of its grants programme. This programme is reviewed on an annual basis.

Tauākī whakaaweawe Māori

Māori impact statement

15. All grant programmes respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to organisations delivering positive outcomes for Māori. Applicants are asked how their project aims to increase Māori outcomes in the application process.

Ngā ritenga ā-pūtea

Financial implications

16. The allocation of grants to community groups is within the adopted Long-term Plan 2018 - 2028 and local board agreements.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

17. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy. Therefore, there is minimal risk associated with the adoption of the grants programme.
Ngā koringa ā-muri

Next steps

18. An implementation plan is underway and the local board grants programme will be locally advertised through the local board and council channels, including the council website, local board Facebook page and communication with past recipients of grants.

Ngā tāpirihanga

Attachment

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Manurewa Grants Programme 2020/2021</td>
<td>39</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Helen Taimarangai - Senior Community Grants Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Marion Davies - Grants and Incentives Manager</td>
</tr>
<tr>
<td></td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
Manurewa Local Board Grant Programme 2020/2021

Our Local Grants Programme aims to provide grants to local communities in order to help them achieve their aspirations. So together we will help Manurewa thrive and enable people to connect.

Outcomes sought from the local grants programme
Our grants programme will be targeted towards supporting the following outcomes, as provided in our local board plan:
- People in Manurewa are actively connected everywhere, everyday
- A prosperous local economy supporting local people
- Manurewa is well-connected and easy to move around
- Our environment is a source of pride and enjoyment for the community
- We treasure our home, our community

Our priorities for grants
The Manurewa Local Board welcomes and will consider all grant applications and community initiatives. The Manurewa Local Board has the following local board plan priorities:
Note: most of these priorities relate to the local board initiatives as outlined in the local board plan.
- Our communities work together to create spaces and places that meet the diverse aspirations of our community, support participation in activities and make new connections
- Local community, arts and cultural events
- People in the community play a key part in shaping Manurewa.
- More young people with skills and clear goals that enable successful transitions into employment
- Manurewa’s local environment and biodiversity are protected for the future
- Improved reduction in waste through recovery, reuse and recycling
- We protect our future, nurture our present and honour our past
- The whakapapa/history of our area is well-known, protected and celebrated by all
- Manurewa is a place we feel connected, safe and valued.
- Manurewa is an age friendly and accessible environment

Investment approach
The Manurewa Local Board has a budget to support the local grants programme.
- Local Grants have the following allocations:
  - minimum amount per grant of $2,000
Application dates
Grant rounds for 2020-2021 will be as follows:

<table>
<thead>
<tr>
<th>2020/2021 grant rounds</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round one</td>
<td>15 June 2020</td>
<td>24 July 2020</td>
<td>17 September 2020</td>
<td>1 October 2020</td>
</tr>
<tr>
<td>Round two</td>
<td>19 October 2020</td>
<td>13 November 2020</td>
<td>17 December 2020</td>
<td>31 December 2020</td>
</tr>
<tr>
<td>Round three</td>
<td>15 February 2021</td>
<td>26 March 2021</td>
<td>20 May 2021</td>
<td>1 June 2021</td>
</tr>
<tr>
<td>Round four</td>
<td>19 April 2021</td>
<td>14 May 2021</td>
<td>17 June 2021</td>
<td>1 July 2021</td>
</tr>
</tbody>
</table>

Multi-board funding
The Manurewa Local Board welcomes multi-board grant applications. However, the activity or initiative will need to clearly benefit the Manurewa community.

<table>
<thead>
<tr>
<th>2020/2021 multi-board grant rounds</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round one</td>
<td>15 June 2020</td>
<td>24 July 2020</td>
<td>17 September 2020</td>
<td>1 October 2020</td>
</tr>
<tr>
<td>Round two</td>
<td>20 January 2020</td>
<td>13 March 2020</td>
<td>May 2020</td>
<td>1 June 2020</td>
</tr>
</tbody>
</table>

Accountability measures
The Manurewa Local Board requires that all successful applicants to complete accountability reports for allocated grants and meet council’s standard financial accountability required.
Endorsing the Business Improvement District (BID) Programme and targeted rate 2020/2021

File No.: CP2020/05128

Te take mō te pūrongo

Purpose of the report

1. To seek local board endorsement to recommend that the Governing Body sets the targeted rates for the Manurewa and Wiri Business Improvement District (BID) programmes for the 2020/2021 financial year.

Whakarāpopototanga matua

Executive summary

2. Business Improvement Districts (BIDs) are areas within Tāmaki Makaurau where local business and property owners have agreed to work together to improve their business environment, promote innovation and attract new businesses and customers.

3. Auckland Council supports business associations operating BID programmes by collecting a targeted rate from commercial properties within a defined geographic area. The funds from the targeted rate are then provided by way of a BID grant to the relevant business association.

4. Under the Auckland Council shared governance arrangements, local boards are allocated several decision-making responsibilities in relation to BIDs. One of these is to annually recommend BID targeted rates to the Governing Body.

5. Each business association operating a BID programme sets the BID grant amount at its 2019 Annual General Meeting (AGM) when members vote to approve an operational budget for the following financial year. This budget funds the implementation of a business plan that delivers programmes based on each BID’s strategic priorities.

6. With the support of their members and based on approved business plans, the two BID-operating business associations within the Manurewa Local Board area propose increases to their BID targeted rates for the 2020/2021 financial year. They are Manurewa Business Association (MBA), increase up to $315,000 as part of their BID expansion project and Wiri Business Association (WBA) up 2.5% to $755,454.

7. In the wake of COVID-19 disruption, one business association rescinded their decision to increase their BID levies taken at their respective AGMs. Instead, Wiri will keep its BID grant amount at $737,000 maintaining the status quo for 2020/2021. Manurewa unfortunately was not able to progress their BID expansion and their BID grant of $157,000 remains at its 2020/2021 level. A separate report on the Manurewa BID expansion will be presented to the local board.

8. The business associations operating BID programmes are incorporated societies that are independent of the council. However, to sustain public trust and confidence in the council, there needs to be a balance between the BIDs’ independence and the accountability for monies collected by a public sector organisation.

9. For the council to be confident that the funds provided to the BIDs are being used appropriately, the council requires the BIDs to comply with the Business Improvement District (BID) Policy (2016) (Hōtaka ā-Rohe Whakapiki Pakihi), known as the BID Policy.

10. The council staff regularly monitor compliance with the BID Policy and this report is part of an active risk management programme to minimise inappropriate use of funds.

11. Staff are satisfied the Manurewa and Wiri business associations have sufficiently complied with the BID Policy.
12. Staff propose the Manurewa Local Board receives this report and recommends to the Governing Body the setting (striking) of the BID targeted rates sought by the two business associations.

13. After the Annual Budget is approved, the council collects the targeted rate funds and distributes them in quarterly BID grant payments, effective from 1 July 2020. This will enable the business associations to implement programmes that contribute towards an innovative, productive and resilient local economy, reflecting the economic aspirations of the Manurewa Local Board Plan 2017.

14. Like all BID-operating business associations, Manurewa’s two BIDs will continue to play an important role in supporting their members facing two global challenges. Firstly, helping local businesses throughout the COVID-19 lockdown stages and, secondly, responding to the world’s climate change emergency with an increased focus on sustainability.

Ngā tūhongahanga
Recommendation/s
That the Manurewa Local Board:

a) recommend to the Governing Body the setting of the targeted rates for inclusion in the Annual Budget 2020/2021 for the following Business Improvement District (BID) programmes:
   i) $157,000 for Manurewa Business Association Incorporated
   ii) $737,000 for Wiri Business Association Incorporated.

Horopaki
Context

BID programmes promote economic well-being and collaboration with the council.

15. Tāmaki Makaurau is growing fast and is projected to include another one million people in the next 30 years. This level of growth presents challenges and opportunities for Auckland’s city centre, town centres and commercial precincts.

16. Business Improvement Districts (BIDs) are areas within Auckland where local business and property owners have agreed to work together, with support from the council, to improve their business environment, encourage innovation and attract new businesses and customers.

17. BID programmes provide the opportunity for the council group to partner with business associations to seize on the opportunities from Auckland’s growth and respond locally to changing economic conditions.

18. BID programmes encourage collaboration to achieve greater local outcomes. They provide a mechanism to enable local boards to engage with the business sector in local town centres and business areas in a co-ordinated way.

BIDs provide essential support in the economic recovery from COVID-19.

19. The economy has been heavily impacted by the COVID-19 pandemic and related lockdown, including both retail-based town centres, the city centre and commercial precincts.

20. BID-programme operating business associations now, more than ever, provide the local business leadership required to help businesses recover from the economic shock and transition to a viable future state.

BIDs are funded by a targeted rate on business ratepayers within a set area.
21. BID programmes are funded by a targeted rate applied to all commercially rated properties within a designated area around a town centre or commercial precinct.

22. Auckland Council supports business associations operating BID programmes by collecting the targeted rates and providing these funds, in their entirety, by way of a BID grant to the relevant business association.

23. This revenue is paid to the business associations every quarter to provide a regular and sustainable income stream to implement an agreed work programme.

The BID Policy is the mechanism to ensure accountability for BID targeted rates.


25. The policy outlines the principles behind the council’s BID programme; creates the process for establishing, expanding, amalgamating and disestablishing BIDs; determines rating mechanisms; prescribes operating standards and guidelines; and sets accountability requirements.

Diagram A: From calculation to approval, how the BID targeted rate is set.

The business association sets the BID grant amount to deliver its work programme.

26. Each business association operating a BID programme prepares an annual business plan for the following financial year that will deliver programmes based on the BID’s strategic priorities.

27. The cost of implementing that business plan is set out in an annual budget that the BID’s board (governing committee) agrees will be recommended for approval by the business association membership.

28. The 2019 AGM provides the forum where members vote to approve the operational budget and, in doing so, set the requisite BID grant amount for the following financial year.

Local boards are responsible for recommending the targeted rate if a BID complies with the BID Policy.

29. Under the Auckland Council shared governance arrangements, local boards are allocated several decision-making responsibilities in relation to BIDs. One of these is to annually recommend BID targeted rates to the Governing Body. The local board should recommend the setting of the targeted rate if it is satisfied that the BID is substantially complying with the BID Policy.

30. BID programme managers Neil Punja (Manurewa) and Audrey Williams (Wiri) were unable to present to the board due to the COVID-10 level 4 lockdown. However, a presentation and report on the BIDs achievements and opportunities will be arranged in May/June 2020.
The Manurewa Local Board approved a similar recommendation for the BID programmes last year (resolution number MR/2019/79), as did 17 other local boards that have BID programmes operating in their area.

The Governing Body sets the targeted rate when it approves the Annual Budget

The recommendation in this report is put into effect with the Governing Body’s approval of the Annual Budget 2020/2021 and its setting (striking) of the targeted rates.

In accordance with the provisions of the Local Government Act 2002 and the Local Government (Rating) Act 2002, the Governing Body is authorised to make the final decisions on what BID programme targeted rates, if any, to set in any particular year or property (in terms of the amount and the geographic area to be rated).

Tātaritanga me ngā tohutohu
Analysis and advice

BID programmes are operated by independent business associations, and their programmes and services are provided according to their members’ stated priorities. In recognition of their independent status, the BID Policy does not prescribe standards for programme effectiveness. That is a matter for the business association members to determine. Staff, therefore, cannot base recommendations on these factors, but only on the policy’s express requirements.

All six business associations comply with the BID Policy.

Staff are satisfied the Manurewa and Wiri business associations have sufficiently complied with the BID Policy.

Staff require BID-operating business associations to provide to the council the following documents, and stay in touch with their local board(s) at least once a year:

• Current strategic plan – evidence of achievable medium to long-term opportunities.
• Audited accounts – assurance that the BID-operating business association is managing its members’ BID targeted rate funds responsibly.
• Annual report on the year just completed – evidence that programmes are addressing priority issues that benefit BID targeted ratepayers.
• Business plan for the coming year – detailed one-year programme, based on the strategic plan, to be achieved and resourced.
• Indicative budget for the following year – Auckland Council’s Annual Budget requires targeted rates to be identified a year in advance to inform the Annual Budget process which sets all rates.
• Board Charter – establishes guidelines for effective board governance and positive relationships between the association and its members.
• Annual Accountability Agreement – certification that these requirements have been met.
• Programme Agreement – a good faith agreement between each BID-operating business association and the council that sets basic parameters of the council-business association relationship.
• AGM minutes - provisional minutes of each business association’s 2019 AGM meetings which contain the resolution, voted on by members, confirming the BID grant amount for the following financial year.

In addition, BID-operating business associations must inform the council staff of progress with other compliance requirements, including:

• Incorporated Society registration – a current registration of the business association along with all required documents up to date.
• Key initiatives – activities identified to be advanced in the next financial year.
• Resolving problems or issues, if any – problems or issues that have an impact on the governance or operation of the BID programme.

38. The BID Policy sets an annual compliance deadline of 10 March for the information to be forwarded to the council. The table below summarises the requirements for the two BIDs within the Manurewa Local Board area as of 10 March 2020.

Table 1: Business associations’ compliance with the BID Policy

<table>
<thead>
<tr>
<th>Requirement</th>
<th>FY 2018/2019</th>
<th>MBA</th>
<th>WIRI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Plan</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Audited financials</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Annual Report</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Business Plan</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Indicative budget</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Board Charter</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Annual Accountability Agreement</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Annual meeting w/ local board</td>
<td>Postponed due to COVID-19</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Programme Agreement</td>
<td>✓ valid to June 2022</td>
<td>✓ valid to June 2022</td>
<td></td>
</tr>
<tr>
<td>Incorporated society registration</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Key initiatives</td>
<td>Complete the BID expansion, review and update strategic plan, reprioritise for COVID-19 recovery</td>
<td>New website launch, CCTV installation and a reprioritise for COVID-19 recovery</td>
<td></td>
</tr>
<tr>
<td>2019 AGM provisional minutes</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Resolving problems or issues</td>
<td>Nothing to record</td>
<td>Nothing to record</td>
<td></td>
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</tbody>
</table>

39. As Manurewa and Wiri business associations have complied with the BID Policy, staff advise the local board to recommend to the Governing Body the setting (striking) of the targeted rates.
**Two business associations increased their BID grants.**

40. As shown in Table 2 below, both Manurewa and Wiri BID-operating business associations proposed increases to their BID targeted rates for the 2020/2021 financial year. The increased revenue, supported by members at their respective AGMs, will fund a range of initiatives and service level improvements as indicated in Table 1 (key initiatives).

41. Manurewa Business Association members supported an increase to $315,000 as part of their proposed BID programme and boundary expansion being implemented 1 July 2020. Unfortunately, Manurewa was not able to proceed with their BID expansion, resulting in keeping its BID grant amount at $157,000 for 2020/2021. A separate report detailing the Manurewa BID expansion will be presented to the local board.

42. At its 2019 AGM, Wiri Business Association members supported a 2.5% ($18,425) increase to raise the amount of $755,425. This decision was later rescinded in the wake of the COVID-19 caused economic downturn. Wiri BID will instead keep its BID grant amount at $737,000 for 2020/2021.

43. Of Tāmaki Makaurau’s 48 BID-operating business associations, many BIDs have increased their targeted rates, with rises ranging from 1.2% to 14.4%.

**Table 2: BID targeted rates comparison: 2020/2021 c.f. 2019/2020**

<table>
<thead>
<tr>
<th>BID</th>
<th>2020/2021</th>
<th>2019/2020</th>
<th>Increase / %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manurewa Business</td>
<td>$157,000</td>
<td>$157,000</td>
<td>Nil</td>
</tr>
<tr>
<td>Association</td>
<td></td>
<td></td>
<td>LAST INCREASED: 2017 AGM</td>
</tr>
<tr>
<td>Wiri</td>
<td>$737,000</td>
<td>$737,000</td>
<td>Nil</td>
</tr>
<tr>
<td>(rate rise rescinded)</td>
<td></td>
<td></td>
<td>LAST INCREASED: 2016 BID expansion</td>
</tr>
</tbody>
</table>

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

44. Through targeted rate-funded advocacy and activities, BID-operating business associations promote and often facilitate environmental sustainability programmes.

45. From running carbon-reducing ‘shop local’ campaigns to transitioning to energy-efficient lighting and championing waste reduction and recovery programmes, there are many examples of BIDs within this role and beyond, responding to the planet’s climate change emergency.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

46. Advocacy is a key service provided by business associations and those with BID programme-funded personnel are at an advantage. The BIDs ensure the views and ambitions of their members are provided to the council group, including CCOs, on those plans, policies and programmes that impact them.

47. The BIDs work closely with Auckland Tourism Events and Economic Development (ATEED) on local economic development initiatives, events and sustainability programmes.

48. The BIDs also work constructively with both Panuku and Auckland Transport on often controversial proposals and projects.
Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

49. The local board’s views are most frequently expressed by its appointed representative on the board of each BID-operating business association. This liaison board member can attend BID board meetings to ensure there is a direct link between the council and the operation of the BID programme.

50. Each BID values its strong and enduring governance-to-governance relationship with the Manurewa Local Board. The contributions by the local board’s ‘BID representatives’ (and alternates) have, for many years, promoted mutual understanding, collaboration and aligned economic outcomes.

Visions, plans aligned

51. Manurewa’s BIDs and local board share a keen interest in their area and are ambitious for its future and its people. They also share goals that include economic prosperity, community identity, placemaking and pride.

52. The two BID programmes tangibly support the aspirations of the Manurewa Local Board Plan 2017, best expressed in Outcome 2: A prosperous local economy supporting local people. From their constitutions to their activities, the BIDs exist to enhance their business districts, grow Auckland’s GDP and sustain the economic viability of their targeted ratepaying members.

Local role, local funding, local benefit

53. Recommending that the Governing Body sets the targeted rates for the Manurewa and Wiri business associations means that these BID programmes will continue to be funded from targeted rates on commercial properties in their area, and provide services in accordance with their members’ priorities as stated in their strategic plans.

54. Several local boards, including Manurewa, provide additional funding to local business associations, however accountability for any grants is set by funding agreements between the local board and the business association. Those contractual obligations are apart from the requirements of the BID Policy and are not covered in this report.

Tauākī whakaaweawe Māori
Māori impact statement

55. At the 2018 Census, Māori make up more than 26% of the population living in the Manuewa Local Board area, compared to 11.5% of Auckland. Individual business associations may, through operating their BID programme, identify opportunities for support or development of any Māori business sector in their role.

Ngā ritenga ā-pūtea
Financial implications

56. There are no financial implications for the local board. Targeted rates for BID-operating business associations are raised directly from commercial ratepayers in the district and used by the business association for improvements within that area. The council’s financial role is to collect the BID targeted rates and pass them directly to the association every quarter.

57. The targeted rate is payable by the owners of the commercial properties within the geographic area of the individual BID programmes. In practice, this cost is often passed on to the business owners who occupy these properties. This cost may be harder to meet at a time when businesses are financially impacted by the Covid-19 pandemic. Council is considering extending the rates remission policy to commercial property owners as part of the 2020/2021 annual plan. If approved, this would help mitigate impact of the targeted rate on ratepayers who are struggling financially.
Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

58. There are no direct financial risks to the local board or the council that could result from this recommendation to endorse the BID targeted rate for the two business associations.

59. To sustain public trust and confidence in the council, there needs to be a balance between the independence of the BID-operating business association and the accountability for monies collected by a public sector organisation.

60. The rules and obligations of the BID Policy are intended to help minimise the potential for BIDs to misuse funds by requiring each BID to plan for their intended use, report on its activities to its members and to have its accounts audited.

61. The council staff regularly monitor compliance with the BID Policy and this report is part of an active risk management programme to minimise inappropriate use of funds.

62. The economic impact created by the COVID-19 global pandemic is being felt everywhere, including Auckland’s town centres and business precincts. The BID programme is an internationally proven approach to engage and empower local businesses. The BID programmes in this local board area will, through business resilience and recovery initiatives, help members to mitigate some of the economic effects of the pandemic and explore new opportunities.

Ngā koringa ā-muri
Next steps

63. If the board supports the recommendations in this report, it will recommend to the Governing Body that the BID targeted rates be set as part of the Annual Budget 2020/2021.

64. After the Annual Budget is approved, the council collects the targeted rate funds and distributes them in quarterly BID grant payments, effective from 1 July 2020. This will enable the six BIDs to implement programmes that improve their local business environment, support businesses to recover from the COVID-19 pandemic and help meet the challenge of the world’s climate change emergency through sustainability initiatives.

Ngā tāpirihanga
Attachments

There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Claire Siddens - BID Partnership Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Alastair Cameron - Manager - CCO Governance &amp; External Partnerships</td>
</tr>
<tr>
<td></td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
New community lease to Manurewa Rugby Football Club Incorporated at Mountfort Park, 25R Dr Pickering Avenue, Manurewa

File No.: CP2020/04351

Te take mō te pūrongo
Purpose of the report
1. To grant a new community lease to Manurewa Rugby Football Club Incorporated at Mountfort Park, 25R Dr Pickering Avenue, Manurewa.

Whakarāpopototanga matua
Executive summary
2. Manurewa Rugby Football Club Incorporated (the club) holds a current community lease for the group-owned building located at Mountfort Park, 25R Dr Pickering Avenue, Manurewa.
3. The lease commenced on 1 November 1992 and reached final expiry on 31 October 2012. The lease is holding over on a month-by-month basis until terminated or a new lease is granted.
4. The club’s aim is to foster, promote and participate in rugby union matches, competitions and other sports games and activities; and to encourage healthy recreation and social interaction for its members.
5. The club is dedicated to the growth, preservation and support of rugby union in Manurewa and its surrounding communities. The club has become a well-established community and sport organisation, providing active sport and recreation to the local community for 99 years.
6. After assessing the club’s new lease application, staff are satisfied that the requirements under the Auckland Council Community Occupancy Guidelines 2012 have been met.
7. This report recommends that the Manurewa Local Board grant a new community lease to Manurewa Rugby Football Club Incorporated in accordance with Auckland Council’s Community Occupancy Guidelines 2012 and the Reserves Act 1977.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:

a) grant, under Section 54(1)(b) of the Reserves Act 1977, a new community lease to Manurewa Rugby Football Club Incorporated for the group-owned building comprising 1890 square meters (more or less) located at Mountfort Park, 25R Dr Pickering Avenue, Manurewa (outlined in red on Attachment A) on the land described as Lot 3 Deposited Plan 115625 subject to the following terms:
   i) term - 10 years commencing 21 May 2020, with one 10 year right of renewal commencing 21 May 2030, with a final expiry of 20 May 2040
   ii) rent - $1.00 plus GST per annum if demanded
   iii) all other terms and conditions to be in accordance with Reserves Act 1977 and Auckland Council’s Community Occupancy Guidelines 2012

b) approve the Manurewa Rugby Football Club Incorporated’s Community Outcomes Plan for inclusion as the Third Schedule of the lease document which is attached to this report as Attachment B.
Horopaki

Context
8. This report considers the new community lease to Manurewa Rugby Football Club Incorporated for its building located at Mountfort Park, 25R Dr Pickering Avenue, Manurewa.
9. The Manurewa Local Board is the allocated authority relating to local, recreation, sport and community facilities, including community leasing matters.

Land, Building and Lease
10. The club holds a community lease over its building at Mountfort Park, Manurewa. The land is described as Lot 3 Deposited Plan 115625, held in fee simple by Auckland Council as a classified recreation reserve and subject to the Reserves Act 1977.
11. The club’s activities are contemplated in the Manukau City Council Sports Management Plan relating to the park and adopted in 2007. The proposed lease is in line with the approved land use.
12. The building is owned by the club and it is responsible for all maintenance of the leased area.
13. The area proposed to be leased to the club consists of approximately 1890 square meters (more or less) and is outlined in red on Attachment A.

Manurewa Rugby Football Club Incorporated
14. The club was established in 1921 and registered as an incorporated society on 25 May 1951. The club is affiliated with both Counties Manukau Rugby Football Union and New Zealand Rugby Union and has approximately 2000 members aged from five years to those in their early 50s. Most members are aged between 22 and 50 years of age.
15. The club has a long history of success on the field and numerous players who have excelled and advanced to Counties Manukau grades, played professional rugby and gained international honours for New Zealand and other countries. Historically, the club is the most successful team in the Counties Manukau region with numerous titles as the champions.
16. The club fields teams across various grades such as senior men's premier one, premier two, premier three, under-21, president's and golden oldies. The club has an active and highly successful women's grade and the juniors have numerous grades catering for five to 14 years of age.
17. While its main sports code is rugby union, the club is diverse and includes; Netball, Softball, Australian Rules Football, Rugby Sevens and Touch Rugby. The club’s activities are funded through subscriptions, facility hireage, fundraising, grants and minor corporate sponsors.
18. The club will celebrate its 100th centennial year in 2021 and, continues to be actively involved in the community and offers a family-orientated club that encourages participation, enjoyment and personal development for their athletes.
19. The club supports the community by making its facility available for hire to help and support initiatives and activities within the local community, sport clubs and community organisations. The club has submitted a comprehensive application in support of a new community lease.

Tātaritanga me ngā tohutohu

Analysis and advice
20. The club’s new lease application was assessed against the criteria contained in the Community Occupancy Guidelines 2012 and the priorities set by the Manurewa Local Board Plan 2017.
21. Under the guidelines, groups that own their own buildings have an automatic right to re-apply for a new lease at the end of their occupancy term, a right which the club is exercising.

22. It is recommended that a new lease be granted to the club for a term of 10 years, with one right of renewal for a further term of 10 years, in accordance with the guidelines.

23. Staff have determined that Manurewa Rugby Football Club Incorporated meets the requirements under the guidelines to qualify for a new community lease as evidenced below.

24. The club:
   - is registered as an incorporated entity
   - has a history of delivering quality services to the local community
   - has provided copies of its financial accounts which indicate that its funds are sufficient to meets its liabilities and that it possesses adequate financial reserves
   - is managed appropriately as evidenced by its longevity and extent of programmes offered.

25. The building is owned by the club which is responsible for all maintenance within the leased area. A site visit indicated that the building presents well and meets the needs of the club’s users.

26. The club has a maintenance plan to address general maintenance and renewals of its building.

27. A community outcomes plan has been negotiated with the club that identifies the benefits the club will provide to the community. This will be attached as a schedule to the lease document.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

28. There is no impact on greenhouse gas emissions as the proposal does not introduce any new source of emissions.

29. Climate change impacts will need to be considered in any future planning for the area. While the leased area does not sit directly within a flood water (river or surface flooding) zone as a result of a 1-in-100-year rainstorm event, other areas are within the zones (as shown below).

![Manurewa Rugby Football Club circled in red](image.png)
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

30. Staff have obtained support from colleagues in Parks, Sports and Recreation, Community Empowerment and Operational Management and Maintenance. No concerns were raised regarding the new lease to Manurewa Rugby Football Club Incorporated.

31. The proposed new lease has no identified impact on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report’s advice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

32. The assessment of the application was workshopped with the Manurewa Local Board on 13 February 2020 and 1 April 2020. The local board provided informal support for the proposed new community lease to the club.

33. The recommendations in this report fall within local board’s allocated authority to grant leases within local community facilities in line with the Community Occupancy Guidelines 2012.

34. The recommendations within this report support the Manurewa Local Board Plan 2017 outcomes of:
   - People in Manurewa are connecting actively everywhere and every day (Outcome 1).

35. The proposed lease will benefit the local community in enabling initiatives that promote the development, preservation and support of rugby union in Manurewa and its surrounding communities.

36. The lease activity is contemplated in the adopted reserve management plan and there is no departure from the approved land use.

Tauākī whakaaweawe Māori
Māori impact statement

37. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi which are articulated in the council’s key strategic planning documents the Auckland Plan, the Long-term Plan, the Unitary Plan and local board plans.

38. An aim of community leasing is to increase targeted support for Māori community development. This proposal seeks to improve access to facilities for all Aucklanders, including Māori living in the Manurewa Local Board area.

39. The club encourages participation of Māori through local programmes and this will form part of its community outcomes plan commitments. The club has estimated that 20% of its members identify themselves as Māori and the club promotes Te Reo Māori during speeches, meetings and gatherings.

40. The club indicated they acknowledge and respect Māori culture, this is evidenced by the number of whakairo (carvings) in their building.

Ngā ritenga ā-pūtea
Financial implications

41. All costs involved in the preparation of lease documents are borne by Auckland Council.
Risks and mitigations

42. Should the Manurewa Local Board resolve not to grant a new community lease to Manurewa Rugby Football Club Incorporated, it will inhibit the club’s ability to undertake its core activities which will have a negative impact on the local board outcomes.

43. Moreover, the club’s activity on Mountfort Park is identified in the adopted Sports Parks Management Plan and is specifically suited to activate the recreational potential of the park in a sustainable manner.

44. As there is no significant departure from the approved land use or change in activities there are no identified risks in granting the lease.

45. Additionally, there is risk in relation to the building where council may be liable for an asset where budget is neither allocated nor identified in council’s key strategic planning documents.

46. The new lease affords the club’s security of tenure, enabling them to attend to the scheduled maintenance of its facility. If the lease is not granted, the club’s ability to maintain its building will be severely impacted.

Next steps

47. Subject to the local board’s approval, staff will work with Manurewa Rugby Football Club Incorporated to finalise the lease documentation.

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A</td>
<td>Site Plan</td>
<td>55</td>
</tr>
<tr>
<td>B</td>
<td>Community Outcomes Plan</td>
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</table>

Signatories

Author: Tai Stirling - Community Lease Advisor

Authorisers:
- Rod Sheridan - General Manager Community Facilities
- Manoj Ragupathy - Relationship Manager Manurewa & Papakura
Attachment A: Site plan for Manurewa Rugby Football Club Incorporated at Mountfort Park, 25R Dr Pickering Avenue, Manurewa

Mountfort Park, 25R Dr Pickering Avenue, Manurewa outlined in aqua blue:

Leased area outlined in red:
## COMMUNITY OUTCOMES PLAN

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<thead>
<tr>
<th>Community Group</th>
<th>Manurewa Rugby Football Club Incorporated</th>
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<tbody>
<tr>
<td>Name and Location of Land/Facility</td>
<td>Mountfort Park, 25R Dr Pickering Avenue, Manurewa</td>
</tr>
<tr>
<td>Local Board Area</td>
<td>Manurewa</td>
</tr>
<tr>
<td>Agreed Annual Report Due Date</td>
<td>21 May and on the same date every year thereafter</td>
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<table>
<thead>
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<th>Local Board Outcomes 2017</th>
<th>Goal</th>
<th>Performance Measure</th>
<th>Achievements</th>
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<tr>
<td><strong>Community</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Outcome 1: people in Manurewa are connecting actively everywhere and every day</strong></td>
<td>To maintain the building in good condition, including routine maintenance of the facility.</td>
<td>Develop and action an asset replacement and facility maintenance plan as required</td>
<td>Evidence provided by annual report</td>
</tr>
<tr>
<td></td>
<td>Promote the facility within the community</td>
<td>Promote the availability of the club and its facility to the community</td>
<td>Evidence provided by annual report</td>
</tr>
<tr>
<td></td>
<td>Liaise with local community networks and partnerships</td>
<td>List the local community networks and partnerships the club works with</td>
<td>Evidence provided by annual report</td>
</tr>
<tr>
<td></td>
<td>Grow the membership of the club</td>
<td>Maintain and grow membership of the club (2000 as at 2020)</td>
<td>Evidence provided by annual report</td>
</tr>
</tbody>
</table>

| **Māori**                 |      |                     |              |
| **Outcome 1: people in Manurewa are connecting actively everywhere and every day** | Provide opportunity for Māori community to be involved during open days | Three per annum | Evidence provided by annual report |
|                           | To engage with local schools with Māori students sharing the club’s purpose | Three per annum | Evidence provided by annual report |

| **Environment**           |      |                     |              |
| **Outcome 3: Our environment is a source of pride and enjoyment for the community** | Effective, frugal use of services and waste minimisation | Promote recycling of materials with staff, children and their whānau | Evidence provided by annual report |
|                           | Encourage sustainable practices to children and whānau | | |

New community lease to Manurewa Rugby Football Club Incorporated at Mountfort Park, 25R Dr Pickering Avenue, Manurewa
Te take mō te pūrongo

Purpose of the report
1. To provide local boards with an overview of the Waka Kotahi New Zealand Transport Agency (Waka Kotahi) Innovating Streets for People pilot fund (ISPF).
2. To request feedback on projects within your local board area that have been proposed by staff across Auckland Transport (AT), Auckland Council, and Panuku for inclusion in Auckland Council’s application to the ISPF.

Whakarāpopototanga matua

Executive summary
3. Waka Kotahi New Zealand Transport Agency (Waka Kotahi) announced a pilot fund in April 2020 that supports pilot projects and interim improvements for safe active transport. The Innovating Streets Pilot Fund (ISPF) is intended to help councils create more people-friendly spaces through the application of tactical urbanism techniques such as pilots, pop ups and interim projects. While the fund is intended to support pilots that can be rolled out rapidly and at relatively low cost, projects should also be able to demonstrate a pathway to more permanent status, should they prove successful.
4. Local boards have previously been invited to contribute localised strategic direction and guidance regarding projects that may be suitable to submit for funding. This guidance has been incorporated into the development of a list of potential projects that will be circulated to local boards by 25 May 2020.
5. Local boards are now invited to provide formal feedback on the list of potential projects within their local area, including their view of which projects are the highest priority.

Ngā tūtohunga

Recommendation/s
That the Manurewa Local Board:

a) provide feedback on the list of local projects proposed as suitable for inclusion in Auckland Council’s application to the Waka Kotahi New Zealand Transport Agency (Waka Kotahi) Innovating Streets Pilot Fund (ISPF) by 12pm on 29 May 2020.

Or

a) delegate authority to <member> to provide feedback on the list of local projects proposed as suitable for inclusion in Auckland Council’s application to the Waka Kotahi New Zealand Transport Agency (Waka Kotahi) Innovating Streets Pilot Fund (ISPF) by 12pm on 29 May 2020.

Horopaki

Context
6. On 3 April 2020, Waka Kotahi announced the ISPF, which supports council projects that aim to transition streets to be safer and more liveable spaces. The fund encourages the use of ‘tactical urbanism’ techniques, such as pilots and pop ups - interim treatments that can be delivered within a short timeframe to test and help demonstrate the value of future
permanent street changes that make walking and cycling easier. Projects that Waka Kotahi aims to support include:

- temporary, or semi-permanent, physical changes to streets
- improvements that test a permanent fix and prototype a street design
- activations that help communities re-imagine their streets.

7. There are two application rounds for the ISPF:
   - The first round opened on 3 April and closed on 8 May 2020. Successful applicants are expected to be announced in June 2020.
   - The second round opens on 8 June and closes on 3 July 2020 with successful applicants to be announced by the end of July 2020.

8. Qualifying projects are expected to be delivered by June 2021.

9. In addition to the two funding rounds, Waka Kotahi is offering support for interventions that specifically relate to Covid-19. Auckland Transport (AT) is leading an emergency response programme in conjunction with Auckland Council and are applying for a funding subsidy for the costs associated with Covid-19 measures which are already being implemented across Auckland.

10. The selection process for round one was led by AT. Due to tight timeframes for submission, consultation was not possible. Twelve projects were submitted to Waka Kotahi for consideration. All these projects come from existing programmes previously approved by Auckland Council and align well with Governing Body and local board strategic transport priorities.

11. If these projects are awarded funding from Waka Kotahi, comprehensive stakeholder engagement will occur throughout the planning and delivery of each project, as per Waka Kotahi’s selection criteria.

12. For round two ISPF funding, a project team has been established across Auckland Council, AT and Panuku and a process developed to identify potential projects and take them through to a finished application.

13. On 8 May 2020, local boards were invited to contribute localised strategic direction and guidance regarding projects that may be suitable to submit for funding. This guidance has been incorporated into the development of a list of potential projects circulated to local boards on or before 25 May 2020.

Tātaritanga me ngā tohutohu
Analysis and advice

14. The ISPF provides an opportunity for Auckland Council and AT to catalyse positive change across Auckland in line with Auckland Council’s strategic goals of improving walking and cycling options and creating more people-friendly spaces.

15. The techniques of tactical urbanism supported by the pilot fund represent an innovative change to the typical way in which projects are engaged upon, designed and delivered. Tactical urbanism entails piloting and testing key project elements on a temporary basis, that can generally be rolled out rapidly and at low cost. This constitutes a form of ‘engagement by doing’ and enables the relative success of ideas to be assessed before they are committed to more permanently.

Criteria for the assessment and prioritisation of projects

16. When providing feedback on the list of potential projects, local boards should keep the following criteria in mind, which will be used by the project team to finalise the list of projects to recommend to the Emergency Committee.

17. Prioritised projects will:
- improve transport choices and liveability of a place
- help mitigate a clear safety issue (related to Deaths and Serious Injuries at a specific location)
- be effective at:
  - reducing vehicle speed (to 30km/hr or less), and/or
  - creating more space for people on our streets, and/or
  - making walking and cycling more attractive
- use temporary pilots, pop ups or treatments as a pathway to permanent change in the future
- contribute to more equitable access to opportunities and essential services, particularly in areas with low levels of travel choice
- support mode shift to low-carbon modes
- support Māori outcomes, i.e.:
  - adopt a design or project approach founded on Māori principles
  - help advance Māori wellbeing, e.g. active Māori participation, improved access to marae, kura, kohanga, papakāinga, employment
- test key elements or is designed to generate community support for the ‘parent’ project
- be part of an existing planned and budgeted project (AC projects only)
- demonstrate the importance of the project within the current AT work programme (AT projects only)
- demonstrate ability to deliver
- demonstrate strong likelihood of project delivery by June 2021
- demonstrate co-design approach involving key stakeholders and community, including:
  - support from the relevant local board(s) and stakeholders
  - support from local community/stakeholders (e.g. business association)
- display clear process, including milestones, cost, monitoring and evaluation, and identification of risks and mitigation
- demonstrate value for money
- demonstrate opportunity to improve efficiency, or reduce risks associated with future permanent upgrades.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

18. The transport sector is the largest contributor to greenhouse gas emissions in the Auckland region with around 40 per cent of Auckland’s total emissions. Increased support and prioritisation of ‘no and low’ emissions modes of transport such as active transport, micro-mobility modes and public transport, will help reduce these emissions.

19. The interventions supported by the Innovating Streets for People pilot fund enable a reduction of transport emissions, which would support Auckland Council’s ability to achieve its climate goals and is well aligned with the draft Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework, and with the in-principle changes to this framework endorsed by the Environment and Climate Change Committee (resolution number ECC/2020/12).
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

20. Auckland Council and AT are following an aligned approach for the ISPF submission and are working together to develop joint application packages.

21. Relevant parts of the council, including Ngā Mātārae; the Auckland Design Office; the Development Programme Office; Libraries; the Southern Initiative; Arts, Community and Events; Parks, Sports and Recreation; Plans and Places, and Panuku, have been engaged to prepare and collate funding proposals for the second round.

22. If a project application is successful, there will be a need to implement, coordinate and monitor the outcomes of projects that are funded by the ISPF. This would be jointly coordinated by AT and staff from across the Auckland Council family.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

23. Staff captured informal local board views earlier this month by inviting local boards to contribute localised strategic direction and guidance regarding projects that may be suitable to submit for funding. This guidance has been incorporated into the development of the list of potential projects.

24. The types of projects that Waka Kotahi seek to promote through this fund will have positive impacts on local communities in terms of the outcomes that are reflected in the assessment criteria.

Tauākī whakaaweawe Māori
Māori impact statement

25. Māori are likely to benefit from interventions that support safer and more accessible active transport in Auckland. This is because Māori are over-represented in pedestrian-related crashes and tend to live in parts of Auckland where travel choice is poorest. To ensure these interventions benefit Māori equitably, they need to be complemented by meaningful access to active modes such as bicycles and micro-mobility devices, as well as supporting infrastructure such as secure bicycle parking outside main destinations.

26. The Innovating Streets fund encourages community-led interventions to transform urban spaces into safe and liveable spaces for people. There are opportunities to tap into the creativity and local knowledge of Māori communities in Tāmaki Makaurau to create urban interventions that address community needs and provide a strong sense of place.

27. Ngā Mātārae, the Southern Initiative and the Independent Māori Statutory Board have been approached for their input into the proposed project list.

Ngā ritenga ā-pūtea
Financial implications

28. The proposed high levels of funding assistance from Waka Kotahi (up to 90 per cent of a project’s value) will potentially result in savings for both Auckland Council and AT on any projects that may already have been planned and funded prior to the pilot fund application.

29. The funding provided by Waka Kotahi for piloting or testing of temporary interventions is likely to reduce design time and increase financial security for permanent improvements in the future. Trialling of real-life options for more permanent activities can also reduce or avoid potential costs associated with the redesign of interventions in case desired outcomes could not be achieved.

30. There are no financial implications for local boards arising from providing feedback on the list of potential projects, except for those projects proposed by local boards, and which they have proposed to fund themselves.
31. Local boards that submit an expression of interest for a project need to demonstrate both the ability to fund the temporary project and, if the project does not link to an existing AT, Auckland Council or Panuku funded permanent project, that the local board is able to completely fund the permanent project as well.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

32. There is a risk that Auckland Council may not be able to afford the local share of 10 per cent of the project cost needed to implement interventions under the ISPF, particularly given the present circumstances and the need to significantly amend the draft Annual Plan 2020/21. Note that while successful projects will require 10 per cent funding from council, they will bring the benefit of additional funding into Auckland. Similar financial constraints may also apply to AT and Panuku who are also potentially funding projects.

33. Another risk is the possibility that the implementation of successful Auckland Council projects under the pilot fund will not lead to the desired outcomes for Auckland. To mitigate this risk, staff have developed a set of assessment criteria for projects (see paragraph 17) to ensure strategic alignment with Auckland Council objectives before projects are submitted to Waka Kotahi.

34. Waka Kotahi’s Criteria 2: Ability to Deliver requires a co-design approach with community and key stakeholders in the development and delivery of projects. The possibility that unified community support for local interventions cannot be achieved through the co-design process within the required timeframe poses an additional risk.

Ngā korinda ā-muri

Next steps

35. Local boards are requested to provide feedback on the list of local projects proposed as suitable for inclusion in Auckland Council’s application to the ISPF by 12pm (midday) on 29 May 2020.

36. Each project will then be assessed against the criteria described above, and the project team will produce quality advice for endorsement from an Auckland Council committee.

37. AT projects will be presented to the AT Board on 3 June 2020 for endorsement.

38. All projects will be presented to an Auckland Council committee in early June 2020 following which, all interested parties will be notified whether their proposed project has been selected to proceed to an ISPF application.

39. Following this decision, further work will be undertaken to develop, prepare, and review each project that has been selected for submission to Waka Kotahi.

40. Completed applications will be submitted to Waka Kotahi prior to the closing date of 3 July 2020.

Ngā tāpirihanga

Attachments

There are no attachments for this report.
Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Kat Ashmead - Senior Policy Advisor, Local Board Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason - GM Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Megan Tyler - Chief of Strategy</td>
</tr>
<tr>
<td></td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
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Te take mō te pūrongo
Purpose of the report
1. To present to the Manurewa Local Board the three months Governance Forward Work Calendar.

Whakarāpopototanga matua
Executive summary
2. The Governance Forward Work Calendar is a schedule of items that will come before the local board at business meetings and workshops over the next three months. The Governance Forward Work Calendar for the Manurewa Local Board is included in Attachment A.
3. The calendar aims to support local boards’ governance role by:
   i) ensuring advice on agendas and workshop material is driven by local board priorities
   ii) clarifying what advice is required and when
   iii) clarifying the rationale for reports.
4. The calendar will be updated every month, be included on the agenda for business meetings and distributed to relevant council staff. It is recognised that at times items will arise that are not programmed. Board members are welcome to discuss changes to the calendar.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:
a) note the Governance Forward Work Calendar.

Ngā tāpirihanga
Attachments

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Ngā kaihaina
Signatories

<p>| Author                        | Rohin Patel - Democracy Advisor - Manurewa |
| Authoriser                    | Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura |</p>
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<tr>
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<td>21/5/2020</td>
<td>Auckland Water Strategy - workshop on public feedback and draft strategy</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
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<td>Define board position and feedback</td>
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<td>Business Meeting TBC</td>
<td>21/5/2020</td>
<td>Annual planning (LWIP) - approve work programmes</td>
<td>Setting direction / priorities / budget</td>
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<td>Review community grant applications</td>
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<td>ACE Work Programme Update</td>
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<td>Workshop</td>
<td>1/7/2020</td>
<td>ACE Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / Inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>1/7/2020</td>
<td>Proposed amendments to the Alcohol Control Bylaw 2014</td>
<td>Keeping informed</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>1/7/2020</td>
<td>Manukau Quick Response Grant 2019/2020</td>
<td>Setting direction / priorities / budget</td>
<td>Review community grant applications</td>
</tr>
<tr>
<td>Workshop</td>
<td>1/7/2020</td>
<td>Local Board Agreement Workshop 6</td>
<td>Setting direction / priorities / budget</td>
<td>Confirm priorities</td>
</tr>
<tr>
<td>Workshop</td>
<td>1/7/2020</td>
<td>Local Economic Development Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / Inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>1/7/2020</td>
<td>Infrastructure and Environmental Services Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / Inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>1/7/2020</td>
<td>Auckland Transport Priority Update</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / Inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>1/7/2020</td>
<td>Connected Communities Workshop 7</td>
<td>Setting direction / priorities / budget</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>1/7/2020</td>
<td>Governance Framework Review - Service Levels and Funding project proposals</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Workshop TBC</td>
<td>1/7/2020</td>
<td>Local Board Work Programme 2020/2021 - Workshop 3</td>
<td>Setting direction / priorities / budget</td>
<td>Confirm priorities</td>
</tr>
<tr>
<td>Business Meeting May</td>
<td>1/7/2020</td>
<td>Expected Reports on the Agenda</td>
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</tr>
<tr>
<td>Workshop</td>
<td>2/7/2020</td>
<td>Adopt draft Local Board Plans and SCP content</td>
<td></td>
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</tr>
<tr>
<td>Workshop</td>
<td>2/7/2020</td>
<td>Local initiative / preparing for specific decisions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>2/7/2020</td>
<td>Local Initiative / preparing for specific decisions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>2/7/2020</td>
<td>Alcohol Control Bylaw Review</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>2/7/2020</td>
<td>PRE and Community Facilities Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / Inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>2/7/2020</td>
<td>Transform Māori</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / Inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>2/7/2020</td>
<td>The Good Food Roadmap</td>
<td>Keeping informed</td>
<td>Information dissemination</td>
</tr>
<tr>
<td>Workshop</td>
<td>2/7/2020</td>
<td>Local Economic Development Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / Inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>Date</td>
<td>Item Description</td>
<td>Action</td>
<td>Target Impact</td>
</tr>
<tr>
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</tr>
<tr>
<td>Workshop</td>
<td>21/07/2020</td>
<td>ACE Work Programme Update</td>
<td>Overnight and monitoring</td>
<td>Check in on performance</td>
</tr>
<tr>
<td>Workshop</td>
<td>21/07/2020</td>
<td>Auckland Waters Strategy</td>
<td>Input to regional decision-making</td>
<td>Different board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>23/07/2020</td>
<td>PSF and Community Facilities Work Programme Update</td>
<td>Overnight and monitoring</td>
<td>Check in on performance</td>
</tr>
<tr>
<td>Workshop</td>
<td>24/07/2020</td>
<td>ACE Work Programme Update</td>
<td>Overnight and monitoring</td>
<td>Check in on performance</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To note the Manurewa Local Board’s records for the workshops held on 2 April, 9 April, 23 April and 30 April 2020.

Whakarāpopototanga matua
Executive summary
2. Under Standing Order 12.1.1 the local board shall receive a record of the general proceedings of each of its local board workshops held over the past month. However, the proceedings of a workshop shall record the names of members attending, the general nature of the matters discussed and the proceedings of the workshop. Resolutions or decisions are not made at workshops as they are solely for the provision of information and discussion. This report attaches the workshop record for the period stated below.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:

a) note the Manurewa Local Board workshop records held on:
   i) 2 April 2020
   ii) 9 April 2020
   iii) 23 April 2020
   iv) 30 April 2020.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>2 April 2020, Manurewa Local Board - Workshop Record</td>
<td>71</td>
</tr>
<tr>
<td>B1</td>
<td>9 April 2020, Manurewa Local Board - Workshop Record</td>
<td>73</td>
</tr>
<tr>
<td>C1</td>
<td>23 April 2020, Manurewa Local Board - Workshop Record</td>
<td>75</td>
</tr>
<tr>
<td>D1</td>
<td>30 April 2020, Manurewa Local Board - Workshop Record</td>
<td>77</td>
</tr>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author</td>
<td>Rohin Patel - Democracy Advisor - Manurewa</td>
</tr>
<tr>
<td>Authoriser</td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
# Manurewa Local Board Workshop Record

Workshop record of the Manurewa Local Board held via Skype on **Thursday, 2 April 2020**, commencing at 3.30pm.

---

**Present**

Chairperson: Joseph Allan  
Deputy Chairperson: Melissa Atama  
Members: Anne Candy, Tabetha Gorrie, Rangi McLean, Glenn Murphy, Ken Penney, Dave Pizzini

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**Apologies**

---

**Also present:**

---

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts, Community and Events Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>The board received an update on the Arts, Community and Events 2019/2020 work programme.</td>
</tr>
</tbody>
</table>
| Sopo Su’a-Elia  
(Strategic Broker, Arts Community and Events) | | |
| Paula Green  
(Arts and Culture Advisor, Arts Community and Events) | | |
| Ronelle Baker  
(Practice Manager – Operations, Arts Community and Events) | | |
| Natia Tucker  
(Specialist Advisor, Arts Community and Events) | | |
<p>| Arts, Community and Events Work Programme 2020/2021 | Setting direction / priorities / budget | The board provided feedback on the Arts, Community and Events draft work programme 2020/2021 |</p>
<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sopo Su’a-Elia (Strategic Broker, Arts Community and Events)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paula Green (Arts and Culture Advisor, Arts Community and Events)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ronelle Baker (Practice Manager – Operations, Arts Community and Events)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Natia Tucker (Specialist Advisor, Arts Community and Events)</td>
<td></td>
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</tr>
<tr>
<td>Auckland Transport Monthly Update</td>
<td>Oversight and monitoring</td>
<td>The board received an update from Auckland Transport.</td>
</tr>
<tr>
<td>James Ralph (Elected Relationship Manager, Auckland Transport)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Connected Communities Workshop 1</td>
<td>Setting direction / priorities / budget</td>
<td>The board provided feedback on the Connected Communities project.</td>
</tr>
<tr>
<td>James Ralph (Elected Relationship Manager, Auckland Transport)</td>
<td></td>
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</tr>
<tr>
<td>Anthony Pearse (Senior Transport Planner, Auckland Transport)</td>
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</tr>
<tr>
<td>Theresa Walsh (Consultant)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Board General Business</td>
<td>Keeping informed</td>
<td></td>
</tr>
<tr>
<td>Members and Staff</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 8.19pm
Manurewa Local Board Workshop Record

Workshop record of the Manurewa Local Board held via Skype on Thursday, 9 April 2020, commencing at 3.30pm.

Present
Chairperson
Joseph Allan
Deputy Chairperson
Melissa Atama
Members:
Anne Candy
Tabetha Gorrie
Glenn Murphy
Ken Penney
Dave Pizzini

Apologies
Rangi McLean

Also present:

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local board plans: population wellbeing and injury prevention</td>
<td>Setting direction / priorities / budget</td>
<td>The board received a presentation on local board plans: population wellbeing and injury prevention.</td>
</tr>
<tr>
<td>Wayne Levick (Strategic Advisor - Safety Collective, Arts Community and Events)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Duncan McLaggan (Service and Integration Manager, Arts Community and Events)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Infrastructure and Environmental Services Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>The board received an update on the Infrastructure and Environmental Services 2019/2020 Work Programme.</td>
</tr>
<tr>
<td>Prasanthi Cottingham (Relationship Advisor, Relationship Management Unit – Infrastructure and Environmental Services)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workshop Item</td>
<td>Governance role</td>
<td>Summary of Discussions</td>
</tr>
<tr>
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<td>-------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Local Board Plan Workshop 3</strong></td>
<td>Setting direction / priorities / budget</td>
<td>The board provided feedback on the draft Manurewa Local Board Plan 2020.</td>
</tr>
<tr>
<td><strong>Sarah McGhee</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Senior Local Board Advisor – Manurewa, Local Board Services)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Robert Boswell</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Local Board Advisor – Manurewa, Local Board Services)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Shelvin Munif-Imo</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Local Board Engagement Advisor, Local Board Services)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Local Board General Business</strong></td>
<td>Keeping informed</td>
<td></td>
</tr>
<tr>
<td><strong>Members and Staff</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 7.13pm
Manurewa Local Board Workshop Record

Workshop record of the Manurewa Local Board held via Skype on Thursday, 23 April 2020, commencing at 3.31pm.

Present

| Chairperson | Joseph Allan |
| Deputy Chairperson | Melissa Atama |
| Members: | Anne Candy |
| | Tabetha Gorrie |
| | Rangi McLean |
| | Glenn Murphy |
| | Ken Penney |
| | Dave Pizzini |

Apologies

Also present:

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Facilities Work Programme 2020/2021</td>
<td>Oversight and monitoring</td>
<td>The board provided feedback on the draft Community Facilities Work Programme 2020/2021.</td>
</tr>
<tr>
<td>Sarah McGhee (Senior Local Board Advisor – Manurewa, Local Board Services)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robert Boswell (Local Board Advisor – Manurewa, Local Board Services)</td>
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<td></td>
</tr>
<tr>
<td>Sam Pohiva (Delivery Business Manager, Community Facilities)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nicole Braganza (Work Programme Lead, Community Facilities)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wiri Playground</td>
<td>Oversight and monitoring</td>
<td>The board provided feedback on the Wiri Playground concept designs.</td>
</tr>
<tr>
<td>Jody Jackson-Becerra (Senior Engagement Advisor, Panuku Development)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workshop Item</td>
<td>Governance role</td>
<td>Summary of Discussions</td>
</tr>
<tr>
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</tr>
<tr>
<td>Auckland)</td>
<td></td>
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</tr>
<tr>
<td><strong>Greg Hannah</strong> (Senior Project Manager, Panuku Development Auckland)</td>
<td></td>
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<tr>
<td><strong>Suzanne Lange</strong> (Principal Landscape Architect-Public Realm, Panuku Development Auckland)</td>
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<tr>
<td><strong>Jack Haldane-Willis</strong> (Design Consultant, Resilio Studio)</td>
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</tr>
<tr>
<td><strong>Elliot Richmond</strong> (Resilio Studio)</td>
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</tr>
<tr>
<td><strong>Sam Pohiva</strong> (Delivery Business Manager, Community Facilities)</td>
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<tr>
<td><strong>Nicole Braganza</strong> (Work Programme Lead, Community Facilities)</td>
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</tr>
<tr>
<td><strong>Local Board General Business</strong></td>
<td>Keeping informed</td>
<td></td>
</tr>
<tr>
<td><strong>Members and Staff</strong></td>
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</tbody>
</table>

The workshop concluded at 8.45pm
Manurewa Local Board Workshop Record

Workshop record of the Manurewa Local Board held via Skype on Thursday, 30 April 2020, commencing at 3.34pm.

Present

Chairperson
Joseph Allan
Melissa Atama

Deputy Chairperson
Anne Candy
Tabetha Gorrie
Rangi McLean
Glenn Murphy
Ken Penney
Dave Pizzini

Members:

Apologies

Also present:

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
</table>

Debra Langton
PSR Portfolio Manager, Parks Sports and Recreation

Sam Pohiva
(Delivery Business Manager, Community Facilities)

Jasmine Samuel
(Programme Manager (FF Contracts), Community Facilities)

Jennice Stringer
(Project Manager (Ops), Community Facilities)

Mark Sabine
(Facilities Manager, Community Facilities)
<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Maori communities / mataawaka engagement in Manurewa</strong></td>
<td>Keeping Informed</td>
<td>The board received a presentation from Te Ora O Manuka regarding the work they undertake in Maori Communities.</td>
</tr>
<tr>
<td><strong>Anne-Marie Shepherd</strong> (Senior Maori Engagement Relationship and Programme Lead, Te Waka Anga Mua)</td>
<td></td>
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</tr>
<tr>
<td><strong>Anaru Ah Kew</strong> (Chair - Te Ora O Manuka)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Mihi Tibble</strong> (Project Manager - Te Ora O Manuka)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Nathan Homestead feasibility for facility development</strong></td>
<td>Oversight and monitoring</td>
<td>The board provided feedback on the phase one findings of the Nathan Homestead feasibility study for facility development.</td>
</tr>
<tr>
<td><strong>Kat Teirney</strong> (Senior Project Lead, Arts Community and Events)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Local Board Agreement Workshop 4</strong></td>
<td>Setting direction / priorities / budget</td>
<td>The board received a presentation on community feedback on the draft Local Board Agreement and regional priorities for the Annual Plan 2020/2021.</td>
</tr>
<tr>
<td><strong>Sarah McGhee</strong> (Senior Local Board Advisor – Manurewa, Local Board Services)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Robert Boswell</strong> (Local Board Advisor – Manurewa, Local Board Services)</td>
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</tr>
<tr>
<td><strong>Shelvin Munif-Imo</strong> (Local Board Engagement Advisor, Local Board Services)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Local Board General Business</strong></td>
<td>Keeping Informed</td>
<td></td>
</tr>
<tr>
<td><strong>Members and Staff</strong></td>
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</table>

The workshop concluded at 8.07pm