Minutes of an extraordinary meeting of the Puketāpapa Local Board. This meeting will proceed via Skype for Business. Either a recording or written summary will be uploaded on the Auckland Council website on Thursday, 7 May 2020 at 10:00am.

PRESENT

Chairperson                      Harry Doig
Deputy Chairperson               Julie Fairey
Members                          Ella Kumar, JP
                                  Fiona Lai
                                  Bobby Shen
                                  Jon Turner
1 Welcome

Member Fiona Lai delivered the welcome message.

2 Apologies

There were no apologies.

Precedence of Business

Resolution number PKTPP/2020/45

MOVED by Chairperson H Doig, seconded by Deputy Chairperson J Fairey:

That the Puketāpapa Local Board:

a) agree that Item 10: Attendance at local board meetings during the Epidemic Preparedness (COVID-19) Notice period be accorded precedence at this time.  

CARRIED

Item 10: Attendance at local board meetings during the Epidemic Preparedness (COVID-19) Notice period was taken at this time.

3 Declaration of Interest

There were no declarations of interest.

4 Leave of Absence

There were no leaves of absence.

5 Acknowledgements

5.1 Acknowledgements - COVID 19 Pandemic

Resolution number PKTPP/2020/46

MOVED by Chairperson H Doig, seconded by Member E Kumar:

That the Puketāpapa Local Board acknowledges:

b) all those in our community who have been adversely affected by the impact of the COVID-19 pandemic

c) the front-line and essential services workers who are selflessly and tirelessly working to keep us safe during this time

d) all those organisations and volunteers who are supporting the community through providing services and relief for those experiencing hardship.

CARRIED

6 Petitions

There were no petitions.

7 Deputations

There were no deputations.
8 **Public Forum**

There was no public forum.

9 **Extraordinary Business**

There was no extraordinary business.

10 **Attendance at local board meetings during the Epidemic Preparedness (COVID-19) Notice period**

Resolution number PKTPP/2020/47

MOVED by Chairperson H Doig, seconded by Deputy Chairperson J Fairey:

That the Puketāpapa Local Board:

a) note the temporary amendments pursuant to the COVID-19 Response (Urgent Management Measures) Act 2020 which allows members to attend meetings by audio-visual link, as of right and despite anything to the contrary in standing orders and to be counted for the purposes of quorum.

b) amend its standing orders by including a new Standing Order 3.3.10 that reads as follows:

   **Attendance of non-members by electronic link**

   A person other than a member of the local board may participate in a meeting of the local board by means of audio link or audio-visual link if the person is otherwise approved to participate in accordance with Standing Orders Sections 6 and 7.

c) amend its Standing Order 7.8.5 to provide discretion to the chair of the meeting to decline Public Forum requests via audio or audio-visual link.

CARRIED

11 **Local Board decisions and input into the Annual Budget 2020/2021**

Samantha Tan Rodrigo, Local Board Advisor and David Rose, Lead Financial Advisor were in attendance to speak to the report.

The motion was put in parts: clauses a-d,f, clause e to be considered at the adjourned meeting.

Resolution number PKTPP/2020/48

MOVED by Deputy Chairperson J Fairey, seconded by Member E Kumar:

That the Puketāpapa Local Board:

a) receive consultation feedback on the proposed Puketāpapa Local Board priorities for 2020/2021.

b) receive consultation feedback on regional proposals in the Annual Budget 2020/2021 from people or organisations based in the Puketāpapa Local Board area.

c) provide the following feedback to the Governing Body on the Annual Budget 2020/2021 regional proposals:
<table>
<thead>
<tr>
<th>Governing Body Proposal</th>
<th>Puketāpapa Local Board Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waste management targeted rate increase</td>
<td>Support the proposed increase as waste reduction is one of the goals of the local board plan. Note: that 70 per cent of community feedback supported the proposed increase.</td>
</tr>
<tr>
<td>Refuse collection in former Auckland City and Manukau City targeted rate increase</td>
<td>Support the proposed increase as waste reduction is one of the goals of the local board plan. Note: that community feedback was split with interest in a standardised model across the region.</td>
</tr>
<tr>
<td>Wāitakere rural sewerage service and targeted rate</td>
<td>This proposal is outside the board area. Support, in principle, the proposed service and targeted rate in support of decisions made by the Waitākere Local Board.</td>
</tr>
<tr>
<td>Pool fencing inspection fee changes</td>
<td>Support the proposed changes, with a request for further investigation into phasing an equitable transition to the proposed charging method.</td>
</tr>
<tr>
<td>Tūpuna Maunga Authority Operational Plan</td>
<td>This proposed plan is outside the local board’s responsibility. Note: that there were six detailed submissions from Puketāpapa Local Board area</td>
</tr>
<tr>
<td>HomeFit assessments for Retrofit Your Home Scheme</td>
<td>Note: that this proposal aligns well with the local board’s Low Carbon Action Plan particularly the action area &quot;Low Carbon Homes and Buildings&quot;.</td>
</tr>
</tbody>
</table>

d) note that the local board have until Monday, 18 May 2020 to provide its further additional formal view on priorities for consideration in the ‘emergency budget’ and staff are currently preparing advice to support the local board to provide feedback.  
f) thank Samantha Tan Rodrigo and David Rose for their attendance. **CARRIED**
12 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

Adjournment of Meeting

Resolution number PKTPP/2020/49

MOVED by Chairperson H Doig, seconded by Member B Shen:

That the Puketāpapa Local Board:

a) agree to adjourn the meeting until Monday, 18 May 2020 at 4.00pm via SKYPE for Business in order for the local board to consider any new information regarding the ‘emergency budget’

CARRIED

The meeting adjourned at 10.25 am and reconvened at 18 May 2020 was/were not present.
Minutes of the extra ordinary meeting of the Puketāpapa Local Board reconvened using SKYPE for Business on Monday, 18 May 2020 at 4.00 pm.

PRESENT

Chairperson       Harry Doig
Deputy            Julie Fairey
Chairperson       Ella Kumar, JP
Members           Fiona Lai
                   Bobby Shen
                   Jon Turner

11 Local Board decisions and input into the Annual Budget 2020/2021 continued

Ngā tūtohunga
Recommendation/s
That the Puketāpapa Local Board:
e) provide feedback on the emergency budget

Note: clause e) was taken after the adjournment.

12 Procedural Motion to exclude the public

Resolution number PKTPP/2020/50

MOVED by Chairperson H Doig, seconded by Deputy Chairperson J Fairey:

That the Puketapapa Local Board:
a) exclude the public from the following part of the proceedings of this meeting on the grounds that the general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution relating to the Local board decisions and input into the Annual Budget 2020/2021 as follows:

11 Local board decisions an input into the Annual Budget 2020/2021

<table>
<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
</tr>
<tr>
<td>In particular, the report contains information around potential financial implications and emerging financial risks of COVID-19 in a highly uncertain environment. The release of this information could prejudice the position of</td>
<td>s7(2)(i) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</td>
<td></td>
</tr>
</tbody>
</table>


the council and CCOs in sensitive commercial arrangements and negotiations.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public.

b) agree that relevant staff supporting the Puketāpapa Local Board be permitted to remain for the confidential item after the public has been excluded, because of their knowledge which will help the Puketāpapa Local Board in its decision-making.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

4.27 pm The public was re-admitted.

RESTATEMENTS

Resolution number PKTPP/2020/51

MOVED by Chairperson H Doig, seconded by Member B Shen:

That the Puketāpapa Local Board:

f) agree that the decision and report remain confidential until adoption of the Annual Budget FY 2020/2021.

CARRIED

4.30 pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE PUKE TĀPAPA LOCAL BOARD HELD ON

DATE:.................................................................

CHAIRPERSON:..............................................................