I hereby give notice that an ordinary meeting of the Upper Harbour Local Board will be held on:

**Date:**  
Friday, 8 May 2020

**Time:**  
10.00am

**Meeting Room:**  
This meeting will proceed via Skype for Business

**Venue:**  
Either a recording or written summary will be uploaded on the Auckland Council website

---

**Upper Harbour Local Board**  
**OPEN AGENDA**

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**MEMBERSHIP**

Chairperson  
Margaret Miles, QSM, JP

Deputy Chairperson  
Lisa Whyte

Members  
Anna Atkinson

Uzra Casuri Balouch, JP

Nicholas Mayne

Brian Neeson, JP

(Quorum 3 members)

---

Cindy Lynch  
Democracy Advisor

4 May 2020

Contact Telephone: (09) 4142684  
Email: Cindy.Lynch@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

---

**Note:**  
The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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1 Welcome

The Chairperson opened the meeting and welcomed everyone.

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The Auckland Council Code of Conduct for Elected Members (the code) requires elected members to fully acquaint themselves with, and strictly adhere to, the provisions of Auckland Council’s Conflicts of Interest Policy. The policy covers two classes of conflict of interest:

i) a financial conflict of interest, which is one where a decision or act of the local board could reasonably give rise to an expectation of financial gain or loss to an elected member

ii) a non-financial conflict interest, which does not have a direct personal financial component. It may arise, for example, from a personal relationship, or involvement with a non-profit organisation, or from conduct that indicates prejudice or predetermination.

The Office of the Auditor General has produced guidelines to help elected members understand the requirements of the Local Authority (Member’s Interest) Act 1968. The guidelines discuss both types of conflicts in more detail, and provide elected members with practical examples and advice around when they may (or may not) have a conflict of interest.

Copies of both the Auckland Council Code of Conduct for Elected Members and the Office of the Auditor General guidelines are available for inspection by members upon request.

Any questions relating to the code or the guidelines may be directed to the Relationship Manager in the first instance.

4 Confirmation of Minutes

That the Upper Harbour Local Board:

a) confirm the ordinary minutes of its meeting, held on Thursday, 19 March 2020, as true and correct.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.
8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Upper Harbour Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

   (i) The reason why the item is not on the agenda; and

   (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

   (i) That item is a minor matter relating to the general business of the local authority; and

   (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Minutes of the Upper Harbour Local Board meeting held Thursday, 19 March 2020

File No.: CP2020/04670

Te take mō te pūrongo
Purpose of the report

1. The open unconfirmed minutes of the Upper Harbour Local Board ordinary meeting held on Thursday, 19 March 2020, are attached at item 11 of the agenda for the information of the board only.

Ngā tūtohunga
Recommendation/s

That the Upper Harbour Local Board:

a) note that the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 19 March 2020, are attached at item 11 of the agenda for the information of the board only and will be confirmed under item 4 of the agenda.

Ngā tāpirihanga
Attachments

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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Cindy Lynch - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
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</table>
Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany on Thursday, 19 March 2020 at 9:32am

PRESENT

Chairperson          Margaret Miles, QSM, JP
Deputy Chairperson   Lisa Whyte
Members              Anna Atkinson
                     Uzra Casuri Balouch, JP
                     Nicholas Mayne
                     Brian Neeson, JP
1 Welcome
The Chairperson opened the meeting and welcomed those present.

2 Apologies
There were no apologies.

3 Declaration of Interest
There were no declarations of interest.

4 Confirmation of Minutes
Resolution number UH/2020/14
MOVED by Deputy Chairperson L Whyte, seconded by Member A Atkinson:
That the Upper Harbour Local Board:
a) confirm the ordinary minutes of its meeting, held on Thursday, 20 February 2020, as true and correct.
CARRIED

5 Leave of Absence
There were no leaves of absence.

6 Acknowledgements
6.1 Margaret Summerville
Resolution number UH/2020/15
MOVED by Member N Mayne, seconded by Chairperson M Miles:
That the Upper Harbour Local Board:
 a) acknowledge the recent passing of Margaret Summerville, wife of Hobsonville Community Trust Chairperson, Gordon Summerville.
CARRIED

7 Petitions
There were no petitions.

8 Deputations
There were no deputations.

9 Public Forum
There was no public forum.

10 Extraordinary Business
There was no extraordinary business.
11 Minutes of the Upper Harbour Local Board meeting held Thursday, 20 February 2020

Note: That the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 20 February 2020, are attached at item 11 of the agenda for the information of the board only and were confirmed under item 4 of the agenda.

12 2019/2020 Regional Sport and Recreation Facility Investment Fund projects endorsement

The Sport and Recreation Lead and the Lead Financial Advisor were in attendance via Skype to support the item.

Resolution number UH/2020/16

MOVED by Deputy Chairperson L Whyte, seconded by Member B Neeson:

That the Upper Harbour Local Board:

a) endorse the following applications to be considered for investment through the Sport and Recreation Facility Investment Fund 2019/2020:
   i) Windsor Park Community and Multisport Hub Incorporated: Windsor Park development
   ii) North Shore Rowing Club: Rame Road Boathouse redevelopment.

b) request speaking rights for the Chairperson and Deputy Chairperson (who is also the co-topic area lead for Parks, Sport and Recreation) to speak in support of the Windsor Park and North Shore Rowing Club applications, which will be considered at the Parks, Arts, Community and Events Committee meeting in April 2020.

CARRIED

13 Wasp Hangar: Community Recreation Facility

The Sport and Recreation Lead and the Lead Financial Advisor were in attendance via Skype to support the item.

Resolution number UH/2020/17

MOVED by Chairperson M Miles, seconded by Member B Neeson:

That the Upper Harbour Local Board:

a) endorse the Wasp Hangar: Community Recreation Facility Project application to the regional 2019/2020 Sport and Recreation Facility Investment Fund.

b) reallocate $500,000 of the local board's locally driven initiative capital expenditure, currently allocated as the local board's contribution towards the proposed 'one local initiative', to the Wasp Hangar: Community Recreation Facility Project, subject to:

   i) security of tenure of the Wasp Hangar for a minimum of 10 years
   ii) allocation of funding shortfall required for fit-out costs from the regional Sport and Recreation Facility Investment Fund
   iii) allocation of the operational funding to the facility by the Finance and Performance Committee
   iv) allocation from the Active Recreation Commercial Fund for the leisure equipment costs.
c) support the transition of the Wasp Hangar into council’s service asset portfolio.

d) request speaking rights for the Chairperson and Deputy Chairperson (who is also the co-topic area lead for Parks, Sport and Recreation) to speak in support of the Wasp Hangar Community Recreation Facility Project application, which will be considered at the Parks, Arts, Community and Events Committee meeting in April 2020.

CARRIED UNANIMOUSLY

Note: The local board wished to thank staff for the work done on this application, in particular Laura Bertelsen, Sport and Recreation Lead.

18 Local Board feedback to the Independent Council-controlled Organisations Review

The Relationship Manager, Local Board Services, was in attendance to support the item.

Resolution number UH/2020/18

MOVED by Deputy Chairperson L Whyte, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

a) receive the Council-controlled Organisations Review to the Independent Panel report, and reserve the right to provide further comment when the recommendations of the Independent Panel are released later this year.

CARRIED

19 Local board input into the Auckland Council submission on the Justice Committee’s Inquiry into the 2019 Local Elections and Liquor Licensing Trust Elections, and Recent Energy Trust Elections

Resolution number UH/2020/19

MOVED by Deputy Chairperson L Whyte, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) receive the local board’s input into the Auckland Council submission on the Justice Committee’s Inquiry into the 2019 Local Elections and Liquor Licensing Trust Elections, and Recent Energy Trust Election, as set out in Attachment A of this agenda report.

CARRIED

Note: The meeting was adjourned at 10:21am and reconvened at 10.28am.

14 Auckland Transport monthly update - March 2020

The Elected Member Relationship Manager, Auckland Transport, was in attendance via Skype to support the item.

Resolution number UH/2020/20

MOVED by Member A Atkinson, seconded by Member N Mayne:

That the Upper Harbour Local Board:

a) receive the monthly update report from Auckland Transport for March 2020.

b) recognise the ongoing work by Auckland Transport to address safety issues at Scott Point.
c) request that Auckland Transport give urgency to addressing pedestrian and cycle safety issues along Scott Road.

d) request that Auckland Transport continue investigations for the provision of a bus route prior to the completion and opening of Joshua Carder Drive and Roa Avenue.

CARRIED

15 Allocation of Upper Harbour Local Board Transport Capital Fund

The Elected Member Relationship Manager, Auckland Transport, was in attendance via Skype to support the item.

Resolution number UH/2020/21

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) request that Auckland Transport provide a rough order of costs for the following projects, noting that these are not listed in order of priority:
   i) Scott Point Sustainable Sports Park shared path
   ii) Ōtehā Valley Road (connecting existing shared paths to fill in the gaps)
   iii) shared path on Bush Road from the hockey stadium to Rosedale Road
   iv) improve safety between Albany shared path and the new SH18 shared path.

CARRIED UNANIMOUSLY

16 2019-2022 Community Facilities work programme addition: Bluebird Reserve playspace renewal

The Work Programme Lead was in attendance via Skype to support the item.

Resolution number UH/2020/22

MOVED by Member A Atkinson, seconded by Member N Mayne:

That the Upper Harbour Local Board:

a) agree to update the Upper Harbour Local Board Community Facilities work programme 2019-2022 to include the following project:
   i) activity name: Bluebird Reserve playspace renewal
   ii) activity description: Renew playspace at Bluebird Reserve to current standards providing an opportunity for a play experience for a wider range of children’s ages, financial year 19/20 – investigation and design, financial year 20/21 – physical works
   iii) budget and budget source: $100,000 of asset-based services: capital expenditure renewals funding
   iv) further decisions points: Final playground design and cost to be adopted by the local board at a business meeting.

CARRIED
17 Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework - proposed changes

The Strategy Analyst and the Principal Sustainability and Resilience Advisor, Auckland Plan Strategy and Research, were in attendance via Skype to support the item.

A PowerPoint presentation was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Feedback from the Albert-Eden Local Board was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2020/23

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) support in principle the changes to the draft Te Tāruke-a-Tāwhiri: Auckland’s Climate Action Framework, including:
   i) the introduction of three pillars representing the core drivers for climate action (i.e. a place-based approach; emissions reduction; preparing for climate change)
   ii) moving from 11 key moves to eight priorities
   iii) changing the title from Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework to Te Tāruke-ā-Tāwhiri: Auckland’s Climate Plan.

b) note with concern the potential regional and local cost implications regarding actions that will implement aspects of the Te Tāruke-a-Tāwhiri: Auckland’s Climate Action Framework.

c) note general support for the feedback provided by the Albert-Eden Local Board (refer to Attachment B to these minutes), with the exception of their proposed blanket tree protection.

CARRIED

Attachments

A 19 March 2020 Upper Harbour Local Board: Item 17 - Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework - proposed changes presentation

B 19 March 2020 Upper Harbour Local Board: Item 17 - Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework - feedback from Albert-Eden Local Board

Item - 18. Local Board feedback to the Independent Council-controlled Organisations Review - has been moved to another part of the document.

Item - 19. Local board input into the Auckland Council submission on the Justice Committee’s Inquiry into the 2019 Local Elections and Liquor Licensing Trust Elections, and Recent Energy Trust Elections - has been moved to another part of the document.

20 Adoption of community forum meetings for May and June 2020

Resolution number UH/2020/24

MOVED by Chairperson M Miles, seconded by Member N Mayne:

That the Upper Harbour Local Board:

a) adopt community forum meeting dates for May and June 2020 with the primary purpose of engaging with the public via deputation and reporting from community organisations, at one of the following:
   i) Wednesday, 6 May 2020 at 6.30pm, to be held at the Headquarters building, Buckley Avenue, Hobsonville Point
Upper Harbour Local Board

19 March 2020

ii) Thursday, 4 June 2020 at 6.30pm, to be held at the Upper Harbour Local Board office, 30 Kell Drive, Albany village.

b) note that the remaining schedule of community forum meetings for 2020, including meeting locations, will be formalised at the local board’s May 2020 business meeting.

c) cancel the community forum meeting scheduled for 2 April 2020, given the current COVID-19 pandemic, noting that staff will work with the deputations booked at this forum to enable continued engagement with the local board.

d) note that, due to the current COVID-19 pandemic, there is the possibility that these meetings may not proceed and that, in the event these meetings do not proceed, notices of cancellation will be made via the following sources:

   i) the local board’s official Auckland Council web page
   ii) the local board’s Facebook page
   iii) a notice will be placed at the Upper Harbour Local Board office, 30 Kell Drive, Albany village.

CARRIED

21 Auckland Council’s Quarterly Performance Report: Upper Harbour Local Board for quarter two 2019/2020

The Senior Local Board Advisor and Lead Financial Advisor were in attendance via Skype to support the item.

Resolution number UH/2020/25

MOVED by Deputy Chairperson L. Whyte, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

  a) receive the quarterly performance report for the period corresponding to quarter two of the 2019/2020 financial year (1 October 2019 to 31 December 2019).

CARRIED

Note: The meeting was adjourned at 10.39am and reconvened at 10.48am.

22 Upper Harbour Quick Response round two 2019/2020 grant allocations

The Grants Advisor was in attendance via Skype to support the item.

Resolution number UH/2020/26

MOVED by Member N Mayne, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

  a) agree to fund, part-fund, or decline each application in the 2019/2020 Upper Harbour Quick Response round two grants listed in the following table:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Allocated</th>
</tr>
</thead>
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<tr>
<td>QR2017-202</td>
<td>Kaipātiki Project Incorporated</td>
<td>Environment</td>
<td>Towards the costs of a compost system and installation at</td>
<td>$5000</td>
<td>$5000</td>
</tr>
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</table>

Minutes
| QR2017-215 | Windsor Park Community and MultiSport Hub Incorporated | Sport and recreation | Towards an upgrade of the facility toilets | $5000 | $3923.48 |
| QR2017-214 | Albany Badminton Club Incorporated | Sport and recreation | Towards the purchase of 150 tubes of shuttlecocks for Albany Badminton Club | $3150 | $3150 |
| QR2017-217 | Albany Chinese Association Incorporated | Community | Towards tutor costs and venue hire for the weekly Chinese cultural and social group from April 2020 to March 2021 | $5000 | $2000 |
| QR2017-220 | North Harbour Football and Sports Club Incorporated | Sport and recreation | Towards the coach training fees and first aid courses for North Harbour Football and Sports Club | $3966.52 | $3966.52 |
| QR2017-205 | Waitamata Badminton Association Incorporated | Sport and recreation | Towards tournament fees and uniforms | $3,457.79 | $1000 |
| QR2017-209 | Auckland Unified Softball Association Incorporated | Sport and recreation | Towards venue hire for the ASA Easter Classic Softball Tournament 2020 | $5000 | Withdrawn |
| QR2017-216 | Harbour Sport Trust | Sport and recreation | Towards venue hire, catering, and uniforms for Secondary School Student Sports Leadership Day in May 2020 | $4500 | $1350 |
### Attachment A

#### Item 11

| QR2017-222 | Youthline Auckland Charitable Trust | Community | Towards the overall costs to train, manage and supervise the volunteer counsellors | $2500 | 0 Not a high priority at this time |
| QR2017-223 | North Harbour Synchronised Swimming Club | Sport and recreation | Towards the purchase of 10 jackets for synchronised swimmers to wear at competitions | $929 | $450 |
| QR2017-201 | East Coast Bays’ and Districts Cricket Club Incorporated | Sport and recreation | Towards the club treasurer’s contract fee between April 2020 to August 2020 | $2000 | 0 Not a high priority at this time |
| QR2017-207 | Gym Kids Limited | Sport and recreation | Towards rental costs in Hobsonville from April to May 2020 | $5000 | 0 Not a high priority at this time |
| QR2017-212 | Pāremoremo Ratepayers and Residents Association Incorporated | Community | Towards stage two and three of the fencing project for Pāremoremo Ratepayers and Residents Association, including fencing towards the eastern boundary and the surveyor’s costs | $2160 | 0 Not a high priority at this time |
| QR2017-213 | North Harbour Budgeting Services Incorporated | Community | Towards the staff salaries at North Harbour Budgeting Services | $5000 | 0 Not a high priority at this time |

Total: $54,663.31 $22,840

b) note that any grant funding approved by the local board for events, projects or activities that are subsequently cancelled, will be required to be returned to Auckland Council, as stated in the applicant’s funding agreement.

CARRIED
23 Record of the Upper Harbour Local Board workshops held on Thursday 13, 20 and 27 February, and 5 March 2020
Resolution number UH/2020/27
MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:
That the Upper Harbour Local Board:
a) receive the record of the Upper Harbour Local Board workshops held on Thursday 13, 20 and 27 February, and 5 March 2020 (refer to Attachments A, B, C and D to the agenda report).
CARRIED

24 Governance forward work calendar - April 2020 to March 2021
Resolution number UH/2020/28
MOVED by Chairperson M Miles, seconded by Member A Atkinson:
That the Upper Harbour Local Board:
a) receive the Upper Harbour Local Board governance forward work calendar for the period April 2020 to March 2021, as set out in Attachment A to this agenda report.
CARRIED

25 Board members' reports - March 2020
Chairperson M Miles and Members N Mayne and A Atkinson provided hard copy board members' reports. Copies have been placed on the official minutes and are available on the Auckland Council website as a minutes attachment.
Resolution number UH/2020/29
MOVED by Chairperson M Miles, seconded by Member N Mayne:
That the Upper Harbour Local Board:
a) receive the verbal board members' reports.
b) receive the written reports from Chairperson M Miles and Members N Mayne and A Atkinson.
CARRIED

Attachments
A 19 March 2020 Upper Harbour Local Board: Item 25 - Board members' reports March 2020 - Chairperson M Miles
B 19 March 2020 Upper Harbour Local Board: Item 25 - Board members' reports March 2020 - Member N Mayne
C 19 March 2020 Upper Harbour Local Board: Item 25 - Board members' reports March 2020 - Member A Atkinson

26 Consideration of Extraordinary Items
There was no consideration of extraordinary items.
The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE UPPER HARBOUR LOCAL BOARD HELD ON

DATE: ........................................................................

CHAIRPERSON: ...........................................................
Date: Thursday 19 March 2020
Time: 9:30am
Meeting Room: Upper Harbour Local Board Office
Venue: 30 Kell Drive
Albany

Upper Harbour Local Board
OPEN MINUTE ITEM ATTACHMENTS

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<td>Auckland’s Climate Action Framework - proposed changes presentation</td>
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<td>B. 19 March 2020 Upper Harbour Local Board: Item 17 - Te Tāruke-a-Tawhiri:</td>
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<td>A. 19 March 2020 Upper Harbour Local Board: Item 25 - Board members’ reports</td>
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<td>March 2020 - Chairperson M Miles</td>
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<td>March 2020 - Member N Mayne</td>
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<td>C. 19 March 2020 Upper Harbour Local Board: Item 25 - Board members’ reports</td>
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</tr>
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<td>March 2020 - Member A Atkinson</td>
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Attachment A

Te Tāruke-ā-Tawhiri: Auckland’s Climate Action Framework

Updating the Framework

Upper Harbour Local Board
19 March 2020
• What we’ve done – a quick recap

• What we’ve heard
  • Public consultation
  • Public perception survey

• Proposed changes

• Next steps

• Discussion
Auckland’s Climate Action Framework set a path to rapidly reduce greenhouse gas emissions to keep within 1.5 degrees of warming while ensuring Auckland is prepared for the impacts of climate change.
Public Consultation
What we did....

- Public consultation 17 July – 30 September
  - Targeted engagement with Māori
  - Targeted engagement with youth
  - Targeted engagement with Pacific Peoples
- Markets
- Events
- Auckland Conversations
- Panel discussions and workshops
- Media
Attachment A

Some key themes:
- Urgency and scale of action needed
- Stronger emissions story and targets
- Greater clarity on adaptation approach
- Communication and engagement
- Understanding of the risks to the region
- Need for a strong Māori voice
- Equity needs a stronger focus
- Greater alignment of key moves
- Council family action and leadership
- Enabling local leadership and partnerships
- Monitoring and evaluation - case studies!
- Transport most cited across feedback as a priority

Attachment B

Question responses:
- 91% support the direction
- 79% think AC should facilitate
- 93% support the key moves
- 89% think it will drive business action

Who we’ve heard from:
- Nearly 3,000 respondents
- Individuals and 80 organisations
- 21%, 15-24 age group; 25% Māori
Three in four Aucklanders (75%) believe that human activity is changing the climate.

There is widespread recognition that Auckland must make changes to meet our climate commitments, but less than half identify a need for more radical change.

Most Aucklanders are willing to change their lifestyle to ensure we meet our climate commitments, with two in five willing to make radical change.

Aucklanders clearly see a role for Auckland Council to take climate action. Nine out of 10 of Aucklanders feel the Council has a role to play in helping to both reduce Auckland’s emissions and prepare for the impacts of climate change.
Key climate change challenges: Upper Harbour Local Board Area

Residents of the Upper Harbour local board area are more likely than all Aucklanders to mention climate change in decision making as a key challenge. They are in line with all Aucklanders on all other challenges.

WHAT DO YOU THINK ARE THE MOST IMPORTANT CLIMATE CHANGE ISSUES FACING YOUR LOCAL AREA?

- Access to public transport
- Effects on natural environment
- Lack of knowledge and awareness of climate change
- Climate change in decision making
- Community preparedness for impacts
- Economic development and resilience
- Air quality
- Coastal changes including sea level rise and erosion
- Access to walking and cycling infrastructure
- Energy security and supply
- Increase in pests and diseases
- Electric Vehicles
- Food security
- Risks from flooding
- Risks from intense and hot days
- Other

K2. What do you think are the most important climate change issues facing [your area]? Basis: All respondents (1,357) | Upper Harbour Local Board residents (109)

▲▼ Significantly higher/lower than all Aucklanders
Attachment B

Item 11
Proposed changes

Priorities

Existing key moves

- Embedded in foundational sections
- Combined

- Natural Environment
- Built Environment
- Transport
- Economy
- Community & Coast
- Energy & Industry
- Food

Priorities

Proposed

- Embedded in other sections
- Existing buildings
- New development
- Foundation
- Transport
- Community
- Rangatiratanga
- Economic
- Taiaha
- Tāhuhu
- Environment
- Transport
- Community
- Energy
- Industry
- Food

Auckland Council
Te Partahatanga Whenua

Upper Harbour Local Board
19 March 2020
For every priority

What is it?
Summary of the priority and what we are trying to achieve

Why is it important?
What is the impact – how does it align to our three pillars?

What will we do?
The actions identified and how they will be delivered

How will we know we’ve succeeded?
Monitoring and indicators
A recap of timelines

- 19th February – Workshop led by Mana Whenua
- 26th February – Key terms and updates workshop
- 4th March – Structure and Priorities workshop
- 11-26th March – Local Board meetings/workshop
- 12th March – Proposed structural changes to E&CCC meeting
- April (tbc) – Workshop updated text/content with E&CCC and Local Board Chairs
- 14th May – Updated text/content to E&CCC meeting
- July – Proposed launch of digital plan
Recommendation

• That the Upper Harbour Local Board:
  • Provide feedback on the changes to the draft *Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework* including:
    • introducing three pillars representing the core drivers for climate action (i.e., a place-based approach; emissions reduction; preparing for climate change)
    • moving from eleven key moves to eight priorities
    • changing the title from *Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework* to *Te Tāruke-ā-Tāwhiri: Auckland’s Climate Plan*
Albert Eden Local Board feedback on the consultation report and proposed changes for Te Tāruke-Ā-Tauhī—Auckland’s Climate Action Framework.

Albert Eden Local Board supports the three pillars and eight priorities laid out in the proposal for Te Tāruke-Ā-Tauhī—Auckland’s Climate Action Framework.

The consultation report shows strong support across Auckland for the framework. The Board is pleased to note the strong engagement from youth, Māori and Pacific submitters. The proportionally high level of engagement by Albert Eden residents (77/3 submitters) indicates a strong interest by our constituents in an effective climate action framework.

The Board notes that there is substantial variation between local board areas in which challenges were rated most important by submitters. For instance, Albert Eden residents are more concerned than the average about air quality, while Franklin residents are concerned about access to public transport. This suggests that local boards should be resourced to undertake locally appropriate actions that respond to their communities’ specific concerns.

The Board stresses the need to partner with central government to meet the challenge of the climate crisis, and to ensure representation across sectors in climate action planning and implementation, especially mana whenua and rangatahi.

The climate crisis requires coordinated action by the Governing Body, local boards and CCOs. In keeping with the structure of Auckland Council, local boards are best placed to partner with local communities and implement local solutions; to facilitate this, a dedicated funding stream for climate-related projects should be made available to local boards.

The Board agrees with the feedback in question 1 that the framework takes us in the right direction, and that we need to move swiftly. Transparent, ambitious, concrete targets, both short- and long-term, are required in order to drive meaningful, effective action, along with regular reporting of our progress in meeting those targets. There are clear limits to the amount of carbon we can emit before we lose the chance to limit warming to 1.5°C, past which the impacts are likely to be catastrophic for the global economy and Aucklanders’ livelihoods and wellbeing. We need clear communication about how close we are to these limits, about the targets we are setting, and about whether we are meeting those targets.

In the private sector, businesses need certainty and a level playing field; clear regulations and support in following them are needed to create conditions in which businesses can act to reduce their risks from climate change without the fear of being undercut by less scrupulous competitors. Both local and central government have a regulatory role here, and local government has an important role as a source of information, education and support. Information and support from Council will also encourage community and non-governmental organisations to act on climate, while Council can and should set expectations for CCOs.

The Board agrees that the Framework should also include adaptation measures. Under any realistic scenario, Auckland is highly vulnerable to sea-level rise, drought and extreme weather, and our long-term planning needs to take these impacts into account. Aucklanders need clear communication of what these impacts will look like and what is being done to adapt our infrastructure and support our communities.

Specific comments on the eight priorities follow:

Natural Environment:
The Board supports protection and restoration of the natural environment. Council should step up funding and support for community groups which work on environmental protection and restoration, and should make environmental protection and restoration a priority in management of parks, reserves and waterways. Council also have an important role in communicating what is already being done and coordinating between community groups.

We support an increased focus on tree protection and planting, noting, however, that increased tree protection may require legislative action from central government. If the RMA reforms do not restore the ability to enact blanket tree protection measures, Council should advocate strongly for legislation to allow this. Council should also expand existing tree-planting programmes and undertake a programme of planting street trees, both for carbon sequestration and to provide shade and cooling in the urban environment.

Built Environment:

The infrastructure that we build today will be with us for decades, so it is crucial that we make climate change a key criterion in all infrastructure decisions, from urban form and transport infrastructure to building design. This should include adaptation as well as mitigation; even at 1.5°C, Auckland will experience significant negative impacts; we need to make sure that our infrastructure is designed to help us weather those impacts. Council should also advocate for the necessary changes to the RMA and the Building Act to require green building design, less carbon intensive building practices and design which takes into account the adaptations that will be required over the life of a building.

Transport:

With transport responsible for 47% of Auckland’s emissions, increasing uptake of low- or zero-carbon transport modes is the single most effective intervention we can make. The Board supports urgent action to encourage and support people to travel by public transport, foot or bike. More infrastructure is needed to support active transport, and more investment is needed in the public transport networks to improve access and reliability. Maximising access to cycling, walking and public transport should be given priority in the planning process for new developments.

Council should also lead by example in transitioning its vehicle fleet to low- or zero-carbon vehicles, and requiring similar measures from CCCs. Auckland Transport should use the public transport contracting process to require operators to adopt electric buses.

Economy

As previously noted, businesses need certainty and a level playing field. The Board supports Council taking a regulatory, educational and supportive role to help businesses adopt sustainable models and practices.

Council should also encourage mixed land use through its planning process, so that more people are able to work and shop near home, reducing the need for daily travel.

Community:

Climate change will have major impacts on Auckland communities. Aucklanders need clear communication of the impacts climate change above 1.5°C will have on our livelihoods and wellbeing, and of the need for urgent, concerted action to keep warming below 1.5°C.
Council has an important role in supporting communities’ efforts to reduce emissions and adapt to the effects of climate change. The impacts of climate change will not be evenly distributed, and those who have the least resources will often be worst affected. Efforts to improve people’s resilience and ability to respond to climate change must take equity into account. Council should also support community-led initiatives such as the Eco-Neighbourhoods.

Māori:

The Board agrees with submitters that the Framework must uphold Te Tiriti o Waitangi and include Māori knowledge and practices. We support the principle of co-governance and support working with mana whenua to design and implement our responses to the climate crisis. We support the inclusion of mātauranga Māori in planning, communication and implementation of these responses.

Energy

The Board supports incentivising decentralised and renewable energy. Council should lead by example by including energy generation in public buildings, and should include renewable energy generation and energy efficiency measures in design guidelines.

Food:

The Board supports using the planning process to protect fertile soils, which are scarce in the Auckland region, and will be needed for Auckland’s future food security. Council should use its planning tools to prohibit development on highly productive fertile soils, and should work with other local governments to encourage them to protect fertile soils outside Auckland’s boundaries that are at risk from development.

The Board supports partnering with community groups to encourage food production in urban gardens. Council should identify appropriate locations on council land suitable for fruit and nut trees or other food production and partner with community groups to establish food forests or community gardens. Council should also require AT to allow appropriate tree planting, and support community groups to offer training so that people can establish berm gardens.

We support the planned food waste pick-up scheme, but this should function as a back-up, second-choice option for disposal of food waste. Where possible, food waste should be composted locally and the compost used to build fertility in community gardens, and Council should support community groups in establishing local composting schemes.
Report: to 19 March 2020 Business Meeting of Upper Harbour Local Board

Since the February Business meeting I have provided weekly updates on the matters discussed at the catchups I have in my role as Chair of the Board, with our Local Board staff.

Other Meetings attended:

- 2 March, Local Board cluster forum held at Takapuna
- 3 March meeting with AT to clarify communication methods for Local Board members and topic leads
- 4 March NZTA, Northern Pathway - Akoranga to Constellation, key stakeholder workshop
- 9 March – Chairs forum
- 10 March, Quarterly catch-up Business North Harbour Board And Catchup with Communications staff member, Francis Martin
- 13 March, NZTA with Chairs of Local Boards

Written feedback provided on 2 resource consent applications on behalf of the Board.

Always happy to discuss and clarify any matters with you all.

Regards
Margaret
Nicholas Mayne Board Member Report

Roles assigned by the local board
- Topic Lead Parks (Reserves), Sports, and Recreation
  - Feedback given on behalf of the board for Landownier Approval for:
    - 06/03/2020 Day’s Bridge Reserve
- Topic Lead Infrastructures and Environment
  - No update from last month
- Topic Lead Arts, Communities, and Events
  - Member Anna Athkinson and I met with local Labour Party MPs to discuss concerns we have for the area, including lack of spaces in local schools and issues with development at Scott Point.
  - Feedback given on behalf of the board for Landowner Approval for:
    - 12/03/2020 Hobsonville ANZAC service

General / assigned roles update
- As with other Local Board Members it has been a busy month of discussing Local Board Plan and Work Program in workshops.
- I have been actively promoting community to submit their views for the Local Board Plan, both with the physical cards at community events, such as the Climate Change Talk at Windsor Park Baptist (I was a panelist for) and by encouraging groups with specific interests, such as Hobsonville Parkrun, to make submissions online.

Meetings / events attended
- 21/02/2020 Meeting with Michael Wood and Marja (labour MP’s)
- 02/03/2020 Local Board Cluster Forum
- 07/03/2020 Opening of the Dicotsbury Arts Trail, Hobsonville Point
- 16/03/2020 Upper Harbour Ecology Network Meeting

Conferences / member development
- 28/02/2020 Kura Kāwana induction – Treaty of Waitangi Historical Overview
- 06/03/2020 Kura Kāwana induction – Conflicts of interest and the code of conduct
- 13/03/2020 Kura Kāwana induction – Obligations to Māori and co-governance

Recommendation
That this report be received.
Anna Atkinson Board Member Report

Roles assigned by the local board
- Topic area co-leads in the following areas:
  - Transport
  - Infrastructure and Environment
  - Economic Development

General / assigned roles update
- NA

Meetings / events attended
- 21/2/2020 Met with Michael Wood and Marja (Labour MP’s) along with Nicholas Mayne. Discussed schooling (lack of space) in the Albany region and also our concerns around Hobsonville and kids having to drive to Scott Point - climate change implications etc.
- 22/2/2020 On your wheels at Hooton reserve. Great event except for the plastic toys which were given as prizes. Feedback given to organising team regarding this.
- 25/2/2020 Training for Creative Communities grants assessors.
- 4/3/2020 Northern Pathway stakeholders meeting.
- 17/3/2020 Dickson art trail opening - Hobsonville point.
- 19/3/2020 Quarterly catch up - Business North Harbour

I have also been active in the community encouraging people to give feedback for the plans we are currently consulting on.

Conferences / member development
- 2/3/2020 Northern cluster local board forum.
- 6/3/2020 Kura Kāwana - Conflicts of interest and standing orders.
- 8/3/2020 Kura Kāwana Induction - Conflicts of interest and the code of conduct.
- 13/3/2020 Kura Kāwana Induction - Obligations to Māori and co-governance

Disclosures
- No disclosures.

Recommendation
That this report be received.
Te take mō te pūrongo
Purpose of the report

1. To recommend an amendment to the local board’s standing orders in order to provide for attendance of non-members at local board meetings via audio or audio-visual link.

Whakarāpopototanga matua
Executive summary

2. This report updates the local board on the temporary arrangements for local board meetings enabled by the COVID-19 Response (Urgent Management Measures) Act 2020 and provides options for implementing similar arrangements for non-members.

3. The COVID-19 Response (Urgent Management Measures) Act 2020 temporarily amends the existing legislative restrictions for local government on remote attendance for elected members and minimum quorum at local board meetings. This now enables meetings to proceed by audio-visual link, changes how meetings can be open to the public, and how members of the public receive the agenda and minutes.

4. The current local board standing orders do not provide for non-members, specifically members of the public and Māori, to give input via audio or audio-visual link. A copy of the current local board standing orders can be found at the following link: https://www.aucklandcouncil.govt.nz/about-auckland-council/how-auckland-council-works/meetings-council-bodies/Documents/standing-orders-upper-harbour-local-board.pdf

5. The Local Government Act 2002 (LGA) requires that a person other than a member of the local board may participate by means of audio link or audio-visual link if the standing orders of the local authority permit this and if the chair is satisfied that all conditions and requirements in the standing orders are met (Clause 25A(2), Schedule 7, LGA). Local board standing orders do not currently allow for this.

6. Auckland Council will be using Skype for Business for local board meetings. If approved, attendance by members and non-members will be facilitated by phone (audio only) or Skype video (audio-visual) via the Skype for Business app.

7. An amendment to standing orders to enable electronic attendance can either be reversed at a future date or maintained to support that attendance in the future, where it is available.

Ngā tūtohunga
Recommendation/s

That the Upper Harbour Local Board:

a) note the temporary amendments pursuant to the COVID-19 Response (Urgent Management Measures) Act 2020 which allows members to attend meetings by audio-visual link as of right and, despite anything to the contrary in standing orders, to be counted for the purposes of quorum.

b) amend its standing orders by including a new Standing Order 3.3.10 that reads as follows:

i) **Attendance of non-members by electronic link**: a person other than a member of the local board may participate in a meeting of the local board by means of audio link or audio-visual link if the person is otherwise approved to
participate in accordance with Standing Orders Sections 6 and 7.

c) amend its Standing Order 7.8.5 to provide discretion to the chair of the meeting to decline public forum requests via audio or audio-visual link.

Horopaki

Context

COVID-19 Response (Urgent Management Measures) Act 2020


9. The amendments to the LGA and LGOIMA enable local authorities to have meetings by audio-visual link (given the restrictions regarding physical distancing and alert level 4) and support the effective operation of those meetings by removing conditions associated with the right to attend meetings by audio or audio-visual link.

10. These amendments only apply while the Epidemic Preparedness (COVID-19) Notice 2020 is in force and will be repealed when that notice expires or is revoked.

Amendments to LGA

11. The amendments to the LGA modify Clause 25A, Schedule 7, so that a member of a local authority has the right to attend any meeting by audio or audio-visual link, regardless of what is provided for in the local authority’s standing orders. It also modifies Clause 25A so that a member attending by audio link or audio-visual link is counted for the purposes of quorum.

Amendments to LGOIMA

12. The amendments to LGOIMA include modifying Section 47 so that the requirement for meetings of local authorities to be ‘open to the public’ may be met during alert level 4 and other restrictions on physical distancing. The amendment redefines ‘open to the public’ to mean that the local authority:

   a) if it is reasonably practicable, enables access to the meeting by broadcasting live the audio or video of the meeting (for example, by broadcasting it on an Internet site)

   b) does one or both of the following as soon as practicable after the meeting ends:

      i) makes an audio or a video recording of the meeting available on its Internet site

      ii) makes a written summary of the business of the meeting available on its internet site.

13. This amendment does not anticipate public involvement as part of the meeting itself but ensures the public can access or view meeting proceedings online (either live or after the meeting) or through reviewing the summary.

14. Other amendments to LGOIMA include:

   • modifying Section 46A so that agendas and reports for the meetings may be made available on the local authority’s internet site instead of at offices and other physical locations

   • modifying Section 51 so that minutes of meetings may be made available on the local authority’s internet site instead of at offices and other physical locations

   • the changes made by the COVID-19 Response (Urgent Management Measures) Act 2020 now supersede some of the provisions in the local board standing orders and the restrictions on physical distancing and from alert level 4 now limit the opportunity for public input.
Local Board standing orders

15. The LGA requires local authorities to adopt a set of standing orders for the conduct of its meetings and those of its committees (Clause 27, Schedule 7). Each local board has adopted its standing orders which have been developed from a template.

16. As a result of the statutory amendments listed in this report, the following standing orders have been temporarily superseded:
- 3.3.2 Member’s status – quorum and vote
- 3.3.3 Conditions for attending by electronic link
- 3.3.4 Request to attend by electronic link
- 7.3.1 Information to be available to the public
- 7.3.2 Availability of agendas and reports
- 8.2.1 Inspection of minute books.

17. There are additional provisions in standing orders that may require further consideration if the local board wishes to enable these to continue during the Epidemic Preparedness (COVID-19) Notice period. These relate to input and participation by Māori and the public.

18. Clause 25A(2) Schedule 7 of the LGA requires that a person other than a member of the local authority may participate by audio link or audio-visual link if the standing orders of the local authority permit this and if the chair is satisfied that all conditions and requirements in the standing orders are met.

19. The current standing orders do not currently provide for non-members, if required and approved to do so, to give input by means of audio link or audio-visual link.

20. Other participants at local board meetings include Governing Body members and staff. The LGA and the recent amendment provide the right for any member of a local authority or committee to attend any meeting of a local authority by audio-visual link (unless lawfully excluded). This can be interpreted broadly to extend to meetings where the elected member may not be a decision-maker or be participating in the decision at all. As such, Governing Body member participation may be by audio or audio-visual link and the process for providing them with speaking rights remains under standing orders.

Tātaritanga me ngā tohutohu

Analysis and advice

21. In performing their role, local boards are required to act in accordance with the principles contained in Section 14(1) of the LGA, including the requirement for the council to conduct its business in an open, transparent and democratically accountable manner and make itself aware of and have regard to the views of all of its communities.

22. While the LGA does not specifically require public input to be provided for at local board meetings, the standing orders approved by the local board reflects the principles in Section 14 of the LGA by providing for public attendance and enabling public input at meetings.

23. In order to continue to provide this opportunity as well as facilitate input by Māori and the public, the standing orders require amending.

Standing Orders Section 6 Māori Input

24. Speaking rights for Māori organisations or their nominees are granted under standing orders for the purpose of enabling Māori input, if any, to any item on the agenda of a meeting.

25. To ensure this right can be exercised during the Epidemic Preparedness (COVID-19) Notice period, provision needs to be made enabling any input to be given by audio or audio-visual link.
Standing Orders 7.7 Deputations and 7.8 Public Forum

26. The provisions for public input in standing orders are one of the ways that local boards give effect to the requirements of the LGA (Sections 78 and 79).

27. The LGA provides that, in the course of its decision-making, a local authority must consider the views and preferences of persons likely to be affected by or have an interest in the matter. The LGA does not specify how those views are to be obtained or what form that consideration should take. It does not require a public forum at meetings.

28. However, the LGA gives local authorities discretion as to how to comply with Section 78 and what to consider. Through their standing orders, local boards and the Governing Body have chosen to enable public input through deputations and public forum at their meetings as one way to obtain community views, among other things.

29. To ensure this opportunity can continue to be made available during the Epidemic Preparedness (COVID-19) Notice period, provision must be made in standing orders to receive this by audio or audio-visual link.

Proposed amendment

30. This report recommends that input from non-members continue to be enabled during the Epidemic Preparedness (COVID-19) Notice period. This requires an amendment to the standing orders. An amendment to standing orders requires a 75 per cent majority vote.

31. A similar amendment has been made by the Governing Body to their standing orders. It is desirable to ensure consistency across the governance arms of Auckland Council. The Governing Body resolutions are as follows:

- **Resolution GB/2020/33 (n)** That the Governing Body amend standing orders by inserting a new Standing Order 3.3.10 as follows:

  Attendance of non-members by electronic link: A person other than a member of the Governing Body or the relevant committee, may participate in a meeting of the Governing Body or committee by means of audio link or audio-visual link in emergencies if the person is otherwise approved to participate under these standing orders (such as under Standing Order 6.2 “Local board input” or 7.7 “Public input”).

- **Resolution GB/2020/33 (p)** That the Governing Body agree to change Auckland Council’s Standing Orders to provide full discretion to the chair of the Emergency Committee to decline public input requests.

32. The local board’s standing orders currently gives discretion to the chair to decline deputations but not public forum requests. Giving discretion to the chair to manage requests for public forum during this time can ensure that the requirements of the LGA regarding the provision of the technology requirements can be supported.

Technology options available

33. Where attendance by audio or audio-visual link is permitted, the LGA requires that the chair of the meeting ensures:

- the technology for the audio link or audio-visual link is available and of suitable quality
- that the procedure for use of the technology will ensure that participants can hear and be heard by each other.

34. The chair’s discretion will need to be exercised where the technology and quality cannot be guaranteed.

35. The audio and audio-visual link options available for non-member input are provided by Auckland Council through Skype for Business:

<table>
<thead>
<tr>
<th>Option</th>
<th>Ability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audio link only</td>
<td>No ability to see presentations being shared or to see and be seen by local board members attending the</td>
</tr>
<tr>
<td>Option</td>
<td>Ability</td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Attend Skype for Business meeting via phone</td>
<td>meeting • Only technical equipment required is a landline or mobile telephone</td>
</tr>
<tr>
<td>Audio-visual link</td>
<td>Video and audio attend Skype for Business meeting • Allows non-member to see both presentations being shared and to see and be seen by the local board members attending • Requires a mobile phone or a computer device with an internet connection</td>
</tr>
</tbody>
</table>

36. If enabled under standing orders, non-members who wish to give input would need to contact the local board with a request to attend. If approved by the chair, information on how to join the meeting using audio and audio-visual link options above will be sent out to the attendee by staff.

Summary of meeting
37. Where it is not reasonably practicable for the public to attend the meeting through a broadcast and/or peruse a recording after it has happened, a summary of the meeting will need to be provided by staff.
38. A summary in this context would be different from the content of agendas, reports and minutes which are all separately required to be publicly available. It should contain the thrust or key points of the discussion or debate at the meeting, keeping in mind that its purpose is to provide an alternative to an audio or video recording of the meeting, in a situation where the public is not able to attend and hear this discussion themselves.
39. The ordinary definition of a summary is a brief statement or account of the main points of something. While the appropriate level of detail is likely to vary depending on what is being discussed at meetings, a summary is not expected to include verbatim notes.

Tauākī whakaaweawe āhuarangi
Climate impact statement
40. This decision is procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
41. Staff attendance at meetings, while not specifically provided for, is a necessary part of local board meetings and as such, is expected to take place using audio-visual link.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
42. This report seeks to amend the local boards standing orders to enable public input and Māori input at meetings.

Tauākī whakaaweawe Māori
Māori impact statement
43. This report seeks a decision that will ensure Māori input can continue to be given during the Epidemic Preparedness (COVID-19) Notice period.
44. This will ensure Māori are not prevented from giving input at a meeting on any matter that may be of interest to them.
Item 12

Ngā ritenga ā-pūtea
Financial implications

45. The decision to amend standing orders is of a procedural nature and is not considered to have financial implications on Auckland Council.

46. The scaling up of technology to ensure compliance with COVID-19 Response (Urgent Management Measures) Act 2020 is being done at a cost to the council. The costs are not known at this stage and will be factored into operational budgets.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

47. The objective of the recent legislative changes is to reduce public health risks and ensure compliance with social distancing measures and other restrictions in New Zealand’s COVID-19 alert levels response plan.

48. While this is not specifically required by legislation, permitting public input by audio or audio-visual link, if practicable, can ensure the local board can receive and consider views of its constituents on decisions that they are making.

49. There is a risk that the audio-visual option would only be taken up by a small number of constituents as this would only be available to those who have the technical devices and internet access. The software that will be used for meetings is Skype for Business which is free to download and use. However, the internet access costs, or availability of technology/devices, can be a limiting factor for some constituents. Constituents who do not have internet access can participate, if approved, by phone.

50. The report is seeking discretion for the local board chair to decline public forum requests. This delegation should be exercised with caution to not undermine the intention of standing orders (which currently provide some limited grounds to decline public input). There will be instances where it is reasonable to decline (noting these examples are not intended to be exhaustive), such as:
   - where the technology cannot be provided, or quality cannot be assured
   - a need to manage time allocations for the agenda
   - the matter is neither urgent nor the subject of a decision to be made at the meeting
   - the request is offensive, repetitious or vexatious.

Ngā koringa ā-muri
Next steps

51. If approved, the amendments to standing orders can, if the local board chooses, continue beyond the Epidemic Preparedness (COVID-19) Notice period. Enabling these changes gives maximum flexibility for attendance of non-members at future meetings, including those with underlying health issues or compromised immune systems that may need to take extra precaution even after the Epidemic Preparedness (COVID-19) Notice period has ended.
Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

| Authors                  | Polly Kenrick - Business Manager, Local Board Services  |
|                         | Shirley Coutts - Principal Advisor - Governance Strategy |
| Authorisers             | Louise Mason - GM Local Board Services                  |
|                         | Eric Perry - Relationship Manager                      |
Te take mō te pūrongo
Purpose of the report

1. To recommend to the Governing Body the setting of the targeted rate for the Business North Harbour Business Improvement District (BID) programme for the 2020/2021 financial year.

Whakarāpopototanga matua
Executive summary

2. Business Improvement Districts (BIDs) are rohe within Tāmaki Makaurau where local businesses have agreed to work together to improve their business environment, promote innovation and attract new businesses and customers.

3. Auckland Council supports business associations operating BID programmes, including Business North Harbour, by collecting a targeted rate from commercial properties within a defined geographic area. The funds from the targeted rate are then provided by way of a BID grant to the relevant business association.

4. Under the Auckland Council shared governance arrangements, local boards are allocated several decision-making responsibilities in relation to BIDs. One of these is to annually recommend BID targeted rates to the Governing Body.

5. Each business association operating a BID programme sets the BID grant amount at its Annual General Meeting (AGM) when members vote to approve an operational budget for the following financial year. This budget funds the implementation of a business plan that delivers programmes based on each BID’s strategic priorities.

6. At their 2019 AGM, Business North Harbour members approved a BID grant sum of $712,030 for 2020/2021. This figure represented a 3.1 per cent ($21,409) increase from the current financial year. However, that increase was later rescinded, and the $690,621 status quo was retained in sign of solidarity with struggling business ratepayers.

7. The business associations operating BID programmes are incorporated societies that are independent of the council. However, there needs to be a balance between the BIDs’ independence and the accountability for monies collected by a public sector organisation.

8. For the council to be confident that the funds provided to the BIDs are being used appropriately, the council requires the BIDs to comply with the Business Improvement District Policy (2016) (Hōtaka ā-Rohe Whakapiki Pakihi), known as the BID Policy.

9. The council staff regularly monitor compliance with the BID Policy and this report is part of an active risk management programme to minimise inappropriate use of funds.

10. Staff are satisfied Business North Harbour complies with the BID Policy.

11. Staff propose the Upper Harbour Local Board receives this report and recommends to the Governing Body the setting of the BID targeted rate sought by Business North Harbour as part of the council’s 2020/2021 Annual Budget decision-making.

12. After the Annual Budget is approved, the council collects the targeted rate funds and distributes them, in their entirety, in quarterly BID grant payments, effective from 1 July 2020. This will enable Business North Harbour to implement programmes that improve the local business environment and support the economic aspirations of the Upper Harbour Local Board Plan 2017.
13. Business North Harbour, like all BID-operating business associations, will continue to play an important role in supporting its members facing two global challenges. Firstly, helping local businesses throughout the COVID-19 lockdown stages and, secondly, responding to the world’s climate change emergency with an increased focus on sustainability.

Ngā tūtohunga

Recommendation

That the Upper Harbour Local Board:

a) recommend to the Governing Body the setting of the targeted rate for inclusion in the Annual Budget 2020/2021 for the following Business Improvement District programme:

i) $690,621 for Business North Harbour Incorporated.

Horopaki

Context

BID programmes promote economic well-being and collaboration with the council

14. Tāmaki Makaurau is growing fast and is projected to include another one million people in the next 30 years. This level of growth presents challenges and opportunities for Auckland town centres and commercial precincts such as the North Harbour industrial area.

15. Business Improvement Districts (BIDs) are rohe within Auckland where local business and property owners have agreed to work together, with support from the council, to improve their business environment, promote innovation and attract new businesses and customers.

16. BID programmes provide the opportunity for the council group to partner with business associations, including Business North Harbour, to seize on the opportunities from Auckland’s growth in metropolitan centres such as Albany, and respond locally to changing economic conditions.

17. BID programmes encourage collaboration to achieve greater local outcomes. They provide a mechanism to enable local boards to engage with the business sector in local town centres and business areas in a coordinated way.

BIDs provide essential support in the economic recovery from COVID-19

18. The economy has been heavily impacted by the COVID-19 pandemic and related lockdown, including both retail-based town centres and industrial precincts.

19. BID-programme operating business associations now, more than ever, provide the local business leadership required to help businesses recover from the seismic economic shock and transition to a viable future state.

BIDs are funded by a targeted rate on business ratepayers within a set area

20. BID programmes are funded by a targeted rate applied to all commercially rated properties within a designated area around a town centre or commercial precinct.

21. Auckland Council supports business associations operating BID programmes by collecting the targeted rates and providing these funds, in their entirety, by way of a BID grant to the relevant business association.

22. This revenue is paid to the business associations every quarter to provide a regular and sustainable income stream to implement an agreed work programme.
The BID Policy is the mechanism to ensure accountability for BID targeted rates

23. Auckland Council’s Business Improvement District Policy (2016) (Hōtaka ā-Rohe Whakapiki Pakihi) ensures accountability for BID targeted rate funding and encourages good governance and programme management.

24. The policy outlines the principles behind the council’s BID programme; creates the process for establishing, expanding, amalgamating, and disestablishing BIDs; determines rating mechanisms; prescribes operating standards and guidelines; and sets accountability requirements.

**Diagram A: From calculation to approval, how the BID targeted rate is set**

**The business association sets the BID grant amount to deliver its work programme**

25. BID-operating business associations are provided with a rate modelling spreadsheet to help with their budget decision-making. The spreadsheet models any proposed changes to their current BID grant amount and, most importantly, how that influences the BID targeted rate for everyone who will pay it. When considering a change to the BID grant amount, BIDs must take into account what the local business and property owners can afford.

26. Each BID prepares an annual business plan for the following financial year that will deliver programmes based on their strategic priorities and financial parameters.

27. The cost of implementing that business plan is set out in an annual budget that the BID’s board (governing committee) agrees will be recommended for approval by the business association membership.

28. The AGM provides the forum where members vote to approve the operational budget and, in doing so, set the requisite BID grant amount for the following financial year.

29. However, in the wake of changing economic conditions such as those caused by the COVID-19 pandemic, a business association’s board has the option of rescinding or reducing the level of any proposed increase. Business North Harbour’s board took that option in April 2020, rescinding the AGM’s decision to increase its BID targeted rate and reverting to the financial status quo.

**Local boards are responsible for recommending the targeted rate if a BID complies with the BID Policy**

30. Under the Auckland Council shared governance arrangements, local boards are allocated several decision-making responsibilities in relation to BIDs. One of these is to annually recommend BID targeted rates to the Governing Body. The local board should recommend the setting of the targeted rate if it is satisfied that the BID is substantially complying with the BID Policy.

31. Business North Harbour Chair Peter Lamberton and General Manager Kevin O’Leary addressed the local board on 13 February 2020 to update members on the progress towards achieving their BID’s business and strategic plans.
32. The Upper Harbour Local Board approved a similar recommendation for the Business North Harbour BID programme last year (resolution number UH/2019/49), as did 17 other local boards that have BID programmes operating in their rohe.

**The Governing Body sets the targeted rate when it approves the Annual Budget**

33. The recommendation in this report is put into effect with the Governing Body’s approval of the Annual Budget 2020/2021 and its setting (striking) of the targeted rates.

34. In accordance with the provisions of the Local Government Act 2002 and the Local Government (Rating) Act 2002, the Governing Body is authorised to make the final decisions on what BID programme targeted rates, if any, to set in any particular year or property (in terms of the amount and the geographic area to be rated).

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

35. BID programmes are operated by independent business associations (incorporated societies), and their programmes and services are provided according to their members’ stated priorities. In recognition of their independent status, the BID Policy does not prescribe standards for programme effectiveness. That is a matter for the business association members to determine. Staff, therefore, cannot base recommendations on these factors, but only on the policy’s express requirements.

**Business North Harbour complies with the BID Policy**

36. Staff are satisfied Business North Harbour has fully met the requirements of the BID Policy.

37. Staff require BID-operating business associations to provide to the council the following documents, and stay in touch with their local board at least once a year:
   - Current strategic plan – evidence of achievable medium to long-term opportunities
   - Audited accounts – assurance that the BID-operating business association is managing its members’ BID targeted rate funds responsibly
   - Annual report on the year just completed – evidence that programmes are addressing priority issues that benefit BID targeted ratepayers
   - Business plan for the coming year – detailed one-year programme, based on the strategic plan, to be achieved and resourced
   - Indicative budget for the following year – Auckland Council’s Annual Budget requires targeted rates to be identified a year in advance to inform the Annual Budget process which sets all rates
   - Board Charter – establishes guidelines for effective board governance and positive relationships between the association and its members
   - Annual Accountability Agreement – certification that these requirements have been met
   - Programme Agreement – a good faith agreement between each BID-operating business association and the council that sets basic parameters of the council-business association relationship
   - AGM minutes - provisional minutes of each business association’s 2019 AGM meeting which contain the resolution, voted on by members, confirming the BID grant amount for the following financial year.

38. In addition, BID-operating business associations are required to inform council staff of progress with other compliance requirements, including:
   - Incorporated Society registration – a current registration of the business association along with all required documents up to date
Item 13

Key initiatives – identified activities to be advanced in the next 12 months

Resolving problems or issues, if any – problems or issues that have an impact on the governance or operation of the BID programme.

39. The BID Policy sets an annual compliance deadline of 10 March for the information to be forwarded to the council, as summarised in the table below:

Table 1: Business association’s compliance with the BID Policy as of 10 March 2020

<table>
<thead>
<tr>
<th>Requirement</th>
<th>2018/2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Plan</td>
<td>2018 - 2021</td>
</tr>
<tr>
<td>Audited financials</td>
<td></td>
</tr>
<tr>
<td>Annual Report</td>
<td></td>
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<tr>
<td>Business Plan</td>
<td></td>
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<tr>
<td>Indicative budget</td>
<td></td>
</tr>
<tr>
<td>Board Charter</td>
<td></td>
</tr>
<tr>
<td>Annual Accountability Agreement</td>
<td></td>
</tr>
<tr>
<td>Annual meeting w/ local board</td>
<td>13 Feb 2020</td>
</tr>
<tr>
<td>Programme Agreement</td>
<td>valid to December 2020</td>
</tr>
<tr>
<td>Incorporated society registration</td>
<td></td>
</tr>
<tr>
<td>Key initiatives to be advanced</td>
<td></td>
</tr>
<tr>
<td>Supporting business recovery throughout lockdown stages</td>
<td></td>
</tr>
<tr>
<td>Bridge to the Future’ northern strategic roadmap; business sustainability; launch new website; Chinese-speaking ambassador embracing diversity.</td>
<td></td>
</tr>
<tr>
<td>2019 AGM minutes (provisional)</td>
<td></td>
</tr>
<tr>
<td>Resolving problems or issues</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NB: Rate rise rescinded post-AGM.</td>
</tr>
<tr>
<td></td>
<td>Nothing to record</td>
</tr>
</tbody>
</table>

40. As Business North Harbour has comprehensively complied with the BID Policy, staff advise the local board to recommend to the Governing Body the setting of the targeted rate.

Business North Harbour rescinded its member-approved increase for 2020/2021

41. With the support of members at its well-attended AGM, Business North Harbour increased by 3.1 per cent ($21,409) its proposed BID targeted rate for 2020/2021.

42. That decision was rescinded in late April 2020 by the business association’s board in recognition of the COVID-19 economic downturn and its effects on members. The current BID grant amount of $690,621 will now be retained for the next financial year.
43. While some among Tāmaki Makaurau’s 48 BID-operating business associations reaffirmed their decisions to raise their targeted rates, with increases ranging from 1.2 per cent to 14.4 per cent, eight BIDs (at the time of writing this report) opted to not proceed with the AGM-sanctioned increases for 2020/2021.

**Tauākī whakaaweawe āhuarangi**  
**Climate impact statement**

44. Through its targeted rate-funded advocacy, marketing and activities, Business North Harbour promotes and often facilitates environmental sustainability programmes.

45. From championing waste reduction and recovery programmes to an entire workstream and communications channel dedicated to sustainability, Business North Harbour is leading its business community’s response to the climate change emergency.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**  
**Council group impacts and views**

46. Advocacy is a key service provided by business associations and those with BID programme-funded personnel are at an advantage. Business North Harbour ensures the views of its members are provided to council teams, including CCOs, on those plans, policies, projects and programmes that impact them.

47. Business North Harbour works closely with Auckland Tourism Events and Economic Development on local economic development and sustainability programmes. With its strong focus on transport infrastructure, Business North Harbour has also built a strong working relationship with Auckland Transport.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**  
**Local impacts and local board views**

48. Business North Harbour values its strong relationship with the Upper Harbour Local Board and sustains close governance-to-governance ties.

49. The local board’s appointed representative has an open invitation to attend BID board meetings to ensure there is a direct link between the council and the operation of the BID programme. The contributions by the local board’s economic development portfolio holders and chairs, past and present, have helped to promote mutual understanding, collaboration and aligned economic outcomes.

**Visions, plans aligned**

50. BIDs and local boards share an ambitious interest in their local area. They also share goals that include economic prosperity, community identity and pride.

51. The Business North Harbour BID programme tangibly supports the vision and aspirations of the Upper Harbour Local Board Plan 2017, most notably:
   - Outcome 1: Empowered, engaged and connected Upper Harbour communities
   - Outcome 4: A thriving local economy.

52. To reinforce that point, Business North Harbour’s Strategic Plan (2019-2022) states that the BID’s purpose is “to empower economic prosperity and growth”. From its constitution to its events, Business North Harbour exists to enhance its business environment and sustain the economic viability of its targeted rate-paying members.

53. The BID recently accepted the invitation to engage with the development of the Upper Harbour Local Board Plan 2020 to ensure continued alignment of economic (and environmental) outcomes.
Local rohe, local benefit, local funding
54. Recommending that the Governing Body sets the targeted rate for Business North Harbour means that this BID programme will continue to be funded from targeted rates on commercial properties in its district and provide services in accordance with its members’ priorities as stated in its strategic plan.

55. Several local boards provide additional funding to local business associations. However, accountability for any grants is set by funding agreements between the local board and the business association. Those contractual obligations are separate from the requirements of the BID Policy and are not covered in this report.

Tauākī whakaaweawe Māori
Māori impact statement
56. At the 2018 Census, Māori represented 5.1 per cent of the population living in the Upper Harbour Local Board area, compared to 11.5 per cent of Auckland. Individual business associations may, through operating their BID programme, identify opportunities for niche support or development of any Māori business sector in their rohe.

Ngā ritenga ā-pūtea
Financial implications
57. There are no financial implications for the local board. Targeted rates for BID-operating business associations are raised directly from commercial ratepayers in the district and used by the business association for improvements within that rohe. The council’s financial role is to collect the BID targeted rates and pass them directly to the association every quarter.

58. The targeted rate is payable by the owners of the commercial properties within the geographic area of the individual BID programmes. In practice, this cost is often passed on to the business owners who occupy these properties. This cost may be harder to meet at a time when businesses are financially impacted by the COVID-19 pandemic. Council may be considering extending the rates remission policy to commercial property owners as part of the 2020/2021 annual plan. If approved, this would help mitigate the impact of the targeted rate on ratepayers who are struggling financially.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
59. There are no direct financial risks to the local board or the council that could result from this recommendation to endorse the BID targeted rate for Business North Harbour.

60. To sustain public trust and confidence in the council, however, there needs to be a balance between the independence of the BID-operating business association and the accountability for monies collected by a public sector organisation.

61. The obligations of the BID Policy are intended to help minimise the potential for BIDs to misuse funds by requiring each BID to plan for their intended use, report on its activities to its members, and have its accounts audited.

62. The council staff regularly monitor compliance with the BID Policy and this report is part of an active risk management programme to minimise inappropriate use of funds.

63. The economic shockwaves created by the COVID-19 global pandemic are being felt everywhere, including Auckland’s town centres and business precincts. The BID programme is an internationally proven approach to engage and empower local businesses. The Business North Harbour BID programme will, through business resilience and recovery initiatives, help to mitigate some of the economic effects of the pandemic.
Ngā koringa ā-muri

Next steps

64. If the local board supports this report, it will recommend to the Governing Body that the BID targeted rate be set as part of the Annual Budget 2020/2021.

65. After the Annual Budget is approved, the council collects the targeted rate funds and distributes them in quarterly BID grant payments, effective from 1 July 2020. This will enable Business North Harbour to implement programmes that improve the local business environment, help businesses to recover from the COVID-19 pandemic, and address the climate change emergency through leadership in sustainability.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Paul Thompson - BID Senior Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Alastair Cameron - Manager - CCO Governance &amp; External Partnerships</td>
</tr>
<tr>
<td></td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
New name for a road created by way of subdivision at BB13, 61 Clark Road, Hobsonville

File No.: CP2020/04527

Te take mō te pūrongo
Purpose of the report
1. To approve a name for a new private road created by way of subdivision at BB13, 61 Clark Road, Hobsonville.

Whakarāpopototanga matua
Executive summary
2. Auckland Council has road naming guidelines that set out the requirements and criteria of the council for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across the Auckland Region.

3. The applicant, Classic Developments BB13 Limited, has submitted the following names for the new commonly owned access lot:
   - Bodhi Lane (preferred)
   - Centaurus Lane (alternate)
   - Patariki Lane (alternate).

Ngā tūtohunga
Recommendation/s
That the Upper Harbour Local Board:

a) approve the name ‘Bodhi Lane’ for the new private road constructed within the subdivision for BB13 being undertaken by Classic Developments BB13 Limited at 61 Clark Road, Hobsonville.

Horopaki
Context
4. Resource consent has been obtained for a 22-lot residential subdivision for BB13 at 61 Clark Road, Hobsonville.

5. A site plan of the road and development can be found in Attachment A and a location map can be found in Attachment B.

6. In accordance with the national addressing standards, the new private road requires a name as it serves more than five lots.

Tātaritanga me ngā tohutohu
Analysis and advice
7. Auckland Council’s road naming criteria typically require that road names reflect:
   - a historical or ancestral linkage to an area
   - a particular landscape, environment or biodiversity theme or feature, or
   - an existing (or introduced) thematic identity in the area.
8. The applicant has proposed the names set out in the following table:

<table>
<thead>
<tr>
<th>Proposed new name</th>
<th>Meaning</th>
<th>Road naming criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bodhi Lane</td>
<td>The name of the development described as a leafy oasis on the edge of the urban activity of the Hobsonville area; ‘Bodhi’ represents the new era of housing which meets the old-school, neighbourly values of the area.</td>
<td>Meets criteria</td>
</tr>
<tr>
<td>(preferred)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Centaurus Lane</td>
<td>The name of the first seaplane to land in New Zealand at Hobsonville, circa 1937.</td>
<td>Meets criteria</td>
</tr>
<tr>
<td>(alternate)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Patariki Lane</td>
<td>Meaning nobleman: fitting for the Bodhi development and the surrounding roads that are named after people of historical importance to the Hobsonville area.</td>
<td>Meets criteria</td>
</tr>
<tr>
<td>(alternate)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

9. The Land Information New Zealand data service check has been completed and no duplicates exist within the Auckland region.

All iwi in the Auckland area were written to and invited to comment and no replies were received.

10. The proposed names are deemed to meet the council’s road naming guidelines and the officer’s recommendation is to approve the applicant’s preferred option.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

11. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

12. The decision sought for this report has no identified impacts on other parts of the council group. The views of council-controlled organisations were not required for the preparation of the report’s advice.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

13. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate impact on the community.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

14. Council has corresponded with local iwi and no replies were received.

**Ngā ritenga ā-pūtea**

**Financial implications**

15. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road name.
Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

16. There are no significant risks to council as road naming is a routine part of the subdivision development process with consultation being a key part of the process.

Ngā koringa ā-muri
Next steps

17. Approved road names are notified to Land Information New Zealand. These names are recorded on its New Zealand-wide land information database which includes street addresses issued by councils.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A</td>
<td>Site plan - BB13 61 Clark Road, Hobsonville</td>
<td>71</td>
</tr>
<tr>
<td>B</td>
<td>Location map - BB13 61 Clark Road, Hobsonville</td>
<td>73</td>
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</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dale Rewa - Subdivision Advisor</td>
<td>Trevor Cullen - Team Leader Subdivision</td>
</tr>
<tr>
<td></td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
New name for a road created by way of subdivision at BB13, 61 Clark Road, Hobsonville

Refer PB&A drawings for Apartment Building
New name for a road created by way of subdivision at BB13, 61 Clark Road, Hobsonville
Urgent decision: Change date, time, location and format of May 2020 Upper Harbour Local Board community forum meeting

File No.: CP2020/05100

Te take mō te pūrongo

Purpose of the report

1. To notify the board of a decision made using the local board’s urgent decision-making process (resolution number UH/2019/153) to change the date, time, location and format of the May 2020 Upper Harbour Local Board community forum meeting.

Ngā tūtohunga

Recommendation/s

That the Upper Harbour Local Board:

a) note the urgent decision made on 28 April 2020 as set out in Attachment A of this agenda report, which changed the Upper Harbour Local Board community forum meeting scheduled to be held at the Headquarters building, Buckley Avenue, Hobsonville Point, on Wednesday 6 May 2020 at 6.30pm, to a business meeting held via Skype for Business on Friday 8 May 2020 at 10am.

Ngā tāpirihanga

Attachments

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<tr>
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<th>Title</th>
<th>Page</th>
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<tr>
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<td>Urgent decision-making memo to change the date, time, location and format of the Upper Harbour Local Board community forum meeting on 6 May 2020</td>
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Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Cindy Lynch - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Memo
29 April 2020

To: Margaret Miles – Chairperson, Upper Harbour Local Board
    Lisa Whyte – Deputy Chairperson, Upper Harbour Local Board
    Eric Perry – Relationship Manager, Upper Harbour Local Board

From: Cindy Lynch – Democracy Advisor, Upper Harbour Local Board

Subject: Request for Urgent Decision – Change date and time of May 2020 Upper Harbour Local Board Community Forum meeting

Purpose
1. To use the urgent decision-making process (resolution number UH/2019/153) to change the date, time and location of the Upper Harbour Local Board Community Forum meeting currently scheduled for Wednesday 6 May 2020 at 6.30pm at the Headquarters building, Buckley Avenue, Hobsonville Point.

Reason for urgency
2. Due to the current COVID-19 pandemic, the April 2020 business and community forum meetings for the Upper Harbour Local Board were cancelled under national Alert Level 4 restrictions. Although these restrictions are due to be lowered to Alert Level 3 for two weeks from 28 April 2020, participation at meetings can still only proceed via audio or audio-visual link.
3. As the board’s community forum meetings are designed primarily to engage with the public via deputation, it is recommended that the meeting scheduled for 6 May 2020 be utilised as an additional business meeting in May to consider items that were deferred from April 2020. Local board feedback in response to the first stage of the 2020/21 Annual Budget also needs to be considered prior to the next scheduled business meeting on 21 May 2020.
4. A decision is, therefore, required as soon as possible to change the community forum meeting currently scheduled for Wednesday 6 May 2020 at 6.30pm at the Headquarters building, Buckley Avenue, Hobsonville Point, to a business meeting on Friday 8 May 2020 at 10am to be held via audio or audio-visual link.

Background
5. At its meeting on 19 March 2020, the Upper Harbour Local Board resolved (resolution number UH/2020/24) the following:
   
   That the Upper Harbour Local Board:
   
   a) adopt community forum meeting dates for May and June 2020 with the primary purpose of engaging with the public via deputation and reporting from community organisations, at one of the following:
      
      i) Wednesday, 6 May 2020 at 6.30pm, to be held at the Headquarters building, Buckley Avenue, Hobsonville Point
      ii) Thursday, 4 June 2020 at 6.30pm, to be held at the Upper Harbour Local Board office, 30 Kel Drive, Albany village.
   
   b) note that the remaining schedule of community forum meetings for 2020, including meeting locations, will be formalised at the local board’s May 2020 business meeting.
c) cancel the community forum meeting scheduled for 2 April 2020, given the current COVID-19 pandemic, noting that staff will work with the deputations booked at this forum to enable continued engagement with the local board.

d) note that, due to the current COVID-19 pandemic, there is the possibility that these meetings may not proceed and that, in the event these meetings do not proceed, notices of cancellation will be made via the following sources:

i) the local board’s official Auckland Council web page

ii) the local board’s Facebook page

iii) a notice will be placed at the Upper Harbour Local Board office, 30 Kell Drive, Albany village.

6. At its meeting on 21 November 2019, the Upper Harbour Local Board resolved (resolution number UH/2019/153) the following:

That the Upper Harbour Local Board:

a) delegate authority to the Chairperson and Deputy Chairperson, or any person acting in these roles, to make urgent decisions on behalf of the local board in order to manage unforeseen and urgent circumstances when it is not practical to call the full board together and meet the requirements of a quorum.

b) agree that the Relationship Manager, Chairperson, Deputy Chairperson (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off an authorisation memo.

c) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

7. As there is no other opportunity to change the Upper Harbour Local Board Community Forum meeting scheduled for 6 May 2020 at 6.30pm, use of the urgent decision-making process is sought for the reasons outlined in paragraphs 2-4 above.

Recommendation

That the Upper Harbour Local Board:

a) change the date, time and location of the community forum meeting scheduled to be held at the Headquarters building, Buckley Avenue, Hobsonville Point, on Wednesday 6 May 2020 at 6.30pm, to a business meeting held via Skype for Business, on Friday 8 May 2020 at 10am.

Authorisation of the urgent decision-making process

Signature: ___________________________ Date: 29 April 2020
Eric Perry – Relationship Manager, Upper Harbour Local Board

Signature: ___________________________ Date: 29 April 2020
Margaret Miles – Chairperson, Upper Harbour Local Board

Signature: ___________________________ Date: 29 April 2020
Lisa Whyte – Deputy Chairperson, Upper Harbour Local Board
Record of the Upper Harbour Local Board workshop held on Thursday, 12 March 2020

File No.: CP2020/04673

Te take mō te pūrongo
Purpose of the report
1. An Upper Harbour Local Board workshop was held on Thursday, 12 March 2020. A copy of the workshop record is attached (refer to Attachment A).

Ngā tūtohunga
Recommendation/s
That the Upper Harbour Local Board:
a) receive the record of the Upper Harbour Local Board workshop held on Thursday 12 March 2020 (refer to Attachment A to the agenda report).

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
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<tbody>
<tr>
<td>A</td>
<td>Upper Harbour Local Board record of workshop - 12 March 2020</td>
<td>81</td>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Cindy Lynch - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
# Upper Harbour Local Board workshop record

Workshop record of the Upper Harbour Local Board held in the Upper Harbour Local Board office, Kell Drive, Albany village, on 12 March 2020, commencing at 9.30am

**Chairperson:** Margaret Miles  
**Deputy Chairperson:** Lisa Whyte  
**Members:** Anna Atkinson, Uzra Casuri Balouch, Nicholas Mayne, Brian Neeson

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
</table>
| **Development of 2020/2021 work programmes**  
**Presenters:**  
- Rita Bento-Allpress  
  Senior Advisor  
- Integration Team  
  Various Departments |  
- Present 2020/21 draft work programmes for discussion and feedback | Staff from various departments across council were in attendance to present the draft work programmes, highlighting any new or changed activities from the previous financial year. Work programmes will be revised to include the local board’s feedback. An additional workshop has been scheduled for May 2020 to make additional refinements where necessary. Final work programmes will be approved at the June 2020 business meeting. |

| **New Zealand Transport Authority (NZTA) funding allocations**  
**Presenters:**  
- Kris Bird  
  Area Manager  
- Angela Levet  
  Senior Growth Development Specialist |  
- Present and discuss NZTA funding allocations | Staff from Community Facilities were in attendance to present options for the allocation of funding received from NZTA for park improvement projects and to seek direction on the distribution of this funding. A formal report to confirm allocation of the fund will be presented to a business meeting in April/May 2020. |

The workshop concluded at 1.56pm
Local board decision making and input into the Annual Budget 2020/2021

File No.: CP2020/05199

Te take mō te pūrongo

Purpose of the report

2. To approve local financial matters for the Local Board Agreement 2020/2021, which need to be considered by the Governing Body in the Annual Budget 2020/2021 process.
3. To provide feedback to the Governing Body on the proposed regional topics in the Auckland Council Annual Budget 2020/2021.

Whakarāpopototanga matua

Executive summary

4. Each financial year, Auckland Council must have a local board agreement (as agreed between the Governing Body and the local board) for each local board area. These agreements form part of Auckland Council’s Annual Budget and set out local funding priorities, budgets, levels of service and performance measures.
5. Public consultation on the proposed Auckland Council Annual Budget 2020/2021 ran from 21 February to 22 March 2020 to seek community views on the proposed Annual Budget 2020/2021 and local board priorities to be included in the local board agreements (consultation part 1).
6. Since this consultation took place, the COVID-19 pandemic has exerted significant pressure on council’s financial position which will have flow-on effects for the proposed budget for the 2020/2021 financial year. Auckland Council is now considering what those impacts are likely to be and will ask Aucklanders for their views on certain aspects of Auckland Council’s proposed ‘emergency budget’ in response to the financial impacts of COVID-19 (consultation part 2).
7. Local boards are required to receive feedback on the local and regional proposals in consultation part 1 which are not affected by the changes being considered by the council and therefore, will not be subject to further consultation and decision-making. This must be done before consultation part 2 can get underway, so that the scope of consultation part 2 is clear.
8. One hundred and eighty-five submissions were received on Upper Harbour Local Board priorities for 2020/2021, showing that the majority of people either support most (46 per cent) or support all (32 per cent) of the local board’s priorities.
9. From the 4765 submissions received on the regional proposals in the Annual Budget 2020/2021, 185 submissions were from people living in the Upper Harbour Local Board area:
   - Eighty-eight responses from the Upper Harbour Local Board area were received on the waste management targeted rate, showing that a significant proportion of respondents (73 per cent) supported the proposal and a lower proportion do not support the proposal (24 per cent).
   - Eighty-one responses from the Upper Harbour Local Board area were received on the refuse collection in former Auckland City and Manukau City, showing that a significant proportion of respondents (74 per cent) supported the proposal and a lower proportion do not support the proposal (15 per cent).
Item 17

Eighty-four responses from the Upper Harbour Local Board area were received on the Waitākere rural sewerage service and targeted rate, showing that a large proportion of respondents (62 per cent) support the proposal and that the service continue, while a lower proportion (27 per cent) do not support the proposal and that the service should be discontinued, while a small proportion (11 per cent) do not support the proposal and wish would like to see the service continue as is.

10. The local board views and decisions on these matters will be considered by the Governing Body (or relevant committee) before making final decisions on the Annual Budget 2020/2021.

Ngā tūtohunga
Recommendation/s

That the Upper Harbour Local Board:

a) receive consultation feedback on the proposed Upper Harbour Local Board priorities for 2020/2021.

b) receive consultation feedback on regional proposals in the Annual Budget 2020/2021 from people or organisations based in the Upper Harbour Local Board area.

c) recommend any new or amended Business Improvement District targeted rates to the Governing Body.

d) recommend that the Governing Body approves any proposed locally driven initiative capital projects, which are outside local board’s allocated decision-making responsibility.

e) recommend the release of local board specific reserve funds to the Governing Body.

f) provide feedback to the Governing Body on the proposed Annual Budget 2020/2021.

Horopaki
Context

11. Local board agreements form part of Auckland Council’s Annual Budget and set out local funding priorities, budgets, levels of service and performance measures.

12. Auckland Council publicly consulted from 21 February to 22 March 2020 to seek community views on the proposed Annual Budget 2020/2021 and local board priorities to be included in the local board agreements. This is now referred to as consultation part 1.

13. Since this consultation was undertaken, the COVID-19 pandemic has exerted significant pressure on the council’s financial position, which will have flow-on effects for the proposed budget for the 2020/2021 financial year. Work to date on the proposed Annual Budget will need to be adjusted to consider the new financial realities facing Auckland.


15. The Emergency Committee requested staff provide further information to the Governing Body on the impacts of the various scenarios modelled against a rates increase of between 0 per cent and 3.5 per cent. It also resolved that further public consultation on the Annual Budget would include considering whether to adopt a 2.5 per cent, rather than 3.5 per cent, general rates increase for the 2020/2021 financial year, among a suite of other measures aimed at offering support to all ratepayers, including businesses, facing hardship due to the impacts of COVID-19.
16. Council is planning to ask Aucklanders for their views on certain aspects of Auckland Council’s proposed ‘emergency budget’ in response to the financial impacts of COVID-19. It is anticipated this will be carried out from late May until mid-June 2020. This is referred to as consultation part 2 and will be in addition to the Annual Budget 2020/2021 consultation already carried out from February to March 2020.

17. Consultation part 2 is unlikely to revisit any of the specific proposals in consultation part 1. Therefore, the local boards and the Governing Body are required to receive the feedback on these proposals and make decisions on them. This must be done before consultation part 2 can get underway so it is clear what decisions have already been made, and what decisions will be made after consultation part 2.

18. Further, some of the proposed changes to fees and charges required a special consultative procedure and the requirements for this were met in consultation part 1. It is important to complete this statutory process, especially where consultation part 2 will not be relevant to the decisions on these fees and charges.

19. This report includes analysis of the consultation feedback on the Upper Harbour Local Board priorities for 2020/2021, and on the regional proposals in the Annual Budget 2020/2021 from people or organisations based in the Upper Harbour Local Board area.

20. Auckland Council also consulted on the Council-controlled Organisations (CCO) Review at the same time. The feedback received on this will be presented at a later date.

21. Decisions and feedback from the local board on these matters will be considered by the Governing Body in the Annual Budget process.

Local financial matters for the local board agreement

22. The local board decisions needed on local financial matters for the local board agreement include:
   - any new/amended Business Improvement District (BID) targeted rates
   - any new/amended local targeted rate proposals
   - proposed locally driven initiative (LDI) capital projects outside local boards’ decision-making responsibility
   - release of local board specific reserve funds.

Local targeted rate and BID targeted rate proposals

23. Local boards are required to endorse any new local targeted rate proposals or BID targeted rate proposals in their local board area (noting that any new local targeted rates and/or BIDs must have been consulted on before they can be implemented).

Funding for locally driven initiatives (LDI)

24. Local boards are allocated funding annually to spend on local projects or programmes that are important to their communities. Local boards can approve LDI capital projects up to $1 million; projects over that amount require approval from the Governing Body.

25. Local boards can recommend to the Governing Body to convert LDI operational funding to capital expenditure for 2020/2021 if there is a specific need to do so. Governing Body approval may be needed for the release of local board specific reserve funds, which are funds being held by the council for a specific purpose.

Local board input on regional topics in the Annual Budget consultation

26. Local boards have a statutory responsibility for identifying and communicating the interests and preferences of the people in its local board area, not just in relation to local matters, but also in relation to the context of plans that pertain to the wider region. This includes the regional topics proposed in the Annual Budget.
27. This report provides an opportunity for the local board to provide views on the regional proposals consulted in the Annual Budget, including:
   • the changes to rates and fees of:
     o waste management targeted rate
     o refuse collection in former Auckland city and Manukau city
     o Waitākere rural sewerage service and targeted rate
   • the draft Tūpuna Maunga o Tāmaki Makaurau Authority – Operational Plan 2020/2021
   • other budget information.

Tātaritanga me ngā tohutohu
Analysis and advice

Feedback received on Upper Harbour Local Board priorities for 2020/2021
28. The Upper Harbour Local Board consulted on the following priorities:
   • continuing to deliver on the outcomes as set out in the 2017 Upper Harbour Local Board Plan
   • continuing support for the Upper Harbour Local Board communities
   • delivering fit-for-purpose services, facilities and amenities that meet the communities needs
   • working with communities to renew the current local board plan, identifying priorities and outcomes for the next three years.

29. Respondents were provided with the local board’s priorities as set out above and asked: “In your opinion, are the priorities right for this local board area in 2020/2021?”

30. One hundred and eighty-five submissions were received on Upper Harbour Local Board priorities for 2020/2021, showing that a majority of respondents either support most (46 per cent) or support all (32 per cent) of the local board’s priorities. An overview of all responses received is provided in graph 1 below:

![Graph 1. Overview of responses received on Upper Harbour Local Board priorities for 2020/2021](image)

31. Key themes across all feedback received were:
support for Upper Harbour Local Board priorities for 2020/2021, and continued delivery of the 2017 Local Board Plan
request for improved public transport network and services
support local transport infrastructure for all modes of transport and improve the pedestrian environment
request for improvements to general park maintenance service levels
supporting initiatives that deliver on environmental outcomes.

32. While there were no clear key themes on other local topics from respondents within the Upper Harbour Local Board area, a few common repeated comments were received:
support retaining ownership of Hobsonville Marina
seeking better relationships between community organisations and Auckland Council
seeking improved infrastructure for both informal and organised recreational sports.

33. Of the 185 submissions, 42 individual submissions were gathered on behalf of submitters by community partner organisations.

34. Due to the current COVID-19 constraints, specific comments in these 42 submissions have not been able to be translated and therefore, any detailed feedback provided has not been included in the analysis of this consultation.

35. However, the high-level responses, including general support or non-support of priorities, have been included in this analysis. The feedback from these 42 additional submissions will be made available to the local board once the translations are available.

36. The Upper Harbour Local Board held one formal ‘Have Your Say’ hearing-style event held on 5 March 2020 at the Upper Harbour Local Board office in Albany.

37. Four organisations and three individuals attended the event and presented to the Upper Harbour Local Board as follows:
Upper Harbour Ecology Network
Whenuapai Ratepayers and Residents Association
Sustainable Pāremoremo
Kaipātiki Trust
Kim Ward
Dave Allen
Marty Brown.

38. Feedback received at the ‘Have Your Say’ event focused on matters of importance to the group or individual within their local communities. Matters presented to the local board included:
increase funding for Upper Harbour Ecology Network
advocate for the acquisition of Te Onekiritea Bomb Point as open space
increase funding for activities that support community participation
initiatives that protect natural environment, including the coast
request for toilet facilities at Parkhouse Reserve, Whenuapai, and at Riverlea Reserve, Whenuapai
investment in footpaths and cycleways in Pāremoremo
improved public transport services for Pāremoremo
・ investment in development of recreational facilities and infrastructure at Observation Green, Scott Point
・ support for the ‘live lightly’ programme and sustainable living
・ support waste solution programmes, including compost hubs in Hobsonville Point and Scott Point.

39. It should be noted that this is not a comprehensive list of all matters raised at the ‘Have Your Say’ event, but a list of key matters raised that are within the local board’s decision-making and advocacy roles.

Types of feedback
40. Overall, Auckland Council received feedback from 4765 people in the consultation period. This feedback was received through:
・ written feedback – 3828 hard copy and online forms, emails and letters
・ in person – through 16 ‘Have Your Say’ events and 42 community events.

41. The types of written submissions received for Upper Harbour is set out in graphs 2 and 3 below:

Graph 2. Types of written submissions

<table>
<thead>
<tr>
<th>Type</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online</td>
<td>96</td>
</tr>
<tr>
<td>Hard copy</td>
<td>80</td>
</tr>
<tr>
<td>Email</td>
<td>8</td>
</tr>
<tr>
<td>Other</td>
<td>1</td>
</tr>
</tbody>
</table>

42. Of the 185 submissions received, eight were received from organisations and 133 from individuals:

Graph 3. Sources of written submissions

<table>
<thead>
<tr>
<th>Type</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>An individual</td>
<td>177</td>
</tr>
<tr>
<td>Organisation</td>
<td>8</td>
</tr>
</tbody>
</table>

43. The submissions summarised in graph 3 do not include the ‘Have Your Say’ hearing event feedback except where event attendees have also made a written submission.

Information on submitters
44. Graphs 4 and 5 below indicate what demographic categories people identified with. This information only relates to those submitters who provided demographic information.

45. Of the 167 submissions that provided demographic information, 53 per cent identified as male and 47 per cent identified as female.

46. A large proportion of submitters were in the 35-44, 45-54 and 55-64 age groups. No submissions that included demographic information were received for people under the age of 15.
47. Of the 162 submissions that provided ethnicity data, 44 per cent identified as Pākeha / NZ European, 56 per cent as Asian, 2 per cent as Māori, and 1 per cent as Pacific. When compared to the Auckland-wide demographics, this result indicates higher respondents who identify as Asian (29 per cent regionally) and a slightly lower proportion of residents who identify as Pākeha / NZ European (57 per cent regionally) and Māori or Pacific (both 9 per cent regionally).

Graph 5. Ethnicity

Section 1.01 Overview of feedback received on regional topics in the Annual Budget from the Upper Harbour Local Board area

48. The Annual Budget 2020/2021 set out regional priorities and how Auckland Council is going to pay for them.

49. The regional consultation on the proposed Annual Budget focused on changes to rates and fees on:
   - waste management targeted rate
   - refuse collection in former Auckland city and Manukau city
   - Waitākere rural sewerage service and targeted rate.
50. Other regional matters consulted on included the draft Tūpuna Maunga o Tamaki Makaurau Authority – Operational Plan 2020/2021, and other regional budget information.

51. The submissions received from the Upper Harbour Local Board area on these key issues is summarised below, along with an overview of any other areas of feedback on regional proposals with a local impact.

**Waste management targeted rate**

52. Aucklanders were asked about a proposal to increase the waste management targeted rate:

<table>
<thead>
<tr>
<th>Question 1: Waste management targeted rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>The cost of responsibly dealing with our kerbside recycling (paper, cardboard and plastics) has increased due to international market conditions.</td>
</tr>
<tr>
<td>To pay for this we propose to charge only those who use the service by increasing the targeted rate by $19.97 a year or $0.38 a week (the total cost changing from $121.06 to $141.03 incl. GST).</td>
</tr>
<tr>
<td>If we do not do this, we would have to fund the shortfall by increasing general rates for all ratepayers, including those who don’t get a kerbside collection service.</td>
</tr>
</tbody>
</table>

53. The graph below gives an overview of the responses from the Upper Harbour Local Board area:

54. Eighty-eight responses were received on the waste management targeted rate, showing that a significant proportion of respondents (73 per cent) supported the proposal and a lower proportion do not support the proposal (24 per cent).

55. The two clear themes in the submissions that were in support of the proposal were:

- recognition of the importance of an effective recycling programme
- acknowledgement that those who make use of the service should pay.

56. Themes that came through from submissions that did not support the proposal included a desire:

- to move to a ‘pay as you throw’ system rather than an annual targeted rate, or
- Auckland Council explores ways to mitigate costs rather than put it on the ratepayer.

**Refuse collection in former Auckland city and Manukau city**

57. Aucklanders were asked about a proposal to increase the refuse collection in former Auckland city and Manukau city targeted rate:

<table>
<thead>
<tr>
<th>Question 2: Refuse collection in former Auckland City and Manukau City</th>
</tr>
</thead>
<tbody>
<tr>
<td>In the old Auckland City and Manukau City Council areas, households pay for rubbish through a targeted rate. In other parts of the city, residents pay for their collection via Pay As You Throw. The targeted rate for the Auckland City and Manukau City Council areas no longer meets the cost of collection.</td>
</tr>
<tr>
<td>To cover this extra cost we propose increasing the targeted rate in these areas by $14.23 a year or $0.27 a week for a 120 litre bin (the total cost changing from $129.93 to $144.16 incl. GST),</td>
</tr>
</tbody>
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and an additional $6.68 a year or $0.13 a week for a large 240 litre bin (the total cost changing from $191 to $211.91 incl. GST).

If we do not do this, we would have to increase general rates for all ratepayers, including those living outside these two areas who would subsidise residents of old Auckland and Manukau cities.

58. The graph below gives an overview of the responses from the Upper Harbour Local Board area:

59. Eighty-one responses were received on the refuse collection in former Auckland city and Manukau city, showing that a significant proportion of respondents (74 per cent) supported the proposal and a lower proportion do not support the proposal (15 per cent).

60. The general themes from submissions that support as well as from those that do not support the proposal is that refuse collection should be a user pays approach and that Auckland Council should have a ‘pay as you throw’ system across the entire region.

**Waitākere rural sewerage service and targeted rate**

61. Aucklanders were asked about a proposal to increase the Waitākere rural sewerage service and targeted rate:

**Question 3: Waitākere rural sewerage service and targeted rate**

Last year we consulted on removing the septic tank pumpout service funded by a targeted rate. While feedback indicated a willingness to go ahead with the removal of this service in the Henderson-Massey and Upper Harbour local board areas, residents of the Waitākere Ranges local board area said they wanted to keep the service. The cost of delivering this service is higher than the current targeted rate of $198.43.

Our proposal, for those in the Waitākere Ranges local board area who want the service, is to recover the full cost by increasing the targeted rate to between $260 and $320 a year (incl. GST). This increase would apply from July 2021.

If we do not do this, the council could end the service, or continue to subsidise the cost of the service to septic tank users in the Waitākere Ranges local board area from all general ratepayers, including those who don’t use the service.

62. The graph below gives an overview of the responses from the Upper Harbour Local Board area:
63. Eighty-four responses were received on the Waitākere rural sewerage service and targeted rate, showing that a large proportion of respondents (62 per cent) support the proposal and that the service continue in the Waitākere Local Board area, while a lower proportion (27 per cent) do not support the proposal and are of the view that the service should be discontinued. A small proportion (11 per cent) do not support the proposal and would like to see the service continue as is.

64. A key theme from responses in support of the proposal and the continued service was that should residents in the Waitākere Local Board area want this programme to continue, it should be a user pays approach and not funded from all general ratepayers.

65. For submitters that did not support the proposal and opted for the service to end, the clear theme was that this service should be arranged privately and not through Auckland Council.

66. A lower number of respondents opted for no changes to the current service, with the desire to have the service remain in place and for the funding model to remain the same. Four submissions specifically requested that the service continue in the Whenuapai area.

Feedback on the draft Tūpuna Maunga o Tamaki Makaurau Authority – Operational Plan 2020/2021

67. No feedback was received from the Upper Harbour Local Board area on the draft Tūpuna Maunga o Tamaki Makaurau Authority – Operational Plan 2020/2021.

Feedback on other regional proposals with a local impact

68. Aucklanders were asked about a change to fees and charges and a proposal to change the way we charge for pool fencing inspections:

All pool owners are required to have an inspection once every three years to ensure that their fences meet safety standards. Owners of swimming pools currently pay us $130 for each onsite inspection.

We are proposing to replace the $130 first inspection fee with an annual targeted rate of $44 for all pool owners. Any follow-up inspections will continue to be charged separately.

If the pool owner arranges an inspection from an independently qualified pool inspector, then we will reduce the targeted rate to $22. This will cover our costs of administering and maintaining the swimming pool inspection register.

Including the first inspection charge on the rates invoice will make it easier for pool owners to pay for their inspection by spreading the cost over three years and providing access to the wide range of rates payment options. Including the inspection cost on the rates invoice will also allow the council to make $74,000 of administration cost savings. If we don’t make these changes then the three-yearly inspection fee will remain and increase to $135 for 2020/2021.

69. The Upper Harbour Local Board received 20 responses on this matter, with five supporting the proposed approach and 14 respondents that do not support this approach.

70. A common response in the submissions that did not support the proposed approach is the desire to have the current model of a three-yearly inspection fee remain, however they accept the increase of the fee for 2020/2021.

Tauākī whakaaweawe āhuarangi
Climate impact statement

71. The decisions recommended in this report are procedural in nature. New targeted rates and the release of reserve funds will not have any climate impacts themselves.

72. Some of the proposed projects these would fund may have climate impacts. The climate impacts of any projects Auckland Council chooses to progress with as a result of this will be assessed as part of the relevant reporting requirements.

73. Some of the proposed projects these would fund will be specifically designed to mitigate climate impact, build resilience to climate impacts, and restore the natural environment.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

74. The Annual Budget is an Auckland Council group document and will include budgets at a consolidated group level. Consultation items and updates to budgets to reflect decisions and new information may include items from across the group.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

75. Local board decisions and feedback are being sought in this report. Local boards have a statutory role in providing local board feedback on regional plans.

76. Local boards play an important role in the development of the Annual Budget. Local board agreements form part of the Annual Budget. Local board nominees have also attended Finance and Performance Committee workshops on the Annual Budget.

Tauākī whakaaweawe Māori
Māori impact statement

77. Many local board decisions are of importance to and impact on Māori. Local board agreements and the Annual Budget are important tools that enable and can demonstrate council’s responsiveness to Māori.

78. Local board plans, which were developed in 2017 through engagement with the community including Māori, form the basis of local priorities. There is a need to continue to build relationships between local boards and iwi and the wider Māori community.

79. The analysis included submissions made by mana whenua and the wider Māori community who have interests in the rohe / local board area.

80. Ongoing conversations between local boards and Māori will assist to understand each other’s priorities and issues. This in turn can influence and encourage Māori participation in council’s decision-making processes.

81. Some of the proposed projects these would fund may have impacts on Māori. The impacts on Māori of any projects Auckland Council chooses to progress with as a result of this will be assessed as part of the relevant reporting requirements.

Ngā ritenga ā-pūtea
Financial implications

82. This report is seeking local board decisions on financial matters in local board agreements that need to then be considered by the Governing Body.

83. Local boards are also providing input to regional plans. There is information in the consultation material for each plan with the financial implications of different options.

84. The financial impacts and implications from the COVID-19 pandemic and information on the ‘emergency budget’ were not available at the time of writing this report but will be provided to the local board for consideration of this item at the business meeting.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

85. The local board is required to make recommendations on these local financial matters and provide input on regional matters in the Annual Budget by 15 May 2020 to enable the Governing Body to make decisions when considering the Annual Budget in May 2020, including the ‘emergency budget’ and consultation part 2.

86. At the same time, key information necessary for consideration by the local board (impacts of COVID-19) is expected to be available no earlier than Wednesday 6 May 2020. The local board has scheduled its business meeting for Friday 8 May 2020 to allow time for
consideration of any new additional information and make decisions by the required
deadline.

Ngā koringa ā-muri

Next steps

87. Recommendations and feedback from local boards will be provided to the relevant
Governing Body committees for consideration during decision-making at the Governing
Body meeting.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Heather Skinner - Local Board Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Rita Bento-Allpress - Senior Local Board Advisor Upper Harbour</td>
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