**Date:** Friday 8 May 2020  
**Time:** 10.00am  
**Meeting Room:** This meeting will proceed via Skype for Business.  
**Venue:** Either a recording or written summary will be uploaded on the Auckland Council website

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**Upper Harbour Local Board**  
**OPEN MINUTE ITEM ATTACHMENTS**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>TABLE OF CONTENTS</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>18.1</td>
<td>Extraordinary Business - Innovating Streets Pilot Fund</td>
<td></td>
</tr>
<tr>
<td>A.</td>
<td>8 May 2020 Upper Harbour Local Board - Item 18.1: Extraordinary Business - Innovating Streets Pilot Fund memo</td>
<td>3</td>
</tr>
<tr>
<td>B.</td>
<td>8 May 2020 Upper Harbour Local Board - Item 18.1: Extraordinary Business - Innovating Streets Pilot Fund background information</td>
<td>7</td>
</tr>
</tbody>
</table>

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**Note:** The attachments contained within this document are for consideration and should not be construed as Council policy unless and until adopted. Should Councillors require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
Memorandum
7 May 2020

To: Upper Harbour Local Board

Subject: ‘Innovating Streets’ Pilot Fund - opportunity for input into funding applications

From: Eric Perry – Relationship Manager, Local Board Services

Purpose
1. The purpose of this memo is to advise the Upper Harbour Local Board of the upcoming opportunity to contribute localised strategic direction and guidance regarding projects that may be suitable to submit for funding from Waka Kotahi New Zealand Transport Agency (NZTA) through the ‘Innovating Streets’ Pilot Fund.

2. Due to the timeframes associated with this initiative, it is recommended that the local board accept discussion and decision-making on this matter as an item of extraordinary business at its meeting on Friday 8 May at 10am.

Recommendation(s)
That the Upper Harbour Local Board:

a) delegate to member(s) the responsibility of completing and submitting an expression of interest (EOI) for one project to be considered for funding from the Waka Kotahi New Zealand Transport Agency (NZTA) ‘Innovating Streets’ Pilot Fund on behalf of the board, noting that the deadline for submission is 4pm on Thursday 14 May 2020.

b) delegate to member(s) the responsibility of reviewing and ranking potential projects within the local board area that have been proposed by staff across Auckland Transport, Auckland Council, and Panuku on behalf of the board, noting that:

i) the lists of projects/initiatives generated by staff will be provided on or before Monday 25 May 2020; and

ii) local board feedback will need to be submitted by Friday 29 May 2020.

Discussion
3. Waka Kotahi New Zealand Transport Agency (NZTA) recently announced a funding package called the ‘Innovating Streets’ Pilot Fund (ISPF) (refer to attachment to this memo for more details). The pilot fund has been established to encourage local councils and road controlling authorities across New Zealand to deliver ‘tactical urbanism’ projects.

‘Tactical urbanism’ explained
4. ‘Tactical urbanism’ is the name for a process that involves using low-cost, temporary or short-term changes to the built environment to deliver local solutions to issues with a focus on community engagement, trialling solutions and evaluating the performance of temporary interventions. It is a design methodology and engagement strategy that involves implementing a number of temporary ‘tactical demonstrations’ and ‘interim installations’ to test designs with the community in real time.

5. Where traditional consultation typically involves presenting community members with what they are going to receive, ‘tactical urbanism’ involves working with the community to trial...
interventions in a low-cost, low-risk and low-commitment way. This allows the community to try the design out for themselves and provide feedback. The aim is to assess and measure the effectiveness of the solutions, with a view to implement those that work and discard those that do not.

6. Trial interventions have the potential to create win-win solutions in areas of contention where the solution is not immediately obvious, or where the community lacks alignment. Trialling a temporary intervention before implementing a permanent outcome gives all parties involved confidence that the solution is effective and provides the opportunity to promote the project and the area through the design process.

**Innovating Streets Pilot Fund (ISPF)**

7. There are two application rounds for the fund:
   - The first round opened on 3 April 2020 and will close on 8 May 2020. Successful applicants are expected to be announced in June 2020.
   - The second round opens on 8 June 2020 and closes on 3 July 2020 with successful applicants to be announced by the end of July.
   - Qualifying projects are expected to be delivered by June 2021.

8. In addition to the two funding rounds, Waka Kotahi NZTA is offering support for interventions that specifically relate to COVID-19. Auckland Transport is leading an emergency response programme in conjunction with Auckland Council, and is applying for a funding subsidy for the costs associated with COVID-19 measures which are already being implemented across Auckland.

9. Auckland Transport led the submission for the first round of funding, where 12 projects will be submitted to Waka Kotahi NZTA for consideration subject to Emergency Committee approval on 7 May. Due to tight timeframes for submission, extensive consultation on the first round of funding was not possible. However, all the projects included in the submission come from existing programmes already approved by Auckland Council and align well with governing body and local board strategic transport priorities. It should also be noted that the ability to undertake extensive stakeholder engagement though the planning and delivery stages of each project is a key component of the Waka Kotahi NZTA funding criteria. The list of the 12 projects submitted for consideration as part of round one will be circulated following endorsement by the Emergency Committee at its meeting on 7 May.

10. For round two, a project team has been established across Auckland Council and Auckland Transport and a process has been established to identify potential projects and developing them through to a finished application. The timeframe for this project, like others taking place during this unprecedented time, is reasonably tight, but allow for local board involvement at an early ‘idea generation’ stage as well as the review stage.

11. At a high level, Waka Kotahi NZTA has outlined that successful projects will:
   - be less than $1 million in total;
   - not create more space for cars;
   - be temporary or semi-temporary in nature, though able to explain how they will move to permanent changes;
   - need to strategically align with both the Innovating Streets programme objectives and the relevant local authority’s strategies and plans; and
   - demonstrate the value of using ‘tactical urbanism’ to advance in this situation.

12. To maximise resources and to facilitate as many applications as possible, staff have developed the following requests for applications:
   - Projects put forward for consideration must meet Waka Kotahi NZTA’s criteria for the fund.
• Local boards will need to show how this links to an existing Auckland Transport, Auckland Council or council-controlled organisation (CCO) permanent project, or that the local board is able to completely fund a permanent project from their own funds.

• Each local board should limit themselves to proposing one potential project. Each potential project will require investigation and development by technical staff before an application can be made to NZTA, and this needs to occur within a tight timeframe. Keeping the numbers of expressions of interest (EOIs) low will enable staff to focus on priority projects.

**Next steps**

13. The local board is now invited to consider localised strategic direction and guidance regarding the types of projects that the board has an interest in, or particular locations where the board would like to see these kinds of interventions taking place. Local boards may also like to engage with particular community groups/local stakeholders about specific local priorities.

14. On Monday 11 May 2020, an expression of interest (EOI) form will be circulated to elected members, providing the opportunity to nominate a specific project (one) from each local board to be considered for submission. The **deadline for both strategic direction and guidance and for one EOI per board is 4pm on 14 May 2020**. A full set of assessment criteria for proposed projects will be included as part of the EOI to be circulated on 11 May.

15. It is recommended that the local board consider delegating responsibility of completing the EOI on the board’s behalf to one or several members, due to the limited timeframe available to respond during this part of the process. It is also recommended that, once completed and submitted, the EOI be reported to the next available business meeting as an information only item to ensure a degree of openness and transparency.

16. Following the opportunity to initiate projects and provide strategic guidance, local boards will also be able to review and rank potential projects within their local board area that have been proposed by staff within Auckland Transport, Auckland Council, and Panuku. These lists will be provided on or before 25 May 2020, and local board feedback will need to be submitted by 29 May 2020.

17. It is recommended that the local board consider delegating responsibility of reviewing and ranking the potential projects proposed by staff on the board’s behalf to one or several members, due to the limited timeframe available to respond. It is also recommended that, after it has been generated and submitted, local board feedback be reported to the next available business meeting as an information only item to ensure a degree of openness and transparency.

18. Key dates of note regarding the ‘Innovating Streets’ Pilot Fund (ISPF) process are as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
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<tbody>
<tr>
<td>8 May 2020</td>
<td>Local board to consider memo and recommendations regarding input into ISPF</td>
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<tr>
<td>11 May 2020</td>
<td>Expressions of interest (EOI) form distributed to local boards, which will include full set of assessment criteria</td>
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<tr>
<td>14 May 2020</td>
<td>Local board to nominate ONE specific project to be considered for submission to ISPF for funding</td>
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<tr>
<td>11 May – 22 May 2020</td>
<td>Staff investigation and development of potential projects across Auckland Council, Auckland Transport and Panuku</td>
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<tr>
<td>Date</td>
<td>Event</td>
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<tr>
<td>25 May 2020</td>
<td>List of potential projects circulated to local boards for review and feedback</td>
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<tr>
<td>29 May 2020</td>
<td>Deadline for local board feedback on potential project list</td>
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<td>4 June 2020</td>
<td>Proposals presented to Emergency Committee; endorsement of projects to be put forward for consideration for ISPF funding</td>
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<td>Late June 2020</td>
<td>Applications submitted to Waka Kotahi NZTA for ISPF consideration</td>
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<tr>
<td>End July 2020</td>
<td>Waka Kotahi NZTA notifies successful applicants for round two ISPF funding</td>
</tr>
</tbody>
</table>

**Attachment**


Regards

Eric Perry
Relationship Manager, Local Board Services
Auckland Council
CORONAVIRUS DISEASE (COVID-19) SERVICES UPDATE: Learn about temporary extensions for driver licences, endorsements, WoFs and CoFs. More information on our services.

SCAM ALERT: vehicle licence (rego) renewal or tolling payment phishing emails

Innovating Streets for People pilot fund

The Innovating Streets for People pilot fund (more than $7million) will help councils create more people-friendly spaces in our towns and cities.

Many of us in urban areas want to live in vibrant neighbourhoods, where we easily get to work, and access shops and services. We want to feel safe and comfortable moving around, in ways that are good for our health and take care of the planet.

Tactical urbanism can be used to make quick progress by testing and piloting projects to help demonstrate their value to the community.

The pilot fund will provide councils with a 90% funding assistance rate (FAR) as well as capability building support for successful applicants, including participation in a community of practice.

Covid-19 is having a significant impact on our transport systems and services. The Innovating Streets programme can make a contribution by providing councils with an opportunity to adapt their streets to better support active and safe transport needs, while following official advice about people movement.

What projects that are likely to be funded?

We're looking for projects using tactical urbanism techniques such as pilots, pop-ups and interim treatments that make it safer and/or easier for people to move around or access community spaces. We want to hear from councils of all sizes.

Projects could be anything from piloting a new walking or cycling facility to pop-up community-led street events, to trialling a low-traffic neighbourhood or reallocating more street space for people.

For example:

- Interim intersection safety improvements (e.g. kerb buildouts)
- Projects to improve placemaking
- Projects that reinforce the context of the street (business/economic activity areas, school traffic calming)
- One-off events to help cities embrace other modes of transport
- Regular play-street programmes that build community support for re-purposing streets
- Low-traffic neighbourhoods that aim to reduce vehicle volumes (e.g. filtered permeability)
- Piloting a cycleway-, pedestrian- or public transport-network.

- Emergency bike lanes or footpath expansions to make more space for social distancing in response to Covid-19

We don’t want projects that create more space for cars, or those that are permanent in nature. Projects need to strategically align with both the Innovating Streets programme objectives, and local councils strategies and plans. They must also be able to demonstrate the value of using tactical urbanism to advance a future permanent change, and explain how they will move to permanent changes.

Key dates
There are two application rounds for the pilot fund. The first opens on Friday 3 April, and closes on Friday 8 May. We expect to announce successful applications for round one in early June. The second round opens on Monday 8 June and closes on Friday 3 July. We expect to announce successful applications for round two by the end of July.

Tactical urbanism projects designed as part of a COVID-19 response package can be considered immediately, on a case by case basis. This involves projects that could be delivered in a short time frame to support social distancing on footpaths and cycle lanes, and the temporary use of streets for physical activity.

Pilot fund criteria and weightings

<table>
<thead>
<tr>
<th>Pilot fund criteria</th>
<th>Weighting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criteria 1: Strategic fit with Innovating Streets and council plans</td>
<td>40%</td>
</tr>
<tr>
<td>Criteria 2: Ability to Deliver</td>
<td>40%</td>
</tr>
<tr>
<td>Criteria 3: Value for Money</td>
<td>20%</td>
</tr>
</tbody>
</table>

Information for applicants

Please read the following:

Item 18.1

- Application form [DOCX, 248 KB] – updated 30 April 2020
- COVID-19 specific application form and information
- Frequently asked questions [PDF, 221 KB]
- Brochure [PDF, 817 KB]

Sign up for our Innovating Streets newsletter (https://confirmsubscription.com/h/t/6382497D68812D57) so we can keep you informed of any updates relating to this fund.

Further support

We will be hosting a series of webinars to cover key topics to help with your application and to answer your questions.

Webinar 1: Innovating Streets for People pilot fund

15 April 2020
Webinar outlining the basics of the pilot fund for potential applicants.

Webinar 2: Council applicants – application Q&As

23 April 2020
Webinar for council applicants that answered some common questions.

Webinar 3: Council applicants – application Q&As

Item 18.1

Innovating Streets for People pilot fund | Waka Kotahi NZ Transport Agency

30 April 2020
Webinar for council applicants that answered some common questions.

About the programme

Pilot fund