Upper Harbour Local Board
OPEN MINUTES

Minutes of a meeting of the Upper Harbour Local Board held via Skype for Business on Friday, 8 May 2020 at 10.10am. Either a recording or written summary will be uploaded on the Auckland Council website.

PRESENT

Chairperson
Margaret Miles, QSM, JP

Deputy Chairperson
Lisa Whyte

Members
Anna Atkinson
Uzra Casuri Balouch, JP
Nicholas Mayne
Brian Neeson, JP
1 Welcome
The Chairperson opened the meeting and welcomed everyone.

2 Apologies
There were no apologies.

3 Declaration of Interest
There were no declarations of interest.

4 Confirmation of Minutes
Resolution number UH/2020/30
MOVED by Deputy Chairperson L Whyte, seconded by Member B Neeson:
That the Upper Harbour Local Board:
   a) confirm the ordinary minutes of its meeting, held on Thursday, 19 March 2020, as true and correct.

   CARRIED

5 Leave of Absence
There were no leaves of absence.

6 Acknowledgements

6.1 Acknowledgements - COVID-19 pandemic response
Resolution number UH/2020/31
MOVED by Chairperson M Miles, seconded by Member N Mayne:
That the Upper Harbour Local Board:
   a) acknowledge all essential workers who have been working tirelessly during alert levels 3 and 4 to ensure all essential services continue to be made available to the public, including but not limited to emergency services staff, health care workers, police, bus and truck drivers, supermarket workers, and cleaning staff.

   CARRIED

7 Petitions
There were no petitions.

8 Deputations
There were no deputations.

9 Public Forum
There was no public forum.
10 Extraordinary Business

There is no other opportunity to consider this item prior to the deadline of 14 May 2020. It is therefore, recommended that the local board accept discussion and decision-making on this matter as an item of extraordinary business.

10.1 Extraordinary Business - Innovating Streets Pilot Fund

Resolution number UH/2020/32

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) consider an extraordinary item regarding the Innovating Streets Pilot Fund at Item 18.1 of this agenda:

i) the reason the matter was not on the agenda is that the item was not available until after the close of the agenda

ii) the reason for urgency is that the deadline for both strategic direction and guidance and for one expression of interest per local board is 14 May 2020 and this is the only meeting of the Upper Harbour Local Board prior to that date.

CARRIED

11 Minutes of the Upper Harbour Local Board meeting held Thursday, 19 March 2020

Note: That the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 19 March 2020, are attached at item 11 of the agenda for the information of the board only and were confirmed under item 4 of the agenda.

12 Attendance at local board meetings during the Epidemic Preparedness (COVID-19) Notice period

Resolution number UH/2020/33

MOVED by Member U Casuri Balouch, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) note the temporary amendments pursuant to the COVID-19 Response (Urgent Management Measures) Act 2020 which allows members to attend meetings by audio-visual link as of right and, despite anything to the contrary in standing orders, to be counted for the purposes of quorum.

b) amend its standing orders by including a new Standing Order 3.3.10 that reads as follows:

i) Attendance of non-members by electronic link: a person other than a member of the local board may participate in a meeting of the local board by means of audio link or audio-visual link if the person is otherwise approved to participate in accordance with Standing Orders Sections 6 and 7.

c) amend its Standing Order 7.8.5 to provide discretion to the chair of the meeting to decline public forum requests via audio or audio-visual link.

CARRIED
13 **Endorsing Business Improvement District (BID) targeted rate for 2020/2021**

The BID Senior Advisor was in attendance via Skype for Business to support the item.

Resolution number UH/2020/34

MOVED by Deputy Chairperson L Whyte, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) recommend to the Governing Body the setting of the targeted rate for inclusion in the Annual Budget 2020/2021 for the following Business Improvement District programme:

   i) $690,621 for Business North Harbour Incorporated.

b) note that Business North Harbour members had agreed at their 2019 Annual General Meeting to increase the Business Improvement District grant sum by 3.1 per cent in 2020/2021, but have since rescinded this decision in a sign of solidarity with struggling business ratepayers.

**CARRIED**

14 **New name for a road created by way of subdivision at BB13, 61 Clark Road, Hobsonville**

Resolution number UH/2020/35

MOVED by Member U Casuri Balouch, seconded by Member B Neeson:

That the Upper Harbour Local Board:

a) approve the name ‘Bodhi Lane’ for the new private road constructed within the subdivision for BB13 being undertaken by Classic Developments BB13 Limited at 61 Clark Road, Hobsonville.

**CARRIED**

15 **Urgent decision: Change date, time, location and format of May 2020 Upper Harbour Local Board community forum meeting**

Resolution number UH/2020/36

MOVED by Member B Neeson, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) note the urgent decision made on 28 April 2020 as set out in Attachment A of this agenda report, which changed the Upper Harbour Local Board community forum meeting scheduled to be held at the Headquarters building, Buckley Avenue, Hobsonville Point, on Wednesday 6 May 2020 at 6.30pm, to a business meeting held via Skype for Business on Friday 8 May 2020 at 10am.

**CARRIED**

16 **Record of the Upper Harbour Local Board workshop held on Thursday, 12 March 2020**

Resolution number UH/2020/37

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:
a) receive the record of the Upper Harbour Local Board workshop held on Thursday 12 March 2020 (refer to Attachment A to the agenda report).  

CARRIED

Precedence of Business

Resolution number UH/2020/38

MOVED by Deputy Chairperson L Whyte, seconded by Member B Neeson:

That the Upper Harbour Local Board:

a) agree that Item 18.1 Extraordinary Business – Innovating Streets Pilot Fund be accorded precedence at this time.

CARRIED

18.1 Extraordinary Business - Innovating Streets Pilot Fund

The Relationship Manager was in attendance via Skype for Business to support the item. A memo and attachment were provided for the local board's consideration. Copies have been placed on the official minutes and are available on the Auckland Council website as a minutes attachment.

Resolution number UH/2020/39

MOVED by Member N Mayne, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

a) delegate to Chairperson M Miles, Deputy Chairperson L Whyte, and Member A Atkinson, the responsibility of completing and submitting an expression of interest for one project to be considered for funding from the Waka Kotahi New Zealand Transport Agency Innovating Streets Pilot Fund on behalf of the board, noting that the deadline for submission is 4pm on Thursday 14 May 2020.

b) delegate to Chairperson M Miles, Deputy Chairperson L Whyte, and Member A Atkinson, the responsibility of reviewing and ranking potential projects within the local board area that have been proposed by staff across Auckland Transport, Auckland Council, and Panuku on behalf of the board, noting that:

i) the lists of projects / initiatives generated by staff will be provided on or before Monday 25 May 2020

ii) local board feedback will need to be submitted by Friday 29 May 2020.

Attachments

A 8 May 2020 Upper Harbour Local Board - Item 18.1: Extraordinary Business - Innovating Streets Pilot Fund memo

B 8 May 2020 Upper Harbour Local Board - Item 18.1: Extraordinary Business - Innovating Streets Pilot Fund background information
17 Local board decision making and input into the Annual Budget 2020/2021

The Relationship Manager was in attendance via Skype for Business to support the item.

Note: A copy of the Upper Harbour Local Board written feedback on the Annual Budget 2020/2021 is available on the Auckland Council website at the following location: https://www.aucklandcouncil.govt.nz/have-your-say/topics-you-can-have-your-say-on/annual-budget-2020-2021/Documents%20Local%20Boards%20submissions%20received/upper-harbour-written-feedback-vol-1.pdf

Resolution number UH/2020/40
MOVED by Chairperson M Miles, seconded by Member B Neeson:

That the Upper Harbour Local Board:

a) receive consultation feedback on the proposed Upper Harbour Local Board priorities for 2020/2021.

b) receive consultation feedback on regional proposals in the Annual Budget 2020/2021 from people or organisations based in the Upper Harbour Local Board area.

c) provide the following feedback to the Governing Body on the proposed Annual Budget 2020/2021:

i) based on feedback received from residents in the Upper Harbour Local Board area during Consultation Part 1 (21 February to 22 March 2020), the board supports in principle the three regional proposals which apply a user-pays approach for changes to rates and fees (waste management targeted rate; refuse collection in the former Auckland and Manukau city; and Waitākere rural sewerage service targeted rate), as it is fair and reasonable to expect the cost of services to be charged directly to users who benefit from the service.

CARRIED

Resolution number UH/2020/41
MOVED by Deputy Chairperson L Whyte, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

d) adjourn this item until Monday 18 May 2020 at 10am via Skype for Business, as the board is awaiting further information to enable the formation of views and preferences as part of phase two of the Emergency Budget.

CARRIED

Note: The meeting was adjourned at 10.44am.

18 Consideration of Extraordinary Items

Item - 18.1 Extraordinary Business - Innovating Streets Pilot Fund - was taken prior to Item 17 – Local board decision making and input into the Annual Budget 2020/2021
Minutes of reconvened meeting of the Upper Harbour Local Board held via Skype for Business on Monday 18 May 2020 at 10.06am. Either a recording or written summary will be uploaded on the Auckland Council website.

**PRESENT**

Chairperson
Margaret Miles, QSM, JP

Deputy Chairperson
Lisa Whyte

Members
Anna Atkinson
Uzra Casuri Balouch, JP
Nicholas Mayne
Brian Neeson, JP

Until 11.22am [Item 17]

From 10.15am [Item 17]

Note: A subsequent apology for early departure was received from Deputy Chairperson L Whyte

19  **Procedural motion to exclude the public**

Resolution number UH/2020/42

MOVED by Chairperson M Miles, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

<table>
<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48 for the passing of this resolution</th>
</tr>
</thead>
</table>
| The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. | s7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.  
s7(2)(i) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).  
In particular, the report contains information around potential financial implications and | s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. |
emerging financial risks of COVID-19 in a highly uncertain environment. The release of this information could prejudice the position of the council and CCOs in sensitive commercial arrangements and negotiations.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

10.11am The public was excluded

Member B Neeson entered the meeting at 10.15am

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available

Deputy Chairperson L Whyte left the meeting at 11.22am

11.58am The public was re-admitted

RESTATEMENTS

It was resolved while the public was excluded:

17 Local board decision making and input into the Annual Budget 2020/2021 continued

That the Upper Harbour Local Board:

b) confirm that these resolutions, memo and accompanying attachments are to remain in confidential for the reasons indicated until the Emergency Committee has made decisions regarding the direction of council’s responses to the financial implications of COVID-19, and council has made further disclosures via the New Zealand Exchange (NZX).

11.58am The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE UPPER HARBOUR LOCAL BOARD HELD ON

DATE:.................................................................................................

CHAIRPERSON:...............................................................................