Minutes of a meeting of the Upper Harbour Local Board held via Skype for Business on Thursday, 21 May 2020 at 9:34am. Either a recording or written summary will be uploaded on the Auckland Council website.

PRESENT

<table>
<thead>
<tr>
<th>Chairperson</th>
<th>Margaret Miles, QSM, JP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Chairperson</td>
<td>Lisa Whyte</td>
</tr>
<tr>
<td>Members</td>
<td>Anna Atkinson</td>
</tr>
<tr>
<td></td>
<td>Uzra Casuri Balouch, JP</td>
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<tr>
<td></td>
<td>Nicholas Mayne</td>
</tr>
<tr>
<td></td>
<td>Brian Neeson, JP</td>
</tr>
</tbody>
</table>
1 Welcome
The Chairperson opened the meeting and welcomed everyone.

2 Apologies
There were no apologies.

3 Declaration of Interest
There were no declarations of interest.

4 Confirmation of Minutes
The minutes and attachments of the meeting held on Friday, 8 May 2020, were provided. Copies have been placed on the official minutes and are available on the Auckland Council website as a minutes attachment. Resolution number UH/2020/45

MOVED by Member A Atkinson, seconded by Member B Neeson:

That the Upper Harbour Local Board:

a) confirm the ordinary minutes of its meeting, held on Friday, 8 May 2020, including the confidential section, as true and correct.

CARRIED

Attachments
A 21 May 2020 Upper Harbour Local Board: Item 4 Confirmation of Minutes - Open unconfirmed minutes of meeting held on 8 May 2020
B 21 May 2020 Upper Harbour Local Board: Item 4 Confirmation of Minutes - Minutes attachments of meeting held on 8 May 2020

5 Leave of Absence
There were no leaves of absence.

6 Acknowledgements
There were no acknowledgements.

7 Petitions
There were no petitions.

8 Deputations
There were no deputations.

9 Public Forum
There was no public forum.

10 Extraordinary Business
There was no extraordinary business.
11 Minutes of the Upper Harbour Local Board meeting held Friday, 8 May 2020

Note: That the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Friday, 8 May 2020, were not available when the agenda went to print and were tabled and confirmed at the 21 May 2020 meeting for the information of the board only under item 4 of the agenda.

12 Upper Harbour destination indoor court facility service requirements

The Service and Asset Planning Specialist and the Project Manager were in attendance via Skype for Business to support the item.

Resolution number UH/2020/46

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) receive the findings of the community and stakeholder engagement process to inform the local board’s one local initiative (OLI) project, which is a sub-regional multi-use multi-sport indoor facility (destination facility) within the Upper Harbour area.

b) approve the service requirements for the proposed destination indoor court facility to serve the wider Upper Harbour area for inclusion in the detailed business case, as follows:

i) indoor sports leagues and casual-play (leisure) requiring four indoor courts, wooden floor and 7-10m height, court dividers (dropdown/pull back), light levels suitable for recreational badminton, equipment storage, scoreboard, multiple changing rooms and some spectator seating

ii) sport and recreation programmes and fitness – multipurpose room with equipment storage suitable for programmes, sport club use and group fitness to cater for future growth

iii) accessibility for full range of disabilities requiring suitable changing and toilet facilities and parking.

c) approve Albany as the location for the proposed destination indoor court facility, progressing two site options through the detailed business case:

i) Hooton Reserve west carpark, R 259 Otehā Valley Road, noting further work is required to confirm the provision of the indoor court facility is not compromised by the Gills Road link project

ii) Albany Tennis Park, 321 Otehā Valley Road, as a potential facility partnership with Tennis Northern.

d) note the indicative funding of $25.6 million was earmarked for the Upper Harbour Local Board one local initiative in the Long-term Plan 2018-2028, and that the detailed business case will confirm funding sources, including the Sport and Recreation Facilities Investment Fund.

e) note that further investigation is required to confirm that the indicative budget is sufficient to deliver the service requirements, and that a full cost analysis will be completed as part of the detailed business case.

CARRIED UNANIMOUSLY
13 Local board feedback for inclusion in Auckland Council submissions

Resolution number UH/2020/47

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) delegate authority to the chairperson to approve the local board’s input into Auckland Council submissions on formal consultation from government departments, parliament, select committees and other councils, where timeframes do not allow for local board input to be considered and approved at a local board meeting.

b) restate resolution number UH/2019/138 b) iv) from the local board business meeting on 21 November 2019 as follows:

   b) agree to establish topic area leads to effectively and efficiently manage some aspects of the governance work of the local board for the 2019-2022 triennium, and confirm that topic area leads will:

   iv) lead the development of local board feedback on regional policies, plans and strategies relevant to the topic area and report back to the full local board for approval.

c) note all local input approved and submitted for inclusion in an Auckland Council submission is to be included on the next local board meeting agenda for the public record.

CARRIED

14 Upper Harbour Local Board Grants Programme 2020/2021

Resolution number UH/2020/48

MOVED by Deputy Chairperson L Whyte, seconded by Chairperson M Miles:

That the Upper Harbour Local Board:

a) adopt the Upper Harbour Local Board Grants Programme 2020/2021 (refer to Attachment A to the agenda report).

CARRIED

15 Upper Harbour Local and Multi-board Grants round two 2019/2020 grant allocations

The Grants Advisor was in attendance via Skype for Business to support the item.

Resolution number UH/2020/49

MOVED by Chairperson M Miles, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) agree to fund, part-fund or decline each application received in the Upper Harbour Local Grants round two 2019/2020, listed in the following table:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>LG2017-216</td>
<td>Greenhithe Community Trust</td>
<td>Community</td>
<td>Towards six months of the facilitator fees to deliver ‘HELP’ essential services</td>
<td>$20,160</td>
<td>$5000</td>
</tr>
<tr>
<td>LG2017-201</td>
<td>Swimming New Zealand</td>
<td>Sport and recreation</td>
<td>Towards venue hire for the 2020 New Zealand Short Course Swimming Championships from 6 October to 10 October 2020</td>
<td>$4000</td>
<td>$3000</td>
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</tr>
<tr>
<td>LG2017-204</td>
<td>Rosedale Park Sports Charitable Trust</td>
<td>Sport and recreation</td>
<td>Towards the purchase of a defibrillator</td>
<td>$3915.75</td>
<td>$3915.75</td>
</tr>
<tr>
<td>LG2017-211</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards Youthline Helpline operations cost, volunteer triage support and supervision costs in the local board area</td>
<td>$5000</td>
<td>0</td>
</tr>
<tr>
<td>LG2017-215</td>
<td>East Coast Bays and Districts Cricket Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards an indoor cricket net hire</td>
<td>$3600</td>
<td>0</td>
</tr>
<tr>
<td>LG2017-206</td>
<td>Auckland Paraplegic and Physically Disabled Association Incorporated</td>
<td>Sport and recreation</td>
<td>Towards venue hire and coaching costs to deliver the Strength and Conditioning Programme from June to December 2020</td>
<td>$4172.84</td>
<td>0</td>
</tr>
<tr>
<td>LG2017-217</td>
<td>Action Education</td>
<td>Arts and culture</td>
<td>Towards ‘Spoken Word’ poetry workshops for youth, including the facilitator’s costs and resources between 1 June 2020 to 30 May 2021</td>
<td>$3000</td>
<td>0</td>
</tr>
<tr>
<td>LG2017-210</td>
<td>New Zealand Continence Association Incorporated</td>
<td>Community</td>
<td>Towards printing costs, awareness coordinator fees, and a contribution to the educator salary</td>
<td>$5000</td>
<td>0</td>
</tr>
<tr>
<td>LG2017-212</td>
<td>Auckland Sexual Abuse Help Foundation Charitable Trust</td>
<td>Community</td>
<td>Towards resources, transport costs and operating costs of the ‘We Can Keep Safe’</td>
<td>$2111</td>
<td>0</td>
</tr>
<tr>
<td>Application ID</td>
<td>Organisation</td>
<td>Main focus</td>
<td>Requesting funding for</td>
<td>Amount requested</td>
<td>Allocation</td>
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<tr>
<td>LG2017-213</td>
<td>Presbyterian Support Northern</td>
<td>Community</td>
<td>Towards 12 months of rental costs at Family Works, Mairangi Bay</td>
<td>$5000</td>
<td>0</td>
</tr>
<tr>
<td>LG2017-214</td>
<td>Coast Youth Community Trust</td>
<td>Community</td>
<td>Towards the cost of the annual auditing fees</td>
<td>$2800</td>
<td>0</td>
</tr>
<tr>
<td>LG2017-218</td>
<td>Children's Autism Foundation</td>
<td>Community</td>
<td>Towards contractor and administration costs to deliver 20 outreach sessions in homes of autistic children in the Upper Harbour area</td>
<td>$4513.50</td>
<td>0</td>
</tr>
<tr>
<td>LG2017-207</td>
<td>Hibiscus Coast Zero Waste</td>
<td>Community</td>
<td>Towards wages and administration costs to deliver the Zero Waste Programme to 20 kindergartens in the local board area</td>
<td>$22,600</td>
<td>0</td>
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<tr>
<td>Total</td>
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<td></td>
<td></td>
<td>$85,873.09</td>
<td>$11,915.75</td>
</tr>
</tbody>
</table>

**b)** agree to fund, part-fund or decline each application received in Upper Harbour Multi-board Local Grants round two 2019/2020, listed in the following table:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>MB1920-268</td>
<td>New Zealand Dance Advancement Trust</td>
<td>Arts and culture</td>
<td>Towards the Youth and Community Engagement, Mātāraki for Tāmaki Tour programme and creative workshops from July 2020 onwards, including artist fees, workshop fees and camera hire</td>
<td>$2000</td>
<td>0</td>
</tr>
<tr>
<td>MB1920-243</td>
<td>Anxiety New Zealand Trust</td>
<td>Community</td>
<td>Towards venue hire, psychologist fees, printed resources and</td>
<td>$2550</td>
<td>0</td>
</tr>
<tr>
<td>MB1920-262</td>
<td>North Shore Centres of Mutual Aid Incorporated</td>
<td>Community</td>
<td>Administration costs to deliver a series of community workshops from June 2020 to May 2021</td>
<td>$5000</td>
<td>$2000</td>
</tr>
<tr>
<td>MB1920-263</td>
<td>Parenting Place Charitable Trust</td>
<td>Community</td>
<td>Towards a proportion of operational costs, excluding wages, for eight centres in the North Shore</td>
<td>$5000</td>
<td>0</td>
</tr>
<tr>
<td>MB1920-242</td>
<td>North Harbour Hockey Association Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the ‘fun sticks’ programme for five to seven-year olds, including coach and coordinator fees for school terms two and three 2020</td>
<td>$2750</td>
<td>$2000</td>
</tr>
<tr>
<td>MB1920-297</td>
<td>PHAB Association Incorporated</td>
<td>Community</td>
<td>Towards operational costs, including youth worker wages, activity costs, administration and coordination fees from May 2020 to April 2021</td>
<td>$3500</td>
<td>$1000</td>
</tr>
<tr>
<td>MB1920-2124</td>
<td>Neighbourhood Support North Shore</td>
<td>Community</td>
<td>Towards the manager's salary and operational costs</td>
<td>$5000</td>
<td>$1000</td>
</tr>
<tr>
<td>MB1920-223</td>
<td>Korean Culture Society</td>
<td>Arts and culture</td>
<td>Towards operational costs, including venue hire, advertising, facilitator, and tutor costs, to rehearse Korean cultural performances from June to December 2020</td>
<td>$3000</td>
<td>0</td>
</tr>
<tr>
<td>MB1920-2122</td>
<td>Action Education Incorporated</td>
<td>Arts and culture</td>
<td>Towards the annual cost of office rent from 1 June 2020 to 31 May 2021</td>
<td>$1600</td>
<td>0</td>
</tr>
<tr>
<td>MB1920-214</td>
<td>Asthma New Zealand Incorporated</td>
<td>Community</td>
<td>Towards costs of a portable 'FeNO' Lung-Function machine to provide free chronic obstructive pulmonary disease tests to the community</td>
<td>$5000</td>
<td>0</td>
</tr>
<tr>
<td>MB1920-235</td>
<td>North Harbour Community Patrol</td>
<td>Community</td>
<td>Towards the purchase of uniforms, annual car insurance, and fuel costs from 1 June 2020 to 1 June 2021</td>
<td>$1000</td>
<td>$1000</td>
</tr>
<tr>
<td>MB1920-274</td>
<td>The StarJam Charitable Trust</td>
<td>Community</td>
<td>Towards salaries and levies, tutor contractor fees and venue hire</td>
<td>$2500</td>
<td>0</td>
</tr>
<tr>
<td>MB1920-294</td>
<td>OUTLine New Zealand Incorporated</td>
<td>Community</td>
<td>Towards a portion of general operating expenses, including telephone and internet costs, printing, insurance, clinical supervision wages, training fees and volunteer costs</td>
<td>$2100</td>
<td>0</td>
</tr>
<tr>
<td>MB1920-260</td>
<td>Environmental Education for Resource Sustainability Trust</td>
<td>Environment</td>
<td>Towards the purchase and delivery of 7953 trees and 64 plants, 635 classroom recycling bins and administration expenses for the Paper4Trees programme in schools</td>
<td>$4831.05</td>
<td>0</td>
</tr>
</tbody>
</table>
### Governance forward work calendar - June 2020 to May 2021

Resolution number UH/2020/50

MOVED by Member B Neeson, seconded by Member N Mayne:

That the Upper Harbour Local Board:

a) receive the Upper Harbour Local Board governance forward work calendar for the period June 2020 to May 2021, as set out in Attachment A to this agenda report.

CARRIED

### Record of the Upper Harbour Local Board workshops held on Thursday 16, 23 and 30 April, and 7 May 2020

Resolution number UH/2020/51

MOVED by Deputy Chairperson L Whyte, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

a) receive the record of the Upper Harbour Local Board workshop held on Thursday 16, 23 and 30 April, and 7 May 2020 (refer to Attachment A to the agenda report).

CARRIED

### Board members' reports - May 2020

Three written board members’ reports and one attachment were provided. Copies have been placed on the official minutes and are available on the Auckland Council website as a minutes attachment.

Resolution number UH/2020/52
MOVED by Chairperson M Miles, seconded by Member N Mayne:

That the Upper Harbour Local Board:

a) receive the verbal board members’ reports.

b) receive the written board members’ reports from Chairperson M Miles and Members N Mayne and A Atkinson.

CARRIED

Attachments

A 21 May 2020 Upper Harbour Local Board: Item 18 Board members’ reports - May 2020 - Chairperson M Miles

B 21 May 2020 Upper Harbour Local Board: Item 18 Board members’ reports - May 2020 - Member N Mayne

C 21 May 2020 Upper Harbour Local Board: Item 18 Board members’ reports - May 2020 - Member A Atkinson

D 21 May 2020 Upper Harbour Local Board: Item 18 Board members’ reports - May 2020 - Member A Atkinson, Attachment

19 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

11.18am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE UPPER HARBOUR LOCAL BOARD HELD ON

DATE:....................................................................................................

CHAIRPERSON:..............................................................................