I hereby give notice that an ordinary meeting of the Howick Local Board will be held on:

**Date:** Monday, 15 June 2020  
**Time:** 6:00pm  
**Venue:** This meeting will proceed via Skype for Business. Either a recording or written summary will be uploaded on the Auckland Council website

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**Howick Local Board**  
**OPEN AGENDA**

---

**MEMBERSHIP**

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairperson</td>
<td>Adele White</td>
</tr>
<tr>
<td>Deputy Chairperson</td>
<td>John Spiller</td>
</tr>
<tr>
<td>Members</td>
<td>Katrina Bungard</td>
</tr>
<tr>
<td></td>
<td>Bo Burns</td>
</tr>
<tr>
<td></td>
<td>David Collings</td>
</tr>
<tr>
<td></td>
<td>Bruce Kendall</td>
</tr>
<tr>
<td></td>
<td>Mike Turinsky</td>
</tr>
<tr>
<td></td>
<td>Bob Wichman</td>
</tr>
<tr>
<td></td>
<td>Peter Young, JP</td>
</tr>
</tbody>
</table>

(Quorum 5 members)

---

**Vanessa Phillips**  
**Democracy Advisor**

**8 June 2020**

Contact Telephone: 021 891 378  
Email: vanessa.phillips@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
### Howick Local Board

**15 June 2020**

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<td>83</td>
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<td>New ground lease to Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa at Cockle Bay Domain, 17R Pah Road, Cockle Bay</td>
<td>91</td>
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<td>25</td>
<td>Consideration of Extraordinary Items</td>
<td></td>
</tr>
</tbody>
</table>
1 Welcome
Mr Smith will lead the meeting in prayer – or whatever set text we decide will appear here.

2 Apologies
At the close of the agenda no apologies had been received.

3 Declaration of Interest
Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes
That the Howick Local Board:
   a) confirm the ordinary minutes of its meeting, held on Monday, 18 May 2020, including the confidential section, as a true and correct record.

5 Leave of Absence
At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements
At the close of the agenda no requests for acknowledgements had been received.

7 Petitions
At the close of the agenda no requests to present petitions had been received.
8  Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Howick Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1  Halfmoon Bay Residents & Ratepayers Association - Proposed Local Board Transport Capital Fund projects

Te take mō te pūrongo
Purpose of the report
1.  The Halfmoon Bay Residents & Ratepayers Association will speak to the board in relation to their letter proposing projects for the Local Board Transport Capital Fund which includes the Tāmaki River coastal path.

Whakarāpopototanga matua
Executive summary
2.  Keith Ingram, Chairperson of the Halfmoon Bay Residents & Ratepayers Association will be in attendance to provide an overview of the association's request which proposes projects for the Local Board Transport Capital Fund.

3.  The Halfmoon Bay Residents & Ratepayers Association wrote to the board on 5 May 2020 outlining their official request, this letter is included as Attachment A.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a)  Thank Keith Ingram, Chairperson of the Halfmoon Bay Residents & Ratepayers Association for his attendance.

Attachments
A  Letter to Howick Local Board.................................................................125
9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

9.1 Lance Millward - Condition of the mountain bike trail and skatepark at Lloyd Elsmore Park

Te take mō te pūrongo
Purpose of the report
1. Lance Millward will be in attendance to raise his perspective with the board regarding the condition of the mountain bike trail and skatepark at Lloyd Elsmore Park. In addition to presenting a proposal for rebuilding the skatepark.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) thank Lance Millward for his attendance.

9.2 Duncan Blair - A new skatepark for Howick

Te take mō te pūrongo
Purpose of the report
1. Duncan Blair, representing the Howick skateboarding and scooter community will be in attendance to present the board with a submission for a new skatepark for Howick.

2. A copy of the submission is included in this report as Attachment A.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) thank Duncan Blair for his attendance.

Attachments
A A new skatepark for Howick............................................................................................................. 129
10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Chairperson's Report
File No.: CP2020/00137

Te take mō te pūrongo
Purpose of the report
1. This item gives the Chairperson an opportunity to update the local board on any announcements and note the Chairperson’s written report.

Whakarāpopototanga matua
Executive summary
2. Providing the Chairperson with an opportunity to update the local board on the projects and issues they have been involved with since the last meeting.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) note the Chairperson’s verbal update and written report.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Vanessa Phillips - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. A period of time (10 minutes) has been set aside for the Howick Ward Councillors to have an opportunity to update the local board on regional matters.

Whakarāpopototanga matua
Executive summary
2. Providing the Howick Ward Councillors with an opportunity to update the local board on regional matters they have been involved with since the last meeting.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) receive the verbal reports from Cr Paul Young and Cr Sharon Stewart.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Vanessa Phillips - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Howick Quick Response Round One 2019/2020 grant allocations

File No.: CP2020/05825

Te take mō te pūrongo
Purpose of the report

1. To provide the Howick Local Board with information on applications in Howick Quick Response Round One 2019/2020; to enable a decision to fund, part fund or decline each application.

Whakarāpopototanga matua
Executive summary

2. This report presents applications received in Howick Quick Response Round One 2019/2020 (Attachment B).


4. The maximum amount for quick response grants identified in the Howick Grant Programme 2019/2020 is $3000. However, the local board amended their policy criteria and publicity in response to the COVID-19 pandemic (HW/2020/61) to allow for grants of up to $5000 in Quick Response Round One 2019/2020. This change was promoted on the Auckland Council website, the Howick Quick Response Round One 2019/2020 webpage (with link to online application form) and through local communications support.

5. The local board has set a total community grants budget of $600,000 for the 2019/2020 financial year. A total of $85,000 was allocated to three grants in June 2019 from the 2019/2020 grants budget (HW/2019/88), leaving a total of $515,000 to be allocated. In addition, a refund of $30,000 from Rotary Club of Pakuranga (LG1907-328) was returned, as the grant was not uplifted, leaving a total of $545,000 to be allocated.

6. A total of $164,543 was allocated to Local Grants Round One and $21,200 was allocated to Multiboard Grants Round One. In addition, a total of $147,593.10 was allocated to Local Grants Round Two and a $2000 grant to Elvis in the Gardens (LG2007-249) was not uplifted from Local Grants Round Two. A total of $169,199 was allocated in Local Grants Round Three and $25,000 was allocated in Multiboard Grants Round Two, leaving $19,464.90 for allocation in Howick Quick Response Round One 2019/2020.

7. Forty-one applications were received for Howick Quick Response Round One 2019/2020, requesting a total of $153,899.62.

Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) agree to fund, part-fund, or decline each application in Howick Quick Response Round One 2019/2020 listed in the following table:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Eligibility</th>
</tr>
</thead>
</table>

Table One: Howick Quick Response Round One 2019/2020 grant applications
<p>| QR2007-101 | Howick Art Group | Arts and culture | Towards venue hire and advertising costs for a midwinter exhibition. | $3,000.00 | Eligible |
| QR2007-133 | Libretto Productions Limited Trading as Childrens' Musical Theatre Studio | Arts and culture | Towards video and music editing, music and backing tracks, venue hire and advertising costs for the “Children's Virtual Choir - Out East.” | $5,000.00 | Eligible |
| QR2007-150 | Megan Murphy | Arts and culture | Towards venue hire, art materials musician fees, wages and advertising costs for the “Music While We Draw” programme. | $5,000.00 | Eligible |
| QR2007-102 | Uxbridge Community Projects Incorporated | Arts and culture | Towards videographer and tutor fees associated with the Extending Our Wings programme. | $4,900.00 | Eligible |
| QR2007-109 | Uxbridge Community Projects Incorporated | Arts and culture | Towards tutor fees, art material packs and videographer costs associated with the “Art for Preschoolers” programme. | $4,900.00 | Eligible |
| QR2007-105 | Auckland Sexual Abuse Help Foundation Charitable Trust | Community | Towards costs to deliver the “We Can Keep Safe” programme (including resources, mileage and programme overheads). | $2,111.00 | Eligible |
| QR2007-110 | Blue Light Ventures Incorporated | Community | Towards 118 Rainbows End entry tickets. | $2,975.96 | Eligible |
| QR2007-106 | Botany and Flat Bush Ethnic Association Incorporated | Community | Towards speakers, promotional flags and barbeque for the summer festival. | $5,000.00 | Eligible |</p>
<table>
<thead>
<tr>
<th>Item</th>
<th>Grant Reference</th>
<th>Recipient</th>
<th>Category</th>
<th>Description</th>
<th>Amount</th>
<th>Eligible</th>
</tr>
</thead>
<tbody>
<tr>
<td>13</td>
<td>QR2007-154</td>
<td>Harlequin Music Theatre Incorporated</td>
<td>Community</td>
<td>Towards plumbing, electrical work and boiling unit costs.</td>
<td>$2,124.96</td>
<td>Eligible</td>
</tr>
<tr>
<td>13</td>
<td>QR2007-122</td>
<td>Highland Park Community Creche Incorporated</td>
<td>Community</td>
<td>Towards rental costs from 1 July to 18 December 2020.</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>13</td>
<td>QR2007-126</td>
<td>Howick Tourism Inc trading as East Auckland Tourism</td>
<td>Community</td>
<td>Towards costs associated with the East Auckland Tourism business recovery programme.</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>13</td>
<td>QR2007-120</td>
<td>Howick Village Association Incorporated</td>
<td>Community</td>
<td>Towards graphic design costs for the Howick Village shop local, support local campaign 2020.</td>
<td>$4,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>13</td>
<td>QR2007-125</td>
<td>Inner Wheel Club of Howick</td>
<td>Community</td>
<td>Towards costs associated with “STAND Children Services,” including rent.</td>
<td>$1,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>13</td>
<td>QR2007-138</td>
<td>Khalid Jatoi</td>
<td>Community</td>
<td>Towards hall bookings, media, decoration, food and children’s activity costs associated with the Howick Eid festival.</td>
<td>$4,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>13</td>
<td>QR2007-103</td>
<td>Life Education Trust Counties Manukau</td>
<td>Community</td>
<td>Towards workbooks for six Howick Local Board schools for the “Teach Life Education” programme.</td>
<td>$3,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>13</td>
<td>QR2007-153</td>
<td>Life Growth Community Trust</td>
<td>Community</td>
<td>Towards venue hire (for Sing n Sprout and English classes), an inflatable bouncy castle and obstacle course, portable sound system and Brazilian Jiu Jitsu costs.</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>Item 13</td>
<td>QR2007-135</td>
<td>Manukau East Council of Social Services</td>
<td>Community</td>
<td>Towards venue hire (Te Tuhi and Old Flat Bush School Hall), newspaper advertising and hand sanitiser and refreshments for the Pakuranga and Howick Community Networking Meeting.</td>
<td>$1,840.40</td>
<td>Eligible</td>
</tr>
<tr>
<td>QR2007-144</td>
<td>Multiple Sclerosis Auckland Incorporated (previously Multiple Sclerosis Society of Auckland and the North Shore Incorporated)</td>
<td>Community</td>
<td>Towards weekly pool hire and physiotherapist costs for hydrotherapy.</td>
<td>$2,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-157</td>
<td>Muskaan Care Trust New Zealand</td>
<td>Community</td>
<td>Towards venue hire, an event banner, air fryer, wok, presenter donations and refreshment costs.</td>
<td>$999.99</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-119</td>
<td>Pakuranga Baptist Church</td>
<td>Community</td>
<td>Towards community meals and food bank costs.</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-127</td>
<td>Pakuranga Counselling Centre</td>
<td>Community</td>
<td>Towards counselling costs associated with the Building Resilience in Our Community programme.</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-136</td>
<td>South East Auckland Senior Citizens' Association Inc</td>
<td>Community</td>
<td>Towards venue hire, hall decorations, rubbish removal, entertainment and equipment hire.</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-124</td>
<td>Te Tuhi Contemporary Art Trust</td>
<td>Community</td>
<td>Towards a cafe skills tutor and barista trainer costs.</td>
<td>$3,384.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-132</td>
<td>Uxbridge Community Projects Incorporated</td>
<td>Community</td>
<td>Towards projector costs.</td>
<td>$2,999.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-134</td>
<td>Young Life Trust New Zealand</td>
<td>Community</td>
<td>Towards facilitator wages (nine weeks) for the delivery of the Young Life Development Youth Programmes.</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-123</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards a contribution to the Howick share of the annual costs for triage support and volunteer supervision.</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-118</td>
<td>The Friends Of Mangemangeroa Society Incorporated</td>
<td>Environment</td>
<td>Towards the cost of contractor planting, labour and purchase of rabbit and hare repellent.</td>
<td>$3,824.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-115</td>
<td>Cockle Bay Residents and Ratepayers Association Incorporated</td>
<td>Environment</td>
<td>Towards the cost of ground preparation, tree removal, plants, fertiliser and compost</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-146</td>
<td>The Auckland King Tides Initiative under the umbrella of The Institution of Professional Engineers New Zealand Incorporated</td>
<td>Environment</td>
<td>Towards the installation of water level (tidal) gauges and the design and the production of signage.</td>
<td>$2,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-128</td>
<td>The Howick and Districts Historical Society Incorporated</td>
<td>Historic Heritage</td>
<td>Towards Closed Circuit Television (CCTV) and sensor light costs.</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-130</td>
<td>Anchorage Park School</td>
<td>Sport and recreation</td>
<td>Towards bus hire and community camp attendance costs.</td>
<td>$2,220.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-147</td>
<td>Auckland Hockey Association Incorporated</td>
<td>Sport and recreation</td>
<td>Towards power and water costs at Lloyd Elsmore Park Hockey Stadium.</td>
<td>$3,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-143</td>
<td>Auckland Paraplegic and Physically Disabled Association Incorporated</td>
<td>Sport and recreation</td>
<td>Towards website development costs.</td>
<td>$1,238.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-145</td>
<td>Auckland Rowing Association Incorporated</td>
<td>Sport and recreation</td>
<td>Towards insurance costs for the pontoon and related site infrastructure for 2020/2021.</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-114</td>
<td>Counties Manukau Gymnastics Incorporated</td>
<td>Sport and recreation</td>
<td>Towards annual insurance costs</td>
<td>$2,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-149</td>
<td>Howick Croquet Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards painting and cladding repair costs for the clubrooms.</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-116</td>
<td>Pakuranga Athletic Club</td>
<td>Sport and recreation</td>
<td>Towards costs associated with the Pakuranga Athletic Club's Junior Track and Field “Have a Go Day” and junior athletics equipment.</td>
<td>$4,732.31</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-107</td>
<td>Pakuranga Tennis Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards tennis balls.</td>
<td>$2,650.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-141</td>
<td>Pakuranga United Rugby Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the club's monthly costs (excluding wages).</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-129</td>
<td>The Auckland Table Tennis Association Incorporated</td>
<td>Sport and recreation</td>
<td>Towards wages for the Chief Executive Officer and development coach and Table Tennis New Zealand membership fees.</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td>QR2007-152</td>
<td>The Howick Golf Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the purchase of trees and shrubs for planting.</td>
<td>$4,000.00</td>
<td>Eligible</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>$153,899.62</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Horopaki

Context

8. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city.

9. Auckland Council Community Grants Policy supports each local board to adopt a grants programme.

10. The local board grants programme sets out:

- local board priorities
- lower priorities for funding
- exclusions
- grant types, the number of grant rounds and when these will open and close
- any additional accountability requirements.


12. The maximum amount for quick response grants identified in the Howick Grant Programme 2019/2020 is $3000. However, the local board amended their policy criteria and publicity in response to the COVID-19 pandemic (HW/2020/61) to allow for grants up to $5000 in Quick Response Round One 2019/2020. This change was promoted on the Auckland Council website, the Howick Quick Response Round One 2019/2020 webpage (with link to online application form) and through local communications support.

13. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio and community networks.

Tātaritanga me ngā tohutohu

Analysis and advice

14. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.

15. Due to the current COVID-19 pandemic, staff have also assessed each application according to which alert level the proposed activity is able to proceed. In addition, staff have also provided comments regarding how the application responds to the needs of the community during the COVID-19 pandemic.

Tauākī whakaaweawe āhuarangi

Climate impact statement

16. The Local Board Grants Programme aims to respond to Auckland Council’s commitment to address climate change by providing grants to individuals and groups for projects that support and enable community climate action. Community climate action involves reducing or responding to climate change by local residents in a locally relevant way. Local board grants can contribute to expanding climate action by supporting projects that reduce carbon emissions and increase community resilience to climate impacts. Examples of projects include local food production and food waste reduction; increasing access to single-occupancy transport options; home energy efficiency and community renewable energy generation; local tree planting and streamside revegetation; and educating about sustainable lifestyle choices that reduce carbon footprints.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

17. Based on the main focus of an application, a subject matter expert from the relevant department will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.

18. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

19. Local boards are responsible for the decision-making and allocation of local board community grants. The Howick Local Board is required to fund, part-fund or decline these grant applications in accordance with its priorities identified in the local board grant programme.

20. The local board is requested to note that section 48 of the Community Grants Policy states “We will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time”.

21. A summary of each application received through Howick Quick Response Round One 2019/2020 is provided (Attachment B).

Tauākī whakaaweawe Māori
Māori impact statement

22. The local board grants programme aims to respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council’s Māori Responsiveness Unit has provided input and support towards the development of the community grant processes.

Ngā ritenga ā-pūtea
Financial implications

23. The allocation of grants to community groups is within the adopted Long-term Plan 2018-2028 and local board agreements.

24. The Howick Local Board has set a total community grants budget of $600,000.

25. A total of $85,000 was allocated to three grants in June 2019 from the 2019/2020 grants budget (HW/2019/88), leaving a total of $515,000 to be allocated. In addition, a refund of $30,000 from Rotary Club of Pakuranga (LG1907-328) was returned, leaving a total of $545,000 to be allocated.

26. A total of $164,543 was allocated to Local Grants Round One and $21,200 was allocated to Multiboard Grants Round One. In addition, a total of $147,593.10 was allocated to Local Grants Round Two and a $2000 grant to Elvis in the Gardens (LG2007-249) was not uplifted. A total of $169,199 was allocated in Local Grants Round Three and $25,000 was allocated in Multiboard Grants Round Two, leaving $19,464.90 for allocation in Howick Quick Response Round One 2019/2020.

27. Forty-one applications were received for Howick Quick Response Round One 2019/2020, requesting a total of $153,899.62.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

28. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified a low risk associated with funding the applications in this round.
Next steps

29. Following the Howick Local Board allocation of funding for Quick Response Round One, the grants staff will notify the applicants of the local board’s decision.

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Howick Grant Programme 2019/2020</td>
<td>23</td>
</tr>
<tr>
<td>B</td>
<td>Howick Quick Response Round One 2019/2020 grant applications <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
</tbody>
</table>

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Kienholz - Senior Grants Advisor</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Authorisers</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Marion Davies - Grants and Incentives Manager</td>
<td></td>
</tr>
<tr>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
<td></td>
</tr>
</tbody>
</table>
Howick Local Board - Local Grants Programme 2019/2020
Our Local Grants Programme aims to provide contestable community grants to local communities.

Outcomes sought by the Howick Local Board
Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan:

- Involved and connected communities
- Our future growth is managed effectively
- Valuing our cultural diversity
- A treasured environment
- Our people are active and healthy
- A prosperous local economy

Our priorities sought from grant applications
The Howick Local Board welcomes grant applications that align with the following local board plan priorities:

- People are supported to actively contribute to their community
- Better used facilities and open spaces to meet existing and future growth needs
- Share and celebrate our culture, and grow our arts, culture and music
- Our natural and built environment is well-managed
- Sport and recreational opportunities respond to the needs of our growing communities
- Our area is an attractive tourist destination

Higher priorities:
The Howick Local Board will prioritise applications which:

- Demonstrate smokefree programmes
- Demonstrate zero waste activities
- Are projects with a contribution from the applicant (for example financial, volunteer time, donated goods and services) or alternate funding sources
- Are events or activities that are held in the local board area and can demonstrate the benefit to the local community

Lower Priorities:
The Howick Local Board has identified the following as lower priorities:

- Fundraising events or activities, unless the activity or event has a wider community benefit beyond its primary purpose as a fundraiser
- Ongoing operational costs including wages and salaries, with the exception of fees for professional and specialised services
- Catering
• Purchase of gear, assets, and/or equipment with limited future usage
• Gratuity for volunteers e.g. petrol vouchers

Ineligibility
In addition to the eligibility criteria outlined the Community Grants Policy, the Howick Local Board will not fund:

• applicants who have failed to complete or provide a satisfactory accountability form from previous grants

Investment approach
The Howick Local Board has allocated budgets to support the local grants programme as follows:

a) Quick Response Grants
   o Minimum amount per grant: $250
   o Maximum amount per grant: $3,000

b) Local Grants
   o Minimum amount per grant: $3,000

Application dates
Grant rounds for 2019/2020 will be as follows:

Quick Response 2019/2020

<table>
<thead>
<tr>
<th>Grant round</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round One</td>
<td>13 April 2020</td>
<td>8 May 2020</td>
<td>15 June 2020</td>
<td>1 July 2020</td>
</tr>
</tbody>
</table>

Local Grants 2019/2020

<table>
<thead>
<tr>
<th>Grant round</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round one</td>
<td>10 June 2019</td>
<td>19 July 2019</td>
<td>16 September 2019</td>
<td>1 October 2019</td>
</tr>
<tr>
<td>Round two</td>
<td>18 September 2019</td>
<td>18 October 2019</td>
<td>9 December 2019</td>
<td>10 December 2019</td>
</tr>
<tr>
<td>Round three</td>
<td>10 February 2020</td>
<td>20 March 2020</td>
<td>18 May 2020</td>
<td>1 June 2020</td>
</tr>
</tbody>
</table>

Multi-board Grants 2019/2020

<table>
<thead>
<tr>
<th>Grant round</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round One</td>
<td>3 June 2019</td>
<td>19 July 2019</td>
<td>16 September 2019</td>
<td>1 October 2019</td>
</tr>
<tr>
<td>Round Two</td>
<td>20 January 2020</td>
<td>13 March 2020</td>
<td>18 May 2020</td>
<td>1 June 2020</td>
</tr>
</tbody>
</table>
Multi-board Grants

The Howick Local Board welcomes multi-board grant applications. However, the activity or initiative will need to clearly benefit the Howick community.

Accountability measures

The Howick Local Board requires recipients of community grants to satisfactorily fulfil the accountability requirements set by council.
Community service requirements in Howick and implications for 34 Moore Street

File No.: CP2020/06182

Te take mō te pūrongo

Purpose of the report

1. To present options for responding to community service requirements in Howick and their implications for 34 Moore Street.

Whakarāpopototanga matua

Executive summary

2. 34 Moore Street, Howick, is a non-service property, currently managed by Panuku Development Auckland (Panuku). It has been vacant since 2016.

3. In November 2018, Panuku recommended to the Finance and Performance Committee (the committee) to dispose of the property and progress development on the site.

4. The Howick Local Board (the board) did not support Panuku’s recommendation, wanting to better understand the potential for 34 Moore Street to respond to community needs before a decision was made on its future. The committee resolved to delay a decision on 34 Moore Street’s future, giving the board time to come back with a proposal which they will present to the committee (FIN/2018/187).

5. To transfer a non-service property to service requires identification of service need, options for service delivery, assessment of investment requirements and potential funding sources (initial capital and ongoing operational funding).

6. An investigation into community service requirements in Howick was completed in February 2020 and found that there is:
   a) some unmet need for community space, such as access to office and storage space, meeting and counselling rooms, spaces for large group activities and teaching kitchens
   b) capacity within existing community buildings to meet some of this demand.

7. Building investigations confirmed that 34 Moore Street has both structural and water tightness issues that need to be addressed. Costs to make the building habitable are estimated between $1.15 - $1.5 million. To improve the building further and include a full cosmetic upgrade and renewal of services is estimated to cost $2.6 - $3.4 million.

8. Staff have assessed the following four options to respond to the community space requirements identified:
   • option A - Community lease: carry out an expression of interest (EOI) process to identify a community lessee for the existing building and evaluate investment implications
   • option B - Commercial and community lease: invest in the existing building so it can accommodate both commercial and community leases
   • option C - Shared spaces service: resource and procure a shared spaces service that focuses on connecting community organisations with existing space and dispose of 34 Moore Street building and site (preferred option)
   • option D - Mixed use development: demolish the existing building and replace with a new development on the 34 Moore Street site that provides housing and a community space that is funded from development proceeds.

9. Staff consider option C to be the strongest as it is low risk, comparatively low cost and has been piloted successfully in other local board areas.
10. Options A, B and D involve increasing provision which is the board’s preference but triggers both ongoing capital and operational investment and is a Governing Body decision. Of these options, staff consider option D to be the strongest as it represents better value than refurbishing the existing building and delivers housing.

Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) receive this report.

b) note that staff have assessed option C, shared spaces service, as the recommended option.

c) note that of development options (options A, B and D), staff have assessed option D, mixed use development, as the strongest option for responding to community service requirements in Howick which involves investigating building a new development on the 34 Moore Street site that includes housing and a community space that is funded from development proceeds.

d) request the report Community service requirements in Howick and implications for 34 Moore Street is attached to their report to the Finance and Performance Committee regarding a proposal for 34 Moore Street, Howick.

Horopaki
Context

A decision needs to be made about the future of 34 Moore Street, Howick, which is currently a non-service property

11. The building at 34 Moore Street, Howick, was built in 1980. It has been home to the Howick Borough Council and the police.

12. The site is located on the edge of Howick Village and has been identified as having development potential in the Howick Village Centre Plan. The building is 1061m² and the land area is 3754m².

13. Since amalgamation the building has been managed as a non-service property by Panuku. It has been vacant since 2016 and is currently unsafe for occupation.

14. In November 2018 Panuku recommended to the committee to dispose of the property and progress development on the site. They also noted council staff advice that the building was not required for any community purpose, and that significant work is needed to make the building safe.

15. The board did not support Panuku’s recommendation, wanting to better understand the potential for 34 Moore Street to respond to community needs before a decision was made on its future.

16. The Finance and Performance Committee resolved the following on 20 November 2018 (FIN/2018/187):

a) agree to retain the property at 34 Moore Street, Howick, comprised of an estate in fee simple more or less being Lot 4 DP 91111, Lot 3 DP 91111 and Lot 2 DP 91111 contained in computer freehold registers NA48B/510, NA48B/509 and NA48B/508, for a period of 12 months, to allow the local board the opportunity to work on a development proposal.

b) request that the Howick Local Board deliver the required work to be undertaken to ensure that the building is fit-for-purpose.
c) request that the Howick Local Board report to the Finance and Performance Committee on the confirmed lease for 34 Moore Street, Howick, by the end of February 2019.

17. Resource to assist the board with meeting their obligations to the committee was identified in August 2019.

18. More information was required to enable the board to understand community need, identify options and propose a way forward. To provide this information, further investigations have been carried out into:
   - community space requirements in Howick
   - the condition of 34 Moore Street
   - investment required to address building issues.

To transfer a property from non-service to service requires identification of need and consideration of options

19. A decision to transfer 34 Moore Street to the service portfolio would mean an increase in community service provision. Decisions relating to decreasing or increasing community service provision are the responsibility of the Governing Body.

20. To transfer a property to service requires identification of service need, options for service delivery, assessment of investment requirements and potential funding sources (initial capital and ongoing operational funding).

Catering for growth is a strategic priority for the Howick Local Board

21. The Howick Local Board area is expected to grow from 158,556 to 189,347 by 2051 (19.5 per cent). Most of this growth is within the Flatbush area, which is 9km from the Howick Village Centre. Planning is underway for a new integrated community facility and an aquatic and recreation facility in Flatbush as part of the One Local Board Initiative.

22. The more established suburbs of Howick and Pakuranga, that are within 5km of the Howick Village Centre, are expected to grow at a slower rate than the Howick Local Board area as a whole and the Auckland region. This is illustrated in table one below.

Table one: Comparison of local, board-wide, and region-wide growth rates

<table>
<thead>
<tr>
<th></th>
<th>Howick/Pakuranga¹</th>
<th>Howick Local Board</th>
<th>Auckland region</th>
</tr>
</thead>
<tbody>
<tr>
<td>Population at 2021</td>
<td>114,664</td>
<td>158,556</td>
<td>1,770,704</td>
</tr>
<tr>
<td>Predicted population as 2051</td>
<td>128,728</td>
<td>189,347</td>
<td>2,434,568</td>
</tr>
<tr>
<td>% growth</td>
<td>12%</td>
<td>19.5%</td>
<td>37.5%</td>
</tr>
</tbody>
</table>

23. Catering for anticipated growth is a priority for the board. This is reflected in the following outcome and objective in the Howick Local Board Plan 2017:
   - Our future growth is managed effectively (Outcome 2)
   - Local services and infrastructure in place to meet growth (objective within Outcome 2).

¹ The area defined as Howick / Pakuranga includes all the statistical area 2 (SA2s) in the Howick and Pakuranga subdivisions and 6 SA2s from the Northern Botany Subdivision (Botany North, Botany Central, Northpark South, Golflands, Botany East and Botany South). NOTE: Population growth projections are based on pre-Covid data. Growth scenarios will be refreshed in the next few months which will inform all planning.
Tātaritanga me ngā tohutohu
Analysis and advice

There is some unmet demand for community space in Howick

24. An investigation into community service requirements in Howick was carried out between November 2019 and February 2020. Further stakeholder interviews were carried out in May 2020 following local board feedback.

25. This investigation involved:
   - contacting organisations who had formally or informally indicated interest in space as referred by the board, Local Board Services and Community Leasing, to see if they still had unmet space requirements
   - carrying out 24 interviews with organisations focussed on understanding community service and space requirements.

26. The investigation identified 17 community organisations that described some unmet community space needs in the Howick area. All 17 organisations provide services that align with one or more local board plan priority.

27. Common types of community spaces sought include:
   - office and storage space
   - large teaching/communal kitchen
   - small interview/counselling rooms for private conversations
   - spaces to accommodate large group activities (particularly at peak times)
   - meeting rooms.

28. Managed community space and spaces suitable for galleries, workshops, youth drop-in and pre-schoolers were also mentioned.

29. The community services requirements analysis was reported back to the local board in a series of workshops held in February, April and May 2020.

There is some capacity within existing provision

30. Staff assessed the capacity of existing provision to cater for the type of community spaces being sought. It appears there is some capacity within existing provision for at least some of the spaces that groups find challenging to access. This is illustrated in the table below:

<table>
<thead>
<tr>
<th>Access sought for:</th>
<th>Advice received regarding existing supply and capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office and storage space</td>
<td>There are no vacant buildings on council’s community lease register in the local area, but there is some capacity within existing leases to share space</td>
</tr>
<tr>
<td>Teaching kitchen</td>
<td>The Fencibles Lounge has a large kitchen with some capacity</td>
</tr>
<tr>
<td>Small interview rooms</td>
<td>Provided at the Howick Information Centre with some capacity, but constraints regarding availability</td>
</tr>
<tr>
<td>Large group activity spaces at peak times</td>
<td>Capacity does appear limited at peak times, which is typical throughout the region</td>
</tr>
</tbody>
</table>
Meeting rooms

Some capacity exists in other council and community run facilities e.g. Nixon Hall and Uxbridge.

34 Moore Street is structurally unsound and requires significant investment

31. The following analysis and testing was carried out between November 2019 and February 2020 to provide a comprehensive understanding of asset requirements for 34 Moore Street:
   - invasive timber testing
   - detailed seismic assessment
   - cost estimates.

32. Both the invasive timber testing and seismic assessment confirmed that weathertightness issues have resulted in rotting timber framing. This needs to be addressed so the building is safe to occupy.

33. The cost to address these issues and make the building habitable is estimated at $1.15 - $1.5 million. To improve the building further, and make it inviting through a full cosmetic upgrade and renewal of services, is estimated to cost $2.6 - $3.4 million.

34. The work and accompanying investment required to make the building habitable, or inviting, is summarised in the table below:

Table three: Understanding cost estimates for 34 Moore Street

<table>
<thead>
<tr>
<th>Work required</th>
<th>Habitable (partial renewal)</th>
<th>Inviting (full renewal)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wall cladding replaced, repair/replace/treat timber framing, repaint external walls, repair/repaint roof</td>
<td>$345,000 - $460,000</td>
<td></td>
</tr>
<tr>
<td>External windows and doors replaced</td>
<td>$380,000 - $495,000</td>
<td></td>
</tr>
<tr>
<td>Internal cosmetic upgrade</td>
<td>$285,000 - $370,000</td>
<td>$510,000 - $665,000</td>
</tr>
<tr>
<td>Services (e.g. mechanical, sanitary plumbing)</td>
<td>$85,000 - $110,000</td>
<td>$1.215 - $1.58 million (including electrical)</td>
</tr>
<tr>
<td>External works (e.g. paving, retaining wall)</td>
<td>$60,000 - $80,000</td>
<td>$170,000 - $220,000</td>
</tr>
<tr>
<td>Total (range)</td>
<td>$1.15 - $1.5 million</td>
<td>$2.6 – $3.4 million</td>
</tr>
</tbody>
</table>

35. The above cost estimates assume the existing layout and footprint of 34 Moore Street.

36. The building configuration is compatible with some of the space requirements identified, such as office and storage space, meeting rooms and small interview rooms. It does not have a large kitchen and, although there is a big basement space, it has a concrete floor that would significantly constrain the types of large group activity that could occur.

Staff have considered options for responding to unmet community space demands and their implications for 34 Moore Street

37. Four options for responding to community space needs have been identified and are outlined in the table below:
Table four: Options for responding to community space needs

<table>
<thead>
<tr>
<th>Option</th>
<th>Response</th>
<th>Description</th>
<th>Implications for 34 Moore Street</th>
<th>Implications for service provision</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Community lease</td>
<td>Tailor EOI process to identify community lessee/s and evaluate investment implications</td>
<td>Existing property is transferred to service and made habitable once lessee/s are identified</td>
<td>Increase</td>
</tr>
<tr>
<td>B</td>
<td>Community and commercial lease</td>
<td>Identify community lessee/s for part of the building and commercial lessee/s for the rest</td>
<td>Existing property is transferred to service, made attractive to commercial tenants, and clearly delineates between commercial and community space</td>
<td>Increase</td>
</tr>
<tr>
<td>C</td>
<td>Shared spaces service (preferred option)</td>
<td>Demand is met by procuring a service that assists groups with accessing existing space</td>
<td>Disposal (building and site)</td>
<td>No increase</td>
</tr>
<tr>
<td>D</td>
<td>Mixed use development</td>
<td>A new mixed-used development that includes housing and a community space</td>
<td>Existing building is demolished, and a new mixed-use development built on 34 Moore Street site</td>
<td>Increase</td>
</tr>
</tbody>
</table>

Staff consider the strongest option is a shared spaces service

38. Staff have assessed all four options for cost, strategic alignment, ease of implementation and risk. This assessment is attached to this report (Attachment A) and summarised in the below table.

Table five: Summary of options assessment

<table>
<thead>
<tr>
<th></th>
<th>Option A: Community lease</th>
<th>Option B: Community / Commercial lease</th>
<th>Option C: Shared spaces service</th>
<th>Option D: Mixed use development</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategically aligned</td>
<td>🟠</td>
<td>🟠</td>
<td>🟠</td>
<td>🟠</td>
</tr>
<tr>
<td>Low cost to deliver services</td>
<td>🟠</td>
<td>🟠</td>
<td>🟠</td>
<td>🟠</td>
</tr>
<tr>
<td>Easy to implement</td>
<td>🟠</td>
<td>🟠</td>
<td>🟠</td>
<td>🟠</td>
</tr>
<tr>
<td>Low risk</td>
<td>🟠</td>
<td>🟠</td>
<td>🟠</td>
<td>🟠</td>
</tr>
</tbody>
</table>

Key: 🟠 Strong alignment  🟠 Moderate alignment  🟠 Moderate - weak alignment  🟠 Weak alignment
39. Staff have assessed the shared spaces service (option C) as the strongest because:
   • there is potential within existing community buildings in Howick to meet some of the space need identified, but this requires facilitation
   • it is comparatively low cost at an estimated $20,000 to $40,000 per year, depending on scope
   • it involves making the most of existing provision, which strongly aligns with the key initiative in the Howick Local Board Plan 2017 to “investigate options for enabling greater community use of existing community facilities”
   • this service has been successfully piloted in Albert-Eden and Puketāpapa and can be tailored to suit locally specific objectives
   • requiring only operational budget, it is low risk and low complexity compared to other options.

40. The board have expressed a preference for options that increase service provision. Of these, staff have assessed the mixed-use development (option D) as the strongest option because:
   • it provides the opportunity for a purpose-built community space that can be “right sized” to respond to community space requirements
   • it enables housing to be developed, which is an Auckland Plan priority
   • it is more cost effective than other options that increase service provision because development proceeds can be realised by council. Subject to market conditions, part of those proceeds will off-set the capital cost of creating the community space and the local board will need to fund the internal fit-out and ongoing operational costs.

Tauākī whakaaweawe āhuarangi
Climate impact statement

41. The two strongest options as assessed by staff have potential to have a positive climate impact.

42. By enabling greater utilisation of existing facilities, the shared spaces service (option C) should result in more efficient uses of space which means less buildings sitting empty or under-utilised.

43. The mixed-use development option (option D) enables extra housing close to the Howick Village Centre which has public transport connections and a range of retail and community services.

44. Emissions associated with any potential redevelopment can be minimised by development standards negotiated through a future development agreement. For example, Panuku has a policy that all residential developments are rated a minimum of Homestar 6 and includes requirements to reduce carbon emissions in commercial developments.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

45. Multiple teams within the wider council organisation have inputted into the advice contained in this report. This includes staff from Arts, Community and Events, Community Leasing, Panuku, Community Facilities, Commercial and Finance and Corporate Property.

46. Option C will primarily impact staff from Arts, Community and Events who provide the shared spaces service funded from local board Locally Driven Initiatives (LDI) budgets.

47. Option D will primarily involve Panuku as lead, assuming they receive a mandate from the committee to develop the site, and a council project team made up of staff from Service Strategy and Integration, Community Facilities and Arts, Community and Events.
Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

48. All options offer potential for positive local impact as they provide responses to assisting local community organisations with accessing space.

49. Option D also provides housing which will benefit future residents and potentially local businesses. The Howick Village Centre plan identifies 34 Moore Street as a strategically located site that, if developed, would provide the opportunity to support and enhance the Howick Village by offering additional residential dwellings, improved connections and well-integrated public spaces.

50. Neither options C or D involve retaining the existing building on 34 Moore Street. Although not heritage listed, the board and other members of the community have a positive association with the building and its history. Demolishing the existing building may therefore be viewed negatively by some community members.

51. The board have a preference to increase provision of community services in Howick.

52. The board do not support option C, the only option that does not increase provision, and are reluctant to meet the cost of this option because they would like the service to be delivered by council staff within existing resources.

53. There is some support from the board for option D, although for some members this was their second choice with option A or B as their first. The support for option D reflects a recognition of the significant costs associated with options A and B. Some members also saw benefit for Howick Village in supporting additional housing, provided it was well designed and of high quality.

54. Some board members expressed an interest in a portion of 34 Moore Street being used for the Howick Local Board of offices. Corporate Property have advised that, due to financial constraints, they are unable to commit any budget to capital works. This includes fit-out costs.

Tauākī whakaaweawe Māori

Māori impact statement

55. No Māori organisations were referred to staff as community service providers looking for space.

56. Staff did identify and invite one local Māori service provider, Te Tahawai Marae, to meet and discuss community service requirements in the Howick and Pakuranga area. This meeting did not occur due to the COVID-19 pandemic response.

57. Staff have undertaken to provide an update to the marae on the outcome of this report to ensure their perspectives can be considered in next steps.

58. Option D provides an opportunity to apply Te Aranga design principles and work with Māori on the design of the community space.

Ngā ritenga ā-pūtea

Financial implications

59. The impact of the COVID-19 pandemic and expected economic slow-down will have a significant adverse impact on revenue to council. Asset recycling has been identified as a lever within the Emergency Budget 2020/2021 consultation document.

60. Estimated capital cost and operational budget implications for each option are outlined in Attachment A (refer to column titled “Low cost to deliver service”).

61. Option C does not require the retention of 34 Moore Street and therefore enables the building and site to be sold for development. A shared spaces service is estimated to cost about $20,000 - $40,000 and would require the board to assign their own operational budget.
62. Option D also enables the site to be sold for development, with a portion set aside for community provision. Option D would require the board to assign capital budget for fit-out and operational budget for ongoing maintenance and operational costs for the community portion of the mixed-use development. These costs would be determined during the development proposal period.

63. Option D is the most cost effective of all the increased provision options, but the requirement for community provision in the building will reduce the proceeds council can generate from selling the 34 Moore Street site. This is because the cost of the community provision will be offset from the overall development value.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

64. The following table outlines the risks and mitigations to the proposed options.

<table>
<thead>
<tr>
<th>Option/s risk relates to</th>
<th>Risk</th>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Option C (shared services) and option D (mixed-use development)</td>
<td>Community opposition to demolishing existing building because of sentiment</td>
<td>Clearly communicate the financial reasons for making decision and the alternative response to addressing community service requirements</td>
</tr>
<tr>
<td>Option D (mixed-use development)</td>
<td>Involves multiple parties within the council group potentially leading to mixed communications and messaging</td>
<td>Key decision points, roles and responsibilities are mapped out and agreed with the board, council project team and Panuku before going out to market</td>
</tr>
<tr>
<td></td>
<td>Oversupply of community space results in competition with other community facilities</td>
<td>Council project team works with the board to develop a scope that maximises service delivery impact within commercially attractive parameters</td>
</tr>
<tr>
<td></td>
<td>Relies on a market attractive proposal to identify a development partner</td>
<td>Plan sequencing to market to take account of market conditions Ensure service requirements don’t compromise viability of commercial proposition</td>
</tr>
<tr>
<td></td>
<td>Will take time to progress and therefore the existing building will continue to deteriorate</td>
<td>Continue to ensure existing building remains vacant and clearly communicate decision made about the site and next steps</td>
</tr>
</tbody>
</table>

Ngā koringa ā-muri
Next steps

65. The next step is for the board to report to the Finance and Performance Committee, with this report as an attachment, identifying their preferred option. This will enable the committee to decide on the future of 34 Moore Street.

66. Both options that staff have assessed as the strongest, options C and D, do not require retention of the existing building on 34 Moore Street.

67. Should the committee decide to dispose of 34 Moore Street, a next step would be to provide Panuku with the mandate to proceed with the sale and development of the site.
68. If the committee decides that increased provision is justified and supports option D, they would need to instruct Panuku to investigate development of the site for mixed use, incorporating a community portion within the future development.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Options assessment</td>
<td>37</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Kathy O’Connor - Service &amp; Asset Planning Team Leader</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Lisa Tocker - Head of Service Strategy and Integration</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
### Attachment A: Summary analysis of options for responding to community space requirements in Howick and implications for 34 Moore Street

<table>
<thead>
<tr>
<th>Key characteristics</th>
<th>Rationale</th>
<th>Strategically aligned</th>
<th>Low cost to deliver services</th>
<th>Easy to implement</th>
<th>Risks</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Option A – Community lease in existing building:</strong> Tailored EOI process to identify community lessees for 34 Moore Street</td>
<td>Design an EOI process that invites community organisations to submit a proposal for delivering community services from 34 Moore Street. Evaluate investment implications as part the EOI process by inviting financial contributions.</td>
<td>Moderate alignment</td>
<td>Moderate alignment</td>
<td>Capital cost $1.15 – 1.5 million (‘habitable’) or $2.6 – 3.4 million (‘inviting’) and ongoing renewal costs.</td>
<td>Moderate Risk</td>
</tr>
<tr>
<td>Only invest once suitable lessee/s are identified</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| **Option B – Commercial and Community Lease:** Invest in 34 Moore Street so that part of the building is a community lease and part is a commercial lease | Invest in 34 Moore Street to make it attractive to commercial tenants and in a way that clearly delineates commercial space from community lease space. Community lessee/s identified through EOI process. Commercial tenants generate revenue. | Moderate alignment | Moderate alignment | Capital cost $1.15 – 1.5 million (‘habitable’) or $2.6 – 3.4 million (‘inviting’) and ongoing renewal costs. | High Risk | Lack of market interest (based on advice that there was low demand in the Howick office market prior to March 2020) compounded by economic slowdown resulting from Covid-19. EOI process for community leases is time consuming and does not guarantee an appropriate proposal will be put forward. EOI process creates expectation that council can make a funding contribution and/or the capacity of community organisations to make a financial contribution is impacted by Covid-19. Increased provision may impact demand for spaces in other facilities and put us in competition with both community and private providers. Will take time to progress and therefore the existing building will continue to deteriorate. |

| **Option C – Shared spaces service:** Procure a service that assists community organisations with accessing community space that already exists | Does not require 34 Moore Street (building or site) Shared spaces service facilitates awareness of and access to available community spaces for individuals and community organisations. This service is being successfully piloted in Albert Eden and Papakura. Contract for service can be tailored to suit locally specific objectives. | Strong alignment | Strong alignment | Approximately 3 months from establishing scope and budget to starting work. Likely require 2 year commitment to determine and consolidate approach for shared arrangements. | Low Risk | Community opposition to demolishing existing building because of sentiment. |

| **Option D – Mixed use development:** A mixed-use development including residential housing with space allocated for community and public use | Demolish existing building. Papu assess market opportunity for mixed use development including housing and community space at 34 Moore Street and identify development partner. A portion of new development is set aside as community space and the cost offset from the overall development value. | Strong alignment | Moderate alignment | 3+ years | Moderate Risk | Involves multiple parties within the council group potentially leading to mixed communications and messaging. Raises on a market attractive proposal to identify a development partner. Increased provision may impact demand for spaces in other facilities and put us in competition with both community and private providers. Will take time to progress and therefore the existing building will continue to deteriorate. |
Auckland Transport June 2020 monthly update to the Howick Local Board

File No.: CP2020/07069

Te take mō te pūrongo
Purpose of the report
1. To provide an update to the Howick Local Board on transport related matters in their local board area, including the Local Board Transport Capital Fund (LBTCF) and the Community Safety Fund.

Whakarāpopototanga matua
Executive summary
2. A decision is not required this month. This report provides an opportunity to highlight Auckland Transport (AT) activities in the Howick Local Board area and contains information about the following:
   a) the wider context involving a summary of the strategic projects delivered in the Howick Local Board area and about Auckland Transport’s response to COVID-19
   b) information about the Local Board Transport Capital Fund (LBTCF) including projects delivered in the last electoral term
   c) an update on the Community Safety Fund (CSF).

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
   a) receive the Auckland Transport June 2020 monthly update report.

Horopaki
Context
3. Auckland Transport is responsible for all of Auckland’s transport services, excluding state highways. Auckland Transport reports monthly to local boards, as set out in the Local Board Engagement Plan.

4. Monthly reporting acknowledges the important engagement role local boards play within and on behalf of their local communities.

5. Auckland Transport is currently delivering two key strategic projects in the Howick Local Board area and these are discussed within this report. Recently, the strategic environment has changed with development of the COVID-19 response. Information on Auckland Transport’s response is also provided within this report.

Auckland Transport’s response to the COVID-19 Alert Levels
6. On 13 May 2020, New Zealand’s Alert Level dropped from Level 3 to Level 2. Auckland Transport continued to work hard to support Aucklanders. Construction projects have been re-activated and public transport has returned to operating at its pre-lockdown schedules.

7. Regular business operations re-started including charging for parking, enforcement of parking, bus lanes and responding to non-emergency requests for service from the
community. Approximately one third of Auckland Transport’s budget comes from these business operations. Income from these operations is critical to deliver these services.

8. Auckland Transport’s aim operating at Alert Level 2 is to return to work as quickly as possible to help kick-start economic activity and contribute to job growth recovery. Auckland Transport projects are worth hundreds of millions of dollars and they all contribute to the economy and to helping Auckland recover.

Public transport at Alert Level 2

9. After moving to Alert Level 2, public transport returned to its pre-lockdown schedules. It also stopped being free. While schedules have returned to normal, Auckland Transport requests those who are travelling on public transport to avoid travelling at peak times unless it is necessary, this helps to ensure that two metres of physical distancing between staff and customers is maintained.

10. Auckland Transport has taken numerous measures to help keep customers safe on our network and maintain effective and safe public transport services for our customers, these include:

   a) our AT Mobile app now indicates the available capacity that is on a bus or train service at any given time, so customers will know if two metre distancing will be achievable before they board

   b) public transport is being cleaned regularly and we have enhanced our cleaning regime to include antimicrobial protection fogging of facilities and our fleet, which uses compressed air to project chemical solutions to disinfect microorganisms suspended in the air as well as sanitising surfaces. See a video of some of our cleaning here: https://www.youtube.com/watch?v=xpAHT7gpQRI

   c) people must continue to use the rear door to get on and off the bus. This is to ensure everyone is kept as safe as possible by minimising physical contact between customers and the bus drivers. Customers who use a wheelchair or other mobility device or require driver assistance can still use the front door of buses. This also applies to vision impaired customers – we ask drivers to assist them through the front door.

11. The number of people using public transport in Auckland rose quickly from 126,000 on Monday 18 May to 148,000 on 27 May 2020.

12. Operating at Alert Level 2 means public transport is managing with physical distancing restrictions reducing seating capacity to around 43 per cent. Maintaining safe social distancing within buses and trains may mean that drivers need to leave passengers behind if the bus, train or ferry reaches the maximum capacity.

13. This measure can be problematic during school travel and Auckland Transport is working with schools to help manage the student travel and not crowd onto public transport. Auckland Transport, along with its rail operator Transdev, has set some guidelines for coping with the after-school rush on the rail network. Where there are high numbers of school pupils, staff are directing children to an area on the train away from other customers.

Discounted off peak fares

14. Public transport is vital to Auckland’s economic viability, it provides lower cost transport, reduces the need for car parking and reduces congestion on the roads. Encouraging people to make use of it contributes to Auckland’s recovery.

15. Auckland Transport is discounting fares on buses and trains to encourage more people to travel during the day rather than at peak times. Throughout June 2020, there will be a 30 per cent discount on AT HOP rates for adults who travel on weekdays after 9am and before 3pm. The discount also applies after 6.30pm, until the end of service, Monday to Friday only.

16. The new fares aim to encourage more people to use buses and trains at off-peak times when there are fewer passengers on public transport.
17. During Alert Level 2, Auckland Transport’s buses and trains can carry only around 43 per cent of their usual passenger capacity. Auckland Transport needs to ensure that safe physical distancing can be maintained. Auckland Transport aims to encourage more people to travel outside the busiest peak periods. The discounted fares are an incentive to those who may be able to change their schedules by starting and finishing work later in the day.

18. Auckland Transport wants people to feel safe using public transport and this measure helps manage physical distancing on public transport.

19. This is an opportunity for Aucklanders who are able to work more flexibly, to trial it for the month. It does have a real impact on our public transport and road network and Aucklanders travel choices might change with this discount. A recent study in Melbourne showed that between 4 – 7 per cent of people changed from peak to off-peak travel when offered a 30 per cent discount. A shift of this size would help manage the current problem. The Melbourne study was conducted before the COVID-19 pandemic so the expectation is that this scheme is likely to have higher results in Auckland.

20. In the longer-term encouraging people to travel after 9am could reduce the need for additional buses at peak times. Under pre-COVID-19 conditions, a 5 per cent peak shift would offset the need to add around 25 to 50 buses to the fleet of 1300.

Social distancing in town centres at Alert Level 3

21. Recently, central government announced funding for Auckland Transport to modify footpaths to make more space allowing people more room to social distance. The modification involves temporary removal of parking spaces then using cones and signage to widen footpaths.

22. Auckland Transport installed 12 km of pop-up spaces to ensure there was enough room in busy locations such as Tamaki Drive, Ponsonby Road and Queen Street for people to safely carry out physical distancing as part of their efforts to unite against COVID-19.

23. Auckland Transport discussed modifying Howick Village in this manner with the local board but it did not support the idea. Auckland Transport listened, and are no longer planning temporary wider footpaths in the area.

Airport to Botany - Rapid Transport Network (RTN)

24. Airport to Botany – Rapid Transport Network (RTN) is a public transport route that has very frequent services, separate from road traffic, at least every 15 minutes and more frequently during peak hours. Some examples of RTNs are the rail network and the Northern Busway. This strategic project aims to create a RTN linking the Airport and Botany.

25. Project work continues on completing the business case. There is little activity to report on within the Howick Local Board area, the early works around Puhinui Station have restarted. Figure One illustrates a map of these works whilst not in the Howick Local Board area contributes to the development and progress of this project.
26. The next step is confirmation of the proposed business case by Waka Kotahi NZ Transport Agency. Once confirmed, development of a more detailed plan will commence and Auckland Transport will continue to update the local board as the project progresses.

**AMETI - Eastern Busway**

27. The AMETI - Eastern Busway is Auckland Transport’s biggest project. It is worth $1.4 billion and is New Zealand’s first urban busway. The busway provides congestion free bus only lanes for commuters from Botany to Panmure.

28. Works have re-started after the site was shut down during Alert Level 4 and the project is progressing as planned.

29. Stage One construction is advancing with work operating again in all sites within the project areas. Major works are planned in the coming weeks moving eastbound traffic off Pakuranga Road and onto the new busway to enable utility work to take place.

30. This will cause a significant change to the road layout and we expect some delays and impacts while the public become familiar with this new traffic plan. The new road layout will be in place until late 2020. More information will be provided once the final traffic plan is confirmed.

31. Under Alert Level 4 background planning and other work that could be progressed from home continued. An updated delivery strategy for Stages 2, 3 and 4 of the project using an alliance model was discussed with key political stakeholders on 24 April 2020. It outlines the procurement approach, key timelines plus the design, consent and construction principles for the project.

32. A Registration of Interest (ROI) to join Auckland Transport in an alliance to design and construct the remainder of the AMETI - Eastern Busway was released to the construction industry in early May 2020. An alliance involves a group of public sector and private sector organisations joining in consortium to deliver a very large project.

33. An alliance structure encourages members to work together throughout planning and construction. The members also share risk incentivising members to deliver the best possible solutions at the best prices. This creates efficiencies and allows for innovation which maximises value for money. The system has been used successfully both in Auckland
and across New Zealand. The Waterview Tunnel is an example of a large project built in Auckland using an alliance model.

34. The ROI was successful; three consortiums of design, construction and planning specialists registered their interest and will progress through the formal procurement process with Auckland Transport. As per previous timelines, Auckland Transport expects to announce the final structure of the alliance by late 2020.

35. A detailed update of construction activity will be provided to the local board at a workshop in July 2020.

**Community Safety Fund (CSF)**

36. The CSF delivers a total of $20 million over two years distributed across all 21 local boards. It is strictly for road safety initiatives. It is designed to deliver safety projects identified by the local board and ward councilors.

37. A local board’s share of the fund is based on a formula that assesses the number of deaths and serious injuries in that area. The Howick Local Board’s share of the CSF is $985,896.

38. Howick Local Board has two CSF projects and progress is reported below:

   a) **Botany Downs Secondary College Crossing Point** – The project to improve crossing facilities for Botany Downs Secondary College students crossing Chapel Road, is progressing and initial investigation including a first design is finished and internal consultation is underway. The project team is continuing preparation to conduct external consultation and the timeframe for this is yet to be confirmed.

   b) **Flatbush School Road Temporary Pedestrian Bridge** – Building a temporary bridge over the Flat Bush Culvert (on Flatbush School Road) is progressing and the contract for design and construction of the new timber pedestrian footbridge and connecting footpaths and cycle paths is underway. As the design progresses, further updates will be provided including construction timeframes.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

39. This section of the report contains information about local projects, issues and initiatives. It provides summaries of the detailed advice and analysis provided to the local board during workshops and briefings.

**Local Board Transport Capital Fund**

40. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by Auckland Transport. Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of Auckland Transport’s work programme. Projects must also:

   a) be safe
   b) not impede network efficiency
   c) be in the road corridor (although projects running through parks may be considered if they support a transport outcome).

41. The fund allows local boards to build transport focused local improvements in their areas. In this electoral term, the local board has approximately $7.8 million of LBTCF to spend.

42. At its meeting on 20 April 2020 the Howick Local Board resolved (resolution HW/2020/47) the following in relation to the Howick Local Board Transport Capital Fund Decisions:

   That the Howick Local Board:

   a) request Auckland Transport investigate the following projects and provide rough orders of cost for:
i) options for a section of The Parade (between Laings Road and Whitcombe Road) at Bucklands Beach to provide better pedestrian safety, for example a one way system, within a budget envelope of up to $3,000,000

ii) installing speed indicator variable message signs (VMS) on Point View Drive

iii) installing an information plinth at Half Moon Bay, and potentially other locations

iv) building a better walking route between the Half Moon Bay Ferry Terminal and the coastal walkway in front of the Bucklands Beach Yacht Club.

b) request Auckland Transport provide options to utilise up to $4,000,000 of the Local Board Transport Capital Fund to deliver projects identified in the Howick Walking and Cycling Plan, following advice from Community Facilities and prioritised as follows:

i) maximise pedestrian and cycling connectivity to public transport and employment hubs and schools

ii) speed of delivery

iii) as recommended in the Howick Walking and Cycling Plan.

c) Note $3,000,000 unspent of the Local Board Transport Capital Fund reserved in anticipation of recommendations of projects from the Steering Group on the Howick Village Centre Plan.

43. The following table provides a summary of what the board has requested from Auckland Transport in relation to the Local Board Transport Capital Fund.

**Table one – Local Board Transport Capital Fund Summary**

<table>
<thead>
<tr>
<th>Project</th>
<th>Description</th>
<th>Traffic Light</th>
<th>Approximate Funding (as at 1 June 2020)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howick Walking and Cycling Plan</td>
<td>Deliver part of the Howick Walking and Cycling Plan</td>
<td>Green</td>
<td>Up to $4 million proposed</td>
</tr>
<tr>
<td>Howick Village Centre Plan</td>
<td>Upgrade Howick Village delivering all or part of the Howick Village Centre Plan</td>
<td>$4.4 million allocated</td>
<td></td>
</tr>
<tr>
<td>Bucklands Beach one-way and pedestrian improvements</td>
<td>Test feasibility of one-way system again and re-cost the pedestrian improvements for the area proposed in 2015</td>
<td>Green</td>
<td>Up to $2 million</td>
</tr>
<tr>
<td>Information plinth at Half Moon Bay</td>
<td>Building an information plinth at Halfmoon Bay to provide information about the local area to tourists</td>
<td>Cost not reported</td>
<td></td>
</tr>
<tr>
<td>Flashing ‘slow down’ signs on Point View Drive</td>
<td>Installing flashing ‘slow down’ signs on Point View Drive</td>
<td>Cost not reported</td>
<td></td>
</tr>
<tr>
<td>Half Moon Bay walkway</td>
<td>Building a walkway from Half Moon Bay ferry terminal across the car park that links up with the Rotary walkway allowing people to walk easily between Bucklands Beach and the terminal.</td>
<td>Cost not reported</td>
<td></td>
</tr>
</tbody>
</table>

**Notes:** A RAG (Red, Amber, Green) status is used to summarise the status of projects. The colours are used as follows:

- **Green** – Project progressing on time and on budget
- **Amber** – An issue has been identified that may need to be resolved
Howick Local Board
15 June 2020

Red - A major issue has been identified that needs to be resolved

<table>
<thead>
<tr>
<th>Detailed Notes</th>
</tr>
</thead>
</table>

Howick Walking and Cycling Plan
On 28 May 2020 officers reported to the board providing four options for delivering up to $4 million worth of work on the Howick Walking and Cycling Plan. The options were workshopped by members with staff and when this report was written, were under consideration.

Other projects
Auckland Transport are investigating feasibility and developing options and potential costs for the remainder of the projects and will report back to the board on 18 June 2020.

44. The next steps in the LBTCF timeline is Auckland Transport plan to provide a rough order of costs and feedback on the requested projects to the local board in June 2020.

45. This information can be used by the local board to make an informed decision on prioritising and allocating funds to either:
   a) approve construction of projects costing less than $300,000; or
   b) approve detailed design for complex projects costing more than $300,000.

New electronic message sign on Te Irirangi Road
46. In February 2018 Auckland Transport invited community feedback on a proposal to install an electronic message sign on Te Irirangi Drive in East Tamaki. The sign will provide real-time travel updates, and help to improve event management and incident management. See Figure two.

47. The original plan was to build the sign in July 2018, which did not occur because of an issue with supply and shipment of the sign. Auckland Transport has now received the sign and is ready to build. The updated plan for construction of this sign will be built between June – December 2020. Contractors will send notification to residents or businesses affected by works 48 hours before the work begins. We may need to delay the work or make other plans if the weather is poor or the contractor changes.

Figure two: Location of new visual message sign on Pakuranga Road
Tauākī whakaaweawe āhuarangi
Climate impact statement

48. Auckland Transport engages closely with the council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, the Auckland Climate Action Plan and Auckland Council’s priorities.

49. Auckland Transport’s core role is in providing attractive alternatives to private vehicle travel, reducing the carbon footprint of its own operations and, to the extent feasible, that of the contracted public transport network.

50. To this end, Auckland Transport’s Statement of Intent contains three performance measures:

Table two: Climate Impact Measures

<table>
<thead>
<tr>
<th>Measure</th>
<th>2019/20</th>
<th>2020/21</th>
<th>2021/22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of buses in the Auckland bus fleet classified as low emission</td>
<td>5</td>
<td>25</td>
<td>55</td>
</tr>
<tr>
<td>Reduction in CO2 (emissions) generated annually by Auckland Transport corporate operations (from 2017/18 baseline)</td>
<td>7%</td>
<td>9%</td>
<td>11%</td>
</tr>
<tr>
<td>Percentage of Auckland Transport streetlights that are energy efficient LED</td>
<td>56%</td>
<td>66%</td>
<td>76%</td>
</tr>
</tbody>
</table>

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

51. During this reporting period Auckland Transport continued to work with Auckland Council’s community facilities team to identify unfunded council projects such as sections of the Howick Walking and Cycling Network Plan that may be considered for LBTCF funding.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

Auckland Transport consultations

52. Over the last reporting period, Auckland Transport liaised with the local board on two local projects, a summary is included as Attachment A.

Tauākī whakaaweawe Māori
Māori impact statement

53. There are no specific impacts on Māori for this reporting period. AT is committed to meeting its responsibilities under Te Tiriti o Waitangi—the Treaty of Waitangi—and its broader legal obligations in being more responsible or effective to Māori. Our Maori Responsiveness Plan outlines the commitment to with 19 mana whenua tribes in delivering effective and well-designed transport policy and solutions for Auckland. We also recognise mataawaka and their representative bodies and our desire to foster a relationship with them. This plan is available on the Auckland Transport website - https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about

Ngā ritenga ā-pūtea
Financial implications

54. This report does not have any financial implications that have not already been reported.
Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

55. The proposed decision to receive the report has no risks. Auckland Transport has risk management strategies in place for all of its projects.

56. Auckland Council is currently consulting on its Emergency Budget 2020/2021 and we will have more certainty on the impacts to the AT programme when the budget is adopted in July 2020.

57. Our capital and operating budgets will be reduced through this process. Some projects we had planned for 2020/2021 may not be able to be delivered, which will be disappointing to communities that we had already engaged with. Both the Community Safety Fund and the Local Board Transport Capital Fund may be impacted by these budget reductions.

Ngā koringa ā-muri
Next steps

58. Auckland Transport will provide another update report to the local board next month.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Summary of Consultation Information</td>
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</tr>
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</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ben Stallworthy – Elected Member Relationship Manager, Auckland Transport</td>
<td>Jonathan Anyon – Elected Member Relationship Team Manager, Auckland Transport</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Summary of Consultation Information Sent to the Howick Local Board in May 2020

<table>
<thead>
<tr>
<th>Project</th>
<th>Description of Proposal</th>
<th>Dates</th>
</tr>
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<tbody>
<tr>
<td>Pakuranga Road Bus Stops</td>
<td>New bus stop near Aberfeldy Avenue including remodelling kerbs.</td>
<td>Sent to Chair and Transport Portfolio Lead 28 May 2020</td>
</tr>
<tr>
<td></td>
<td><img src="image1" alt="Map of Pakuranga Road Bus Stops" /></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Upgrade of existing bus stop near 505 Pakuranga Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td><img src="image2" alt="Map of Upgrade of Existing Bus Stop" /></td>
<td></td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To approve the draft Howick Local Board Plan 2020 and statement of proposal for public consultation.

Whakarāpopototanga matua
Executive summary
2. The Local Government (Auckland Council) Act 2009 requires that each local board complete a local board plan for adoption by 31 October 2020 of the year following an election and uses the special consultative procedure (SCP) to engage with their communities.
3. The consultation period for the SCP will take place from 13 July to 13 August 2020.
4. The draft Howick Local Board Plan 2020 has been developed using feedback obtained before COVID-19. There is a risk in approving the draft Howick Local Board Plan 2020 for public consultation while the full social and economic effects of COVID-19 on the community are not yet determined.
5. The consultation process will seek the views and aspirations of the public to inform the final plan.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) adopt the draft Howick Local Board Plan 2020 in Attachment A and the statement of proposal in Attachment B for public consultation using the special consultative procedure.

b) delegate authority to the Chairperson and/or other nominated member(s) of the Howick Local Board to approve final changes to the draft Howick Local Board Plan 2020 and statement of proposal.

c) note the localised special consultative procedure communications plan in Attachment C and special consultative procedure engagement plan in Attachment D.

d) delegate authority to the Chairperson and/or other nominated member(s) to approve the type of engagement events to take place, the number of events and the dates of the engagement events.

e) delegate to the following elected members and staff the power and responsibility to hear from the public through ‘spoken’ (or New Zealand sign language) interaction, at the council’s public engagement events, during the consultation period for the local board plan:
   - local board members and chairperson
   - General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor, Local Board Engagement Advisor
   - any additional staff approved by the General Manager Local Board Services or the Group Chief Financial Officer.
Howick Local Board
15 June 2020

Draft Howick Local Board Plan 2020

Item 16

f) agree in principle to hold an additional local board meeting to adopt the final Howick Local Board Plan 2020 between 26 October to 13 November 2020.

Horopaki

Context

6. The Local Government (Auckland Council) Act 2009 states that each local board must:
   • adopt their local board plan by 31 October of the year following an election
   • use the special consultative procedure (SCP) to engage with their communities.

7. Local board plans are strategic documents developed every three years. They set a direction for local boards and reflect community priorities and preferences. They provide a guide for local board activity, funding and investment decisions. They also influence local board input into regional strategies and plans, including annual budgets.

8. The plans inform the development of the council’s 10-year budget. They also form the basis for development of the annual local board agreement for the following three financial years and subsequent work programmes.

Timeframes

9. The consultation period for the local board plans was due to be held in June and July 2020. The implementation of COVID-19 alert levels 3 and 4 required a change in the direction of the draft plans to ensure they responded to the effects of COVID-19. Restrictions on public gatherings also required a shift in planning how engagement events could occur. Planning for these took time, which has forced the consultation period to be moved to July and August 2020.

10. Section 83 of the Local Government Act 2002 requires the consultation period to be a minimum of one month. The COVID-19 Response (Further Management Measures) Legislation Act 2020, which came into force on 16 May 2020, permits a council to modify its SCP and conduct a shorter period of consultation than one month (but no less than seven days).

11. The threshold for a council being able to modify its consultation period under this Act is high. According to the Act, a council can only take a modified approach to “the extent that it is satisfied to do is necessary or desirable to support measures taken to contain or mitigate the outbreak of COVID-19 or its effects, including, without limitation, by addressing the impacts and consequences of the outbreak for any aspect of the well-being of the community”.

12. While it may be possible to shorten the consultation period, it is important that the community is given a reasonable time of one month to provide feedback on the draft plan in which to indicate their priorities and aspirations.

13. Whilst every effort will be made to adopt the Howick Local Board Plan 2020 in October 2020, the unavoidable change to the dates of the consultation period may require a small extension of time. This is to ensure the local board has sufficient time to consider the submissions received.

14. It is recommended that a provision be made for an additional local board meeting to adopt the final plan during the weeks of 26 October to 13 November 2020, should it be required. Adoption of the final plan will be no later than 30 November 2020.

Tātaritanga me ngā tohutohu

Analysis and advice

15. The draft Howick Local Board Plan 2020 (Attachment A) has been developed by considering:
16. Targeted consultation was also undertaken in January to April 2020 through various activities with local community groups.

17. The draft Howick Local Board Plan 2020 has been developed while the impacts of COVID-19 are not yet fully determined. It is possible that some of the aspirations and desires may need to change as a result.

Key features
18. Key features of the draft Howick Local Board Plan 2020 include:
- six outcomes:
  1. People in our communities feel safe, engaged and connected;
  2. Well-planned public spaces that support active, healthy and sustainable lifestyles;
  3. Heritage, local arts and cultural diversity are valued;
  4. Our natural environment is protected, restored and enhanced;
  5. A prosperous local economy supporting business growth and opportunity; and
  6. Effective and accessible transport choices.
- key features include:
  o build capacity of community groups and empower them to co-deliver projects with Auckland Council;
  o further develop our many parks, beaches and marine environment as play spaces for more people to enjoy;
  o display diversity of cultures through built form, spaces and places;
  o support and expand the number of environmental programmes and initiatives being delivered by community-based groups; and
  o support local business

Statement of proposal
19. The use of the SCP requires the local board to approve an accompanying statement of proposal (refer Attachment B). This document provides financial context and an outline of how the public can provide input through the SCP.

Engagement plan for the SCP
20. The consultation period will run from 13 July to 13 August 2020.

21. The communications plan (Attachment C) aims to show Aucklanders how they can input into the plans and help shape the future of the places where they live by engaging in the SCP.

22. The COVID-19 alert system has certain restrictions on public gatherings, which has varying implications for consultation under the SCP.

23. The engagement plan (Attachment D) describes the type of engagement events and activities to take place.
24. Due to the uncertainty of knowing which COVID-19 alert level Aucklanders will be under at the time of the consultation period; it is not possible to confirm all details of engagement events, digital and online platforms at this time.

**Consultation documentation and translations**

25. To support Aucklanders to be able to provide feedback in a way that suits them, information will be provided online and in hard copy.

26. Hard copies and feedback forms will be available at libraries, service centres and local board offices subject to being open, or on request by calling 09 301 0101 or the Howick local board office on 09 572 0148.

27. The draft local board plan will be available to view online at www.akhaveyoursay.nz.

28. To enable a wide reach across the diverse communities, the feedback form and sections of the draft plan will be translated into simplified Chinese, Korean and Hindi. The sections to be translated are the outcomes with a brief description, the objectives and initiatives.

**Methods for obtaining feedback**

29. Feedback will be gathered through the events described below. These may be subject to change depending on the rules and requirements around COVID-19 alert levels:

- Have Your Say face-to-face engagement events (spoken interaction)
- online submission via www.akhaveyoursay.nz
- written submissions, for example pro formas and letters received by post or email
- verbal submission through telephone by calling 09 301 0101 or the Howick local board office on 09 572 0148
- social media comments which are in scope of the engagement, although people will be encouraged to go to the online form to make a formal submission
- partnerships with community partners to obtain feedback from our diverse communities.

**Processing feedback**

30. Feedback will be analysed and collated for local board members to consider prior to making decisions on the final local board plan.

*Table One: Decision making process*

| Feedback provided | Council staff analyse all feedback | Council staff advise local board | Local board decides on any changes then adopts the final plan | Council staff report back to the public |

**Tauākī whakaawaewe āhuarangi**

**Climate impact statement**

31. The draft Howick Local Board Plan 2020 reflects the impacts of predicted climate change. It considers such impacts as increasing temperatures, rising sea levels and changing rainfall patterns on the local board area.

32. The plan includes Outcome 4 *Our natural environment is protected, restored and enhanced*, which includes specific objectives related to:

- empowering the community to take environmental action;
- protecting and enhancing our unique coastline;
- protecting the mauri (lifeforce) of our awa (waterways); and
- protecting and enhancing our large natural areas.
33. Outcome 2 Well-planned public spaces that support active, healthy and sustainable lifestyles also includes specific initiatives related to:
   - advocating for the use of eco-friendly and environmentally sustainable building methods for the Flat Bush Aquatic Centre and the Flat Bush Community Centre and Library; and
   - promoting sustainable waste reduction initiatives and programmes.

34. The impact on the climate from the process of engagement has been considered. Digital feedback will be encouraged where possible, and printing of hard copies will be limited. The ability to provide feedback from any location reduces the need to travel to a specific location.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

35. The approval of the draft Howick Local Board Plan 2020 for public consultation will provide the local board with feedback on the communities’ aspirations on the direction the local board intends to take. Planning and operational areas of the council have taken part in the development and review of the draft plans.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

36. The local board’s views have informed the development of the draft Howick Local Board Plan 2020 through a series of workshops from November 2019 to May 2020.

Tauākī whakaaweawe Māori
Māori impact statement

37. In January 2020 a letter was sent to all iwi authorities inviting participation in local board discussions to ensure key messages were captured early in the planning process.

38. Staff engaged with mana whenua and mataawaka in January 2020 to seek their general views and values at a hui at Ngāti Otara Marae.

39. The local board has also considered existing feedback on several matters from mana whenua and mataawaka.

Ngā ritenga ā-pūtea
Financial implications

40. Budget to implement initiatives and projects is confirmed through the annual plan budgeting process. The local board plans inform this process.

41. The total engagement budget is $12,000 per local board, which is provided for in the Local Board Services group budget.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

42. There is a risk in approving the draft Howick Local Board Plan 2020 for public consultation while the full social and economic effects of COVID-19 on the community are not yet determined. The consultation process will seek the views and aspirations of the public to inform the final plan.

Ngā koringa ā-muri
Next steps

43. Following approval, the draft Howick Local Board Plan 2020 and statement of proposal will be available for public consultation from 13 July to 13 August 2020.

44. Details of specific engagement events will be finalised as part of this process.
Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A</td>
<td>Draft Howick Local Board Plan 2020 <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Statement of Proposal</td>
<td>57</td>
</tr>
<tr>
<td>C</td>
<td>Communications Plan</td>
<td>61</td>
</tr>
<tr>
<td>D</td>
<td>Engagement Plan</td>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Ian Milnes - Senior Local Board Advisor Howick</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Statement of Proposal

Draft Local Board Plans 2020
1 Draft local board plans 2020

Under the Local Government (Auckland Council) Act 2009 (the Act), each local board must adopt a local board plan by 31 October of the year following election. The Act lists several requirements that local boards must include in their consultation documents when using the special consultative procedure (SCP) to engage with their communities.

This document provides links to the financial information found in the Auckland Council’s 10-year Budget 2018-2028, which forms the context to the development of the draft local board plans.

We want to know what you think

Starting on 13 July through to 13 August 2020, we will be seeking your feedback on the draft local board plan 2020 for your area.

Due to the uncertainty around which COVID-19 alert level we will be under at the time of consultation, it is not possible to confirm all the details of engagement events until closer to the consultation period.

Some events may be subject to change depending on what COVID-19 alert level restrictions are in place during the consultation period. However, we plan for you to be able to provide feedback in the following ways:

- in person at ‘Have Your Say’ events
- online submission at our website akhaveyoursay.nz
- written submission by post or email
- verbal submission by telephone by calling 09 301 0101 or the local board offices
- social media comments which are in scope of our engagement, although we will encourage you to go online to make a formal submission
- partnerships with community partners.

To support you to provide feedback in a way that suits you, information will be made available online as well as in hard copy.

Hard copies and feedback forms will be available at libraries, service centres and local board offices subject to these locations being open, or on request by calling 09 301 0101 or the local board office.

Please visit akhaveyoursay.nz to find out more information and view the draft local board plans, give your feedback, and find details of ‘Have Your Say’ events as and when they are confirmed.
2 Financial information

The council’s 10-year Budget 2018-2028 sets out the relevant financial context to the development of the draft local board plans. This is available on our website at www.aucklandcouncil.govt.nz.

The COVID-19 pandemic has significantly impacted Auckland. Our people, communities and businesses have all been affected by the health-related restrictions, border closure and knock-on economic impacts. The council is no different and we are facing some serious challenges as we seek to recover from the impact of COVID-19.

It is predicted that our levels of service may change as part of the council’s response to COVID-19, but we do not currently know the extent of those changes. We will have some more information once the council’s Annual Budget is adopted in late July 2020. The local board budgets and levels of service for the 2020/2021 financial year will be updated following that.

In the meantime, to find out about the local council services and levels of service statements previously planned for the 2020/2021 financial year, go to volume 2, section 2.6 of the 10-year Budget 2018-2028 and the estimated funding allocation for local boards set out in 2018 can be found in volume 3, section 1.3.
2020 Local Board Plans

Local Communications Approach – Howick Local Board | June 2020

Overview

This document outlines the communication approach and activities being developed to support the Special Consultative Procedure (SCP) phase of the 2020 Local Board Plans project for the Howick Local Board.

Communication approach

We have worked with the wider Auckland Council communication department and internal partners to plan and deliver an integrated campaign supporting different phases of the local board plan development.

Visual storytelling must be engaging in a way that appeals to a wider, diverse audience and written content will use a tone and language that creates a sense of excitement and pride about the future of our communities.

For the Special Consultative Procedure (SCP) phase, the creative direction will align with the “Together we can” campaign that is being used for the Emergency Budget consultation as well as Auckland’s recovery from COVID-19.

The message for Aucklanders is ‘Together We Can Love Local’ with a more localised message of Together we can shape Howick’s future. It can also be applied at outcome level, e.g.: Together We Can Love Our Environment or Support Local Business.

People will be directed to akhaveyoursay.co.nz/lovelocal for all information, including events supporting the consultation, and to provide feedback. Following the adoption of the final plan, the communication department will support the design and production of this in digital format to be available online.

Objectives

Business objectives (Local Board Services)

Pride and ownership: Capture the voice and aspirations of our communities, elected members’ leadership and decision-making, and staffs’ experience and expertise.

Connections and relationships: Build on existing momentum to strengthen relationships and develop new connections.

Trust and awareness: Aucklanders are informed, inspired, and are enabled to advocate to others.

Communications objectives

- Show Aucklanders how they can input into the plans and help shape the future of the places where they live – create a sense of pride and make it important to them!
- Increase awareness of the role of local boards and how they work at ‘grass roots’ level – share our success stories
- Grow recognition for the work council and Howick Local Board does to make communities thrive
- Develop a multi-media approach to reach our diverse audiences and those who are harder to connect with – make it relevant to them!
- Make sure Aucklanders know us, can find us, and give feedback via multiple channels
• Close the loop – but keep the local conversation going!

**Key messages**

• Have your say and help shape the future of your community – ‘Together We can Love Local’ and ‘Together We Can Shape Howick’s Future’.

• We can’t do everything, so it is important we get to hear what you value the most.

• The impacts of the COVID-19 pandemic on our community have yet to be determined and means some of our priorities, plans and aspirations may have to change.

• You gave us some great ideas to help inform our draft plan, now we need your help to let us know if the plan reflects what is important to the people of the Howick Local Board area.

• What you tell us helps guide our input into Auckland Council’s regional plans and budget decisions – and the way we benefit communities by working with local organisations and groups.

• Go to akhaveyoursay.co.nz/lovelocal to read the draft Howick Local Board plan, provide feedback on our proposals for our community and details about opportunities to talk to board members.

• Feedback closes 13 August 2020.

**Spokespeople**

On the draft Howick Local Board Plan: Howick Local Board chair, Adele White, and other board members at the approval of the chair.

Regional – Louise Mason, GM Local Board Services

**Communication outputs**

**Paid print, online and broadcast media:**

We are working developing a media (advertising) plan to support the SCP engagement phase from 13 July-13 August 2020.

This will include all or some of the following channels:

• **Print:** Advertisements focused on Howick Local Board will be placed in the two main local publications – Times and Courier.

• We are also placing generic campaign ads in some ethnic publications – some of which will be translated. These will focus on awareness raising of the SCP among ethnic communities and why it is important they have a say.

• **Radio:** Mainstream and ethnic channels- advertising. Regional call to action

• **Ethnic media & social:**
  - digital ads
  - sponsored content

• Sponsored editorial content will be theme based as these stations and publications are not just local. These will focus on awareness raising of the SCP among ethnic communities and why it is important they have a say. We will endeavour include local examples and opportunities for elected members on these channels.
Marketing

- **Digital screens.** Digital screens in all libraries in the Howick Local Board area will feature the campaign creative, the Howick LB logo and the headline “Have your say on the future of Howick” as well as the image that appeared on the cover of the draft Howick LB Plan.
- **Internal screens at council offices and service centres will feature a regional call to action.**
- **Outdoors:** We will use community noticeboard and election hording sites, where we will aim to have at least one sign in every subdivision.
- **Posters/flyers:** Standard template files will be available for local use as required. Local staff can populate with their local content and print as they require.

Social Media

A significant amount of focus is being placed on social media to generate awareness of the SCP phase. We will use a mix of organic and paid posts, which incorporate either video or PR content.

- One call to action post a week on the SCP (regionwide)
- **Up to 2 additional posts a week focussed the Howick LB plan.**
- We will also tag in other local community pages to encourage shares and spread the message wider.
- **AC social media channels will be used to push out the generic message that LBP are open for feedback and to push people to akhaveoursay.co.nz/lovelocal.**
- Shareable content for elected members to promote the engagement through their own networks. E.g. social media tiles/links.
- In addition, we will promote engagement events via the Facebook page.

OurAuckland

There will be one overarching story about LB plans that will kick off the campaign.

In addition, there will be:

- 1 overarching story about the Howick Local board key proposals and then at least one other story on a particular outcome or initiative of the draft plan.
- All content can be shared to FB pages and specialists will work with you to recommend what to pitch to media.
- All stories will be tagged so that all stories about LB plans are in the same place, so they are easier to find on the OurAuckland website.

Note: We will endeavour to include examples from each of the subdivisions in the same story.

Media relations

Local communication specialists will be responsible for pitching stories to local media and managing media inquiries.

Neighbourly and Stuff Partnership

- Printed Editorial – **in market week 1 and week 3 of SCP** – all Fairfax publications. Howick Local Board story will feature in the east set of publications, which includes the Eastern Courier.
- Neighbourly posts scheduled for **week 1 and week 3 of SCP** – all areas. Mix of local and regional focussed.

E-Newsletter

- Sent to database at start of SCP and as appropriate thereafter – advertise links to akhaveoursay.co.nz/lovelocal as well as specific Howick Local Board Plan related stories. This will be sent by the communications team.
- Will incorporate the ‘Together We Can’ messaging and creative.
- All EDMs to newsletter database will be coordinated by local comms in consultation with the engagement adviser.
Video

- There will be an animated video that explains how local boards work that will be used on social media. Could also be used by EAs at presentations in the future
- **one** video from the chair outlining what is in the plan, how to get involved etc. Then **one** outlining a particular outcome or key initiative
- Any multilingual video content ideas for boards should be discussed with your local comms specialists before making a commitment to determine what is appropriate.

Due to resourcing and budget constraints our team may have to shoot and edit these themselves.

Collateral/posters/displays

Standard template files will be available for local use as required – to be printed by local teams.

Submissions – via social media

We will accept feedback via the Howick Local Board Facebook page only, during the SCP phase. To be counted all posts will have to include #love/local. We will not be monitoring comments on community pages.

Other

- Peoples Panel / CE Update
- Our Auckland E news
- AC social pages
- Kotahi (staff intranet)
- Council, library, service centres and leisure digital screens

We have also investigating the using the rates notices (date dependent) and the email footer during the SCP phase.
Engagement Plan for Howick Local Board

Special Consultative Procedure for Local Board Plans 2020

Date: 26 May 2020
Team and Department: Howick Local Board Services
Document Status: Final

This document should be read in conjunction with the over-arching Engagement Plan for Local Board Plans 2020 document which covers the background and scope of the project, and the Howick Local Board Engagement Plan for phase one. This document is intended to have specific details for the Plan and Engage phase of the Engagement Performance Framework for each Local Board for the special consultative procedure.

Your Target Audiences (Who)
Table one below outlines the key performance indicators (KPI) for the special consultative procedure (SCP) for public engagement on the local board plans 2020. It also shows a comparison against the 2017 submission targets and received submissions.

Table 1: Howick local board plan demographic KPIs

<table>
<thead>
<tr>
<th>Target</th>
<th>2020 targets</th>
<th>2017 submissions</th>
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<tbody>
<tr>
<td>Total submissions</td>
<td>495</td>
<td>395</td>
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<tr>
<td>Age</td>
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<td>15-24 year olds</td>
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<tr>
<td>Ethnicity</td>
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<tr>
<td>Māori</td>
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<tr>
<td>Pasifika</td>
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<tr>
<td>Indian</td>
<td>59</td>
<td>23</td>
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</tbody>
</table>

Table two and three below list the identified internal and external stakeholders that we will seek to work with and/or gather feedback from.

1
### Table 2: Internal stakeholders

<table>
<thead>
<tr>
<th>Internal Stakeholder Name</th>
<th>Role in Local board plan engagement</th>
<th>Expected level of engagement (IAP2 Spectrum)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local board members</td>
<td>Decision-maker</td>
<td>Empower</td>
</tr>
<tr>
<td>Ward councillors</td>
<td>Advocate</td>
<td>Involve</td>
</tr>
<tr>
<td>Local board team</td>
<td>Assistance with organising and delivering events, enable board members to receive feedback.</td>
<td>Collaborate</td>
</tr>
<tr>
<td>Strategic broker (Asma Bashir)</td>
<td>Contacting groups and assisting with delivery of events.</td>
<td>Collaborate</td>
</tr>
<tr>
<td>Communications specialist (Swati Sharma)</td>
<td>Promotion of all events and Have Your Say opportunities (online or in-person).</td>
<td>Collaborate</td>
</tr>
<tr>
<td>Libraries: Howick, Botany, Highland Park, Pakuranga</td>
<td>Static display of information and venue for events (if open).</td>
<td>Involve</td>
</tr>
<tr>
<td>Lloyd Elsmore Pools</td>
<td>Static display of information</td>
<td>Involve</td>
</tr>
<tr>
<td>Community centres: Anchorage House, Highland Park Community House</td>
<td>Static display of information and venue for events (if open).</td>
<td>Involve</td>
</tr>
<tr>
<td>Peoples Panel: Allanah Bates</td>
<td>Manages People Panel surveys</td>
<td>Collaborate</td>
</tr>
<tr>
<td>Citizen insights team</td>
<td>Manage analysis of data.</td>
<td>Collaborate</td>
</tr>
<tr>
<td>Subject matter experts</td>
<td>Provide feedback on draft plan during preparation.</td>
<td>Collaborate</td>
</tr>
</tbody>
</table>

### Table 3: External stakeholders

<table>
<thead>
<tr>
<th>External Stakeholder Name</th>
<th>Likely interests, issues, values</th>
<th>Benefit of involvement in engagement</th>
<th>Expected level of engagement (IAP2 Spectrum)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friends of Mangemangereoa</td>
<td>Environment, pest control, planting</td>
<td>Volunteer planting and track building on key council site</td>
<td>Consult</td>
</tr>
<tr>
<td>Howick Village Business Association</td>
<td>Local economy, Howick Village, post COVID recovery</td>
<td>Represent business community in Howick</td>
<td>Consult</td>
</tr>
<tr>
<td>GETBA</td>
<td>Local economy, transport, post COVID recovery</td>
<td>Represent business community in East Tamaki</td>
<td>Consult</td>
</tr>
<tr>
<td>Te Tahawai Marae Committee</td>
<td>Well-being of Māori community</td>
<td>Build relationship between Māori community and local board and ensure Māori voice in local board plan submissions</td>
<td>Consult</td>
</tr>
<tr>
<td>Howick &amp; Pakuranga Community Houses Inc: (Highland Park &amp; Anchorage Park Community Houses)</td>
<td>Running of community houses to benefit local community</td>
<td>Key community provides provide has insight and links into local community, many local people use these venues</td>
<td>Consult</td>
</tr>
<tr>
<td>Organisation</td>
<td>Focus Area</td>
<td>Related Community or Area</td>
<td>Actions/Programmes</td>
</tr>
<tr>
<td>--------------</td>
<td>------------</td>
<td>---------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>Tamaki Estuary Environmental Forum</td>
<td>Environment and water quality</td>
<td>Key environmental organisation, links into local community</td>
<td>Consult</td>
</tr>
<tr>
<td>Howick Tourism Inc (East Auckland Tourism)</td>
<td>Promoting visitors and tourism in East Auckland</td>
<td>Focus on promoting tourism and visitors to the area</td>
<td>Consult</td>
</tr>
<tr>
<td>Korean Positive Aging Charitable Trust</td>
<td>Supporting wellbeing of Korean community</td>
<td>Links into Korean community, can provide insight into Korean aspirations</td>
<td>Consult (partnership also)</td>
</tr>
<tr>
<td>Bhatiya Samaj Charitable Trust</td>
<td>Supporting wellbeing of Indian community</td>
<td>Links into the Indian community</td>
<td>Consult (partnership also)</td>
</tr>
<tr>
<td>CNSST</td>
<td>Supporting Chinese community</td>
<td>Links into the Chinese community</td>
<td>Consult (partnership also)</td>
</tr>
<tr>
<td>GeneNow Financial Literacy Trust</td>
<td>Community wellbeing</td>
<td>Links into wider community</td>
<td>Consult</td>
</tr>
<tr>
<td>Chinese Conservation Education Trust</td>
<td>Environment, pest control</td>
<td>Links into Chinese community and those with interest in environment</td>
<td>Consult</td>
</tr>
<tr>
<td>Asian Council on Reducing Crime Charitable Trust</td>
<td></td>
<td>Represents the Chinese community</td>
<td>Consult</td>
</tr>
<tr>
<td>Eastgate Community Trust</td>
<td></td>
<td>Link into disability community located in Lloyd Elsmore Park</td>
<td>Consult</td>
</tr>
<tr>
<td>Sowers Trust</td>
<td></td>
<td>Links to youth and wider Howick community</td>
<td>Consult</td>
</tr>
<tr>
<td>MECOSS</td>
<td>Community wellbeing and social service provision</td>
<td>Links to social service provider community</td>
<td>Consult</td>
</tr>
<tr>
<td>Todd Property Group</td>
<td>Flat Bush community facilities, transport</td>
<td>Is developing town centre at Ormiston</td>
<td>Consult</td>
</tr>
<tr>
<td>Flat Bush Neighbourhood Support</td>
<td>Flat Bush area, bringing community together</td>
<td>Link into Flat Bush community</td>
<td>Consult</td>
</tr>
<tr>
<td>Pakuranga Neighbourhood Support</td>
<td>Pakuranga area</td>
<td>Link into Pakuranga community</td>
<td>Consult</td>
</tr>
<tr>
<td>Ormiston Community Vision</td>
<td>R &amp; R type group representing Ormiston area</td>
<td></td>
<td>Consult</td>
</tr>
<tr>
<td>Botany &amp; Flat Bush Ethnic Association</td>
<td>Ethnic focussed group in Flat Bush</td>
<td></td>
<td>Consult</td>
</tr>
<tr>
<td>Uxbridge Community Projects Inc.</td>
<td>Funding for arts facilities and arts in general</td>
<td>Key arts provider out East, link to arts community and foot traffic as community hub</td>
<td>Consult</td>
</tr>
<tr>
<td>Te Tuhi Arts Centre</td>
<td>The arts</td>
<td>Link to arts community and also foot traffic as community hub</td>
<td>Consult</td>
</tr>
<tr>
<td>Pakuranga Chinese Association</td>
<td>Facilities in Pakuranga, cultural gardens</td>
<td>Link to Pakuranga Chinese Assn members</td>
<td>Consult</td>
</tr>
<tr>
<td>Howick &amp; Districts Historical Society</td>
<td>Howick Historic Village, maintaining heritage</td>
<td>Key facility on local area for tourism purposes, also Menz shed</td>
<td>Consult</td>
</tr>
<tr>
<td>Item 16 Attachment D</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Howick Youth Council</th>
<th>All issues relating to young people and otherwise, public transport, climate change, employment</th>
<th>Key representative group for young people in Howick</th>
<th>Consult</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sports Clubs in Howick LB area</td>
<td>Access to and maintenance of sports grounds and buildings</td>
<td>Need to understand what the LB can and can’t do, opportunity to make clear priorities for the board in terms of supporting sports and facilities in Howick</td>
<td>Consult</td>
</tr>
<tr>
<td>Howick Residents &amp; Ratepayers</td>
<td>Beaches, infill housing, Stockade Hill views, water and streams, maintenance of assets</td>
<td>Has been critical of board in past, need to build relationship, engaged and capable community</td>
<td>Consult</td>
</tr>
<tr>
<td>Bucklands &amp; Eastern Beach Residents &amp; Ratepayers</td>
<td>Beach improvements and area around Little Bucks</td>
<td>Engaged and capable community</td>
<td>Consult</td>
</tr>
<tr>
<td>Half Moon Bay Residents &amp; Ratepayers</td>
<td>Walkway improvements and area around Little Bucks</td>
<td>Represents Half Moon Bay residents</td>
<td>Consult</td>
</tr>
<tr>
<td>Burswood Residents Association</td>
<td>General</td>
<td>Represents Burswood Residents</td>
<td>Consult</td>
</tr>
<tr>
<td>Huntington Park Neighbourhood Support &amp; R &amp; R</td>
<td>General</td>
<td>Represents Huntington Park Residents</td>
<td>Consult</td>
</tr>
<tr>
<td>Botany Junction Residents Association</td>
<td>General</td>
<td>Represents Botany Junction Residents</td>
<td>Consult</td>
</tr>
</tbody>
</table>

Table 4: Mana whenua

| Mana whenua with an interest in the Howick Local Board |

<table>
<thead>
<tr>
<th>Name</th>
<th>Organisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Te Kawerau a Maki</td>
<td>Te Kawerau Iwi Tribal Authority &amp; Settlement Trust</td>
</tr>
<tr>
<td>Ngāi Tai ki Tāmaki</td>
<td>Ngāi Tai ki Tāmaki Settlement Trust</td>
</tr>
<tr>
<td>Ngāti Tamaoho</td>
<td>Ngāti Tamaoho Settlement Trust</td>
</tr>
<tr>
<td>Te Ākitai Waiohua</td>
<td>Te Ākitai Waiohua Iwi Authority</td>
</tr>
<tr>
<td>Ngāti Te Ata Waiohua</td>
<td>Te Ara Rangatū o te iwi o Ngāti Te Ata Waiohua</td>
</tr>
<tr>
<td>Te Ahiwaru</td>
<td>Makaurau Marae Māori Trust</td>
</tr>
<tr>
<td>Ngāti Paoa</td>
<td>Ngāti Paoa Iwi Trust</td>
</tr>
<tr>
<td>Ngāti Whanaunga</td>
<td>Ngāti Whanaunga Incorporated</td>
</tr>
<tr>
<td>Ngāti Maru</td>
<td>Ngāti Maru Rūnanga Trust</td>
</tr>
<tr>
<td>Ngāti Tamaterā</td>
<td>Ngāti Tamaterā Treaty Settlement Trust</td>
</tr>
<tr>
<td>Patukirikiri</td>
<td>Te Patukirikiri Incorporated</td>
</tr>
</tbody>
</table>

Draft Howick Local Board Plan 2020
Engagement Timeframes
The SCP will run from 13 July to 13 August 2020.

Engagement Approach and Methods (How)

Consultation documentation and translations
To support Aucklanders to be able to provide feedback in a way that suits them, all information will be provided online and in hard copy.

Hard copies and feedback forms will be available at all libraries, service centres and local board offices subject to being open, or on request by calling 09 301 0101 or the Howick local board office on 09 572 0148.

To enable a wide reach across the diverse communities, a high-level summary and feedback form will be translated into simplified Chinese, Korean, Hindi and NZ Sign Language.

Methods for obtaining feedback
Feedback will be gathered through the events described below and in more detail in table four. These may be subject to change depending on the rules and requirements around COVID-19 alert levels:

- Have Your Say face-to-face engagement events (spoken interaction)
- online submission via [www.akhaveyoursay.nz](http://www.akhaveyoursay.nz)
- written submissions, for example pro formas and letters received by post or email
- verbal submission through telephone by calling 09 301 0101 or the Howick local board office on 09 572 0148.
- social media comments which are in scope of the engagement, although people will be encouraged to go to the online form to make a formal submission
- partnerships with community partners to obtain feedback from our diverse/hard to reach communities.
### Table 5: Engagement Approach/Methods for Phase 2 - *Special Consultative Procedure* (13 July to 13 August 2020)

<table>
<thead>
<tr>
<th>Key Audience</th>
<th>Methods/Activities (subject to COVID-19 status)</th>
<th>Communications Channels</th>
<th>Potential community partners</th>
<th>Additional Notes &amp; Collateral</th>
</tr>
</thead>
<tbody>
<tr>
<td>Who are you trying to reach?</td>
<td>What kind of events/meetings will suit this target audience</td>
<td>How will you raise awareness of these events/communicate them to the communities?</td>
<td>Are there existing relationships with community groups that can be used? If not, which Community Partners will you aim to work with?</td>
<td>Any other useful information?</td>
</tr>
<tr>
<td>Mana whenua*</td>
<td>Hui organised through ‘Māori input into Local Board Decision making’ programme Hui with individual mana whenua as available</td>
<td>Mana whenua own channels</td>
<td>Otaia Health – hui facilitator</td>
<td></td>
</tr>
<tr>
<td>Māori residents</td>
<td>Use Māori organisations to deliver engagement with Māori – partnership approach</td>
<td>Ngā Mātaurakawa database Radio Waatea Māori organisations own channels</td>
<td>Te Tahawai Marae at Edgewater College Hapai te Hauora</td>
<td></td>
</tr>
<tr>
<td>General public</td>
<td>Static displays at council facilities eg libraries Online Q &amp; A session using Skype Broadcast Hearing style event using Skype Broadcast Bookable ‘face to face’ time slots at libraries Pop up stall at events such as markets (subject to COVID level) Online submission via Engagement HQ platform Verbal submissions by phone</td>
<td>E-newsletter Local papers – Eastern Courier, Howick and Pakuranga Times Facebook – Eastern Auckland Grapevine</td>
<td>Highland Park Community House Anchorage Park Community House Unbridge Arts Centre Te Tuhi Arts Centre</td>
<td>Presentation on plan in general Paper feedback forms Pull-ups for static displays Leaflets summarising plan Confetti and stickey dots (only if face to face events allowed) Text for elected members to email Facebook posts text and links for elected members</td>
</tr>
<tr>
<td>Ethnic communities</td>
<td>Approach through representative community organisations – community partnership approach Ethnic Forum (possibly via online Q &amp; A session)</td>
<td>WeChat via CNSSST WeChat via elected members Ethnic media</td>
<td>CNSSST Bhatiya Samaj Korean Positive Aging Charitable Trust Pakuranga Chinese Association</td>
<td>Presentation in simplified Chinese Presentations focussed on Korean and Indian Paper forms in simplified Chinese, Korean and Hindi</td>
</tr>
<tr>
<td>Pasifika</td>
<td>Target through Peoples Panel</td>
<td>Target through Peoples Panel</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Young people 15-24</td>
<td>Approach through youth organisations – partnership approach Target through Peoples Panel</td>
<td>HYC own channels School newsletters</td>
<td>Howick Youth Council</td>
<td>HYC has representatives from all the high schools in the Howick area</td>
</tr>
<tr>
<td>Business community</td>
<td>Online information sharing and Q &amp; A session targeting business community via business associations and/or attend event organised by business associations Ask business associations to raise awareness through their own channels</td>
<td>Business Assessments own channels</td>
<td>Greater East Tamaki Business Association Howick Village Business Association East Auckland Tourism</td>
<td>Presentation on plan in general with focus on economic outcomes, transport</td>
</tr>
<tr>
<td>Targeted community</td>
<td>Contact community groups requesting they run a session (online or in person) for the people they represent (this could at an existing meeting or</td>
<td>Community organisations own channels such as local facebook pages</td>
<td>Howick Residents and Ratepayers Bucklands &amp; Eastern Beach Residents &amp; Ratepayers</td>
<td>Pack for partners, including Presentation on plan in general</td>
</tr>
</tbody>
</table>
| organisations | Zoom style) and/or raise awareness through their own channels – partnership approach | Half Moon Bay Residents & Ratepayers  
Burswood Residents & Ratepayers  
Ormiston Community Vision  
Friends of Mangere Waterway  
Tāmaki Estuary Environmental Forum | Paper forms  
Videos – role of local board, chair’s summary of plan/why you should have your say on the Local Board Plan |
| --- | --- | --- |
| **Community groups** | Online information sharing and Q & A session targeting community organisations, and sports clubs  
Email to community groups inviting them to submit on behalf of their organisation and promote Engagement HQ to their networks | Use local board database  
Community group own channels |  
Uxbridge Community Projects Inc  
Howick & Districts Historical Society  
Highland Park Community House  
Anchorage Park Community House  
Organisations that have received grants  
Manukau East Council of Social Services  
Todd Property Group  
Flat Bush Neighbourhood Support  
Pakuranga Neighbourhood Support  
Botany & Flat Bush Ethnic Association  
Te Tuhi Arts Centre  
Hunting Park Neighbourhood Support Residents & Ratepayers  
Botany Junction Residents Association  
Sowers Trust  
Gene Now Financial Literacy Trust  
Asian Council on Reducing Crime Charitable Trust  
Eastgate Community Trust  
All recipients of grant funding  
All sports clubs in Howick | Email text with links to Engagement HQ and videos |
Te take mō te pūrongo
Purpose of the report
1. To provide an economic development overview of the Howick Local Board area for the year ending March 2020.

Whakarāpopototanga matua
Executive summary
2. The Howick Local Economic Overview 2019 report has been developed and provided to the Howick Local Board on behalf of Auckland Tourism Events and Economic Development (ATEED).
3. This economic overview report provides the Howick Local Board with relevant information on what the key economic issues are in their area and guides the board where it could focus its efforts when considering the outcomes in the 2020 Howick Local Board Plan.
4. The recommendations contained within this report pre-date the arrival of COVID-19 in New Zealand and the national response. ATEED’s Local Economic Development specialists will provide updated advice to local boards in due course, outlining how local boards can best assist locally with Auckland’s regional economic recovery.
5. The Howick Local Economic Overview 2019 report is included as Attachment A.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) receive the Howick Local Economic Overview 2019 report.
b) note the information contained in the Howick Local Economic Overview 2019 report pre-dates the arrival of COVID-19 in New Zealand and the national response.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Howick Local Economic Overview 2019 report <em>(Under Separate Cover)</em></td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Vanessa Phillips - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Approval for a new road name at 31 & 33 Abercrombie Street, Howick

File No.: CP2020/06736

Te take mō te pūrongo
Purpose of the report
1. To seek approval from Howick Local Board to name a new private road, being a commonly owned access lot, created by way of a subdivision development at 31 & 33 Abercrombie Street, Howick.

Whakarāpopototanga matua
Executive summary
2. Auckland Council’s road naming guidelines set out the requirements and criteria of the council for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across the Auckland Region.

3. On behalf of the developer, Phoebe McNaught from Cato Bolam Ltd (the Applicant’s agent) has proposed the names presented in the table below for consideration by the local board.

Table One: Proposed road names

<table>
<thead>
<tr>
<th>Order of preference</th>
<th>Proposed Name</th>
<th>Road Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant’s preferred name</td>
<td>Pihi</td>
<td>Way</td>
</tr>
<tr>
<td>First alternative</td>
<td>Panoni</td>
<td>Lane</td>
</tr>
<tr>
<td>Second alternative</td>
<td>Karl Laurenson</td>
<td>Lane</td>
</tr>
</tbody>
</table>

4. Any of the three proposed road name options would be acceptable for the local board to approve for use in this location, having been assessed to ensure they meet Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming. All technical standards are met and the names are not duplicated anywhere else in the region. Mana whenua were also consulted.

5. The proposed name ‘Panoni Lane’ was suggested by Ngāi Tai ki Tāmaki following mana whenua consultation undertaken by the applicant.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) approve the name Pihi Way for the new private road created by way of subdivision at 31 & 33 Abercrombie Street, Howick, in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent references BUN60346020, SUB60346022 and LUC60346021).

Horopaki
Context
6. Resource consent reference BUN60346020 (including subdivision consent SUB60346022) was issued in February 2020 for the construction of 31 residential freehold lots and one commonly owned access lot (COAL).
7. In accordance with the National Addressing Standards for road naming (the AS/NZS 4819-2011 standard), the COAL requires a road name because it serves more than five lots.

8. Site and location plans of the development are included in this report as Attachments A and B respectively.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

9. The Auckland Council Road Naming Guidelines allow that where a new road needs to be named as a result of a subdivision or development, the developer shall be given the opportunity of suggesting their preferred new road name/s for the local board’s approval.

10. Auckland Council’s road naming criteria typically require that road names reflect one of the following local themes, with the use of Māori names being actively encouraged:
   - a historical, cultural, or ancestral linkage to an area;
   - a particular landscape, environmental, or biodiversity theme or feature; or
   - an existing (or introduced) thematic identity in the area.

11. The Applicant has proposed names around two local themes:
   i) the theme of ‘change’, to reflect the change to the land that this new development will bring. Ngāi Tai ki Tāmaki ‘s suggested name also reflects this theme.
   ii) the ancestral link for the family that has owned the land for two generations.

12. The Applicant’s proposed names and meanings are set out in the table below:

   **Table two: Proposed names and meanings**

<table>
<thead>
<tr>
<th>Proposed Name</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pihi Way</td>
<td>Māori word meaning: (verb) beginning to grow</td>
</tr>
<tr>
<td>(Applicant Preferred)</td>
<td></td>
</tr>
<tr>
<td>Panoni Lane</td>
<td>Māori word meaning: (verb) the process of transformation/change.</td>
</tr>
<tr>
<td>(first alternative)</td>
<td>Suggested by Ngāi Tai ki Tāmaki</td>
</tr>
<tr>
<td>Karl Laurenson Lane</td>
<td>Karl Laurenson migrated to New Zealand from Samoa circa 1941. He and</td>
</tr>
<tr>
<td>(second alternative)</td>
<td>his wife purchased the site in 1950. Karl was a carpenter, and started</td>
</tr>
<tr>
<td></td>
<td>building the house in 1959. Karl's interest first and foremost were</td>
</tr>
<tr>
<td></td>
<td>family, (including extended family), church and preserving their</td>
</tr>
<tr>
<td></td>
<td>Samoan culture. He was heavily involved at a deacon of the Pacific</td>
</tr>
<tr>
<td></td>
<td>Islanders' Presbyterian Church in Newton and helping migrant families</td>
</tr>
<tr>
<td></td>
<td>to find homes, jobs etc. He was also heavily involved in the</td>
</tr>
<tr>
<td></td>
<td>construction of a number of Pacific Island churches in Auckland - all</td>
</tr>
<tr>
<td></td>
<td>of which had significant cultural practices to honour the carpenter</td>
</tr>
<tr>
<td></td>
<td>and his wife for their contribution.</td>
</tr>
</tbody>
</table>

13. The names proposed by the Applicant have been assessed to ensure that they meet Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming. All technical standards are met and the names are not duplicated anywhere else in the region.

14. Land Information New Zealand (LINZ) has confirmed that all of the proposed names are acceptable and not duplicated elsewhere in the region.
15. ‘Way’ and ‘Lane’ are acceptable road types for the new private road, suiting the form and layout of the road, as per the Auckland Council Road Naming Guidelines.

16. All 11 relevant local iwi groups were written to (via email) and invited to comment, with only one iwi group responding. Ngāi Tai ki Tāmaki commented that they prefer to see more Māori names, and suggested Panoni Lane, which has been included as the first alternative of proposed names by the Applicant. No other iwi provided responses or comments. It is therefore implied that no other iwi were opposed to the use of any of the proposed names in this location for this small private road.

17. Permission from relatives has been obtained for the use of the name Karl Laurenson, who is deceased.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

18. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

19. The decision sought for this report has no identified impacts on other parts of the council group. The views of council controlled organisations were not required for the preparation of this report.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

20. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate local impact beyond those outlined in this report.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

21. The naming of roads is linked to the Auckland Plan Outcome “A Māori identity that is Auckland’s point of difference in the world”. The use of Māori names for roads, buildings and other public places is an opportunity to publicly demonstrate Māori identity. To aid local board decision making, the Auckland Council Road Naming Guidelines include:

- the objective of recognising ancestral linkages to areas of land by engagement with mana whenua and the allocation of road names as appropriate and a principle that Māori road names are actively encouraged, and;

- an agreed process to enable mana whenua to provide timely feedback on all proposed road names in a manner they consider appropriate.

The road names proposed in this report have been provided to all relevant mana whenua for consideration through council’s central facilitator. Where feedback has been received, this has been included in this report.

22. Two Māori road name options have been proposed.

**Ngā ritenga ā-pūtea**

**Financial implications**

23. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road names.
24. There are no significant risks to council as road naming is a routine part of the subdivision development process, with consultation being a key part of the process.

25. Approved road names are notified to Land Information New Zealand which records them on its New Zealand wide land information database which includes street addresses issued by local councils.

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Site Plan</td>
<td>79</td>
</tr>
<tr>
<td>B</td>
<td>Location Plan</td>
<td>81</td>
</tr>
</tbody>
</table>

Author | Andrea Muhme - Planner
Authorisers | David Snowdon - Team Leader Subdivision
| Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards
Attachment A: Site Plan for 31 & 33 Abercrombie Street, Howick
Approval for a new road name at 31 & 33 Abercrombie Street, Howick
New ground lease to Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa at 50 The Parade, Bucklands Beach

File No.: CP2020/03458

Te take mō te pūrongo
Purpose of the report
1. To grant a new ground lease to Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa at 50 The Parade, Bucklands Beach.

Whakarāpopototanga matua
Executive summary
2. Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa, formerly New Zealand Playcentre Federation Inc seeks a new ground lease for the land occupied by the tenant-owned building at 50 The Parade, Bucklands Beach.
3. The operative lease agreement expired 31 July 2019, with all renewal rights exercised. The lease has continued to roll over on a month-by-month basis on existing terms and conditions until the lease is terminated or a new lease formalised.
4. Community groups who own their buildings have an automatic right to apply for a renewal of the lease in accordance with the Community Occupancy Guidelines 2012.
5. The activities of the trust align with the permitted activities on the reserve as a local purpose (community buildings) reserve. There is no departure from the lands intended use.
6. The site plan and lease area is included in this report as Attachment A.
7. The Community Outcomes Plan (COP) for Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa (Bucklands Beach) will be appended as a schedule to the ground lease agreement and is included in this report as Attachment B.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) grant a new ground lease to Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa on the land delineated in red and legally described as Lot 1 DP 16356 (Attachment A), subject to the following terms and conditions:
   i) term – 10 years commencing 1 April 2020 with one 10 year right of renewal with a final expiry date of 31 March 2040
   ii) rent – $1.00 plus GST per annum if requested
   iii) approve the Community Outcomes Plan to be appended as a schedule to the ground lease agreement
   iv) all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines 2012.
Horopaki

Context

8. The lease for the playcentre has fully expired and a new lease is required to formalise their occupation of the land.

9. The Howick Local Board is the allocated authority relating to local, recreation, sport and community facilities, including community leasing matters.

Land and building

10. The land occupied by the trust is legally described as Lot 1 DP 16356 contained in NA67B/770 and held in fee simple by Auckland Council as a classified local purpose (community buildings) reserve.

11. The tenant-owned building is well maintained, and the trust has a comprehensive maintenance schedule in place. The facility is a purpose built playcentre with dedicated spaces for babies. The building and lease footprint occupy approximately 988 square metres (more or less).

12. The grounds are well-maintained and child-proofed for safety. The leased area is fully fenced with multiple entry and exit points.

13. The operative lease agreement expired 31 July 2019, with all renewals exhausted. The lease has continued to roll over on a month-by-month basis on existing terms and conditions until the lease is terminated or a new lease formalised.

Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa

14. The Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa is registered as a Charitable Trust under the Charitable Trusts Act 1957.

15. The trust has operated in the Howick and Pakuranga area since the 1960s, having first operated at the Bucklands Beach War Memorial Hall before moving to this site in 1992.

16. The purpose of the trust is to provide early childhood education from birth to six years. The playcentre is a parent-led early childhood education service which also provides education and support for members.

17. The Bucklands Beach branch supports between 23-25 families annually and is managed by part-time volunteers and three part-time paid staff.

18. The trust operates five days a week as a playcentre and runs additional "SPACE" sessions for first-time mothers and their babies. The SPACE sessions are designed to connect new parents and to explore parenting and children’s development in a safe, facilitated environment.

19. As the facility is purpose-built as a playcentre, the trust advises that it is not suitable to be used by other community groups. Staff are supportive of this view.

Tātaritanga me ngā tohutohu

Analysis and advice

20. Auckland Council’s Community Occupancy Guidelines 2012 sets out the criteria for community occupancy agreements.

21. In accordance with the guidelines, the recommended lease term for a tenant-owned building is 10 years, with one right of renewal for a further 10 years.

22. However, local boards have discretion to grant an alternative term to community groups, provided it aligns to one of the terms contained in the Auckland Council's Community Occupancy Guidelines of 2012.
23. The Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa satisfies the required criteria specified for a new lease in the following ways:
   i) it is a registered charitable trust
   ii) it has complied with the terms of the operative lease agreement
   iii) it has a history of delivering its services to the local community
   iv) the playcentre is managed appropriately, as evidenced by the extent of use and wide range of service offerings
   v) the group has all necessary insurance cover, including building and public liability insurance in place
   vi) the financial accounts provided indicate that its funds are sufficient to meet its liabilities and are being managed appropriately.

24. Public notification of the intent to grant a new lease is not required, as the land is a classified local purpose reserve under the provisions of the Reserves Act 1977, and the activity conforms to the classification.

25. Staff recommend that a new ground lease agreement be granted for 10 years, with one right of renewal for a further 10 years.

Tauākī whakaaweawe āhuarangi
Climate impact statement

26. The designated impact level of the recommended decision on Green House Gas emissions is "no impact" because the proposal continues an existing activity and does not introduce any new sources of emissions.

27. The leased area sits within an area predicted to be covered by flooding as a result of a 1-in-100-year coastal storm inundation event. This potential event is mitigated as the tenant's building and assets are insured for this risk.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

28. Staff have engaged with various internal council stakeholders including Service, Strategy and Integration, Parks and Places Specialist and Parks, Sport and Recreation to obtain feedback on the proposed new lease to the trust. No objections were received.

29. The proposed new ground lease to the trust has no identified impacts on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this memorandum's advice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

30. This item is on the Community Leasing Work Programme for 2019/2020.

31. This item was discussed with the local board through a memorandum that was circulated to all elected members to comment and provide feedback.

32. Engagement with elected members was undertaken between 24 January to 10 February 2020. No objections to the proposed new lease were received.

33. As there is no proposed change in activity on the land, staff do not foresee that there will be a significant local impact by granting the new ground lease agreement.

34. The recommendations within this report fall within the local board’s delegated authority relating to local, recreation, sport and community facilities, including community leasing matters.
Tauākī whakaaweawe Māori
Māori impact statement
35. Staff engaged with mana whenua at the monthly mana whenua forum held on 28 August 2019 to seek feedback on the proposed new lease to the trust. No objections were raised at the forum.
36. In accordance with Section 4 of the Conservation Act 1987, council staff formally engaged with mana whenua who have an interest in the Howick Local Board area on the proposed new lease.
37. Iwi engagement was undertaken between 25 November to 23 December 2019 with the iwi groups identified as having an interest in land in the Howick Local Board area.
38. No objections to the proposed ground lease agreement were received.
39. There are no changes to the use or operational activities being conducted on the land.

Ngā ritenga ā-pūtea
Financial implications
40. There are no direct costs to council associated with granting a new ground lease.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
41. Should the ground lease not be granted, the trust’s ability to provide its services to the community will be severely compromised, which in turn will have a negative impact on local board outcomes.

Ngā koringa ā-muri
Next steps
42. Subject to the local board granting a new community lease, council staff will work with the Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa to formalise the lease documents.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Site Plan and Lease Area (Bucklands Beach)</td>
<td>87</td>
</tr>
<tr>
<td>B</td>
<td>Community Outcomes Plan (COP) for Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa (Bucklands Beach)</td>
<td>89</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

Author | Tony Setefano - Community Facilities Graduate
Authorisers | Rod Sheridan - General Manager Community Facilities
            | Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards
Attachment A: Site Plan and Lease Area

50 The Parade, Bucklands Beach - Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa

Lease area is approximately 988 square metres (more or less) and outlined in red below.
## COMMUNITY OUTCOMES PLAN

<table>
<thead>
<tr>
<th>Community Group</th>
<th>Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name and Location of Land/Facility</td>
<td>50 The Parade, Bucklands Beach, Auckland</td>
</tr>
<tr>
<td>Local Board Area</td>
<td>Howick</td>
</tr>
<tr>
<td>Agreed Annual Report Due Date</td>
<td>October</td>
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<table>
<thead>
<tr>
<th>Local Board Outcome</th>
<th>Target</th>
<th>Performance Measure</th>
<th>Achievements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community</td>
<td>Delivery of high quality, child-initiated programmes that offer opportunities for children of mixed ages and stages of development to learn side by side.</td>
<td>Each session has a range of ages, all learning activities are encouraged. All adults act as educators</td>
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<td>Delivery of programmes and events based around cultural festivals or activities as a means of exploring our cultural diversity</td>
<td>Inclusion of multi-cultural activities. At least 4 multi-cultural activities per year</td>
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<td>Provide staff with the opportunity to further their early childhood education</td>
<td>To be reported annually</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Centres promote healthy eating and children are encouraged to be active</td>
<td>Every playcentre adult offered free adult education – NZQA qualification consisting of six courses. Develop at least two parents or caregivers per annum through further education.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>To be reported annually</td>
<td>Centre based cooking activities offer food that is diverse and nutritious. Implement at least one alternative offering nutritious food and encourage water</td>
<td></td>
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</tbody>
</table>
New ground lease to Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa at 50 The Parade, Bucklands Beach

<table>
<thead>
<tr>
<th>Māori</th>
</tr>
</thead>
<tbody>
<tr>
<td>Valuing our cultural diversity</td>
</tr>
<tr>
<td>Centre members receive communication from both local and national groups offering participation in Māori whanau initiatives. Incorporate at least two Māori or whanau initiatives per annum.</td>
</tr>
<tr>
<td>To be reported annually</td>
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<tr>
<th>Environment</th>
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<tr>
<td>Ensure that Council recycling bins are always available. Introduce at least one waste minimisation process per annum</td>
</tr>
<tr>
<td>Display signage and information around the premise to encourage recycling and zero waste.</td>
</tr>
<tr>
<td>Ensure that Council recycling bins are always available. Introduce at least one waste minimisation process per annum</td>
</tr>
<tr>
<td>To be reported annually</td>
</tr>
</tbody>
</table>

as an alternative drink. Centres offer a range of activities and equipment that encourage children to be active during their sessions, alongside their parents. Introduce at least one active or movement session within a week.
New ground lease to Te Whānau Tupu Ngātahi O Aotearoa -
Playcentre Aotearoa at Cockle Bay Domain, 17R Pah Road,
Cockle Bay

File No.: CP2020/03469

Te take mō te pūrongo
Purpose of the report
1. To grant a new ground lease to Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa
   at Cockle Bay Domain, 17R Pah Road, Cockle Bay.

Whakarāpopototanga matua
Executive summary
2. Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa formerly New Zealand
   Playcentre Federation Inc seeks a new ground lease for the land occupied by the tenant-owned
   building at 17R Pah Road, Cockle Bay Domain.
3. The operative lease agreement commenced on 1 December 2008 and expired 30 November
   2018. The lease has continued to roll over on a month-by-month basis on existing terms and
   conditions until the lease is terminated or formalised.
4. Community lease groups who own their buildings have an automatic right to apply for a
   renewal of the lease in accordance with the Community Occupancy Guidelines 2012.
5. The activities of the trust align with the permitted activities on the reserve as a local purpose
   (site for playcentre) reserve. There is no departure from the lands intended use.
6. The site plan and lease area is included in this report as Attachment A.
7. The Community Outcomes Plan (CoP) for Te Whānau Tupu Ngātahi O Aotearoa -
   Playcentre Aotearoa (Cockle Bay) will be appended as a schedule to the ground lease
   agreement and is included in this report as Attachment B.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) grant a new ground lease to Te Whānau Tupu Ngātahi O Aotearoa - Playcentre
   Aotearoa on the land delineated in red and legally described as Part Lot 147 DP
   16751 on SO 55616 (Attachment A), subject to the following terms and conditions:
   i) term – 10 years commencing 1 April 2020 with one 10 year right of renewal
      with a final expiry date of 31 March 2040
   ii) rent – $1.00 plus GST per annum if requested
   iii) approve the Community Outcomes Plan to be appended as a schedule to the
        ground lease agreement
   iv) all other terms and conditions in accordance with the Reserves Act 1977 and
       the Auckland Council Community Occupancy Guidelines 2012.
Horopaki

Context

8. The lease for the playcentre has fully expired and a new lease is required to formalise their occupation of the land.

9. The Howick Local Board is the allocated authority relating to local, recreation, sport and community facilities, including community leasing matters.

Land and building

10. The trust has an operative ground lease over a portion of Cockle Bay Domain.

11. The land occupied by the Trust is legally described as Part Lot 147 DP 16751 on SO 55616 and contained in Part NA375/17 (Part-Cancelled) and held by the Crown through DOC vested in Auckland Council, in trust, as a local purpose (site for playcentre) reserve.

12. The tenant-owned building is well maintained, and the trust has a comprehensive maintenance schedule in place. The facility is purpose-built as a playcentre with dedicated spaces for babies. The building and lease footprint is approximately 1040 square metres (more or less).

13. The grounds are well-maintained and child-proofed for safety. The leased area is fully fenced with multiple entry and exit points onto the reserve and street.

14. The operative lease agreement commenced 1 December 2008 and expired 30 November 2018. The lease has continued to roll over on a month-by-month basis on existing terms and conditions until the lease is terminated or formalised.

Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa

15. The Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa is registered as a Charitable Trust under the Charitable Trusts Act 1957.

16. The trust has operated in the Howick and Pakuranga area since the 1960s.

17. The purpose of the trust is to provide early childhood education from birth to six years. The playcentre is a parent-led early childhood education service which also provides education and support for members.

18. The Cockle Bay branch is managed by part-time volunteers supporting between 20 to 25 families annually.

19. The trust operates five days a week as a playcentre and runs additional “SPACE” sessions for first-time mothers and their babies. The SPACE sessions are designed to connect new parents and to explore parenting and children’s development in a safe, facilitated environment.

20. As the facility is purpose-built as a playcentre, the trust has advised that it is not a suitable site to be used on an ad-hoc basis by other community groups. Staff are supportive of this view.

Tātaritanga me ngā tohutohu

Analysis and advice


22. In accordance with the guidelines, the recommended lease term for a tenant-owned building is 10 years, with one right of renewal for a further 10 years.

23. However, local boards have discretion to grant an alternative term to community groups, provided it aligns to one of the terms contained in the Auckland Council’s Community Occupancy Guidelines of 2012.
24. The Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa satisfies the required criteria for a new lease in the following ways:
   i) it is a registered charitable trust
   ii) it has complied with the terms of the operative lease agreement
   iii) it has a history of delivering its services to the local community
   iv) the playcentre is managed appropriately, as evidenced by the extent of use and wide range of service offerings
   v) the group has all necessary insurance cover, including building and public liability insurance in place
   vi) the financial accounts provided indicate that its funds are sufficient to meet its liabilities and are being managed appropriately.

25. Public notification of the intent to grant a new lease is not required, as the land is classified as a local purpose reserve pursuant to the provisions of the Reserves Act 1977 and the activity conforms with the classification.

26. Staff recommend that a new ground lease agreement be granted for 10 years, with one right of renewal for a further 10 years.

**Tauākī whakaaaweawe āhuarangi**

**Climate impact statement**

27. The designated impact level of the recommended decision on Green House Gas emissions is “no impact” because the proposal continues an existing activity and does not introduce any new sources of emissions.

28. The leased site borders an area identified to be prone to flooding as a result of a 1-in-100-year rainstorm event by river or surface flooding. This potential event is mitigated as the tenant’s building and assets are insured for this risk.

**Ngā whakaaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

29. Staff have engaged with various internal council stakeholders including Service, Strategy and Integration, the Parks and Places Specialist and Parks, Sport and Recreation to obtain feedback on the proposed new lease to the trust. No objections were received.

30. The proposed new ground lease to the trust has no identified impacts on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this advice.

**Ngā whakaaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

31. This item is on the Community Leasing Work Programme for 2019/2020.

32. This item was discussed with the local board through a memorandum that was circulated to all elected members to comment and provide feedback.

33. Engagement with elected members was undertaken between 24 January 2020 and 10 February 2020. No objections to the proposed new lease were received.

34. As there is no proposed change in activity on the land, staff do not foresee that there will be a significant local impact by granting the new ground lease agreement.

35. The recommendations within this report fall within the local board’s delegated authority relating to local, recreation, sport and community facilities, including community leasing matters.
**Tauākī whakaaweawe Māori**

**Māori impact statement**

36. Staff engaged with mana whenua at the monthly mana whenua forum held on 28 August 2019 to seek feedback on the proposed new lease to the trust. No objections were raised at the forum.

37. In accordance with Section 4 of the Conservation Act 1987, council staff formally engaged with mana whenua who have an interest in the Howick Local Board area on the proposed new lease.

38. Iwi engagement was undertaken between 25 November 2019 and 23 December 2019 with the iwi groups identified as having an interest in land in the Howick Local Board area.

39. No objections to the proposed ground lease agreement were received.

40. There are no changes to the use or operational activities being conducted on the land.

**Ngā ritenga ā-pūtea**

**Financial implications**

41. There are no direct costs to council associated with granting a new ground lease.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

42. Should the ground lease not be granted, the trust’s ability to provide its services to the community will be severely compromised, which in turn will have a negative impact on local board outcomes.

**Ngā koringa ā-muri**

**Next steps**

43. Subject to the local board granting a new community lease, council staff will work with the Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa to formalise the deed of lease documents.

**Ngā tāpirihanga**

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A.</td>
<td>Site Plan and Lease Area (Cockle Bay)</td>
<td>95</td>
</tr>
<tr>
<td>B.</td>
<td>Community Outcomes Plan (COP) for Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa (Cockle Bay)</td>
<td>97</td>
</tr>
</tbody>
</table>

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Tony Setefano - Community Facilities Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Attachment A - Site Plan and Lease Area

17R Pah Road, Cockle Bay Domain – Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa

Leased area is approximately 1040 square metres (more or less) and outlined in red below.
# COMMUNITY OUTCOMES PLAN

<table>
<thead>
<tr>
<th>Community Group</th>
<th>Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name and Location of Land/Facility</strong></td>
<td>17R Pah Road, Cockle Bay, Cockle Bay Domain</td>
</tr>
<tr>
<td><strong>Local Board Area</strong></td>
<td>Howick</td>
</tr>
<tr>
<td><strong>Agreed Annual Report Due Date</strong></td>
<td>October</td>
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## Local Board Outcome

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<tr>
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<th>Target</th>
<th>Performance Measure</th>
<th>Achievements</th>
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<tr>
<td><strong>Community</strong></td>
<td>Delivery of high quality, child-initiated programmes that offer opportunities for children of mixed ages and stages of development to learn side by side.</td>
<td>Each session has a range of ages, all learning activities are encouraged. All adults act as educators</td>
<td>To be reported annually</td>
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<td>Delivery of programmes and events based around cultural festivals or activities as a means of exploring our cultural diversity</td>
<td>Inclusion of multi-cultural activities. At least 4 multi-cultural activities per year</td>
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<td></td>
<td>Provide staff with the opportunity to further their early childhood education</td>
<td>Every playcentre adult offered free adult education – NZQA qualification consisting of six courses. Develop at least two parents or caregivers per annum through further education.</td>
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<td>Centre based cooking activities offer food that is diverse and nutritious. Implement at least one alternative offering nutritious food and encourage water</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Involved and connected communities</strong></td>
<td>Valuing our cultural diversity</td>
<td></td>
<td></td>
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New ground lease to Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa at Cockle Bay Domain, 17R Pah Road, Cockle Bay
### Attachment B

#### Item 20

<table>
<thead>
<tr>
<th>Māori</th>
<th>Environment</th>
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<tbody>
<tr>
<td>Valuing our cultural diversity</td>
<td>A treasured environment</td>
</tr>
<tr>
<td>Ensure that all whanau involved in Playcentre are aware of</td>
<td>Create awareness of environmental issues.</td>
</tr>
<tr>
<td>opportunities to be involved in Māori initiatives both locally</td>
<td>Reduction of waste to landfill.</td>
</tr>
<tr>
<td>and nationally</td>
<td>Display signage and information around the</td>
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<td></td>
<td>premise to encourage recycling and zero waste.</td>
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<tr>
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<td>Ensure that Council recycling bins are always</td>
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<td></td>
<td>available. Introduce at least one waste</td>
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<td>minimisation process per annum</td>
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Addition to the 2019-2022 Howick Local Board meeting schedule

File No.: CP2020/07067

Te take mō te pūrongo
Purpose of the report

1. To seek approval for a meeting date to be added to the 2019-2022 Howick Local Board meeting schedule in order to accommodate a change to the Annual Budget 2020/2021 timeframes.

Whakarāpopototanga matua
Executive summary

2. The Howick Local Board has scheduled an ordinary meeting for 20 July 2020.
3. The timeframes for the Annual Budget 2020/2021 process have been modified due to the addition of the Emergency Budget, caused by the COVID-19 response.
4. This has resulted in local boards providing and approving input to the Finance and Performance Committee on the Emergency Budget. The scheduled meeting for 20 July 2020 being outside this timeframe and the local boards feedback needs to be received by 10 July 2020 to be presented to the Finance and Performance Committee for their consideration and inclusion into the Emergency Budget.
5. The local board is being asked to approve an additional meeting so that the modified Annual Budget 2020/2021 timeframes can be met and the local board’s feedback can be presented to the Finance and Performance Committee for their consideration and inclusion into the Emergency Budget by 10 July 2020.

Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) approve the addition of a meeting date to the 2019-2022 Howick Local Board meeting schedule to accommodate the Annual Budget 2020/2021 timeframes as follows:
   - Thursday, 9 July 2020, 5pm

Horopaki
Context

6. The Local Government Act 2002 (LGA) and the Local Government Official Information and Meetings Act 1987 (LGOIMA) have requirements regarding local board meeting schedules.
7. In summary, adopting a meeting schedule helps meet the requirements of:
   - clause 19, Schedule 7 of the LGA on general provisions for meetings, which requires the chief executive to give notice in writing to each local board member of the time and place of meetings. Such notification may be provided by the adoption of a schedule of business meetings
   - sections 46, 46(A) and 47 in Part 7 of the LGOIMA, which requires that meetings are publicly notified, agendas and reports are available at least two working days before a meeting and that local board meetings are open to the public.
8. The Howick Local Board adopted its 2019-2022 business meeting schedule at its 9 December, 2019 meeting.

9. The local board scheduled an ordinary meeting for 20 July 2020, however local board feedback needs to be received by 10 July 2020 for inclusion into the Finance and Performance Committee’s Emergency Budget which is before the board’s scheduled ordinary meeting.

10. The timeframes for the Annual Budget 2020/2021 process have been modified due to delays, caused by the COVID-19 response.

11. The local board is being asked to approve an additional meeting so that the modified Annual Budget 2020/2021 timeframes can be met and the local board’s feedback can be presented to the Finance and Performance Committee for their consideration and inclusion into the Emergency Budget.

Tāpiritanga me ngā tohutohu
Analysis and advice

12. The local board has two options:
   i) add the meeting as an addition to the meeting schedule; or
   ii) add the meeting as an extraordinary meeting.

13. For option one, statutory requirements allow enough time for these meetings to be scheduled as additions to the meeting schedule and other topics may be considered as per any other ordinary meeting. However, there is a risk that if the Annual Budget 2020/2021 timeframes change again or the information is not ready for the meeting there would need to be an additional extraordinary meeting scheduled.

14. For option two, only the specific topic Annual Budget 2020/2021 may be considered for which the meeting is being held. There is a risk that no other policies or plans with similar timeframes or running in relation to the Annual Budget 2020/2021 process could be considered at this meeting.

15. Since there is enough time to meet statutory requirements, staff recommend option one, approving this meeting as an addition to the meeting schedule, as it allows more flexibility for the local board to consider a range of issues. This requires a decision of the local board.

Tauākī whakaaweawe āhuarangi
Climate impact statement

16. This decision is procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions. The effects of climate change will not impact the decision’s implementation.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

17. There is no specific impact for the council group from this report.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

18. This report requests the local board’s decision to schedule an additional meeting and consider whether to approve it as an extraordinary meeting or an addition to the meeting schedule.
Item 21

Taūākī whakaaweawe Māori
Māori impact statement
19. There is no specific impact for Māori arising from this report. Local boards work with Māori on projects and initiatives of shared interest.

Ngā ritenga ā-pūtea
Financial implications
20. There are no financial implications in relation to this report apart from the standard costs associated with servicing a business meeting.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
21. If the local board decides not to add this business meeting to their schedule this would result in the feedback of this local board not being able to be presented to the Finance and Performance Committee for their consideration and inclusion in the Emergency Budget.

Ngā koringa ā-muri
Next steps
22. Implement the processes associated with preparing for business meetings.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author</td>
<td>Vanessa Phillips - Democracy Advisor</td>
</tr>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Delegated Howick Local Board feedback into Auckland Council's application to the Waka Kotahi New Zealand Transport Agency Innovating Streets Pilot Fund

File No.: CP2020/06995

Te take mō te pūrongo
Purpose of the report

1. To notify Howick Local Board of the delegated feedback that was submitted on the list of local projects proposed as suitable for inclusion into Auckland Council’s application to the Waka Kotahi NZ Transport Agency Innovating Streets Pilot Fund.

Whakarāpopototanga matua
Executive summary

2. At its 18 May 2020 meeting, Howick Local Board delegated authority to local board member, Mike Turinsky to input on the list of local projects proposed as suitable for inclusion into Auckland Council’s application to the Waka Kotahi NZ Transport Agency Innovating Streets Pilot Fund (Resolution HW/2020/58).

3. The pilot fund has been established to encourage councils and road controlling authorities across New Zealand to deliver “tactical urbanism” projects such as pilots and pop-ups, that can be delivered within a short timeframe to test or demonstrate the value of future permanent street changes.

4. The local board’s feedback was submitted for consideration to the Innovating Streets Pilot Fund Assessment on 28 May 2020 and is included as Attachment A.

Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) note the delegated feedback on the list of local projects proposed as suitable for inclusion into Auckland Council’s application to the Waka Kotahi NZ Transport Agency Innovating Streets Pilot Fund as follows;

i) request Auckland Transport gives consideration for the inclusion of a temporary one-way system going south along Bucklands Beach Parade, and any projects that meet the criteria, to be submitted to the next Innovating Streets funding round.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>Howick Local Board feedback to the Innovating Streets Pilot Fund memo</td>
<td>105</td>
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</tbody>
</table>
Howick Local Board
15 June 2020

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Vanessa Phillips - Democracy Advisor</th>
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<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>

Delegated Howick Local Board feedback into Auckland Council's application to the Waka Kotahi New Zealand Transport Agency Innovating Streets Pilot Fund
Memorandum

To: innovatingstreets@aucklandcouncil.govt.nz
Innovating Streets Pilot Fund assessment
Kat Ashmead, Senior Policy Advisor, Local Board Services Department
Howick Local Board members
Carol McKenzie-Rex, Relationship Manager
Ben Stallworthy, Auckland Transport Elected Member Relationship Manager

Subject: Waka Kotahi New Zealand Transport Agency Innovating Streets for People pilot fund

From: Member Mike Turinsky, Howick Local Board

Contact information: Mike.turinsky@aucklandcouncil.govt.nz

Purpose

1. To provide delegated feedback on the list of local projects proposed as suitable for inclusion in Auckland Council's application to the Waka Kotahi New Zealand Transport Agency (Waka Kotahi) Innovating Streets Pilot Fund (ISPF).

Summary

2. Waka Kotahi New Zealand Transport Agency (NZTA) recently announced a $7 million National funding package called the Innovating Streets Pilot Fund (ISPF).

3. The pilot fund has been established to encourage councils and road controlling authorities across New Zealand to deliver “tactical urbanism” projects, such as pilots and pop-ups, that can be delivered within a short timeframe to test or demonstrate the value of future permanent street changes.

4. Local boards have the opportunity to review and rank potential projects within their local board area by 29 May 2020.

5. Resolution number HW/2020/58 delegates authority to Member M Turinsky to provide feedback on the list of local projects proposed as suitable for inclusion in Auckland Council's application to the Waka Kotahi New Zealand Transport Agency (Waka Kotahi) Innovating Streets Pilot Fund (ISPF) by 12pm on 29 May 2020.

6. Council staff discussed possible options and did not see any immediate Howick Local Board area projects suitable for the current funding round, therefore the list has no projects for Howick.

7. Howick Local Board members have further discussed, and suggest inclusion of a temporary one-way system going south along Bucklands Beach Parade, and any other projects that meet the criteria for the next funding round.

8. The delegated feedback of Howick Local Board is in clause (13) below.
Context

9. The Innovating Streets Pilot Fund was launched on 3 April 2020 by NZTA. It is to support council projects to make streets safer and more liveable spaces. The fund encourages the use of 'tactical urbanism' techniques, such as pilots and pop-ups, that can be delivered within a short timeframe to test or demonstrate the value of future permanent street changes. Examples might be:
   - temporary, or semi-permanent, physical changes to streets
   - improvements that test a street design.

10. Up to $1 million can be applied to each project in 2020/2021. NZTA will commit up to 90% of the project cost and the applicants must provide at least a 10% local contribution. All qualifying projects need to be delivered by 30 June 2021.

11. There are two application rounds for the fund:
   - The first round opened on 3 April and closed on 8 May 2020. Projects in this round were identified by the Governing Body and Auckland Transport. Successful applicants in round one are expected to be announced in June 2020
   - The second round opens on 8 June and closes on 3 July 2020 with successful applicants to be announced by the end of July.

12. Local Board staff, Auckland Transport and Community Facilities staff discussed possible options and did not see any projects that were suitable for the first funding round in the Howick Local Board area, therefore an application was not submitted.

Delegated authority decision

13. That Howick Local Board:

   requests that Auckland Transport gives consideration for the inclusion of a temporary one-way system going south along Bucklands Beach Parade, and any other projects that meet the criteria, to be submitted to the next Innovating Streets funding round.
Te take mō te pūrongo
Purpose of the report
1. To present the Howick Local Board with its updated governance forward work calendar.

Whakarāpopototanga matua
Executive summary
2. The governance forward work calendar for the Howick Local Board is included as Attachment A. The calendar is updated monthly, reported to meetings and distributed to council staff.
3. The governance forward work calendars were introduced in 2016 as part of Auckland Council’s quality advice programme and aim to support local boards’ governance role by:
   - ensuring advice on meeting agendas is driven by local board priorities;
   - clarifying what advice is expected and when; and
   - clarifying the rationale for reports.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) note the governance forward work calendar.

Ngā tāpirihanga
Attachments

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<th>No.</th>
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<td>Governance forward work calendar</td>
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Ngā kaihaina
Signatories

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<tr>
<th>Author</th>
<th>Vanessa Phillips - Democracy Advisor</th>
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<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
<tr>
<td>Workshop / Business Meeting / Review</td>
<td>Date</td>
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<td>Workshop</td>
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Workshop records

File No.: CP2020/06750

Te take mō te pūrongo
Purpose of the report
1. This item attaches the workshop records taken for the period stated below.

Whakarāpopototanga matua
Executive summary
2. Under Standing Order 12.1 workshop records shall record the names of members attending and a statement summarising the nature of the information received, and nature of matters discussed. No resolutions are passed, or decisions reached but are solely for the provision of information and discussion.

3. This report attaches the workshop records for the period stated below.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) note the workshop records for workshops held on 7, 14, 15, 21 & 28 May 2020.

Ngā tāpirihanga
Attachments

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<thead>
<tr>
<th>No.</th>
<th>Title</th>
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<tr>
<td>A</td>
<td>Workshop record 7 May 2020</td>
<td>113</td>
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<td>B</td>
<td>Workshop record 14 May 2020</td>
<td>115</td>
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<td>C</td>
<td>Workshop record 15 May 2020</td>
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<td>D</td>
<td>Workshop record 21 May 2020</td>
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<td>E</td>
<td>Workshop record 28 May 2020</td>
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Ngā kaihaina
Signatories

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<thead>
<tr>
<th>Author</th>
<th>Vanessa Phillips - Democracy Advisor</th>
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</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
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</table>
# Howick Local Board Workshop Record

Workshop record of the Howick Local Board held via Skype for Business on Thursday 7 May 2020, commencing at 3:45pm.

**PRESENT**

**Members:** Adele White, John Spiller, Katrina Bungard, Bo Burns, David Collings, Bruce Kendall, Mike Turinsky, Bob Wichman and Peter Young

**Apologies:**

**Also present:** Carol McKenzie-Rex (Relationship Advisor), Vanessa Phillips (Democracy Advisor), Lucy Stallworthy (Engagement Advisor) and Nichola Painter (Advisor)

<table>
<thead>
<tr>
<th>Workshop Item and Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key messages and updates</td>
<td>Keeping informed</td>
<td>The board were provided with key messages and updates in relation to the COVID-19 response</td>
</tr>
<tr>
<td>Adele White, <em>Chair</em></td>
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<tr>
<td>Carol McKenzie-Rex, <em>Manager</em></td>
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<tr>
<td>Buckland’s Beach Yacht Club</td>
<td>Local initiatives and specific directions</td>
<td>The board were presented with the revised 2018 car park report findings and were provided with analysis and advice on how to reach a resolution to this matter</td>
</tr>
<tr>
<td>car parking</td>
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<tr>
<td>Rob Gear, PSR Portfolio</td>
<td>Setting direction, priorities and budgets</td>
<td>The board reviewed the local consultation feedback for the Howick Local Board Agreement</td>
</tr>
<tr>
<td>Manager</td>
<td></td>
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<td>Steve Owens, Parks &amp; Places</td>
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<tr>
<td>Specialist</td>
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<td>Local Board Agreement –</td>
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<tr>
<td>Review consultation feedback</td>
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<td><em>(Workshop 4)</em></td>
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<tr>
<td>Howick Local Board Services</td>
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<tr>
<td>team</td>
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<tr>
<td>Local Board input into</td>
<td>Setting direction, priorities and budgets</td>
<td>Input was sought from the board on what council costs they consider could be deferred, reduced or stopped for 2021/2021</td>
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<tr>
<td>reducing council costs for</td>
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<td>2020/2021</td>
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<tr>
<td>Carol McKenzie-Rex, <em>Manager</em></td>
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<tr>
<td>Direction Setting</td>
<td>Keeping informed</td>
<td>Direction was sought from the board on upcoming work programme and other items</td>
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<tr>
<td>Howick Local Board Services</td>
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<tr>
<td>Team</td>
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</table>

The workshop concluded at 5:23pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held via Skype for Business on Thursday 14 May 2020, commencing at 3:45pm.

PRESENT
Members: Adele White, John Spiller, Katrina Bungard, Bo Burns, David Collings, Bruce Kendall, Mike Turinsky, Bob Wichman and Peter Young

Apologies:

Also present: Carol McKenzie-Rex (Relationship Manager), Vanessa Phillips (Democracy Advisor) Lucy Stallworthy (Engagement Advisor) and Nichola Painter (Advisor)

<table>
<thead>
<tr>
<th>Workshop Item and Presenters</th>
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<td>Key messages and updates</td>
<td>Keeping informed</td>
<td>The board were provided with key messages and updates in relation to the COVID-19 response</td>
</tr>
<tr>
<td>Adele White, Chair</td>
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<tr>
<td>Carol McKenzie-Rex,</td>
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<tr>
<td>Relationship Manager</td>
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<tr>
<td>Howick Local Grant Round</td>
<td>Local initiatives and specific decisions</td>
<td>The board considered the applications for the Howick Local Grant Round Three and Multi-board Grant Round Two and provided direction on the allocation of the fund</td>
</tr>
<tr>
<td>Three and Multi-board Grant</td>
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<tr>
<td>Round Two</td>
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<tr>
<td>Mary Kienholz, Senior Grants</td>
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<tr>
<td>Advisor</td>
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</table>

The workshop concluded at 6pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held via Skype for Business on Thursday 15 May 2020, commencing at 1:30pm.

**PRESENT**

**Members:** Adele White, John Spiller, Bo Burns *(until 3pm)*, David Collings, Bruce Kendall, Mike Turinsky, Bob Wichman and Peter Young

**Apologies:** Katrina Bungard

**Also present:** Carol McKenzie-Rex *(Relationship Manager)*, Vanessa Phillips *(Democracy Advisor)*, Lucy Stallworthy *(Engagement Advisor)* and Nichola Painter *(Advisor)*

Cr Paul Young and Cr Sharon Stewart from 2pm

<table>
<thead>
<tr>
<th>Workshop Item and Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
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<tbody>
<tr>
<td>Draft Local Board Plan – Workshop 2</td>
<td>Setting direction, priorities and budgets</td>
<td>The board reviewed the engagement approach and questions for the Special Consultative Procedure (SCP)</td>
</tr>
<tr>
<td>Howick Local Board Services Team</td>
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</tr>
<tr>
<td>Flat Bush Aquatic and Leisure Centre requirements</td>
<td>Local initiatives and specific directions</td>
<td>The board were provided a re-cap of the facility options and discussed the report ahead of the business meeting</td>
</tr>
<tr>
<td>Nicola Terry, Service and Asset Planning Specialist</td>
<td></td>
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</tr>
<tr>
<td>Justine Hayes, Head of Service and Asset Planning</td>
<td></td>
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</tr>
<tr>
<td>34 Moore Street options</td>
<td>Local initiatives and specific directions</td>
<td>The board were provided a re-cap of the options for responding to community space needs and provided feedback on their views ahead of receiving a report at their June meeting</td>
</tr>
<tr>
<td>Kathy O’Connor, Service and Asset Planning Team Leader</td>
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<tr>
<td>Justine Hayes, Head of Service and Asset Planning</td>
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The workshop concluded at 3:45pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held via Skype for Business on Thursday 21 May 2020, commencing at 3:45pm.

PRESENT

Members: Adele White, John Spiller, Katrina Bungard, Bo Burns, David Collings, Bruce Kendall, Mike Turinsky, Bob Wichman and Peter Young

Apologies:

Also present: Carol McKenzie-Rex (Relationship Advisor), Ian Milnes (Senior Advisor), Vanessa Phillips (Democracy Advisor), Nichola Painter (Advisor), Lucy Stallworthy (Engagement Advisor) and John Adams (Local Board Plan writer)

<table>
<thead>
<tr>
<th>Workshop Item and Presenters</th>
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<th>Summary of Discussions</th>
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</thead>
<tbody>
<tr>
<td>Draft Howick Local Board Plan</td>
<td>Setting direction, priorities and budgets</td>
<td>The board reviewed and provided feedback on the draft Howick Local Board Plan</td>
</tr>
<tr>
<td>Howick Local Board Services Team</td>
<td></td>
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<tr>
<td>Phasing in / opening up of community facilities under Level 2</td>
<td></td>
<td>The board were provided an update on the opening of community facilities in the Howick Local Board area under Level 2</td>
</tr>
<tr>
<td>Jane Aickin, Maori Outcomes Lead</td>
<td></td>
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<tr>
<td>Claudia Wyss, Director – Customer &amp; Community Services</td>
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<tr>
<td>Dave Stewart, Head of Active Recreation</td>
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<tr>
<td>Mark Bowater, Head of Parks Services</td>
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<tr>
<td>Mace Ward, General Manager – Parks, Sport &amp; Recreation</td>
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<tr>
<td>Lisa Tocker, General Manager – Service Strategy &amp; Integration</td>
<td>Keeping informed</td>
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<tr>
<td>Kat Teirney, Senior Project Lead</td>
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<tr>
<td>Graham Bodham, General Manager – Arts, Community &amp; Events</td>
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<td>Kim Taunga, Head of Community Libraries – South &amp; East</td>
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<td>Mirla Edmundson, General Manager – Libraries &amp; Information</td>
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<td>Koro Dickinson, Executive Officer</td>
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<td>Marcel Morgan, Manager – Area Operations</td>
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The workshop concluded at 5:45pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held via Skype for Business on Thursday 28 May 2020, commencing at 3:45pm.

PRESENT
Members: Adele White, John Spiller, Katrina Bungard, Bo Burns, David Collings, Bruce Kendall, Mike Turinsky, Bob Wichman and Peter Young

Apologies:

Also present: Vanessa Phillips (Democracy Advisor) and Nichola Painter (Advisor)

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<th>Workshop Item and Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
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<td>Key messages and updates</td>
<td>Keeping informed</td>
<td>The board were provided with key messages and updates in relation to the COVID-19 response</td>
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<tr>
<td>Adele White, Chair</td>
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<td>Community Facilities and Auckland Transport</td>
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<td>Marcel Morgan, Manager – Area Operations</td>
<td>Setting direction, priorities and budgets</td>
<td>The board were provided with options on the prioritised delivery of the Howick Walking and Cycling Network plan, as per resolution number HW/2020/47</td>
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<td>Ben Stallworthy, Elected Member Relationship Manager</td>
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<td>Vadna Kirmani, Senior Project Manager - Operations</td>
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<td>Nina Rattray, Principal Landscape Architect</td>
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<td>Community Facilities – Pakuranga Sailing Club</td>
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<tr>
<td>Marcel Morgan, Manager – Area Operations</td>
<td>Setting direction, priorities and budgets</td>
<td>The board were provided advice on the operative lease agreement for the Pakuranga Sailing Club in relation to vandalism to the building</td>
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<tr>
<td>Tony Setefano, Community Lease Specialist</td>
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<tr>
<td>Cathie Baker, Facilities Manager</td>
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The workshop concluded at 5:45pm
## ATTACHMENTS

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To: Howick Local Board

5 May 2020

Dear Board members

Re: Proposed Local Board Transport Capital Fund projects.

Further to our letter on 14th April 2020 to the above subject in which we raised the prospect of completing the HMB ferry terminal to the Rotary walkway as part of the Tamaki River Coastal Path.

The Pakuranga residents and visitors, Halfmoon Bay Ferry users and Halfmoon Bay shoppers would benefit from a Half Moon Bay Ferry Terminal Southern Link Walk Path to the Rotary Walkway along the shore of Farm Cove linking Falstaff reserve to Wakaaranga Creek.

The current identified path linking these places is not easy or enjoyable to follow, efficient for non-road using Ferry Commuters and as a consequence is rarely used as a link to the coastal walkways or Ferry Terminal.

Tamaki River Coastal Path

The Tamaki River has a series of coastal paths which provide the community with safe option to connect to public transport with improve connectivity or their own commute travel within our community as well as providing safe exercise options off the roads. They also offer many recreational options, safe coastal access, recreational fishing and are of high value to the local community. It is said the Rotary walkway attracts local tourism from outside of our immediate community with many using the HMB marina cafes as a convenient place to take a break after the struggle of completing the last leg.

We recognise that some sections of the coast are difficult to build pathways due to steep terrain, tidal waters and potentially some last remaining property owners who hold riparian rights.

Only one section along the eastern Tamaki River coastline does not have a path running within sight of the water. This is the only break in the continuity of the many existing kilometres of the eastern coastal pathway.

At present we have many residents who currently have to navigate from Palmyra Way enclave through Falstaff Place to Clyside Ave via the linking walkways to the new Compass Point cliff walkway to the stairs above the HMB landing. This is a bit of a rabbit warren made more difficult by the closure or over growing poorly maintenance of many interconnecting walkways by Council or local residents.
Access to the HMB terminal
We have many ferry commuters who do navigate their way through the rabbit warren but there are potential more ferry commuters from Farm Cove, Halfmoon Bay and Sunny Hills would likely use this pathway to access the ferry services if it was over easy terrain thus removing cars from the roads or struggling to find car parks at HMB. Conversely these commuters join the rat race in traffic to the CBD. Flat or easy terrain paths without the hazard of driveways are also safer for small electric commuter devices and more attractive to kids learning to cycle.

A coastal path running south from the HMB Ferry Terminal possibly linking with a bridge across Wakaaranga Creek to connect with the Rotary walkway would improve “straight line” coast path connectivity.

We note in the recent Council “Have Your Say” feedback, Commuter Cyclists have requested more straight-line connectivity.

All the coastal paths link to streets & roads and so would the suggested path & bridge.

Official request.
We the Half Moon Bay Residents would like a geographical survey and cost benefit analysis to be made by Auckland Transport for a coastal path starting at the Halfmoon Bay Ferry Terminal going south linking to the Rotary walkway by a bridge over the Wakaaranga Creek.

We would like to see options provided for a range of solutions that may be required for different sections including but not limited to concrete paths, board walks and bridges while keeping in mind the aesthetic and security concerns some Coastal land owners may have as well as the environmental impacts of any disturbances to wild life, existing protected vegetation etc.

Many thanks

Keith Ingram JP
Chairman

Refer attached Sketches
This shows the Suggested Path & Bridge

This shows the remaining missing links of coastal paths.

Item 8.1
This shows the Marina Path and Ferry terminal. Note that the council is in the process of assessing path options to link the Marina Path with the Ferry Terminal.
A NEW SKATEPARK FOR HOWICK

PROPOSAL TO:
HOWICK LOCAL BOARD

SUBMITTED BY:
DUNCAN BLAIR REPRESENTING HOWICK SKATEBOARDING AND SCOOTER COMMUNITY

MAY 2020
The teens, pre-teens and adults of Howick need a usable skating area. The closest suitable park (from Central Howick) is Barry Curtis Skatepark 10km away. Lloyd Elsmore Park is 3.3km away. However, this park is in dire need of repair and has not been created with skaters and skateboarders in mind. Only a few riders currently use this and only a few.

We would like Howick Local Board to consider a new, more central location for a skatepark, particularly in the outer Auckland suburbs.
WHY NOW?

The truth is, there has never been anything!

The lack of a suitable skating area led to resourceful locals creating The DIY. A collection of homemade obstacles that were located in the carpark at Howick Bowls Club.

This consisted of a wooden ramp, rails, pallets and the notorious green couch.

This actually began 13 years ago. Recently its popularity has been increasing with kids of all ages.
On May 13, The DIY was removed due to a complaint of illegal dumping.

Locals had also complained of inappropriate behaviour, broken glass, loud music and excessive rubbish.

I was informed of this by my son and his friends that afternoon, as two obstacles I had made for them had been taken away.

A parent posted this news to East Auckland Grapevine and it immediately gathered attention from the community.

“This place has been part of my life since 2009 and has helped many skaters progress over the years.”
Our skaters need somewhere to go.

A more central skate park is required for the central Howick community.
GAUGING THE SUPPORT

In response to the removal I decided to create a Change.org petition addressed to Howick Local Board Chairperson Adele White as a way of keeping people focused on the subject, excited about change and gauging the need for a new park.

The skateboarding and scooter community of Howick has nowhere safe to skate.

Recently their "DIY" skate park located at Howick Bowls Club was dismantled leaving skaters nowhere to go - other than the footpaths and streets. Skaters of all ages had been using this park for over a decade.
Want my daughter to have somewhere safe to scoot and learn to ride her bike that is local so we can ride there and back. I want to be able to get out on the electric scooter or ride round with my 10-month-old in the kid seat behind me. Get us outdoors and socialising away from technology please!"

Our young boys are just getting into their scooters and skate boards - we would love to have a skate park within walking distance or somewhere close to us within Howick. Our community is fantastic and I know we would all treasure a skate park for our tamariki so much!!"

Great way to get youth outdoors and off screens! We desperately need this.

I have kids that will really miss the bowling green skate park”

CHANGE.ORG
A SKATE PARK
FOR HOWICK.

In just 12 hours, almost 600 people had signed.
This grew to 1200 in 24 hours and is currently sitting around 1600.
WHAT THE SKATE COMMUNITY IS ASKING FOR.

1. Mini Ramp
2. Manual Pads
3. Stairs
4. Banks
5. Rails
6. Ramps/Quarter Pipes
7. Flat Space for Ground Tricks
8. Pump Track
9. Large Half Pipe

* (Orewa small 3ft ramp was referenced a few times)

Except for the #1 request of a mini ramp - #2-7 of these reflect an overwhelming need for a ‘Street Skate’ style park - which is what Orewa was set up to provide.
WHAT THE SKATE COMMUNITY IS ASKING FOR.

The style of skate park we are requesting for Howick is a 'Street Park'.

That is, it mimics obstacles you'd see around urban areas. Stairs, hand rails, benches, retaining walls, access ramps and curbs.

Not only will a skate park like this teach kids new skills, it will also protect these sort of features in the community.
LOCATIONS FOR CONSIDERATION
OPTION 1.

PREFERRED OPTION

USING THE GRASS AREA OF NIXON MEMORIAL PARK.

A great space to create a tiered skate park.

✓ An area that is currently underutilised.
✓ Close to the existing playground
✓ Close to local business.
✓ Easy to monitor. In an open space. Will deter vandalism and ‘inappropriate behaviour.’
✓ A combination of fixed and moveable obstacles.

• Starting from scratch.
• Loss of green area. Although the trees should stay and design could really reflect Howick’s Coastal position.

Cost - $300k.
OPTION 1
NIXON MEMORIAL PARK
OPTION 2.

MAKING DIY HOWICK’S OFFICIAL SKATE PARK.

- Including improving security for Howick Bowls Carpark.
- An excellent flat area but will need levelling.
- Hidden away from street view.
- Close to the main street - great for local business.
- Howick Bowls Club will lose some car parks - so we should look at extending their lower car park.

Cost - $300k
OPTION 2

MAKING DIY HOWICK’S OFFICIAL SKATE PARK.
OPTION 3.

INVEST IN THE REDESIGN OF LLOYD ELSMORE SKATE PARK.

- Larger area.
- More potential for a range of features
- Close to other recreation areas
- Close to playground.
- Close to BMX track.

- Not close to local shops.
- Doesn’t support local business.
- 3.3km away from Howick.
- Hidden away so may invite graffiti and ‘inappropriate behaviour’.
- Doesn’t feel ‘local’
- Will require a much larger budget similar to that of Orewa or Birkenhead Skate parks – approx. $1.2M to $1.5M.
CONSTRUCTION
CONSIDERATIONS.

WOODEN VS. CONCRETE FEATURES.

It's important that the features we create at this new park can withstand the wear and tear of both scooters, skateboards and probably some BMX riders.

As we saw at the DIY, the wooden ramp had many holes in it caused by the heavy impact of scooter riders. We'd recommend that most of the features at this skatepark be made from concrete and designed by an expert.

FIXED VS. PORTABLE FEATURES.

The DIY was all about portability, allowing the area’s users to create their own ‘lines’. That is, connecting different tricks in a single run.

We propose a mix of fixed concrete features, a fixed mini-ramp and a few portable rails that could be locked away under the ramp after use.
RAISING THE MONEY.

The Howick Skate Community could look at ways of funding the construction of the mini-ramp which could cost around $30,000.

This would be constructed from timber and be covered with composite materials for maximum impact protection.

We'd talk to local businesses for support and get help from the community to make this happen.
A TEMPORARY SOLUTION?

Our young skaters are already setting up their next ‘temporary park’ while we make a decision on what should happen next.

This isn’t ideal for their safety or the public’s. Could HLB work with Howick Bowls Club to find a way that the skaters could return to DIY until something better is created, could we create an Official Skate and Scooters Club area...

- Perhaps with a lockable carpark area.
- Features that can be locked away by nominated ‘custodians’.
- Regular rubbish removal.
- Lit up area to deter ‘inappropriate behaviour’.
- Nightly security checks.
SUPPORT FROM HOWICK LIONS.

To whom it may concern,

The Lions Club of Howick fully supports the submission made by Duncan Blair to the Howick Local Board for a skate park in Howick.

Lions Clubs International is a strong supporter of youth programmes, and we feel the addition of a skate park in Howick would be in line with our global goals to develop future leaders and improve the health of our young people.

Yours faithfully,

Paul Curtis
President
Lions Club of Howick

25th May 2020
SUMMING UP.

We hope this submission helps shed some light on the need for a new skate park.

It will portray Howick as a community-spirited suburb, that enjoys our beaches, our parks and our outdoor pursuits - and cherishes our young people – and their safety.

I look forward to your support.
Thank you. Any questions?