I hereby give notice that an ordinary meeting of the Ōtara-Papatoetoe Local Board will be held on:

**Date:** Tuesday, 16 June 2020  
**Time:** 5.00pm  
**Meeting Room:** This meeting will proceed via Skype for Business.  
**Venue:** Either a recording or written summary will be uploaded on the Auckland Council website

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Ōtara-Papatoetoe Local Board

OPEN AGENDA

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MEMBERSHIP

<table>
<thead>
<tr>
<th>Chairperson</th>
<th>Lotu Fuli</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Chairperson</td>
<td>Dr Ashraf Choudhary, QSO, JP</td>
</tr>
<tr>
<td>Members</td>
<td>Apulu Reece Autagavaia</td>
</tr>
<tr>
<td></td>
<td>Dr Ofa Dewes</td>
</tr>
<tr>
<td></td>
<td>Swanie Nelson</td>
</tr>
<tr>
<td></td>
<td>Ross Robertson, QSO, JP</td>
</tr>
<tr>
<td></td>
<td>Dawn Trenberth</td>
</tr>
</tbody>
</table>

(Quorum 4 members)

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Carol McGarry  
Democracy Advisor Ōtara-Papatoetoe

8 June 2020

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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**PUBLIC EXCLUDED**

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C1 | Local board resolution responses and information report - Local Board input into the Emergency Budget 2020/2021 | 159
1 Welcome

2 Apologies
   At the close of the agenda no apologies had been received.

3 Declaration of Interest
   Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes
   That the Ōtara-Papatoetoe Local Board:
   a) confirm the ordinary minutes of its meeting, held on Tuesday, 19 May 2020, as true and correct.

5 Leave of Absence
   At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements
   At the close of the agenda no requests for acknowledgements had been received.

7 Petitions
   At the close of the agenda no requests to present petitions had been received.

8 Deputations
   Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Ōtara-Papatoetoe Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Deputation - Tāmaki Estuary Environment Forum

   Te take mō te pūrongo / Purpose of the report
   1. Dr Julie Chambers, Chairperson of the Tāmaki Estuary Environment Forum (TEEF) will be in attendance to present to the board on TEEF’s planned work for this term.

   Ngā tūtohunga / Recommendation/s
   That the Ōtara-Papatoetoe Local Board:
   a) thank Dr Julie Chambers, Chairperson of the Tāmaki Estuary Environment Forum for her attendance and presentation.
8.2 Deputation - The Rising Foundation Trust

Te take mō te pūrongo / Purpose of the report
General Manager, Alex Tarrant and Programme Coordinator, Aviata Tanielu from The Rising Foundation Trust, will be in attendance to explain to the board what the charity does within the Ōtara community and the benefits and outcomes the programme has on the youth and wider whanau members.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) thank Alex Tarrant and Aviata Tanielu from The Rising Foundation Trust for their attendance and presentation.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."
Governing Body Member Update

File No.: CP2020/00206

Te take mō te pūrongo / Purpose of the report

1. A period of time (10 minutes) has been set aside for the Manukau Ward Councillors to have an opportunity to update the Ōtara-Papatoetoe Local Board on regional matters.

Ngā tūtohunga / Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) receive the verbal reports from the Manukau Ward Councillors.

Ngā tāpirihanga / Attachments

There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Carol McGarry - Democracy Advisor Otara-Papatoetoe</th>
</tr>
</thead>
</table>

Governing Body Member Update
Te take mō te pūrongo / Purpose of the report
1. Providing board members with an opportunity to update the local board on the projects and issues they have been involved with since the last meeting.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board;
a) receive the board members’ written and oral reports.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Carol McGarry - Democracy Advisor Otara-Papatoetoe</th>
</tr>
</thead>
</table>
Chairperson's Announcements

File No.: CP2020/00216

Te take mō te pūrongo / Purpose of the report
This item gives the chairperson an opportunity to update the board on any announcements.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:
a) receive the chairperson's verbal update.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Carol McGarry - Democracy Advisor Otara-Papatoetoe</th>
</tr>
</thead>
</table>


Te take mō te pūrongo
Purpose of the report
1. To update the Ōtara-Papatoetoe Local Board about transport related matters in its area including the Local Board Transport Capital Fund.

Whakarāpopototanga matua
Executive summary
2. A decision is required this month on the projects the local board requests rough order of costs (RoCs) for from Auckland Transport (AT). This is required for the local board to make decisions on the allocation of its local board transport capital fund (LBTCF) in a separate decision report on this month's agenda.

3. This report also contains information about the following:
   - summary of Auckland Transport projects and operations in the local board area
   - a summary of the board’s Transport Capital Fund and Community Safety Fund projects.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) receive the report entitled ‘June 2020 - Auckland Transport monthly update report to the Ōtara-Papatoetoe Local Board’.

Horopaki
Context
4. Auckland Transport (AT) is responsible for all of Auckland’s transport services, excluding state highways. We report on a monthly basis to local boards, as set out in our Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play in the governance of Auckland on behalf of their local communities.

5. This report updates the local board on AT projects and operations in the Ōtara-Papatoetoe Local Board area, it summarises consultations and Traffic Control Committee decisions, and includes information on the status of the Local Board Transport Capital Fund (LBTCF) and Community Safety Fund (CSF).

6. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by AT. Local boards can use this fund to deliver transport infrastructure projects they believe are important to their communities but are not part of AT’s work programme. Projects must also:
   - be safe
   - not impede network efficiency
   - be in the road corridor (although projects in parks can be considered if there is a transport outcome).
7. AT’s Community Safety Fund (CSF) comprises $20 million in total allocated across all 21 local boards, with $5 million to be allocated during the 2019/2020 financial year and the balance of $15 million over the 2020/2021 financial year. This is a safety fund that sits within AT’s safety budget so the major component of the funding allocation formula is the number of Deaths and Serious Injuries (DSI) in a local board area. The purpose of the fund is to allow local communities to address long-standing road safety issues that have yet to become regional priorities and have therefore not been addressed by AT.

8. The recent nationwide level 4 lockdown due to the Covid-19 pandemic impacted on the day to day operations of AT. This has resulted in a 4-week halt to all works with limited progress as work sites implement social distancing measures with the subsequent downgrades to level 3 & 2. Progress will continue to be reported in AT monthly reports to the local board.

Tātaritanga me ngā tohutohu
Analysis and advice

Local Board Transport Capital Fund

9. Through Auckland Council’s Long-Term Plan 2018-2028, LBTCF funding increased to a total of $20.8 million per annum across all 21 local boards.

10. The current allocation for the Ōtara-Papatoetoe Local Board and balance are detailed in Table 1 below.

Table 1: Ōtara-Papatoetoe Local Board Transport Capital Fund Financial Summary

| Amount committed to date on projects approved for design and/or construction including previous term | $3,198,127 |
| Current 2020-2022 LBTCF allocation | $3,213,255 |
| Allocated in the 2019-2020 term | $550,000 |
| Total Funds Available in current political term | $2,663,255 |

11. AT encourages all local boards to maximise the use of their allocated funding and has established a timeline for the board to use for identification, investigation and delivery of projects.

12. The timeline is listed below:

- On 11 February 2020, Auckland Transport workshopped an initial list of potential projects with the local board providing an opportunity to identify possible projects.
- A follow up workshop on 3 March 2020 with the Safe and Healthy Streets project team where they presented a number of projects for the local board’s consideration.
- Due to the Covid-19 lockdown, a follow up workshop was rescheduled to the 12 May 2020 for the local board to confirm the list for further investigation and an assessment of cost.
- AT now requires resolutions, in the June 2020 meeting, from the local board formally requesting development of a scope and rough order of cost (RoC) for the projects identified at workshops.
- During July and August 2020 AT will provide costs and feedback on the projects. This information can be used by the local board to prioritise the projects and to allocate funds based on quality advice. Workshops will be scheduled to discuss this information and support the local board’s decision-making.
13. The aim is that during the first six months of the term the local board is able to identify and start work on utilising its transport capital fund. This will allow projects to be progressed or delivered within the local board’s current term.

14. AT’s aim is to move through this process and align it with development of the Ōtara-Papatoetoe Local Board Plan. This process ensures transport projects support the local board’s goals and maximises efficiency whilst minimises the risk that transport funds are used to fund unplanned or poorly evaluated projects. Further, it helps to ensure that projects are completed in this electoral term. In the second year of the local board’s electoral term, this cycle will be repeated if the board does not allocate its funds in the first year.

15. The identified projects that resolutions are sought for are listed on a separate decision report on this month’s local board meeting agenda.

16. Due to the Covid 19 pandemic and subsequent lockdown, there is limited progress to report on the LBTCF projects this month, it is expected that the easing of subsequent restrictions, that next month’s report will contain progress updates on the projects in the table below.

Table 2: Status update on current Local Board Transport Capital Fund projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Description</th>
<th>Current status</th>
<th>Status change</th>
<th>Funds allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Footpath link from Belinda Ave to the existing Preston Road Reserve path north of Tangaroa College</td>
<td>Construct a new footpath link from Belinda Ave to existing footpath on Rongomai Park behind Tangaroa College</td>
<td>Previous status: Currently in the tender process with Community Facilities.</td>
<td>No</td>
<td>$176,000</td>
</tr>
<tr>
<td>Upgrade of Hunters Corner Streetscape</td>
<td>Improving the amenity of Great South Road at Hunters Corner through street furniture upgrades</td>
<td>Footpath work on North side is complete. New bins have been completed and new seats are to be completed with second phase of Hunters Corner project with construction on Southern side. Funding for south side of footpath (from Tui to Sutton Cres) approved by board in December 2019. Current status: Works started on week of 23 February 2020 for southern side of footpath. A safety review has been requested by the local board related to the removal of the fencing outside the Gt South Road entrance to the Hunters Plaza. The results will be reported back to the local board.</td>
<td>No</td>
<td>$1,575,000 (includes $550,000 for completion of southern side of Great South Road)</td>
</tr>
<tr>
<td>Project Description</td>
<td>Current status</td>
<td>Status change</td>
<td>Funds allocated</td>
<td></td>
</tr>
<tr>
<td>-----------------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------</td>
<td>---------------</td>
<td>-----------------</td>
<td></td>
</tr>
<tr>
<td>Completion of Rongomai Walkway</td>
<td>Complete footpath link from East Tamaki Road to Te Irirangi Road</td>
<td>Current status: Currently in the tender process with Community Facilities</td>
<td>No</td>
<td>$80,000</td>
</tr>
<tr>
<td>Canopy for Ōtara Town Centre</td>
<td>Canopy to provide all-weather access from eastern car park to the library</td>
<td>Current Status: Detailed design is underway with Community Facilities.</td>
<td>No</td>
<td>$382,000</td>
</tr>
<tr>
<td>All-weather footpath upgrade from East Tamaki Road to Lovegrove Crescent</td>
<td>Upgrade of the two paths connecting to the renewed Ōtara Creek Bridge - Greenway</td>
<td>COMPLETED</td>
<td>No</td>
<td>$480,000</td>
</tr>
<tr>
<td>Footpath upgrade at Ōtara Town Centre</td>
<td>Upgrade of the footpath at the Ōtara Town Centre (along the southern side of town centre including 15-17 Fair Mall)</td>
<td>COMPLETED</td>
<td>N/A</td>
<td>$203,000</td>
</tr>
<tr>
<td>Pedestrian Safety upgrades on East Tamaki Road</td>
<td>Upgrades to pedestrian crossing facilities to improve disability access crossing East Tamaki Road</td>
<td>COMPLETED</td>
<td>N/A</td>
<td>$100,000</td>
</tr>
<tr>
<td>A path through Milton Park to Papatoetoe North School</td>
<td>Provide an alternate all-weather access for students from Papatoetoe North School</td>
<td>COMPLETED</td>
<td>N/A</td>
<td>$112,000</td>
</tr>
<tr>
<td>Welcome to Ōtara signage</td>
<td>Place-making signage</td>
<td>COMPLETED</td>
<td>N/A</td>
<td>$55,000</td>
</tr>
</tbody>
</table>

**Community Safety Fund**

17. The 2018 Regional Land Transport Plan allocated $20 million to local boards with the objective to accelerate local community-initiated safety projects by 2020/2021, which are currently not programmed for delivery by Auckland Transport.

18. The CSF is a finite fund that must be spent by June 30, 2021. If final pricing for a particular project (post tender) exceeds the available budget, local boards will have the option of either re-allocating some of their CSF budget (meaning not doing another of the CSF projects.
chosen by the local board) or using their LBTCF to top-up the budget, as opposed to being unable to fund the project. This will allow each local allocation of the CSF to be fully utilised.

19. At its meeting on 16 July, 2019 the Ōtara-Papatoetoe Local Board resolved the following priority for projects nominated for construction using AT’s Community Safety Fund (CSF) monies (OP/2019/97):
   - Claude Ave – Conversion to raised pedestrian crossing
   - 198 Preston Road – Conversion to raised pedestrian crossing
   - 168 St. George Street (intersection with Carruth Road) – New raised pedestrian crossing
   - 25 Graeme Ave – Safety improvements outside Papatoetoe North School
   - 30 Wallace Road – New raised pedestrian crossing outside library.

20. Design work is now progressing on these projects and it is anticipated that those funded through the CSF process will be completed during the 2020/2021 financial year.

21. All of the list projects are in progress. Design and consultation will be undertaken in 2020, except for 168 St. George Street, which is expected to be constructed this financial year.

Local projects and activities

Bairds Road Pedestrian Safety Upgrades

22. The pedestrian safety upgrades for Bairds Road are being progressed now that we have downgraded to Covid Alert Level 2. The Ōtara town centre section will be the most significant as it will impact the speed and amenity on Bairds Road through the town centre.

23. The consultation team has been busy engaging with the business owners and the business association to inform them of the upcoming work and to work with them to minimise impacts to their day to day operations.

24. This will impact on the local area for the duration of the works, but the improved safety outcomes for the local community will create a safer environment for local the local community in and around the town centre.

25. A memo was circulated to the local board on 21 May 2020 detailing the work that is being undertaken.

Airport to Botany - Puhinui Station Interchange

26. The Puhinui Station Interchange is the first stage of the early improvements works associated with the A2B - Airport to Botany Rapid Transit project. This project is led by Auckland Transport and forms part of the wider Southwest Gateway programme.

27. The existing station has been temporarily closed during construction, from Saturday, 28 September 2019 to early 2021.

28. Preparation of the Airport to Botany Single Stage Business Case is ongoing, with finalisation and AT board approval planned for Quarter 3 2020.

29. A summary report outlining the feedback received from the November - December 2019 Southwest Gateway/Airport to Botany public engagement will be released in late June 2020.

30. As part of the A2B work, the Short-Term Airport Access Improvements (STAAI) work includes the Puhinui Station Interchange and the Puhinui Road and Lambie Drive Improvements.

31. Due to Covid-19, the timelines for both projects will be pushed out, with construction on the Puhinui Rd/Lambie Drive upgrades expected to start in late July 2020, with a mid-2021 completion. The Puhinui Station Interchange opening date is now likely to be in Quarter 2 2021, instead of Quarter 1 2021.
32. A workshop with the local board on 2 June 2020 was held to update the local board on the progress of this project.

**COVID 19 Alert Level 2 – Social distancing in town centres**

33. Recently, central government announced funding for AT to modify footpaths to make more space allowing people more room to social distance. The modification involves temporary removal of parking spaces then using cones and signage to widen footpaths.

34. AT installed 12km of pop-up spaces to ensure there was enough room in busy locations such as Tamaki Drive, Ponsonby Road and Queen Street for people to safely carry out physical distancing as part of efforts to unite against COVID-19.

35. Observations of the 6 highest priority town centres across the city, including Manurewa and Manukau in the south, highlighted low pedestrian numbers and minimal concern generally and therefore AT are not progressing with any additional physical distancing interventions in town centres at this point. AT will however continue to monitor these locations as we progress down through the COVID-19 alert levels and make modifications if required.

**Regional Impacts**

**COVID 19 Alert Level 2 – Public transport**

36. After the shift to Alert Level 2 public transport returned to its pre-lockdown schedules. It also stopped being free. While schedules have returned to normal AT asks that people travelling on public transport avoid peak times unless it is necessary, this helps to ensure that two metres of physical distancing between staff and customers are maintained.

37. AT has taken numerous measures to help keep customers safe on our network and maintain effective and safe public transport services for our customers, these include:

   a) Our AT Mobile app now indicates the available capacity that is on a bus or train service at any given time, so customers will know if two metre distancing will be achievable before they board.

   b) Public transport has an enhanced our cleaning regime to include antimicrobial protection fogging of facilities and our fleet. See a video of some of our cleaning here: [https://www.youtube.com/watch?v=xpAHT7gpQRI](https://www.youtube.com/watch?v=xpAHT7gpQRI)

   c) People must continue to use the rear door to get on and off the bus. This ensures everyone is kept as safe as possible by minimising physical contact between customers and the bus drivers. Customers who use a wheel-chair or other mobility device or require driver assistance can still use the front door of buses. This also applies to vision impaired customers – we ask drivers to assist them through the front door.

38. The number of people using public transport in Auckland rose from 126,000 on Monday 18 May 2020 and to 148,000 on 27 May 2020.

39. Alert Level 2 means public transport is managing with physical distancing restrictions reducing seating capacity to around 43% of normal. Maintaining safe social distancing within buses or trains may mean that drivers need to leave passengers behind if the bus, train or ferry reaches the maximum capacity.

40. This issue is most severe during school travel and AT is working with schools’ to help manage the student travel and not crowd onto public transport. AT, along with its rail operator Transdev, have set some rules for coping with the after-school rush on the rail network. Where there are high numbers of school pupils, staff are directing children to a part of the train away from other customers.

**COVID 19 – Discounted Off Peak Fares**

41. Public transport is vital to Auckland’s economic viability it provides lower cost transport, reduces the need for car parking and reduces congestion on the roads. Encouraging people to make use of it contributes to Auckland’s recovery.
42. AT is discounting fares on buses and trains to encourage more people to travel during the day rather than at rush hour. Throughout June 2020, there will be a 30 per cent discount on AT HOP rates for adults who travel on weekdays after 9am and before 3pm. The discount also applies after 6.30pm, until the end of service, Monday to Friday only.

43. The new fares aim to encourage more people to use buses and trains at off-peak times when there are fewer passengers on public transport.

44. During COVID-19 Alert Level 2, AT’s buses and trains can carry only around 43 per cent of their usual passenger capacity. AT needs to ensure that safe physical distancing can be maintained. The plan is to encourage more people to travel outside the busiest peak periods. The discounted fares are an incentive to those who may be able to change their schedules by starting and finishing work later in the day.

45. AT wants people to feel safe using public transport and this measure helps manage physical distancing on public transport.

46. This is an opportunity for Aucklanders who can work more flexibly, to trial it for the month. It does have a real impact on our public transport and road network and Aucklanders travel choices might change with this discount. A recent study in Melbourne showed that between 4-7% of people changed from peak to travel off-peak travel when offered a 30% discount. A shift of this size would help manage the current problem. The Melbourne study was conducted before the pandemic, so the expectation is that this scheme is likely to have higher results in Auckland.

47. In the longer-term encouraging people to travel after 9am could reduce the need to add more buses to the peak. Under pre-COVID-19 conditions, a 5 per cent peak shift would offset the need to add around 25 to 50 buses to the fleet of 1300.

**Tauākī whakaaweawe āhuarangi**

*Climate impact statement*

48. Auckland Transport engages closely with Council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, the Auckland Climate Action Plan and Council’s priorities.

49. Auckland Transport’s core role is in providing attractive alternatives to private vehicle travel, reducing the carbon footprint of its own operations and, to the extent feasible, that of the contracted public transport network.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

*Council group impacts and views*

50. The impact of information (or decisions) in this report are confined to AT and does not impact on other parts of the Council group.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

*Local impacts and local board views*

51. AT provides local boards with the opportunity to comment on transport projects being delivered in the Ōtara-Papatoetoe Local Board area.

52. The local board’s views on any proposed schemes are taken into account during consultation on those proposals.

53. In the reporting period from March to May 2020, several proposals were put forward for comment by the OPLB which are outlined below in table 3.
### Table 3: Local Board Consultations

<table>
<thead>
<tr>
<th>Location</th>
<th>Proposal</th>
<th>Details and Local Board Feedback</th>
</tr>
</thead>
</table>
| Pah Rd-Ferndown Ave Intersection option       | Safety Upgrades                               | Local board requested to provide guidance on preferred options for safety improvements at this intersection. Workshop on 2 June 2020.  
Sent to the elected members on 22/05/20       |
| Tui Rd, Gray Ave & Graeme Ave -               | Road Safety Improvements                      | There were no objections from the local board.  
Sent to elected members on 04/05/20           |
| Cavendish Drive, Great South Road, Lambie Drive, and Manukau Station Road | Manukau Cycleway upgrade proposal             | Feedback was mostly supportive of this project, though there were questions raised about future upgrade to shared paths on these roads rather than on-street facilities.  
There was also a request for statistics to warrant priority of this upgrade over other roads/footpaths/cycleways improvements in local board area (closer to home/schools) for a higher number of the population who use facilities daily.  
They were supportive of the proposal but wanted to confirm that limited resources was being invested where the needs of the community were greatest.  
Sent to elected members on the 24/04/20       |
| Puhinui Station Over-bridge                   | Closure due to Social Distancing requirements | There were no objections from the local board.  
Sent to the elected members on the 22/04/20.  |
| Motatau Road                                  | Zebra Crossing                                | There were no objections from the local board.  
Sent to elected members on the 27/03/20        |
| Meadowcourt drive - Manukau central           | P120 & NSAAT (Parking Restrictions)           | There were no objections from the local board.  
Sent to elected members on the 10/03/20        |
Traffic Control Committee resolutions

54. Traffic Control Committee (TCC) decisions within the Ōtara-Papatoetoe local board area are reported on a monthly basis.

55. There was one decision in the local board area for the month of February.

<table>
<thead>
<tr>
<th>Street name</th>
<th>Type of Report</th>
<th>Nature of Restriction</th>
<th>Committee Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wallace Road / Papatoetoe Carpark</td>
<td>Permanent Traffic and Parking changes</td>
<td>One-Way Road / P120 Parking / Angle Parking / Mobility Parking / P180 Parking / Footpath / Small PSV Stand</td>
<td>Not Carried</td>
</tr>
</tbody>
</table>

Tauākī whakaaweawe Māori
Māori impact statement

56. There are no specific impacts on Māori for this reporting period. AT is committed to meeting its responsibilities under Te Tiriti o Waitangi—the Treaty of Waitangi—and its broader legal obligations in being more responsible or effective to Māori.

57. Our Māori Responsiveness Plan outlines the commitment to with 19 mana whenua tribes in delivering effective and well-designed transport policy and solutions for Auckland. We also recognise mataawaka and their representative bodies and our desire to foster a relationship with them.

This plan in full is available on the Auckland Transport Website - [https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about](https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about)

Ngā ritenga ā-pūtea
Financial implications

58. The proposed decision of receiving the report has no financial implications.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

59. Auckland Council is currently consulting on its Emergency Budget 2020/2021 and we will have more certainty on the impacts to the AT programme when the budget is adopted in July.

60. Our capital and operating budgets will be reduced through this process. Some projects we had planned for 2020/2021 may not be able to be delivered, which will be disappointing to communities that we had already engaged with. Both the Community Safety Fund and the Local Board Transport Capital Fund may be impacted by these budget reductions.

61. The only way to mitigate this risk is to clearly communicate the board’s intentions so staff supporting it may plan ahead and to make the best use of any available funds.

Ngā koringa ā-muri
Next steps

62. AT will report next month to the local board.

63. The current COVID-19 situation will impact on the timeline for scoping, costing and allocating funds to, potential Local Board Transport Fund projects. While work is continuing
on scoping and costing potential projects there will be delays on finalising scope and costing for these. However, Auckland Transport will do its best to ensure that work on these projects is progressed as soon as possible and that they are brought back to local boards for prioritisation and the allocation of funds.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Kenneth Tuai – Elected Member Relationship Manager, Auckland Transport</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To allow the Ōtara-Papatoetoe Local Board to request rough order of costs (RoCs) from Auckland Transport (AT) for the Board to make decisions on the allocation of its local board transport capital fund (LBTCF) towards potential projects.

Whakarāpopototanga matua
Executive summary
2. The next steps in this year’s LBTCF round are noted in this report along with recommendations for projects to be taken forward to scope and obtain rough order of costs.
3. The local board has $2,830,259 in its transport capital fund in this political term.
4. The RoCs will be reported back to the local board where decisions on the selection and allocation of funding to projects is expected to take place in July/August 2020.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) receive the report entitled ‘June 2020 – Auckland Transport report - Allocation of Ōtara-Papatoetoe’s Local Board Transport Capital Fund’.

b) request Auckland Transport to provide scope and rough orders of cost for the following projects:
   i) Footpath Improvements – Bairds Road
   ii) Papatoetoe Station Pedestrian Bridge/ Elevator
   iii) Residential Speed Management – Puhinui to Aorere Area
   iv) Local Board Greenways Plan – Ngati Ōtara.

Horopaki
Context
5. Auckland Transport (AT) is responsible for all of Auckland’s transport services, excluding state highways. We report on a monthly basis to local boards, as set out in our Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play in the governance of Auckland on behalf of their local communities.

6. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by AT. Local boards can use this fund to deliver transport infrastructure projects they believe are important to their communities but are not part of AT’s work programme. Projects must also:
   - be safe
- not impede network efficiency
- be in the road corridor (although projects in parks can be considered if there is a transport outcome).

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

Local Board Transport Capital Fund

Allocating Ōtara-Papatoetoe’s LBTCF in the new political term

7. In the 2019-22 political term, the local board’s LBTCF budget stands at $2,830,259.

8. During the 2016-19 political term, the allocation, by local boards, of the LBTCF extended into 2019. This has meant that the delivery of many of these projects are still in progress into the current electoral term. By considering and making decisions early in the political term, the local board will increase its ability to make positive impacts in its area before the next election.

9. In workshops in February, March and May 2020, the local board has been compiling and prioritising a list of potential LBTCF projects. These have been discussed at local board workshops.

10. It was intended that at the June 2020 business meeting, the local board would identify which projects it wishes to proceed onto the next stage of to seek confirmation scope and rough order of costing. The national COVID-19 response has pushed this timeline out.

11. AT will provide the Board with the rough order of costing for the selected projects and any other relevant advice to board by July/ August 2020. After it has considered this information, the local board will be requested to choose which projects it wishes to allocate funding toward. The list of projects in Table 1 as follows:

<table>
<thead>
<tr>
<th>Table 1: LBTCF Recommendations</th>
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<tbody>
<tr>
<td><strong>Project name</strong></td>
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<tr>
<td>Footpath Improvements</td>
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<tr>
<td>Papatoetoe Pedestrian Bridge/ Elevator</td>
</tr>
<tr>
<td>Residential Speed Management – Puhinui to Aorere Area</td>
</tr>
<tr>
<td>Local Board Greenways Plan</td>
</tr>
<tr>
<td>Whitley Reserve Project – Shared Footpath Component</td>
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</table>
Tauākī whakaaweawe āhuarangi
Climate impact statement
12. Auckland Transport engages closely with Council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, the Auckland Climate Action Plan and Council’s priorities.

13. Auckland Transport’s core role is in providing attractive alternatives to private vehicle travel, reducing the carbon footprint of its own operations and, to the extent feasible, that of the contracted public transport network.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
14. The impact of information in this report is mainly confined to Auckland Transport. Where LBTCF projects are being progressed by Auckland Council’s Community Facilities group, engagement will take place. Any further engagement required with other parts of the Council group will be carried out on an individual project basis.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
15. AT attended local board workshops in February and March and provided guidance to a workshop in May 2020 to develop these project options. The workshop on February 2020 refreshed the local board on the new process for the allocation of the LBTCF.

16. At the 12 May 2020 workshop, the local board provided guidance on which projects to take forward to seek scope and rough order of costs. These recommendations are noted above.

Tauākī whakaaweawe Māori
Māori impact statement
17. There are no specific impacts on Māori for this reporting period. AT is committed to meeting its responsibilities under Te Tiriti o Waitangi—the Treaty of Waitangi and its broader legal obligations in being more responsible or effective to Māori.

18. Our Maori Responsiveness Plan outlines the commitment to with 19 mana whenua tribes in delivering effective and well-designed transport policy and solutions for Auckland. We also recognise mataawaka and their representative bodies and our desire to foster a relationship with them.

19. This plan in full is available on the Auckland Transport Website - https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about

20. Any engagement with Māori, or consideration of impacts and opportunities, will be carried out on an individual project basis.

Ngā ritenga ā-pūtea
Financial implications
21. There are no financial implications for the Board in requesting rough order of costs from Auckland Transport. Costs associated with providing the rough order of cost plus more detailed high-level advice is borne by Auckland Transport.

22. The table below gives the LBTCF financial summary for the Ōtara-Papatoetoe Local Board which includes the budget available in the new political term.
Table 3: Ōtara-Papatoetoe Local Board Transport Capital Fund Financial Summary

<table>
<thead>
<tr>
<th>Ōtara Papatoetoe Local Board Transport Capital Fund Financial Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Amount committed</strong> to date on projects approved for design and/or construction including previous term</td>
</tr>
<tr>
<td><strong>Current 2020-2022 LBTCF allocation</strong></td>
</tr>
<tr>
<td><strong>Allocated in the 2019-2020 term</strong></td>
</tr>
<tr>
<td><strong>Total Funds Available</strong> in current political term</td>
</tr>
</tbody>
</table>

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

23. Auckland Council is currently consulting on its Emergency Budget 2020/2021 and we will have more certainty on the impacts to the AT programme when the budget is adopted in July 2020.

24. Our capital and operating budgets will be reduced through this process. Some projects we had planned for 2020/2021 may not be able to be delivered, which will be disappointing to communities that we had already engaged with. Both the Community Safety Fund and the Local Board Transport Capital Fund may be impacted by these budget reductions.

25. The proposed decision of receiving the report and requesting rough order of costs for potential LBTCF projects has no risks for the Board.

Ngā koringa ā-muri

Next steps

26. AT expects to report by the end of July 2020 with the prepared RoCs. Due to the National Covid-19 response, the ability to assess RoCs that require site visits was impacted. This has resulted in the process taking longer to prepare than the previously informed June 2020 deadline.

27. The Board will be requested to allocate funds to its selected projects by the end of August 2020, or as soon as practical after RoCs are provided.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

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Grant of landowner approval and lease for additional premises for the extension of the Taeaofou I Puaseisei Preschool Trust at Aorere Park, 53R Raglan Street, Papatoetoe

File No.: CP2020/00336

Te take mō te pūrongo
Purpose of the report

1. To request the Ōtara-Papatoetoe Local Board to:
   i) grant landowner approval for the extension of the Early Childcare Education Centre on Aorere Park, Mangere East
   ii) grant landlord approval for a deed of additional premises to lease for the Taeaofou i Puaseisei Preschool Trust
   iii) approve the reclassification of a part of Aorere Park, 53R Raglan Street, Mangere East from classified recreation reserve to local purpose (community use) reserve.

Whakarāpopototanga matua
Executive summary

2. Taeaofou I Puaseisei Preschool Trust has applied for landowner and landlord approval for an extension of the leased area at Aorere Park, 53R Raglan Street, Mangere East to accommodate a building and deck extension, additional playground area and staff parking facilities. The proposal includes a concrete footpath and entry area that is within the leased area. The extension is to allow for an additional 40 children to be accommodated at the centre, increasing the number from 60 to 100.

3. Taeaofou I Puaseisei Preschool Trust (the Trust) holds a current community lease for approximately 1,045 square metres (more or less) for the land and building located at Aorere Park. The lease commenced on 20 December 2011 with an initial term of 10 years including one right of renewal for a further term of 10 years; reaching final expiry on 19 December 2031.

4. The land is legally described as Lot 489 Deposited Plan 52232 and part of land marked ‘A’ on SO 55682 – Part NA16B/272 (Part Cancelled); and is held as a classified recreation reserve under the Reserves Act 1977. The extension for the play area and construction of the extension to the building, car parking and deck does not align with this classification so the lease would need to be granted under Section 73(3) of the Reserves Act 1977. It is recommended that the land at Aorere Park that currently contains, or has approval to contain, community buildings be surveyed and reclassified as a local purpose (community use) reserve, subject to any objections being resolved.

5. The proposed area is outside the current leased footprint at the back of the building in an unused area of the reserve. The proposal is for the new play area of 750 square metres, a deck extension, a building extension of 110 square metres and a new sealed driveway and six staff car parking spaces of 621 square metres.

6. Public notification of the proposal to grant a lease for additional premises is required and will provide the public and iwi the opportunity to provide input. If public notification and iwi engagement results in no objections, a lease for additional premises will be issued. If objections to the proposal are received, the board is requested to nominate a hearings panel to assess the objections and make a decision.
7. There is concern from some staff about the additional land being used for exclusive use only by the Trust when we should be aiming to retain as much ‘natural open space’ as possible for the public.

8. The construction of this building and extension and associated work at the proposed location may have a minor impact on the use of Aorere Park.

9. This application is strategically aligned with the Auckland Plan (2017) specifically embracing the increasing diversity of cultures and lifestyles. The proposal also aligns with the local board objective of celebrating heritage and cultural diversity in the Ōtara -Papatoetoe Local Board.

**Ngā tūtohunga**

**Recommendation/s**

That the Ōtara-Papatoetoe Local Board:

a) approve public notification of Auckland Council’s intention to grant land owner approval and lease for additional premises to Taeaofou I Puaseisei Preschool Trust for the increased playground area, construction of the building and deck extension, car parking, and the footpath and entry/service area (Attachment A) on Aorere Park, 53R Raglan Road, Papatoetoe; and reclassification of a part of the park as a local purpose (community use) reserve (Attachment D) as outlined on the plans attached to this report

b) appoint a hearings panel to consider any submissions or objections received following the public notification and make a decision

c) grant under section 73(3) of the Reserves Act 1977, subject to any objections to the additional leased area being resolved, a lease for additional premises to Taeaofou I Puaseisei Preschool Trust to occupy an area of 1,980 square meters (more or less) on the land legally escribed as Lot 489 Deposited Plan 52232 and part of land marked ‘A’ on SO 55682 – Part NA16B/272 (Part Cancelled) as outlined in red in Attachment B

d) all other terms and conditions in accordance with those contained in the current community lease to Taeaofou I Puaseisei Preschool Trust dated 26 January 2018

e) support, subject to resolution of any objections, the reclassification of the portion of Aorere Park described as Lot 489 Deposited Plan 52232 and part of the land marked “A “on SO 55682 - Part NA16B/272 (Part-Cancelled) comprising approximately 9,690 square meters, subject to a survey of the area, from classified recreation reserve for the land outlined in red on the attached site plan (Attachment D) to local purpose (community use) reserve.

**Horopaki Context**

10. This report considers the application for landowner approval and lease for additional premises to Taeaofou I Puaseisei Preschool Trust, for the property located at Aorere Park,53R Raglan Street, Mangere East.

11. The Ōtara-Papatoetoe Local Board is the delegated authority relating to local, recreation, sport and community matters.

**Site details and additional lease premises**

12. Taeaofou I Puaseisei Preschool Trust holds a community lease for land at Aorere Park, Mangere East described as Lot 489 Deposited Plan 52232 and part of land marked ‘A’ on
SO 55682 – Part NA16B/272 (Part Cancelled), which is held as a classified recreation reserve under the Reserves Act 1977.

13. The Trust has applied for landowner approval for additional land to enable an extension to the existing building, deck area and playground; and addition of six staff car parking spaces. The plans are attached as Attachment A. This would require a lease for additional premises for an additional 110 square metres as outlined on Attachment B. The additional car parking required, as part of the resource consent, to accommodate the additional staff needed, is indicated in Attachment C. There are two options presented and the preferred option from the applicant is option 1. This is supported by staff. The car parking spaces can be placed between the trees. The proposal includes a concrete footpath and entry area that is within the current leased area.

14. Taeaofou I Puaseisei Preschool Trust currently leases an area of 1,045 square metres (more or less).

15. The Ōtara-Papatoetoe Local Board has delegated authority to approve the public notification and iwi engagement of council’s intention to grant a community lease for additional premises, landowner approval for the extension to the building, deck area, outdoor playground, staff car parking, driveway, footpath and entry/service area; and reclassification of the portion of Aorere Park (approximately 9,690 square meters) that contains two existing and one approved community buildings (see Attachment D).

16. The concept design for the building, deck extension, play area, car parking, driveway, footpath and entry area are attached as Attachment A to this report. The proposal will provide an additional 40 early childhood places for the local community.

17. Consultation on the proposal for a lease for additional premises will also take place with the other leaseholders on Aorere Park. Should objections be received, it is requested that the board delegate consideration and decision-making authority to a hearings panel.

Planning Context

18. The application aligns with the Ōtara-Papatoetoe Local Board Plan 2017, specifically Outcome 3: Parks and facilities that meet people’s needs

- Our communities have access to parks and facilities to help build a sense of identity and belonging, boost participation in community activities, and promote healthy lifestyles by providing an active recreation space for children and increased capacity for the Taeaofou I Puaseisei Preschool.

Tātaritanga me ngā tohutohu

Analysis and advice

19. The options for the local board are to approve or decline the landowner request for the playground and lease for additional premises.

20. The advantages of approving the landowner application are that:

- it provides an extended capacity for early childhood opportunities for the local community and a purpose-built outdoor play area within Aorere Park
- this maximises the use of the under-utilised area at the back of the existing building.

21. If the Ōtara-Papatoetoe Local Board declines the landowner and deed of additional premises/lease applications the playground and extensions to the building and associated works will not proceed. Increased opportunities for local children to attend the pre-school and enjoy the extended playground area will not proceed. This option is not recommended by staff.
Specialists’ comments/consultation

22. The parks and places team leader and sport and recreation specialists have been consulted and do not support the proposal. There is concern about the additional land being used for exclusive use and increased hard stand area over land that should be aiming to be retained as ‘natural open space’. There are issues such as further closing off of the park from passive surveillance in an area that relies heavily on this as a Crime Prevention Through Environmental Design (CPTED) principle to keep crime at bay.

23. The application is supported by the senior maintenance delivery coordinator, senior land use advisor and community lease specialist for the following reasons:
   - the extension to the building footprint is 110 square metres and provides additional space as a sleeping and change area for under two-year olds
   - the playground area utilises an unused area of the reserve behind the existing building
   - the larger play area provides adequate space for play, which counteracts the decrease in back yards and closer living densities from Auckland’s growing population
   - the proposed extension will be compatible with the existing building
   - the proposed extension does not affect the access to, or use of the park
   - the historical change of use from a park to allow a childcare facility was approved by the former Manukau City Council to encourage active participation in early childhood by the local community.

Tauākī whakaaweawe āhuarangi
Climate impact statement

24. There is no impact on greenhouse gas emissions as the proposal does not introduce any new source of emissions.

25. Climate change has the potential to impact the lease as Aorere Park sits within a flood plain area. These areas are predicted to be covered by flood water (river or surface flooding) as a result of a 1-in-100-year rainstorm event (as shown below):
26. A flood happens when heavy rainfall overwhelms the capacity of natural or designed drainage systems. Floods become dangerous if the water is very deep or travelling very fast or if the flood waters have risen very quickly, or if they contain debris like tree branches and sheets of iron.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

27. The proposed landowner approval and lease for additional premises have no identified impact on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report's advice.

28. The application includes options for parking. The senior sports parks maintenance delivery coordinator has reviewed the options and supports option 1 as outlined in Attachment C to this report. This utilises the land adjacent to the current car parking to accommodate six additional spaces. This will be available for public outside of the childcare hours and will be an asset for other park users.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

29. A workshop to review the proposal is scheduled for early February 2020. At the time of reporting, feedback from the local board has not been received.

30. The recommendations in this report are within the local board’s delegated authority to grant landowner approvals and leases.

31. The recommendations within this report support the Ōtara-Papatoetoe Local Board Plan 2017 as discussed above aligning with outcome 3:

- parks and facilities that meet people’s needs: - our communities have access to parks and facilities to help build a sense of identity and belonging, boost participation in community activities, and promote healthy lifestyles by providing an active recreation space for children and increased capacity for the Taeaofou I Puaseisei Preschool.

32. The proposed building extension and playground will provide early childhood learning and play opportunities for an increased number of children attending this early childhood education centre within Aorere Park.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

33. An aim of community leasing and land advisory is to increase targeted support for Māori community development projects. This proposal seeks to improve access to an early childhood facility for all Aucklanders including Māori living in the local board area.

34. The land described as Lot 489 Deposited Plan 52232 (the original two acres of Aorere Park) was deposited in October 1963 subsequent to the subdivision of existing fee simple lots. The land was vested in council as a classified recreation reserve and is not directly Crown derived. The reserve is held directly by Auckland Council in fee simple and is considered that no part of the reserve triggers any Treaty of Waitangi settlement issues or matters in relation to customary right outcomes.

35. Iwi engagement is to be undertaken regarding the deed of additional premises, land owner application and re-classification under the Reserves Act 1977.

36. There are no sites of value or significance to mana whenua identified in the Auckland Unitary Plan – Operative in Part in relation to the application.
Ngā ritenga ā-pūtea

Financial implications

37. There are no financial operational implications for the local board over and above the existing maintenance requirements of this park.

38. The costs associated with the public notification of the intention to lease additional land and reclassification of the land will be costs accommodated within existing budgets.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

39. There are no risks to council as the playground, building extension, associated works and on-going maintenance will be the responsibility of Taeaofou I Puaseisei Preschool Trust.

40. Any other risks associated with the public notification, granting of landowner approval and lease for additional premises are considered to be relatively minor as the extension to the north-west of the existing building and playground area maximises the use of this under-utilised parcel of land.

41. There is a risk with community facilities on public open spaces that if the lessee surrenders the lease or is unable to continue to occupy the site, that the council inherits a liability. Where any group owns a building on a park and surrenders its lease, they also surrender the building to council and in that regard the council has the opportunity to occupy or manage the facility itself, or on sell the buildings to another community group.

Ngā koringa ā-muri

Next steps

42. Subject to the local board’s approval, and subsequent public notification, the decision will be communicated to the applicant with a formal landowner approval letter and an agreement to lease for the additional premises. Conditions will be placed on the landowner approval regarding (but not limited to):

- health and safety conditions
- ensuring the applicant controls rubbish at the site
- safety fencing during construction
- reinstatement of any affected adjacent land.

43. Staff will work with Taeaofou I Puaseisei Preschool Trust to finalise landowner approval and lease for additional premises documentation.

44. The portion of Aorere Park which the Trust occupies will need to be reclassified from classified recreation to local purpose (community use) reserve. This involves a survey to redefine the portion occupied by Taeaofou I Puaseisei Preschool Trust, public notification, iwi engagement and consent from the Minister of Conservation with legalisation completed by way of a Gazette Notice.

Ngā tāpirihanga

Attachments

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<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A₁</td>
<td>Attachment A: Taeaofou I Puaseisei ECE Site plans - Additions</td>
<td>35</td>
</tr>
<tr>
<td>B₁</td>
<td>Attachment B: Proposed new leased area - Taeaofou I Puaseisei Trust</td>
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</tr>
<tr>
<td>C₁</td>
<td>Attachment C: 53R Raglan Street - Site Plan - Parking Options</td>
<td>41</td>
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<tr>
<td>D₁</td>
<td>Attachment D: Proposed area to be reclassified (subject to survey)</td>
<td>43</td>
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Grant of landowner approval and lease for additional premises for the extension of the Taeaofou I Puaseisei Preschool Trust at Aorere Park, 53R Raglan Street, Papatoetoe

<table>
<thead>
<tr>
<th>Author</th>
<th>Raewyn Sendles - Land Use Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
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Grant of landowner approval and lease for additional premises for the extension of the Taeaofou I Puaseisei Preschool Trust at Aorere Park, 53R Raglan Street, Papatoetoe
Te take mō te pūrongo

Purpose of the report
1. To seek approval from the Ōtara-Papatoetoe Local Board for additional Locally Driven Initiative (LDI) Capex funding of $75,000 to undertake the sports field upgrade at Papatoetoe Recreation Grounds.

Whakarāpopototanga matua

Executive summary
2. The Papatoetoe Recreation Ground has been identified in the ‘Wider Auckland Rugby Facility Plan’ as a high priority site to add capacity to the network. There is notably a shortage of field lights to meet, both current and in projections training demand. And as a result, the local clubs are having issues finding training fields with adequate lighting to train.

3. In June 2019 the Environment and Community Committee approved the allocation of Growth Capex funding of $650,000 under resolution (ENV/2019/111), for investigation, design and delivery of the sports field upgrade.

4. Subsequent to the approval of the Community Facilities work programme OP/2019/82, further investigation and design have taken place which has identified that the physical work cost for the sportsfield and lighting upgrade is higher than estimated. It is proposed that an additional $75,000 of Locally Driven Initiative (LDI) Capex funding be allocated to the project.

5. The proposed allocation of budget was discussed with the local board at a workshop held on 25 February 2020. The local board have indicated the desire to prioritise the delivery of Papatoetoe Recreation Ground.

6. Staff seek approval for the allocation of an additional $75,000 of Locally Driven Initiative (LDI) Capex to complete the upgrade at Papatoetoe Recreation Ground.

Ngā tūtohunga

Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) approve an additional $75,000 of Locally Driven Initiative Capex for the upgrade of the sports facility at Papatoetoe Recreation Ground (SharePoint work item no. 2470), bringing the total allocation of funding to $725,000.

Horopaki

Context
7. The 2017 Winter Sports Field Supply and Needs Study by Longdill and Associates shows that by 2028 there will be a shortfall of 48 hours per week for lit fields in the Ōtara - Papatoetoe Local Board area.

8. Additionally, Papatoetoe Recreation Ground has been identified in the ‘Wider Auckland Rugby Facility Plan’ as a high priority site to add capacity to the network. There is notably a shortage of field lights to meet, both current and in projections training demand. And as a result, the local clubs are having issues finding training fields with adequate lighting to train.
9. Auckland Council Sport and Recreation and Community Facilities teams have been working jointly on the sports field and lighting upgrade at Papatoetoe Recreation Ground. The vision for the project is:

‘to develop fit-for-purpose sportsfield facility at Papatoetoe Recreation Ground, which meet community needs’.

10. The sports field upgrade at Papatoetoe Recreation Ground would also help address the existing shortfalls in lit capacity and greatly extends the hours of play.

11. On 20 June 2017, the Ōtara-Papatoetoe Local Board passed a resolution (OP/2017/97) to proceed with investigation and design for the upgrade of Papatoetoe Recreation Grounds, and then to continue into the construction phase.

Tātaritanga me ngā tohutohu
Analysis and advice

Papatoetoe Recreation Ground

12. An investigation has been carried out at Papatoetoe Recreation Ground to upgrade field two from soil to sand and to renew existing sports field lighting. As part of the scope Papatoetoe number two field would have dual goal posts to cater for both Rugby and Football. Both codes would share the use of this ground.

13. The estimated cost to complete this upgrade is $725,000.

14. The upgrade proposal is shown in below in Figure 1.

15. Auckland Rugby have completed an Auckland wide rugby facilities plan and have identified this park as its highest priority project to add capacity to the network. Clubs in this area are having issues finding adequate fields to train under lights after sunset. The full list of Rugby’s regional priorities are shown in Attachment A.

Figure 1: Proposed upgrades at Papatoetoe Recreation Ground
16. The current budget of $650,000 is being funded by the Local Sports fields Development (Growth Capex) which is a regional budget that is approved by the Finance and Performance Committee.

17. Due to the additional costs identified during the investigation and design phase, a further $75,000 is required to provide a total of $725,000 to complete this work to a satisfactory level.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

18. This project has no direct effect on climate change however the project will need to assess impact on direct greenhouse gas emissions and the approach to reduce emissions.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

19. The Papatoetoe Recreation Ground project is in the approved Community Facilities Build, Maintain, Renew Work Programme 2019/2020. Amending the budget will have no material impact as it does not alter the expected outcomes or level of service offered at the sports field.

20. There has been ongoing consultation with the community facilities operations team, as well as the full facilities contractor that manage these parks, as well as the full facilities contractor that manage these parks.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

21. The Ōtara-Papatoetoe Local Board support the upgrade of the sportsfield and at a workshop held on 25 February 2020 were made aware of the requirement for the allocation of additional LDI Capex funding to complete the project.

22. The project aligns with the following Ōtara-Papatoetoe Local Board Plan outcomes and objectives:

<table>
<thead>
<tr>
<th>Outcome 3</th>
<th>Objective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parks and facilities that meet people’s needs</td>
<td>Parks and facilities meet community needs for sports and recreation.</td>
</tr>
</tbody>
</table>

**Tauākī whakaaweawe Māori**

**Māori impact statement**

23. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations to Māori. The council recognises these responsibilities are distinct from the Crown’s Treaty obligations and fall within a local government Tāmaki Makaurau context. These commitments are articulated in the council’s key strategic planning documents the Auckland Plan, the 2018-2028 Long-term Plan, the Unitary Plan and Ōtara - Papatoetoe Local Board Plan 2017.

24. The provision of quality sportsfield has broad benefits for Māori, including the promotion of good health, the fostering of strong family and community relationships and connection to the natural environment.
Ngā ritenga ā-pūtea
Financial implications

25. The engineer’s estimate indicates that the allocated budget is insufficient to deliver the physical works.

26. An additional $75,000 is required to meet the total costs for developed design, consenting and for the physical works phase of the sport facility.

27. The Ōtara-Papatoetoe Local Board currently have unallocated LDI Capex budget that can be allocated towards the shortfall in this project.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

28. Delays in proceeding with design work will incur additional costs as construction prices continue to rise.

Ngā koringa ā-muri
Next steps

29. Subject to approval of required budget, resource consents will be lodged.

30. Detailed design will continue once consents are granted, followed by the physical works phase.

31. Progress updates on the work programme will be reported to the local board during monthly Community Facilities workshops and at the end of each quarter of the financial year.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>All</td>
<td>Wider Auckland Rugby Facility Plan 2018-2028</td>
<td>49</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Phil Gedge - Programme Manager Community Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
### 2019 Regional Facility Priorities

**Recommended:** Rugby Facility Working Group 9-Apr-2019  
**Confirmed:** Wider Auckland Steering Group 3-May-2019

<table>
<thead>
<tr>
<th>Priority/Project Reference</th>
<th>Provincial Union</th>
<th>Club</th>
<th>Local Board</th>
<th>Club Match Scheduling</th>
<th>Access to Training Lights</th>
<th>Overall Weekly Provision</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Total Surplus / Shortfall</td>
<td>Total Demand / Supply %²</td>
<td>Total Surplus / Shortfall</td>
</tr>
</tbody>
</table>

#### Attachment A

**Item 17**
Wider Auckland Rugby Facility Plan 2018-2028

Footnotes

1. TOTAL Surplus / Shortfall – listed as Full Field Equivalent Hours (FFEH) during a typical winter season week.
2. TOTAL Demand / Supply % - FFEH Demand as a percentage of FFEH Supply.

The table above is a summary of the Priority Projects. More data and information is available for each of the clubs listed and for all clubs across the three Provincial Unions.

If you have any queries or comments, please contact your Provincial Union Facilities Working Group member -

<table>
<thead>
<tr>
<th>Auckland Rugby Union</th>
<th>Counties Manukau Rugby Football Union</th>
<th>North Harbour Rugby Union</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brett Young</td>
<td>Annette Tossell</td>
<td>Denis Henderson</td>
</tr>
<tr>
<td>Community Liaison &amp; Facilities Manager</td>
<td>Club Development Officer</td>
<td>Head of Rugby Operations</td>
</tr>
<tr>
<td>M: 021 021 07744</td>
<td>M: 027 227 9729</td>
<td>M: 027 647 3685</td>
</tr>
<tr>
<td>E: <a href="mailto:brett.young@aucklandrugby.co.nz">brett.young@aucklandrugby.co.nz</a></td>
<td>E: <a href="mailto:annette.tossell@steelers.co.nz">annette.tossell@steelers.co.nz</a></td>
<td>E: <a href="mailto:denis@harbourrugby.co.nz">denis@harbourrugby.co.nz</a></td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To fund, part-fund or decline applications received for the Ōtara-Papatoetoe Local Board Quick Response Grant Round Two 2019/2020.

Whakarāpopototanga matua
Executive summary
3. This report presents applications received for the Ōtara-Papatoetoe Local Board Quick Response Grant Round Two 2019/2020 (see Attachments B).
4. The Ōtara-Papatoetoe Local Board has set a total community grants budget of $360,000 for the 2019/2020 financial year.
5. A total of $9,248 has been allocated for the Ōtara-Papatoetoe Local Board Excellence Awards. This leaves an amount of $350,752 available for contestable grants.
6. A total of $186,307 was allocated to Local Grants and Multiboard Grants Round One 2019/2020. A total of $19,793 has been allocated for the Quick Response Grants Round One 2019/2020. A total of $96,802.72 was allocated to the Local Grants and Multiboard Grants Round Two 2019/2020. This leaves an amount of $47,849.72 for the remaining grant rounds.
7. Twenty-three applications were received for consideration by the Ōtara-Papatoetoe Local Board for the Quick Response Grant Round Two 2019/2020, with a total requested of $38,717.00.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) agree to fund, part-fund or decline each application in Quick Response Round Two, 2019/2020, as outlined in Table One:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organization</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR2013-201</td>
<td>South Auckland Rangers Association Football and Sports Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards coaching costs for the senior football teams.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Item 18</td>
<td>QR2013-202</td>
<td>YMCA North Incorporated</td>
<td>Community</td>
<td>Towards intermediate school camp costs, including catering, accommodation, YMCA staff donations and event first response team costs, medals and cups, sports equipment and laundry costs.</td>
</tr>
<tr>
<td>QR2013-203</td>
<td>Blue Light Ventures Incorporated</td>
<td>Community</td>
<td>Towards entry tickets to Rainbows End for school leaders and patrol volunteers for the Blue Light Venture Funday.</td>
<td>$1,967.16</td>
</tr>
<tr>
<td>QR2013-204</td>
<td>All Heart New Zealand Charitable Trust</td>
<td>Community</td>
<td>Towards salary costs for the upcycling workshop supervisor and the purchase of planting equipment.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR2013-205</td>
<td>Life Education Trust Counties Manukau</td>
<td>Community</td>
<td>Towards costs for the workbooks for the health and wellbeing programme in schools.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR2013-206</td>
<td>David Riley</td>
<td>Arts and culture</td>
<td>Towards editing, design illustrations and printing of a Kiribati story book for children.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR2013-207</td>
<td>Auckland Kindergarten Association - Mayfield</td>
<td>Environment</td>
<td>Towards costs for recycling and waste management bins at the kindergarten centre.</td>
<td>$1,056.84</td>
</tr>
<tr>
<td>QR2013-208</td>
<td>Epilepsy Association of New Zealand</td>
<td>Community</td>
<td>Towards salary and fuel costs for the educator.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR2013-209</td>
<td>Auckland Paraplegic and Physically Disabled Association Incorporated</td>
<td>Sport and recreation</td>
<td>Towards pamphlet production costs and advertising the new online programmes.</td>
<td>$925.00</td>
</tr>
<tr>
<td>Grant ID</td>
<td>Organization</td>
<td>Category</td>
<td>Description</td>
<td>Amount</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------</td>
<td>---------------------------</td>
<td>------------------------------------------------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>QR2013-211</td>
<td>Manukau City Baptist Church</td>
<td>Community</td>
<td>Towards food and craft supply costs for the 2020 Light Party</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR2013-214</td>
<td>Inner Wheel Club of Howick</td>
<td>Community</td>
<td>Towards knitting and care package costs, including wool, blankets, baby monitors for newborn baby families.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR2013-215</td>
<td>Papatoetoe Cricket Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards coaching fees for the cricket in schools programme.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR2013-216</td>
<td>South East Auckland Senior Citizens' Association Incorporated</td>
<td>Community</td>
<td>Towards venue hire, hall setup, decorations, rubbish removal, entertainment equipment and performer costs.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR2013-219</td>
<td>Pregnancy Help Incorporated Auckland Branch</td>
<td>Community</td>
<td>Towards wages of the two coordinators at Pregnancy Help.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR2013-221</td>
<td>Rongomai Sports And Community Trust</td>
<td>Sport and recreation</td>
<td>Towards electricity costs for the trust</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR2013-222</td>
<td>Chanting Wheel Culture Exchange and Buddhist Charitable Organization</td>
<td>Community</td>
<td>Towards writing materials, demonstration workshops, tea and coffee costs.</td>
<td>$500.00</td>
</tr>
<tr>
<td>QR2013-223</td>
<td>Royal New Zealand Coastguard Boating Education Limited</td>
<td>Community</td>
<td>Towards life jackets for the safe boating education programme in schools.</td>
<td>$1,989.39</td>
</tr>
<tr>
<td>QR2013-224</td>
<td>Habitat for Humanity Greater Auckland Limited</td>
<td>Community</td>
<td>Towards the costs of winter items for the elderly, including heaters, winter blankets and volunteer petrol vouchers.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Item 18</td>
<td>QR2013-225</td>
<td>UpsideDowns Education Trust</td>
<td>Community</td>
<td>Towards speech therapy costs for two children in the Ōtara-Papatoetoe local board area.</td>
</tr>
<tr>
<td>---------</td>
<td>------------</td>
<td>-----------------------------</td>
<td>-----------</td>
<td>---------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>QR2013-226</td>
<td>The TYLA Trust</td>
<td>Community</td>
<td>Towards graduation gifts and lunch costs including stationary gifts, lunches, certificates, transport and parking.</td>
<td>$1,279.00</td>
</tr>
<tr>
<td>QR2013-227</td>
<td>Independent Living Charitable Trust</td>
<td>Community</td>
<td>Towards event costs, including food, utensils and volunteer petrol vouchers.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR2013-228</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards the Ōtara-Papatoetoe participant costs for triage support and supervision of volunteers at the Youthline Helpline.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR2013-229</td>
<td>Papatoetoe United Football Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards turf hire costs at the Kolmar sports centre for the junior activity football modules.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$38,717.39</strong></td>
</tr>
</tbody>
</table>

**Horopaki Context**

8. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city.

9. The Auckland Council Community Grants Policy supports each local board to adopt a grants programme.

10. The local board grants programme sets out:
    - local board priorities
    - lower priorities for funding
    - exclusions
    - grant types, the number of grant rounds and when these will open and close
    - any additional accountability requirements.

11. The Ōtara-Papatoetoe Local Board adopted their grants programme for 2019/2020 on the 19th of March 2019 (OP/2019/83) and will operate two quick response and two local grant rounds for this financial year. This includes the Ōtara-Papatoetoe Local Board Excellence Awards, which are open all year round (OP/2019/182).

12. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio, community networks and workshops.
Tātaritanga me ngā tohutohu
Analysis and advice
13. Due to the current COVID-19 crisis, staff have also assessed each application according to which alert level the proposed activity is able to proceed.

14. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.

Tauākī whakaaweawe āhuarangi
Climate impact statement
15. The local board grants programme aims to respond to Auckland Council’s commitment to address climate change by providing grants to individuals and groups with projects that support community climate change action. Community climate action involves reducing or responding to climate change by local residents in a locally relevant way. Local board grants can contribute to expanding climate action by supporting projects that reduce carbon emissions and increase community resilience to climate impacts. Examples of projects include local food production and food waste reduction; decreasing use of single-occupancy transport options; home energy efficiency and community renewable energy generation; local tree planting and streamside revegetation; and education about sustainable lifestyle choices that reduce carbon footprints.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
16. Based on the main focus of an application, a subject matter expert from the relevant department will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.

17. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
18. Local boards are responsible for the decision-making and allocation of local board community grants. The Ōtara-Papatoetoe Local Board is required to fund, part-fund or decline these grant applications against the local board priorities identified in the local board grant programme.

19. The local board is requested to note that section 48 of the Community Grants Policy states “We will also provide feedback to unsuccessful grant applications about why they have been declined, so they will know what they can do to increase their chances of success next time”.

20. A summary of each application received through Ōtara-Papatoetoe Local Board Quick Response Round Two 2019/2020 (see Attachments B) is provided.

Tauākī whakaaweawe Māori
Māori impact statement
21. The local board grants programme aims to respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council’s Māori Responsiveness Unit has provided input and support towards the development of the community grants processes.
Ngā ritenga ā-pūtea
Financial implications

22. The Ōtara-Papatoetoe Local Board adopted the Ōtara-Papatoetoe Local Grants Programme 2019/2020 on 19 March 2019 (see Attachment A). The document sets application guidelines for contestable community grants submitted to the local board.

23. This report presents applications received for the Ōtara-Papatoetoe Local Board Quick Response Grant, Round Two 2019/2020 (see Attachment B).

24. The Ōtara-Papatoetoe Local Board has set a total community grants budget of $360,000 for the 2019/2020 financial year.

25. A total of $9,248 has been allocated for the Ōtara-Papatoetoe Local Board Excellence Awards. This leaves an amount of $350,752 available for contestable grants.

26. A total of $186,307 was allocated to Local Grants and Multiboard Grants Round One 2019/2020. A total of $19,793 has been allocated for the Quick Response Grants Round One 2019/2020. A total of $96,802.72 was allocated to the Local Grants and Multiboard Grants Round Two 2019/2020. This leaves an amount of $47,849.72 for the remaining grant round.

27. Twenty-three applications in total were received for consideration by the Ōtara-Papatoetoe Local Board for the Quick Response Grant Round Two 2019/2020 with a total requested amount of $38,717.00.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

28. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local boards programme. The assessment process has identified a low risk associated with funding the applications in this round.

Ngā koringa ā-muri
Next steps

29. Following the Ōtara-Papatoetoe Local Board allocation of funding for the Quick Response Round Two 2019/2020, staff will notify the applicants of the local board’s decision and facilitate payment of the grant.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Ōtara-Papatoetoe Local Board Grant Programme 2019/2020</td>
<td>57</td>
</tr>
<tr>
<td>B</td>
<td>Ōtara-Papatoetoe Local Board Quick Response Grant Round Two 2019/2020</td>
<td></td>
</tr>
<tr>
<td></td>
<td>grant applications (Under Separate Cover)</td>
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</tr>
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</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Helen Taimarangai - Senior Community Grants Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Marion Davies - Grants and Incentives Manager</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Ōtara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Otara-Papatoetoe Local Board Grants Programme 2019/2020

Our Local Grants Programme aims to provide contestable community grants to local communities.

Outcomes sought from the local grants programme

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our Local Board Plan 2017.

- Manukau transformation
- Revitalising town centres
- Parks and facilities that meet people’s needs
- Healthy natural environment
- Empowered, inclusive and prosperous communities
- Honouring youth and seniors
- It is easy to get around

Our priorities for grants

The Otara-Papatoetoe Local Board welcomes grants applications that align with one or more of the following local board plan priorities:

- Promote economic development and public safety in the town centres and strengthen their roles as community hubs
- Improve water quality in local streams
- Minimise waste going to landfill
- Reduce plant and animal pests through safe neighbourhood action
- Celebrate heritage and cultural diversity of our communities
- Community capacity building and empowerment
- Promote better health and wellbeing in the community
- Promote community economic wellbeing and local employment
- Promote youth leadership and participation in employment, education training and business
- Ensure seniors in our area have access to quality facilities resources and activities
- Create opportunities for interactions between young and old

Note: these priorities relate to the local board initiatives as outlined in the Otara-Papatoetoe Local Board Plan 2017.
Higher Priorities:

The Ōtara-Papatoetoe Local Board will prioritise applications that align to the healthy environment principles including:

- smoke free, alcohol and drug free
- zero-waste
- promotion of healthy options for food and drink, including water as the first choice
- promotion of active lifestyles

Lower Priorities:

We will also consider applications for other services, projects, events and activities. However, these may be considered a lower priority.

<table>
<thead>
<tr>
<th>Lower Priority Areas</th>
<th>Description</th>
</tr>
</thead>
</table>
| The Ōtara – Papatoetoe Local Board will give applications **lower priority** and less favourable consideration if they contain one or more of the following: | • Ticketed events, commercial events or events that promote a brand or company  
• The purchase of assets, gear and equipment with limited future use or wider benefit to the community  
• Feasibility studies, need analysis, project plan development. |
| The board has also identified the following financial situation of an applicant, as a **lower priority** for funding: | • Applicant is not making any financial contribution of their own to the project  
• Applicant has not considered other sources of funding for their project  
• Applicant has the capacity to access funding from other sources  
• Wages and salaries, except where requested project facilitator fees are one-off costs. |
| In addition to the **eligibility criteria** outlined in the Community Grants Policy, the Ōtara- Papatoetoe Local Board will not fund: | • Applicants who failed to provide accountability forms from a previous funding allocation  
• Applicants who provided unsatisfactory accountability forms from a previous funding allocation. |
**Investment approach**
The Ōtara-Papatoetoe Local Board has allocated budgets to support the local grants programme as follows:

- **Quick Response Local Grants:**
  - Minimum amount per grant: $500
  - Maximum amount per grant: $2,000
- **Local Grants:**
  - Minimum amount per grant: $2,000
- **Excellence Grants:**
  - Maximum amount per grant: $2,000

**Application dates**
Grant rounds for 2019/2020 will be as follows:

**Quick Response Grants**

<table>
<thead>
<tr>
<th>Grant rounds</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round one</td>
<td>14 October 2019</td>
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<td>16 June 2020</td>
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**Local Grants**

<table>
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<th>Grant rounds</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
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<td>19 July 2019</td>
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Multi-board Grants

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<tbody>
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<td>19 July 2019</td>
<td>17 September 2019</td>
<td>1 October 2019</td>
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<tr>
<td>Round two</td>
<td>20 January 2020</td>
<td>13 March 2020</td>
<td>19 May 2020</td>
<td>1 June 2020</td>
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Multi-board funding: we have agreed to work with other local boards to deliver multi-board funding on a case-by-case basis.

Pursuit of Excellence Grants:
The Ōtara-Papatoetoe Local Board set up the Pursuit of Excellence Award to:
- Increase the profile and image of the Ōtara-Papatoetoe Local Board area by residence that demonstrate excellence in their chosen field.
- Promote leadership participation in local government and civic life
- Foster the development of a sustainable workforce for local industry and surrounds
- Strengthen the development of community unity in Otara-Papatoetoe.

Excellence Grants

| Open dates | Apply anytime within the grant round year 1 June 2019 – 1 June 2020 |

Accountability measures
The Ōtara-Papatoetoe Local Board requires all successful applicants to:
- provide information on how the project contributed to local board priorities and outcomes
- extend to the local board chairperson an invitation to the funded project, programme, activity or event where appropriate
- meet council standard financial accountability requirements
Purpose of the report
1. To approve the draft Ōtara-Papatoetoe Local Board Plan 2020 and statement of proposal for public consultation.

Executive summary
2. The Local Government (Auckland Council) Act 2009 requires that each local board complete a local board plan for adoption by 31 October of the year following election, and uses the special consultative procedure (SCP) to engage with their communities.
3. The consultation period for the SCP will take place from 13 July to 13 August 2020.
4. The draft Ōtara-Papatoetoe Local Board Plan 2020 has been developed using feedback obtained before COVID-19. There is a risk in approving the draft Ōtara-Papatoetoe Local Board Plan 2020 for public consultation while the full social and economic effects of COVID-19 on the community are not yet determined.
5. The consultation process will seek the views and aspirations of the public to inform the final plan.

Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) adopt the draft Ōtara-Papatoetoe Local Board Plan 2020 in Attachment A and the statement of proposal in Attachment B for public consultation using the special consultative procedure.

b) delegate authority to the Chairperson and/or other nominated member(s) of the Ōtara-Papatoetoe Local Board to approve final changes to the draft Ōtara-Papatoetoe Local Board Plan 2020 and statement of proposal.

c) delegate authority to the Chairperson and/or other nominated member(s) to approve the type of engagement events to take place, the number of events and the dates of the engagement events.

d) note the local engagement plan in Attachment C for the special consultative procedure.

e) delegate to the following elected members and staff the power and responsibility to hear from the public through ‘spoken’ (or New Zealand sign language) interaction, at the council’s public engagement events, during the consultation period for the local board plan:
   i) local board members and Chairperson
   ii) General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor, Local Board Engagement Advisor
   iii) any additional staff approved by the General Manager Local Board Services or the Group Chief Financial Officer.

f) approve holding an extraordinary meeting of the local board, if required, at a suitable
date and time during the weeks of 26 October to 13 November 2020 to adopt the Ōtara-Papatoetoe Local Board Plan 2020.

Horopaki

Context

6. The Local Government (Auckland Council) Act 2009 states that each local board must:
   • adopt their local board plan by 31 October of the year following an election
   • use the special consultative procedure (SCP) to engage with their communities.

7. Local board plans are strategic documents developed every three years. They set a direction for local boards and reflect community priorities and preferences. They provide a guide for local board activity, funding and investment decisions. They also influence local board input into regional strategies and plans, including annual budgets.

8. The plans inform the development of the council’s 10-year budget. They also form the basis for development of the annual local board agreement for the following three financial years and subsequent work programmes.

Timeframes

9. The consultation period for the local board plans was due to be held in June and July 2020. The implementation of COVID-19 alert levels 3 and 4 required a change in the direction of the draft plans to ensure they responded to the effects of COVID-19. Restrictions on public gatherings also required a shift in planning how engagement events could occur. Planning for these took time, which has forced the consultation period to be moved to July and August 2020.

10. Section 83 of the Local Government Act 2002 requires the consultation period to be a minimum of one month. The COVID-19 Response (Further Management Measures) Legislation Act 2020, which came into force on 16 May 2020, permits a council to modify its SCP and conduct a shorter period of consultation than one month (but no less than seven days).

11. The threshold for a council being able to modify its consultation period under this Act is high. According to the Act, a council can only take a modified approach to “the extent that it is satisfied to do is necessary or desirable to support measures taken to contain or mitigate the outbreak of COVID-19 or its effects, including, without limitation, by addressing the impacts and consequences of the outbreak for any aspect of the wellbeing of the community”.

12. While it may be possible to shorten the consultation period, it is important that the community is given a reasonable time of one month to provide feedback on the draft plan in which to indicate their priorities and aspirations.

13. Whilst every effort will be made to adopt the Ōtara-Papatoetoe Local Board Plan 2020 in October 2020, the unavoidable change to the dates of the consultation period may require a small extension of time. This is to ensure the local board has sufficient time to consider the submissions received.

14. It is recommended that provision be made for an extraordinary meeting to adopt the final plan during the weeks of 26 October to 13 November 2020, should it be required. Adoption of the final plan will be no later than 30 November 2020.

Tātaritanga me ngā tohutohu

Analysis and advice

15. The draft Ōtara-Papatoetoe Local Board Plan 2020 (refer Attachment A) has been developed by considering:
• previous community engagement, including engagement on the 2017 Local Board Plan, 2018-2028 Long-term Plan and prior annual plans
• the uncertainty of the impact of COVID-19 on Auckland Council’s budget and service levels
• subject matter expert advice from council and other council organisations
• mana whenua views through a hui held at Ngati Otara Marae Kohanga Reo. This was conducted with partners on the “Maori Input into Local Board project” on 30 January 2020 and the following mana whenua groups presented to the boards:
  - Ngāti Tamaoho
  - Ngāti Whanaunga
  - Te Ahiwaru Waiohua and
  - Ngāti Whātua.
• the maatawaka engagement event was cancelled due to Covid 19, however, Maori communities engaged through three ‘pop-up’ events.
• The local board has also considered existing feedback on several matters from mana whenua and mataawaka.

Aspirations and priorities include:
- continued meaningful partnerships between Mana Whenua iwi and the local board
- supporting Te Reo Maori across the local area through projects like Te Kete Rukuruku
- adopting the Ngahere strategy locally, which promotes healthy, thriving and recreation environment
- health and wellbeing of our local communities through town centre growth and healthy lifestyles

16. Targeted consultation was also undertaken in January to April 2020 through various activities with local community groups.

- Four community fono’s (in partnership with Bluespur Consulting), including one-on-one conversation with the faith-based groups in the local area; attendees were from a cross section of the community from young people to seniors.
- Consultation as part of four ongoing events that were face-to-face, that is, the local Diversity Festival, Papatoetoe Network meeting, local ‘Movies in the park’ and also the board’s Diversity Forum.
- The board also heard views of residents through the Auckland People’s Panel and the online “Idea’s hub”.
- In total the board received over 600 contributions from around 307 people from the local area.

17. The draft Ōtara-Papatoetoe Local Board Plan 2020 has been developed while the impacts of COVID-19 are not yet fully determined. It is possible that some of the aspirations and desires may need to change as a result.

Key features
Key features of the draft Ōtara-Papatoetoe Local Board Plan 2020 include six outcome (whakaotinga) areas:

| Whakaotinga tahi: | Transform Manukau       |
| Whakaotinga rua: | Prosperous local economy |
| Whakaotinga toru: | A thriving, inclusive and safe community |
| Whakaotinga wha: | Parks and facilities that meet people's needs |
| Whakaotinga rima: | Sustainable, healthy natural environment |
| Whakaotinga ono: | Connected area and easy to get around. |
A few examples of initiatives we want to progress to achieve the above outcomes are:

- Hayman Park wetland development and completion of the park/playground upgrade (Stage 2)
- Manukau Sports Bowl: Finalise the masterplan and ring-fence investment for implementation
- Unlock Papatoetoe: Investigate opportunities for a community hub to improve community services
- Ōtara: Make existing facilities fit for purpose, e.g. the library, East Tamaki Community Centre and Ōtara Fair Mall precinct.

**Statement of proposal**

18. The use of the SCP requires the local board to approve an accompanying statement of proposal (refer Attachment B). This document provides financial context and an outline of how the public can provide input through the SCP.

**Engagement plan for the SCP**

19. The consultation period will run from 13 July to 13 August 2020.

20. The engagement plan (Attachment C) outlines the engagement approach which focuses on engagement through digital and online platforms.

21. The COVID-19 alert system has certain restrictions on public gatherings, which has varying implications for consultation under the SCP. Due to the uncertainty of knowing which COVID-19 alert level Aucklanders will be under at the time of the consultation period, it is not possible to confirm all details of engagement events as part of the engagement plan.

**Consultation documentation and translations**

22. To support Aucklanders to be able to provide feedback in a way that suits them, information will be provided online and in hard copy.

23. Hard copies and feedback forms will be available at all libraries, service centres and local board offices subject to being open, or on request by calling 09 301 0101 or the Ōtara-Papatoetoe local board office on 09 261 8563.

24. The draft local board plan will be available to view online at [www.akhaveyoursay.nz](http://www.akhaveyoursay.nz).

25. To enable a wide reach across the diverse communities, the feedback form and sections of the draft plan will be translated into Te reo, Samoan and Tongan. The sections to be translated will be the outcomes with a brief description, the objectives and initiatives.

**Methods for obtaining feedback**

26. Feedback will be gathered through the events described below. These may be subject to change depending on the rules and requirements around COVID-19 alert levels:

- Have Your Say face-to-face engagement events (spoken interaction)
- online submission via [www.akhaveyoursay.nz](http://www.akhaveyoursay.nz)
- written submissions, for example proformas and letters received by post or email
- verbal submission through telephone by calling 09 301 0101 or the Ōtara-Papatoetoe local board office on 09 261 8563.
- social media comments which are in scope of the engagement, although people will be encouraged to go to the online form to make a formal submission
- partnerships with community partners to obtain feedback from our diverse communities.
**Processing feedback**

27. Feedback will be analysed and collated for local board members to consider prior to making decisions on the final local board plan.

28. The draft Ōtara-Papatoetoe Local Board Plan 2020 reflects the impacts of predicted climate change. It considers such impacts as increasing temperatures, rising sea levels and changing rainfall patterns on the local board area.

29. One of the outcomes is, “Sustainable, healthy natural environment” (Outcome 5) which includes four objectives:

   - Minimising waste going into landfill
   - Restoring biodiversity and improving water quality in local streams, the Manukau Harbour, and the Tāmaki Estuary
   - Promoting and enhancing sustainable practices by local businesses, families and neighbourhoods
   - Increasing the tree canopy cover in our area

30. Specific initiatives are outlined for each objective in the draft plan, e.g. Invest in community-led waste minimisation projects; support native planting along streams and waterways for restoring freshwater ecosystems; and support the Manukau Harbour Forum programme jointly with eight other local boards.

31. The impact on the climate from the process of engagement has been considered. Digital feedback will be encouraged where possible, and printing of hard copies will be limited. The ability to provide feedback from any location reduces the need to travel to a specific location.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

32. The approval of the Ōtara-Papatoetoe draft local board plan 2020 for public consultation will provide the local board with feedback on the communities’ aspirations on the direction the local board intends to take. Planning and operational areas of the council have taken part in the development and review of the draft plans.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

33. The local board’s views have informed the development of the draft Ōtara-Papatoetoe Local Board Plan 2020 through a series of workshops from November 2019 to May 2020.

**Tauākī whakaaweawe Māori**

34. In January 2020 a letter was sent to all iwi authorities inviting participation in local board discussions to ensure key messages were captured early in the planning process.

35. A hui to seek mana whenua views and values in relation to the area was held at Ngati Otara Marae Kohanga Reo on 30 January 2020. It was organised through the initiative, “Maori
input into Local Board decision making”. The following mana whenua groups presented to the local boards:

- Ngāti Tamaoho
- Ngāti Whanaunga
- Te Ahiwaru Waiohua and
- Ngāti Whātua.

36. The maatawaka engagement event was cancelled due to Covid 19, however, Maori communities engaged through three ‘pop-up’ events

37. The local board has also considered existing feedback on several matters from mana whenua and mataawaka.

38. Aspirations and priorities include (noted earlier in the report):

- continued meaningful partnerships between Mana Whenua iwi and the local board
- supporting Te Reo Maori across the local area through projects like Te Kete Rukuruku
- adopting the Ngahere strategy locally, which promotes healthy, thriving and recreation environment
- health and wellbeing of our local communities through town centre growth and healthy lifestyles

39. These views have been incorporated into the draft Ōtara-Papatoetoe Local Board Plan 2020.

40. Some examples of the objectives and initiatives to achieve Māori outcomes are:

- Recognising and making Māori and Pacific arts, culture and history visible in public places
- Celebrate a thriving Māori identity as Auckland’s point of difference in the world.
- Advocate for local procurement and priority on Māori outcomes for all large projects delivered in the area
- Support mana whenua to tell stories of Māori cultural heritage and knowledge throughout our parks and open spaces network
- to advance Māori employment and business development
- Support initiatives for Māori culture, identity and te reo Māori to be “seen, spoken and heard”.

Ngā ritenga ā-pūtea
Financial implications

41. Budget to implement initiatives and projects is confirmed through the annual plan budgeting process. The local board plans inform this process.

42. The total engagement budget is $12,000 per local board, which is provided for in the Local Board Services group budget.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

43. There is a risk in approving the draft Ōtara-Papatoetoe Local Board Plan 2020 for public consultation while the full social and economic effects of COVID-19 on the community are not yet determined. The consultation process will seek the views and aspirations of the public to inform the final plan.
Ngā koringa ā-muri

Next steps

44. Following approval, the draft Ōtara-Papatoetoe Local Board Plan 2020 and statement of proposal will be available for public consultation from 13 July to 13 August 2020.

45. Details of specific engagement events will be finalised as part of this process.

Ngā tāpirihanga

Attachments

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Ngā kaihaina

Signatories

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<tr>
<th>Author</th>
<th>Rina Tagore - Senior Advisor, Otara-Papatoetoe Local Board</th>
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<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason – General Manager Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
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DRAFT LOCAL BOARD PLAN 2020 FOR CONSULTATION

Cover Page

attachment A

Item 19
Te Rohe ā-Poari o Ōtara-Papatoetoe Local Board

Ōtara-Papatoetoe Local Board area

Ōtara-Papatoetoe includes the suburbs of Ōtara, Manukau, East Tāmaki and Papatoetoe. Manukau is the largest retail centre, while other retail and business centres include Hunters Corner, Ōtara and Old Papatoetoe. There are significant industrial areas in East Tāmaki and Wīrī.

Ōtara-Papatoetoe is home to the Manukau Institute of Technology, AUT University south campus and University of Auckland’s southern campus is also to start here. We have the Middlemore Hospital, as well as numerous schools and private educational facilities located in our area. End and the Ōtara Markets are enjoyed by visitors and residents.

Our community exemplifies the cultural melting pot that is Auckland. While the largest groups are Pasifika, Indian, European and Māori, Ōtara-Papatoetoe is home to people of more than 100 ethnicities.

The population is at 85,122 as per 2018 Census estimates, up 9,459 on the 2013 Census. It is said to have grown more quickly (12.5 per cent) than wider Auckland (11.0 per cent increase). The area has a diverse ethnic composition, with Pacific Peoples comprising 46 per cent, 35 per cent Asian, 21 per cent European, 16 per cent Māori and many smaller groups. There is growth in the Asian population, an increase by 8,484 people, or 39.7 per cent compared to the last Census.

Other statistics from the 2018 Census:

- Children and young people under 15 years: 24.2 per cent
- Residents aged 65 years and over: 8.2 per cent
- Language: 90 per cent able to speak English, Samoan was spoken by 13,802 people and Hindi by 6,345
- Income: Individual income levels show that a much lower proportion of persons (seven per cent) earn a high income (over $70,000 per year), compared to the region (20 per cent); and median personal income is $25,900
- Home ownership: lower than the regional average where 30 per cent of households owned the dwelling they lived in, compared to 45 per cent across Auckland.
Mihi

Tēnā kia hoea e au taku waka mā ngā tai mihi o ata e uru ake ai au mā te awa o Tāmaki ki te ūnga o Tainui waka i Ōtahuhu.
I reira ka toia aku mihi ki te uru ki te Pūkaki Tapu o Poutūkeka,
i reira ko te Pā i Māngere.
E hoe aku mihi mā te Manukanuka o Hoturoa ki te kūrae o Te Kūti o Āwhitu.
I konā ka rere taku haere mā te ākau ki te pūaha o Waikato, te awa tukukiri o ngā tūpuna, Waikato Taniwharau, he piko he taniwha.
Ka hīkoi anō aku mihi mā te taha whakararo mā Maioro ki Waiuku, ki Matukutūrea kei konā, ko ngā Pā o Tāhuna me Reretewhioi.
Ka aro whakarunga au kia tau atu ki Puakekohe.
Ka tahuri te haere a taku reo ki te aco te tanga e whāriki atu rā mā runga i ngā hiwi, kia taka atu au ki Te Paina, ki te Pou o Mangatāwhiri.
Mātika tonu aku mihi ki a koe Kaiaua te whākana atu rā o whatu mā Tikapa Mosna ki te maunga tapu o Moehau.
Ka kau hoeloa e aku kōrero te moana ki Marastai kia hoki ake au ki uta ki Īhuiarangi, heteri mō Pakuranga.
I reira ka hoki whakaroto ake anō au i te awa o Tāmaki mā te taha whakarunga ki te Puke o Taramainuku, kei konā ko Ītāra.
Ka rewa taku mihi ki runga ake o Kohuora, kātahi au ka toro atu ki te Manurewa a Tapapohore. Ka whakatau aku mihi mutunga ki runga o Puakekiwinkī kei raro ko Papakura kei konā au, ka whakatau.

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3 | Page
Let this vessel that carries my greetings
tavel by way of the Tamaki River
to the landing place of Tainui canoe at Ōtāhuhu. There, let my salutations be borne across
the isthmus to the Pūkaki lagoon
and the community of Māngere.
Paddling the Manukau Harbour
we follow the Āwhitu Peninsula to the headland. From there we fly down the coast
to the Waikato river mouth,
sacred waters of our forebears.
Coming ashore on the northern side at
Maioro, we head inland to Waiuku and Matukutūrea, there are the Pā – Tāhuna and
Rerelewhei. Heading southward I come to Puokehe.
My words turn to follow the ancient ridgelines along the Southern boundary,
deroping down into Mercer
and Te Pou o Mangatāwhiri.
My greetings reach you at Kaiawa
who gazes across Tīkapa Moana
to the sacred mountain, Moehau.
Taking to the sea, my remarks travel to Maraetai and then to Ōhuiarangi,
sentinel of Pakuranga.
There we follow again the Tamaki River
to Te Puke o Taramainuku,
Ōtara resides there.
I am suspended high above Koahuora
before I reach for Manurewa.
My greetings come to rest
on Pukekiwirikī
below which lies Papakura
and, there I take rest.
Ngā upoko kōrero

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  Working with Māori
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Appendix A: Advocacy initiatives
He kōrero mai i te Heamana

From the Chair

Lagi māina ma le soifua laulele.

We are happy to present our draft Ōtara-Papatoetoe Local Board Plan 2020-2023. Earlier in the year, we met with you to gather your early views and thoughts. Drawing from your ideas and work from previous terms, we continue to focus on six outcomes that are relevant now and for the future.

Our proposed actions are underlined by our vision to transform Manukau, foster thriving and inclusive communities, and grow a prosperous local economy in a well-connected area. Our commitment to sustainable practices to protect and preserve our natural environment will help us prepare for the effects of climate change, particularly for the vulnerable parts of our community. We will continue to work with you to build strong, connected communities across our diverse cultures that support each other at the neighbourhood level. In our work, ensuring equity and opportunity for local communities is close to our heart. We take care to maintain a balance between growth and development and affordability to ensure equity for our community.

We are resilient, but we believe the negative effects of COVID-19 on our community will be felt far more sharply in Ōtara-Papatoetoe. Inequities for Māori and Pacific communities and many others in our area will be greater than before. Our board holds community wellbeing at the heart of all our actions. The COVID-19 experience is a reminder to continue building our resilience and preparedness. On our pathway to recovery, collaboration with mana whenua and community organisations on the ground will be critical, as will partnership with business, industry and health and education providers.

We are pleased that the government’s proposal for recovery includes the upgrade of the Puhiui Station. We urgently need to create opportunities for our local workforce, bring jobs, and revive business and support local procurement for trade and enterprise. We will advocate strongly on your behalf to the Governing Body, Panuku Development Auckland (Panuku) and Auckland Transport (AT) to start projects in Ōtara-Papatoetoe.

You will see our draft plan outlines many activities. Recovery from COVID-19 will place immense pressure on finances, so we want to focus on what is most beneficial for Ōtara-Papatoetoe. We also want the council to commit to some key initiatives in its 10-year budget.
• Transform Manukau: Hayman Park wetland development and completion of the park/playground upgrade (Stage 2)
• Manukau Sports Bowl: Finalise the masterplan and ring-fence investment for implementation
• Unlock Papatoetoe: Investigate opportunities for a community hub to improve community services
• Ōtara: Make existing facilities fit for purpose, e.g. the library, East Tamaki Community Centre and Ōtara Fair Mall precinct.

Please look at this draft plan and tell us what you think. We want to know what is important for you and how would you like to work with us to achieve results for Ōtara-Papatoetoe.

Ngā mihi,
Lotu Fuli
Chairperson,
Ōtara-Papatoetoe Local Board
5 November 2019 to 30 April 2021

Ngā mihi,
Apulu Reece Autagavaia
Chairperson,
Ōtara-Papatoetoe Local Board
1 May 2021 to end of term 2022
He kōrero mō ngā poari ā-rohe

About local boards

Auckland Council has a unique model of local government in New Zealand, made up of the Governing Body (the mayor and 20 Governing Body members) and 21 local boards. The Governing Body focuses on Auckland-wide issues while local boards are responsible for decision-making on local matters, activities, and services and provide input into regional strategies, policies, and plans.

Local boards make decisions on local matters such as:

- supporting local arts, culture, events and sport and recreation
- providing grants and partnering with local organisations to deliver community services
- maintaining and upgrading town centres and facilities including parks, libraries and halis
- caring for the environment and preserving heritage.

Local boards also have a role in representing the view of their communities on issues of local importance.

About local board plans

Local board plans are strategic three-year plans that are developed in consultation with the community. They set out the direction for the local area that reflects community aspirations and priorities. The plans guide the local boards in:

- decisions on local activities, projects, and facilities
- input into the council’s regional strategies and plans, including the Auckland Plan
- how local boards will work with other agencies including community groups, central government agencies and council-controlled organisations that play key roles in the area
- funding and investment decisions.

Local board plans are inclusive and connected; they don’t operate in isolation. They support the following:

- the Auckland Plan 2050 – the 30-year vision for Auckland
- the council’s 10-year budget (Long-term Plan) – planned spending and future investment priorities over the longer term, including local boards
- the council’s annual budget (annual plan) – funding for the coming financial year of the 10-year budget, including local boards.

Local board agreements form the basis for each local board to develop its annual work programme and set out local funding priorities and budgets, levels of service, performance measures and targets by activity for each financial year.
Working with Māori

Māori culture and identity is celebrated by Aucklanders and is our point of difference in the world.

Te Tiriti o Waitangi recognises the rangatiratanga of Auckland's hapū and iwi, and the inseparable bond between Tāmaki Makaurau the people and Tāmaki Makaurau the place.

Local boards play a vital role in representing the interests of all Aucklanders. We are committed to our Treaty-based obligations and to Māori participation and development.

We have worked with Māori to develop initiatives that respond to Māori aspirations.
Te whakawhanake i tā mātou mahere

Developing our plan

Our plan comprises aspirational outcomes, objectives we want to achieve and some of the key initiatives we will carry out to achieve them.

We have identified these by considering what we know about our community, having worked closely with you and heard your views on a wide range of things. Our plan is also developed using feedback received from public engagement carried out between January and April 2020.

We have yet to fully determine the social and economic impacts of the COVID-19 pandemic on our communities and it may mean some of our plans and aspirations may need to change as a result. Our response will be delivered via the annual budgeting process but the decisions we make will focus on ensuring the benefits for our community.

It is predicted that our levels of service may change as part of the council’s response to COVID-19, but we do not currently know the extent of those changes. We will have some more information once the council’s Annual Budget is adopted in late July 2020. The local board budgets and levels of service for the 2020/2021 financial year will be updated following that.

To ensure we reflect your current needs and desires for Ōtara-Papatoetoe in this plan, we are sharing this draft document for your feedback. We will engage with our community through online events and conversations in person to hear your thoughts. These may be subject to change depending on the rules and requirements around the COVID-19 alert levels, as the safety of our community and staff is paramount.

We will make an effort to hear from the groups that are often hardest to reach, to ensure their voices are heard and considered.

The issues and priorities you raise with us through these interactions will help inform the final version of this plan.
Te whakatutuki i tā mātou mahere

Carrying out our plan

Turning plans into reality takes many people working together – the community, the local board and the wider council family such as AT.

To deliver against the outcomes in the local board plans, we will:

- prioritise budget to focus on the initiatives in the plans
- make the best use of local assets such as community centres and parks
- set direction for the council staff who deliver the projects and services
- work with various community groups and partners, to deliver projects and services.

Sometimes, important projects in local areas are beyond the funding available to local boards or our authority to make decisions. In those cases, the role of local boards is to advocate to decision-makers to ensure they are aware of community views and the board’s support for them.
Whakaotinga tahi

Outcome 1: Transform Manukau

Outcome description

Manukau metropolitan centre is the thriving heart of our area – an attractive visitor destination, business centre and place to shop, live, learn, work and play.

Since our last plan, three years ago, there have been dramatic changes in Manukau, many of them driving positive change. Housing is intensifying with more large-scale development. The heart of Manukau is becoming a vibrant centre for technology, education and commerce that will bring new opportunities to our area.

The University of Auckland has confirmed our area for its southern campus, while the Manukau Institute of Technology (MIT) is bringing its Technology Park here. Along with Auckland University of Technology, these three institutions will create a new tertiary hub for South Auckland, responding to our growth.

These opportunities will also reinforce the council’s plans to transform and regenerate our area. We will work with our stakeholders – such as educational institutions, the business improvement districts, and Manukau Central and Wiri Business Association – to achieve these changes.

Our new Manukau bus/train interchange is making it easier for students and commuters to get to study or work. The bus station design and artwork reflect our distinctive Māori and Pacific cultures. Improvements on Putney Way, including attractive landscaping and signage, make it easier for pedestrians to move around. We will support improvements to the civic space or the Manukau Square to build a sense of connection as more people use the area.

Our area is rich in its cultural diversity. We want our infrastructure – whether it’s business, transport, people development or community facilities – to reflect our unique Māori heritage, Pacific culture, our growing Asian population, and all other ethnicities. This
diversity of culture, ideas and experiences is our strength and with that we will build an inclusive Auckland.

Our people and economy must recover from the impact of COVID-19 pandemic. We will work with the Governing Body, Panuku and AT, and central government to progress the infrastructure projects for a speedy recovery in our area. While a change in central government priorities means Te Papa ki Manukau on Hayman Park is unlikely to progress in the foreseeable future, we are optimistic about other initiatives.

Together with mana whenua, we will prioritise the design and build of Kōtuitui / Barrowcliffe Place Bridge to connect Manukau centre to the new Barrowcliffe housing development. Attractive open spaces such as Hayman Park will become a popular destination for many, providing opportunities to play as well as retain and improve the wetlands, giving life to the environment.

We will capitalise on the large green open spaces of Hayman Park and Manukau Sports Bowl, and reserves along the Puhinui Stream to deliver environmental and recreational opportunities. We will create pathways and connections to destinations to and from Manukau metropolitan centre. This is an opportune time to ensure a balance with urban growth while restoring flourishing biodiversity that makes our area attractive and connects people to the natural environment.

We will progress the Manukau Sports Bowl plan. We want a hub that serves sport and recreation, such as an indoor/outdoor stadium for basketball, volleyball, athletics, touch, and tag. The possibility of a swimming pool and public walking track have also been raised. We will advocate for this as part of the Transform Manukau project.

We will work with Panuku and other partners within the council to clean up the Puhinui Stream, with the potential to link neighbourhoods and provide high-quality open spaces for all to enjoy.

Our resources are limited and capital investment is critical for progressing Transform Manukau. We strongly believe that revenue gained from the sale of council-owned land in our local board area should be re-invested here for better infrastructure, community facilities and green spaces. We will continue to strongly advocate for this with the Governing Body and Panuku.
Opportunities

- The council owns significant land area that could be redeveloped or used to generate funds for reinvestment.
- Ensuring unique character in the metropolitan centre through good design, creating an attractive urban centre that reflects our cultures, community, and businesses.
- Strategic use of the location and great connections to motorways, trains and future busways to create a thriving metropolis that attracts people from the wider Auckland area.
- Create green, open areas, engage local business and connect local community through innovative projects for recreation and leisure.

Challenges

- Ensuring that a fair share of the revenue generated from council-owned assets is reinvested into Manukau and our board area.
- Attracting private/commercial and central government investment.
- Transformational change – such as landscapes, investments and improvements – take time and won’t be easily visible in the short-term.

Our commitment

We are committed to carrying out the following key initiatives to achieve these goals and will continue to look for other opportunities as they arise.

<table>
<thead>
<tr>
<th>Outcome: Transform Manukau</th>
<th>Key initiatives</th>
</tr>
</thead>
</table>
| Transform Manukau through good planning and sustainable development | Safer, inclusive and healthier streets around Manukau centre
  - Improving walking and cycling routes, e.g. make Davies Avenue a shared space and reduce cars
  - Safer pedestrian crossings, e.g. Manukau Station Road
  Improve civic space at Karoro Court (Manukau Plaza) to make it an attractive, usable, safe and event-friendly area that is also Wi-Fi enabled
  Support local and regional events to attract more people to learn, shop and play in Manukau |
<table>
<thead>
<tr>
<th>Creating open civic and green areas that are attractive, well used, safe and sustainable</th>
<th>Explore opportunities for commercial development around the bus station</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advocate to the Governing Body and Panuku to provide more funding in the council’s 10-year budget and in particular through reinvestment back into Manukau from sales generated within the area</td>
<td></td>
</tr>
</tbody>
</table>
| Complete phase two of the Hayman Park playground which proposes: 
  - a play tower 
  - four age-group playgrounds 
  - flying fox 
  - pump track |
| Complete the Manukau Sports Bowl master plan, advocate for funding, and seek opportunities to implement the plan |
| Continue to work with Panuku and key partners on the Puhinui Stream Regeneration Project |
Whakaotinga rua

Outcome 2: Prosperous local economy

Outcome description

Our lively town centres drive sustainable economic development and attract investors and visitors. Youth and our community have many opportunities to gain skills and employment that result in a high standard of living.

The COVID-19 pandemic will create many challenges for south Auckland to overcome. The most affected industries – such as tourism, retail and hospitality – will take time to recover. We will work with local business associations who will play a key role in restoring our local economy. Collaboration with stakeholders, investors and community organisations will help both our recovery and our plans to transform our area into one that is vibrant, safe and easy to move around.

Making Hunters Corner, Old Papatoetoe, Ōtara, and greater East Tāmaki well-functioning, productive and attractive will encourage business and create attractive areas for people to meet. We want to make our public spaces well designed, safe, attractive and accessible ensuring they reflect our diverse cultures. Our local business associations are key partners to help achieve these goals. Their collaboration will be critical for the recovery of our local economy and in achieving shared outcomes for the area.

We want to see all our business associations financially sustainable, and partner with them to deliver events that foster community spirit, and a better understanding and appreciation of different cultures. We want local business and enterprise to be ready for the future in achieving environmental sustainability targets. We look forward to having stronger businesses, such as the Wiri Business Association and others, expand into our area. We will advocate for more investment in Ōtara, including exploring opportunities for partnering with Panuku.

Our goal is to create good public spaces that promote people’s health, happiness, and economic wellbeing. We want to attract more visitors and investment to create economic development through jobs, better facilities, shopping choices. “Unlock Papatoetoe” is all about developing the potential of our assets in a planned manner. We are confident that collaboration with local businesses will see this area upgraded, and that collaboration with
Panuku will continue to deliver improvements in the town centre. These include development of the open space behind the shops at Tavern Lane, and a masterplan for the town south of the shops.

Growth in south Auckland and in the Waikato will place greater demand on services and this is an opportunity for enterprise and employment. We will continue working with TSI (The Southern Initiative) to advance Māori and Pacific peoples’ employment and business development as well as other projects to accelerate social innovation.

**Opportunities**

- Making the most of our growing residential communities around town centres and growth in adjacent board areas.
- Revitalise and energise town centres as clean, attractive, safe and accessible community hubs.

**Challenges**

- Increase opportunities for training, skill development and employment for local people.
- High unemployment rate and a low labour force participation rate.
- Improving sense of pride and overcoming negative perceptions of the town centres associated with social issues such as crime, begging and drugs.
- Attracting new investment.

**Our commitment**

We are committed to carrying out the following key initiatives to achieve these goals, and will continue to look for other opportunities as they arise.

<table>
<thead>
<tr>
<th>Outcome: A prosperous local economy</th>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>Objective</strong></td>
<td><strong>Key initiatives</strong></td>
</tr>
<tr>
<td>Revitalising Ōtara and Papatoetoe town centres</td>
<td>Complete improvements on the Ōtara canopy and pathway connections</td>
</tr>
<tr>
<td>Advocate for planned investment to transform Ōtara</td>
<td></td>
</tr>
<tr>
<td>Progress “Unlock Papatoetoe” initiatives:</td>
<td></td>
</tr>
<tr>
<td>• Develop a plan to guide future investment in the development of the town centre</td>
<td></td>
</tr>
<tr>
<td>• Attract commercial investment for development behind shops at Tavern Lane</td>
<td></td>
</tr>
<tr>
<td>• Improve pedestrian access and connectivity to the recreation centre and stadium reserve</td>
<td></td>
</tr>
<tr>
<td>• Enhance linkages to open space</td>
<td></td>
</tr>
<tr>
<td>• Support innovative projects and social enterprise development for under-used areas, e.g. The Food Hub at the old netball courts in Papatoetoe</td>
<td></td>
</tr>
</tbody>
</table>
| **Creating events to showcase and attract people to the area** | Boost economic development through partnerships for events and projects  
| | Supporting local youth into training and employment  
| | Events and projects delivered by local organisations to attract visitors, e.g. Matariki, language weeks, Christmas and Santa parades, cultural festivals such as Diwali, and sports awards  
| **Supporting local procurement and priority on Māori outcomes** | Advocate for local procurement and priority on Māori outcomes for all large projects delivered in the area  
| **Promoting and encouraging sustainable practices in local business and enterprise** | Support local businesses and community-driven initiatives to foster sustainable practices, innovation and appreciation of different cultures  
| | Support initiatives for environmental sustainability, e.g. reduce carbon emissions, waste minimisation and upcycling |
Whakaotinga toru

Outcome 3: A thriving, inclusive and safe community

Outcome description

Our community is connected across different cultures, has a sense of belonging and is proud of our area. People feel welcome and safe, they support each other, and have better access to transport.

Our area is growing and changing rapidly, so maintaining community wellbeing and fostering a sense of inclusion is a priority for the board.

We value our distinct Māori (16 per cent) and Pacific (46 per cent) cultures. We value our Asian (35 per cent) European (17 per cent) and smaller ethnic minorities (Census 2018). Together, they all bring a richness and diversity to our area, contributing to an inclusive Auckland.

We want a thriving local community that understands and supports each other. We will support activities to increase inter-cultural connections, and promoting places and spaces for people to interact safely. We value difference as a strength and celebrate our rich diversity. We have many young people below the age of 15 (24 per cent) and will support community-led initiatives that create opportunities for them to be active, engaged and to participate in local activities.

Many in our community do not own a home (30 per cent) compared to rest of Auckland (45 per cent). Some 11 per cent of homes are mouldy. We also have other challenges – low income and high unemployment rates. This affects young and old in different ways. We want everyone in Ōtara-Papatoetoe to live in secure, healthy and affordable homes, to access opportunities and to have a sense of belonging. We will advocate to central government for affordable housing and better home ownership.

We will champion initiatives that develop an economy to enable Māori, Pacific and all our people to grow wealth and benefit from participating in this economy.

We will deliver on activities to make our area thriving, inclusive and safe. Our actions will strengthen our community’s resilience and preparedness for emergency. We will also support governance skills for communities to enhance their own influence. We want to partner with community organisations to identify and deliver activities that will make a difference in improving the age-friendliness and inclusiveness in our area.
We will continue to prioritise projects to make places and services accessible for all. We will support programmes that make good use of open spaces, parks, walkways and community facilities, such as Fresh Gallery Ōtara and Ōtara Music and Arts Centre (OMAC). We support Te Puakea Community Centre to deliver programmes and services to meet local needs, e.g. initiatives such as ‘Empower Leadership Excellence Integrity’ (ELEI).

We want to ensure that open areas and parks are attractive, well used and easy to get around. Public transport is important for mobility and accessibility and connects people to places and nature. Our work programme will support a range of recreational, social, cultural and environmental experiences for local communities.

**Opportunities**

- Showcase our distinct local cultures and the unique character of Ōtara-Papatoetoe to attract people to the area.
- Harness and make good use of skills and the strengths in our community, e.g. young people faring better in social and economic outcomes because of strong whanau and community networks.
- Help people and groups to do more for themselves such as teaching gardens, popular events, active pursuits or playground use.

**Challenges**

- More people are living closer to each other, but they aren’t always connected with neighbours or different cultures. Groups staying within their own associations risk disconnection or isolation.
- Reducing constraints for those facing greater challenges around general accessibility, e.g. older people, those with English as a second language and dependent on others in the family, those with less financial means making them more likely to be socially excluded.
- Overcoming the perception that the area is not safe.
Our commitment
We are committed to carrying out the following key initiatives to achieve these goals and will continue to look for other opportunities as they arise.

<table>
<thead>
<tr>
<th>Objective</th>
<th>Key initiatives</th>
</tr>
</thead>
</table>
| Recognising and making Māori and Pacific arts, culture and history visible in public places | Celebrating local heritage and diversity to increase inter-cultural connections and participation  
Arts projects and initiatives led by the community to foster strong communities |
| Promoting health and wellbeing to build capable and resilient communities with a sense of belonging | Support and promote local events and campaigns that encourage emergency preparedness and social connection  
PROMoting safe neighbourhoods, active living in family-friendly places and events that are  
• smoke-free  
• vape-free  
• drug-free and  
• alcohol-free  
where water is the first choice.  
Advocate to the Governing Body to finalise the council’s local alcohol policy  
Continue free access to our swimming pools, funded through a local targeted rate |
| An active and engaged community, leading local initiatives              | Support community action to reduce harm from alcohol and drugs  
Support programmes and projects that use open spaces creatively to enhance access and a sense of belonging for diverse ethnic groups, e.g. teaching gardens  
Community programmes and projects to foster connections between seniors and youth, and whanau-centric events and activities  
Enhancing governance skills and capacities in community groups and organisations |
|                                                                          | Increasing opportunities for youth leadership and participation in employment, education, training and |

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### Attachment A

#### Item 19

| Increase opportunities for skill development, employment | business, e.g. Young Enterprise Scheme, and Maori and Pacific skill and trades training and development  
Support initiatives for young people to choose quality employment opportunities and/or educational pathways  
Support student intern programme which provides an opportunity for local youth to develop work and social skills and to build a range of literacies at Tupu Youth Library  
Progress initiatives such as the Skills Shed  
Raise awareness of music education opportunities for youth that support learning, develop talent, and provide career pathways for them in the performing arts, delivered at OMAC |
|---|---|
| Encouraging rangatahi, young people and seniors take part in civic life | Initiatives to recognise talent, and honour local youth, e.g. The Otara-Papatoetoe Youth Council, and the Otara-Papatoetoe Squad (TOPS).  
Activities for old and young to be active, healthy and contribute to civic life |
Whakaootinga wha

Outcome 4: Parks and facilities that meet our people’s needs

Outcome description

Our parks and facilities are fit for purpose and reflect the communities they serve, building a sense of identity, ownership and pride in the area while boosting participation and promoting a healthy lifestyle.

We see participation in sport and recreation as a way to strengthen communities and improve public health. Our sports clubs are key hubs in our communities, offering a place for recreation and belonging. We will work with organisations like CLM Community Sport to support our local clubs to develop strategic plans, and become sustainable. We will continue supporting the Kolmar Trust and look forward to completing the Ōtara multi-sport complex soon.

Our sports fields are at capacity, and poor playing surfaces and low-quality lighting are major factors for closed fields and cancelled fixtures, especially during winter. Papatoetoe Recreation Reserve is a prime example of this, and we plan to sand carpet the field and improve lighting in the next few years. We will upgrade other sports fields as funding becomes available.

We are excited to see our diversity reflected in our sports, from traditional rugby, soccer and cricket to the increasing popularity of kabaddi, kilikiti and tag. We will identify recreational needs and barriers for diverse ethnic communities under-represented groups. Our parks offer spaces to be physically active as well as relaxation, meditation and prayer. We are determined to ensure our fields can cater for all sports and users.

We want our local parks to be beautiful places where people can meet, exercise and socialise. These open areas are critical as people have less outdoor space at home. We will continue to provide a range of play and active recreation opportunities for children, and young people in our local parks, reserves, and marine environment.

Building quality playgrounds has been key in making this happen and we will continue to invest in playgrounds just as we have at Otamahiki Park and Sunnyside Domain.

We are fortunate to have several large parks in our local board area – Puhinui Reserve, Colin Dale Park, Ngati Ōtara Park, Hayman Park and Manukau Sports Bowl. We will work firstly with mana whenua to understand their vision for these parks and explore a co-governance model for Puhinui Reserve. We will then engage with our community and stakeholders to ensure our spaces reflect te ao Māori and are relevant for local users. We
want our parks to be well planned from the start by honouring Māori and ensure they meet local needs.

The refurbishment of Te Puke o Tara Community Centre has brought life back into Ōtara. Its vibrant colours are matched by its diverse programmes that the local community enjoy. We want to see similar outcomes in Papatoetoe.

Unlocking the potential of Papatoetoe in partnership with Panuku is a priority. We mentioned this earlier as part of revitalising our town centres to build our local economy. This work also serves community needs. We want to improve open space quality in the town centre and investigate opportunities for a community/civic hub.

Our community halls, leased spaces and centres are heavily used, and we’re concerned that many of these facilities need new investment. We want high-quality facilities that are well maintained and cared for. We want the local community to take pride, and have a sense of connection, care and belonging towards community resources and facilities.

Our four libraries are well-used and work in with other local council facilities to deliver shared programming and services. We also operate three leisure centres and two pools which you tell us are meeting your needs, although you have suggested upgrades to make them better. We know swimming is the top activity for both boys and girls, and we’ll continue to provide adults and children with access to community pools without charge.

Opportunities

- Quality planning for large open green spaces.
- New community/civic hub in Papatoetoe.
- Enhance active play and recreation opportunities by creating a network of accessible play spaces to provide for a wide range of age groups and abilities in our local parks.
- Working with mana whenua on a co-governance arrangement.
- Work with Kāinga Ora to enhance community facilities and open space in areas such as Middlemore.

Challenges

- Funding to cover operational and renewal costs for existing parks and facilities.
- Increasing and competing demand on already limited open spaces and community facilities.
- Helping community groups find facilities for use.
- The plans for Colin Dale Park remain uncertain at present, particularly as the details surrounding a home for Auckland’s Speedway are still to be worked out.
Our commitment:

We are committed to the following key initiatives to achieve these goals and will continue to look for other opportunities as they arise.

<table>
<thead>
<tr>
<th>Objective</th>
<th>Key initiatives</th>
</tr>
</thead>
</table>
| Ensuring our parks and facilities meet local needs for sports, recreation and community activity | Sports field upgrade at Papatoetoe Recreation Reserve  
Playground upgrades at Cooper Park, Hillside South Park, Kohuora Park, Ngāti Ōtara Park, Aorere Park, Baird Road Reserve and Othello Park  
Provide a range of play and active recreation opportunities for children, and young people in our local parks, reserves and marine environment  
New toilet and changing room facilities at Te Puke ō Tāra Park, Aorere Park and Kohuora Park  
Continue to seek opportunities for private partnerships to fund shortfalls in budget  
Advocate to the Governing Body for funding in the 10-year budget towards “Unlock Papatoetoe”  
  - Investigate opportunities for a community/civic hub to improve community services  
  - Work with Panuku for funding to implement improvements to Papatoetoe Chambers and Town Hall and Unlock Papatoetoe project area |
<table>
<thead>
<tr>
<th>Item 19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support initiatives for Māori culture, identity and te reo Māori to be &quot;seen, spoken and heard&quot;.</td>
</tr>
</tbody>
</table>
Whakaotinga rima

Outcome 5: Sustainable, healthy natural environment

Outcome description

We care for our natural environment and foster sustainable lifestyles. Our waterways and environment are healthy and free from pests, litter and pollution. We value our natural world and preserve kaitiakitanga locally.

Our natural environment is under pressure, so we are prioritising actions to help restore and preserve its natural state. We will collaborate with residents and groups and mana whenua in their role as kaitiaki.

We are committed to the council’s Te Tāruko-ā-Tāwhiri / Climate Action Plan and the Ngahere / Urban Forest Strategy. We will place a higher priority on considering the environmental impact of local projects. Our actions in the short-term can reduce risks in the future.

Many in our community face greater challenges because they are vulnerable and must become resilient to environmental changes becoming serious over time.

Areas like Ōtara West, Ōtara North and Wymondley are at greater risk from climate change, as there is very little cropland, grassland and forest cover in areas with high deprivation.

We will work with community organisations, schools and businesses to build community resilience to climate change. We will enable young people to work with community as decision-makers and activators.

We will build on the work and success of projects including school environmental programmes, community clean-up projects such as Neat Streets and Adopt a Spot, and upcycling initiatives like repair cafes.

Our area has natural assets such as Ōtara Lake, Puhinui Stream and the wetland in Kohuara Park, Papatoetoe. Investment and effort are required to restore degraded environments. Urban growth also results in sedimentation and pollution in our waterways and streams. The vision for Ōtara Lake and waterways can only be achieved through concerted action to restore their quality.

The Puhinui Reserve, a 200ha park and the largest in the south, holds cultural, heritage significance to mana whenua, as well as important ecological, geological and archaeological values. This board will work with Panuku and other parts of council to

What you’ve told us

“Rubbish and compost – more efforts in coordinating recycling opportunities, local environment groups to work together in this space to minimise waste; establish local compost/recycle centre.”

“Take a multi-agency approach to implementing Ngahere Strategy. Include groups such as faith-based groups, mana whenua, volunteer groups and schools.”
protect the reserve and regenerate the Puhirui Stream to make the area more attractive and accessible.

We will encourage residents to get involved in ecological programmes that reduce plant pests and build awareness and understanding of the environment through signage at sites. We want our people to enjoy more green space with shade, but we have one of the lowest tree coverages in Auckland. We will take up every opportunity to work with stakeholders to support the planting of more trees for both the environment and community wellbeing.

We will continue supporting the work of the Manukau Harbour Forum jointly with eight other local boards. We support the Tāmaki Estuary Environmental Forum in improving the ecological health and poor water quality of the Tāmaki Estuary.

Concerted action by the community, businesses, organisations and schools can help minimise waste, illegal dumping, and the adoption of sustainable practices. We will support local efforts to reduce the quantity of solid waste going to landfill and help in achieving the target of zero waste by 2040. To this end we will encourage community-led waste minimisation and resource recovery initiatives.

**Opportunities**

- Collaborate on shared interests with stakeholders and community organisations to protect, restore and tackle environmental concerns at the local level.
- Mitigate the effects of climate change by restoring freshwater ecosystems, e.g. riparian planting for flood mitigation, creating habitat for native biodiversity and offsetting carbon emissions in the atmosphere.
- Increase community skills to tackle problem plants and pests.
- Work with community groups and schools to decrease the amount of waste ending up in our landfills by reducing waste, reusing, and recycling.

**Challenges**

- Mitigating the negative effect of urban development on waterways and streams, e.g. harmful discharge into our harbour and estuaries.
- Changing people’s understanding of how their actions affect their environment.
- Encouraging partnerships and investment from stakeholders in groups such as Ōtara Lakes and Waterways Trust, as the restoration work needed is beyond our resources.

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Our commitment
We are committed to carrying out the following key initiatives to achieve these goals and will continue to look for other opportunities as they arise.

<table>
<thead>
<tr>
<th>Objective</th>
<th>Key initiatives</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimising waste going into landfill</td>
<td>Fund community development projects such as Neat Streets in areas with a higher incidence of waste dumping. Encourage community action to achieve our commitment to Zero Waste Auckland 2040. - Invest in community-led waste minimisation projects - Local initiatives to tackle illegal dumping in hot-spot areas - Support upcycling initiatives. - Advocate for a Resource Recovery Centres in south Auckland.</td>
</tr>
<tr>
<td>Restoring biodiversity and improving water quality in local streams, the Manukau Harbour, and the Tāmaki Estuary</td>
<td>Support the Manukau Harbour Forum programme jointly with eight other local boards. Advocate to improve the health of the Ōtara Lake and waterways. Support development of more public space for the community to interact with the natural environment. Incorporate sustainability and community practices in the living environment. Maintain partnerships to improve the quality of Ōtara Lake and waterways, and investigate improvements around Papatoetoe waterways. Support community-led conservation and Pest Free Auckland initiatives such as reducing plant and animal pests, particularly rats, through empowered neighbourhood action. Support native planting along streams and waterways for restoring freshwater ecosystems. Foster partnerships with mana whenua and support projects to build Māori capacity to act as kaitiaki of natural environments.</td>
</tr>
<tr>
<td>Item 19</td>
<td>Attachment A</td>
</tr>
<tr>
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</tr>
<tr>
<td>Promoting and enhancing sustainable practices by local businesses, families and neighbourhoods</td>
<td>Develop resources to guide community and business resilience projects</td>
</tr>
<tr>
<td></td>
<td>Reduce the effect of climate change on vulnerable communities and catchments</td>
</tr>
<tr>
<td></td>
<td>• Workshops and scenario exercises to understand local climate hazards, reduce impacts and identify those most affected</td>
</tr>
<tr>
<td></td>
<td>• Support appropriate initiatives to build Māori resilience to local climate impacts</td>
</tr>
<tr>
<td></td>
<td>• Support residents, businesses and schools to develop skills, knowledge and capacity to reduce emissions and respond to climate change</td>
</tr>
<tr>
<td></td>
<td>• Supporting libraries' efforts to promote and achieve positive environmental outcomes through their activities</td>
</tr>
<tr>
<td>Increasing the tree canopy cover in our area</td>
<td>Plant more trees in line with the Ngahere / Urban Forest Strategy to enhance biodiversity and wellbeing</td>
</tr>
<tr>
<td></td>
<td>Establish a memorial for the Christchurch terror attacks by planting 51 trees in a local park in memory of those who lost their lives</td>
</tr>
</tbody>
</table>
Whakaotinga ono

Outcome 6: Connected area and easy to get around

Outcome description

Everyone can easily and safely get around on foot, bicycle, bus, train and car.

The Ōtara-Papatoetoe transport landscape is changing rapidly. The Manukau train and bus interchange is the centre of public transport for the south. The upgraded Puhinui Station will become the key public transport interchange for Auckland International Airport. Major upgrades to State Highway 20B will improve access for motorists and deliver significant efficiencies from the airport to Puhinui Station. In future, this will link to Botany town centre.

However, our priority is to ensure our voice is being heard and our transport needs met. We have governance over some funding and will continue to work with AT to ensure our roads are safe, public transport is accessible, and that we have adequate cycleways and attractive pathways.

Safety is important, especially for our children, and we’re investing in raised crossings and safety fences near our schools. We want our communities to have the infrastructure to be able to travel safety from place to place, whether cycling through our local parks or using shared pathways on our roadside. We will continue seeking opportunities with AT and the NZ Transport Agency to deliver the Healthy and Safe Streets project and our Local Paths (Greenways) Plan.

Accessibility is an ongoing issue with the Old Papatoetoe Train Station, and we will be working with AT to explore access options including installation of an elevator.

We believe public transport will be the only viable option for many people in our area in the future. We live in an area of high deprivation and will strongly advocate for a fairer fare structure with a goal of free public transport for all.

Road safety is a key issue, with major road construction projects needed in Papatoetoe and Ōtara. We will advocate to AT to make the dangerous Preston Road/East Tamaki Road/Ormiston Road intersection their top priority. We will also be advocating for AT to prioritise the Puhinui and Acure areas in the Residential Speed Management programme.

For the most part, our role is limited to representing your views on transport priorities and keeping these in the front of the decision-makers. We will continue to put our time and energy into this because we understand how important it is to you.
Opportunities
- Strategic use of our Local Board Transport Capital Fund and Safety Fund for local priorities.
- Advocacy on strategic transport priorities such as the airport rail link and free public transport.
- Deliver priority Greenways walking and cycling connections to provide improved recreational amenity alternative transport connections through the local parks network.

Challenges
- Convincing people to make the move to public transport.
- Managing local transport initiatives against overall transport budget priorities across the region.

Our commitment
We are committed to the following key initiatives to achieve these goals and will continue to look for other opportunities as they arise.

<table>
<thead>
<tr>
<th>Objective</th>
<th>Key initiatives</th>
</tr>
</thead>
<tbody>
<tr>
<td>Using public transport is a viable option for getting around</td>
<td>Advocate to AT, the Governing Body and central government for free public transport for all</td>
</tr>
<tr>
<td></td>
<td>Advocate to AT to make the airport/Botany/Puhinui Station link a priority</td>
</tr>
<tr>
<td></td>
<td>Explore options to address access issues for the elderly at Old Papatoetoe Train Station including advocating to AT to install an elevator</td>
</tr>
<tr>
<td></td>
<td>Advocate to AT to increase the number of bus shelters.</td>
</tr>
<tr>
<td></td>
<td>Work with AT, NZTA and Kāinga Ora to allocate funding and develop priority routes through parks and other public spaces for cyclists and walkers, as identified in the Ōtara-Papatoetoe Local Paths (Greenways) Plan</td>
</tr>
<tr>
<td>Safe cycling and pedestrian environments</td>
<td>Advocate to AT to realign Preston Road/East Tāmaki Road/Ormiston Road and intersection</td>
</tr>
<tr>
<td>Item 19</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td></td>
</tr>
</tbody>
</table>

- Advocate to AT to prioritise the Puhinui and Aorere areas in the Residential Speed Management programme
- Fund and/or seek other funding sources to ensure there are traffic calming devices around local schools
- Work to deliver more bikes in school programmes
- Support active transport choices through:
  - community bike hubs - providing safe cycling advice and guidance
  - free access to tools and advice on basic bike maintenance; and used bikes and bike parts for sale and loan
- Work with AT to deliver key safety, cycling and bus priority projects, specifically improvements around Manukau City Centre and Great South Road
He kōrero take pūtea

Financial information

The local board funding policy sets out how local boards are funded to meet the costs of providing local activities and administration support.

Local board funding is approved through the council’s budget-setting process. This involves the council’s governing body adopting a 10-year budget (Long-term Plan) every three years and an annual budget every year. Local board agreements make up part of the annual budget.

The council’s budget-setting process involves allocating funding gathered through revenue sources such as rates and user charges.

Draft financial and levels of service statements included for draft local board plan consultation were provided in March 2020 based on information included in the 2018-28 Long-term Plan. It is predicted that these will change due to budget and level of service revisions as part of the Auckland Council response to COVID-19. At the time of consultation, we do not know the extent of these changes so have included the previously adopted information for reference.

As the 2020/2021 annual budget will now be adopted in late July 2020, these financial statements and levels of service will be updated for final local board plans once information is available.

Local activities and levels of service

The budget-setting process sets levels of service for local activities and corresponding performance targets. The table below describes the local activities and level of service statements.

More information on local board budgets can be found in the Ōtara-Papatoetoe Local Board Agreement 2019/2020 and Auckland Council’s local board funding policy, which are available on the council website.

<table>
<thead>
<tr>
<th>Local activities</th>
<th>Levels of service statements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local community services</td>
<td>We provide library services and programmes that support Aucklanders with reading and literacy, and opportunities to participate in community and civic life. We fund, enable and deliver community events and experiences that enhance identity and connect people.</td>
</tr>
<tr>
<td>This is a broad activity area, which includes:</td>
<td></td>
</tr>
<tr>
<td>• supporting local arts, culture,</td>
<td></td>
</tr>
<tr>
<td>events, sport and recreation</td>
<td></td>
</tr>
<tr>
<td>• providing grants and partnering</td>
<td></td>
</tr>
<tr>
<td>with local organisations to deliver community services</td>
<td></td>
</tr>
<tr>
<td>Local activities</td>
<td>Levels of service statements</td>
</tr>
<tr>
<td>------------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td>maintaining facilities, including local parks, libraries and halls.</td>
<td>We fund, enable and deliver arts and culture experiences that enhance identity and connect people.</td>
</tr>
<tr>
<td></td>
<td>Utilising the Empowered Communities Approach we support Aucklanders to create thriving, connected and inclusive communities.</td>
</tr>
<tr>
<td></td>
<td>Provide safe, reliable and accessible social infrastructure for Aucklanders that contributes to placemaking and thriving communities.</td>
</tr>
<tr>
<td></td>
<td>We provide art facilities, community centres and hire venues that enable Aucklanders to run locally responsive activities, promoting participation, inclusion and connection.</td>
</tr>
<tr>
<td></td>
<td>We provide recreation programmes, opportunities and facilities to get Aucklanders more active, more often.</td>
</tr>
<tr>
<td></td>
<td>We provide safe and accessible parks, reserves and beaches.</td>
</tr>
<tr>
<td></td>
<td>We showcase Auckland’s Māori identity and vibrant Māori culture.</td>
</tr>
</tbody>
</table>

**Local planning and development**

This group of activities covers improvements to town centres, the local street environment as well as local environment and heritage protection. These activities also include working with business and community associations to improve local economic development and employment initiatives.

<table>
<thead>
<tr>
<th>Levels of service statements</th>
</tr>
</thead>
<tbody>
<tr>
<td>We help attract investment, businesses and a skilled workforce to Auckland.</td>
</tr>
</tbody>
</table>

**Local environmental management**

Local boards work in partnership with local communities and iwi to deliver projects and programmes to improve local environments. Our focus is on indigenous biodiversity, healthy waterways and sustainable living.

<table>
<thead>
<tr>
<th>Levels of service statements</th>
</tr>
</thead>
<tbody>
<tr>
<td>We manage Auckland’s natural environment.</td>
</tr>
<tr>
<td>Local activities</td>
</tr>
<tr>
<td>------------------</td>
</tr>
<tr>
<td>These activities include stream restoration, waste minimisation programmes, supporting environmental volunteers and partnering with schools to provide a range of environmental initiatives.</td>
</tr>
</tbody>
</table>

**Local governance**
Activities in this group support our 21 local boards to engage with and represent their communities, and make decisions on local activities. This support includes providing strategic advice, leadership of the preparation of local board plans, support in developing the Local Board Agreements, community engagement including relationships with mana whenua and Māori communities, and democracy and administrative support.
Financial overview
Revenue, expenditure and capital investment by local activities for the Ōtara-Papatoetoe Local Board for the period 1 July 2020 to 30 June 2021. These will change due to budget revisions as part of the council’s response to COVID-19 and will be updated for final local board plans once information is available.

<table>
<thead>
<tr>
<th>Annual Budget Financials</th>
<th>2020/21 ($000)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating revenue</strong></td>
<td></td>
</tr>
<tr>
<td>Local community services</td>
<td>-</td>
</tr>
<tr>
<td>Local planning and development</td>
<td>-</td>
</tr>
<tr>
<td>Local environmental services</td>
<td>-</td>
</tr>
<tr>
<td>Local governance</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total operating revenue</strong></td>
<td>4,245</td>
</tr>
<tr>
<td><strong>Operating expenditure</strong></td>
<td></td>
</tr>
<tr>
<td>Local community services</td>
<td>-</td>
</tr>
<tr>
<td>Local planning and development</td>
<td>-</td>
</tr>
<tr>
<td>Local environmental services</td>
<td>-</td>
</tr>
<tr>
<td>Local governance</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total operating expenditure</strong></td>
<td>10,376</td>
</tr>
<tr>
<td><strong>Net operating expenditure</strong></td>
<td>15,131</td>
</tr>
<tr>
<td><strong>Capital expenditure</strong></td>
<td></td>
</tr>
<tr>
<td>Local community services</td>
<td>-</td>
</tr>
<tr>
<td>Local planning and development</td>
<td>-</td>
</tr>
<tr>
<td>Local environmental services</td>
<td>-</td>
</tr>
<tr>
<td>Local governance</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total capital expenditure</strong></td>
<td>15,241</td>
</tr>
</tbody>
</table>
Ngā Mema o tō Poari ā-Rohe o Ōtara-Papatoetoe

Your Ōtara-Papatoetoe Local Board members

<table>
<thead>
<tr>
<th>Members’ details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lotu Fuli</strong></td>
</tr>
<tr>
<td>Phone: 021 242 3713</td>
</tr>
<tr>
<td><a href="mailto:Lotu.Fuli@aucklandcouncil.govt.nz">Lotu.Fuli@aucklandcouncil.govt.nz</a></td>
</tr>
<tr>
<td><strong>Ashraf Choudhary</strong></td>
</tr>
<tr>
<td>Phone: 09 261 8586</td>
</tr>
<tr>
<td><a href="mailto:ashraf.choudhary@aucklandcouncil.govt.nz">ashraf.choudhary@aucklandcouncil.govt.nz</a></td>
</tr>
<tr>
<td><strong>Apulu Reece Autegavaia</strong></td>
</tr>
<tr>
<td>Phone: 021 723 146</td>
</tr>
<tr>
<td><a href="mailto:reece.autegavaia@aucklandcouncil.govt.nz">reece.autegavaia@aucklandcouncil.govt.nz</a></td>
</tr>
<tr>
<td><strong>Ross Robertson</strong></td>
</tr>
<tr>
<td>Phone: 027 492 3245</td>
</tr>
<tr>
<td><a href="mailto:Ross.Robertson@aucklandcouncil.govt.nz">Ross.Robertson@aucklandcouncil.govt.nz</a></td>
</tr>
<tr>
<td><strong>Dawn Trenberth</strong></td>
</tr>
<tr>
<td>Phone: 021 729 302</td>
</tr>
<tr>
<td><a href="mailto:dawn.trenberth@aucklandcouncil.govt.nz">dawn.trenberth@aucklandcouncil.govt.nz</a></td>
</tr>
<tr>
<td><strong>Swanie Nelson</strong></td>
</tr>
<tr>
<td>Phone: 021 195 1420</td>
</tr>
<tr>
<td><a href="mailto:swanie.nelson@aucklandcouncil.govt.nz">swanie.nelson@aucklandcouncil.govt.nz</a></td>
</tr>
<tr>
<td><strong>Ofa Dewes</strong></td>
</tr>
<tr>
<td>Phone: 021 198 1711</td>
</tr>
<tr>
<td><a href="mailto:ofa.dewes@aucklandcouncil.govt.nz">ofa.dewes@aucklandcouncil.govt.nz</a></td>
</tr>
</tbody>
</table>
### Appendix A: Advocacy initiatives

A key role of the local board is to advocate for initiatives that the local board may not have decision-making responsibilities or funding for in this draft local board plan but recognise the value it will add to the local community.

Key advocacy areas for Ōtara-Papatoetoe Local Board include:

<table>
<thead>
<tr>
<th>Initiative</th>
<th>Description</th>
<th>Advocating to</th>
</tr>
</thead>
</table>
| **Promote more reinvestment in the Transform Manukau area** | The revenue gained from the sale of council-owned land in our local board area should be re-invested here for better infrastructure, community facilities and green spaces. Figures show that Manukau is projected to attain $144M in sales revenue over the next 10 years.  
  - Ensure the funds are prioritised for allocation to local area projects such as, next stage of the Hayman Park wetlands and playground development and a playground.  
  - Progress Manukau Sports Bowl plan as part of Transform Manukau  
  - Seek a policy change to ensure revenue attained through sales within a transform, unlock or support area are reinvested into that area or within the local board area.  
  - Ensure any place making and place shaping will accommodate the projected influx of university student in the future. | Panuku, Governing Body |

Advocate to: Panuku, Governing Body

| **New Transform area: Ōtara** | Make Ōtara a “transform area” and make use of the opportunity coming up with Manukau Institute of Technology (MIT) moving its south campus to Manukau. There will be amazing residential and commercial areas and combined with existing council owned community facilities and assets, Ōtara can be transformed. | Panuku, Governing Body |
| Item 19 |
|-----------------|----------------------------------------------------------------------------------------------------|-----------------|
| New civic and community hub in Papatoetoe | We are currently investigating the possibility of a community/civic hub in Papatoetoe. Currently Papatoetoe has no civic space where locals can participate, commune, celebrate and embrace their diversity. Increasing projected population within the Panuku Papatoetoe Unlock area should prioritise this project. We would be advocating to work with the governing body and Panuku to fill the need in this community that the board cannot fund on its own. | Governing Body and Panuku |
| Fit for purpose sports fields and community facilities that serve our local people | Seek opportunities to upgrade our local sports (sand-carpet, artificial or hybrid) fields and lights, in particular Papatoetoe Recreational Reserve, East Tamaki Reserve Rongomai Reserve, Te Puke O Tara Park, Ngāti Ōtara Park and. Also, the development, renewals and/or refurbishment of:  
  • Papatoetoe Town Hall and Chambers  
  • East Tamaki Community Centre  
  • Hayman Park (stage 2) – new playground  
  • Acquire and redevelop Sutton Crescent land for public open space and Kolmar use,  
  • Manukau Sports Bowl – redevelop in accordance with new master plan | |
| Finalise local alcohol policy and reduce harm from alcohol | We will continue to advocate for the local alcohol policy to be made operative as soon as possible and to strengthen the Sale and Supply of the Alcohol Bill. The purpose and intent of the Sale and Supply of the Alcohol Bill needs to be strengthened. The southern boards have since long advocated to reduce harm from proliferation of off-licenses in the south. Areas in close proximately to local schools and dairies in the Ōtara-Papatoetoe need to be ‘Dry Areas’. | Governing Body |
The board has supported community groups to build their capacity to participate in District Licensing Committee (DLC) hearings. This is not enough.
- The local alcohol policy must be finalized
- Reduce the barriers to community participation in the hearings process, including DLC hearing procedures.
- DLC membership should reflect the diversity and values of the community it serves.

### Regional action and investment to reduce, minimise and manage waste

The board supports council’s target for zero waste and asks for regional action and investment by:
- Supporting a higher waste disposal levy with a concentration on commercial waste streams, construction and demolition waste, organic waste and plastic waste which contribute 80 per cent of Auckland waste.
- Managing illegal dumping by investing more resources for intervention and community-led projects.
- Advocating for stronger product stewardship requirements for businesses.
- Progress Resource Recovery Centres in the south and explore sites and alternative methods of rubbish disposal for example clean burning.

### Affordable, warm and safe homes: Support the inclusion of social, affordable and well insulated

Advocate, collaborate and work with Kainga Ora, Mana Whenua, council and potential developers for high quality urban design, affordable, well insulated housing within the development mix. Advocate for solutions to homelessness including overnight shelters and emergency housing.

<table>
<thead>
<tr>
<th>Affordabed, warm and safe homes: Support the inclusion of social, affordable and well insulated</th>
<th>Governing Body, Kainga Ora</th>
</tr>
</thead>
<tbody>
<tr>
<td>The board supports council’s target for zero waste and asks for regional action and investment by:</td>
<td>Governing Body, central government</td>
</tr>
<tr>
<td>- Supporting a higher waste disposal levy with a concentration on commercial waste streams, construction and demolition waste, organic waste and plastic waste which contribute 80 per cent of Auckland waste.</td>
<td></td>
</tr>
<tr>
<td>- Managing illegal dumping by investing more resources for intervention and community-led projects.</td>
<td></td>
</tr>
<tr>
<td>- Advocating for stronger product stewardship requirements for businesses.</td>
<td></td>
</tr>
<tr>
<td>- Progress Resource Recovery Centres in the south and explore sites and alternative methods of rubbish disposal for example clean burning.</td>
<td></td>
</tr>
<tr>
<td>Item 19</td>
<td>Page 42</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>housing in the local area</th>
<th>Improve employment and training and entrepreneurship opportunities in the southern areas for young people</th>
</tr>
</thead>
</table>
| Prioritise opportunities for youth especially those classified as NEET. The Southern Initiative, council departments, CCO’s (such as Auckland Transport, ATEED, Panuku), NGO’s and Central Government to work together to:  
  - strongly advocate for local procurement-local jobs for local people  
  - identify alignments to avoid duplication  
  - seek innovative funding opportunities within council as well as externally. | Governing Body, central government |

| Prioritise public transport through ‘route protection’, safer roads and connectivity | The board continues to advocate for the following projects:  
  - Light rail from Auckland Airport to Puhinui Station through State Highway 20b to Manukau and then through to Botany before considering any other corridors.  
  - Elevator at Papatoetoe train station.  
  - Residential Speed Management – priority to Puhinui and in the areas near Aorere park.  
  - Develop the Southern Spur rail line  
  - Intersection upgrade –  
    - Ormiston Rd/Preston Rd/East Tamaki Rd  
    - Realignment – St. George/Kolmar Rd/Wallace Rd.  
  - Continue implementation of Greenways plan (Local Paths) for safe cycling and walking tracks.  
  Ensuring local transport network is accessible and safe for diverse communities, especially with physical disabilities and school students in high risk areas. | Auckland Transport, central government, Governing Body |
1 Draft local board plans 2020

Under the Local Government (Auckland Council) Act 2009 (the Act), each local board must adopt a local board plan by 31 October of the year following election. The Act lists several requirements that local boards must include in their consultation documents when using the special consultative procedure (SCP) to engage with their communities.

This document provides links to the financial information found in the Auckland Council's 10-year Budget 2018-2028, which forms the context to the development of the draft local board plans.

We want to know what you think

Starting on 13 July through to 13 August 2020, we will be seeking your feedback on the draft local board plan 2020 for your area.

Due to the uncertainty around which COVID-19 alert level we will be under at the time of consultation, it is not possible to confirm all the details of engagement events until closer to the consultation period.

Some events may be subject to change depending on what COVID-19 alert level restrictions are in place during the consultation period. However, we plan for you to be able to provide feedback in the following ways:

- in person at ‘Have Your Say’ events
- online submission at our website akhaveyoursay.nz
- written submission by post or email
- verbal submission by telephone by calling 09 301 0101 or the local board offices
- social media comments which are in scope of our engagement, although we will encourage you to go online to make a formal submission
- partnerships with community partners.

To support you to provide feedback in a way that suits you, information will be made available online as well as in hard copy.

Hard copies and feedback forms will be available at libraries, service centres and local board offices subject to these locations being open, or on request by calling 09 301 0101 or the local board office.

Please visit akhaveyoursay.nz to find out more information and view the draft local board plans, give your feedback, and find details of ‘Have Your Say’ events as and when they are confirmed.
2 Financial information

The council’s 10-year Budget 2018-2028 sets out the relevant financial context to the development of the draft local board plans. This is available on our website at www.aucklandcouncil.govt.nz.

The COVID-19 pandemic has significantly impacted Auckland. Our people, communities and businesses have all been affected by the health-related restrictions, border closure and knock-on economic impacts. The council is no different and we are facing some serious challenges as we seek to recover from the impact of COVID-19.

It is predicted that our levels of service may change as part of the council’s response to COVID-19, but we do not currently know the extent of those changes. We will have some more information once the council’s Annual Budget is adopted in late July 2020. The local board budgets and levels of service for the 2020/2021 financial year will be updated following that.

In the meantime, to find out about the local council services and levels of service statements previously planned for the 2020/2021 financial year, go to volume 2, section 2.6 of the 10-year Budget 2018-2028 and the estimated funding allocation for local boards set out in 2018 can be found in volume 3, section 1.3.
Engagement Plan for Ōtara-Papatoetoe local board area

Team and Department: Ōtara-Papatoetoe Local Board Services

Background
Local board plans are strategic documents that are developed every three years. They set a direction for local boards and reflect community priorities and preferences. They provide a guide for local board activity, funding and investment decision. They also influence local board input into regional strategies and plans, including annual budgets.

Local board plans are a requirement of the Local Government (Auckland Council) Act 2009. Section 20 of the Act states that each local board must use the special consultative procedure to engage with their communities.

Scope and purpose
The engagement approach for Local Board Plans has three broad purposes:
1. Create quality plans - Development of robust local board plans for each local board.
2. Build public trust - Increased awareness of local boards and what they do and show that they listen.
3. Provide insights to elected members from a diverse range of Aucklanders.

Engagement Timeframes
The Special Consultative Procedure will run from 13 July to 13 August 2020.

Engagement Approach and Methods (How)
1. To support Aucklanders to be able to provide feedback in a way that suits them, all information will be provided online and in hard copy.

2. Hard copies and feedback forms will be available at all libraries, service centres and local board offices subject to being open, or on request by calling 09 301 0101 or the Ōtara-Papatoetoe Local Board office on 09 261 8563.

3. To enable a wide reach across the diverse communities, a high-level summary and feedback form will be translated into Te reo, Samoan, and Tongan.

Methods for obtaining feedback
Feedback will be gathered through the events described below and in more detail in table one.
- One Have Your Say face-to-face engagement event (spoken interaction)
- online submission via www.akhaveyoursay.nz
- Four online Forums
- Written submissions, for example pro formas and letters received by post or email verbal submission through telephone by calling 09 301 0101 or the Ōtara-Papatoetoe Local Board office on 09 261 8563.
- Social media comments which are in scope of the engagement, although people will be encouraged to go to the online form to make a formal submission
- Partnerships with community partners to obtain feedback from our diverse/hard to reach communities.
Community Partnerships

- Bluespur Consulting Ltd has been engaged under a community partnership agreement to assist in the delivery of community engagement for the local board plan within Pasifika communities living in the local area.
- Te Ora O Manukau, has been engaged under a community partnership agreement to assist in the delivery of maatawaka engagement for the draft local board plan.
- Otara Health will coordinate Southern Local Board’s engagement with Mana Whenua under the Maori Input into Local Board project.
### Table 1: Engagement Methods for - Special Consultative Procedure (13 July to 13 August 2020)

<table>
<thead>
<tr>
<th>Target Audience</th>
<th>Event Type</th>
<th>Dates</th>
<th>Translations</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Public</td>
<td>Face to Face</td>
<td>Tuesday 28th July 5.30pm to 6.30pm Papatoetoe Town Hall</td>
<td>Te reo, Tongan and Samoan</td>
</tr>
<tr>
<td>Stakeholders/Community Groups Skype Hui</td>
<td>Skype Hui</td>
<td>20 July, 10.00am to 11.30am. (Hearing style)</td>
<td>-</td>
</tr>
<tr>
<td>Stakeholders/Community Groups Skype Hui</td>
<td>Skype Hui</td>
<td>21 July, 10.00am to 11.30am. (Hearing style)</td>
<td>-</td>
</tr>
<tr>
<td>General Public Skype Hui</td>
<td>Skype Hui</td>
<td>3 August 5.30pm – 7.00pm (Hearing style)</td>
<td></td>
</tr>
<tr>
<td>General Public Skype Hui</td>
<td>Skype Hui</td>
<td>4 August 5.30pm – 7.00pm (Hearing style)</td>
<td></td>
</tr>
<tr>
<td>Southern Boards Mana Whenua Hui</td>
<td>tbc</td>
<td>tbc</td>
<td>Te reo</td>
</tr>
<tr>
<td>Maatawaka Community Engagement</td>
<td>tbc</td>
<td>tbc</td>
<td>Te reo</td>
</tr>
</tbody>
</table>
Disestablishment of Local Governance Group - Youth Connections

File No.: CP2020/07080

Te take mō te pūrongo

Purpose of the report
1. To disestablish the Māngere-Ótāhuhu and Ōtara-Papatoetoe Youth Connections Programme Local Governance Group (LGG) and allocate remaining budget back to the local boards

Whakarāpopototanga matua

Executive summary
2. Youth Connections is a programme that supports young people into high-quality, sustainable employment by providing employment pathways and improving links with local employers and education/training providers.

3. The programme was launched in 2012 as a joint initiative between Auckland Council and the Tindall Foundation in collaboration with the Mayors Taskforce for Jobs, Airport Community Trust and several other organisations. The programme targeted select local boards areas with a high number of youth not in employment, education or training (NEET).

4. Māngere-Ótāhuhu and Ōtara-Papatoetoe Local Boards were amongst the handful of local boards who were selected for this programme.

5. Māngere-Ótāhuhu and Ōtara-Papatoetoe Local Boards agreed in June 2012 to work collaboratively in the governance and delivery of local projects from the Youth Connections Programme. A local governance group consisting of three members from each board was set up and tasked with allocating the boards’ joint investment, providing direction to officers and monitoring the outcomes from the programme. (Attachment 1 contains the LGG Terms of Reference - updated Nov. 2016).

6. In 2019, an operational decision was made to transfer the management and delivery functions for the Youth Connections programme to The Southern Initiative (TSI) whose focus is to help solve some of South Auckland’s most pressing social and economic challenges. This operational arrangement has created the need to revisit the governance arrangements and the type of projects the local boards want to see delivered.

7. On the 3 April 2020, the LGG recommended its own disestablishment while noting that opportunities may still exist for local boards to work alongside each other and with TSI in the future on a project basis.

8. This report seeks a formal decision from the local boards to disestablish the LGG. Once disestablished, the funding currently overseen by the LGG will be returned to each local board.

Ngā tūtohunga

Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) disestablish the Youth Connections Local Governance Group

b) note the remaining budget from the Local Governance Group of $103,000 will be returned to each local board as follows:
   i) Ōtara-Papatoetoe Local Board $51,500
ii) Māngere-Ōtāhuhu Local Board - $51,500

c) confirm direction for the $51,500 returned to the local boards LDI budget.

**Horopaki Context**

9. The Auckland Plan aims to support all Aucklanders to gain opportunity and prosperity through several ways in creating the right skills for the city at the right time. Some of these include early interventions in the education system, vocational upskilling for the low and middle-skilled, continuous on-the-job training and better schemes to match people with good quality employment.

10. On 14 May 2012, Auckland Council launched a new initiative called Youth Connections across Auckland in collaboration with the Mayors Taskforce for Jobs, the Tindall Foundation, Auckland Airport Community Trust and several other key stakeholder organisations.

11. Local boards who were selected to pioneer this initiative were prepared to contribute financially towards local initiatives. The local board role was to provide locally-appropriate guidance to staff on the delivery of the programme in its local board area. Māngere-Ōtāhuhu and Ōtara-Papatoetoe were two of the local boards that agreed to partner in this programme.

**Collaboration between Ōtara-Papatoetoe and Māngere-Ōtāhuhu Local Boards**

12. At their meetings held in June 2012, the Ōtara-Papatoetoe and Māngere-Ōtāhuhu Local Boards decided to work collaboratively in the governance and delivery of local projects from their Youth Connections Programmes. This decision was taken in recognition of the close connections and shared opportunities across the Manukau Ward.

**Governance: Establishment of the LGG**

13. To enable proper and efficient governance of this local boards' joint programme, a joint governance group was set up and tasked with responsibilities set out in its terms of reference. The terms of reference was refreshed in 2016. (Appendix A)

14. The LGG is made up of six members, three from the Māngere-Ōtāhuhu Local Board and three from Ōtara-Papatoetoe Local Board. These members are appointed at the start of the term.

15. One of the key responsibilities of the LGG is to oversee the funding for the local programme.

**Funding**

16. In addition to funding received from Auckland Airport Community Trust for work in the Ōtara-Papatoetoe Local Board area, the Tindall Foundation provided start-up funding for all local programmes as well as funding to hire a Regional Project Manager. A condition of the Tindall Foundation funding was that it would scale down its contributions over time.

17. Local boards agreed to match the Tindall Foundation funding and to do this by scaling up their contributions over the years to ensure the reduction in Tindall Funding does not compromise the programme.

18. The Tindall Foundation funding for local programmes appear to have run out and the foundation is supporting the programme at a regional level.

19. At this current each respective local board is contributing $50,000 ($100,000 total) from their Locally Driven Initiatives budget into the local Youth Connections programme. There are no other donors to the local programme at this current time.

**Operational arrangements for delivery (2012-2018)**

20. In 2012, the responsibility for delivery of the programme sat with Community Development, Arts and Culture (CDAC) department of Auckland Council. Following a restructure of CDAC, delivery became the responsibility of the newly established Community Empowerment Unit.
(CEU) in 2015. CEU was the department managing the programme up until the programme was transitioned to The Southern Initiative (TSI) in November 2018.

21. The kind of initiatives that were delivered by CDAC and CEU under the guidance of LGG included:
   - JobFest- A free one-day event created to get young people into employment.
   - Driver licence programmes- free drivers licence courses for young in the Manukau ward area.
   - Seed funding, entrepreneurial initiatives such a Passion to Profession

**Operational arrangements for delivery (2018-now)**

22. In 2018, the Tindall Foundation shifted their Youth Connections investment to TSI. This change was primarily due to a shift in strategic direction from Tindall Foundation. The Auckland Tourism, Events and Economic Development (ATEED) also supported the future direction of the wider Youth Connections programme.

23. The shift to TSI has created a need to revisit the role of the LGG and the type of projects that can be delivered by TSI.

24. Following discussions with TSI about their programming priorities, the LGG have concluded that design of local youth projects, is best overseen directly by each individual local board and where possible, delivered in conjunction with other existing community development initiatives or in partnership with TSI, where suitable.

25. In the final LGG meeting on 3 April 2020 all members agreed to disestablish the LGG and further requested that the remaining funding be distributed evenly between the two local boards.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

26. If the local board approves this report, a decision will need to reached on what the funds will be allocated to. Staff have identified two possible options:

27. **Option One**: allocate the $51,500 to a localised Youth Connections programme in FY2020/2021 programme. This would require deferring the funding to FY21/22 and will effectively result in savings in FY20/21 from avoided spending of the earmarked Youth Connections funding. TSI is able and willing to deliver local programmes overseen by each local board in FY20/21.

28. **Option Two**: reallocate the $51,500 budget into the current work programme to deliver programming or grants where the board sees fit. Given the proximity to the end of the financial year, there is high risk of non-delivery of any new initiatives introduced this late in the financial year.

29. **Option Three**: consider surrendering funds for organisational savings.

30. Staff recommend Option One for the following reasons:
   - the budget for FY20/21 is expected to include reductions to LDI budget - a deferral will allow the board to continue youth-focused work started by the LGG with TSI in the new financial year without requiring additional LDI from the FY20/21 budget.
   - Deferring budget gives the local board and staff time to develop options and initiatives that can be funded using this budget. Work programmes for FY20/21 have been delayed and will be ready for approval in August 2020.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

31. There is no foreseen negative impact on climate/ environment relating to the procedural decisions made in this report.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

32. Following the decisions made in this report TSI will be working directly with the Ōtara-Papatoetoe and Mangere-Ōtāhuhu Local Boards with matters regarding Youth Connections programmes for each local board.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

33. The local board representatives on the LGG have recommended the decision to disestablish the role and functioning of the LGG.

34. Individual local boards have not had a workshop with officers on this, however LGG members have had the opportunity to inform their respective local boards and staff understand that the views and the direction of the LGG is well supported.

Tauākī whakaaweawe Māori
Māori impact statement

35. The Youth Connections programme is designed to benefit Māori youth and other youth who are not in employment, education or training. We are unable to report the statistics of young people of Maori heritage who have/are/will continue to benefit from this programme but we can confidently say the programme is reaching Māori youth.

Ngā ritenga ā-pūtea
Financial implications

36. The local board will be receiving $51,500 of unspent budget and there will need to be a decision made on how to spend this budget before the end of the June 2020.

37. As a result of our Covid19 response, Council now has a shortfall in the current financial year and is expecting more shortfall in the coming year. The local board can also consider surrendering these funds as FY19/20 savings.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

38. There are two options identified in paragraph 27 and 28 for spending the available budget.

39. Option 1 involves seeking a deferral of funds so that it can be used in FY20/21. The risk associated with deferrals at this time is that available unspent budgets may be needed to offset the deficit at financial year end. Decisions about deferrals will be made by the Governing Body as part of the emergency budget and there is no guarantee at this stage that all deferral requests will be approved.

40. Option 2 will require scoping and spending the budget before the end of June 2020. There may be some risk involved in this, depending on the type of projects that will be selected. Unspent budgets will be treated as savings at end of the financial year.

Ngā koringa ā-muri
Next steps

41. The local board will need to consider youth-specific or other initiatives it wants to support with the available budget. If deferred, this discussion can happen through the annual work programme development process.
Ngā tāpirihanga
Attachments

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<tbody>
<tr>
<td>A</td>
<td>LGG Terms of Reference</td>
<td>127</td>
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<tbody>
<tr>
<td>Author</td>
<td>Albert Scott - Local Board Advisor</td>
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<tr>
<td>Authoriser</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
YOUTH CONNECTIONS SOUTH LOCAL GOVERNANCE GROUP

TERMS OF REFERENCE

1. BACKGROUND

1.1 Mangere-Otahuhu and Otara-Papatoetoe Local Boards were pioneers of the Youth Connections initiative, which was launched by Auckland Council in May 2012. The initiative is a collaboration with the Mayors Taskforce for Jobs, the Tindall Foundation, Auckland Airport Community Trust and several other key stakeholder organisations to help Auckland’s young people get local jobs by improving the links between school leavers and local employers.

1.2 The two Local Boards made a joint application for the available philanthropic funding from the outset. Local board leaders made sure the project was delivered to meet local needs and championed the initiative by encouraging and supporting local employers, schools, trainers and associated services to get behind it.

1.3 Mangere-Otahuhu and Otara-Papatoetoe Local Boards decided to work together on this initiative for a number of reasons including the fact the two Boards have similar youth populations and ethnic diversity, similar youth unemployment and disengaged rates, similar social issues, some local secondary schools were already engaged, through the former Manukau City Council and school populations move between the two boards. Both Boards also have proximity to the same key employers in the area. In addition the Otara – Papatoetoe Board had been involved with the Mayors Taskforce for Jobs and a number of youth employment projects through the former Manukau City Council. The Mangere- Otahuhu Local Board was keen to collaborate as being part of the previous Auckland City Council they had not been a member of the Mayors Taskforce for Jobs. Both Boards saw an advantage in combining the available funding, particularly those funds external to council.

1.4 The Local Boards therefore set up a joint governance group with members nominated by their respective Boards to drive the initiative. Delivery plans to suit the specific youth employment needs of their communities were developed, members worked collaboratively on the initiative as the Youth Connections South Local Governance Group and employed their own staff. These Local Board Youth Connections Advisors reported formally on the progress of the project against outcomes, and the Local Governance Group used direct contact via their community networks, regular local media opportunities and general media releases, to communicate progress to their local communities.

1.5 Subsequently the Youth Connections Local Governance Group (LGG) initiative has grown and developed with significant investment and financial support from some funding providers and the Local Boards. The group has a joint strategic plan, which shapes its vision and provides a basis for accountability to the Local Boards, funders and the public.
2. **VISION**
   That all young people under 25 be engaged in appropriate education, training, work or positive activities in our communities.

3. **OBJECTIVES OF THE LOCAL GOVERNANCE GROUP**
   3.1 Set the strategic direction of the Youth Connections initiative.
   3.2 Ensure the delivery of the strategic plan and programme of work.
   3.3 Advise on priorities in allocation of resources.
   3.4 Provide relevant intelligence to inform the strategic direction on a real time basis.
   3.5 Communicate the wider strategic vision of Youth Connections (improving youth employment, ensuring every young Aucklander has a career plan and a clear pathway into sustainable employment), with key stakeholders.
   3.6 Advocate and champion young people in their transition journeys to become work ready and employers in their journey to become youth ready and provide quality employment.
   3.7 Share local examples of "best practice" initiatives.
   3.8 Advocate for systemic change in education, training, employment and social perception.

4. **ROLES**
   4.1 The Local Governance Group (LGG) provides the civic leadership opportunity to engage the whole community in the culture shift needed to value our young people and support them to reach their full potential and contribute to the economic development of the area.
   4.2 The LGG will address the strategic and systemic issues about youth employment in their communities.
   4.3 The LGG will contribute to the wider Youth Connections work across Auckland and other Local Boards and where possible share insights and resources to avoid duplication and reduce gaps in service delivery.
   4.4 LGG members will regularly attend LGG meetings, or provide an alternate.

5. **RESPONSIBILITIES**
   The LGG:
   5.1 Has delegated authority from their respective Local Boards for the Youth Connections budget.
   5.2 Will ensure funding and resources are shared equally between both Local Boards.
   5.3 Will ensure all requirements of funders are adhered to and milestones met.
   5.4 Report 6 monthly to both the Local Boards on progress, including a financial report. Report annually to significant funding providers.
   5.5 Will ensure Youth Connections contributes to the development and delivery of Local Board Agreements and Plans as well as the Auckland Plan and the Council’s statutory obligations to Māori.
6. **MEMBERSHIP**

6.1 The LGG will be made up of 3 members from each Local Board and appointed by formal resolution of the relevant Local Board. An alternate or proxy may also be appointed.

6.2 A Chair and Deputy chair will be elected by the LGG on an annual basis.

6.3 The quorum for formal decision-making will be 3 members with at least one from each Board.

6.4 Where possible decisions will be made by consensus but if necessary Local Board standing orders will apply.

6.5 The Chair is the designated spokesperson for the collective views of the LGG.

6.6 The LGG may appoint in advisory capacities, key representatives from the secondary and tertiary sectors, private and public sectors, industry and local iwi to assist with their reach into the wider community and help with the development of a whole of community responsibility for youth employment.

7. **LGG members are committed to:**

7.1 Acting in good faith and communicating openly with other members and stakeholders, including funding providers.

7.2 Working in a co-operative and constructive manner with respect, goodwill, trust and integrity.

7.3 Ensuring young people remain connected to their communities, recognising that communities are based on livelihood, and that employment and income are central to livelihood.

7.4 Acknowledging there are serious skill shortages which require training and development of the next generation work force.

7.5 Recognising that in a global labour market our young people are a valuable world resource and our commitment to them will help ensure that they want to use their skills and talents to improve our communities.

7.6 Recognising that with our ageing population we will need every young person in the labour market now and into the future.

8. **SUPPORT**

Support for LGG and the Youth Connections strategy will be provided by:

8.1 The Youth Connections Programme Manager.

8.2 Youth Connections Specialist Brokers.

8.3 Youth Connections contractors.

8.4 Local Board Services secretarial staff.

8.5 Local Board Services Relationship Manager.

8.6 Reports will be provided for all LGG meetings, including financial reports.
Addition to the 2019-2022 Ōtara-Papatoetoe Local Board meeting schedule

File No.: CP2020/07574

Te take mō te pūrongo
Purpose of the report

1. To seek approval for meeting dates to be added to the 2019-2022 Ōtara-Papatoetoe Local Board meeting schedule in order to accommodate changes to the Emergency Budget 2020/2021 timeframes

Whakarāpopototanga matua
Executive summary

2. Due to the consequences of the COVID-19 pandemic, Auckland Council is consulting Aucklanders on further matters for the Emergency Budget 2020/2021. This significantly changes the process set out for the annual plan this year.

3. The local board is being asked to approve two meeting dates as an addition to the Ōtara-Papatoetoe Local Board meeting schedule to receive feedback from the Emergency Budget 2020/2021 consultation and provide input to the Governing Body. This will enable the modified Emergency Budget 2020/2021 timeframes to be met.

Ngā tūtohunga
Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) approve the addition of two extraordinary meeting dates to the 2019-2022 Ōtara-Papatoetoe Local Board meeting schedule to accommodate the Emergency Budget 2020/2021 timeframes as follows:
   i) Tuesday 7 July 2020 at 5pm.
   ii) Tuesday 21 July 2020 at 12.30pm.

b) agree to hold the 2 extraordinary meetings in the Woodside Room, Level1, Manukau Civic Building, 31-33 Manukau Station Road, Manukau.

Horopaki
Context

4. The Local Government Act 2002 (LGA) and the Local Government Official Information and Meetings Act 1987 (LGOIMA) have requirements regarding local board meeting schedules.

5. In summary, adopting a meeting schedule helps meet the requirements of:
   - clause 19, Schedule 7 of the LGA on general provisions for meetings, which requires the chief executive to give notice in writing to each local board member of the time and place of meetings. Such notification may be provided by the adoption of a schedule of business meetings.
   - sections 46, 46(A) and 47 in Part 7 of the LGOIMA, which requires that meetings are publicly notified, agendas and reports are available at least two working days before a meeting and that local board meetings are open to the public.
6. The Ōtara-Papatoetoe Local Board adopted its 2019-2022 business meeting schedule at its Tuesday 3 December, 2019 business meeting.

7. Due to the consequences of the COVID-19 pandemic, Auckland Council is consulting Aucklanders on further matters for the Emergency Budget 2020/2021. This significantly changes the process set out for the annual plan this year.

8. To allow local boards to receive feedback from Aucklanders in their local board area on the proposed Emergency Budget, and to provide input to the Governing Body, it is recommended that an additional or extraordinary business meeting be held between 6 to 10 July.

9. To ensure the Emergency Budget can be adopted by the Governing Body on 30 July it is recommended that an additional or extraordinary business meeting be held between 20 to 24 July to adopt the Local Board Agreement.

Tātaritanga me ngā tohutohu
Analysis and advice

10. The local board has two choices:
   i) add the meeting as an addition to the meeting schedule.
   or
   ii) add the meeting as an extraordinary meeting.

11. For option one, statutory requirements allow enough time for these meetings to be scheduled as additions to the meeting schedule and other topics may be considered as per any other ordinary meeting. However, there is a risk that if the Annual Budget 2020/2021 timeframes change again, or the information is not ready for the meeting, there would need to be an additional extraordinary meeting scheduled anyway.

12. For option two, only the specific topic Emergency Budget 2020/2021 may be considered for which the meeting is being held. No other policies or plans could be considered at this meeting.

Tauākī whakaaweawe āhuarangi
Climate impact statement

13. This decision is procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions. The effects of climate change will not impact the decision’s implementation.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

14. There is no specific impact for the council group from this report.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

15. This report requests the local board’s decision to schedule an additional meeting and consider whether to approve it as an extraordinary meeting or an addition to the meeting schedule.

Tauākī whakaaweawe Māori
Māori impact statement

16. There is no specific impact for Māori arising from this report. Local boards work with Māori on projects and initiatives of shared interest.
Ngā ritenga ā-pūtea
Financial implications
17. There are no financial implications in relation to this report apart from the standard costs associated with servicing a business meeting.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
18. If the local board decides not to add these business meetings to their schedule, this will cause a delay to the Emergency Budget 2020/2021 process, which would result in the input of this local board not being able to be presented to the Governing Body for their consideration and inclusion in the Emergency Budget and stop the Governing Body from being able to adopt the Emergency Budget by 31 July 2020.

Ngā koringa ā-muri
Next steps
19. Implement the processes associated with preparing for business meetings.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Carol McGarry - Democracy Advisor Otara-Papatoetoe</th>
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<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason – General Manager Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
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Te take mō te pūrongo / Purpose of the report
1. This report provides a summary of resolution responses and information reports for circulation to the Ōtara-Papatoetoe Local Board.

Information reports for the local board:
2. On 19 May 2020, the chair was delegated to provide feedback on behalf of the board regarding the list of local projects proposed as suitable for inclusion in Auckland Council’s application to the Waka Kotahi New Zealand Transport Agency Innovating Streets Pilot Fund. The feedback is attachment A.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:
a) note the feedback on the list of local projects proposed as suitable for inclusion in Auckland Council’s application to the Waka Kotahi New Zealand Transport Agency Innovating Streets Pilot Fund, Attachment A.

Ngā tāpirihanga / Attachments

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Expression of Interest: Innovating Streets project proposal

1. Key information

<table>
<thead>
<tr>
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<th>Papatoetoe Speed Management Programme</th>
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<tr>
<td>Submitted by</td>
<td></td>
</tr>
<tr>
<td>Department / Local Board / CCO</td>
<td>Otara-Papatoetoe Local Board</td>
</tr>
<tr>
<td>Contact person</td>
<td>Albert Scott</td>
</tr>
</tbody>
</table>

Have you received approval from your department lead to submit this EOI?

Local board services staff do not have department leads; they can send any EOI's developed by their local boards directly through to innovatingsstreets@aucklandcouncil.govt.nz

Yes

<table>
<thead>
<tr>
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<tr>
<td>Local Board(s)</td>
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<tr>
<td>Suburb</td>
</tr>
<tr>
<td>Street</td>
</tr>
<tr>
<td>Otara-Papatoetoe Local Board</td>
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Approximate pilot cost

How will the 10% local funding share be met?

Local Board Transport Capital Fund

What is the delivery and evaluation timeframe? (must be delivered before June 2021)

Confidence of meeting local funding share

- High
- Medium
- Low

2. Pilot proposal summary (maximum 400 words)

- What is the proposed intervention?
- What is the immediate need being addressed?
- How does it align with existing projects, plans or programmes (e.g. Local Board plan)?
- How does it provide a “pathway to permanence”?
- How will the impacts of the intervention be tested and measured?
- What previous work has been done in relation to the existing project or programme?

Background

For years Papatoetoe has had major issues with speeding cars in its highly dense residential areas. Long straight roads with limited road calming mechanisms has resulted in numerous complaints by residents and accidents causing damage to property, near misses and injuries to locals.
Within the Papatoetoe Speed Management programme area identified by Auckland Transport are several schools these are:

- Aorere College (approx. 1,500 students)
- Kedgeley Intermediate (approx. 740 students)
- Papatoetoe West Intermediate (approx. 690 students)

From the stats you can see that on an ordinary weekday during peak times there can be up to 2,800 students using our footpaths and roads. When you take into account parents picking up students and passengers using public transport (Old Papatoetoe train station) this number considerably increases.

**What is the proposed intervention?**

Between Ferndown Ave, Claude Ave and Portage Road 2,200 students primarily use these streets to enter the school. We are proposing innovative traffic calming and pedestrian/cyclist safety infrastructure.

**What is the immediate need being addressed?**

Safer speed limits to ensure students and residents feel safe in the area.

**How does it align with existing projects, plans or programmes (e.g. Local Board plan)?**

The Ōtara-Papatoetoe Local Board Plan has always had a strong emphasis on safety, accessibility and beautifying areas through place-making and place-shaping. The board have a very limited discretionary budget allocated to capital transport projects (Local Board Transport Capital Fund).
Through the draft plan we are explicitly seeking opportunities to progress Auckland Transports Residential Speed Management Plan for Papatoetoe.

The local community in this been concerned about this area and in 2015, Aorere College school students presented to the board to request a pedestrian crossing to improve safety. The local board has responded and invested its Community Safety Fund to install a raised level crossing to increase safety for students and locals. The board has always encouraged alternative modes of transport emphasising public transport and cycling. Investments in school bike programmes in the local area are aimed to encourage cycling from a young age however the infrastructure on our streets are lacking.

**How does it provide a “pathway to permanence”**?

As mentioned, Auckland Transport have identified Papatoetoe as a high priority in the Residential Speed Management Plan. The major barrier is funding and the local board continues to work with Auckland Transport to seek opportunities improve safety for the local residents as well as investigating options to secure funding for permanent solution. This Funding will allow this project to test low cost, innovative interim solution which will be used as a basis for permanent implementation when funding becomes available.

**How will the impacts of the intervention be tested and measured?**

If successful, impacts of intervention will be tested and measured through the residential speed management programme by monitoring the number of accidents both with pedestrians and vehicle to vehicle. The local board have been approached several times by a residential living on Ferndown who have had cars drive into through their fence.

**What previous work has been done in relation to the existing project or programme?**

As mentioned above the board has invested in raised crossings in the area and also funds bike in school programmes. Alongside this the board has invested in various safety projects in the surrounding area including safety fencing around schools and better pathway connections.

3. Assessment criteria

Please use the criteria below to self-rank the project you are submitting.

**Project ranking**

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<tr>
<th>Criteria</th>
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<th>Comments (maximum 50 words per box)</th>
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<td><strong>Strategic fit</strong></td>
<td>High</td>
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<tr>
<td>- with Council, AT and Innovating Streets objectives</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Improves transport choices and liveability of a place</td>
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<td></td>
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</tbody>
</table>
### Local board resolution responses and information report

<table>
<thead>
<tr>
<th>Item 22</th>
<th>Helps mitigate a clear safety issue (related to Deaths and Serious Injuries at a specific location)*</th>
<th>Innovative traffic calming will ensure historic issue of speeding and accidents is mitigated</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Is effective at:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Reducing vehicle speed (to 30km/hr or less) and/or</td>
<td>Reducing speed, creating space and enabling walking and cycling are all principles which the improvement will be based on. Consultation with stakeholders and work proposed through the Residential Speed Management programmes will dictate what that looks like.</td>
</tr>
<tr>
<td></td>
<td>- Creating more space for people on our streets and/or</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Making walking and cycling more attractive</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Uses temporary pilots, pop-ups or treatments as a pathway to permanent change in the future</td>
<td>If successful, this could feed into permanent changes through the residential speed management programme</td>
</tr>
<tr>
<td></td>
<td>Contributes to more equitable access to opportunities and essential services, particularly in areas with low levels of travel choice*</td>
<td>Historically there has been a low uptake in PT in the area. Feeling unsafe on our streets potentially a contributing factor.</td>
</tr>
<tr>
<td></td>
<td>Supports mode shift to low-carbon modes*</td>
<td>Encourages locals to walk, cycle or use Public Transport</td>
</tr>
<tr>
<td></td>
<td><strong>Supports Māori outcomes, i.e.:</strong></td>
<td>The board have always encouraged all project and/or procurement at all levels to honour Māori and reflect the community it serves. We will advocate for social procurement i.e local jobs for local people.</td>
</tr>
<tr>
<td></td>
<td>- adopts a design or project approach founded on Māori principles</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- helps advance Māori wellbeing, e.g. active Māori participation, improved access to marae, kura, kohanga, papakāinga, employment*</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tests key elements or is designed to generate community support for the ‘parent’ project*</td>
<td>There are opportunities to engage with key stakeholders such as Aorere College and Kedgeley Intermediate.</td>
</tr>
<tr>
<td></td>
<td><strong>AC projects only</strong></td>
<td>This project is a part of the Residential Speed Management programme</td>
</tr>
<tr>
<td></td>
<td>It is part of an existing planned and budgeted project*</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>AT projects only</strong></td>
<td><strong>AT work programme</strong>*</td>
</tr>
<tr>
<td></td>
<td>Importance of the project in the current AT work programme*</td>
<td>The Papatoetoe Speed Management project is of high priority to Auckland Transport</td>
</tr>
</tbody>
</table>

### Likelihood of deliver

- Demonstrates co-design approach involving key stakeholders and community, incl.:  
  - Support by the relevant Local Board(s) and stakeholders*  
  - This is support by the Ōtara-Papatoetoe Local Board for the project to progress. Last year student from Aorere College presented to the board the danger they face every day on Ferndown
**Support by local community/stakeholders (e.g. business association)**

| Displays clear process, including milestones, cost, monitoring and evaluation, and identification of risks and mitigation | ☐ | ☒ | ☐ | The board has indicated its support to advance the Residential Speed Management Programme |

**Value for money**

| Amount requested is reasonable | ☒ | ☐ | ☐ |
| Demonstrates opportunity to improve efficiency, or de-risk, future permanent upgrades | ☒ | ☐ | ☐ | As stated previously, if successful this would feed into future permanent work through the Residential Speed Management programme |

* Council/AT criteria

**Mandatory requirement**

*To be filled out by assessment team*

| ☐ | Strong likelihood of covering local funding share (10%) |
Te take mō te pūrongo

Purpose of the report

1. To provide a summary of Ōtara-Papatoetoe Local Board (the Board) workshop notes.

Whakarāpopototanga matua

Executive summary

2. The attached summary of workshop notes provides a record of the Board’s workshops held in May 2020.

3. These sessions are held to give informal opportunity for board members and officers to discuss issues and projects and note that no binding decisions are made or voted on at workshop sessions.

Ngā tūtohunga

Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) receive the Ōtara-Papatoetoe Local Board workshop notes for: 5 May, 12 May, 19 May and 26 May 2020.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Ōtara-Papatoetoe Local Board Workshop Record, 5 May 2020</td>
<td>145</td>
</tr>
<tr>
<td>B</td>
<td>Ōtara-Papatoetoe Local Board Workshop Record, 12 May 2020</td>
<td>147</td>
</tr>
<tr>
<td>C</td>
<td>Ōtara-Papatoetoe Local Board Workshop Record, 19 May 2020</td>
<td>149</td>
</tr>
<tr>
<td>D</td>
<td>Ōtara-Papatoetoe Local Board Workshop Record, 26 May 2020</td>
<td>151</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Carol McGarry - Democracy Advisor Otara-Papatoetoe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
# Ōtara-Papatoetoe Local Board

Workshop record of the Ōtara-Papatoetoe Local Board held via Skype on Tuesday, 5 May 2020 at 9.30am.

## PRESENT:
- **Chairperson:** Lotu Fuli
- **Deputy Chairperson:** Ashraf Choudhary
- **Members:** Ofa Dewes, Swanie Nelson, Ross Robertson, Dawn Trenberth
- **ABSENT:** Apulu Reece Autagavaia
- **ALSO PRESENT:** Rina Tagore (Senior Local Board Advisor), Shirley Coutts (Senior Local Board Advisor), Albert Scott (Local Board Advisor), Victoria Villaraza (Relationship Manager), Shoma Prasad (Engagement Advisor), Carol McGarry (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karakia and declarations of interest</td>
<td></td>
<td>Chair Fuli opened the workshop with a Karakia. Member Robertson declared an interest in the local grants round as he is a Patron of the Papatoetoe Soccer Club.</td>
</tr>
<tr>
<td>Community Leasing – Hayman Park Kiosk, Ngati Ōtara Marae Jenny Young</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board was updated on the lease for the Hayman Park kiosk and Ngati Ōtara Marae.</td>
</tr>
<tr>
<td>Local Grants Round 2 Helen Taimaranai</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board discussed the Local Grants round 2 applications, prior to a formal report to the 19 May 2020 business meeting.</td>
</tr>
</tbody>
</table>

The workshop concluded at 11.57am
Workshop record of the Ōtara-Papatoetoe Local Board held via Skype on Tuesday, 12 May 2020 at 9.30am.

**PRESENT:**
- Chairperson: Lotu Fuli
- Deputy Chairperson: Ashraf Choudhary

**Members:**
- Apulu Reece Autagavaia
- Ofa Dewes
- Swanie Nelson
- Ross Robertson
- Dawn Trenberth

**ALSO PRESENT:**
- Rina Tagore (Senior Local Board Advisor)
- Shirley Coutts – (Senior Local Board Advisor)
- Albert Scott (Local Board Advisor)
- Victoria Villaraza (Relationship Manager)
- Shoma Prasad (Engagement Advisor)
- Dale Sparks (Strategic Broker)
- Carol McGarry (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karakia and declarations of interest</td>
<td></td>
<td>Chair Lotu Fuli opened the workshop with a Karakia.</td>
</tr>
<tr>
<td>Auckland Transport - Local Board Transport Capital Fund [Kenneth Tuai, Albert Scott]</td>
<td>Oversight and monitoring</td>
<td>The board had further discussions on projects to be considered for the Local Board Transport Capital Fund and also discussed possible projects for the Waka Kotahi New Zealand Transport Agency Innovating Streets Pilot Fund, prior to a formal report to 19 May 2020 business meeting.</td>
</tr>
<tr>
<td>Local Board Plan and special consultation procedure [Rina Tagore, Albert Scott, Shoma Prasad, Swati Sharma]</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board had a final discussion on the draft Local Board Plan 2020 prior to adoption at the 16 June 2020 business meeting.</td>
</tr>
<tr>
<td>LBS Advisors and Board Members - upcoming topics [Shirley Coutts, Rina Tagore, Albert Scott, Matthew Gouge, Craig Caimcross]</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board had the opportunity to ask questions on the Plan Change 22 and Plan Modification 12, prior to a report to the 19 May 2020 business meeting.</td>
</tr>
<tr>
<td>Workshop Item</td>
<td>Governance role</td>
<td>Summary of discussions</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>---------------------------------------------</td>
<td>-------------------------------------------------------------</td>
</tr>
<tr>
<td>Upcoming appointments to members</td>
<td></td>
<td>The workshop adjourned at 1pm and reconvened at 2pm.</td>
</tr>
<tr>
<td>Loretta Van Rooyen</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Grants Round 2</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Further discussion on the Local Grants round 2 applications, continued from the 5 May workshop, prior to a formal report to the 19 May 2020 business meeting.</td>
</tr>
<tr>
<td>Helen Taimarangai</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 4.20 pm.
# Workshop record of the Ōtara-Papatoetoe Local Board held via skype on Tuesday, 19 May 2020 at 11am.

**PRESENT:**
- Chairperson: Lotu Fuli
- Deputy Chairperson: Ashraf Choudhary

**Members:**
- Apulu Reece Autagavaia
- Ofa Dewes
- Swanie Nelson
- Ross Robertson
- Dawn Trenberth

**ABSENT:**
- Swanie Nelson – apology for lateness
- Ross Robertson

**ALSO PRESENT:**
- Rina Tagore (Senior Local Board Advisor)
- Shirley Coutts (Senior Local Board Advisor)
- Albert Scott (Local Board Advisor)
- Victoria Villaraza (Relationship Manager)
- Shoma Prasad (Engagement Advisor)
- Dale Sparks (Strategic Broker) – apology for lateness
- Carol McGarry (Democracy Advisor)

## Workshop Item

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karakia and declarations of interest</td>
<td>Member Autagavaia opened</td>
<td>with a Karakia</td>
</tr>
<tr>
<td>KiwiRail Brent Lancaster, Tammy Dickinson, John Nottage (Auckland Transport)</td>
<td>Keeping informed</td>
<td>Representatives from KiwiRail were in attendance to present to the board on what is happening across the region and more specifically within the Ōtara-Papatoetoe Local Board communities. ACTION: Strategic Broker and Engagement Advisor to share contacts for consultation.</td>
</tr>
<tr>
<td>Local Board grants Helen Taimarangai</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Further discussion on the local board grants applications, prior to the formal decision at the 19 May 2020 business meeting.</td>
</tr>
<tr>
<td>LBS Advisors and Board Members - upcoming topics Rina Tagore, Albert Scott</td>
<td></td>
<td>The board discussed their input and feedback to the Finance and Performance Committee.</td>
</tr>
</tbody>
</table>

The workshop concluded at 12.44 pm
## Workshop Item

<table>
<thead>
<tr>
<th>Karakia and declarations of interest</th>
<th>Oversight and monitoring</th>
<th>Chair Lotu Fuli opened with a karakia.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Panuku - monthly update</td>
<td>Oversight and monitoring</td>
<td>The board discussed Unlock Old Papatoetoe and the masterplan process.</td>
</tr>
<tr>
<td>Richard Davison, Jody Jackson-Becerra, Debra Langton, Jenny Young, Sophie Bell</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parks Sport and Recreation - Stadium Reserve update</td>
<td>Oversight and monitoring</td>
<td>The board discussed the prioritisation of open space and recreational service outcomes for Stadium Reserve, prior to a formal report to a future business meeting for formal approval. The board was updated on the Te Kete Rukuruku programme and bilingual park signage project prior to a formal report to a future business meeting for formal adoption of the names and narratives provided and a recommendation to approve installation of the bilingual signage.</td>
</tr>
<tr>
<td>Te Kete Rukuruku – tranche one update</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debra Langton, Steve Owens, Thomas Dixon, Julie Roulston, Dave Stewart, Kim Taunga</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Facilities - monthly update</td>
<td>Oversight and monitoring</td>
<td>The board discussed the Community Facilities update for April 2020 and the community leasing update.</td>
</tr>
<tr>
<td>Bill Teaukura, Linda Pillay, Jenny Young,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workshop Item</td>
<td>Governance role</td>
<td>Summary of discussions</td>
</tr>
<tr>
<td>-------------------------------------------------------------------------------</td>
<td>-----------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Report a problem online&lt;br&gt;<strong>Penny Newbiggin</strong></td>
<td>Keeping informed</td>
<td>A step by step guide to report a property maintenance problem online was shared with the board, however the online demonstration was not available.&lt;br&gt;ACTION: Future workshop to demonstrate in person if required, after Covid 19</td>
</tr>
<tr>
<td>Phased opening of local community facilities&lt;br&gt;<strong>Claudia Wyss, Graham Bodman, Jane Aickin, Koro Dickinson, Kim Taunga, Gill Pannell, Kat Teirney, Dave Stewart</strong></td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board was updated on the phased reopening plans of local community facilities within the local board area.&lt;br&gt;ACTION: Details on contact tracing to be forwarded to the board after the workshop.</td>
</tr>
<tr>
<td>LBS Advisors and Board Members - upcoming topics&lt;br&gt;<strong>Rina Tagore, Albert Scott</strong></td>
<td></td>
<td>The board discussed the following:&lt;br&gt;• Healthy Waters ‘2 in a Ute’ programme memo and Quarter 3 update&lt;br&gt;• Auckland Transport – proposal for safety improvements&lt;br&gt;• Local Board Advocacy List&lt;br&gt;• Delays to the 2020/2021 work programme workshops and that they will now be adopted at the 18 August 2020 business meeting.</td>
</tr>
<tr>
<td>Upcoming appointments to members&lt;br&gt;<strong>Loretta Van Rooyen</strong></td>
<td></td>
<td>The board discussed the list of meetings and events and the rescheduling of the meetings that were cancelled due to Covid 19 restrictions.&lt;br&gt;ACTION: Start to reschedule the meetings and follow up with the Business Improvement District meetings</td>
</tr>
</tbody>
</table>

The workshop concluded at 1.09 pm
Governance Forward Work Calendar

File No.: CP2020/00221

Te take mō te pūrongo / Purpose of the report
1. To present the Ōtara-Papatoetoe Local Board with its updated governance forward work calendar.

Whakarāpopototanga matua / Executive summary
2. The governance forward work calendar for the Ōtara-Papatoetoe Local Board is in Attachment A. The calendar is updated monthly, reported to business meetings and distributed to council staff.

3. The governance forward work calendars were introduced in 2016 as part of Auckland Council’s quality advice programme and aim to support local boards’ governance role by:
   - ensuring advice on meeting agendas is driven by local board priorities
   - clarifying what advice is expected and when
   - clarifying the rationale for reports.

4. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) note the Governance Forward Work Calendar.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Governance Work Calendar</td>
<td>155</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Carol McGarry - Democracy Advisor Otara-Papatoetoe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
<tr>
<td>Workshop or business meeting</td>
<td>Month/Quarter</td>
</tr>
<tr>
<td>------------------------------</td>
<td>---------------</td>
</tr>
<tr>
<td>Workshop</td>
<td>23 June</td>
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<tr>
<td>Workshop</td>
<td>23 June</td>
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<td>Workshop</td>
<td>23 June</td>
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<td>Workshop</td>
<td>30 June</td>
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<tr>
<td>Workshop</td>
<td>30 June</td>
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<tr>
<td>Workshop</td>
<td>7 July</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>7 July</td>
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<tr>
<td>Workshop</td>
<td>21 July</td>
</tr>
<tr>
<td>Workshop</td>
<td>21 July</td>
</tr>
<tr>
<td>Business meeting</td>
<td>21 July</td>
</tr>
<tr>
<td>Workshop</td>
<td>28 July</td>
</tr>
<tr>
<td>Workshop</td>
<td>August</td>
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<td>Workshop</td>
<td>August</td>
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<tr>
<td>Workshop</td>
<td>August</td>
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<td>Workshop or business meeting</td>
<td>Month/Quarter</td>
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<tr>
<td>Workshop</td>
<td>August</td>
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<tr>
<td>Workshop</td>
<td>August</td>
</tr>
<tr>
<td>Workshop</td>
<td>August</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>August</td>
</tr>
<tr>
<td>Date</td>
<td>Resolution</td>
</tr>
<tr>
<td>--------</td>
<td>------------</td>
</tr>
</tbody>
</table>
| 15-Nov-16 | OP/201 6/191 | Deputation – GymCity Papatoetoe Gymnastics Club  
b) request Community Facilities and Sport & Recreation officers to provide an update report on options for GymCity including at Manukau Sports Bowl. | Meeting Action sent to Community Facilities and Parks officers                                           | TBA                                                                  |
| 18-Sep-18 | OP/201 8/155 | Request officers to meet with the South Auckland Rangers Club and the Rongomai Sports Trust about their requests and report their findings on the capacity of Rongomai Park to meet the needs of its users, back to the local board at a workshop. | Officers looking at options to upgrade the drainage and fields at Rongomai park.                       | To be included in future works discussions                             |
| 19-Feb-19 | OP/201 9/10  | Auckland Council participation in Tuia Here Tangata 2019  
d) request officers to provide a final update to the board on the completion of this year’s programme.                                        | Action memo sent to TSI officers 21 February 2019.                                                    | Report to future business meeting                                    |
| 19-Mar-19 | OP/201 9/26  | Approval of Papatoetoe town square design  
Request to be updated as details of the Service Agreement are being negotiated with the owner and occupiers of the National Trading Company land.                        | Action memo sent to Panuku officers 20 March 2019.                                                    |                                                                      |
| 16-Apr-19 | OP/201 9/46  | Maori naming of parks and places  
f) request officers to provide further discussions on the details for use of the names once gifted.                                              | Action memo sent to Parks Sports and Recreation, Te Waka Tai-ranga-whenua officers 17 April 2019.   | Report to August business meeting                                    |
| 16-Jul-19 | OP/201 9/97   | Allocation of Ōtara-Papatoetoe Local Board Auckland Transport - Community Safety Fund  
c) request Auckland Transport to report back to the board early in 2020 on the results of the trial of options to provide safety outside schools for all road users, in particular students and their families, so that CSFO1.5: Ashton Avenue outside Saint John The Evangelist School, may be addressed | Action memo sent to Auckland Transport 18 July 2019                                                  | Still in progress.                                                    |
### Resolutions Reports pending

<table>
<thead>
<tr>
<th>Date</th>
<th>Resolution</th>
<th>Description</th>
<th>Progress/update</th>
<th>Status</th>
</tr>
</thead>
</table>
| 16-Jul-19| OP/201 9/101| Community lease renewals and variation - Manukau Performing Arts Incorporated and Ngāti Ōtara Maraie Society Incorporated  
b) defer the renewal of the community lease to Ngāti Ōtara Maraie Society Incorporated  
for the land at Ngāti Ōtara Park, 100R Ōtara Road, Ōtara until the board has had a  
workshop on this proposal.                                                                 | Workshop held 25 February  
Further workshop held 5 May 2020                                                                         | Ongoing |
| 17-Sep-19| OP/201 9/137| September 2019 Auckland Transport LBTCF  
b) request officers to provide an update on the timeline for completion of the Ōtara Hub Canopy  
                                                                                                         | Action memo sent to Auckland Transport Elected Member  
Relationship Manager  
Updated via monthly AT updates, currently in  
design phase including discussion with artist  
for artwork. Is expected to be delivered in  
2020.                                                                                                  | TBA     |
| 3-Dec-19 | OP/201 9/170| Approval for a new road name at 55 Hillside Road, Papatoetoe  
a) Agree the item be deferred to allow the developer time for a thorough engagement  
with mana whenua.                                                                                      | Action memo sent to Subdivision Advisor                                                                 |---------|
| 3-Dec-19 | OP/201 9/172| New community lease for Te Kohanga Reo National Trust Board (Ki Papatoetoe Whanau) for Middlemore Park, 67R Swaffield Road, Papatoetoe  
b) request council officers to arrange a  
meeting with the Te Kohanga Reo National Trust as it is keen to understand more about  
the organisations work in the local area, trends and challenges.                                        | Site visit arranged for 2 June                                                                           | Report deferred to 16 June Business Meeting.             |
Exclusion of the Public: Local Government Official Information and Meetings Act 1987

That the Ōtara-Papatoetoe Local Board

a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

<table>
<thead>
<tr>
<th>C1</th>
<th>Local board resolution responses and information report - Local Board input into the Emergency Budget 2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Reason for passing this resolution in relation to each matter</strong></td>
<td><strong>Particular interest(s) protected (where applicable)</strong></td>
</tr>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. In particular, the report contains information around potential financial implications and emerging financial risks of COVID-19 in a highly uncertain environment. The release of this information could prejudice the position of the council and CCOs in sensitive commercial arrangements and negotiations.</td>
</tr>
<tr>
<td></td>
<td>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). In particular, the report contains information around potential financial implications and emerging financial risks of COVID-19 in a highly uncertain environment. The release of this information could prejudice the position of the council and CCOs in sensitive commercial arrangements and negotiations.</td>
</tr>
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