Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany village, on Thursday, 18 June 2020 at 9:33am

PRESENT

Chairperson
Margaret Miles, QSM, JP
Deputy Chairperson
Lisa Whyte
Members
Anna Atkinson
Nicholas Mayne
Brian Neeson, JP via electronic link

ABSENT

Member
Uzra Casuri Balouch
Welcome

The Chairperson opened the meeting and welcomed those present.

Apologies

Resolution number UH/2020/53

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) accept the apology from Member U C Balouch for absence.

CARRIED

Declaration of Interest

Member A Atkinson advised the meeting that she is a member of the North Harbour BMX Association but had no conflict and took part in discussion and voting on Item 16 Upper Harbour Quick Response round three 2019/2020 grant allocations (application number QR2017-318).

Chairperson M Miles advised the meeting that she had a possible conflict of interest with the East Coast Bays and Districts Cricket Club and the North Harbour Softball Association and took no part in the discussion or voting on Item 16 Upper Harbour Quick Response round three 2019/2020 grant allocations (application numbers QR2017-303 and QR2017-305).

Chairperson L Whyte advised the meeting that her son is a coach at the Milford Tennis Club Incorporated and took no part in the discussion or voting on Item 16 Upper Harbour Quick Response round three 2019/2020 grant allocations (application number QR2017-302).

Confirmation of Minutes

Resolution number UH/2020/54

MOVED by Chairperson M Miles, seconded by Member N Mayne:

That the Upper Harbour Local Board:

a) confirm the ordinary minutes of its meeting, held on Thursday, 21 May 2020, as true and correct.

CARRIED

Leave of Absence

There were no leaves of absence.

Acknowledgements

There were no acknowledgements.

Petitions

There were no petitions.

Deputations

There were no deputations.
9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Minutes of the Upper Harbour Local Board meeting held Thursday, 21 May 2020

Note: The open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 21 May 2020, are attached at item 11 of the agenda for the information of the board only and were confirmed under item 4 of the agenda.

12 Panuku and Auckland Transport integrated asset redevelopment programme

The Manager Strategic Projects (North and West), Auckland Transport, and the General Manager Assets and Delivery, Panuku Development Auckland, were in attendance via electronic link to support the item.

Resolution number UH/2020/55

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) support in principle the Panuku Development Auckland and Auckland Transport Park and Ride Integrated Development Strategy, subject to the following:

   i) an outline of how “future proofing for imminent strategic transport requirements”, especially relating to future car park requirements at the Albany and Constellation bus stations, can be met given the rapid predicted growth in the Upper Harbour Local Board area

   ii) that consideration be given to the revenue derived from asset disposal being allocated to projects that will benefit services provided at the park and ride facilities within the Upper Harbour Local Board area, or to projects that are in the Auckland Transport Regional Land Transport Plan

   iii) that the local board be involved in the planning assessment of each site and during any proposed developments.

b) endorse the following properties being utilised as part of an integrated transport orientated development:

   i) Constellation park and ride, located at 62 Parkway Drive, Rosedale

   ii) Albany park and ride, located at 125 McClymonts Road (250 Ōtehā Valley Road), Albany.

c) note that specified current and future transport operations at the Constellation park and ride and the Albany park and ride will remain in council ownership and continue to be maintained and controlled by Auckland Transport.

d) forward the resolution to the Finance and Performance Committee for their information.

CARRIED UNANIMOUSLY
13 Auckland Transport monthly update - June 2020

The Elected Member Relationship Manager, Auckland Transport, was in attendance via electronic link to support the item.

A complete list of roads affected by the rollout of the 2019 Speed Management Bylaw was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2020/56

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) receive the monthly update report from Auckland Transport for June 2020.
b) note that Ridge Road has been omitted from the list of roads affected by the rollout of the 2019 Speed Management Bylaw and should be included as it is a boundary road between the Rodney and Upper Harbour Local Boards.

CARRIED

Attachments

A 18 June 2020 Upper Harbour Local Board: Item 13 Auckland Transport monthly update June 2020 - Complete list of roads affected by the 2019 Speed Management Bylaw

14 Draft Upper Harbour Local Board Plan 2020

The Senior Local Board Advisor was in attendance to support the item.

Deputy Chairperson L Whyte left the meeting at 10.34am.

Deputy Chairperson L Whyte returned to the meeting at 10.36am.

Resolution number UH/2020/57

MOVED by Chairperson M Miles, seconded by Member N Mayne:

That the Upper Harbour Local Board:

a) adopt the draft Upper Harbour Local Board Plan 2020 in Attachment A of the agenda report and the statement of proposal in Attachment B of the agenda report for public consultation using the special consultative procedure.
b) delegate authority to the Chairperson and/or other nominated member(s) of the Upper Harbour Local Board to approve final changes to the draft Upper Harbour Local Board Plan 2020 and statement of proposal prior to consultation.
c) delegate authority to the Chairperson and/or other nominated member(s) to approve the type of engagement events to take place, the number of events and the dates of the engagement events during consultation.
d) delegate to the following elected members and staff the power and responsibility to hear from the public through ‘spoken’ (or New Zealand sign language) interaction, at the council's public engagement events, during the consultation period for the local board plan:

i) local board members and Chairperson

ii) General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor, Local Board Engagement Advisor

iii) any additional staff approved by the General Manager Local Board Services or the Group Chief Financial Officer.
e) agree to hold an extraordinary meeting of the local board, if required, at a suitable date and time during the weeks of 26 October to 13 November 2020 to adopt the Upper Harbour Local Board Plan 2020.

CARRIED

15 Additions to the Upper Harbour Local Board 2019-2022 business and community forum meeting schedule

Resolution number UH/2020/58

MOVED by Chairperson M Miles, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) approve the following changes to the 2019-2022 Upper Harbour Local Board meeting schedule:

i) one additional business meeting on Thursday, 9 July 2020 at 9.30am, to be held at the local board office, 30 Kell Drive, Albany village, to accommodate the Emergency Budget 2020/2021 timeframes

ii) change the July 2020 business meeting date, currently scheduled on Thursday, 16 July 2020, to 23 July 2020, to be held at 9.30am at the local board office, 30 Kell Drive, Albany village, to accommodate the Emergency Budget 2020/2021 timeframes

iii) two additional community forum meetings at 7pm, to be held at the local board office, 30 Kell Drive, Albany village, on the following dates:

A) Thursday, 16 July 2020

B) Thursday, 6 August 2020.

CARRIED

Item - 16. Upper Harbour Quick Response round three 2019/2020 grant allocations - has been moved to another part of the document.

17 Governance forward work calendar - July 2020 to June 2021

Resolution number UH/2020/59

MOVED by Member A Atkinson, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) receive the Upper Harbour Local Board governance forward work calendar for the period July 2020 to June 2021, as set out in Attachment A to this agenda report.

CARRIED

18 Record of the Upper Harbour Local Board workshops held on Thursday 28 May and 4 June 2020

Resolution number UH/2020/60

MOVED by Member N Mayne, seconded by Chairperson M Miles:

That the Upper Harbour Local Board:

a) receive the records of the Upper Harbour Local Board workshops held on Thursday 28 May and 4 June 2020 (refer to Attachments A and B to the agenda report).

CARRIED
19 **Board members' reports - June 2020**

Three electronic copy board member reports were provided. Copies have been placed on the official minutes and are available on the Auckland Council website as a minutes attachment.

Resolution number UH/2020/61

MOVED by Deputy Chairperson L Whyte, seconded by Member B Neeson:

**That the Upper Harbour Local Board:**

a) receive the verbal board members' reports.

b) receive the electronic copy board member reports.

**CARRIED**

**Attachments**

A 18 June 2020 Upper Harbour Local Board: Item 19 Board member's reports - Chairperson M Miles

B 18 June 2020 Upper Harbour Local Board: Item 19 Board member's reports - Member A Atkinson

C 18 June 2020 Upper Harbour Local Board: Item 19 Board member's reports - Member N Mayne

16 **Upper Harbour Quick Response round three 2019/2020 grant allocations**

The Grants Advisor was in attendance via electronic link to support the item.

Member A Atkinson declared an interest in application number QR2017-318 North Harbour BMX Association Incorporated.

Chairperson M Miles declared an interest in application numbers QR2017-303 East Coast Bays and Districts Cricket Club Incorporated, and QR2017-305 North Harbour Softball Association, and took no part in the discussion or voting on the matters.

Deputy Chairperson L Whyte declared an interest in application number QR2017-302 Milford Tennis Club Incorporated, and took no part in the discussion or voting on the matter.

Resolution number UH/2020/62

MOVED by Chairperson M Miles, seconded by Member A Atkinson:

**That the Upper Harbour Local Board:**

a) agree to fund, part-fund or decline each application received in the Upper Harbour Quick Response Grants round three 2019/2020, listed in the following table:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR2017-327</td>
<td>Greenhithe Community Trust</td>
<td>Community</td>
<td>Towards the purchase of a toy shed and the facilitator costs at Greenhithe Toy Library from August 2020 to July 2021</td>
<td>$9901.60</td>
<td>$3900</td>
</tr>
<tr>
<td>QR2017-326</td>
<td>The Auckland King Tides Initiative</td>
<td>Environment</td>
<td>Towards the installation of water level (tidal) gauges and the design and production of its signage</td>
<td>$2000</td>
<td>0</td>
</tr>
<tr>
<td>QR2017-308</td>
<td>Special Olympics Greenhithe</td>
<td>Sport and recreation</td>
<td>Towards the purchase of football and basketball uniforms</td>
<td>$3433.91</td>
<td>$1000</td>
</tr>
<tr>
<td>QR2017-315</td>
<td>East Coast Bays Hockey Club</td>
<td>Sport and recreation</td>
<td>Towards the costs of hockey turf, umpire, team subscription, and affiliation fees</td>
<td>$5000</td>
<td>$2000</td>
</tr>
<tr>
<td>QR2017-318</td>
<td>The North Harbour BMX Association Incorporated</td>
<td>Sport and recreation</td>
<td>Towards fencing project at Hooton Reserve</td>
<td>$5000</td>
<td>$2000</td>
</tr>
<tr>
<td>QR2017-319</td>
<td>Windsor Park Community and Multisport Hub Incorporated</td>
<td>Sport and recreation</td>
<td>Towards clubroom repair, including door replacements and deck</td>
<td>$5000</td>
<td>$2717</td>
</tr>
<tr>
<td>QR2017-301</td>
<td>Greenhithe Group Riding for the Disabled Incorporated</td>
<td>Sport and recreation</td>
<td>Contribution towards horse care, including horse farrier, horse feed, and veterinary costs</td>
<td>$5000</td>
<td>$2000</td>
</tr>
<tr>
<td>QR2017-304</td>
<td>Sarah Benbow</td>
<td>Community</td>
<td>Towards Lunar New Year Lantern Festival in February 2021, including portaloo, performers, waste bins, entertainment hire, and prizes</td>
<td>$5000</td>
<td>$1500</td>
</tr>
<tr>
<td>QR2017-305</td>
<td>North Harbour Softball Association</td>
<td>Sport and recreation</td>
<td>Towards the delivery of Games Development Programme in the Upper Harbour area, including the project manager's costs, and the purchase of softball gear</td>
<td>$4417.37</td>
<td>$1218</td>
</tr>
<tr>
<td>QR2017-323</td>
<td>North Shore Women's Centre</td>
<td>Community</td>
<td>Contribution towards the annual salary for the social worker at North Shore Women's Centre</td>
<td>$2370.20</td>
<td>0</td>
</tr>
<tr>
<td>QR2017-325</td>
<td>Whenuapai Air Scouts Group</td>
<td>Community</td>
<td>Towards the costs to replace the fluorescent lights to LED lights at Whenuapai Air Scouts Hall</td>
<td>$1440</td>
<td>$1000</td>
</tr>
<tr>
<td>QR2017-310</td>
<td>North Harbour Synchronised Swimming Club</td>
<td>Sport and recreation</td>
<td>Towards the delivery of emergency care training</td>
<td>$1150</td>
<td>$318.25</td>
</tr>
<tr>
<td>QR2017-307</td>
<td>North Shore Community Toy Library Incorporated</td>
<td>Community</td>
<td>Towards the purchase of food containers</td>
<td>$1333.77</td>
<td>0</td>
</tr>
<tr>
<td>QR2017-309</td>
<td>Epilepsy Association of New Zealand</td>
<td>Community</td>
<td>Contribution towards the purchase of a vehicle</td>
<td>$1000</td>
<td>0</td>
</tr>
<tr>
<td>QR2017-313</td>
<td>Hobsonville Hall Society Incorporated</td>
<td>Community</td>
<td>Towards the insurance cost for Hobsonville Hall between December 2020 to December 2021</td>
<td>$3000</td>
<td>$3000</td>
</tr>
<tr>
<td>QR2017-316</td>
<td>Whenuapai Ratepayers and Residents Association Incorporated</td>
<td>Community</td>
<td>Towards Whenuapai Family Day on 8 August 2020, including entertainment overheads</td>
<td>$1344.99</td>
<td>$1000</td>
</tr>
<tr>
<td>QR2017-322</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards Youthline Helpline operations cost</td>
<td>$4000</td>
<td>0</td>
</tr>
<tr>
<td>QR2017-317</td>
<td>Living Whenuapai (Previously Whenuapai Restoration Group)</td>
<td>Environment</td>
<td>Towards removal of pine trees at Malcolm Hahn and Waimarie Beach Reserves</td>
<td>$4685.50</td>
<td>0</td>
</tr>
<tr>
<td>QR2017-302</td>
<td>Milford Tennis Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards annual affiliation fee of the club</td>
<td>$3000</td>
<td>0</td>
</tr>
<tr>
<td>QR2017-303</td>
<td>East Coast Bays and Districts Cricket Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the club treasurer's wages between July and November 2020</td>
<td>$2000</td>
<td>0</td>
</tr>
<tr>
<td>QR2017-306</td>
<td>Takapuna District Cricket Club</td>
<td>Sport and recreation</td>
<td>Towards the replacement of an indoor cricket turf and nets</td>
<td>$2000</td>
<td>0</td>
</tr>
<tr>
<td>QR2017-311</td>
<td>AFL New Zealand</td>
<td>Sport and recreation</td>
<td>Towards office rent over three months</td>
<td>$1866</td>
<td>$1000</td>
</tr>
<tr>
<td>QR2017-312</td>
<td>YMCA North Incorporated</td>
<td>Sport and recreation</td>
<td>Towards playground activity kits and skipping ropes for YMCA North</td>
<td>$967</td>
<td>0</td>
</tr>
<tr>
<td>QR2017-314</td>
<td>NorthSport Academy Limited</td>
<td>Sport and recreation</td>
<td>Towards the rental costs between June to August 2020</td>
<td>$5000</td>
<td>0</td>
</tr>
<tr>
<td>QR2017-324</td>
<td>Auckland Paraplegic and Physically Disabled Association trading as Parafed Auckland</td>
<td>Sport and recreation</td>
<td>Towards an upgrade of Parafed Auckland's website</td>
<td>$1240</td>
<td>0</td>
</tr>
</tbody>
</table>

Total $81,150.34 $22,653.25

CARRIED
20 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

21 Arts, Community and Events venue partners interim service approach

The Programme Coordinator, Arts, Community and Events, was in attendance via electronic link to support the item.

Resolution number UH/2020/63

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) approve interim payments be made to:
   i) Meadowood Community House for $13,738 plus Consumer Price Index (CPI).

b) note the proposed interim payments to:
   i) Headquarters and Sunderland Lounge for $41,000 plus Consumer Price Index (CPI).

CARRIED

11.42am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE UPPER HARBOUR LOCAL BOARD HELD ON

DATE:........................................................................................................

CHAIRPERSON:.....................................................................................