Minutes of a meeting of the Waitākere Ranges Local Board held via Skype for Business, on Thursday, 18 June 2020 at 4.05pm.

As required under the COVID-19 Response (Urgent Management Measures) Legislation Act 2020, either a recording of the meeting or a written summary will be published on the Auckland Council website.

**PRESENT**

<table>
<thead>
<tr>
<th>Chairperson</th>
<th>Greg Presland</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Chairperson</td>
<td>Saffron Toms</td>
</tr>
<tr>
<td>Members</td>
<td>Mark Allen</td>
</tr>
<tr>
<td></td>
<td>Michelle Clayton</td>
</tr>
<tr>
<td></td>
<td>Sandra Coney, QSO</td>
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<tr>
<td></td>
<td>Ken Turner</td>
</tr>
</tbody>
</table>

**ALSO PRESENT**

<table>
<thead>
<tr>
<th>Councillor</th>
<th>Linda Cooper</th>
</tr>
</thead>
</table>
Note: Pursuant to Resolution WTK/2020/16 of the Waitākere Ranges Local Board, the Standing Orders of the Waitākere Ranges Local Board have been updated to allow a person other than a member of the local board to participate in a meeting by means of audio link or audio-visual link if the person is otherwise approved to participate in accordance with Standing Orders Sections 6 and 7.

1 Welcome

Chairperson G Presland opened the meeting and welcomed those present.

2 Apologies

There were no apologies.

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically, members were asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitākere Ranges Local Board:

<table>
<thead>
<tr>
<th>Board Member</th>
<th>Organisation/Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Allen</td>
<td>Community Waitākere – Executive Officer</td>
</tr>
<tr>
<td></td>
<td>Bethells Valley Fire – Senior Fire Fighter</td>
</tr>
<tr>
<td></td>
<td>Waitākere Licensing Trust – Trustee</td>
</tr>
<tr>
<td>Michelle Clayton</td>
<td>Glen Eden Community House – Treasurer</td>
</tr>
<tr>
<td></td>
<td>Glen Eden Residents’ Association – Treasurer</td>
</tr>
<tr>
<td></td>
<td>Waitākere Community Organisation Grants Scheme (COGS) – Committee Member</td>
</tr>
<tr>
<td></td>
<td>The Personal Advocacy and Safeguarding Adults Trust – Trustee</td>
</tr>
<tr>
<td></td>
<td>Glen Eden Returned Services Association (RSA) – Member</td>
</tr>
<tr>
<td></td>
<td>Glen Eden Railway Trust – Member</td>
</tr>
<tr>
<td>Sandra Coney</td>
<td>Waitemātā District Health Board – Elected Member</td>
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<tr>
<td></td>
<td>Women’s Health Action Trust – Patron</td>
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<td></td>
<td>New Zealand Society of Genealogists – Member</td>
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<tr>
<td></td>
<td>New Zealand Military Defence Society – Member</td>
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<tr>
<td></td>
<td>Cartwright Collective – Member</td>
</tr>
<tr>
<td></td>
<td>Community Waitākere – family member has contract</td>
</tr>
<tr>
<td>Greg Presland</td>
<td>Whau Coastal Walkway Environmental Trust – Trustee</td>
</tr>
<tr>
<td></td>
<td>Combined Youth Services Trust – Trustee</td>
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<td></td>
<td>Glen Eden Bid – Member</td>
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<tr>
<td></td>
<td>Titirangi Ratepayers and Residents Association – Member</td>
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<tr>
<td></td>
<td>Waitākere Ranges Protection Society - Member</td>
</tr>
<tr>
<td></td>
<td>Titirangi RSA - Member</td>
</tr>
<tr>
<td></td>
<td>Maungakiekie Golf Club – Member</td>
</tr>
</tbody>
</table>
Member appointments

Board members are appointed to the following external community groups and organisations for the 2019-2022 triennium. In these appointments board members represent Auckland Council:

<table>
<thead>
<tr>
<th>External community group or organisation</th>
<th>Lead</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aircraft Noise Community Consultative Group</td>
<td>Mark Allen</td>
<td>Saffron Toms</td>
</tr>
<tr>
<td>Ark in the Park</td>
<td>Mark Allen</td>
<td>Sandra Coney</td>
</tr>
<tr>
<td>Friends of Arataki and Waitākere Regional Parkland Incorporated</td>
<td>Michelle Clayton</td>
<td>Sandra Coney</td>
</tr>
<tr>
<td>Glen Eden Business Improvement District (Glen Eden Business Association)</td>
<td>Michelle Clayton</td>
<td>Greg Presland</td>
</tr>
<tr>
<td>Glen Eden Playhouse Theatre Trust</td>
<td>Ken Turner</td>
<td>Mark Allen</td>
</tr>
<tr>
<td>Te Uru Waitākere Contemporary Gallery</td>
<td>Mark Allen</td>
<td>Saffron Toms and Sandra Coney</td>
</tr>
<tr>
<td>The Rural Advisory Panel</td>
<td>Ken Turner</td>
<td>Saffron Toms</td>
</tr>
</tbody>
</table>

4 Confirmation of Minutes

Resolution number WTK/2020/46

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) confirm the ordinary minutes of its meeting, held on Thursday, 28 May 2020, including the confidential section, as true and correct.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

The Board acknowledged that Gayle Marshall received the Queen’s Service Medal (QSM) for services to the community, and Lisa Woolley was appointed an Officer of the New Zealand Order of Merit (ONZM) for services to community and governance, in the Queen’s Birthday Honours 2020.

7 Petitions

There were no petitions.
8 Deputations

There were no deputations.

9 Public Forum

9.1 Public Forum: Sport Waitākere - David George

Javeed Ali, Community Sport and Recreation Team Lead for Sport Waitākere, was in attendance to speak to the Board.

Resolution number WTK/2020/47

MOVED by Chairperson G Presland, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

a) thank Javeed Ali for his update and attendance.

CARRIED

10 Extraordinary Business

There was no consideration of extraordinary business.

11 Waitākere Ward Councillors' Update

Resolution number WTK/2020/48

MOVED by Chairperson G Presland, seconded by Member M Clayton:

That the Waitākere Ranges Local Board:

a) thank Waitākere Ward Councillor Linda Cooper for her verbal update.

CARRIED

Note: The Chairperson accorded precedence to Item 21 – Arts, Community and Events Venue Partners Interim Funding at this time.

21 Arts, Community and Events Venue Partners Interim Funding

Kat Tierney, Senior Project Lead, was in attendance to speak to this item.

Resolution number WTK/2020/49

MOVED by Chairperson G Presland, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

a) approve interim payments be made to:

   i) McCahon House for $5,540 plus Consumer Price Index (CPI)
   ii) Te Uru for $164,489 plus CPI
   iii) Upstairs Art Gallery for $12,397 plus CPI
   iv) West Coast Gallery for $3,836 plus CPI
v) Playhouse Theatre for $4,630 plus CPI

b) note the proposed interim payments to:

   i) Glen Eden Community House for $10,280 plus CPI
   ii) Titirangi Community House for $10,070 plus CPI
   iii) Hoani Waititi Marae for $17,262 plus CPI.

CARRIED

12 Draft Waitākere Ranges Local Board Plan 2020

Wendy Kjestrup, Acting Relationship Manager, and Shreya Rao, Engagement Advisor, were in attendance to speak to this item.

Resolution number WTK/2020/50

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) approve the draft Waitākere Ranges Local Board Plan 2020 for public consultation using the special consultative procedure as outlined in Attachment A of the agenda report, subject to deletion of “What You Told Us” boxed quotes.

b) delegate authority to the Chairperson G Presland and Deputy Chairperson S Toms of the Waitākere Ranges Local Board to approve final changes to the draft Waitākere Ranges Local Board Plan 2020.

c) note the Waitākere Ranges Local Board Plan Engagement Plan as outlined in Attachment B, and that further organisations and groups will also be consulted.

d) delegate authority to Chairperson G Presland and Deputy Chairperson S Toms to approve the types of engagement events to take place, the number of events and the dates of the engagement events.

e) delegate to the following elected members and staff the power and responsibility to hear from the public through ‘spoken’ (or New Zealand sign language) interaction, at the council’s public engagement events, during the consultation period for the local board plan:

   i) local board members and Chairperson
   ii) General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor, Local Board Engagement Advisor, Local Board Democracy Advisor
   iii) any additional staff approved by the General Manager Local Board Services or the Group Chief Financial Officer.

f) approve to hold an extraordinary meeting of the local board, if required, at a suitable date and time during the weeks of 26 October to 13 November 2020 to adopt the Waitākere Ranges Local Board Plan 2020.

CARRIED

Attachments

A 18 June 2020, Waitākere Ranges Local Board: Item 12 - Draft Local Board Plan 2020

B 18 June 2020, Waitākere Ranges Local Board: Item 12 - Draft Local Board Plan, Engagement Plan 2020
### Waitākere Ranges Grants Quick Response, Round Two 2019/2020 grant allocations

Deputy Chairperson S Toms declared an interest in the following grant and took no part in discussion or voting on it: QR2019-215 – Titirangi Community House.

Member M Clayton declared an interest in the following grant and took no part in discussion or voting on it: QR2019-203 – Glen Eden Community Pātaka Project (under the umbrella of Glen Eden Community House Committee).

Resolution number WTK/2020/51

MOVED by Chairperson G Presland, seconded by Member K Turner:

**That the Waitākere Ranges Local Board:**

a) approve the following Waitākere Ranges Quick Response, Round Two 2019/2020 grants:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount Allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR2019-203</td>
<td>Glen Eden Community Pataka Project <strong>under the umbrella of Glen Eden Community House Committee</strong></td>
<td>Community</td>
<td>Towards costs of petrol vouchers, Auckland City Council rubbish tags and cleaning materials for the Glen Eden Community Pataka.</td>
<td>$1,500.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>QR2019-206</td>
<td>Laingholm Primary School</td>
<td>Environment</td>
<td>Towards costs of materials like sensory plants, oyster shells, handipegs and garden edging wired timber for a pathway.</td>
<td>$1,500.00</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>QR2019-207</td>
<td>Glen Eden Tennis Club</td>
<td>Sport and recreation</td>
<td>Towards costs of landline phone bill and electricity charges from July 2020 to June 2021</td>
<td>$1,500.00</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>QR2019-209</td>
<td>Neuro Connection Foundation</td>
<td>Community</td>
<td>Towards wages of a part-time employee.</td>
<td>$1,500.00</td>
<td>$450.00</td>
</tr>
<tr>
<td>QR2019-211</td>
<td>Waitarua Playcentre <strong>under the umbrella of Te Whānau Tupu Ngātahi o Aotearoa –</strong></td>
<td>Community</td>
<td>Towards costs of trough, taps and plumbing for bathroom facility upgrade.</td>
<td>$1,500.00</td>
<td>$1,418.00</td>
</tr>
<tr>
<td>Application ID</td>
<td>Organisation</td>
<td>Main focus</td>
<td>Requesting funding for</td>
<td>Amount requested</td>
<td>Decline reason</td>
</tr>
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</tr>
<tr>
<td>QR2019-204</td>
<td>Waitakere Golf Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards costs of two cash register machines.</td>
<td>$1,400.00</td>
<td>Declined due to low alignment with the Board’s priorities</td>
</tr>
<tr>
<td>QR2019-205</td>
<td>Epilepsy Association of New Zealand Incorporated</td>
<td>Community</td>
<td>Towards purchase of a vehicle.</td>
<td>$1,000.00</td>
<td>Declined due to the grant round being oversubscribed.</td>
</tr>
<tr>
<td>QR2019-208</td>
<td>Socially Good Adventures Limited</td>
<td>Environment</td>
<td>Towards costs of ten tickets in the programme.</td>
<td>$1,500.00</td>
<td>Declined due to the grant round being oversubscribed.</td>
</tr>
<tr>
<td>QR2019-210</td>
<td>Royal Forest &amp; Bird Protection Society of NZ Incorporated - Waitakere Branch</td>
<td>Environment</td>
<td>Towards costs of lure installation in A24 traps in autumn and spring seasons.</td>
<td>$1,188.00</td>
<td>Declined due to the grant round being oversubscribed.</td>
</tr>
<tr>
<td>QR2019-215</td>
<td>Titirangi Community House</td>
<td>Community</td>
<td>Towards the operational costs of the Titirangi Community House from June 2020 till July 2020</td>
<td>$1,500.00</td>
<td>Declined. Another budget used to address this application.</td>
</tr>
<tr>
<td>QR2019-108</td>
<td>Greenback Limited</td>
<td>Environment</td>
<td>Towards bait and accessories for a wasp control programme. Deferred application from Quick Response Round One</td>
<td>$974.00</td>
<td>Declined due to the grant round being oversubscribed.</td>
</tr>
</tbody>
</table>

**CARRIED**

### 14 Addition to the Waitākere Ranges Local Board 2019-2022 business meeting schedule

Resolution number WTK/2020/52

MOVED by Chairperson G Presland, seconded by Member M Allen:

*That the Waitākere Ranges Local Board approve:*

  a) approve cancellation of the Monday, 6 July to Friday 10 July 2020 recess week.

  b) approve adding an extraordinary meeting to the meeting schedule for the 2019-2022 electoral term, for:

     i) Thursday, 9 July 2020 at 4.00pm, to be held at the Waitākere Ranges Local Board office, 39 Glenmall Place, Glen Eden, Auckland 0602.

**CARRIED**

### 15 Auckland Transport Update - June 2020

Caroline Tauevihi, Elected Member Relationship Manager, was in attendance to speak to this item.

Resolution number WTK/2020/53

MOVED by Chairperson G Presland, seconded by Member M Clayton:

*That the Waitākere Ranges Local Board:*

  a) thank Caroline for her attendance and receive Auckland Transport’s June 2020 update report.

**CARRIED**
16 Chair’s Report - June 2020

A copy of the tabled Chair’s report has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

The motion was put in parts.

Resolution number WTK/2020/54

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) receive Chair Presland’s tabled report for June 2020.

b) reconfirm its commitment to Auckland Council being a living wage employer for both staff and contractors that provide services to Auckland Council, and requests this resolution be conveyed to the Mayor and Councillors.

CARRIED

Resolution number WTK/2020/55

MOVED by Member K Turner, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

c) suggest to the Mayor and Councillors that a living wage increase be funded by the recalibration of salary scales at the highest level of Auckland Council, including Council Controlled Organisations.

CARRIED

Attachments

A 18 June 2020, Waitākere Ranges Local Board: Item 16 - Chair’s Report - June 2020

17 Local Board Member Report - Member Clayton

Resolution number WTK/2020/56

MOVED by Member M Clayton, seconded by Chairperson G Presland:

That the Waitākere Ranges Local Board:

a) receive Member Clayton’s board member report for June 2020.

CARRIED

18 Confirmation of Workshop Records

Resolution number WTK/2020/57

MOVED by Chairperson G Presland, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

a) receive the workshop records for 28 May and 4 June 2020.

CARRIED
19  Governance Forward Work Programme
Resolution number WTK/2020/58
MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:
That the Waitākere Ranges Local Board:
a) receive the governance forward work programme calendar for June 2020.
CARRIED

20  Consideration of Extraordinary Items
There was no consideration of extraordinary items.

Note: Item 21 - Arts, Community and Events Venue Partners Interim Funding, was considered prior to Item 12 - Draft Waitākere Ranges Local Board Plan 2020.

5.37 pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WAITĀKERE RANGES LOCAL BOARD HELD ON

DATE:.................................................................

CHAIRPERSON:..................................................