

I hereby give notice that an ordinary meeting of the Devonport-Takapuna Local Board will be held on:

Date: Tuesday, 21 July 2020
Time: 2.00pm
Meeting Room: Devonport-Takapuna Local Board Office
Venue: 1 The Strand
Takapuna

Devonport-Takapuna Local Board OPEN AGENDA

MEMBERSHIP

Chairperson Aidan Bennett, QSM
Deputy Chairperson George Wood, CNZM
Members Trish Deans
Ruth Jackson
Jan O'Connor, QSM
Toni van Tonder

(Quorum 3 members)

Rhiannon Foulstone-Guinness
Democracy Advisor

16 July 2020

Contact Telephone: 021 815 313
Email: rhiannon.guinness@aucklandcouncil.govt.nz
Website: www.aucklandcouncil.govt.nz

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1 Welcome

Member Toni van Tonder will iopen the meeting with a karakia.

Whakataka te hau ki te uru	Cease o winds from the west
Whakataka te hau ki te tonga	Cease o winds from the south
Kia mākinakina ki uta	Bring calm breezes over the land
Kia mātaratara ki tai	Bring calm breezes over the sea
E hī ake ana te atakura	And let the red-tipped dawn come
He tio	With a touch of frost
He huka	A sharpened air
He hau hū	And promise of a glorious day
Tīhei mauri ora!	

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The Auckland Council Code of Conduct for Elected Members (the Code) requires elected members to fully acquaint themselves with, and strictly adhere to, the provisions of Auckland Council's Conflicts of Interest Policy. The policy covers two classes of conflict of interest:

- i. A financial conflict of interest, which is one where a decision or act of the local board could reasonably give rise to an expectation of financial gain or loss to an elected member
- ii. A non-financial conflict interest, which does not have a direct personal financial component. It may arise, for example, from a personal relationship, or involvement with a non-profit organisation, or from conduct that indicates prejudice or predetermination.

The Office of the Auditor General has produced guidelines to help elected members understand the requirements of the Local Authority (Member's Interest) Act 1968. The guidelines discuss both types of conflicts in more detail and provide elected members with practical examples and advice around when they may (or may not) have a conflict of interest.

Copies of both the Auckland Council Code of Conduct for Elected Members and the Office of the Auditor General guidelines are available for inspection by members upon request. Any questions relating to the Code.

4 Confirmation of Minutes

That the Devonport-Takapuna Local Board:

- a) confirm the ordinary minutes of its meeting, held on Tuesday, 7 July 2020, as true and correct.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Devonport-Takapuna Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Takapuna Community Needs Assessment

File No.: CP2020/09368

Te take mō te pūrongo Purpose of the report

To receive the Takapuna Community Needs Assessment report refer **Attachment**

A Whakarāpopototanga matua

Executive summary

2. The purpose of the Takapuna Community Needs Assessment (**Attachment A**) is to understand local community service needs and how these are being met by existing providers in the Takapuna area. Of particular interest are the services provided from the Mary Thomas Centre, Takapuna Community Services Building (including the Takapuna War Memorial Hall) and Takapuna Library.
3. Investigating opportunities to improve community service delivery from the facilities in scope has been identified as a priority in the Community Facilities Network Action Plan (2019) and is included in the Local Board Work Programme 2019/2020 (ID 3232).
4. Drivers for this investigation include questions regarding the performance of the facilities in scope, how fit for purpose they are, and potential development opportunities presented through 'Unlock Takapuna', an urban regeneration programme led by Panuku Development Auckland (Panuku).
5. The needs assessment reflects input received from local residents, community organisations, customers and building occupants. Information was gathered through a survey, in-depth interviews with key community stakeholders and user groups, and intercept interviews at various locations around Takapuna including two local events.
6. The needs assessment found there is a reasonable range of council and non-council facilities and services available for the Takapuna community. The Takapuna Library is well used and has high levels of satisfaction. Some gaps in provision were suggested by the community mainly in the arts, fitness, youth and seniors focused services. Some of these services are available or are planned for and it might be that there is a low level of awareness.
7. There is some capacity for additional activities and use in both the lease and venue for hire spaces within the Mary Thomas Centre and Takapuna Community Services Building. There is limited capacity (predominantly one off) in other non-council buildings. There are also additional private initiatives proposed (e.g. Shore Junction and Takapuna Methodist Church redevelopment), which will provide additional capacity for community activities.
8. Key issues identified include a mixed level of awareness of the Mary Thomas Centre and Takapuna Community Services Building and the activities provided from these facilities. There was mixed feedback on the condition of these facilities.
9. Findings from the needs assessment will be used to inform the development of high-level options for community service delivery in Takapuna, alongside building and site related information, strategic alignment and financial considerations. This includes looking at the potential to apply the service property optimisation policy, which involves funding capital projects through development proceeds.

Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

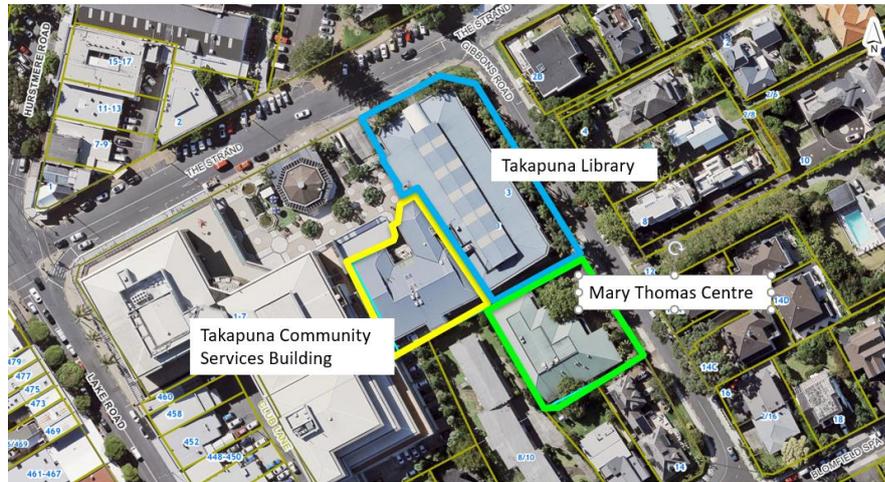
- a) receive the Takapuna Community Needs Assessment Report (Attachment A).

Horopaki Context

10. The Takapuna Community Needs Assessment is an item on the Devonport-Takapuna Local Board 2019/2020 work programme (ID 3232).
11. The key drivers for this work are;
 - the Community Facilities Network Plan Action Plan (2019) which has a priority action to;
'Investigate opportunities to improve service delivery from Mary Thomas Centre, Takapuna Community Services Building, Takapuna War Memorial Hall and Takapuna Library.'
 - questions regarding the performance of the facilities and how fit for purpose they are
 - the opportunity to explore the potential to respond to identified community service needs within the urban redevelopment proposed through Panuku's Unlock Takapuna programme.
12. The needs assessment sought to understand;
 - the current and future community service provision needs of the Takapuna community
 - how these needs are being responded to by council and other providers
 - the function and use of the Mary Thomas Centre, Takapuna Community Services Building (which includes the Takapuna War Memorial Hall) and Takapuna Library.
13. Mobius Research were engaged to undertake the needs assessment (refer to Attachment A). The research included;
 - a review of relevant plans and policies
 - analysis of demographics and population projections
 - community engagement involving a survey (online and hard copy), in-depth interviews with key community stakeholders and user groups and intercept interviews at various locations around Takapuna including two local events.
14. The scope of this work aligns with the strategic direction set out in the Devonport-Takapuna Local Board Plan 2017, particularly Outcome 4 'Our communities are empowered, engaged and inclusive' and Outcome 5 'Our area has a thriving local economy and vibrant, unique town centres.'

About the community facilities in scope

15. The facilities in scope are co-located at 3 Gibbons Road and 7-9 The Strand – refer to the plan below.



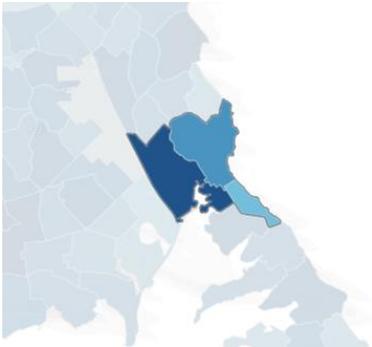
16. The Mary Thomas Centre is a two-storey building, approximately 1220m² in size. It provides for six community leaseholders and has three large venues that can be hired (the largest, the St Anne's Room, can accommodate 80-100 people seated), one is managed by council and two are managed by a community organisation, Auckland North Community and Development.
17. The Takapuna Community Services Building is a two-storey building, approximately 1865m² in size which sits above an underground carpark. It provides for five community leaseholders and has two venues for hire. The council managed Takapuna War Memorial Hall has capacity for 150 people and provides a stage and full-sized kitchen. The Takapuna Senior Citizens Hall is managed by the Takapuna North Communities Trust.
18. Takapuna Library is a two-storey building, approximately 3,200m² in size, with an underground carpark that provides for users. It is attached to the Takapuna Community Services Building. In addition to the core library services, a range of programmes and events are delivered. The library contains the Research North Centre and Angela Morton Room and a commercial café is located in the foyer which is managed by the North Shore Library Foundation. The Auckland Council Customer Services operation and regulatory planning assistance is located on the ground floor.

Tātaritanga me ngā tohutohu Analysis and advice

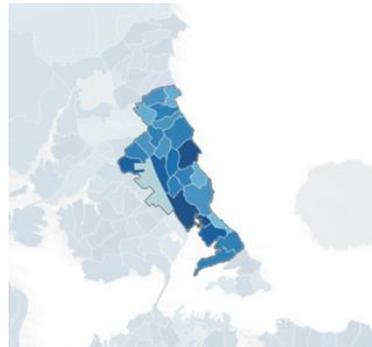
Takapuna is experiencing population growth and changing demographics

19. For the purposes of this study two catchment areas have been considered – Takapuna Centre, the metropolitan area of Takapuna which is a subset of the North Shore East catchment.
20. The Takapuna Centre catchment reflects the neighbourhoods that are within a 15 minute walk (at 4km per hour) from 3 Gibbons Road. The larger North Shore East Catchment reflects the neighbourhoods that are within the Takapuna Library catchment. Both these catchment areas are consistent with provision guidelines for council's venues for hire and libraries outlined in the Community Facilities Network Plan. The catchment areas are illustrated below.

Takapuna Centre Catchment

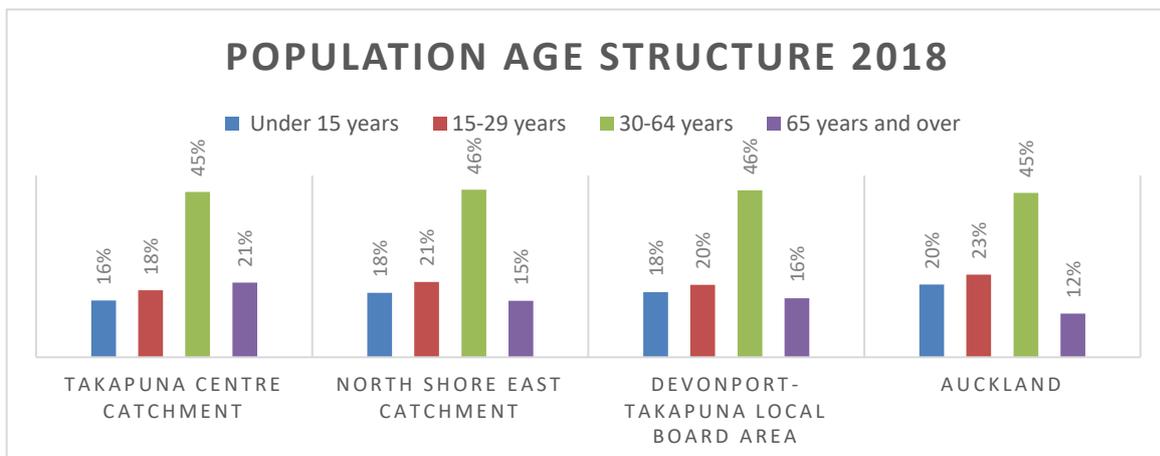


North Shore East Catchment



21. Based on the land-use scenario i11v5 (the formal growth scenario input for the 2021 – 2031 Long-term Plan) the population of the Takapuna Centre catchment in 2016 was 16,495 and is expected to increase by 22,411 people (136 percent) over the next 35 years (2016 to 2051). The population of the North Shore East catchment in 2016 was 71,047 and is expected to increase by 29,462 people (41 percent) over the next 35 years. This compares to an Auckland Region growth rate of 54 percent over the same time period.
22. In light of Covid-19 a review of council’s growth forecast (i11v5) is currently underway by Auckland Plan, Strategy and Research. If required a revised version of the forecast is expected to be available in July 2020 and may lead to changes in timing of anticipated growth and/or demographic information relating to the growth. Implications of the revised version will be considered as part of next steps and reflected in future advice.
23. In the Takapuna Centre catchment the median age is 48 years, while in the North Shore East catchment the median age is 39 years. The age structure for the catchments, Devonport-Takapuna Local Board area and Auckland Region is shown in the graph below. During the period 2018-2038 (dates reflect Stats NZ data), it is anticipated that the catchment areas will experience a decrease in the proportion of young people and young families, and an increase in the proportion of adults and retirees.

Population Age Structure (2018 Census data)



24. The Takapuna Centre and North Shore East catchments have higher proportions of Europeans in comparison to the wider Auckland Region. It is anticipated that the catchment areas will experience a decline in the proportion of people of European ethnicity and an increase in people of Asian ethnicity.

Ethnic composition (2018 Census data)

Catchment	Pacific Peoples	Māori	Asian	European
Takapuna Centre	2 percent	4 percent	23 percent	73 percent
North Shore East	3 percent	3 percent	32 percent	63 percent
Devonport-Takapuna Local Board	2 percent	6 percent	26 percent	69 percent
Auckland Region	16 percent	12 percent	28 percent	54 percent

The needs assessment findings indicate a reasonable range of community service provision, with some available capacity and opportunities to increase awareness of services

25. The key findings are detailed in Section 13 of Attachment A and are summarised in the table below;

Theme	Findings
Service benefit	<ul style="list-style-type: none"> There is a reasonable range of community facilities and services available for community use in Takapuna. Two non-council initiatives (North Shore Junction and the Methodist Church redevelopment) will provide additional scope for community activities The buildings in scope are used for a variety of purposes and the benefits of the services provided are felt beyond Takapuna
Takapuna Library	<ul style="list-style-type: none"> There was strong support for, and positive feedback about, the library services and building The library is also used by the Takapuna community and residents of neighbouring suburbs
Perceived gaps	<ul style="list-style-type: none"> Some gaps in community service provision were identified by respondents including arts, fitness, youth and seniors focused activities. It might be there that there is low awareness of what services are currently available.
Capacity	<ul style="list-style-type: none"> There is some capacity within the Mary Thomas Centre and the Takapuna Community Services Building for additional activities Non-council facilities appear to be well used and have limited capacity
Awareness	<ul style="list-style-type: none"> There is a mixed level of community awareness of the Mary Thomas Centre and Takapuna Community Services Building and the activities provided The Takapuna Library has a high level of awareness
Location	<ul style="list-style-type: none"> The central location, parking provision and proximity to other amenity (e.g. the Takapuna beach) is valued Access and visibility issues were noted (e.g. the Takapuna Community Services Building

	is set back from the road so is not highly visible)
Condition	<ul style="list-style-type: none"> Feedback received about the condition of the Mary Thomas Centre and Takapuna Services Building was that they are somewhat rundown and are in need of refurbishment

Tauākī whakaaweawe āhuarangi Climate impact statement

26. The recommendations in this report have no climate impact. Climate impacts will be assessed in any future work that may arise as a result of further investigations and in alignment with council's Climate Action Plan.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

27. Staff from across council and Panuku Development Auckland (Panuku) have provided input throughout this project. The council departments represented included Arts Community and Events, Libraries and Information, Community Facilities, Local Board Services and Service Strategy and Integration.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

28. The community needs assessment included engagement with the local community during the period November 2019 to January 2020 using the following channels:
- community survey which received 560 responses
 - 45 in-depth interviews with key stakeholders (including non-council service providers) and user groups
 - approximately 150 intercept surveys with the general community.
29. The participants were generally representative of the community demographic makeup except for the Asian community who had a low representation. Effort was made to connect with the Asian community through local network meetings, follow-up emails and at events.
30. Local board workshops were held in March 2019, June 2019 and September 2019 to discuss the scope and seek input during project and engagement planning.
31. The emerging key findings of the needs assessment were presented to the local board at a workshop in February 2020.

Tauākī whakaaweawe Māori Māori impact statement

32. The Devonport-Takapuna Local Board area has a Māori population of approximately 6 percent.
33. The ethnic breakdown of respondents to the general survey showed the response rate at about 3 percent.
34. Mana whenua were invited to participate in the engagement process for this needs assessment. No responses have been received to date. Mana whenua and mataawaka will be invited to participate in future phases of this work to ensure we support full engagement.

Ngā ritenga ā-pūtea Financial implications

35. There are no financial implications associated with recommendations in this report. The findings will be used to inform options, alongside other information and analysis.
36. Service property optimisation has been proposed as a potential way to fund options that include capital improvements. Optimisation offers an alternative funding source to deliver fit-for-purpose community facilities and improved community outcomes on a cost neutral basis by using proceeds from the sale or redevelopment of assets, land or both.
37. The needs assessment findings help to inform requirements of a fit-for-purpose facility and, along with other information (including building and site related information, strategic alignment and financial considerations), inform the assessment of whether optimisation is feasible.
38. Council and Panuku staff time required to identify and assess options is possible within existing staff resource for FY2021.
39. The Emergency Budget 2020/2021 will determine the budget available to procure specialist advice to support option development and assessment. This may impact delivery timeframes.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

40. Identified risks and mitigations associated with the community needs assessment in the context of next steps are outlined in the below table.

Risks	Mitigations
The opportunity to consider provision of a community service component within Unlock Takapuna may be missed if the time required for options development and agreement on a preferred option does not align with the Unlock Takapuna timeframes.	Ensure project planning and timeframes are reviewed regularly to align with Unlock Takapuna timeframes.
Community concern and/or opposition to identification of optimisation options that propose alternate provision, affecting the future of the Mary Thomas Centre, Takapuna Community Services Building and Takapuna Library.	Development of a communications and engagement plan with the local board to support stakeholder, mana whenua and community understanding and engagement.
Optimisation relies on viable market conditions to achieve cost-neutral delivery and may not be a viable funding mechanism.	Work with Panuku to understand sensitivity of commercial viability throughout options development.
Budget is not available to procure specialist advice to enable a full assessment of the options identified.	Emergency Budget will confirm capacity to deliver in 2020/2021. Future work will be guided by local board prioritisation.

Ngā koringa ā-muri Next steps

41. Subject to local board endorsement, staff will make the Takapuna Community Needs Assessment available to mana whenua, and community stakeholders that participated in the process.
42. A communications and engagement plan will be developed and workshopped with the local board to support an integrated approach with Panuku for future work programme delivery.
43. Panuku and a cross council team will work together to identify and analyse high-level options for the future provision of community services in Takapuna. The options will be informed by the findings of the community needs assessment alongside building and site related information, strategic alignment and financial considerations including looking at the potential to apply the service property optimisation policy.
44. The high-level options will be workshopped with the local board in August 2020.

Ngā tāpirihanga Attachments

No.	Title	Page
A⇒	Takapuna Community Needs Assessment Report	3 (Under Separate Cover)

Ngā kaihaina Signatories

Authors	Sophie Bell - Service and Asset Planning Specialist
Authorisers	Lisa Tocker - Head of Service Strategy and Integration Eric Perry - Relationship Manager

Landowner approval - Takapuna Beach Waterbourne Event 2021

File No.: CP2020/09612

Item 12

Te take mō te pūrongo Purpose of the report

1. To seek approval from the Devonport-Takapuna Local Board on land use for the proposed Waterbourne 2021 event to be held at Takapuna Beach Reserve, from 24 February to 24 March 2021.

Whakarāpopototanga matua Executive summary

2. Squid Group Ltd, the event organiser, requests landowner approval to hold an event at Takapuna Beach Reserve called Waterbourne 2021.
3. The Waterbourne 2021 event is proposed to be a family-friendly event hosting the world's best water athletes, provide live music each day with a range of international musicians, and enable attendees to watch the America's Cup activity.
4. The event is proposed to run daily from 9:00am until 10:30pm between 24 February and 24 March 2021, with four ticketed event days on a larger area of the reserve within this timeframe.
5. Public access will be maintained to the beach and the playground throughout the entire event period.
6. Resource consent to enable the activity, a building consent exemption, a special alcohol license and a Maritime New Zealand permit will be required to be obtained by Squid Group Ltd.
7. ATEED are supportive of the event and will work with the event organiser to ensure an event permit, issued under the Trading and Events in Public Places Bylaw is issued before the event can pack in on Takapuna Beach Reserve.
8. Community Facilities staff are supportive of the event proceeding as proposed, and are confident the use of the Reserve, risks and local impacts of the event will be appropriately managed by ATEED and the event organiser.

Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

- a) grant landowner approval to Squid Group Ltd to hold the Waterbourne 2021 event on that part of Takapuna Beach Reserve shown on **Attachment A** from 24 February to 24 March 2021.
- b) grant landowner approval to Squid Group Ltd to hold four ticketed events on the site shown on **Attachment B** on the following dates as part of Waterbourne 2021.
 - Music Night: Friday 5 March 2021
 - Maori Cultural Activations: Wednesday 10 March 2021
 - Large Music Night: Saturday 13 March 2021
 - Music Night: Friday 19 March 2021

- c) grant landowner approval to Squid Group Ltd to enable an application for a special liquor license for the period 24 February - 24 March 2021 for the area shown on **Attachment A**. The license hours will extend from 12.00pm to 9.45pm each day. The liquor license will accommodate an increase in the site area, to that shown on **Attachment B**, to ensure appropriate approval and controls are in place on the four days specified for ticketed events.

Horopaki Context

9. Takapuna Beach Reserve is a high demand site for a range of events, particularly during the summer season.
10. Auckland Tourism, Events and Economic Development (ATEED) are working with event organisers Squid Group Ltd that proposes to hold an event at Takapuna Beach Reserve called Waterbourne 2021. (refer **Attachment C**)
11. It is intended to be a family-friendly event with a range of activations that will encourage people to enjoy one of New Zealand's most beautiful beaches. Alongside this, the event will host the world's best water athletes, provide live music each day with a range of international musicians, and enable attendees to watch the America's Cup activity.
12. An event requires landowner approval from the delegated landowner, the Devonport-Takapuna Local Board, if they:
 - are ticketed and/or
 - take place over multiple days (more than 48 hours) including pack in and pack out and/or
 - require an authorized road closure
 - patron numbers exceed 500.

Tātaritanga me ngā tohutohu Analysis and advice

13. Waterbourne 2021 is proposed to occupy the reserve from 9:00am on 24 February until 6:00pm on 26 February 2021. The event will be live from 9:00am on 27 February until 10:30pm on 22 March 2021. The site will be vacated from 9:00am on 22 March to 6:00pm on 24 March 2021.
14. Public access will be maintained to the beach and the playground throughout the entire event period.
15. The event is open and free to public throughout the majority of the event period. It is proposed the event will have four ticketed event dates when access to the reserve itself will be limited to ticket holders.
16. Be:Lab, an organisation that supports businesses to ensure events are fully accessible has been engaged to ensure the Waterbourne 2021 is accessible to all visitors and participants.
17. Activities will take place daily on Takapuna Beach Reserve throughout the live event period. Proposed activities include:

Description	Date 2021	Location
Big Screen Viewing of 36 th America's Cup	Race Days	Takapuna Beach Reserve
Windsurfing Activities	28 February – 6 March	Takapuna Beach Reserve
Kitesurfing Activities	3 - 5 March	Takapuna Beach Reserve

Music Night (Ticketed)	5 March	Takapuna Beach Reserve
Jet Ski Activities	6 – 7 March & 20 – 21 March	Takapuna Beach Reserve
Fun Run	7 March	Along the footpath, reserve and beach
Maori Culture Activations (Ticketed)	10 March	Takapuna Beach Reserve
Learn to Stand Up Paddle Board (SUP)	11 – 12 March & 17 – 18 March	Takapuna Beach Reserve
Large Music Night (Ticketed)	13 March	Takapuna Beach Reserve
Community Beach Clean Up	14 March	Takapuna Beach Reserve
Paddle Board Racing	14 March	Takapuna Beach Reserve
Learn to Sail	14 – 15 March	Takapuna Beach Reserve
Water Safety Course	16 – 17 March	Takapuna Beach Reserve
Paddle Ninja Games	March 16 – 17 & March 20 – 21	Takapuna Beach Reserve
Music Night (Ticketed)	19 March	Takapuna Beach Reserve
Kayak Events	March 20 – 21	Takapuna Beach Reserve
Lakehouse Arts Activities (Augmented Reality & Sand-Castle Competition)	TBC	Takapuna Beach Reserve

18. The event will require a resource consent due to the duration of the event and noise limits. A building consent exemption will be required due to the temporary event structures. The event organiser will be responsible for obtaining the appropriate consents.
19. A special alcohol license will be required as the event is proposing to serve alcohol throughout the duration, from 12:00pm to 9:45pm (last orders) from Monday to Sunday. The area would be fenced and security on site to ensure a safe environment. The event area is accessible to the public however, to purchase alcohol the relevant restrictions will be in place.
20. The “bar” will be a temporary structure, for which a building exemption will be applied for. There will be security around the site during live events and overnight to protect the asset. Examples of the type of marquee can be shared once the event organizer has options. There will be a ground bar on the bottom floor, then a built-up marquee space with stairs leading up to a small bar area.
21. There is currently an alcohol ban for this area from 9:00pm to 7:00am. An additional alcohol ban for this event may be requested for the hours of 7:00am to 9:00pm in order to help manage the area outside the event licenced area. This is a standard process for this type of event.
22. A waste management plan will be required to be submitted to the Auckland Council Waste Minimisation team for approval.
23. Vehicle access will be required for pack in and out of the event site.
24. Portaloos will be provided by the event organiser to cater for attendees. The event organiser will also be requesting access to the public toilets on site.
25. The stage and marquee will be positioned to utilise natural noise reduction with the trees acting as a sound barrier for nearby houses and restaurants. The positioning of the stage will also ensure the event does not block the view from the road and restaurants.
26. One 50m² screen will be installed to enable members of the public to enjoy watching America’s Cup racing. The screen will be positioned in the middle of the reserve to enable the public to watch from the hill (outside of the licensed area).
27. A parking resolution will be required to have access to the top car park facing the reserve (approximately seven car parks). This will be the area for the information tent and on the

large-scale days provide space for additional portaloos and food vendors. This will be applied for through Auckland Transport.

28. Community Facilities staff have reviewed the event proposal, are supportive of the event proceeding as proposed, and are confident the management of the event will ensure the reserve and assets within will be protected throughout the event duration.

Tauākī whakaaweawe āhuarangi **Climate impact statement**

29. With a commitment to be a low-waste event as part of their overall ethos, the event organiser will be contracting a waste management company along with volunteers to manage a three-bin system that includes, general waste, recycling and compostable material.
30. This event will be undertaking the following sustainability activities alongside the Auckland Council Zero Waste Event process:
- Beach Clean Up (in event footprint and the neighbouring beach)
 - Fun Runs are to raise money for either sustainable coastlines or Maui Dolphins
 - No Single Use Plastics
 - Local businesses are being used for beverage providers etc.
 - Movie Nights – The event organiser is considering showing an educational piece around climate change
 - The event website includes communications on sustainability initiatives for event patrons

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera **Council group impacts and views**

31. The event organisers will work with Community Facilities to ensure all operational requirements are in place to protect the reserve.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe **Local impacts and local board views**

32. Events can cause disruption to local residents, businesses, and traffic flow. However, events can also increase business and activity by bringing an increased number of people into the area utilising the nearby shops and eateries.
33. To ensure the local impacts of the event are positive, the organisers have been working in partnership with the Takapuna Business Association and has their support.
34. The organisers will also undertake a business / resident event letter drop prior to the event.
35. The Devonport-Takapuna Local Board have also been given early opportunity to comment on the event details, with a notification distributed on Friday 20 March 2020 and an updated notification also sent on Wednesday 17 June 2020.

Tauākī whakaaweawe Māori **Māori impact statement**

36. The event organiser will be required to consult with local iwi through the resource consent process, as required.

Ngā ritenga ā-pūtea Financial implications

37. Specific conditions are given as part of the event permit to ensure costs for remedial works that may be required following an event are charged to the event organiser.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

38. The event is required to provide an event health and safety plan, this will be reviewed by ATEED.
39. The event includes on water activities such as sailing, kayaking, water sports, jet skiing etc. the event organiser will be required to submit nautical maps to Spark NZ and the Auckland Transport Harbourmaster, along with a Maritime New Zealand permit. On water safety elements must also be included within the health and safety plan.

Ngā koringa ā-muri Next steps

40. The event organiser will be informed of the landowner approval decision. If approved, the event organiser can progress with the event planning and applying for the appropriate consents and permits.

Ngā tāpirihanga Attachments

No.	Title	Page
A⇒	Map: Standard Event Day	81 (Under Separate Cover)
B⇒	Map: Ticketed Large Event Day (5, 10, 13 & 19 March only)	83 (Under Separate Cover)
C⇒	NTLB: Waterbourne 2021	85 (Under Separate Cover)

Ngā kaihaina Signatories

Authors	Sarah Jones – Manager Area Operations Community Facilities
Authorisers	Paul Amaral – Head of Area Operations Community Facilities Rod Sheriden – General Manager Community Facilities Eric Perry - Relationship Manager

Auckland Transport Monthly Update - July 2020

File No.: CP2020/09556

Te take mō te pūrongo Purpose of the report

1. To receive the July 2020 Auckland Transport monthly update.

Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

- a) receive the Auckland Transport July 2020 monthly update report and thank Marilyn Nicholls for her presentation and attendance.

Ngā tāpirihanga Attachments

No.	Title	Page
A⇒	Devonport-Takapuna Local Board Auckland Transport July 2020 Report	93 (Under Separate Cover)

Ngā kaihaina Signatories

Authors	Rhiannon Foulstone-Guinness - Democracy Advisor
Authorisers	Eric Perry - Relationship Manager

Statement of proposal to amend the Alcohol Control Bylaw

File No.: CP2020/08938

Item 14

Te take mō te pūrongo Purpose of the report

1. To seek support on the statement of proposal to amend the Te Kaunihera o Tāmaki Makaurau Te Ture a Rohe Whakarangata Waipiro 2014 / Auckland Council Alcohol Control Bylaw 2014 before it is finalised for public consultation.

Whakarāpopototanga matua Executive summary

2. To enable the local board to provide its views on the statement of proposal to amend the Te Kaunihera o Tāmaki Makaurau Te Ture a Rohe Whakarangata Waipiro 2014 / Auckland Council Alcohol Control Bylaw 2014, staff have prepared a draft proposal.
3. The draft proposal would continue to enable council to make alcohol bans in certain public places to reduce crime and disorder caused or made worse by alcohol consumed there.
4. The main proposals are to include new temporary alcohol bans for major events at Mount Smart Stadium, Western Springs Stadium, Eden Park and Auckland Domain, and to make the Bylaw easier to read and understand.
5. Staff recommend that the local board provide its views on the draft proposal.
6. There is a reputational risk that the draft proposal or the local board's views do not reflect the views of people in the local board area. This risk would be partly mitigated by future public consultation processes. The local board will have an opportunity to consider any public feedback and provide formal views to a Bylaw Panel prior to the final decision.
7. The local board's views will be provided to the Regulatory Committee on 1 September 2020 who will recommend a statement of proposal for public consultation to the 24 September Governing Body meeting. Public consultation is scheduled for October 2020, Bylaw Panel deliberations for March 2021, and a final decision by the Governing Body for April 2021.

Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

- a) support the draft statement of proposal in Attachment A of this agenda report to amend the Auckland Council Alcohol Control Bylaw 2014 for public consultation.

Horopaki Context

The Alcohol Control Bylaw enables council to make alcohol bans in public places

8. The Te Kaunihera o Tāmaki Makaurau Te Ture a Rohe Whakarangata Waipiro 2014 / Auckland Council Alcohol Control Bylaw 2014 (Bylaw) aims to reduce crime or disorder in certain public places caused or made worse by alcohol consumed there.
9. The Bylaw achieves this by providing a framework that enables alcohol bans to be made by resolution of the relevant delegated authorities – the Regulatory Committee, Auckland Domain Committee or local boards. Alcohol bans are enforced by the New Zealand Police.

The Regulatory Committee have decided to amend the Alcohol Control Bylaw

10. The Regulatory Committee requested staff commence the process to amend the Bylaw on 9 May 2019 (REG/2019/28). The process leading to this decision is summarised below.

- 11 April 2019**
(REG/2019/19)
- Regulatory Committee endorsed the statutory bylaw review findings that:**
- a bylaw about the consumption or possession of alcohol in public places is still the most appropriate way to address crime or disorder in certain public places caused or made worse by alcohol consumed there
 - the current Bylaw does not give rise to any implications under, and is not inconsistent with, the New Zealand Bill of Rights Act 1990
 - the current Bylaw structure and wording could be improved.
- 9 May 2019**
(REG/2019/28)
- Regulatory Committee instructed staff to draft an amended Bylaw (Option two) after considering four options:
- Option one: status quo – retain Bylaw that makes alcohol bans by resolution
 - Option two: amend the current Bylaw – improve the status quo
 - Option three: replace the current Bylaw – new bylaw that contains all alcohol bans
 - Option four: revoke Bylaw – no bylaw and instead rely on other existing methods.

Staff prepared a proposal in line with decisions of the Regulatory Committee

11. Staff have prepared a draft statement of proposal (draft proposal) to implement the decision of the Regulatory Committee to amend the Bylaw (Attachment A).
12. The draft proposal includes the reasons and decisions leading to the proposed amendments and a comparison between the existing and amended bylaws.

The local board has an opportunity to provide its views on the proposal

13. The local board now has an opportunity to provide its views on the draft proposal in Attachment A by resolution to the Regulatory Committee before it is finalised for public consultation.
14. For example, the local board could support the draft proposal for public consultation, recommend changes before it is finalised, or defer comment until after it has considered public feedback on the proposal.

Tātaritanga me ngā tohutohu Analysis and advice

The draft proposal makes improvements to the current alcohol control bylaw

15. The draft proposal seeks to improve the use of alcohol bans for major events¹ and make the Bylaw easier to read and understand. The table below summarises the proposed changes.

Summary of proposed changes to the Alcohol Control Bylaw 2014

Proposals	Reasons for proposals
<ul style="list-style-type: none"> • Make new event-based temporary alcohol bans for all major events at Mount Smart Stadium, Western Springs Stadium, 	<p>Including new event-based temporary alcohol bans made in the Bylaw:</p>

¹ Council's Events Policy refers to major events as events having a regional, national and international profile.

Proposals	Reasons for proposals
<p>Eden Park and Auckland Domain in the Bylaw.</p> <ul style="list-style-type: none"> • The new event-based temporary alcohol bans will replace existing event-based temporary alcohol bans made by resolution² for Mount Smart Stadium, Eden Park and Auckland Domain for 'Christmas in the Park' and the Lantern Festival. Changes to these existing resolutions would: <ul style="list-style-type: none"> ○ for Mount Smart Stadium extend the ban to apply to all major events, not just concerts ○ for Eden Park extend the ban to include Eden Park stadium, and two fan trails if they are activated as part of the event³ ○ for Auckland Domain extend the ban to all major events (not just the Lantern Festival) and extend the times of the ban to start one hour earlier and finish one hour later. <p>The ban for the Auckland Domain 'Christmas in the Park' event would remain unchanged.</p> <ul style="list-style-type: none"> • Replace with a related information note clauses about alcohol ban signage, and clauses about legislative decision-making criteria. • Clarify exceptions to alcohol bans for licensed premises and the transport of alcohol, council's ability to make temporary alcohol bans and Bylaw wording. 	<ul style="list-style-type: none"> • more easily enables a preventative approach to alcohol-related crime or disorder at or near event venues used for major events • removes time and cost to process individual requests for event-based temporary alcohol bans where: <ul style="list-style-type: none"> ○ the event venue has in the past, is currently, and will in the future be used for major events ○ a ban has been used in the past for major events at the event venue. • creates more consistent event-based temporary alcohol ban times and application. <p>Replacing some clauses with related information notes and providing clarifications:</p> <ul style="list-style-type: none"> • removes provisions that are unnecessary to state in the Bylaw but are useful as extra information • provides rules that are easier to read and understand.

The draft proposal complies with statutory requirements

16. The draft proposal has been prepared in accordance with statutory requirements and best practice drafting guidelines:
- The proposed inclusion of event-based temporary alcohol bans for major events at certain venues in the Bylaw is a reasonable limitation on people's rights and freedoms because the bans only apply temporarily to a limited area for large scale events.
 - The amended Bylaw is a more appropriate form of bylaw because the inclusion of event-based temporary alcohol bans for major events at certain venues enables a preventative approach to alcohol-related crime or disorder.⁴ The amended Bylaw would also be easier to read and understand.
 - The amended Bylaw has no implications under, and is not inconsistent with, the New Zealand Bill of Rights Act 1990 (the Act). There are potential limitations to freedoms protected by the Act of expression, peaceful assembly, movement, security against unreasonable search and seizure, and to not be arbitrarily arrested. These limitations are justified because alcohol bans help prevent harm to the public, and because council's ability to make alcohol bans is subject to legislative criteria which ensures any ban is justified, appropriate and proportionate.

² MT/2017/144 (Mt Smart); AE/2015/119 (Eden Park); RBC/2015/41 and WTM/2016/110 (Christmas in the Park); ADC/2017/43 (Lantern Festival).

³ There are two Eden Park Fan Trails designed for fans to walk to Eden Park. One starts at Ponsonby Road (activated on 'match days') and one starts from Queen Elizabeth Square (last used during the 2011 Rugby World Cup).

⁴ Section 147A of the Local Government Act 2002.

Staff recommend the local board consider providing its views on the proposal

17. Staff recommend that the local board consider the draft proposal and whether it wishes to provide its views to the Regulatory Committee.

Tauākī whakaaweawe āhuarangi Climate impact statement

18. There are no implications for climate change arising from this decision.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

19. The draft proposal impacts the operation of units across the council group involved in events, processing alcohol ban requests and alcohol ban signage. Those units are aware of the impacts of the proposal and their implementation role.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

20. The Bylaw is important to local boards as they have the delegated authority to make local alcohol bans, and because alcohol bans help to improve public safety in their local areas.
21. The main view of local board members during the bylaw review was to retain local board decision-making authority for local alcohol bans. The proposal supports this by retaining the current decision-making authority. The process for the local board to make alcohol bans by resolution will remain the same.
22. The local board has an opportunity in this report to provide its views on the proposal to the Regulatory Committee.
23. The local board will also have further opportunity to provide its views to a Bylaw Panel on any public feedback to the proposal from people in the local board area.

Tauākī whakaaweawe Māori Māori impact statement

24. The Bylaw has significance for Māori as users and kaitiaki / guardians of public space. Māori are also over-represented in alcohol-related hospital visits, the criminal justice system and as victims of crime.
25. Māori health advocacy organisations, Te Puni Kōkiri and the Maunga Authority support the use of alcohol bans as a tool to reduce alcohol-related harm.
26. The draft proposal supports this view by retaining the ability for council to use alcohol bans.

Ngā ritenga ā-pūtea Financial implications

27. There are no financial implications to the local board for any decision to support the draft proposal for public consultation. The Governing Body at a later date will consider any financial implications associated with public notification and signage.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

28. There is a reputational risk that the draft proposal or the local board's views do not reflect the views of people in the local board area. This risk would be partly mitigated by future public consultation processes. The local board will have an opportunity to consider any public feedback and provide its formal views to a Bylaw Panel prior to the final decision.

Ngā koringa ā-muri Next steps

29. Staff will present a proposal and any local board views to the Regulatory Committee on 1 September 2020. The next steps are shown in the diagram below.



Ngā tāpirihanga Attachments

No.	Title	Page
A⇒	Statement of proposal to amend the Alcohol Control Bylaw	101 (Under Separate Cover)

Ngā kaihaina Signatories

Authors	Elizabeth Osborne - Policy Analyst
Authorisers	Paul Wilson - Team Leader Bylaws Eric Perry - Relationship Manager

Reallocation of unspent funds granted to The Operating Theatre Trust-Tim Bray Theatre Company

File No.: CP2020/09562

Item 15

Te take mō te pūrongo Purpose of the report

1. To approve reallocation of unspent funding granted to The Operating Theatre Trust-Tim Bray Theatre Company to produce Greedy Cat, September to October season at the Pumphouse Theatre, Takapuna.

Whakarāpopototanga matua Executive summary

2. At its business meeting held on 19 May 2020, the Devonport-Takapuna Local Board approved a Local Grant of \$5,000 to The Operating Theatre Company-Tim Bray Theatre Company to contribute to the cost of venue hire at the Pumphouse Theatre for the September production of the children's show The Twits (LG2002-213, resolution DT/2020/63).
3. The applicant had been planning to produce Greedy Cat during the Easter school holidays and had incurred costs for marketing etc. when lockdown due to COVID-19 was announced.
4. The applicant has requested the reallocation of the unspent \$5,000 towards the cost of venue hire to produce Greedy Cat instead of The Twits to capitalize on the marketing and preliminary production costs already undertake for this show (refer **Attachment A**).
5. The approval to change which production is supported will greatly assist the applicant, who has a long history of delivery quality children's theatre in the local board area.

Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

- a) approve the reallocation of the \$5,000, granted to The Operating Theatre Trust-Tim Bray Theatre Company towards the venue hire of the Pumphouse Theatre for the September production of Greedy Cat (LG2002-213 resolution DT/2020/63).

Ngā ritenga ā-pūtea Financial implications

6. The unspent \$5,000 will be used for the same purpose at the same location. The change to the proposed production will enable the applicant to gain benefit from costs incurred and marketing undertaken for the show that had to be cancelled due to the COVID-19 lockdown.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

7. If the local board chooses not to approve the reallocation of the funds, the applicant is still likely to go ahead with the production of Greedy Cat but will incur additional costs at a time when the arts community is already under stress.

Ngā koringa ā-muri Next steps

8. If the funds are reallocated the applicant can progress with its plans to promote the production of Greedy Cat for the upcoming season.

Ngā tāpirihanga Attachments

No.	Title	Page
A⇒	The Tim Bray Theatre Company - Request for change to grant purpose	153 (Under Separate Cover)

Ngā kaihaina Signatories

Authors	Maureen Buchanan - Local Board Advisor
Authorisers	Eric Perry - Relationship Manager

Item 15

Adoption of the Devonport-Takapuna Local Board Agreement 2020/2021

File No.: CP2020/09396

Item 16

Te take mō te pūrongo Purpose of the report

1. To adopt a Local Board Agreement 2020/2021 and a local fees and charges schedule for 2020/2021.

Whakarāpopototanga matua Executive summary

2. Each financial year, Auckland Council must have a local board agreement between the Governing Body and the local board, for each local board area.
3. From 20 February to 21 March 2020, the council consulted on the Annual Budget 2020/2021 (annual plan) including local board priorities (consultation part 1). Local boards considered this feedback between 4 to 8 May 2020.
4. From 29 May to 19 June 2020, the council carried out further consultation (part 2) on regional topics for the Emergency Budget 2020/2021 (the new name for this year's annual plan) due to considerable pressure on the council's financial position caused by the COVID-19 pandemic.
5. Local boards are now considering local content for the Emergency Budget 2020/2021, which includes a local board agreement and a local fees and charges schedule for 2020/2021.
6. Normally the local board agreement would include a message from the chair, local board advocacy and other content. This year due to time constraints caused by COVID-19, the content of the Emergency Budget document, including the Local Board Agreements, is being reduced to only the parts that are a statutory requirement. This includes key projects, levels of service and performance measures, and Financial Impact Statement (FIS).
7. On 30 July 2020, the Governing Body will meet to adopt Auckland Council's Emergency Budget 2020/2021, including 21 local board agreements.

Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

- a) adopt a Local Board Agreement 2020/2021, tabled at the meeting, (Attachment A).
- b) adopt a local fees and charges schedule for 2020/2021 included as Attachment B.
- c) delegate authority to the Chair to make any final minor changes to the Local Board Agreement 2020/2021.
- d) note:
 - i) that Local Board Agreement 2020/2021 local activity budgets will be updated to reflect final budget decisions made by the Governing Body on 16 July 2020.
 - ii) that the resolutions of this meeting will be reported back to the Governing Body when it meets to adopt the Annual Budget 2020/2021 on 30 July 2020.

Horopaki Context

Item 16

8. Each financial year, Auckland Council must have a local board agreement between the Governing Body and the local board, for each local board area, outlining local priorities, budgets and intended levels of service. They are informed by the local board plans, which are strategic documents that are developed every three years to set a direction for local boards, by reflecting the priorities and preferences of the communities within the local board area. Local board plans can also provide a basis for local board feedback on regional content in the annual plan (Emergency Budget 2020/2021).
9. Local board chairs have had the opportunity to attend Finance and Performance Committee workshops on key topics and provide local board views on the Emergency Budget 2020/2021 to the Finance and Performance Committee.
10. From 20 February to 21 March 2020, the council consulted with the public on the Annual Budget 2020/2021 (consultation part 1). One locally held event was held in the Devonport-Takapuna Local Board area to engage with the community and seek feedback on both regional and local proposals. Feedback was received through written and event channels.
11. A report analysing the feedback on local board priorities, as well as feedback from those living in the local board area related to the regional topics from consultation part 1, was included on the 5 May 2020 business meeting agenda.
12. Local boards considered this feedback, and their input on regional topics was reported to the Emergency Committee on 21 May 2020.
13. From 29 May to 19 June 2020, the council carried out further consultation on regional topics for the Emergency Budget 2020/2021 (consultation part 2) due to considerable pressure on the council's financial position caused by the COVID-19 pandemic.
14. A report analysing the feedback on the regional topics from consultation part 2 (Emergency Budget) was included on the 07 July 2020 business meeting agenda.
15. Local boards considered this feedback, and then the local board chairs held discussions with the Finance and Performance Committee on 14 July 2020 on regional proposals in the Emergency Budget. The local board input was also reported to the Finance and Performance Committee on 16 July 2020.

Tātaritanga me ngā tohutohu Analysis and advice

16. Both staff and the local board have reviewed the feedback received on the Emergency Budget 2020/2021 from both consultations and local boards have received reports analysing the feedback. It is now recommended that local boards adopt a Local Board Agreement 2020/2021 (Attachment A), and a local fees and charges schedule for 2020/2021 (Attachment B).

Tauākī whakaaweawe āhuarangi Climate impact statement

17. The decisions recommended in this report are procedural in nature and will not have any climate impacts themselves.
18. Some of the proposed projects in the Local Board Agreement may have climate impacts. The climate impacts of any projects Auckland Council chooses to progress with will be assessed as part of the relevant reporting requirements.
19. Some of the proposed projects in the Local Board Agreement will be specifically designed to mitigate climate impact, build resilience to climate impacts, and restore the natural environment.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

20. Local boards worked with council departments to develop their local board work programmes for 2020/2021 that will be adopted at August business meetings. The local board work programmes help inform the local board agreements.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

21. This report seeks local board adoption of its content for the Emergency Budget 2020/2021 and other associated material, including the Local Board Agreement 2020/2021.

Tauākī whakaaweawe Māori Māori impact statement

22. Many local board decisions are of importance to and impact on Māori. Local board agreements and the annual plan (Emergency Budget 2020/2021) are important tools that enable and can demonstrate the council's responsiveness to Māori.
23. Local board plans, which were developed in 2017 through engagement with the community including Māori, form the basis of local priorities. There is a need to continue to build relationships between local boards and iwi, and where relevant the wider Māori community.
24. Of those who submitted on the consultation part 1 including local board priorities from the Devonport-Takapuna Local Board area, 5 percent identified as Māori. These submissions were provided to the local board for consideration when finalising its local board agreement.
25. Ongoing conversations will assist local boards and Māori to understand each other's priorities and issues. This in turn can influence and encourage Māori participation in the council's decision-making processes.

Ngā ritenga ā-pūtea Financial implications

26. The local board agreement includes the allocation of locally driven initiatives (LDI) funding and asset-based services (ABS) funding to projects and services for the 2020/2021 financial year.
27. LDI funding is discretionary funding allocated to local boards based on the Local Board Funding Policy, which local boards can spend on priorities for their communities. Local boards can also utilise LDI funding to increase local levels of service if they wish to do so.
28. Funding for asset-based services (ABS) is allocated by the Governing Body to local boards based on current levels of service to run and maintain local assets and services including parks, pools and recreation facilities, community facilities, and libraries.
29. Local boards have the decision-making and oversight responsibility in respect of local fees and charges within parameters set by the Governing Body. A local fees and charges schedule for Active Recreation, Community Venues for Hire (including Library rooms for hire) for 2020/2021 is adopted alongside the Local Board Agreement. The fees and charges have been formulated based on region-wide baseline service levels and revenue targets. Where fees and charges are amended by a local board that results in lower revenue for the council, the shortfall will need to be made up by either allocating LDI funds or reducing expenditure on other services to balance overall budgets.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

30. Decisions on the local content of the Emergency Budget 2020/2021, including the Local Board Agreement 2020/2021 and a local fees and charges schedule for 2020/2021, are

required by 24 July 2020 to ensure the Governing Body can adopt the Emergency Budget 2020/2021 at its 30 July 2020 meeting.

Item 16

Ngā koringa ā-muri

Next steps

31. The resolutions of this meeting will be reported to the Governing Body on 30 July 2020 when it meets to adopt the Annual Budget 2020/2021, including 21 local board agreements.
32. Minor changes may need to be made to the attachments before the Emergency Budget 2020/2021 is adopted, such as correction of any errors identified and minor wording changes. Staff therefore recommend that the local board delegates authority to the Chair to make minor final changes if necessary.
33. Local board agreements set the priorities and budget envelopes for each financial year. Work programmes then detail the activities that will be delivered within those budget envelopes. Work programmes will be agreed between local boards and operational departments at business meetings in August 2020.

Ngā tāpirihanga

Attachments

No.	Title	Page
A⇒	Local Board Agreement 2020/2021	To be tabled at the meeting
B⇒	Local fees and charges schedule 2020/2021	157 (Under Separate Cover)

Ngā kaihaina

Signatories

Authors	Beth Corlett – Advisor Plans & Programmes
Authorisers	Louise Mason – General Manager Local Board Services Eric Perry - Relationship Manager

Chairpersons' Report

File No.: CP2020/09392

Item 17

Te take mō te pūrongo Purpose of the report

1. An opportunity is provided for the Chairperson of the Devonport-Takapuna Local Board to provide updates on the projects and issues relevant to the board.

Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

- a) receive and thank Chairperson A Bennett for his verbal report

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Authors	Rhiannon Foulstone-Guinness - Democracy Advisor
Authorisers	Eric Perry - Relationship Manager

Elected Members' Reports

File No.: CP2020/09391

Te take mō te pūrongo Purpose of the report

1. An opportunity is provided for the members of the Devonport-Takapuna Local Board to provide updates on the projects and issues they have been involved in since the June 23 2020 Meeting

Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

- a) receive and thank members for their verbal reports.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Authors	Rhiannon Foulstone-Guinness - Democracy Advisor
Authorisers	Eric Perry - Relationship Manager

Ward Councillors Update

File No.: CP2020/09393

Item 19

Te take mō te pūrongo Purpose of the report

1. The Devonport-Takapuna Local Board allocated a period of time for Ward Councillors, Chris Darby and Richard Hills, to update the board on activities of the Governing Body.

Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

- a) Thank Cr Chris Darby and Cr Richard Hills for their update to the Devonport-Takapuna Local Board on the activities of the Governing Body.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Authors	Rhiannon Foulstone-Guinness - Democracy Advisor
Authorisers	Eric Perry - Relationship Manager

Devonport-Takapuna Local Board - Record of Workshops June 2020

File No.: CP2020/09394

Item 20

Te take mō te pūrongo Purpose of the report

1. To provide a record of Devonport-Takapuna Local Board workshops held during June 2020.

Whakarāpopototanga matua Executive summary

2. At the workshop held on 09 June 2020, the board was briefed on:
 - Finance
 - Emergency Budget
 - Plans and Places
 - Historic Heritage Category A* review
 - Auckland Transport
 - Devonport Town Centre Review
 - Milford Town Centre parking study
3. At the workshop held on 16 June 2020, the board was briefed on:
 - Parks, Sport & Recreation
 - Out & About Programme update
 - Panuku
 - 2 The Strand
 - NZTA
 - Northern Pathway Update
4. At the workshop held on 30 June 2020, the board was briefed on:
 - Infrastructure & Environmental Services
 - Wairau Restoration Plan
 - Arts, Community & Events
 - ANCAD Update
 - Kaitahi Dinners
 - Parks, Sport & Recreation
 - Ngataranga Park Service Assesment
 - Emergency Budget Workshop 5
5. Records of these workshops are attached to this report.

Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

- a) receive the records of the workshops held in June 2020

Item 20

Ngā tāpirihanga Attachments

No.	Title	Page
A⇒	Devonport-Takapuna Local Board workshop record - 09 June 2020	161 (Under Separate Cover)
B⇒	Devonport-Takapuna Local Board workshop record - 16 June 2020	165 (Under Separate Cover)
C⇒	Devonport-Takapuna Local Board workshop record - 30 June 2020	169 (Under Separate Cover)

Ngā kaihaina Signatories

Authors	Rhiannon Foulstone-Guinness - Democracy Advisor
Authorisers	Eric Perry - Relationship Manager

Governance Forward Work Calendar

File No.: CP2020/09397

Te take mō te pūrongo Purpose of the report

1. To provide an update on reports to be presented to the board for 2020.

Whakarāpopototanga matua Executive summary

2. The governance forward work calendar was introduced in 2016 as part of Auckland Council's quality advice programme. The calendar aims to support local boards' governance role by:
 - ensuring advice on meeting agendas is driven by the local board priorities
 - clarifying what advice is expected and when
 - clarifying the rationale for reports.
3. The calendar also aims to provide guidance to staff supporting local boards and greater transparency for the public. The calendar is updated monthly, reported to local board business meetings, and distributed to council staff.
4. The June 2020 governance forward work calendar for the Devonport-Takapuna Local Board is provided as Attachment A. The information contained within this attachment is as accurate as possible under covid-19 circumstances.

Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

- a) note the Devonport-Takapuna Local Board governance forward work calendar for July 2020 as set out in Attachment A of this agenda report.

Ngā tāpirihanga Attachments

No.	Title	Page
A	July 2020 Governance Forward Work Calendar	173 (Under Separate Cover)

Ngā kaihaina Signatories

Authors	Rhiannon Foulstone-Guinness - Democracy Advisor
Authorisers	Eric Perry - Relationship Manager