I hereby give notice that an ordinary meeting of the Kaipātiki Local Board will be held on:

Date: Wednesday, 22 July 2020
Time: 2.00pm
Meeting Room: Kaipātiki Local Board Office
Venue: 90 Bentley Avenue
Glenfield

Kaipātiki Local Board
OPEN AGENDA

MEMBERSHIP

Chairperson
John Gillon
Deputy Chairperson
Danielle Grant, JP
Paula Gillon
Ann Hartley, JP
Melanie Kenrick
Cindy Schmidt
Andrew Shaw
Adrian Tyler

(Quorum 4 members)

Jacinda Short
Democracy Advisor - Kaipātiki

16 July 2020

Contact Telephone: (09) 484 6236
Email: jacinda.short@aucklandcouncil.govt.nz
Website: www.aucklandcouncil.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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</table>
1 **Welcome Karakia**

<table>
<thead>
<tr>
<th>Karakia</th>
<th>Translation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Whakatake te hau kite uri</td>
<td>Cease o winds from the west</td>
</tr>
<tr>
<td>Whakatake te hau kete tonga</td>
<td>Cease o winds from the south</td>
</tr>
<tr>
<td>Kāmākinakina ki uta</td>
<td>Bring calm breezes over the land</td>
</tr>
<tr>
<td>Kāmātatarata ki tahi</td>
<td>Bring calm breezes over the sea</td>
</tr>
<tr>
<td>E hī koe ane te atakura</td>
<td>And let the red-tipped dawn come</td>
</tr>
<tr>
<td>Hetio</td>
<td>With a touch of frost</td>
</tr>
<tr>
<td>He huka</td>
<td>A sharpened air</td>
</tr>
<tr>
<td>He hau hū</td>
<td>And promise of a glorious clay</td>
</tr>
<tr>
<td>Tīhei mauri oral</td>
<td></td>
</tr>
</tbody>
</table>

2 **Apologies**

At the close of the agenda no apologies had been received.

3 **Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The Auckland Council Code of Conduct for Elected Members (the Code) requires elected members to fully acquaint themselves with, and strictly adhere to, the provisions of Auckland Council’s Conflicts of Interest Policy. The policy covers two classes of conflict of interest:

i) A **financial conflict of interest**, which is one where a decision or act of the local board could reasonably give rise to an expectation of financial gain or loss to an elected member; and

ii) A **non-financial conflict of interest**, which does not have a direct personal financial component. It may arise, for example, from a personal relationship, or involvement with a non-profit organisation, or from conduct that indicates prejudice or predetermination.

The Office of the Auditor General has produced guidelines to help elected members understand the requirements of the Local Authority (Member’s Interest) Act 1968. The guidelines discuss both types of conflicts in more detail, and provide elected members with practical examples and advice around when they may (or may not) have a conflict of interest.

Copies of both the Auckland Council Code of Conduct for Elected Members and the Office of the Auditor General guidelines are available for inspection by members upon request.

Any questions relating to the Code or the guidelines may be directed to the Relationship Manager in the first instance.

4 **Confirmation of Minutes**

That the Kaipātiki Local Board:

a) confirm the ordinary minutes of its meeting, held on Wednesday, 8 July 2020, as true and correct.

5 **Leave of Absence**

At the close of the agenda no requests for leave of absence had been received.
6  Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7  Petitions

At the close of the agenda no requests to present petitions had been received.

8  Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Kaipātiki Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9  Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

   (i) The reason why the item is not on the agenda; and

   (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

   (i) That item is a minor matter relating to the general business of the local authority; and

   (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."
Renewal of community lease to North Shore Music Theatre Incorporated for land at Birkenhead War Memorial Park, Recreation Drive, Birkenhead, Auckland

File No.: CP2020/09100

Te take mō te pūrongo
Purpose of the report
1. To grant a renewal of the community lease to North Shore Music Theatre Incorporated at Birkenhead War Memorial Park, Recreation Drive, Birkenhead, Auckland

Whakarāpopototanga matua
Executive summary
2. North Shore Music Theatre Incorporated holds a community lease for land at Birkenhead War Memorial Park, Recreation Drive, Birkenhead. The initial term will expire on 30 September 2020.
3. The group has applied to renew their lease. The building and improvements on the site are owned by the group.
4. The provisions of the operative lease dated 30 April 2012 but commencing 1 October 2010, allows for an initial term of 10 (ten) years and one right of renewal for a further term of 10 (ten) years commencing 1 October 2020.
5. A deed for additional premises of 132m² was granted on 23 July 2014 to run concurrently to the existing lease term and under the same terms and conditions.
6. Staff are satisfied that the club complies with the requirements under the occupancy guidelines and recommend that the lease be renewed under the existing terms of the agreement.

Ngā tūtohunga
Recommendation/s
That the Kaipātiki Local Board:
a) grant the renewal of the community lease to North Shore Music Theatre Incorporated at Birkenhead War Memorial Park, Recreation Drive, Birkenhead as comprising 485m² more or less, shown outlined in red and marked A on Attachment A to the agenda report on the land described as Part Allotment 152, Parish of Takapuna subject to the following terms and conditions:
   i) term – 10 years commencing 1 October 2020
   ii) Final expiry 30 September 2030
   iii) rent – $1.00 plus GST per annum if requested
b) note all other terms and conditions be in accordance with the original lease dated 30 April 2012.

Horopaki
Context
7. North Shore Music Theatre Incorporated holds a community ground lease at Birkenhead War Memorial Park, Recreation Drive, Birkenhead that commenced 1 October 2010. The
initial 10-year term of the lease will expire on 30 September 2020 and there is one 10-year right of renewal available.

8. The group has requested a renewal of its lease.

Land and buildings

9. The tenant-owned building and improvements are situated on land that is held in fee simple by Auckland Council as local purpose reserve. The classification permits the proposed activity undertaken by the club.

10. A new masterplan has been developed for Birkenhead War Memorial Park. The plan will guide long-term improvements to the park including improvements to sport and recreation facilities, environmental protection, car parking, signage and acknowledgement of the park’s cultural heritage and past.

11. Any proposed development to the Recreation Drive end of the park where the North Shore Music Theatre is situated is not anticipated to start for at least another 15 years. A copy of the full plan is available on Auckland Council website.

12. A site visit was conducted on 9 June 2020 and it was discovered the group’s main building had had a water leak during COVID-19 which resulted in damage to the kitchen and bathrooms. The group have claimed insurance and are in the middle of renovating the kitchen and bathrooms. The second building is well-kept and maintained.

13. The group have completed a comprehensive list of maintenance on their building over the last few years including larger items such as replacing the roller doors, upgrading the plumbing and strengthening the buildings foundations.

North Shore Music Theatre Incorporated

14. North Shore Music Theatre Incorporated is a non-profit organisation that has been in operation since 1963. The club has been at the park for over 50 years.

15. The group have approximately 70 members who participate in the group’s activities and shows.

16. The group produce musical theatre shows for the whole region. The next show is to be in 2021 at the Sky City theatre in central Auckland.

17. The group help fund their activities by running a hireage business within the theatre. They hire out their theatre costumes, props and equipment.

18. The group share their facility with a dance group and run music lessons and drama/dance/singing lessons.

Tātaritanga me ngā tohutohu

Analysis and advice

19. Auckland Council’s Community Occupancy Guidelines 2012 sets out the requirements for community occupancy agreements.

20. Staff have determined that North Shore Music Theatre Incorporated meet the renewal requirements under the terms of the original lease as evidenced below:

   i) it is a registered incorporated society;
   
   ii) it has complied with the terms of the operative lease;
   
   iii) it has a history of delivering quality services to the local community;
   
   iv) North Shore Music Theatre Incorporated has provided a copy of its financial accounts, which indicate that its funds are sufficient to meet its liabilities and that it possesses adequate financial reserves;
v) the club is managed appropriately as evidenced by its longevity and programmes offered; and
vi) The club holds all necessary insurance, including public liability cover.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

21. The designated impact level of the recommended decision on greenhouse gas emissions is “no impact” because the proposal continues an existing activity and does not introduce any new sources of emissions.

22. Climate change has an unlikely potential to impact the lease as the site does not sit in close proximity to the coast nor is it in a flood plain (refer to Attachment B of the agenda report).

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

23. The proposed lease renewal has been discussed with Kaipātiki’s Strategic Broker and Arts and Culture advisor who both commend the group on their work and support this lease renewal.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

24. The lease renewal to North Shore Music Theatre Incorporated is contemplated in the draft Kaipātiki Community Lease Work Programme 2020/2021.

25. The recommendations within this report fall within the local board’s delegated authority relating to local, sport and community facilities. This report asks the local board for a decision to grant a renewal of a community lease.

**Tauūkī whakaaweawe Māori**

**Māori impact statement**

26. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations to Māori. The council recognises these responsibilities are distinct from the Crown’s Treaty obligations and fall within a local government Tāmaki Makaurau context. These commitments are articulated in the council’s key strategic planning documents the Auckland Plan, the Long-term Plan 2018-2028, the Unitary Plan and Local Board Plans.

27. Support for Māori initiatives and outcomes are detailed in Te Toa Takitini, Auckland Council’s Māori Responsiveness Framework. An aim of community leasing is to increase targeted support for Māori community development projects.

28. There is no statutory requirement for public notification or iwi engagement for this lease renewal. Public notification and iwi engagement were undertaken at the time of the initial term of the lease.

**Ngā ritenga ā-pūtea**

**Financial implications**

29. There are no costs relating to the granting of this renewal.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

30. Should the Kaipātiki Local Board resolve not to grant a renewal of the community lease to North Shore Music Theatre Incorporated, this decision will materially affect the group’s ability to undertake its core activities.
Ngā koringa ā-muri

Next steps

31. Subject to the grant of a renewal of a community lease, council staff will work with the club to finalise the deed of renewal.

Ngā tāpirihanga

Attachments

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<td>13</td>
</tr>
<tr>
<td>B</td>
<td>22 July 2020 - Kaipātiki Local Board Business Meeting - Attachment B Flood Plain over view North Shore Music Theatre</td>
<td>15</td>
</tr>
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</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Phillipa Carroll – Senior Community Lease Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Attachment A: Site Plan for North Shore Music Theatre

Location Map and Lease Area

Reserve outlined in Pale Blue and lease area outlined in Red and Marked A
Attachment B: Flood Plain Overview -

Location Map: North Shore Music Theatre highlighted in Yellow
Auckland Transport Monthly Update

File No.: CP2020/08661

Te take mō te pūrongo
Purpose of the report
1. The Auckland Transport monthly update report to the Kaipātiki Local Board for July 2020 is attached.

Ngā tūtohunga
Recommendation/s
That the Kaipātiki Local Board:

a) note the Auckland Transport monthly update to the Kaipātiki Local Board for July 2020.

Ngā tāpirihanga
Attachments

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<td>22 July 2020 - Kaipātiki Local Board Business Meeting - Auckland Transport Monthly Update</td>
<td>19</td>
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</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Jacinda Short - Democracy Advisor - Kaipātiki</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Auckland Transport July 2020, update to the Kaipatiki Local Board

File No.: <<leave blank – Infocouncil will insert this when the report is saved in HPRM>>

Te take mō te pūrongo

Purpose of the report
1. To provide an update to the Kaipatiki Local Board on transport related matters in their area.

Whakarā POPOTOTANGA MATUA

Executive summary
2. This report updates the Board on activities and issues in the Kaipatiki local board area, which have been raised by members and responded to in June 2020.
3. It includes local matters of interest and summarises the June 2020 carried decisions of Auckland Transport’s Traffic Control Committee, as well as a summary of public consultations undertaken by Auckland Transport.

Ngā tūTOHUNGA

Recommendation/s
That the Kaipatiki Local Board:
   a) receive the Auckland Transport July 2020 update to the Kaipatiki Local Board.

Horopaki

Context
5. This report addresses transport related matters in the Local Board area.
6. Auckland Transport (AT) is responsible for all of Auckland’s transport services, excluding state highways and reports on a monthly basis to local boards, as set out in the Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play within and on behalf of their local communities.

TĀTARITANGA ME NGĀ TOHUTOHU

Analysis and advice

Local board transport capital fund (LBTCF)
7. Council’s original resolutions relating to the Local Board Transport Capital Fund make it very clear that the overall budget allocation for the LCTCF is on the basis that ‘it can be managed by Auckland Transport within its annual budget’.
8. While Council’s budget allocation to Auckland Transport will only be finalised when the emergency budget is adopted, current indications are that Auckland Transport’s capital budget will be significantly constrained. This being the case, it is highly likely that there will be a negative impact on the Local Board Transport Capital Fund.
9. Until the final budget is complete Auckland Transport will not be able to advise Local Board’s on the funds available in the Local Board Transport Capital Fund. This may have an impact on progressing potential projects.
10. Auckland Transport will update local boards on the status of the Local Board Transport Capital Fund as soon as decisions around the budget are finalised.

Community safety fund projects (CSF)

11. The Community Safety Fund is funded from Auckland Transport’s safety budget and is dependent on the level of funding Auckland Transport receives from Council. Current indications are that this level of funding will be significantly constrained.

12. Public consultation and the design work informed by this consultation, is progressing, with a view to having projects designed and ready to go, when money becomes available.

Update safe school streets trial - Willow Park Primary

13. In the streets around Willow Park Primary all of the school crossing facilities have been upgraded to full zebra school patrolled crossings on speed tables (three in total).

14. This term AT Community Transport are working closely with the school on ‘Walking Month’ to encourage as much active transport as possible.

15. In addition, we have planning in place for safe parking promotions, while changing the existing parking restrictions on a temporary basis to test feasibility.

16. Some interim infrastructure changes that are proposed are parking restriction changes to reduce the safety risk outside the school gate, mini roundabouts to lower the speed limit to 30 kilometers per hour in the current existing speed zone.

17. These will be tested in a pop-up event before and after school on the 29th July. Board members are welcome to attend.

Tauākī whakaaweawe āhuarangi

Climate impact statement

18. Auckland Transport is committed to minimising the negative effects that transport operations have on climate change. This includes encouraging emission neutral modes (walking and cycling) and low emission modes (Public transport and ride sharing).

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

19. The impact of information in this report is/are confined to Auckland Transport and do/does not impact on other parts of the Council group.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

Members issues

20. The table below summarises the issues raised by local elected members and responded to in June 2020.
## Kaipātiki Local Elected Members Issues Responded in June 2020

<table>
<thead>
<tr>
<th>Issue Name</th>
<th>Details Raised by Board Member</th>
<th>Response Provided</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Valley View Road School signage</td>
<td>The Local Board Chair enquired if warning signage to be installed on Valley View Road was SLOW markings and asked for clarification as to exactly what was intended.</td>
<td>4 February 2020. CAS-52979. Clarification was provided to advise that the warning signs were not SLOW markings but signs to advise motorists that there are children walking in the area. CAS-1077920. Investigation into the concerns raised was carried out regarding road safety around Valley View Road entrance to Windy Ridge School. A site visit was carried out in the area concerned and assessed for the possibility of installing road markings or signage to advise motorists of the pedestrian crossing on Valley View Road near Windy Ridge School. AT completed a pedestrian count in the area which indicated pedestrian numbers at this location are insufficient to justify a change to the pedestrian crossing at this location. We will however be installing warning signage to raise awareness of school children walking in the area and to encourage motorists to slow down on Valley View Road.</td>
</tr>
<tr>
<td>2 Roberts Road Glenfield Road Intersection</td>
<td>The Kaipātiki Local Board requested an update on plans for improving safety at the Roberts Rao/Glenfield road intersection.</td>
<td>11 February 2020. CAS-53057. Auckland Transport (AT) are currently investigating Glenfield Road as part of the High-Risk Urban Corridors Program. The investigation is currently in the early stages of preliminary/feasibility. The design and external consultation stages would follow if deemed feasible. Subject to the above processes, construction is expected to be completed by 23 June 2020. It should be noted that AT’s forward works program has been affected by the Covid impact and the updated forward works program will not be known till after the Councils emergency budget is decided in July 2020.</td>
</tr>
<tr>
<td>3 Target Road Parking across driveways issue</td>
<td>The Local Board Chair requested that NSAAT lines be investigated to address parking issues in Target Road.</td>
<td>18 March 2020. CAS-58851. Auckland Transport rarely uses broken yellow line markings across driveways, except for in high use or emergency access situations such as at fire stations and medical centres. This is due to issues that we face citywide with compliance with the road rules. Overuse of broken yellow lines, particularly where they are not strictly necessary, decreases their impact and may inadvertently send the message to motorists that they may park over driveways that do not have such markings in place. The most appropriate and effective method to address this type of behaviour is with the installation of white parking limit lines. These lines marked approximately 1m from either side of the vehicle crossing, guide motorists to the appropriate place to park. We are pleased to advise we have approved the installation of white limit lines approximately 1m from either side of your vehicle crossing. We expect the markings to be in place within 4-6 weeks, weather permitting. Whilst we understand the reason behind your suggestion</td>
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<table>
<thead>
<tr>
<th>Item 12</th>
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<tbody>
<tr>
<td><strong>4</strong> Red Light Camera Glenfield Road Towncentre.</td>
</tr>
<tr>
<td><strong>5</strong> Safety McGlashen Place</td>
</tr>
<tr>
<td><strong>6</strong> Intersection of Sunset Road and Target Road</td>
</tr>
<tr>
<td><strong>7</strong> Lower Gladys Ave Removal of Road block traffic islands</td>
</tr>
</tbody>
</table>
has been in place for the past 20 years. The Road block also causes flooding.

• The removal of an island would affect its ability to slow traffic along the road.
• The distance between the islands at their narrowest point is 3.5 metres. This is wide enough to allow emergency vehicles to pass through.

The current road layout is considered appropriate and no changes will be made. We will however be installing new warning signage to raise awareness of the islands.

Flooding Problem: AT observed the site and did not note a significant flooding problem at this location. However, we have taken action to clean both the channel and the catchpits in an attempt to resolve any issue with standing water.

Vehicle Obstruction: If you see vehicles parking illegally in the area or obstructing access between the islands, please contact our call centre on 09 355 3553 to request a parking officer attend. Our call centre is open 24 hours per day, seven days per week.

We trust this provides clarification why we are unable to justify changes to the islands.

| 8 | Mollyhawk Place footpath | A resident raised concerns about hot mix patches placed on broken and cracked footpaths in Mollyhawk lace. | 25 May 2020. CAS-143228. The site was inspected. We believe the damage to the footpath was by construction vehicles, and it has been made safe. The Footpath Renewal Program is set by our Assets Team, in accordance with current funding levels. We have raised this footpath to the team, and should a permanent repair be feasible, it will be completed within the next financial year, dependent on prioritisation and again available funding. |

Consultations
21. There were no consultations undertaken in the Kaipatiki Local Board area, that closed in June.

Traffic control committee (TCC) report items June 2020
22. The table below summarises the carried decisions of the traffic control committee in June 2020 within the Kaipatiki local board area.

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Street Name</th>
<th>Suburb</th>
<th>Type of Report</th>
<th>Resolution ID</th>
<th>Nature Of Restriction</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>College Road / Kilham Avenue</td>
<td>Northcote</td>
<td>Permanent Traffic and Parking changes</td>
<td>16205</td>
<td>No Stopping At All Times / Keep Clear / Edge Line</td>
</tr>
<tr>
<td>6</td>
<td>Almadale Place / Eban Avenue</td>
<td>Hillcrest</td>
<td>Permanent Traffic and Parking changes</td>
<td>16393</td>
<td>No Stopping At All Times</td>
</tr>
<tr>
<td>7</td>
<td>Tesla Place / Trias Road / Tetrarch Place</td>
<td>Totara Vale</td>
<td>Permanent Traffic and Parking changes</td>
<td>16394</td>
<td>No Stopping At All Times / Edge Line / Road Hump / Traffic Island / Give-Way Control</td>
</tr>
<tr>
<td>8</td>
<td>Verbeno Road</td>
<td>Birkdale</td>
<td>Permanent Traffic and Parking changes</td>
<td>16454</td>
<td>No Stopping At All Times / Bus Stop / Removal Of Bus Stop</td>
</tr>
</tbody>
</table>
Tauākī whakaaweawe Māori
Māori impact statement
23. The proposed decision of receiving the report has no impacts or opportunities for Māori. Any engagement with Māori, or consideration of impacts and opportunities, will be carried out on an individual project basis.

Ngā ritenga ā-pūtea
Financial implications
24. Auckland Council is currently consulting on its Emergency Budget 2020/2021 and we will have more certainty on the impacts to the AT programme when the budget is adopted in July.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
25. Auckland Council is currently consulting on its Emergency Budget 2020/2021 and we will have more certainty on the impacts to the AT programme when the budget is adopted in July.
26. Our capital and operating budgets will be reduced through this process. Some projects we had planned for 2020/2021 may not be able to be delivered, which will be disappointing to communities that we had already engaged with. Both the Community Safety Fund and the Local Board Transport Capital Fund may be impacted by these budget reductions.
27. The only way to mitigate this risk is to clearly communicate the board’s intentions so staff supporting it may plan ahead and to make the best use of any available funds.

Ngā koringa ā-muri
Next steps
28. Auckland Transport will provide another update report at the next available opportunity.

Ngā tāpirihanga
Attachments
28. There are no attachments to this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Marilyn Nicholls, Elected Member Relationship Manager, Auckland Transport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon, Manager Elected Member Relationship Unit, Auckland Transport</td>
</tr>
</tbody>
</table>
Adoption of the Kaipātiki Local Board Agreement 2020/2021

File No.: CP2020/09334

Te take mō te pūrongo
Purpose of the report
1. To adopt a Local Board Agreement 2020/2021 and a local fees and charges schedule for 2020/2021.

Whakarāpopototanga matua
Executive summary
2. Each financial year, Auckland Council must have a local board agreement between the Governing Body and the local board, for each local board area.

3. From 20 February to 21 March 2020, the council consulted on the Annual Budget 2020/2021 (annual plan) including local board priorities (consultation part 1). Local boards considered this feedback between 4 to 8 May 2020.

4. From 29 May to 19 June 2020, the council carried out further consultation (part 2) on regional topics for the Emergency Budget 2020/2021 (the new name for this year’s annual plan) due to considerable pressure on the council’s financial position caused by the COVID-19 pandemic. The Kaipātiki Local Board provided input into the regional proposals and other matters at its 8 July 2020 meeting.

5. Local boards are now considering local content for the Emergency Budget 2020/2021, which includes a local board agreement and a local fees and charges schedule for 2020/2021.

6. Normally the local board agreement would include a message from the chair, local board advocacy and other content. This year due to time constraints caused by COVID-19, the content of the Emergency Budget document, including the Local Board Agreements, is being reduced to only the parts that are a statutory requirement. This includes key projects, levels of service and performance measures, and Financial Impact Statement (FIS). These documents weren’t available at the time of building the agenda.

7. On 30 July 2020, the Governing Body will meet to adopt Auckland Council’s Emergency Budget 2020/2021, including 21 local board agreements.

Ngā tūtohunga
Recommendation/s
That the Kaipātiki Local Board:

a) adopt the Local Board Agreement 2020/2021 to be tabled at the meeting.

b) adopt the local fees and charges schedule for 2020/2021 to be tabled at the meeting.

c) delegate authority to the Chair to make any final minor changes to the Local Board Agreement 2020/2021.

d) note:
   i) that Local Board Agreement 2020/2021 local activity budgets will be updated to reflect final budget decisions made by the Governing Body on 16 July 2020.

   ii) that the resolutions of this meeting will be reported back to the Governing Body when it meets to adopt the Annual Budget 2020/2021 on 30 July 2020.
Horopaki
Context
8. Each financial year, Auckland Council must have a local board agreement between the Governing Body and the local board, for each local board area, outlining local priorities, budgets and intended levels of service. They are informed by the local board plans, which are strategic documents that are developed every three years to set a direction for local boards, by reflecting the priorities and preferences of the communities within the local board area. Local board plans can also provide a basis for local board feedback on regional content in the annual plan (Emergency Budget 2020/2021).

9. From 20 February to 21 March 2020, the council consulted with the public on the Annual Budget 2020/2021 (consultation part 1). One locally held event was held in the Kaipātiki Local Board area to engage with the community and seek feedback on both regional and local proposals. Feedback was received through written and event channels.

10. A report analysing the feedback on local board priorities, as well as feedback from those living in the local board area related to the regional topics from consultation part 1, was included on the Kaipātiki Local Board’s 11 May 2020 business meeting agenda.

11. Local boards considered this feedback, and their input on regional topics was reported to the Emergency Committee on 21 May 2020.

12. From 29 May to 19 June 2020, the council carried out further consultation on regional topics for the Emergency Budget 2020/2021 (consultation part 2) due to considerable pressure on the council’s financial position caused by the COVID-19 pandemic.

13. Local board chairs have had the opportunity to attend Finance and Performance Committee workshops on key topics and provide local board views on the Emergency Budget 2020/2021 to the Finance and Performance Committee.

14. A report analysing the feedback on the regional topics from consultation part 2 (Emergency Budget) was included on the Kaipātiki Local Board’s 8 July 2020 business meeting agenda.

15. Local boards considered this feedback, and then the local board chairs held discussions with the Finance and Performance Committee on 14 July 2020 on regional proposals in the Emergency Budget. The local board input was also reported to the Finance and Performance Committee on 16 July 2020

Tātaritanga me ngā tohutohu
Analysis and advice
16. Both staff and the local board have reviewed the feedback received on the Emergency Budget 2020/2021 from both consultations and local boards have received reports analysing the feedback. It is now recommended that local boards adopt a Local Board Agreement 2020/2021 (Attachment A), and a local fees and charges schedule for 2020/2021 (Attachment B). These documents will be tabled at the meeting as documents weren’t available at the time of building the agenda.

Tauākī whakaaweawe āhuarangi
Climate impact statement
17. The decisions recommended in this report are procedural in nature and will not have any climate impacts themselves.

18. Some of the proposed projects in the Local Board Agreement may have climate impacts. The climate impacts of any projects Auckland Council chooses to progress with will be assessed as part of the relevant reporting requirements.

19. Some of the proposed projects in the Local Board Agreement will be specifically designed to mitigate climate impact, build resilience to climate impacts, and restore the natural environment.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
20. Local boards worked with council departments to develop their local board work programmes for 2020/2021 that will be adopted at August business meetings. The local board work programmes help inform the local board agreements.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
21. This report seeks local board adoption of its content for the Emergency Budget 2020/2021 and other associated material, including the Local Board Agreement 2020/2021.

Tauākī whakaaweawe Māori
Māori impact statement
22. Many local board decisions are of importance to and impact on Māori. Local board agreements and the annual plan (Emergency Budget 2020/2021) are important tools that enable and can demonstrate the council’s responsiveness to Māori.
23. Local board plans, which were developed in 2017 through engagement with the community including Māori, form the basis of local priorities. There is a need to continue to build relationships between local boards and iwi, and where relevant the wider Māori community.
24. Of those who submitted on the consultation part 1 including local board priorities from the Kaipātiki Local Board area, 7 identified as Māori. These submissions were provided to the local board for consideration when finalising its local board agreement.
25. Ongoing conversations will assist local boards and Māori to understand each other’s priorities and issues. This in turn can influence and encourage Māori participation in the council’s decision-making processes.

Ngā ritenga ā-pūtea
Financial implications
26. The local board agreement includes the allocation of locally driven initiatives (LDI) funding and asset-based services (ABS) funding to projects and services for the 2020/2021 financial year.
27. LDI funding is discretionary funding allocated to local boards based on the Local Board Funding Policy, which local boards can spend on priorities for their communities. Local boards can also utilise LDI funding to increase local levels of service if they wish to do so.
28. Funding for asset-based services (ABS) is allocated by the Governing Body to local boards based on current levels of service to run and maintain local assets and services including parks, pools and recreation facilities, community facilities, and libraries.
29. Local boards have the decision-making and oversight responsibility in respect of local fees and charges within parameters set by the Governing Body. A local fees and charges schedule for Active Recreation, Community Venues for Hire (including Library rooms for hire) for 2020/2021 is adopted alongside the Local Board Agreement. The fees and charges have been formulated based on region-wide baseline service levels and revenue targets. Where fees and charges are amended by a local board that results in lower revenue for the council, the shortfall will need to be made up by either allocating LDI funds or reducing expenditure on other services to balance overall budgets.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
30. Decisions on the local content of the Emergency Budget 2020/2021, including the Local Board Agreement 2020/2021 and a local fees and charges schedule for 2020/2021, are
required by 24 July 2020 to ensure the Governing Body can adopt the Emergency Budget 2020/2021 at its 30 July 2020 meeting.

**Ngā koringa ā-muri**

**Next steps**

31. The resolutions of this meeting will be reported to the Governing Body on 30 July 2020 when it meets to adopt the Annual Budget 2020/2021, including 21 local board agreements.

32. Minor changes may need to be made to the attachments before the Emergency Budget 2020/2021 is adopted, such as correction of any errors identified and minor wording changes. Staff therefore recommend that the local board delegates authority to the Chair to make minor final changes if necessary.

33. Local board agreements set the priorities and budget envelopes for each financial year. Work programmes then detail the activities that will be delivered within those budget envelopes. Work programmes will be agreed between local boards and operational departments at business meetings in August 2020.

**Ngā tāpirihanga**

**Attachments**

There are no attachments for this report.

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Authors</th>
<th>Beth Corlett - Advisor Plans &amp; Programmes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason - GM Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Approval for Private Road Name for Subdivision at 10 - 22 Taurus Crescent, Beach Haven

File No.: CP2020/08877

Te take mō te pūrongo
Purpose of the report
1. To seek approval from the Kaipātiki Local Board to name a new private road within a jointly owned access lot (JOAL), being created by a residential development and subdivision being undertaken by Kāinga Ora (the applicant), at 10 - 22 Taurus Crescent, Beach Haven.

Whakarāpopototanga matua
Executive summary
2. Auckland Council has road naming guidelines that set out the requirements and criteria of the Council for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across the Auckland region.

3. Of the applicants initially offered names, the following names are presented in order of preference for consideration by the Local Board:
   - Te Urungamai Lane;
   - Kaharoa Lane;
   - Pūpū Lane;
   - Kararu Lane;
   - Tio Lane; and
   - Kūtai Lane.

4. The names are considered suitable and meet the Auckland Council Road Naming Guidelines.

Ngā tūtohunga
Recommendation/s
That the Kaipātiki Local Board:

a) approve the preferred road name ‘Te Urungamai Lane’ or an alternative name ‘Kaharoa Lane’, ‘Pūpū Lane’, ‘Kararu Lane’, ‘Tio Lane’ or ‘Kūtai Lane’ for the private road constructed within the residential development and subdivision being undertaken by Kāinga Ora, (the Applicant), at 10 - 22 Taurus Crescent, Beach Haven in accordance with section 319(1)(j) of the Local Government Act 1974.

Horopaki
Context
5. The 21-lot residential development and subdivision are approved under council references BUN60344613, LUC60344614 and SUB60344615 on 19 December 2019, and is currently under construction. Eleven of the new dwellings are to be accessed via the private road that is to be named.
6. In accordance with the national addressing standard, the private road requires a name as it serves more than five lots.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

7. The Auckland Council Road Naming Guidelines allow that where a new road needs to be named as a result of a subdivision or development, the subdivider / developer shall be given the opportunity of suggesting their preferred new road names for the local board’s approval.

8. Auckland Council’s road naming criteria typically require that road names reflect one of the following local themes, with the use of Māori names being actively encouraged:
   - a historical or ancestral linkage to an area,
   - a particular landscape, environmental or biodiversity theme or feature; or
   - an existing (or introduced) thematic identity in the area.

9. The applicant has chosen Māori names that reflect either a historical ancestral linkage or a biodiversity relationship to the area.

10. The table sets out the complete list of names that were initially offered by the applicant and their meaning:

<table>
<thead>
<tr>
<th>Preferred Names</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Te Urungamai Lane</td>
<td>Meaning the landing and fits with the mana whenua traditional history of this part of the portage route from Riverhead and the Beach Haven, Birkdale and Greenhithe areas.</td>
</tr>
<tr>
<td>Uruamo Lane</td>
<td>The name of the Hapu and Tupuna of the area.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Alternative Names</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arohanui Lane</td>
<td>Love</td>
</tr>
<tr>
<td>Kaharoa Lane</td>
<td>Large drift net used for fishing and reflects that historical activity in the inner harbour inlets.</td>
</tr>
<tr>
<td>Pūpū Lane</td>
<td>Cats eye - a univalve mollusc common on rocks between tides and a traditional Māori food.</td>
</tr>
<tr>
<td>Kararu Lane</td>
<td>Mud snail – a common air breathing mollusc on tidal mudflats and a traditional Māori food.</td>
</tr>
<tr>
<td>Tio Lane</td>
<td>Oyster - a bivalve mollusc found cemented to rocks below high tide and a traditional Māori food.</td>
</tr>
</tbody>
</table>
11. However with reference to the above table, Land Information New Zealand (LINZ) have recommended not using the name ‘Uruamo Lane’ as there is similar sounding name ‘Uruamo Place’ in Beach Haven approximately one kilometre away. LINZ have also advised that ‘Arohanui Lane’ is not supported due to a close duplication with the existing name ‘Te Arohanui Way’ in Orakei approximately 13 kilometres away and the confusion that both names could cause for emergency services and deliveries.

12. The applicant’s strong preference is to use the name ‘Te Urungamai Lane’ due to its historical connection with the area. This name is strongly endorsed by Te Rūnanga o Ngāti Whātua and Ngāti Whātua o Kaipara and is also supported by Ngāti Paoa and Ngāi Tai ki Tāmaki.

**Tauākī whakaaweawe āhurangi**  
**Climate impact statement**

13. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**  
**Council group impacts and views**

14. The decision sought for this report has no identified impacts on other parts of the council group. The views of council controlled organisations (CCOs) were not required for the preparation of the report’s advice.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**  
**Local impacts and local board views**

15. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate local impact beyond those outlined in this report.

**Tauākī whakaaweawe Māori**  
**Māori impact statement**

16. The applicant has consulted with Te Rūnanga o Ngāti Whātua, Ngāti Whātua Ōrakei, Ngāti Whātua o Kaipara, Te Kawerau a Maki, Ngāi Tai Ki Tāmaki, Ngāti Tamaoho, Te Ākitai Waiohua, Te Ahiwaru Waiohua, Ngāti Te Ata Waiohua, Ngāti Maru, Ngāti Pāoa, Ngāti Tamaterā, Ngāti Whanaungata and Tainui who have advised mana whenua interests over this area.

17. Ngāti Whanaungatanga suggested the alternative names ‘Kaharoa Lane’, ‘Pūpū Lane’, ‘Kararu Lane’, ‘Tio Lane’ or ‘Kūtai Lane’.

18. Ngāti Paoa commented that the suggested names offered by Ngāti Whanaungata were not appropriate to use and offered an alternative name, ‘Uruamo’ being the name of the Hapu and Tupuna of the area. However, this was rejected by LINZ. They also suggested contacting Ngāti Whātua o Kaipara for assistance.

19. Kāinga Ora approached Te Rūnanga o Ngāti Whātua and Ngāti Whātua o Kaipara who suggested the name ‘Te Uurungamai’. This name is strongly endorsed by Te Rūnanga o Ngāti Whātua and Ngāti Whātua o Kaipara and is also supported by Ngāti Paoa and Ngāi Tai ki Tāmaki.

20. Kāinga Ora also offered the name ‘Arohanui’ (meaning love) for consideration but this was also rejected by LINZ.
Ngā ritenga ā-pūtea

Financial implications

21. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road names.

22. The road naming process does not raise any other financial implications for the council.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

23. There are no significant risks to council as road naming is a routine part of the subdivision development process, with consultation being a key part of the process.

Ngā koringa ā-muri

Next steps

24. Approved road names are notified to Land Information New Zealand which records them on its New Zealand wide land information database which includes street addresses issued by councils.

Ngā tāpirihanga

Attachments

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<tr>
<td>A</td>
<td>22 July 2020 - Kaipātiki Local Board Business Meeting - 10 - 22 Taurus Crescent Beach Haven - Locality Map</td>
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<tr>
<td>B</td>
<td>22 July 2020 - Kaipātiki Local Board Business Meeting - 10 - 22 Taurus Crescent Beach Haven - Development Plan Scheme Plan</td>
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Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>John Benefield – Senior Subdivision Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Trevor Cullen - Team Leader Subdivision</td>
</tr>
</tbody>
</table>
ATTACHMENT A

LOCALITY MAP FOR PRIVATE ROAD TO BE NAMED FOR RESIDENTIAL DEVELOPMENT AND SUBDIVISION AT 10 - 22 TAURUS CRESCENT
BEACH HAVEN
Attachment B

DEVELOPMENT PLAN & SCHEME PLAN OF SUBDIVISION SHOWING PRIVATE ROAD
TO BE NAMED WITHIN JOAL LOT 23 AT 10 - 22 TAURUS CRESCENT
BEACH HAVEN
Te take mō te pūrongo
Purpose of the report
1. The purpose of this report is to provide a quarterly update to members on the activities and achievements of the community places in Kaipātiki.

Whakarāpopototanga matua
Executive summary
2. The attached reports provide members with an oversight of the activities and achievements of the community places in the Kaipātiki Local Board area during quarter three, 1 January – 30 March 2020 and quarter four, 1 April – 30 June 2020. The reports contain updates from:
   - Bayview Community Centre;
   - Birkdale Beach Haven Community Project;
   - Glenfield Community Centre;
   - Hearts and Minds;
   - Highbury House; and
   - Kaipātiki Youth Development Trust.

Ngā tūtohunga
Recommendation/s
That the Kaipātiki Local Board:
a) receive the Kaipātiki community places quarter three and quarter four 2019/2020 reports.

Ngā tāpirihanga
Attachments

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<tr>
<td>A</td>
<td>22 July 2020 - Kaipātiki Local Board Business Meeting - Bayview Community Centre Q3 and Q4 update</td>
<td>39</td>
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<tr>
<td>B</td>
<td>22 July 2020 - Kaipātiki Local Board Business Meeting - Birkdale Beach Haven Community Project Q3 and Q4 update</td>
<td>47</td>
</tr>
<tr>
<td>C</td>
<td>22 July 2020 - Kaipātiki Local Board Business Meeting - Glenfield Community Centre Q3 and Q4 update</td>
<td>53</td>
</tr>
<tr>
<td>D</td>
<td>22 July 2020 - Kaipātiki Local Board Business Meeting - Hearts and Minds Q3 and Q4 update</td>
<td>63</td>
</tr>
<tr>
<td>E</td>
<td>22 July 2020 - Kaipātiki Local Board Business Meeting - Highbury House Q3 and Q4 update</td>
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<tr>
<td>F</td>
<td>22 July 2020 - Kaipātiki Local Board Business Meeting - Kaipātiki Youth Development Trust Q3 update</td>
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</tbody>
</table>
Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Jacinda Short - Democracy Advisor - Kaipātiki</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
3rd Quarterly Summary (2019-20)
Due Date – 15th March 2020

What activities/programmes have been started/run within this quarter?
We were thankful to be funded by KLB for our Youth Mentoring workshop for adults, 2 sessions were run in February by Heart 4 Youth Trust. Despite a good level of interest and bookings, we had a low turn out of attendees unfortunately. The sessions were well received though by those that did come.

Ross from Heart 4 Youth leading the adult workshop

Our 5th annual Meet the Neighbours event took place at a new location (due to Lynn Reserve tomo works) at the Bayview Primary. With great support from KCFT Summer Fun team, local businesses, staff and volunteers we had a fantastic turnout and a great networking opportunity for the community.
Attachment A

Item 15

The Craft Mob ladies staff at Meet the Neighbours

The Bayview Ladies Social Group at Meet the Neighbours – they had 20 new members join the Facebook Group after the event
Prizegiving for our Icebreaker challenge and Kids Scavenger hunt at Meet the Neighbours

What activities/programmes/events were not successful within this quarter? Give an explanation why:

We had lower attendance than bookings for the adult workshops for Heart 4 Youth. We followed up with those that had booked and did promote the bookings but the timing coincided with lots of back to school events. Learnings taken away from this and we will continue to find ways to connect with youth and the people supporting them.

Highlights for this quarter

ELC building project complete and relocation of the ELC completed. Amazing work done to freshen up the ELC and we are all very grateful for the new space. We have had the space blessed and also hosted an open day and now it is all back to normal service both at the Community Centre and the ELC.

The Bayview Ladies Social group held a special event which was booked out with 30 attendees, supporting the local Thai takeaway and part funded by the Community Centre through our Community Events budget. The group continues to grow and are now looking at using the hall for some events to enable them to increase capacity.
The rejuvenated outdoor space at the ELC

During this quarter, did you have any issues, concerns, complications?
The car park still remains to be a significant hazard. I understand that Ventia have been given a job to complete some temporary repairs and the Ministry of Education are close to be able to confirm their ability to fund more significant works to include drainage and new surfacing.

Did you have anything start, or new opportunities come up this quarter, not expected on the work-plan?
KLB Placemaking funding is very welcome for us to grow and expand projects that we have in the pipeline here and we have a few bigger ideas that we would like Catalyse to help facilitate for us.
This quarter has been mostly focused on the ELC re-build project so very internally focused for us.

Below the line activities not funded by Council

ELC building project has been totally self funded apart from amazing support from a Council appointed Project Manager (Brian Maney).
4th Quarterly Summary (2019-20)
Due Date – 15th June 2020

What activities/programmes have been started/run within this quarter?
The COVID pandemic and associated lockdowns and meeting number restrictions have played
havoc with our plans!
A community run BeyBlade club started with their first meeting in March and had 35 attendees, mostly
students from Bayview Primary and their families. The group is now running fortnightly with a free
room hire at the Centre and was well supported.

We have offered free room hire to a Mental Health support art group previously running from North
Shore Women’s Centre are using one of our rooms while the Women’s Centre is closed in Term 2.

The Community Garden outside the Centre has been added to with another 2 raised beds and a
generous donation of mulch from a local company.

The Community Garden, run by volunteers is getting some attention and providing resources for the
community.
The Early Learning Centre staff supported families during Level 3 by hand designing and delivering learning packs for each of our enrolled children (and their siblings in some cases too) each week. These helped provide much needed resources and ideas for the families and helped keep connections with family and children strong.

Learning packs ready for distribution to 45 children in Bayview.

What activities/programmes/events were not successful within this quarter? Give an explanation why:

Our EcoMonth activities and the Kaipatiki Wide Dinosaur Hunt were postponed due to COVID, both ideally going to run in the spring. Council funding for the EcoMonth activities has been generously extended to the end of this year.
We have had varying responses from hirers to returning back to the Centre with a trickle coming through in May and the numbers picking up in June. Some groups aren’t coming back fully until Term 3.

There have been no Community Centre run workshops or events this quarter.

**Highlights for this quarter**

The Craft Mob is thriving, with over 20 attendees some weeks. The co-ordinators say that for some people this is the only social interaction they have all week and for some it was the first thing they came to after lockdown. Seeing those connections rekindled is fantastic.

Seeing people feel comfortable coming back into the Centre, groups starting up and helping people feel more back to normal by making connections and getting back into the normal rhythm of life.

**During this quarter, did you have any issues, concerns, complications?**

We have obviously all been faced with some serious issues to deal with this quarter and interruptions to our normal service. Staff responded very well and ELC staff and the Admin team worked from home very successfully and took a positive view point and made the most of the time to keep on top of work.

The car park still remains to be a significant hazard. I understand that Ventia have been given a job to complete some temporary repairs and the Ministry of Education are close to be able to confirm their ability to fund more significant works to include drainage and new surfacing. This remains a health and safety issue for us.

Our roof is also continuing to develop leaks which pose health and safety risks as some leaks are close to light fittings and / or drip onto polished floors with associated slip hazards.

**Did you have anything start, or new opportunities come up this quarter, not expected on the work-plan?**

We are starting to re-evaluate our services to the community and are working with LifeBoat Community in Browns Bay and have been distributing fresh fruit and vegetable parcels and making connections with other service providers to ensure people most at need are receiving support.

**Below the line activities not funded by Council**

Limited additional work this quarter as we all focus on core business and supporting groups, staff and the community with the transitions that we have all had to face.
Beach Haven and Birkdale Community Houses

Quarter 3 – January – March 2020 Summary

What activities/programmes have been started / run within this quarter?

New groups - Beach Haven
Global Friends coffee group – We moved this group from Birkdale house as we were getting very low attendance and the first 2 weeks we have had over 10 new comers coming together at Beach Haven House; sharing, connecting and learning about different aspect of NZ culture and sharing their own.

New Groups - Birkdale
- Hippy North Shore – Tutor meetings
- Chair Yoga
- A new Chapter Counselling
- Cast Glass Workshop
- Zen tangle

New Groups that BBCP supports to use the hall
- Plunket Busy Bees playgroup

What activities/programmes/events weren't successful within this quarter? Give an explanation why.

NIL

Highlights for this quarter?

Auckland North New comers Network
Laure the Auckland North new comers network coordinator has a group that supports the connection of newcomers to the area everyday classes include – English language circle, sewing, Qi Gong, walking group and the global friends coffee group. Also networking with the Kurdish, Japanese’s, Chinese, Iranian and the Muslim communities to offer support of navigating funding, marketing and connections.
Volunteers
We now have 22 weekly house hosts helping at both houses. We continue to meet every term to create a great team and offer training opportunities. Working with our local youth aid officer we were able to offer a youth offender community services hours.

Celebrating Communities
This year we have 21 events happening in the Birkdale and Beach Haven Communities. This gives BBCP the opportunity to make new or strengthen current relationships with other community organisations, businesses and network within the community.

136 Upgrades
BBCPs has been very involved with the upgrades to 136 Birkdale Road. We are very pleased with the outcome and it has been a pleasure working with the team at council and the contractors.

During this quarter, did you have any issues, concerns, complications?
NIL

Did you have anything start, or new opportunities come up this quarter, not expected on the work plan?
Place making

Below the line activities not funded by Council
**Beach Haven and Birkdale Community Houses**

**Quarter 4 April – June 2020 Summary**

**What activities programmes have been started / run within this quarter?**

**New groups - Beach Haven**
- Korean Church - Relocated short term until Albany hub re opens
- NEST - First aid course
- Drumming
- Over lock down – DHB worker used house as office due to home not suitable to work form with 6 kids there.

**New Groups - Birkdale**
- Driving Miss Daisy weekly team meetings
- North Shore Maori Wardens meeting
- Community eats – ESSESENTAL Service
- Massage – Reiki

**New Groups that BBCP supports to use the hall**

The Pacifica preschool in Beach Haven has been left without a venue due to the building being sold. The preschool has approval from the Birkenhead Baptist church to build a purpose build on their site. Due to process, consent and building time this will take about 12 months. The group is able to move into the H block at Birkenhead College once this has been finished at the end of October. This has left the preschool – 40 kids and 4 teachers with nowhere to go. We have been able to work with all parties – Council, Hirers and BBCP to come to a positive outcome. The group was able to get temporary MOE licence to continue operating from the Birkdale Hall.

This is a good example of BBCP holding strong relationships in the community where we were able to connect this group to schools and churches to have a positive outcome. Also building our connections further with the Pacifica Communities –

*BBCP welcomed the Pacifica Pre School onto the site with a Mihi whakatau*
**What activities/programmes/events weren’t successful within this quarter? Give an explanation why.**

Bubble Videos – Working with Ray White, we advertised for people to send in their bubble videos from lockdown and we were going to make a community video of local bubbles – We only received 3 video so did not proceed.

**Highlights for this quarter?**

Over lock down our team connected together over zoom to support one another, share and plan workloads. This was a great time to bond the team and diversify our “normal” work stream. Some of our successes were:

#localslive

**A series of weekly interviews lead by BBCP’s chairman – Shanan Halbert about life in lockdown for community Leaders.**

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<thead>
<tr>
<th>Topic</th>
<th>Who Featured</th>
<th>Views</th>
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<tbody>
<tr>
<td>Seniors</td>
<td>John Raeburn, Carla van Walen</td>
<td>2K</td>
</tr>
<tr>
<td>KLB Members</td>
<td>Adrian Tyler, Paula Gillion, Andrew Shaw and Cindy Schmidt</td>
<td>1.5k</td>
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<tr>
<td>Anzac Day</td>
<td>Anzac Day Part 1 - 2.9K</td>
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<td>Anzac day part 2 2.6K</td>
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<td>Spiritual Leaders</td>
<td>Craig Harris – Cedar Centre</td>
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<td>Shanan Leluia – Ratana Minister</td>
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<td>Mark Lowrie – Man Up</td>
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<td>Principals</td>
<td>Stephen Tompson – Beach Haven Primary school</td>
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<td>Adriene Mawer – Birkdale North Primary School</td>
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<td>Let’s keep active</td>
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<td>Shane – Body Fit</td>
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<td>Kate – Stong fit woman Pilates</td>
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### Attachment B

#### Item 15

| New Comers network | Laure Romanetti – Auckand North New Comers network  
|---------------------|--------------------------------------------------|
| BBCP                | Carla van Wagen – Project Manager  
|                     | Rebecca Shrubsole – Events and programming  
|                     | Emma Wingrove – Coordinator of Kidsat#134 holiday programme. | 2.9k |
|                     |                                                                 | 4.6k |

**Care packages for the Senior Communities**

103 care packages were gifted to our vulnerable elderly. This project was an idea of a local lady that we supported. One of BBCP’s supporters donated $500 worth of items to go into the packages. We had 4 people pack and deliver the packages on Wednesday before lock down. In each package was a note with BBCP’s number to offer further support if required. 30 packages were delivered to the local Kuia and Kaimatua.

From the notes we had calls from 4 people to support them with shopping over lock down.

- Labour Party was doing over 60 year old wellbeing calls and using our team if people needed support 3 referrals were supported from this.
- Our food bank operated for 2 weeks as an essential service.

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**DO YOU NEED HELP?**

**I CAN HELP!**

So we have a central place in Birkdale and Beach Haven to connect those that need help and those that can help. BBCP would love to offer a platform for this to happen.

Either email house@birkdalebeachhaven.org.nz or message us on face book with details of the help you need or the help you can give and we will connect people up people.

Ria Kaha Community we are in this together but this time at arm’s length!
Auckland North Newcomers Network - ANNN.

BBCP Umbrellas ANNN’s funding and we were successful with a grant from the Office of Ethnic Community’s. This will allow this group to continue to successfully operate for another year.

Laure the project coordinator for this group has great connections and trust within the ethnic communities which ensures that these groups are feeling connected to their community spaces in Auckland.

Volunteers

We have 22 front line weekly volunteers that support the team with a great variety of jobs around the facilities. We continue to have meetings every term to support the volunteers to feel connected to one and other and feel informed about up and coming changes. BBCP could not be as effective in our operations without our passionate and dedicated team of volunteers!

During this quarter, did you have any issues, concerns, complications?

Did you have anything start, or new opportunities come up this quarter, not expected on the work plan?

COVID!

Working through the different levels of Covid was challenging! Being responsive to community needs was challenging but rewarding with great successes.

Below the line activities not funded by Council

Beach Haven House

From a Birkenhead Licensing Trust grant we were able to sand back and remove the 1990s chipboard polyurethane floors. This has made the side room a lot nicer. This was competed at level 2 and meant that the house had to be closed for an extra 3 days due to the smell.
Glenfield Community Centre
3rd Quarterly Summary (January—March 2020)
Due 15 March 2020

Covid-19 Response:
I write this report at a time of great uncertainty as a result of the effect of the Covid-19 Coronavirus. When I started this report we stood at Level 2 of the NZ Pandemic Response Plan, but within 48 hours we quickly moved to Level 3, at which point all public places and non-essential services including Community Centres were required to close. Now we are in lockdown for four weeks placing the long-term viability of the Centre in doubt, and, as we are not a Council-owned or operated facility, if we are required to stay in lockdown for longer, there is a very real possibility that the incorporated society may have to wind-up.

Thankfully, the Government has moved to initiate a wage protection scheme where, if an organisation suffers at least a 30% downturn in revenue in comparison to the same position in 2019, it can apply for $585.80 per week for each person who works 20 hours a week or more and $350.00 per week for each person who works 20 hours a week or fewer.

This should help us keep our heads above water while we wait out the worst effects of the coronavirus, but the news feed would seem to indicate this is our ‘new normal’ for some time and so we will continue to make preparations, talk to our funding partners (Ministry of Education, Auckland Council) and do what we can to remain a going concern, ensuring we can support our staff, user groups, tenants and community for as long as we are able.

Understandably, everything has ground to a halt. Staff have been sent home and the Centre closed. Core staff can access their files and are working from home as best they can. Events have been cancelled or postponed to later in the year and meetings will become few and far between and run on virtual platforms like Skype and Zoom. With everyone staying home, maintaining good mental health and wellness will become paramount as we will be adopting a new way of work, at least for the foreseeable future.
What activities/programmes have been started/run within this quarter?

- **Repair Café: 21 March – Postponed until November**

  We were expecting to run our first Repair Café of the year as part of supporting the Kaipātiki Project’s Eco Fest event schedule. About half of our volunteer group is comprised of seniors and as we couldn’t guarantee their health and safety, especially as we would not be able to practice social distancing at an inside event, we pulled this and have postponed the next event until November.

  We would like to extend our thanks to the Kaipātiki Local Board (KLB) for granting us funds for two tear-drop signs and a pull-up banner that will be used by us as well as the other Kaipātiki Community Houses when we are running these events — they are a fine addition and a great way to acknowledge their support.

- **Health and Learning Expo 27 March – postponed to November**

  Our Office Administrator, Cleressa Van Niekerk was taking the lead on this event in support of our Early Learning Centre Manager, Paula Tra. She had managed to line up the following organisations who were confirmed to attend right up until the Level 2 announcement: Glenfield Plunket, Harbour Sport, Glenfield Primary School, Tim Bray Theatre Company, Drowning Prevention Auckland, Eliette’s Music Academy, MAW Kinetics, Art 4 Kidz, Mini Smiles Photography, Mairangi Bay Surf Lifesaving Club, Thrive, Glenfield Library, Alethia School of Dance, Life Unlimited – Hearing Therapy, Mayfield Scout Group, Dean Greenwood Swim School, Auckland Regional Dental Services, Cancer Society, Julia Taylor-James – Life Coach & Educator. We hope to delay this until November too and the majority of the sponsors and participants have indicated they are coming back.
• **Book Fair – postponed TBC**

  We support the Glenfield and Northcote Rotary Clubs’ combined Book Fair that normally runs in the middle of the July school holidays. We had the first of our steering committee meetings in early March but will reassess whether this event goes on after the end of the initial isolation period.

• **Glenfield Community Projects – postponed TBC**

  With the funding provided by Auckland Council’s Community Engagement Unit and approved by the KLB we are investigating partnering with various Glenfield-based groups like Lions, Rotary, Salvation Army, local churches and schools that are already organised and do good works in and around the community. There was a meeting planned for the end of March to review the laundry list of potential projects that had been suggested by the Community Engagement Forum led by Catalyze in 2019, prioritise and put some structure around what is realistic and then get on and start. This work would continue until the end of the year and beyond so nothing has been lost yet.

• **Dino Hunt 2020 – postponed TBC**

  This event was planned to run through April and is similar in nature to the Fairy Door hunt in 2019. 86 parks, reserves, and playgrounds around the Kaipātiki ward have been selected and into each a different numbered dinosaur would be hidden for families to get out and locate. One more week and people would have had something to take their minds off Covid-19 rather than being stuck at home with the kids. In addition, a combined event was planned for Sunday 5 April at Onepoto Domain organised between KCFT and the Kaipātiki Houses including a Dinosaur Egg Hunt, Face-painting, a photo-booth, and build your own dinosaur costume planned. So, also deferred for the meantime.
We were planning a Dino Disco but that got quickly shelved so were looking at an art installation of an enlarged version of some jigsaw dinosaurs kids could help build and then would be shifted around the community – library, gym, mall, etc. This will go ahead at some stage.

What activities/programmes/events were not successful within this quarter? Give an explanation why:

See above list and associated explanation.

Highlights for this quarter:

- **Community Garden**

We continue to get great feedback around the garden and distributed the various vegetables to families in our ELC, the community Knitters, some of BAIS clients, and Plunket families. We were in the middle of pulling the three persons who have volunteered to assist together for a meeting to review a draft plan as to how to utilize it as a training and education resource but that has been deferred. The main concern is making sure the plants survive over the coming month so they are being transplanted to the Manager’s house so he can take care of them.

During this quarter, did you have any issues, concerns, complications?

- **Auckland Council Service Agreement**

Jo Heaven supplied a copy of the draft Auckland Council Service Agreement that the various Kaipātiki Houses will be moving onto starting from July 2020. Unfortunately, in its current form, the agreement isn’t fit for purpose or meets the unique characteristics of the Centre, as we own and operate our building and services and we are sitting on Methodist Church land.
This point has been posed to Community Places and we are awaiting an update.

Did you have anything start, or new opportunities come up this quarter, not expected on the work-plan?
   Not applicable.

Below the line activities not funded by Council:
   Not applicable.
Glenfield Community Centre
4th Quarterly Summary (April—June 2020)
Due 26 June 2020

Covid-19 Response:
We emerged from Lockdown Level 3 and reopened the Centre on 18 May at Level 2, after returning to work on 14 May to make the necessary Health and Safety provisions, particularly around the installation of hand sanitiser stations and other PPE, information signage and track and trace information and QR codes. The mind map below demonstrates the various critical areas required for us to be able to operate safely at Level 2.

Our Glenfield Early Learning Centre (GELC), was faced with even more stringent requirements by the Ministries of Education and Health and this was a particularly stressful time for our families and Staff. There was a lot of having to respond directly and agilely with the situation changing literally daily.
No one was classified as an “essential worker” in our cohort and so no one needed to access the GELC, so it also remained closed until we entered Level 2. We have continued to see lower than normal utilisation of this service (between 60% and 70% of numbers at the same time in 2019), which may be due to factors including redundancy, fear of infection, increased levels of health and safety (for example, children displaying any symptoms such as a cold are required to stay home).

Time over lockdown was spent in a variety of ways: on budgeting, strategic review, business continuity planning, training (especially around digital skills), supporting community through distributing information about community support services (for example, Glenfield Salvation Army food bank), development of required Pandemic Policy and Covid-19 Health and Safety Plan for both sections (based on the Work Safe NZ template). We applied for and received the Government Wage Subsidy and this allowed us to retain both permanent and casual staffing levels at 100%, although this will need to be reviewed as the new financial year approaches. We received next to no income during April and May and provided rent relief to our tenant groups over this period.

The effect on Auckland Council meant an Emergency Budget was released along with a consultation period that was completed on 19 June with decisions to be taken in July. This meant for those Centres, such as ours, whose three-year Service Agreement and Operating Grant with Council was complete as of 30 June, future funding was not guaranteed. A collective request for clarification around this was sent to Kevin Marriott, Manager of Community Places, by the North Shore Community Houses and, almost three weeks later, we received a non-committal response that directed us to complete the consultation process. With no certainty around budget to support staffing levels at some Centres, this was followed-up by an urgent communiqué to the Kaipātiki Local Board and North Shore based Councillors, Richard Hills and Chris D’arby. Finally, we (along with the other Auckland community facilities) received confirmation from Graham Bodman, General Manager, Arts, Community and Events (ACE), that Council would extend funding to groups under the same terms and conditions, subject to approval by the Local Board, to the equivalent of a quarter of our existing funding level to cover the first quarter of 2020/2021 while Council considered its financial position post-consultation.
At present, we are progressing with budgeting for just the next six months, as there are a series of significant milestones where we will need to stop and reassess our financial position and our ongoing ability to remain a going concern, some of which are outside our ability to influence.

We would like to maintain staffing and service levels, but will need to assess on the basis of demand and our cash flow. We continue to work to advertise the Centre as a safe place for people to return to and are maintaining all existing PPE in spaces (hand sanitiser, alcohol wipes, disinfectant, etc.) and contacting our hire groups to encourage them to return. Some may have left us permanently as not all have responded to our requests.

Some education providers will not return until the start of the third school term and some may have moved delivery of their services onto virtual platforms such as Zoom or Microsoft Teams. We live in interesting times.

What activities/programmes have been started/run within this quarter?

Non-essential elements such as events have been postponed until later in the year or cancelled. We are looking to pivot the Community-led Place-making funding towards supporting the delivery of programmes that support Community Wellbeing for which are in discussions with the Community Empowerment Unit and have been reviewing the Community Wellbeing Framework developed for H&B Local Board for Whangaparāoa in 2019 as a likely model for delivery.

What activities/programmes/events were not successful within this quarter? Give an explanation why:

As noted, the majority of planned events for this quarter were directly affected by the pandemic and did not proceed. We will reassess these as the year progresses and make a decision around their viability. We still hope to offer at least one Repair Café and reignite interest and support for our Health and Learning Expo as the majority of the work associated with these events were complete and/or they are easy and are low or at nil cost. Alongside the other Kaipātiki Houses and KCFT, we still hope to offer a Dino Hunt for families in and around the Ward’s Reserves, Parks and Playgrounds, but not until the weather improves.
Highlights for this quarter:

- Strategic Planning under Lockdown

  Strangely enough, the one benefit of lockdown was the absence of the day-to-day minutiae that prevent time to spend on deep reflection and strategic thinking. Our Centre has a series of significant challenges to address over the next six months and this gave an opportunity to spend time framing these, researching, and developing a process road map to address them. This work feeds into our Business Continuity planning and budgeting and has been an opportunity to upskill staff and brainstorm alternative ways of work and service delivery.

  During this quarter, did you have any issues, concerns, complications?

  Noted above.

  Did you have anything start, or new opportunities come up this quarter, not expected on the work-plan?

  Not applicable.

Below the line activities not funded by Council:

  Not applicable.
Hearts & Minds

Hub Narrative Report MARCH 2020

Hub Partnership Model: Supporting People, families/Whanau and Communities

The Hearts & Minds Hub in Northcote provides a pivotal community touchstone for diverse populations in the Kaipātiki area. With two leading community and social service providers sharing the space (Hearts & Minds and The Fono Health & Social Services), along with multiple external agencies utilising the facility on a regular basis, local populations benefit from an integrated ‘whole-of-person’ to ‘whole-of-community’ approach to wellbeing.

Many visitors to the Hub benefit from the strong relationship that exists between the Hub Partners and with both agencies working at an early-intervention level, the social and emotional costs of leaving issues unaddressed is significantly reduced. This Hub Partnership Model is reflected at all levels, ensuring that local communities have access to a range of high-quality support services that enhance the wellbeing of individuals and families/whanau.

Example:
The Fono’s Family Start Service is a family-focused, early intervention programme that works with families with the greatest needs to ensure that their children have the best possible start in life. By being based in the Hub, key Family Start workers are able to link with Hearts & Minds to ensure that strong cross-referral pathways are in place to benefit clients.

A recent example of the strength of this co-location model is the story of a young mother who was facing various challenges due to her children having disabilities and very little income being available to the family. The Family Start team provided much needed practical and social work support, and once these immediate needs were addressed they connected the mother to Hearts & Minds as she had expressed interest in participating in one of our free wellbeing programmes. The mother gained a lot of value from the programme, including strengthening her inner wellbeing and resilience, and is keen to pursue further group-work opportunities to improve her self-esteem. The collaborative approach of the Hub Partners made these outcomes possible.

Photo: for internal use only – Wellbeing Group at Hub
Narrative Report Hearts & Minds HUB Northcote: March- June 2020

Covid 19 Response:
Hearts & Minds activated our Pandemic Plan in early March, prior to the Level 4 lockdown. This was due to increasing uneasiness within our community about the virus and the unknown transmission risks. Subsequently the Hub was effectively closed to the public for two months, during this time notices were prominently displayed on all external entry points advising people of the closure and how to connect with Hearts & Minds remotely to receive the support they were seeking.

As the Hub is a well-known community resource, Hearts & Minds was committed to ensuring that support remained available to our communities during this time, especially given the elevated levels of anxiety and stress that the pandemic caused. To this end, a number of initiatives were activated, including:

- Provision of Support Navigation services, via phone and email to ensure that people had access to the support services they needed at that time
- Our Support Navigator contacted other agencies to identify which support they were able to provide to communities during the pandemic and shared this information with people seeking support.
- Promptly compiled a list of Food Bank services operating during the pandemic and shared this information with the North Shore Citizens Advice Bureaus
- Provided eight online Wellbeing Groups, free of charge, to people experiencing Anxiety and Stress, one of these was a Mandarin language group.
- Provided free Brief Intervention Counselling Services via telephone, with qualified counsellors and psychologists providing personalised support along wellbeing tools to people experiencing stress.
- Ensured that our Support Services Directory was promoted on our website for easy access for all
- Utilised social media platforms to promote wellbeing and resilience tools, with a focus on sharing positive messaging from reputable sources.

The Covid 19 Pandemic has impacted on the numbers of people accessing the Hub, however, since mid-May groups have began making bookings, albeit tentatively and in smaller numbers. We have noted an increase in bookings throughout June, and although still well short of pre-Covid numbers, we are heartened to see that bookings are increasing as community confidence grows.

Hearts & Minds is keenly aware that the need for community connectedness will be even more critical in a post-Covid world than ever before as communities seek ways to rebuild after the stress and disruptions caused by the pandemic. We stand ready to meet community need with the provision of a highly functional Hub that welcomes, supports and celebrates people from every socio-economic and cultural background.
Highbury House
3rd Quarter Summary

What activities have been completed within this quarter?
- Mini Preuners Market
- Art Classes – for beginners and after school art
- Highbury Coffee Morning
- Birkenhead Artisan Market has returned to Highbury House venue
- Welcomed new groups to the House
- Participated as a Proud Centre in Pride Month with two activities
- Dino hunt preparation for April launch
- Treaty of Waitangi PD for staff and governance board
- Community connections with Northart and Birkenhead RSA

What activities weren’t completed within this quarter? Give an explanation why
Placemaking activity – although meetings have taken place with our community organisations
Te Reo classes and cultural awareness workshop – unable to find someone to deliver this to our community.

Highlights for this quarter?
- Mini Preuners Market [https://www.facebook.com/events/3270922439647371/]
- Art Classes
- Proud Centre [https://www.facebook.com/events/2799858953369217/]

Any issues, concerns or solutions to raise
Please note that the House was closed for most of January. Regular hirers had access to continue their groups.
Small impact from Covid19, all manageable - nothing to raise as a concern

Did you have anything start this quarter, not expected on the workplan?
Placemaking conversations

Below the line activities not funded by Council
- Harvest Hoolie with Beyond the Fence group
- Community Morning Tea celebrating Neighbours Day
- Website upgrade through students at AUT
Attachment E

Item 15
Mini-Preneur Market

Saturday 7th March 13, 2020

9am – 12pm

Intention: To hold a kids only market at Highbury House with a little twist. The idea of our kids’ market would be that it was child lead, this included what they were selling, the marketing & what portion of their earnings would be donated to a charity of their choice.

The response to this market was overwhelming & the kinds of stalls coming through were really well thought out. We had a full market as well as a waiting list for the day. The children who participated on the day came from Campbells Bay Primary, St Mary’s, Chelsea and Birkenhead Primary.

To help us before the event & on the day we arranged for 2 girls from Carmel College to hand out flyers & generally help on the day. They are required to do community work through their school.

On the day we had 20 stalls selling items such as:

- Cupcakes, Lamingtons, cookies, lemonade
- Harry Potter Wands
- Upcycled percussions & shakers
- Nail polish with a service of painting the nails on the day
- Homemade lip balms & playdough
- Earrings, bracelets, keyrings, scrunchies
- Beauty products, bath bombs, face masks, lip balms etc
- Preloved toys & games
- Dog treats, bandanas
- Face painters/ balloon twisting
Entertainment

As well as our 20 stalls on the day we also had entertainment:

Buskers: from 9am – 9:45am we had a young brother & sister duet from Birkenhead College come & perform their own songs.

Circus in a Flash came along & provided a drop in area for kids to come & learn circus activities. They had hula hooping, juggling & spinning plates on sticks. This was a huge success for everyone at the market (adults included!!) & it created an atmosphere as well as bringing people in off the street.

ReCreators had their own stall on the day where they had a mother & daughter show kids how to make a reusable bag out of old t-shirts without sewing. This was popular with the kids as meant they could use them to fill the bag of purchases from the day.
Talking to parents on the day, they were so happy that their kids were apart of the market & what they had achieved. They also said that they were thoroughly enjoying the market & meeting new people themselves. Some of the chosen charities were:

- SPCA
- Koru Care
- Heart Kids
- Gutter Kitties
- KidsCan
- Australian Bush Fires
- Kids Need Dads

Overall, the market was a big success & we have had requests from people to hold another one. It was lovely to see the kids high 5 each other after getting a sale, yell out for people to come check out their stall & just buzz with excitement. We are very proud of them.

Some Positive Feedback

This was posted in The Campbell Bay’s Primary School Newsletter:

![Image]

Leanne’s Great Weekend!

Leanne (Room 26) participated in the Mini-preneur community kids market last Sat at Birkenhead. She set up a stall to sell her old toys and donate all her earnings to charity. She made $177 and chose to donate to Korucare.co.nz, a charity that helps to make dreams come true for terminally ill and disabled kids.

We are extremely proud of her. Initially she was a little shy but after a while, she learnt to introduce her toys, show people how to play and start selling them. It wasn’t easy for 6 years old to give away her beloved toys and dedicate her whole morning selling toys. We believe her actions are a great example of Campbells Bay “Not self but service” motto.
Highbury House
4th Quarter Summary April, May, June 2020

What activities have been completed within this quarter?

- Interview skills workshop
- Community survey post Covid

What activities were not completed within this quarter? Give an explanation why

Covid lockdown/restrictions
- Harvest Hoolie with Beyond the Fence group
- Community Morning Tea celebrating Neighbours Day
- Gumboot Friday
- Annual ELC fundraiser/community event

Placemaking activity

Highlights for this quarter?

- Nil

Any issues, concerns or solutions to raise

- Covid shutdown 28th March - 18th May
- Loss of income from groups not returning or lessening bookings once the House was able to open.
- Council decision to review budget for 2020-21 and the impact on our operation has created immense uncertainty.

Did you have anything start this quarter, not expected on the workplan?

- Nil

Below the line activities not funded by Council

- Nil
Activation March 2020

As we draw to the end of the 3rd quarter, we have much to celebrate. We have also had some major losses, a mixed bag to start the year off. The Centre has had a number of events happening over this quarter some one offs and continued with our regular users.

- DL Class learners & Restricted
- Flax weaving Group
- Health Clinic
- KYDT Mentoring work
- Breathing space Art Therapy
- El Hoda Muslim Group
- Arabic School.
- Babylon Trust
- Mental health Training (Marinoto)
- Marinoto: Anxiety group
- Huanui Nga Mahi (WINZ Job interviews)
- Jobs4Youth
- Counselling

The Centre opened back early January this year we had a small group holiday programme for some of our referred young people. Keeping them busy over this period limits their time being involved in activities that reflect negatively on the community.

The upgrade work in the park continues and we look forward to the skate park being completed. The end of January saw our regular groups back attending the Centre. February saw a couple of large groups using the Centre.

It is also with great sadness that we acknowledge the passing of our kaumatua Matua Bill who passed away this month. Matua was a key member of our KYDT Board and provided cultural oversight and support for or the Centre. He enjoyed spending time here and commenting on both the positive work being done and the mauri of the Centre.

‘Kua hinga te tōtara i Te Waonui-a-Tāne’ (The tōtara tree has fallen in Tāne’s great forest.)

Haere, Haere, Haere Matua.

We have also said Haere ra to our Drs Clinic. HealthWest have lost the services of the Dr and they are waiting to replace the position. They have conveyed their thanks to us at the Centre and they felt that it was the best place for their services. We are in continued discussion with them as we move forward into 2020.

The dreaded C word is on everybody’s lips now. As of February, we have seen a small decrease in usage but nothing significant. We continue to monitor this weekly. Some of the larger groups have
members who travel regularly so we have notified them all that the Centre is subject to close if cases become more widespread in Tamaki Makaurau. It is the policy of KYDT that once schools shut down, so will the Centre, as much of the work derives from the schools located in our community. It is our wish that this will not come to pass but we need to have a plan and be prepared. We are continuing to look at ways to involve the wider youth community at the Centre so are looking at teaming up with groups to provide access for them to utilise the resource. This may also require changing of timetables, staffing, and developing partnerships and being more creative in Centre usage. It will still be based on “need” and have sound evidence behind its purpose. We look forward to these ongoing relationships and what may eventuate from them.

Feedback:
Hi Peter,

Marinoto North Staff attended a team planning day. Staff were extremely impressed with the venue and the team manager commented on how useful it was to be able to have a space that the whole team could be together comfortably. Several staff members have asked if the space can be booked for use with young people and the team manager has asked whether we can book if for more whole team trainings. Staff appreciated being out of the office and the venue itself with deck, kitchen, parking and hall made for a great training venue. Staff at the centre were extremely helpful and made sure that the day was able to run smoothly. Being able to use the resources on site was fantastic and we appreciate the support with set up and clean up. We are looking forward to the next training day with your staff and being able to hopefully use the venue more in future.

Thanks
K.O

K O | Clinical Educator | Occupational Therapist (NZROT)
Child Youth and Family Mental Health Services
Waitakere District Health Board | Te Wai Awhina

“I love coming into the centre it has a calming effect when doing my work with young people here”.
(WINZ manager Hua nei Nga mahi)

“This is great being able to use the centre each week for the young people to come and work on their CV and their youthhub profile, doing the job interviews and preparing to be work ready.
Thank You” (Jobs4youth Navigator)
MENTORING AND COUNSELLING


Its March already and we have started back in schools and already we have been inundated with referrals. However, since the dreaded C word has happened and major changes happening within our community and country daily has impacted on how we operate. Safety for all is our main priority. It appears to be taking over every aspect of our lives. As much as we don’t want it to there are some things that must be done. This requires a major shift in how we operate. Not only us but also the whole world is changing on a daily basis. This pandemic has greatly affected how we operate, whom we operate with and leaves a great deal of uncertainty. At this point, it’s hard to know what the psychological impact will have on young people, it’s a difficult enough time for adults to deal with as well. Therefore, it’s important we are armed with the right information and the correct procedures in working with people at this time. Certainly one on ones are more productive and safer than groups. Provided all checks are completed beforehand.

Apart from the worldwide dramas unfolding the mentoring side of our Mahi continues. We again this year have some very complex and high need cases. We also have a number of young people coming through from the Alternative Education sites. Our current numbers sit at over 40 referrals. This is changing day by day and have just been informed our group work at the Centre needs to stop for the present. We have a great team of workers who are highly skilled and doing great work.

We continue our work in the schools, Birkenhead College, Northcote College, Northcote Intermediate, Birkdale Intermediate, Glenfield Intermediate and more recently Glenfield College. Feedback from schools is their request for more support for longer with more students. This requires great planning and managing of resources. Having the Centre as a place to bring the young people and work from is a real bonus.

The counselling side has also started to increase and from Mon – Thursdays counselling is happening at the Centre.

The OT (Oranga Tamariki) referrals continue to increase monthly and recently we have had to decline some of the referrals, as they did not reside within the Kaipatiki Rohe. It appears the reputation of our services and the facility where we are located are much sort after by Social Workers and some schools for young people not residing within Kaipatiki. Which means our good work is in some ways generating more work. However, we have been clear from the outset we only work with young people from Kaipatiki.
We have some positive feedback for young people accessing the services.

**Feedback**

A 15-year-old Maori/Pacific boy that we have had the privilege to mentor for 6 months came to our services with a shy and timid personality. He was willing to give the program a go but was reluctant to speak and had no trust of others that were not in his circle of friends. As the mentoring sessions increased, so did his trust for me as his mentor. The mentor-mentee relationship grew and he started to become more confident in himself. His mother noticed the difference in his confidence and his behavior when I took him home one time and shared with me that his behavior at home is a lot better, that he is doing more around the home to help her out, which she truly appreciated.

When we have our mentoring sessions at the KYDT Centre, he enjoys playing games and interacting with other staff members at the Centre. One session at the Centre, I gave him time to play on the midi which is a music box that creates music beats. He got going with his beat making and was thriving in the environment that was provided for him; it became a challenge to get him off the machine due to his excitement and eagerness to finish his project. He shared that the environment gave him space to be creative and do things that he would not be able to do at home or elsewhere, due to his surroundings.

In the beginning of our mentor-mentee relationship building, I had asked him what he would want to do as a job – and his response was to be a scaffolder. However, a recent conversation we had, I had asked the same question and he replied “I feel like I can become a lawyer one day, I want to help those who are falsely mistreated by the law”. And he continued to ask me questions about how he could accomplish this dream of his. The Centre has become a safe-haven for him and a space where he can get away from the challenges that would previously overwhelm him. In his own words he has said “I am grateful that they (FGC plan) offered me mentoring because it has helped me become better”.

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KYDT worker caught up with a student who has been attending a residential school. The student was really happy to catch up with the worker and shared that she was really struggling being away from home and her friends but she has learnt a lot about herself while away. She is keen to continue working with her mentor on things especially around her weed use. She knows she is a much happier person when she doesn’t use and wants to learn new skills to manage this.

---

The worker has been working with a student who has diabetes and doesn’t like testing herself at school as she feels embarrassed and frustrated. The mentor was able to be part of a meeting that the school dean and nurse had with her parents. A Karera around ways to help the student feel less stressed and more in control of her diabetes was had and Mentor suggested things they can do in session times to help her manage and come to terms with this illness. The student is learning that diabetes does not define who she is and that it’s a process of accepting it as part of her life.
These are just a small snapshot of positive stories that we have encountered this quarter. Like all relationships mentoring engages on a journey together. A lot can happen in a young person’s life within a week we aim to meet kanohi ki te kanohi (face to face) to continue to build trust and rapport and to check in on how they have been. It is more pertinent now with all that is happening that we provide that regular support when our world is going into isolation. Especially for those young people (for whatever reason) not connected to their whanau. The Centre continues to be that safe haven where they can come share their stories and feelings without being judged and get support.

The number one presenting issue for young people accessing supports from our service is psychological distress followed by relational stressors and addictions, which is broadly in line with the previous years.

We acknowledge the pressures and challenges young people face in our community and note that our experience working with young people aligns very much with the broader context of mental health findings in Aotearoa/New Zealand today.

We also note findings of the recent Government Inquiry into Mental Health and Addiction that highlights a desire for community-led responses to the mental health crisis currently gripping our country. KYDT supports young people in our community and maintains a focus on wellbeing, building resilience and consistent engagements with young people and their whānau that helps restore hauora.

“I have been meeting with my mentor for a few weeks now, before we started I felt angry and unhappy and I had no goals. Since working with my mentor I have learnt different things that can help with my problems and feel better. (Young male 14)
Kaipātiki Local Board Chairperson's Report

File No.: CP2020/08418

Te take mō te pūrongo  
Purpose of the report
1. An opportunity is provided for the Kaipātiki Local Board Chairperson to update members on recent activities, projects and issues since the last meeting.

Ngā tūtohunga  
Recommendation/s
That the Kaipātiki Local Board:
a) note the chairperson’s report.

Ngā tāpirihanga  
Attachments
There are no attachments for this report.

Ngā kaihaina  
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Jacinda Short - Democracy Advisor - Kaipātiki</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Eric Perry - Relationship Manager</td>
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</tbody>
</table>
Whakarāpopototanga matua
Executive summary
1. An opportunity is provided for members to update the Kaipātiki Local Board on the projects and issues they have been involved with since the last meeting.

Ngā tūtohunga
Recommendation/s
That the Kaipātiki Local Board:
a) note any verbal reports of members.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

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<tr>
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</table>
Whakarāpopototanga matua
Executive summary

1. An opportunity is provided for Governing Body and Independent Maori Statutory Board members to update the board on Governing Body or Independent Maori Statutory Board issues, or issues relating to the Kaipātiki Local Board.

Ngā tūtohunga
Recommendation/s

That the Kaipātiki Local Board:

a) note the Governing Body and Independent Maori Statutory Board members’ verbal updates.

Ngā tāpirihanga
Attachments

There are no attachments for this report.

Ngā kaihaina
Signatories

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<td>Eric Perry - Relationship Manager</td>
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Purpose of the report

1. The purpose of this report is to record the Kaipātiki Local Board workshop held on Wednesday 24 June 2020.

Executive summary

2. At the workshop held on Wednesday 24 June 2020, the workshop session was on:

   • Workshop 5 – Local Board Work Programmes.

Recommendation/s

That the Kaipātiki Local Board:

a) note the record for the Kaipātiki Local Board workshop held on Wednesday 24 June 2020.

Attachments

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<th>Title</th>
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<td>22 July 2020 - Kaipātiki Local Board Business Meeting - Wednesday 24 June Workshop record</td>
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</table>

Signatories

Authors: Jacinda Short - Democracy Advisor - Kaipātiki
Authorisers: Eric Perry - Relationship Manager
## Workshop Records - Kaipātiki Local Board - June 2020

### Kaipātiki Local Board Workshop Record

Workshop record of the Kaipātiki Local Board held at 90 Bentley Avenue, Glenfield on Wednesday 24 June 2020, commencing at 10.04am.

**PRESENT**

Chairperson: John Gillon  
Deputy Chairperson: Danielle Grant  
Members: Paula Gillon, Ann Harlow, Melanie Kenrick, Cindy Schmidt, Andrew Shaw, Adrian Tyler

**Apologies:**

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
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<tr>
<td>Workshop 5 – Local Board Work Programme</td>
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<td>PART TWO</td>
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<tr>
<td>Grant Jennings</td>
<td>Manager Kauri Dieback and Track</td>
<td>Setting direction / priorities</td>
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<tr>
<td>Leigh Radovan</td>
<td>Senior Project Manager – Kauri Dieback and Community</td>
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<tr>
<td>Sarah Jones</td>
<td>Manager Area Operations, Community</td>
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<tr>
<td>Anna Hallwell</td>
<td>Relationship Advisor, Infrastructure and Environmental</td>
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<tr>
<td>Challen Wilson</td>
<td>Strategic Broker, Arts Community and Events</td>
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<tr>
<td>Name</td>
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<tr>
<td>Zelia Morrison</td>
<td>Manager Strategic Broker, Community Empowerment</td>
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<tr>
<td>Darryl Solijan</td>
<td>Head of Community Libraries, North &amp; West, Community Libraries (North/West)</td>
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<tr>
<td>Tracey Williams</td>
<td>Service and Asset Planning Specialist, Service Strategy and Integration</td>
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<tr>
<td>John McKellar</td>
<td>Parks and Places Specialist, Parks Sports and Recreation</td>
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<tr>
<td>Ross Moffat</td>
<td>Principal Planner, Plans and Places</td>
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<tr>
<td>John Norman</td>
<td>Strategic Planning Manager Local Economic Development, ATEED</td>
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<tr>
<td>Michelle Sanderson</td>
<td>PSR Portfolio Manager, Parks Sports and Recreation</td>
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<tr>
<td>Roma Leota</td>
<td>Work Programme Lead, Community Facilities</td>
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<tr>
<td>Phillipa Carroll</td>
<td>Senior Community Lease Advisor, Community Facilities</td>
<td></td>
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Workshop concluded at 5.04pm.