I hereby give notice that an ordinary meeting of the Ōtara-Papatoetoe Local Board will be held on:

**Date:** Tuesday, 7 July 2020
**Time:** 5.00pm
**Meeting Room:** Woodside Room, Level 1, Manukau Civic Building, 31-33 Manukau Station Road, Manukau and via skype. Either a recording or written summary will be published to the Auckland Council website.

**Venue:**

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**Ōtara-Papatoetoe Local Board**

**OPEN AGENDA**

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**MEMBERSHIP**

**Chairperson**  
Lotu Fuli

**Deputy Chairperson**  
Dr Ashraf Choudhary, QSO, JP

**Members**  
Apulu Reece Autagavaia
Dr Ofa Dewes
Swanie Nelson
Ross Robertson, QSO, JP
Dawn Trenberth

(Quorum 4 members)

---

**Carol McGarry**  
Democracy Advisor Ōtara-Papatoetoe

2 July 2020

Contact Telephone: +64 27 591 5024  
Email: carol.mcgarry@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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<td>1</td>
<td><strong>Welcome</strong></td>
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| 2 | **Apologies**  
At the close of the agenda no apologies had been received. |
| 3 | **Declaration of Interest**  
Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have. |
| 4 | **Confirmation of Minutes**  
That the Ōtara-Papatoetoe Local Board:  
a) confirm the ordinary minutes of its meeting, held on Tuesday, 16 June 2020, as true and correct. |
| 5 | **Leave of Absence**  
At the close of the agenda no requests for leave of absence had been received. |
| 6 | **Acknowledgements**  
At the close of the agenda no requests for acknowledgements had been received. |
| 7 | **Petitions**  
At the close of the agenda no requests to present petitions had been received. |
| 8 | **Deputations**  
Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Ōtara-Papatoetoe Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.  
At the close of the agenda no requests for deputations had been received. |
| 9 | **Public Forum**  
A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.  
At the close of the agenda no requests for public forum had been received. |
| 10 | **Extraordinary Business**  
Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:  
“An item that is not on the agenda for a meeting may be dealt with at that meeting if-
(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."
Community lease renewal and variation for Ngāti Ōtara Marae Society Incorporated, Ngāti Ōtara Park, 100R Ōtara Road, Ōtara

File No.: CP2020/08634

Te take mō te pūrongo
Purpose of the report
1. To renew the community lease for Ngāti Ōtara Marae Society Incorporated for the occupation of part of Ngāti Ōtara Park, 100R Ōtara Road, Ōtara.

Whakarāpopototanga matua
Executive summary
2. Community leases are one of the ways in which the council provides support to local community organisations, assisting them to sustain the activities and experiences they provide in alignment with recognised local priorities.

3. A process has been undertaken for the lease renewal that includes:
   - a review of the tenant’s performance to ensure that all lease conditions are being met
   - a review to determine there is sufficient need for the required use of the premises, or any part of the premises, and that it is not required for any other purpose
   - that the organisations hold sufficient funds to meet their financial liabilities and are financially sustainable
   - that the services and programmes offered align with the objectives in the Ōtara-Papatoetoe Local Board Plan 2017.

4. Ngāti Ōtara Marae Society Incorporated entered into a lease with the former Manukau City Council in March 1985 for the group-owned buildings on Ngāti Ōtara Park at 100R Ōtara Road, Ōtara. The lease term is for 33 years with one 33 year right of renewal. The lease renewal will be effective from 1 March 2018 and will finally expire on 28 February 2051.

5. Staff are satisfied that the group meets the standards specified above and recommends the lease be renewed for Ngāti Ōtara Marae Society Incorporated with an amendments to allow for one eight-year renewal at this time with a final 25-year renewal in 2026 and a staged withdrawal from the current site as the proposed new staged building is completed.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) approve the renewal of the community lease to Ngāti Ōtara Marae Society Incorporated for the land at Ngāti Ōtara Park, 100R Ōtara Road, Ōtara subject to the terms and conditions of the existing lease dated 25 April 1985 with the following amendments:
   i) this renewal to be for a period of eight years, followed by a second renewal in 2026 for a period of 25-years; with the final expiry of 28 February 2051.
   ii) the schedule to the lease agreement (“the leased area”) (Attachment A) be amended to read “All those pieces of land situated at Otara Road, Otara and known as Ngati Otara Park described as Lot 180 Deposited Plan 49685 as
Item 11 outlined on the plan attached as the amended schedule.”

b) approve a clause to allow for the removal/demolition of the wharekai, wharenui and wharepaku buildings and subsequent staged withdrawal of the society from the current site as the new marae complex building stages are completed and receive certificate code compliance.

Horopaki
Context

The land

6. The current lease at Ngāti Ōtara Reserve, 100R Ōtara Road, Ōtara is for land described as Part Lot 162 Deposited Plan 49685 shown "A" on SO 56819 (262 square meters) Part NA41D/932, Part Allotment 520 Manurewa Parish shown "B" on SO 568219 and Part Lot 180 Deposited Plan 49685 shown "C" on SO 56819 (9155 square meters) - No title.

7. The land is held by the Crown through the Department of Conservation as a classified local purpose (marae/community) reserve and vested in Auckland Council, in trust, for that purpose. Generally, as Crown land, it may be returned to Crown control and used as redress for any successful claim for the land made under the Treaty of Waitangi Act 1975. Advice has been received from Council’s Manager of Treaty Settlements that the Crown has not included any Ngāti Ōtara Park land in a proposed Treaty settlement with Te Ākitai Waiohua.

8. Ngati Ōtara Marae Society has agreed to reduce the lease area to include the footprint of the wharenui, wharekai and wharepaku; and the area occupied by Te Kōhanga Reo o Ōtara Marae (Attachment A). They also agree to withdraw from the wharenui, wharekai and wharepaku sites as the new build at 95R Ōtara Road receives building code compliance.

Ngāti Ōtara Marae Society Incorporated

9. Ngāti Ōtara Marae Society Incorporated was first incorporated in June 1982; although they have been active in Ōtara since the suburb was established in the 1960s. Land for the marae was set aside on the area now known as Ngāti Ōtara Park. The first stage of the marae was opened in April 1972, following the relocation of an ex-government building from Ōtāhuhu; this building is now the wharekai (dining hall). The current lease for the marae was signed with Manukau City Council in 1985. A new wharenui (meeting house) and wharepaku (ablution block) were built and opened in February 1991. A kōhanga reo was built on the corner of Gilbert and Ōtara roads in 1993.

10. Members of the marae have been active in the development of the community of Ōtara from its outset. These include Te Puke Ōtara, Kokiri Te Rāhuitanga, Māori Women’s Welfare League branches (Te Rongo Pai and Te Rau Aroha), Māori Wardens (including Turehou, Ōtara and Tongan wardens), Whaiora Marae, Ōtara Health, Ōtara Community Networks, Ōtara Resource Network, Nga Kōhanga Reo, Ōtara Music Arts Centre and The Ōtara Rugby League Football Club (Scorpions).
11. The marae society is currently part of a joint project with the Scorpions rugby league club and council to build new facilities for both groups at Ngāti Ōtara Park. The kōhanga reo will continue to operate from its current location.

12. The marae society have indicated that they will not be able to maintain both the existing buildings and the new complex, once completed. They have agreed to progressively withdraw from the current buildings as each stage of the new building is completed. The budget for the new build does contain allowance for the removal/demolition of the existing buildings and reinstatement of the land once each stage of the new facility is completed.

13. Staff therefore recommend an amendment to the renewal agreement to allow for a phased withdrawal from the current site as each stage of the new building are completed and given code compliance certification.

Tātaritanga me ngā tohutohu
Analysis and advice

14. The group had submitted a comprehensive lease renewal application, including financial statements.

15. Under the terms of the lease, the renewal can be approved if council is satisfied that the group has not breached any terms, there is sufficient need for the activities undertaken and the property is not required for any other purpose.

16. The group is not in breach of their lease and the financial accounts reflect that they have sufficient reserves to meet their liabilities and all appear to be well managed.

17. A site visit was undertaken on 22 February 2019 and the buildings, although some now are aged, are well cared for.

Tauākī whakaaweawe āhuarangi
Climate impact statement

18. There is no impact on greenhouse gas emissions as the proposal does not introduce any new source of emissions.

19. Climate change has the potential to impact the term proposed because the sits within a flood plain.

20. Flood plains show areas predicted to be covered by flood water as a result of a 1-in-100-year rainstorm event by river or surface flooding.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
21. The proposed lease renewal has been discussed with the parks and places specialist and community empowerment unit, who have no objections to the renewal. Council’s Manager of Treaty Settlements has advised on the status of the land regarding future treaty settlements.
22. There are no identified impacts on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
23. The recommendation within this report fall within the local board’s allocated authority relating to local recreation, sports and community facilities.
24. The renewal was discussed with the local board at the monthly Mahi Tahi workshop on 26 March 2019 and a separate workshop on 10 September 2019. The decision on the renewal of the lease was deferred at the 16 July 2019 local board meeting, to allow for discussion with the society on the gradual removal or demolition of the current wharekai, wharenui and wharepaku as each stage of the marae building on Ngati Otara Park are completed. Further discussions were held with the local board at their workshops of 25 February, 5 May and 26 May 2020.
25. The recommendation supports the Ōtara-Papatoetoe Local Board 2017 Plan outcome of empowered, inclusive and prosperous communities.

Tauākī whakaaweawe Māori
Māori impact statement
26. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader statutory obligations to Māori. Support for Māori initiatives and outcomes are detailed in Whiria Te Muka Tangata, Auckland Council’s Māori Responsiveness Framework.
27. The lease renewal was presented at the South/Central Mana Whenua Forum meeting of 29 May 2019. No obligations were raised by the forum members present.

Ngā ritenga ā-pūtea
Financial implications
28. There are no financial implications associated with the renewal of this community lease.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
29. The provision for the renewal of the community lease is provided for in the lease agreement granted to the group.
30. Council has a contractual responsibility to agree to the lease renewal if the conditions stipulated in the lease has been met.
31. Should the renewals not be granted, it will affect the group’s operations and their ability to undertake their activities and support of the local Ōtara and Papatoetoe communities.

Ngā koringa ā-muri
Next steps
32. Subject to the local board approval of the renewal of the community lease, staff will prepare the renewal document for signing by the group.
Ngā tāpirihanga
Attachments

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Ngā kaihaina
Signatories

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<th>Author</th>
<th>Jenny Young - Community Lease Advisor</th>
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Community lease renewal and variation for Ngāti Ōtara Marae Society Incorporated, Ngāti Ōtara Park, 100R Ōtara Road, Ōtara
**New community lease for Haumaru Housing Limited Partnership at 161 East Tamaki Road, Ōtara**

**File No.: CP2020/08636**

**Te take mō te pūrongo**

**Purpose of the report**

1. To seek a new community building-lease with Haumaru Housing Limited Partnership for the Ōtara Seniors’ Lounge, 161 East Tamaki Road, Ōtara.

**Whakarāpopototanga matua**

**Executive summary**

2. Community leases are one of the ways in which the council provides support to local community organisations, assisting them to sustain the activities and experiences they provide in alignment with recognised local priorities.

3. Haumaru Housing Limited Partnership (a joint partnership between Auckland Council and Selwyn Foundation) manages the Ōtara Court housing for older people complex at 161 East Tamaki Road, Ōtara. The group has applied to lease the council-owned seniors’ lounge and surrounding gardens adjacent to the complex.

4. Staff is satisfied that the group meets the standards specified in the Community Occupancy Guidelines July 2012 and recommends the lease be granted under the standard terms and conditions of the guidelines.

**Ngā tūtohunga**

**Recommendation/s**

That the Ōtara-Papatoetoe Local Board:

a) note the public notification of the intention, under section 138 of the Local Government Act 2002, to grant a new community lease to Haumaru Housing Limited Partnership for the land and building at 161 East Tamaki Road, Ōtara as outlined in Attachment A.

b) appoint a hearing panel to consider objections received following the public notification, and make a decision.

c) grant, subject to any objections to the lease being resolved, under section 138 of the Local Government Act 2002, a community building-lease to Haumaru Housing Limited Partnership for the building and surrounding garden of the Ōtara Seniors’ Lounge at 161 East Tamaki Road, Ōtara, described as Part Lot 1 Deposited Plan 39471 comprising 751 square meters NA1056/261 (Part -Cancelled) (Attachment A) under the following terms and conditions:

   i) term – five years from 1 September 2020 with one renewal for a further five years and a final expiry of 31 August 2030
   
   ii) rent – one dollar ($1.00) plus GST per annum if demanded
   
   iii) annual subsidised maintenance fee - $500 (plus GST)
   
   iv) permitted use – primarily activities for and by the wider Ōtara community of senior citizens
   
   v) community outcomes plan – to be approved by the local board chair and attached to the lease agreement
   
   vi) all other terms and conditions in accordance with the Auckland Council
Horopaki
Context
The property
5. The council-owned Ōtara Senior Citizens’ Lounge is located at the front of the Ōtara Court housing for older people complex at 161 East Tamaki Road, Ōtara. The building and its immediate surrounds are approximately 255 square meters (more or less).
6. Ōtara Court is described as Part Lot 1 Deposited Plan 39471 (NA1056/261) (Part – Cancelled) being 751 square meters. The property is held in fee simple by the Auckland Council under the Local Government Act 2002; and as such public notification and iwi consultation is required for leases of more than six-months duration.

Tātaritanga me ngā tohutohu
Analysis and advice
7. The Senior Citizens’ Lounge provides a valuable resource for the Ōtara community and for the residents of the Ōtara Court housing complex for older persons.
8. The property has been leased to Ōtara Business Association to manage while a long-term tenant found. Haumaru Housing Limited Partnership, who manage Ōtara Court, have applied to lease the senior citizens’ lounge. This will enable the hall to be managed on-site and be available to the residents of Ōtara Court and to the senior citizens of the wider Ōtara community.

Tauākī whakaaweawe āhuarangi
Climate impact statement
9. The designated impact level of the recommended decision on greenhouse gas emissions is “no impact” because the proposal continues an existing activity and does not introduce any new sources of emissions.
10. Climate change has a slight potential to impact the lease as the site does sit adjacent to a flooding zone. The building is not near the coast.

11. Note: A flood happens when heavy rainfall overwhelms the capacity of natural or designed drainage systems. Floods become dangerous if the water is very deep or travelling very fast or if the flood waters have risen very quickly, or if they contain debris like tree branches and sheets of iron.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
12. The proposed lease has no identified impacts on other parts of the council group. The views of council-controlled organisations were not required for the preparation of the advice in this report.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
13. The recommendations within this report fall within local boards’ allocated authority relating to the local recreation, sports and community facilities. The tenancy was discussed at the local board workshop of 23 June 2020.

Tauākī whakaaweawe Māori
Māori impact statement
14. Community leases support a wide range of activities and groups and are awarded based on an understanding of local needs, interests and priorities. They create local benefits for many communities, including Māori. Many of the residents of Ōtara Court are Māori and will benefit from continued availability of the hall. Information on the proposed lease was distributed to the South-Central Mana Whenua Forum in late June 2020, any obligations by forum members will be reported verbally to the meeting. Formal consultation with local iwi will take place alongside the public notification of the intention to lease the property.

Ngā ritenga ā-pūtea
Financial implications
15. All costs involved in the advertising of the intention to lease and preparation of lease documents are borne by Auckland Council.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
16. If the lease for the hall is not granted it would not be available for use to the residents of Ōtara Court and the wider Ōtara community. There is also a risk that, by being unoccupied, the hall may be susceptible to vandalism.

Ngā koringa ā-muri
Next steps
17. Subject to approval by the local board, the intention to lease will be publicly advertised in the Manukau Courier, council’s website and via social media outlets and formal iwi engagement undertaken.

Ngā tāpirihanga
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New community lease for Haumaru Housing Limited Partnership at 161 East Tamaki Road, Ōtara.
Te take mō te pūrongo

Purpose of the report
1. This report provides the Ōtara-Papatoetoe Local Board with highlights of ATEED’s activities in the Ōtara-Papatoetoe Local Board area as well as ATEED’s regional activities for the six months 1 July to 31 December 2019.
2. This report should be read in conjunction with ATEED’s Quarter 1 and Quarter 2 reports to Auckland Council (available at www.aucklandnz.com). Although these reports focus primarily on the breadth of ATEED’s work at a regional level, much of the work highlighted has significant local impact.

Whakarāpopototanga matua

Executive summary
3. This report provides the Ōtara-Papatoetoe Local Board with relevant information on the following ATEED activities:
   • Locally driven initiatives: Pop-Up Business School, Business Sustainability Follow-Up Programme, Little India Promotion
   • Supporting local business growth
   • Filming activity
   • Young Enterprise Scheme
   • Youth connections
   • Local and regional destination management and marketing
   • Delivered, funded and facilitated events
4. Further detail on these activities is listed under Analysis and advice.

Ngā tūtohunga

Recommendation/s
That the Ōtara-Papatoetoe Local Board:
a) receive ATEED’s update to the Ōtara-Papatoetoe Local Board – March 2020.

Horopaki

Context
5. ATEED has two areas of focus:
   - **Economic Development** – including business support, business attraction and investment, local economic development, trade and industry development, skills employment and talent and innovation and entrepreneurship.
   - **Destination** - supporting sustainable growth of the visitor economy with a focus on destination marketing and management, major events, business events (meetings and conventions) and international student attraction and retention.
6. These two portfolios also share a common platform relating to the promotion of the city globally to ensure that Auckland competes effectively with other mid-tier high quality of life cities.

7. ATEED works with local boards, Council and CCOs to support decision-making on local economic growth, and facilitates or co-ordinates the delivery of local economic development activity. ATEED ensures that the regional activities that ATEED leads or delivers are fully leveraged to support local economic growth and employment.

8. In addition, ATEED’s dedicated Local Economic Development (LED) team works with local boards who allocate locally-driven initiatives (LDI) budget to economic development activities. The LED team delivers a range of services such as the development of proposals, including feasibility studies that enable local boards to directly fund or otherwise advocate for the implementation of local initiatives.

9. ATEED delivers its services at the local level through business hubs based in the north, west and south of the region, as well as its central office at 167B Victoria Street West.

10. Additional information about ATEED’s role and activities can be found at www.aucklandnz.com/ateed

Tātaritanga me ngā tohutohu
Analysis and advice

11. As at 31 December 2019\(^2\), 1876 businesses had been through an ATEED intervention or programme. Of these, 33 businesses were in the Ōtara-Papatoetoe Local Board area – 17 businesses went through Destination-related programmes and 16 businesses went through Economic Development-related programmes.

Economic Development

Locally Driven Initiatives:

12. Pop-Up Business School: Event successfully delivered in Q2 with around 50 attendees. It was held from November 25\(^{th}\) to December 6\(^{th}\) at Te Haa O Manukau, with the event listed on the ATEED website. A report of the event will be available in Q3.

13. Business Sustainability Follow-Up Programme: Staff worked with an environmental consultant to design a local business sustainability challenge. The local business sustainability challenge was due to launch on 5 March 2020.

14. Little India Promotion: Based on the quote received from the media specialist in November, the digital visitor’s attraction programme was agreed including a social media campaign via its mobile apps, Facebook and Instagram.

Supporting Local Business Growth

15. This area is serviced by the Business and Enterprise team in the South hub, based in Te Haa o Manukau. The team comprises of two Business and Innovation Advisors and administration support. The role of this team is to support the growth of Auckland’s key internationally competitive sectors and to support to provide quality jobs.

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\(^1\) This activity is subject to local boards prioritising local economic development, and subsequently allocating funding to local economic development through their local board agreements.

\(^2\) Q2 FY 2019/20 result for ATEED’s SOI KPI2
16. A key programme in achieving this is central government’s Regional Business Partnership Network (RBPN). This is delivered by ATEED’s nine Business and Innovation Advisors (BIA), whose role is to connect local businesses to resources, experts and services in innovation, R&D, business growth and management.

17. ATEED’s BIAs engage 1:1 with businesses through a discovery meeting to understand their challenges, gather key data, and provide connections / recommendations via an action plan.

18. Where businesses qualify (meet the programme criteria and/or align to ATEED’s purpose as defined in the SOI) the advisors facilitate government support to qualifying businesses, in the form of:
   - Callaghan Innovation R&D grants (including Getting Started, project and student grants [https://www.callaghaninnovation.govt.nz/grants]
   - Callaghan Innovation subsidised innovation programmes
     - RBPN business capability vouchers (NZTE), where the business owner may be issued co-funding up to $5,000 per annum for business training via registered service providers. Voucher co-funding is prioritised to businesses accessing this service for the first time, in order to encourage more businesses to engage with experts to assist their management and growth.
   - NZTE services such as Export Essentials (https://workshop.exportessentials.nz/register/)
   - Referrals to NZ Business Mentors via The Chamber of Commerce.

19. During the reporting period, ATEED Business and Innovation Advisors engaged with 20 businesses and individuals in the Ōtara-Papatoetoe Local Board area, 0 for innovation advice and services and 16 for business growth and capability advice and services. From these engagements:
   - 0 connections were made to Callaghan Innovation services and programmes
   - 0 RBPN vouchers were issued to assist with business capability training
   - 0 referrals were made to Business Mentors New Zealand
   - 2 connections were made to ATEED staff and programmes
   - 14 connections were made to other businesses or programmes.

Other support for new businesses

20. During the period, ATEED also ran workshops and events aimed at establishing or growing a new business and building capability. 5 people from the Ōtara-Papatoetoe Local Board area attended an event below:
   - Starting off Right workshop - 1
   - Business clinic – 4
   - Innovation clinic – 0

Filming activity within the Ōtara-Papatoetoe Local Board area

21. ATEED’s Screen Auckland team facilitates, processes and issues film permits for filming activity in public open space. This activity supports local businesses and employment, as well as providing a revenue stream to local boards for the use of local parks.

22. Between 1 July and 31 December 2019, a total of 310 film permits were issued in the Auckland region, 9 of these permits were issued in the Ōtara-Papatoetoe Local Board area.

23. The Ōtara-Papatoetoe Local Board area’s share of film permit revenue was $1,260.87 for the period (total for all boards combined was $38,208.55).

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3 This does not reflect all filming that takes place in studio, private property or low impact activity that wouldn’t have required a permit.
4 This includes Local Board fees only, other permit fees directed to Auckland Transport (Special Events) and Regional Parks. Figures exclude GST and are as per the month the permit was invoiced, not necessarily when the activity took place.
24. Some of the key film productions that were issued permits to film in the Ōtara-Papatoetoe Local Board area were:
   - The Justice of Bunny King
   - Cowboy Bebop
   - Take Home Pay
   - The Tender Trap
   - Head High

25. The Auckland Chamber of Commerce has delivered the Lion Foundation Young Enterprise Scheme (YES) since January 2018. ATEED maintains a strategic role. During the period, there were 58 schools participating in the Auckland YES programme, representing 1364 students completing the programme. There are currently 4 schools from the Ōtara-Papatoetoe Local Board area participating in the YES programme.

26. ATEED is the regional partner for the network of Auckland Jobs and Skills Hubs. These multi-agency hubs support employers at developments where there is a high and sustained demand for local labour and skills development. The Auckland network includes Ara (Auckland Airport development), CBD (Wynyard Quarter and city centre development), and Tāmaki hubs. The new Manukau and Northern hubs launched in August of 2019 with new initiatives underway. ATEED-established City Centre Hub reports a total of 480 people into employment, 2,092 training outcomes and 14 apprenticeships facilitated as at 28 February 2020. ATEED is the backbone organisation for the CBD Jobs and Skills Hub, where Māori represented over a third (36 percent) of job placements towards a 40 percent target. ATEED provided funding to CRL Progressive Employment programme for at risk youth supporting training and developing capability within businesses. Five of six youth graduated the 18-week programme in October into jobs; evaluation report received which shows programme delivered excellent results.

27. The Auckland Smart Move Q1-Q2 campaign, launched in July with Immigration New Zealand resulted in 2,126 tech and construction job applications from high-skilled offshore migrants, reaching more than 121,000 offshore high-skilled professionals.

28. Over the period, the ATEED Tourism Innovation Team has cemented its highly effective regional cluster and program development. The city is managed on a North/West and Great Barrier area and South/East/Central and Waiheke area. This is a proactive programme that is generating success and clustering of businesses capability, skills and delivery across the entire city. Results are visible and reported, including:
   - East/South and North/West visitor maps
   - A Tourism Innovation Partnership Fund which identifies and focuses on capability building and content & product development
   - Groups include the Franklin Tourism Group, now closely aligned with East Auckland Tourism, the Waiheke Tourism Cluster, the Matakana Cluster and the Waitakere Ranges Cluster as well as more bespoke groups on Great Barrier and specific territories.
   - Project & opportunity awareness for operators
   - Regional showcase days, product awareness and updates, site familiarity visits (Famils), and opportunity discussions
• Innovation sessions with topics such as capability building for smaller operators, common issues and themes, key takeaways, and networking opportunities

29. The Auckland Visitor Survey Insights Report is the culmination of significant development in qualitative and quantitative data capture across all of Auckland. The report identifies the region by main areas, north, south, east, west, and gulf islands, and delivers a valuable and timely insight into visitors' characteristics, behaviour, experience and perceptions of the Auckland region. This report will be available for local board access in the New Year.

Regional destination management and marketing activity

30. Auckland cruise ship activity for the year 2018/19 reported growth for Auckland with visitor expenditure of $192.5m (note: this is not the GDP figure previously taken from Cruise NZ as it is no longer available). This is up from $145m in 2017/18. Passenger numbers in 2018/19 were up to 238,000 from 211,000 in 2017/18.

31. It was a strong six months of highly visible activities designed to attract visitors from overseas and around New Zealand to Auckland using various platforms:
   • Social media including Instagram @Visitauckland.
   • Media and PR including Auckland Insider article. Best escapes for a long weekend and Appetite for Auckland. Online Food stories.
   • Marketing Programs such as the Australian 'Short Break to Auckland' campaign in October 2019.
   • Collateral to continue in the AA Auckland Visitor Summer Guide 2019 -2020.
   • Creating a B-roll of striking footage and images of Tāmaki Makaurau for free use by tourism operators and promoters across the Auckland region and the gulf.
   • Focus was also given to Trade and Content development including Elemental AKL 2020.

32. Māori Tourism Development activity that may be relevant to local boards:

ATEED continued to support and advocate for the development of new Māori tourism experiences and unique marketing opportunities in support of the priorities contained in the Destination AKL 2025 strategy.

33. Maori Tourism Innovation Partnership Programme – Pilot

In alignment to the Destination AKL Strategy, ATEED has development a new Tourism Innovation Partnership fund to enable and support sustainable growth of Māori Tourism in Tāmaki Makaurau. Funding is available to Iwi, Hapū, Marae, Urban Māori Authorities and Māori Tourism collectives to apply for during the 19/20 financial year. So far, we have supported the following two initiatives:

i) Ngāi Tai ki Tamaki/Te Haerenga have been awarded $25,000 to develop and promote day tours to Rangitoto and Motutapu through walking and e-bike tours.

ii) Te Manu Taupua (with support from the Tupuna Maunga Authority & Nuu Limited) have been awarded $20,000 to grow digital capacity and capability to amplify the cultural narratives of Tāmaki Makaurau. These resources will then be used to educate and develop cultural competency within Auckland's tourism industry.

34. Examples of separate local board area activity includes:

• Waitemata - Feasibility study for a Māori Cultural Centre

RFA, ATEED and Panuku in partnership with mana whenua (in particular, Ngāti Whātu Īrēki, Ngāti Pāoa and Te Kawerau a Maki) are in the final stages of finalising a feasibility study for a Māori Cultural Centre, with a penultimate draft being circulated internally. The cultural centre is closely linked to the City centre work being undertaken by the Auckland Design Office.

• Ōtara-Papatoetoe - Elemental – Te Ahi Kōmau Event
ATEED, in collaboration with Panuku are supporting The Cause Collective and Papatūānuku Marae in the delivery and marketing of an indigenous food and cultural storytelling event as part of Elemental 2020 programme.

- **Albert-Eden – Whau Café**
  In collaboration with the Tūpuna Maunga Authority, ATEED supported the marketing and promotion of a new Māori centred café and visitor centre called Whau Café located in the historic kiosk on Maungawhau. Whau Café officially opened to the public in December 2019 and has been successfully operating since.

- **Rodney - Capability Development**
  ATEED is supporting Te Hana Community Development Charitable Trust with the re-prioritising of their commercial tourism aspirations and product development. ATEED is also involved in the Auckland Council working group, to support Te Hana with renewing and re-accessing the lease model as well and supporting further community engagement focused initiatives.

**Delivered, funded and facilitated events**

35. During the period, the inaugural Elemental AKL winter festival was held 1-31 July. There were 67 events across the region, and 120 restaurants that took part through Elemental Feast. The new festival generated more than 1000 media stories.

36. ATEED delivered the Auckland Diwali Festival which was held at Aotea Square and Upper Queen Street from 12-13 October 2019. Approximately 65,000 people attended, up 9% from an estimated 59,990 in 2018. The festival had more than 40 food stallholders, more than 50 hours’ live entertainment and over 200 performances.

37. ATEED led the cross-council communications and programme implementation of the 2019 New Year’s Eve coverage to alert Aucklanders and visitors to the road closures, extra public transport options, event highlights and TV viewing options, with positive feedback received.

38. During the period, residents of the Albert-Eden Local Board area were also able to enjoy events funded or facilitated by ATEED across the Auckland region, including the New Zealand International Film Festival, ASB Auckland Marathon, the Virgin Australia Supercars Championship, The Food Show, New Zealand Fashion Week, the ITM Auckland SuperSprint, Taste of Auckland, EQUITANA Auckland, 19/20 Nacra/49ers Class Sailing World Champs, Wondergarden, Auckland On Water Boat Show.

39. A full schedule of major events is available on ATEED’s website, aucklandnz.com

**Go With Tourism**

40. Go with Tourism (GWT) is a jobs-matching platform that targets young people (18-30 years) and encourages them to consider a career in Tourism. In 2019, Go with Tourism was rolled out nationally with launches in Queenstown and Wanaka. The platform signed over 300 businesses for the first time in the 6 months between July and December 2019.

41. The most popular industries in the GWT programme in Auckland (as classified by ANZSIC code) were Accommodation and Food Services (61%), Arts and Recreation Services (19%), Transport, Postal and Warehousing (5%), and Administrative and Support Services (5%).

42. In Ōtara-Papatoetoe Local Board, 2 businesses have signed up to use the platform out of a total of 165 in the Auckland region.

**Tauākī whakaaweawe āhuarangi Climate impact statement**

43. The proposed decision to receive the six-monthly report has no impact on emissions or climate change. ATEED assesses and responds to any impact that our initiatives may have on the climate on a case-by-case basis.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

44. ATEED assesses and manages our initiatives on a case-by-case basis and engages with the Council group where required.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

45. Local Board views are not sought for the purposes of this report. Local Board views were sought for some of the initiatives described in this report.

Tauākī whakaaweawe Māori Māori impact statement

46. The proposed decision to receive the six-monthly report has no impact on Māori. ATEED assesses and responds to any impact that our initiatives may have on Māori on a case-by-case basis.

Ngā ritenga ā-pūtea Financial implications

47. The proposed decision of receiving the report has no financial implications.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

48. The proposed decision to receive the six-monthly report has no risk. ATEED assesses and manages any risk associated with our initiatives on a case-by-case basis.

Ngā koringa ā-muri Next steps

49. ATEED will provide the next six-monthly report to the Local Board in August 2020 and will cover the period 1 January to 30 June 2020.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Stephanie Sole, Strategy and Planning (ATEED)</th>
</tr>
</thead>
</table>
| Authorisers | Quanita Khan, Manager Operational Strategy and Planning (ATEED)  
Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards |
Local board resolution responses and information report

File No.: CP2020/08649

Te take mō te pūrongo / Purpose of the report

1. This report provides a summary of resolution responses and information reports for circulation to the Ōtara-Papatoetoe Local Board.

Information reports for the local board:

2. The board delegated the decision on Item 25.1: Arts Community and Events venue partners interim service approach to the Chair and Deputy Chair at the 16 July business meeting. The delegated decision is attached to this report. Attachment A.

3. The Regional Facilities Auckland Third Quarter report is attached to this report. Attachment B.

4. The Ōtara-Papatoetoe Local Board draft Plan 2020 notes as one of its outcomes, ‘A thriving, inclusive and safe community’. To this end the local board supports community action taken by groups to reduce alcohol harm and off-licence proliferation in the local area.

5. The local board made an objection to an application for a new liquor off-license at Unit 3, 64 Ormiston Road, East Tamaki to trade as ‘Flat Bush Liquor’ on 19 June 2020. The board was advised on 30 June 2020, that the applicant has withdrawn his application for the license.

6. This has happened about 6 times in South Auckland over the past three years and there has been no new liquor stores established in that time. The local community is having a huge success in applying a de-facto ‘sinking lid’ approach to bottle stores.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) note the delegated the decision on Item 25.1: Arts Community and Events venue partners interim service approach. Attachment A.

b) note the Regional Facilities Auckland Third Quarter report. Attachment B.

c) confirm its objection to an application for a new liquor off-licence at Unit 3, 64 Ormiston Road, East Tamaki to trade as ‘Flat Bush Liquor’ and note the application has been withdrawn.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Arts Community and Events venue partners interim service approach - delegated decision</td>
<td>31</td>
</tr>
<tr>
<td>B</td>
<td>Regional Facilities Auckland Third Quarter report</td>
<td>39</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Ōtara-Papatoetoe Local Boards</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McGarry - Democracy Advisor Otara-Papatoetoe</td>
</tr>
</tbody>
</table>
Memo 24 June 2020

To: Kat Teimney - Team Leader, Community Facilities South
    Graham Bodman – General Manager Arts, Community and Events

cc: Ōtara-Papatoetoe Local Board
    Victoria Villaraza - Relationship Manager, Mangere-Otahuhu & Ōtara-Papatoetoe Local Boards
    Shirley Coutts - Ōtara-Papatoetoe Local Board Senior Advisor

From: Albert Scott – Ōtara-Papatoetoe Local Board Local Board Advisor

Subject: Arts Community and Events venue partners interim service approach: approval for Friendship House, Clover Park Community House and Papatoetoe Historical Society

The purpose of this memo is to convey the decision delegated to the Ōtara-Papatoetoe Local Board Chair and Deputy Chair via business meeting resolution OP/2020/68:

Resolution number OP/2020/68
MOVED by Chairperson L Fuli, seconded by Member R Autagavaia:

That the Ōtara-Papatoetoe Local Board:

a) delegate the decision on the Arts Community and Events venue partners interim service approach to the Chair and Deputy Chair to allow the board to have a workshop on this item on 23 June 2020.

The context for this decision is outlined in the report titled Arts, Community and Events venue partners interim service approach on the Ōtara-Papatoetoe Local Board June 2020 business meeting agenda (attachment A).

Following discussions at a local board workshop on the 23rd June 2020, the Chair and Deputy Chair concluded that the general view of the local board was to:

- approve interim funding for the Papatoetoe Historical Society – this group is likely to require some assistance
- approve interim funding for Clover Park Community House - noting this funding is anticipated as part of the three-year funding agreement in place with the ACE venue partner that is operating this facility
- defer the decision to fund Friendship House until the ramifications of the emergency budget on the Ōtara-Papatoetoe Local Board funding for FY2020/2021 is known - members noted that this group is in a strong financial position and therefore the risks identified in the report (ie possible suspension of services, risk of these partners not being able to reopen) can be mitigated.

Please find the decision of the local board below.
Decision of the Chair and Deputy Chair

Pursuant to delegated authority (OP/2020/68), Chair Lotu Fuli and Deputy Chair Dr Ashraf Choudhary resolve, on behalf of the Ōtara-Papatoetoe Local Board as follows:

That the Ōtara-Papatoetoe Local Board:

a) approve an interim payment to Papatoetoe Historical Society of $5,000 for the FY2020/2021 Quarter 1.

b) note an interim payment to Clover Park Community House of $16,801 plus consumer price index (CPI) and that this expenditure is subject to terms and conditions of the existing contractual arrangement.

c) withhold-consideration of the interim payment to Friendship House FY2020/2021 until the emergency budget is finalised.

Approval:

[Signature]

Lotu Fuli
Chairperson, Ōtara-Papatoetoe Local Board

[Signature]

Ashraf Choudhary
Deputy Chairperson, Ōtara-Papatoetoe Local Board

Date 24/06/2020

Date 24/06/2020
Attachment A

Arts Community and Events venue partners interim service approach

File No.: CP2020/07051

Te take mō te pūrongo
Purpose of the report

1. To seek approval for an interim service approach for Arts Community and Events venue partners for 1 July 2020 to 30 September 2020.

Whakarāpopototanga matua
Executive summary

2. More than half of the Arts Community and Events (ACE) venues portfolio is managed by 122 partners.

3. Fifty-five of these partners (including two of the three partners in the Otara Papatoetoe Local Board area) have contracts and funding agreements that expire on 30 June 2020.

4. Key concerns for these partners are:
   - the council’s expectation of service delivery from 1 July 2020
   - levels of activity they should be delivering
   - funding availability
   - their responsibilities as employers.

5. The recommended approach is, firstly, a clarification that services should continue from 1 July 2020 to 30 September 2020.

6. Secondly, it is to ensure a sustained level of service from the ACE venues portfolio while Emergency Budget deliberation is underway.

7. Finally, it is to provide a pro rata interim payment (12 weeks of the annual amount) covering the first quarter of FY 2020/2021, to ensure the above can be delivered.

Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) approve interim payments be made to:
   i. Papatoetoe Historical Society for $5,000
   ii. Friendship House for $19,771 plus CPI

a) note the proposed interim payments to:
   i. Clover Park Community House for $16,801 plus CPI
Horopaki
Context

8. Auckland Council provides spaces in the community where all Aucklanders can come together to do things that interest them, stretch themselves, have fun, participate, connect, interact, discover new things and learn about each other.

9. There is an Arts Community and Events (ACE) venue in almost every neighbourhood across Auckland, and the ACE team ensures this diverse portfolio – including community centres, community art galleries, theatres and both rural and urban community halls – is delivering for local communities.

10. This portfolio contains more than 240 ACE Venues with 122 partners managing over half of these on behalf of the council.

11. These partnerships are managed with a variety of contracts and agreements in place and funding of over $8m per annum, in addition to in-kind support and resources, including asset provision.

12. To help protect Aucklanders during the COVID-19 response, Auckland Council made the decision to temporarily close the Arts, Community and Events venues including community centres, community art galleries, theatres and venues for hire and to support its partners to do the same.

Partner insights

13. Staff have continued to be in close contact with ACE venue partners through all Alert Levels to answer queries where possible and offer support to their decision-making where appropriate, including:
   - varying contracts to explicitly relieve them of responsibilities under their contracts and funding agreements, as they could not deliver their service under Alert Level Four or Three
   - prioritising final contract payments due in Q3 and Q4 of the current financial year
   - supporting the reopening of venues at Alert Level Two, including implications of group and capacity restrictions.

14. Staff surveyed ACE venue partners during this time to gather insights on the impacts of COVID-19. Key considerations for partners were:
   - financial security, including uncertainty of funding that might be available in FY 2020/2021
   - concern about their ability to continue to pay staff and deliver expected services and programmes to their local communities.

15. Fifty-five of these 122 partners have contracts and funding agreements that expire on 30 June 2020.

16. From survey results and subsequent conversations with partners, the key concerns being are as follows.
   - Are they expected to open and deliver services from 1 July 2020?
   - What level of service should they be delivering?
   - What funding is available for them to continue to deliver services?
   - Concerns regarding their responsibilities as employers.

17. While our ACE venue partners are aware that the Emergency Budget consultation and deliberation is underway, a number have notified us that without an arrangement they may have to suspend services until the Emergency Budget is adopted and implemented in August 2020.
18. Staff are also aware of concerns raised by local board members and these were discussed in workshops when ACE staff visited local boards to discuss facility reopening plans over the last month.

**Tātaritanga me ngā tohutohu**

Analysis and advice

**Interim service delivery support**

19. The recommended approach is to clarify that services should continue from 1 July 2020 to 30 September 2020, ensuring a sustained level of service from the ACE venues portfolio while Emergency Budget deliberation is happening.

20. In consultation with Auckland Council’s Commercial, Finance and Legal departments, staff have determined that the best approach to both sustain service and to address the level of uncertainty that exists with ACE venue partners is to provide interim funding covering the first quarter of FY 2020/2021.

21. To do this will require a pro rata interim payment (12 weeks of the annual amount).

22. Interim funding will enable ACE venue partners to operate throughout July, August and September. In August 2020, after local boards approve their work programmes staff will make contract/grant payments to for the balance of approved funding to partners for the remaining quarters of FY 2020/2021.

23. For the Otara Papatoetoe Local Board area the partnerships under consideration are:

<table>
<thead>
<tr>
<th>ACE venue partner</th>
<th>Interim payment amount</th>
<th>Annual contract amount</th>
<th>Funding mechanism</th>
<th>Expiry</th>
<th>Budget source</th>
<th>Key relationship holder</th>
</tr>
</thead>
<tbody>
<tr>
<td>Papatoetoe Historical Society</td>
<td>5,000</td>
<td>20,000</td>
<td>FA</td>
<td>FY20</td>
<td>LDI opex</td>
<td>Arts and Culture</td>
</tr>
<tr>
<td>Friendship House</td>
<td>19,771 (+CPI tbs)</td>
<td>79,085</td>
<td>SA</td>
<td>FY20</td>
<td>ABS opex</td>
<td>Community Places</td>
</tr>
</tbody>
</table>

24. The following partnership agreement for the Otara Papatoetoe Local Board area is supported by multi-year agreements that are in-train. Staff are working closely with the partner to arrange interim quarterly payments.

<table>
<thead>
<tr>
<th>ACE venue partner</th>
<th>Interim payment amount</th>
<th>Annual contract amount</th>
<th>Funding mechanism</th>
<th>Expiry</th>
<th>Budget source</th>
<th>Key relationship holder</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clover Park Community House</td>
<td>16,801 (+CPI tbs)</td>
<td>67,207</td>
<td>CCMA</td>
<td>FY22</td>
<td>ABS opex</td>
<td>Community Places</td>
</tr>
</tbody>
</table>

25. Staff are aware of the concerns this uncertainty is causing ACE venue partners and have advised them in writing that this approach will be brought to local boards as governors of local facilities and locally funded services.

26. This approach requires a commitment to advance funding for the first quarter of FY 2020/2021 ahead of the Emergency Budget approval and decisions to finalise local board work programmes for FY 2020/2021.

27. Options for consideration by the board are:

<table>
<thead>
<tr>
<th>Option</th>
<th>Option one</th>
<th>Option two</th>
<th>Recommended Approach</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description</td>
<td>Defer funding decision until the Emergency Budget is confirmed</td>
<td>Allocate interim partial payment</td>
<td>Allocate full pro rata 12 weeks payment</td>
</tr>
</tbody>
</table>
### Attachment A

#### Item 14

<table>
<thead>
<tr>
<th>Action</th>
<th>No interim payment is made</th>
<th>A payment of less than pro rata amount is made at a later date</th>
<th>An interim payment can be made early July</th>
</tr>
</thead>
</table>
| Implications | • Possible suspension of services  
• Risk of these partners not being able to reopen | • Negotiations on level of service and new Key Performance Indicators would need to be entered into for the first quarter  
• New contracts generated and agreed  
• Neither Auckland Council nor ACE venue partners have resources or time to manage this | • Service is sustained at current level – doors remain open  
• The impact of different funding scenarios can then be worked through with board and partners as the Emergency Budget is considered |

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### Tauākī whakaawaewe āhuarangi

**Climate impact statement**

28. ACE venues can have a positive climate impact as they enable people to connect, participate and recreate locally without having to travel long distances. They help foster a sense of community and contribute positively to people’s views of where they live.

### Ngā whakaawaewe me ngā tirohanga a te rōpū Kaunihera

**Council group impacts and views**

29. Auckland Council provides fair, easy and affordable access to safe and welcoming venues through the Arts, Community and Events department of the Customer and Community Directorate.

30. The Community Places and Arts and Culture units manage the relationship and contracts with ACE venue partners.

31. Subject to the outcome of this decision, staff will work with Community Facilities to manage implications for council-owned assets.

### Ngā whakaawaewe ā-rohe me ngā tirohanga a te poari ā-rohe

**Local impacts and local board views**

32. A number of local board workshops were conducted through May and early June 2020 on the Auckland Council approach to COVID-19 Level 2 and the phased reopening of local community facilities.

33. During these workshops local boards:
   - were informed the majority of ACE venue partners reopened promptly at Level Two
   - expressed an interest in the status of ACE venue partner delivery and FY2020/2021 funding
   - considered additional funds due to marked loss in revenue from classes and bookings.

### Tauākī whakaawaewe Māori

**Māori impact statement**

34. Art Community and Events venues support diverse, equitable, and affordable access to spaces to all Aucklanders, including Māori.

### Ngā riteanga ā-pūtea

**Financial implications**
35. This approach requires a total commitment of $91,978 from the Henderson Massey Local Boards Asset Based Services opex funding in advance of the Emergency Budget approval and decisions to finalise local board work programmes for FY 2020/2021.

36. $24,771 is interim payments to the two partners with contracts and funding agreements that expire on 30 June 2020.

37. $67,207 is the total annual amount for the in-train agreement for the other partner.

38. This total amount will not be available for reallocation in future decision making.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

39. Risks associated with this decision and mitigations are:

<table>
<thead>
<tr>
<th>Risk</th>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>A decision could preempt significant budgetary decisions</td>
<td>This is an interim approach, consistent with the council’s managed provision in this portfolio</td>
</tr>
<tr>
<td>The recommended approach may not provide sufficient surety for partners</td>
<td>Staff will communicate with partners and inform them of the Emergency Budget consultation process</td>
</tr>
</tbody>
</table>

Ngā koringa ā-muri
Next steps

40. Subject to local board approval, staff will organise agreements and payments to partners no later than mid-July 2020.

41. Staff will continue to work with these partners to assess the impact of different funding scenarios, if any, to funding levels, service delivery, outcome areas, or key performance indicators for the remainder of FY 2020/2021. This will inform discussions on local board work programmes once the Emergency Budget has been approved.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Kat Teirney - Team Leader – Community Facilities, South</th>
</tr>
</thead>
</table>
| Authorisers | Graham Bodman - General Manager Arts, Community and Events  
Victoria Villaraza - Relationship Manager, Mangere- Otahuhu and Otara-Papatoetoe Local Boards |

Page 7
Regional Facilities Auckland

Quarter 3 Performance Report

For the period ending 31 March 2020

This report outlines the key performance of Regional Facilities Auckland.
Regional Facilities Auckland Summary

Highlights, issues & risks for the quarter:

1. The worldwide smash hit musical The Book of Mormon opened in Auckland at The Civic in early March, attracting audiences from around New Zealand and playing to sold-out performances until the season was forced to close on March 17 due to the Government’s COVID-19 regulations.

2. Auckland Art Gallery opened Enchanted Worlds: Hokusai, Hiroshige and the Art of Edo Japan, a rare exhibition of Edo-period painting, in February. The exhibition was launched alongside One Enchanted Night, a late-night, sold-out event that saw four floors of the Gallery, including the rooftop terrace, brought to life with after-hours exhibition entry, live music, food, drink and entertainment.

3. Permission was granted for the emergency release of 822 juvenile wetapunga onto Motuihe Island at the start of the Level 4 Alert. The conservation of the endangered species is on the Government’s list of essential services and relieving the Zoo’s ecotourism team of the significant care of the young wetapunga was essential to the Zoo’s Covid-19 mitigation strategy.

4. The Queen + Adam Lambert Rhapsody tour concert was held on 7 February at Mt Smart Stadium. In addition, SIX60 returned to Western Springs Stadium on 22 February where they were received enthusiastically by fans from around New Zealand.

Issues/Risks:

1. The potential for an extension of the current lockdown and border restrictions, and the economic hit on The RFA Brands means it’s impossible to predict the state RFA will be in once the NZ alert level is reduced, and what impact this will have on our venues.

Financials (million)

<table>
<thead>
<tr>
<th></th>
<th>YTD actual</th>
<th>YTD budget</th>
<th>Actual vs Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital delivery</td>
<td>59.8</td>
<td>61.7</td>
<td>97%</td>
</tr>
<tr>
<td>Direct revenue</td>
<td>44.8</td>
<td>46.4</td>
<td>-1.6</td>
</tr>
<tr>
<td>Direct expenditure</td>
<td>79.6</td>
<td>76.6</td>
<td>3.0</td>
</tr>
<tr>
<td>Net direct expenditure</td>
<td>34.7</td>
<td>30.1</td>
<td>-4.6</td>
</tr>
</tbody>
</table>

Financial Commentary

Capital delivery: The RFA capital programme for YTD delivered $59.8m of works. Although RFA was forecast to achieve total spend to budget for the year this has been impacted by COVID 19. The delivery is primarily in two major projects: the Aotea Centre refurbishment and the South East Asia Precinct.

Net direct expenditure: The $4.6m unfavourable variance primarily reflects the cancellation of performances and events and the closures of venues as a result of COVID 19.

Forecast FY20: It is anticipated that RFA will miss the FY20 revenue target due to the closure of venues as a result of COVID 19 as well as other impacts include exceptionally wet weather in the first quarter, business interruption impacts of construction at the zoo through the remaining months of the year and the loss of five concerts in FY20 (including Metallica and Elton John).

Key performance indicators

<table>
<thead>
<tr>
<th></th>
<th>Previous</th>
<th>FY20 YTD</th>
<th>Status</th>
<th>Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Quarter</td>
<td>Actual</td>
<td>Target</td>
</tr>
<tr>
<td>The number of people who</td>
<td>1,801,064</td>
<td>1,801,064</td>
<td>2,642,234</td>
<td>2,775,000</td>
</tr>
<tr>
<td>experience RFA’s arts,</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>environment and sports venues</td>
<td></td>
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</tr>
<tr>
<td>and events</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The net promoter score for</td>
<td>43</td>
<td>43</td>
<td>45</td>
<td>19</td>
</tr>
<tr>
<td>Regional Facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auckland’s audiences and</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>participants</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Percentage of operating costs</td>
<td>56%</td>
<td>55%</td>
<td>60%</td>
<td></td>
</tr>
<tr>
<td>funded through non-rates</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>revenues</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of programmes contributing to the visibility and presence of Māori in Auckland, Tamaki Makaurau</td>
<td>31</td>
<td>39</td>
<td>8</td>
<td>Met</td>
</tr>
</tbody>
</table>
### Strategic focus area – Stadia

**Key commentary**
For nine months ended 31 March 2020, a total of $10.4m was spent towards stadia against an FY20 budget of $12m.

**Highlights**
1. **Western Springs Stadium renewals**: prior to the covid-19 lock-down, progress had continued on this renewal project. This included completion of retaining wall structures and the commencement of construction a new toilet block, installation of external gates, re-opening of Stadium Road following completion of asphalt and concrete works and a concrete crossing to the outer field.
2. On restarting construction works, completion of the replacement entrance gate, ticket booths and new toilet block will be scheduled, along with installation of new street lighting poles.

**Issues/Risks**
1. **Covid-19 related delays**: All capital projects, both planned and underway, are currently on hold as a result of current Covid-19 response measures; associated costs, in terms of delays and supply chain impacts are not able yet to be estimated.

**Stand strengthening and renewals works at Mt Smart and North Harbour stadia**: In early 2019, RFA received preliminary findings from seismic surveys of building structures at Mt Smart and North Harbour stadia, which prompted further detailed assessments. These were received in late FY19 and indicated low seismic ratings, albeit within tolerance. Further strengthening works, particularly at North Harbour Stadium, were identified, however the start of these works has since been delayed by the Government’s Covid-19 response.

### Strategic context
Much of Auckland’s network of stadia are aging and do not respond to the evolving interests of Aucklanders, including the growth of interest in a wider range of sports.

RFA is working to improve the amenity and health and safety standards in the stadia under its stewardship, in order to improve their financial sustainability and provide better facilities for both community sports activities and professional sports teams and their fans. RFA also aims to provide venues to support Auckland’s emerging sports.

<table>
<thead>
<tr>
<th>Key programme of works</th>
<th>Status</th>
<th>Description</th>
<th>Outlook</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Harbour Stadium – baseball reconfiguration</td>
<td>Completed</td>
<td>Reconfiguration and construction to enable the hosting of the Auckland Tuatara home games for next season at North Harbour Stadium</td>
<td>Works are scheduled to start once covid-19 related construction constraints are lifted</td>
</tr>
<tr>
<td>North Harbour Stadium – main stand roof renewal</td>
<td>Delayed</td>
<td>To construct access to the grandstand roof and undertake roof repairs and strengthening [renewals]</td>
<td>Works are scheduled to re-start once covid-19 related construction constraints are lifted</td>
</tr>
<tr>
<td>Western Springs Stadium renewals</td>
<td>Delayed</td>
<td>The replacement of two toilet blocks, gate entry building, maintenance shed, concourse and Stadium Road upgrade works</td>
<td>Works are scheduled to re-start once covid-19 related construction constraints are lifted</td>
</tr>
</tbody>
</table>
Strategic focus area – Auckland Zoo development

Key commentary

For nine months ended 31 March 2020, a total of $29.3m was spent towards zoo development against an FY20 budget of $35m.

Highlights

1. Construction of the South East Asia Precinct and new café is well underway. The first zone (the Orangutan and Siamang habitat) and the café were due for public opening in early April, an opening unfortunately disrupted by current national Covid-19 response.

2. A significant programme of general renewals and infrastructure upgrades is also progressing well.

Issues/Risks

1. **Covid-19 related delays**: All zoo capital projects, both planned and underway, are currently on hold as a result of current national Covid-19 response measures. Associated costs, in terms of delays and supply chain impacts are not able yet to be estimated.

2. The most significant impact of Covid-19 related delays will be felt on the Zoo’s South East Asia Precinct development, where supply chain issues begun to be experienced as early as January, and re-mobilisation of the work site will take some time. Given the size of the project, programme delays will likely cause significant additional cost. However, given likely ongoing work practice restrictions, the extent of the delays remains uncertain, the project is now unlikely to be complete until the end of 2020.

<table>
<thead>
<tr>
<th>Key programme of works</th>
<th>Status</th>
<th>Description</th>
<th>Outlook</th>
</tr>
</thead>
<tbody>
<tr>
<td>South East Asia Precinct development</td>
<td>Delayed</td>
<td>Redevelopment of the central area within the Zoo to provide modern standards of housing and care for the Zoo’s South East Asian species, and new catering facilities</td>
<td>Largest renewals project in the Zoo’s history. Covid-19 related delays now place some uncertainty over time and cost to complete.</td>
</tr>
</tbody>
</table>
Strategic focus area – Aotea precinct development

Key commentary

For nine months ended 31 March 2020, a total of $10.3m was spent towards the Aotea Centre development against an FY20 budget of $19.4m. This project remains substantially challenged by delays associated with the need for a comprehensive redesign to meet new standards.

Highlights

1. Refurbishment of the interior of the Aotea Centre (Centre) has concluded, as marked by the installation of a major new digital art-work by the internationally renowned Maori artist, Lisa Reihana.
2. Working with the Auckland Design Office, a draft Aotea Square precinct master plan is now incorporated into Council’s City Centre Master Plan, and a programme of consultation with key partners and stakeholders continues.

Issues/Risks

1. Covid-19 related delays: The Aotea Centre weather-tightness works are on hold as a result of current national Covid-19 response measures. Costs related to the delay and disruption to the supply chain are not able yet to be estimated. However, given likely on-going work practice restrictions, the extent of the delays remains uncertain, the project is now unlikely to be complete until the end of 2020.
2. These delays add further to the challenges already faced on this project, which has now been required to cease construction several times. Previous delays were as a result of design and consenting challenges following from the application of new external cladding standards after construction had begun. These required a significant re-design of all cladding and weather-tightness components, work that is still subject to re-consenting before works can re-commence.

<table>
<thead>
<tr>
<th>Key programme of works</th>
<th>Status</th>
<th>Description</th>
<th>Outlook</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aotea refurbishment</td>
<td>Delayed</td>
<td>The first significant refurbishment of the 30-year-old Centre, aiming to upgrade foyer and functions spaces and address long-standing weather-tightness issues</td>
<td>NZ’s changing building facades and cladding standards has required substantial changes to this project mid-programme. Council has approved an additional $14m in funding for the project. Works are scheduled to re-start once covid-19 related construction constraints are lifted.</td>
</tr>
<tr>
<td>Aotea Square master plan</td>
<td>On track</td>
<td>A precinct planning approach to the development of the Square and its surrounds to ensure the precinct meets its potential as a key lively and active space for Aucklanders</td>
<td>A consultation draft of the masterplan has been completed and is being used to inform discussions with partners and stakeholders, and the design for the Aotea Studios project.</td>
</tr>
<tr>
<td>Aotea Centre expansion</td>
<td>On track</td>
<td>Developing concept plans for expanding the current Aotea Centre to provide a home for performing arts organisations and to foster the work of performing arts groups</td>
<td>This project remains in a design development stage, with the team currently working closely with iwi to ensure the concept is well informed by Maori design principles.</td>
</tr>
</tbody>
</table>
Other Statement of Intent focus areas

**Arts & Culture Strategy**
- Auckland Live: Partnering with PANNZ (Performing Arts Network of New Zealand), in March Auckland Live began facilitating an online weekly hui series, which provides performing arts industry advice, feedback and discussion during this time of lockdown and crisis. Each hui is led by a different panel of performing arts stalwarts from arts companies, organisations, festivals and theatres across NZ. It is live streamed every Monday on the PANNZ Facebook event page and YouTube.
- Auckland Live is lending its support to MusicHelpsLive, a charity administered by the music industry to support NZ musicians by offering 24/7 industry and wellbeing support and advice. In the wake of the Government’s COVID-19 restrictions, the charity has expanded its services to all performing arts professionals whose livelihoods and wellbeing are being impacted by the pandemic. Auckland Live has pledged to be part of the expanded service offering.

**Sustainability and Climate Change**
- In February, RFA’s inaugural sustainability report ‘Our Footprint’ was published online, sharing information, metrics and case studies about sustainability work being undertaken across our business units and venues.
- During this quarter there was a focus on establishing and strengthening relationships with various organisations and CCOs to enable alignment of work. This includes working with:
  - Auckland Council to establish how RFA’s actions align with Auckland’s Climate Action Framework (ACAF)
  - Auckland Council and CCO’s to outline how the mayor’s target of 50% emissions reduction from council’s operations will be achieved by 2030.
  - ATEED to align expectations around event waste management.
  - Various council and government development agencies to share learnings and standards being developed for green building practices
  - Toitu Envirocare to investigate delivery of carbon zero events
  - RFA’s various contracted caterers to gain an understanding of how sustainability issues are being addressed through catering operations.
- Sustainability is currently being integrated into RFA’s asset management programme to enable an understanding of current sustainability performance across our venues.

**Local Board Engagement**
- As part of the induction programme for all local board members, an overview of RFA facilities was presented to 14 local boards.
- The director, Auckland Stadiums, visited the Upper Harbour and Maungakiekie-Tamaki Local Boards to update them on the stadiums in their areas, and Auckland Live provided updates for the Devonport-Takapuna Local Board.
- All other facilities are located within the Waitamata Local Board. Presentations by RFA directors of those facilities have been deferred due to Covid-19.
- Following distribution of the second quarter report, the first since the start of the current council term, strong interest was shown with nearly half the boards putting the report on meeting agendas.

**Contribution towards Māori Outcomes**
- The General Manager Kaupapa Māori has been appointed this quarter. Directors across the RFA Brands met with the GM to discuss what activities, programmes, projects, events and partnerships to contribute to Māori outcomes.

**Te Reo Māori**
RFA has reviewed the Council Te Reo Strategy and adopted an action plan for implementation over the next year. This will be expressed through the Mahere Aronga Māori Responsiveness Plan.

**Auckland Live and Conventions:**
- Whakana were held to welcome and support the incoming companies, cast and crew for the Auckland Fringe Arts Festival and new staff.

**Identity and Culture**
Auckland Art Gallery:
The Gallery continues to progress planning of an exhibition Toi Tū Toi Ora which will celebrate 70 years of Māori contemporary art which will be held in 2021.
## Direct operating performance

<table>
<thead>
<tr>
<th>($ million)</th>
<th>FY19 Actual</th>
<th>FY20 YTD Actual</th>
<th>Budget</th>
<th>Variance</th>
<th>FY20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Net direct expenditure</strong></td>
<td>A</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>39.4</td>
<td>34.7</td>
<td>30.1</td>
<td>(4.6)</td>
<td>40.9</td>
</tr>
<tr>
<td><strong>Direct revenue</strong></td>
<td>B</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fees &amp; user charges</td>
<td>39.4</td>
<td>33.2</td>
<td>33.4</td>
<td>(0.2)</td>
<td>47.2</td>
</tr>
<tr>
<td>Operating grants and subsidies</td>
<td>1.1</td>
<td>0.8</td>
<td>0.9</td>
<td>(0.1)</td>
<td>1.1</td>
</tr>
<tr>
<td>Other direct revenue</td>
<td>13.3</td>
<td>10.8</td>
<td>12.1</td>
<td>(1.3)</td>
<td>12.5</td>
</tr>
<tr>
<td><strong>Direct expenditure</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>93.2</td>
<td>79.6</td>
<td>76.6</td>
<td>(3.0)</td>
<td>101.7</td>
</tr>
<tr>
<td>Employee benefits</td>
<td>C</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants, contributions &amp; sponsorship</td>
<td>1.1</td>
<td>1.0</td>
<td>1.0</td>
<td>-</td>
<td>1.3</td>
</tr>
<tr>
<td>Other direct expenditure</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>40.4</td>
<td>42.5</td>
<td>42.2</td>
<td>(0.3)</td>
<td>54.7</td>
</tr>
<tr>
<td><strong>Other key operating lines</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AC operating funding</td>
<td>36.6</td>
<td>32.5</td>
<td>30.5</td>
<td>(2.0)</td>
<td>40.6</td>
</tr>
<tr>
<td>AC capital funding</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>92.7</td>
<td>58.2</td>
<td>58.9</td>
<td>0.7</td>
<td>78.5</td>
</tr>
<tr>
<td>Holiday Act remediation payments</td>
<td>D</td>
<td>2.0</td>
<td>-</td>
<td>2.0</td>
<td>-</td>
</tr>
<tr>
<td>Capital Grants paid to RFA Partners</td>
<td>E</td>
<td>1.2</td>
<td>-</td>
<td>1.2</td>
<td>-</td>
</tr>
<tr>
<td>Depreciation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>32.2</td>
<td>25.9</td>
<td>21.4</td>
<td>4.5</td>
<td>33.0</td>
</tr>
<tr>
<td><strong>Net interest revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>0.6</td>
<td>0.4</td>
<td>0.3</td>
<td>0.1</td>
<td>0.3</td>
</tr>
</tbody>
</table>

### Financial Commentary

- **A:** The $4.6m unfavourable variance primarily reflects the cancellation of performances and events; and the closures of venues as a result of COVID 19.
- **B:** Direct revenue unfavourable variance is due primarily to the closure of venues.
- **C:** Employee benefits are unfavourable to budget due to recruitment costs for vacancies, staff restructure within Auckland Live and misalignment of annual leave expenses compared with budget.
- **D:** It was agreed with Auckland Council that the additional expense relating to the Holidays Act remediation payments would be recognised below the line and additional funding provided by Council.
- **E:** Capital funded grants of $1.2m paid to Council and RFA partners including Trust Arena, Eventfinda Stadium, Stardome and MOTAT. The funding was budgeted however the accounting treating of was not to expense these costs through the Net direct expenditure.
## Regional Facilities Auckland performance measures

<table>
<thead>
<tr>
<th>Key performance indicators</th>
<th>Previous Quarter</th>
<th>FY20</th>
<th>Status</th>
<th>Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>The number of people who experience Regional Facilities Auckland’s arts,</td>
<td>1,801,064</td>
<td>2,642,234</td>
<td>2,775,000</td>
<td>Not met</td>
</tr>
<tr>
<td>environment and sports venues and events</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The net promoter score for Regional Facilities Auckland’s audiences and participants</td>
<td>43</td>
<td>45</td>
<td>19</td>
<td>Met</td>
</tr>
<tr>
<td>Percentage of operating costs funded through non-rates revenues</td>
<td>56%</td>
<td>55%</td>
<td>60%</td>
<td>Not met</td>
</tr>
<tr>
<td>Percentage of Auckland residents surveyed who value RFA venues and events</td>
<td>74%</td>
<td>76%</td>
<td>69%</td>
<td>Met</td>
</tr>
<tr>
<td>Number of programmes contributing to the visibility and presence of Maori in Auckland,</td>
<td>31</td>
<td>39</td>
<td>12</td>
<td>Met</td>
</tr>
<tr>
<td>Tamaki Makaurau</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
RFA non-financial performance YTD as at 31 March 2020
Local board input into the Emergency Budget 2020/2021
(Covering report)

File No.: CP2020/08701

Te take mō te pūrongo

Purpose of the report

1. This is a late covering report for the above item. The comprehensive agenda report was not available when the agenda went to print and will be tabled at the 07 July 2020 Ōtara-Papatoetoe Local Board meeting.

Ngā tūtohunga

Recommendation/s

The recommendations will be provided in the comprehensive agenda report.