

Waitākere Ranges Local Board OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 23 July 2020 at 4.03pm.

As required under the COVID-19 Response (Urgent Management Measures) Legislation Act 2020, either a recording of the meeting or a written summary will be published on the Auckland Council website.

PRESENT

Chairperson	Greg Presland
Deputy Chairperson	Saffron Toms
Members	Mark Allen
	Michelle Clayton
	Sandra Coney, QSO
	Ken Turner

ALSO PRESENT

Ward Councillor	Shane Henderson
-----------------	-----------------

Note: Pursuant to Resolution WTK/2020/16 of the Waitākere Ranges Local Board, the Standing Orders of the Waitākere Ranges Local Board have been updated to allow a person other than a member of the local board to participate in a meeting by means of audio link or audio-visual link if the person is otherwise approved to participate in accordance with Standing Orders Sections 6 and 7.

1 Welcome

Chair G Presland opened the meeting and welcomed those present.

2 Apologies

There were no apologies.

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically, members were asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitākere Ranges Local Board:

Board Member	Organisation/Position
Mark Allen	<ul style="list-style-type: none"> - Community Waitākere – <i>Executive Officer</i> - Bethells Valley Fire – <i>Senior Fire Fighter</i> - Waitākere Licensing Trust – <i>Trustee</i>
Michelle Clayton	<ul style="list-style-type: none"> - Glen Eden Community House – <i>Treasurer</i> - Glen Eden Residents' Association – <i>Treasurer</i> - Waitākere Community Organisation Grants Scheme (COGS) – <i>Committee Member</i> - The Personal Advocacy and Safeguarding Adults Trust – <i>Trustee</i> - Glen Eden Returned Services Association (RSA) – <i>Member</i> - Glen Eden Railway Trust – <i>Member</i>
Sandra Coney	<ul style="list-style-type: none"> - Waitematā District Health Board – <i>Elected Member & Chair of Hospital Advisory Committee</i> - Women's Health Action Trust – <i>Patron</i> - New Zealand Society of Genealogists – <i>Member</i> - New Zealand Military Defence Society – <i>Member</i> - Cartwright Collective – <i>Member</i>
Greg Presland	<ul style="list-style-type: none"> - Whau Coastal Walkway Environmental Trust – <i>Trustee</i> - Combined Youth Services Trust – <i>Trustee</i> - Glen Eden Bid – <i>Member</i> - Titirangi Ratepayers and Residents Association – <i>Member</i> - Waitākere Ranges Protection Society – <i>Member</i> - Titirangi RSA – <i>Member</i> - Maungakiekie Golf Club – <i>Member</i>
Saffron Toms	<ul style="list-style-type: none"> - Titirangi Community House – <i>Secretary</i>

Ken Turner	Nil
------------	-----

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council:

External community group or organisation	Lead	Alternate
Aircraft Noise Community Consultative Group	Mark Allen	Saffron Toms
Ark in the Park	Mark Allen	Sandra Coney
Friends of Arataki and Waitākere Regional Parkland Incorporated	Michelle Clayton	Sandra Coney
Glen Eden Business Improvement District (Glen Eden Business Association)	Michelle Clayton	Greg Presland
Glen Eden Playhouse Theatre Trust	Ken Turner	Mark Allen
Te Uru Waitākere Contemporary Gallery	Mark Allen	Saffron Toms and Sandra Coney
The Rural Advisory Panel	Ken Turner	Saffron Toms

4 Confirmation of Minutes

Resolution number WTK/2020/63

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) confirm the ordinary minutes of its meeting, held on Thursday, 18 June 2020 and the extraordinary minutes of its meeting, held on Thursday, 9 July 2020, as a true and correct record.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

The Board acknowledged the passing of Ross Dallow MNZM, QPM, NZSSM (Erebus), who served as District Commander in West Auckland, with a career spanning 35 years. Ross was previously a Councillor for Waitākere City Council and Local Board Member for Henderson-Massey Local Board.

7 Petitions

There were no petitions.

8 Deputations

Note: Item 8.3 - Deputation - Jennifer Conlon - Glen Eden Business Improvement District (BID) was considered prior to Item 8.1 Deputation - Tim Robinson - Prioritising Pedestrian Crossing

8.3 Deputation - Jennifer Conlon - Glen Eden Business Improvement District (BID)

Resolution number WTK/2020/64

MOVED by Chairperson G Presland, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

- a) **receive the tabled Glen Eden BID report and thank Jennifer Conlon and Natasha McDowall for their attendance.**

CARRIED

Attachments

- A 23 July 2020, Waitākere Ranges Local Board: Item 8.3 - Deputation - Jennifer Conlon - Glen Eden Business Improvement District (BID) - Tabled Report

8.1 Deputation - Tim Robinson - Prioritising Pedestrian Crossing

Resolution number WTK/2020/65

MOVED by Chairperson G Presland, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

- a) **receive the presentation and thank Tim Robinson for his attendance.**

CARRIED

Attachments

- A 23 July 2020, Waitākere Ranges Local Board: Item 8.1 - Deputation - Tim Robinson - Prioritising Pedestrian Crossing - Presentation

8.2 Deputation - Megan Beard - Kai West

Resolution number WTK/2020/66

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **receive the presentation and thank Megan Beard for her attendance.**

CARRIED

Attachments

- A 23 July 2020, Waitākere Ranges Local Board: Item 8.2 - Deputation - Megan Beard - Kai West - Presentation

Note: Item 8.3 - Deputation - Jennifer Conlon - Glen Eden Business Improvement District (BID) was considered prior to Item 8.1 Deputation - Tim Robinson - Prioritising Pedestrian Crossing

8.4 Deputation - Sport Waitākere

Resolution number WTK/2020/67

MOVED by Chairperson G Presland, seconded by Member M Clayton:

That the Waitākere Ranges Local Board:

- a) receive the presentation and thank Lynnette Adams and David George for their attendance.

CARRIED

Attachments

- A 23 July 2020, Waitākere Ranges Local Board: Item 8.4 - Deputation - Sport Waitākere - Presentation

8.5 Deputation - United North Piha Lifeguard Service

Resolution number WTK/2020/68

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) receive the presentation and thank Victoria Mulrennan and Jerome Buckwell for their attendance.

CARRIED

Attachments

- A 23 July 2020, Waitākere Ranges Local Board: Item 8.5 - Deputation - United North Piha Lifeguard Service - Presentation

9 Public Forum

9.1 Public Forum - Grey Power Waitakere - Steve McDonald

Resolution number WTK/2020/69

MOVED by Chairperson G Presland, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

- a) thank Steve McDonald for his attendance.

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Waitākere Ward Councillor Update

Resolution number WTK/2020/70

MOVED by Chairperson G Presland, seconded by Member K Turner:

That the Waitākere Ranges Local Board:

- a) thank Waitākere Ward Councillor Shane Henderson for his verbal update via Skype.

CARRIED

Note: Item 19 - Auckland Transport Update - July 2020 was considered prior to Item 12 - Notice of Motion: Member K Turner - Open Workshops

19 Auckland Transport Update - July 2020

Caroline Tauevihi, Elected Member Relationship Manager, was in attendance to speak to this item.

Resolution number WTK/2020/71

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) receive Auckland Transport's July 2020 update report.
- b) request Auckland Transport to investigate the request from Tim Robinson concerning a possible pedestrian safety crossing on Glendale Road, presented in Deputation 8.1 at this meeting.

CARRIED

12 Notice of Motion: Member K Turner - Open Workshops

In accordance with Standing Order 2.5.1, a Notice of Motion was received from Member K Turner, seconded by Member M Clayton, for consideration under item 12.

A copy of the Notice of Motion has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

MOVED by Member K Turner, seconded by Member M Clayton:

That the Waitākere Ranges Local Board:

- a) will hold all local board workshops and briefings open to the public as of Monday, 31 August 2020.
- b) note that individual workshop and briefing agenda items may be closed to the public at the request of the Chair where:
 - i) the issue would most likely be discussed in a Confidential part of the business meeting, or
 - ii) the Chair has received and accepted advice from relevant Council staff that holding the briefing in a Closed session may be in the best interests of the local board and community at that point in time.
- c) request information about upcoming workshops/briefings are publicised on the Auckland Council website and usual social media channels.
- d) request that in the event the Waitākere Ranges Local Board resolves to receive and support this Notice of Motion, it then be circulated by Council staff to all Auckland Council Local Boards and submitted to the Auckland Council Governing Body.

Pursuant to Standing Order 2.5.6 Alteration of Notice of Motion, Member K Turner agreed that the motion may be altered.

Resolution number WTK/2020/72

MOVED by Member K Turner, seconded by Member M Clayton, an amendment to the original motion:

That the Waitākere Ranges Local Board:

- a) adopt as a principle that the Waitākere Ranges Local Board workshops be open to public observation unless there are valid reasons for them not to be

- b) request that staff proactively release all material presented at workshops unless there are valid reasons not to do so
- c) request that workshop agendas be released publicly at least two working days prior to the workshop
- d) request all workshop agendas clearly indicate items where the public can be present to observe during presentations and items where for valid reasons confidentiality is required. Valid reasons can include the early formulation of policy proposals and the definition of issues and options. Requests for public to be excluded from an agenda item must be approved by the workshop Chair.
- e) request the operation of workshops be reviewed no later than December 2020.
- f) that staff be asked to urgently advance the live broadcasting of meetings.

CARRIED

Attachments

- A 23 July 2020, Waitākere Ranges Local Board: Item 12 - Notice of Motion: Member K Turner - Open Workshops

13 Adoption of the Waitākere Ranges Local Board Agreement 2020/2021

A copy of the tabled Local Board Agreement and the local fees and charges schedule for 2020/2021 have been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2020/73

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) adopt the Local Board Agreement 2020/2021 tabled at the meeting, subject to the local environmental management target being altered to 90%.

*'We manage Auckland's natural environment
The proportion of local programmes that deliver intended environmental actions
and/or outcomes 90%'*
- b) adopt the local fees and charges schedule for 2020/2021 attached to this report.
- c) delegate authority to the Chair to make any final minor changes to the Local Board Agreement 2020/2021.
- d) Note that:
 - i) Local Board Agreement 2020/2021 local activity budgets will be updated to reflect final budget decisions made by the Governing Body on 16 July 2020.
 - ii) resolutions of this meeting will be reported to the Governing Body when it meets to adopt the Annual Budget 2020/2021 on 30 July 2020.

CARRIED

Attachments

- A 23 July 2020, Waitākere Ranges Local Board: Item 13 - Waitākere Ranges Final Draft Local Board Agreement 2020/2021
- B 23 July 2020, Waitākere Ranges Local Board: Item 13 - Local Fees and Charges Schedule 2020/2021

14 Waitākere Ranges Social and Historic Events 2020/2021

Resolution number WTK/2020/74

MOVED by Member S Coney, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **approve in principle the allocation of \$20,000 for the social and historic heritage events being held in 2020/2021, which includes delivery of the Brass Band Concert and the West Auckland Heritage Conference.**

CARRIED

15 Statement of proposal to amend the Alcohol Control Bylaw

Resolution number WTK/2020/75

MOVED by Member S Coney, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

- a) **support the draft statement of proposal in Attachment A of this report to amend the Auckland Council Alcohol Control Bylaw 2014 for public consultation.**

CARRIED

16 New road name in the Campbell Developments Trustee Co Limited subdivision for 40 O'Neills Road, Swanson.

Resolution number WTK/2020/76

MOVED by Chairperson G Presland, seconded by Member M Clayton:

That the Waitākere Ranges Local Board:

- a) **approve the name 'Palmate Lane' for the Commonly Owned Access Lot constructed within the subdivision being undertaken by Campbell Developments Trustee Co Limited at 40 O'Neills Road, Swanson in accordance with section 319(1)(j) of the Local Government Act 1974.**
- b) **request Auckland Council staff to advise developers undertaking road naming of the Swanson Heritage Guidelines.**

CARRIED

Note: Pursuant to Standing Order 1.9.7, Member S Coney requested that her dissenting vote against part a) be recorded.

17 ATEED six-monthly report to the Waitākere Ranges Local Board

Resolution number WTK/2020/77

MOVED by Chairperson G Presland, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

- a) **receive ATEED's update to the Waitākere Ranges Local Board – March 2020.**

CARRIED

18 Regional Facilities Auckland Quarterly Performance Report for the period ending 31 March 2020

Resolution number WTK/2020/78

MOVED by Deputy Chairperson S Toms, seconded by Member M Clayton:

That the Waitākere Ranges Local Board:

- a) **receive the Regional Facilities Auckland Quarterly Performance Report for the quarter ending 31 March 2020.**

CARRIED

Note: Item 19 - Auckland Transport Update - July 2020 was considered prior to Item 12 - Notice of Motion: Member K Turner - Open Workshops

20 Chair's Report - July 2020

A copy of the tabled Chair's report has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2020/79

MOVED by Chairperson G Presland, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

- a) **receive Chair Presland's tabled report for July 2020.**

CARRIED

Attachments

A 23 July 2020, Waitākere Ranges Local Board: Item 20: Tabled Chair's Report - July 2020

21 Confirmation of Workshop Records

Resolution number WTK/2020/80

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **receive the workshop records for 11, 18 & 25 June and 2 & 9 July 2020.**

CARRIED

22 Governance Forward Work Programme

Resolution number WTK/2020/81

MOVED by Deputy Chairperson S Toms, seconded by Chairperson G Presland:

That the Waitākere Ranges Local Board:

- a) **receive the governance forward work programme calendar for July 2020.**

CARRIED

23 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.02 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....