I hereby give notice that an ordinary meeting of the Auckland City Centre Advisory Board will be held on:

**Date:** Monday, 31 August 2020  
**Time:** 3.00pm  
**Venue:** This meeting will be held remotely

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**Ngā Hui a te Poari Kaitohutohu mō te Pokapū o Te Tāone Nui o Tāmaki Makaurau / Auckland City Centre Advisory Board**

**OPEN AGENDA**

**MEMBERSHIP**

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<th>Chairperson</th>
<th>Ms Viv Beck</th>
<th>Business Improvement District</th>
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<td>Deputy Chairperson</td>
<td>Mr Andrew Gaukrodger</td>
<td>Corporate sector</td>
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<td>Members</td>
<td>Ms Noelene Buckland</td>
<td>City Centre Residents Group</td>
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<td>Mr Greg Cohen</td>
<td>Tourism/Travel</td>
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<td></td>
<td>Cr Pippa Coom</td>
<td>Waitemata and Gulf Ward Councillor, Auckland Council</td>
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<td>Mr George Crawford</td>
<td>Property Council of NZ</td>
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<td>Cr Chris Darby</td>
<td>Auckland Council (Mayor’s alternate)</td>
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<td>Mayor Hon Phil Goff, CNZM, JP</td>
<td>Auckland Council</td>
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<td>Mr Matt Harray</td>
<td>Retail sector</td>
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<td>Mr Mark Kingsford</td>
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<td>Ms Amy Malcolm</td>
<td>Tertiary sector (University of Auckland)</td>
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<td>Mr James Mooney</td>
<td>Urban design/institute of architects</td>
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<td>Mr Nigel Murphy</td>
<td>Tertiary sector (Auckland University of Technology)</td>
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<td>Mr Richard Northey</td>
<td>Waitemata Local Board, Auckland Council</td>
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<td>Mr Adam Parkinson</td>
<td>City Centre Residents Group</td>
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<td></td>
<td>Ms Anahera Rawiri</td>
<td>Ngāti Whātua Ōrākei</td>
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<td>Mr Patrick Reynolds</td>
<td>Transport representative</td>
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<td>Mr Michael Richardson</td>
<td>Business Improvement District</td>
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(Quorum 10 members)

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
Terms of Reference

(Excerpt – full terms of reference available as a separate document)

1. These terms of reference set out the roles, responsibilities and working arrangements for the Auckland City Centre Advisory Board.

2. The board is a key advisory body, with no decision-making or autonomous budgetary authority.

3. The board will assist the Auckland Council, specifically the Governing Body and the Waitematā Local Board and Auckland Council Controlled Organisations to oversee and be a key advisor to the Auckland Council on achieving the vision and strategic outcomes of the Auckland Plan, the City Centre Masterplan, the expenditure of the city centre targeted rate and city centre issues.

Membership:
Includes one councillor and one local board member.

The board should include members who can provide expert advice on many areas including transport, landscape, environment and youth sectors. The membership includes a position for Mana Whenua. Representatives from CCOs may be board members without voting rights. The number of the board members should be between 16 and 21 at any time.

The new panel’s term should end one month prior to the next local government elections in 2019. The membership of the panel may be rolled over for more than one electoral term of three years.

Purpose of City Centre Targeted Rate

(Excerpt – full information available in a separate document)

Background

The City Centre targeted rate is to help fund the development and revitalisation of the city centre. The rate applies to business and residential land in the City Centre area.

Activities to be funded

The City Centre redevelopment programme aims to enhance the city centre as a place to work, live, visit and do business. It achieves this by providing a high-quality urban environment, promoting the competitive advantages of the city centre as a business location, and promoting the city centre as a place for high-quality education, research and development. The programme intends to reinforce and promote the city centre as a centre for arts and culture, with a unique identity as the heart and soul of Auckland. The rate will fund expenditure within the following activities: Regional planning; Roads and footpaths; Local parks, sports and recreation.

The targeted rate will continue until 2024/2025 to cover capital and operating expenditure generated by the projects in the City Centre redevelopment programme. From 2016/2017, unspent funds from the targeted rate have been used to transition the depreciation and consequential operating costs of capital works to the general rate so that from 2019/2020 these costs will be entirely funded from general rates.
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1 Apologies

Apologies from Mr A Parkinson, Mr M Harray and Mayor P Goff have been received.

2 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3 Confirmation of Minutes

That the Auckland City Centre Advisory Board:

a) confirm the ordinary minutes of its meeting, held on Wednesday, 29 July 2020, as a true and correct record.

4 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
City Rail Link update

File No.: CP2020/11811

Te take mō te pūrongo
Purpose of the report
1. To update the Auckland City Centre Advisory Board on City Rail Link works, naming of the lower Queen Street plaza and Britomart East works.

Whakarāpopototanga matua
Executive summary
2. Construction work for the City Rail Link early work contracts are in their final stages and construction for the main works to build tunnels and stations are in full swing.
3. City Rail Link Ltd and Link Alliance continue to interface with Auckland Council and council-controlled organisations on the project’s progress, monitor impacts of construction, ensure that opportunities are maximised and there is coordination between City Rail Link and other city centre projects.
4. City Rail Link Ltd proposes to lead stakeholder consultation on Te Komititanga, the name that has been gifted by Ngāti Whātua Ōrākei and accepted by the City Rail Link mana whenua forum for the lower Queen Street plaza.
5. City Rail Link Ltd and Link Alliance will also provide a presentation to the Auckland City Centre Advisory Board meeting on 31 August 2020.

Ngā tūtohunga
Recommendation/s
That the Auckland City Centre Advisory Board:
a) receive the City Rail Link update.

Horopaki
Context
6. The City Rail Link is New Zealand’s largest ever infrastructure project. It will enhance the capacity and performance of Auckland’s rail service and add to the quality of life in Auckland.
7. City Rail Link, jointly sponsored by Auckland Council and the Crown, contributes to a number of sponsors’ priorities including the Government Policy Statement on Land Transport 2018/18-2027/28 and the Auckland Transport Alignment Project 2018. The City Rail Link also contributes to all six of Auckland Council’s priority outcomes in its Auckland Plan 2050, the City Centre Masterplan and contributes to social and economic objectives in additional community and council plans.

Tātaritanga me ngā tohutohu
Analysis and advice
City Rail Link update
8. The City Rail Link project has been declared “essential” by the New Zealand Government because of its importance to the country’s economic recovery. The City Rail Link project currently employs over 1,200 people in design, engineering and construction, and has established a progressive employment programme that supports youth into meaningful work. City Rail Link also continues to be a largescale procurer of goods and services and has set social procurement targets for the project.
9. There will be impacts on the project's construction programme due to COVID-19, however the extent of delays are not fully known yet. To help offset delays caused by COVID-19, as well as maintain momentum and productivity to deliver the City Rail Link in 2024, extended construction hours were agreed by Auckland Council through the consenting process. This applies to Link Alliance construction sites at Mount Eden, Karangahape and Aotea.

10. To support City Rail Link's neighbouring businesses and communities, development response initiatives continue to be implemented across all construction sites. Initiatives include providing safe access around construction, local business signage and wayfinding, procuring goods and services from neighbouring businesses, use of hoarding and lighting, as well as activation and engagement.

11. The Dame Whina Cooper tunnel boring machine (TBM), which will excavate 3.2 kilometres of City Rail Link tunnels, has undergone vigorous factory acceptance testing in Guangzhou, China. The project has now formally accepted ownership of the tunnel boring machine, which is currently being dismantled and is scheduled to arrive in Auckland in October 2020. The tunnel boring machine is expected to begin her first underground journey from Mount Eden in April 2021.

**Contract 9: Britomart East**

12. The C9 Britomart East contract works will upgrade the eastern end of the station’s connections, including widening platforms, strengthening beams, moving a tunnel wall and modifying track. Construction partners will also build the equipment rooms in Britomart Station’s new basement that will eventually be required to run the City Rail Link.

13. Construction is scheduled to start in late 2020 and is estimated to be completed in early 2024.

14. Works as part of the C9 Contract are generally of lesser scale when compared with other contract packages that make up the City Rail Link project and are mostly confined to existing underground rail infrastructure.

15. City Rail Link Ltd and KiwiRail are working together to ensure that stakeholders and project neighbours are aware of the planned works, with more detailed information on scope and construction programme to be provided in the upcoming months once finalised.

**Contract 1: Britomart & Lower Queen Street**

16. Construction of the Lower Queen Street plaza is scheduled for completion in December 2020, and remaining construction on Tyler and Galway streets is scheduled for completion by mid-2021. The additional City Centre Targeted Rate funding advocated for by ACCAB has supported the delivery of a high-quality urban realm for Auckland’s communities.

17. The tunnels and heavy concrete work for the C1 contract are complete. The streetscape on lower Queen Street, including paving, new native trees and street furniture is currently under construction.

18. Auckland Transport’s proposal to extend the lower Queen Street ‘pedestrian mall’ onto part of Tyler Street and Galway Street and remove the exemption for buses and thoroughfare vehicles is now closed for public consultation. AT received 685 submissions that they are currently analysing.

19. The fit out of the Chief Post Office building and Britomart Station continues, with four of the eight metro-grade escalators installed.

20. A heritage strategy to showcase the Chief Post Office’s heritage features as well as the artefacts discovered during C1 construction is being developed. Last month, a seawall dating back to the 1860s was discovered during excavation for lower Queen Street. It will be protected in the location it was discovered and a heritage plaque installed in the pavers above it.
Lower Queen Street plaza – naming

21. On 7 July 2020, the City Rail Link Mana Whenua Forum accepted a proposal from Ngāti Whātua Ōrākei to gift the name Te Komiti for the lower Queen Street plaza. The name has since been amended to ‘Te Komitetanga’ and won't require ‘Square’ or ‘Plaza’ included as part of it.

22. The name, Te Komitetanga, reflects that this will be a place where people can come together in formality, celebration and parade. People will also travel through, mix and meet within the space as they move between transport modes, the harbour, Commercial Bay and mid-city.

23. As well as the mixing of people, the name also reflects that the plaza's location had been where the waters of Waitematā and Wai o Horotiu, the stream that once ran into the harbour and still exists beneath Queen Street, had once merged.

24. The Waitematā Local Board has delegated authority to choose the name for the plaza. City Rail Link Ltd sought feedback from the board on the proposed name and on the planned stakeholder engagement. Once consultation is complete and feedback has been reviewed, Auckland Council will formally request the board's adoption of the proposed plaza name.

Contract 2: Albert Street

25. The C2 contract for City Rail Link works along Albert Street from Wyndham Street to Customs Street towards the Waitematā Harbour is now ahead of its December 2020 completion date. Works are now scheduled to be substantially finished in October 2020.

26. The streetscape work for this contract is being completed block-by-block, and the contract’s construction footprint continues to steadily decrease.

27. Funding through the city centre targeted rate has supported the delivery of trees and a high quality urban realm along Albert Street. A total of 23 mature native trees are now installed, together with wider paved footpaths and new street furniture on top of upgraded utilities and already constructed City Rail Link tunnels.

28. Through the Business Hardship Programme, City Rail Link Ltd is continuing to provide financial support in the form of rent relief to businesses affected by increased construction duration.

Contract 3: Aotea Station

29. The main compound in the Bledisloe carpark has been built and now serves the workers on site which at peak will number around 300.

30. Construction of Aotea Station’s diaphragm walls has begun and will make up the first permanent element of the station. For Aotea Station, 150 wall panels will be built, with three now complete. In the northern section of the site near Kingston and Wyndham Streets, around 60 out of 450 piles are now complete.

31. Utility investigation and relocation continues along Albert Street between Mayoral Drive and Wyndham Street.

32. Bluestone wall deconstruction will begin in approximately November 2020.

33. A City Rail Link information hub will open in September outside Mojo Café on Wellesley Street. In the meantime, public drop ins will be held in the Auckland House lobby.

34. Long-term hoardings are beginning to go up on site, which will be beautified with art and lighting installations.

Contract 3: Karangahape Station

35. Construction of Karangahape Station’s diaphragm walls is now underway, with 10 of the 26 wall panels that will form the station box at Mercury Lane now installed. Beresford Square works will require 32 diaphragm wall panels.
36. The concrete floor of the 22 metre temporary shaft at the Mercury Lane has been poured. The shaft will provide underground access for plant and personnel.

37. Utility investigation and relocation is nearing completion for both the Mercury Plaza and Beresford Square sites.

38. Construction of the noise enclosure at Mercury Lane is now underway and is scheduled to be operational by mid-September.

39. The public toilets at Beresford Square will be decommissioned and removed on 21 August 2020. The Link Alliance is working with Auckland Council, Auckland Transport and the community to temporarily provide toilet facilities on the corner of Greys Avenue and Pitt Street – a location which is still being confirmed with Auckland Transport. In the interim, wheelchair accessible portable toilet facilities are available to the public near the Pitt Street / Karangahape Road intersection.

**Contract 3 and Contract 5: Mt Eden Station and North Auckland Line connections**

40. Mount Eden train station closed on 11 July 2020 and will be closed until 2024. This enables the Link Alliance to construct the new Mount Eden station and City Rail Link connections to the Western Line. The Porters Avenue level crossing also closed permanently to vehicles on 29 May 2020.

41. City Rail Link Ltd and the Link Alliance continue to work closely with Auckland Transport to ensure the public are aware of the station closure and have alternative public transport options available. An ongoing community preparedness campaign began in mid-February which resulted in a high level of public knowledge.

42. A new frequent ‘64’ bus service started operating on 5 July 2020 and will be free during City Rail Link construction. It provides an alternative to train travel between Mount Eden, Kingsland and Newmarket.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

43. City Rail Link continues to set the benchmark for sustainability on New Zealand infrastructure projects. Because there is no sustainability standard for infrastructure in New Zealand, the project is using the Infrastructure Sustainability Council of Australia (ISCA) framework.

44. City Rail Link Ltd has enhanced the ISCA framework together with mana whenua to make it more appropriate for Tāmaki Makaurau. The project is on track for an ‘excellent’ sustainability rating for early works C1 and C2 contracts. Sustainability outcomes are also embedded within the Link Alliance.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

45. City Rail Link Ltd and its construction partners continue to have numerous controls and interfaces in place with Auckland Council and council-controlled organisations to monitor the project’s progress, monitor impacts of construction, ensure that opportunities are maximised and there is coordination between City Rail Link and other city centre projects.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

46. The Waitematā Local Board regularly receives updates on the City Rail Link construction programme.
47. The Waitematā Local Board has delegated authority to choose the name for the lower Queen Street plaza. City Rail Link Ltd sought feedback from the board on the proposed name (Te Komititanga) and on the planned stakeholder engagement. Once consultation is complete and feedback has reviewed, Auckland Council will formally request the board’s adoption of the proposed plaza name.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

48. The City Rail Link mana whenua forum accepted a proposal from Ngāti Whātua Ōrākei to gift the name Te Komititanga for the lower Queen Street plaza.

49. City Rail Link Ltd has worked with mana whenua to enhance the ISCA framework to make it more appropriate for Tāmaki Makaurau.

**Ngā ritenga ā-pūtea**

**Financial implications**

50. There are no financial implications in this update. The CRL project is jointly funded by the Crown and Auckland Council.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

51. The Covid-19 pandemic will impact the City Rail Link project, however the project remains on track to be completed on time and within the $4.4 billion cost envelope. City Rail Link Ltd and its construction partners are continuously working together to mitigate risks and the challenges ahead.

52. A key challenge for the project is the current border restrictions due to COVID-19. There are a number of skills required on the project that are not currently available in New Zealand. City Rail Link Ltd and the Link Alliance will continue to try to bring these essential workers into the country, while also upskilling our workforce, to maintain momentum on the project.

**Ngā koringa ā-muri**

**Next steps**

53. The Auckland City Centre Advisory Board will receive regular updates at its meetings and through newsletter updates.

**Ngā tāpirihanga**

**Attachments**

There are no attachments for this report.

**Ngā kaihaina**

**Signatories**

<table>
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<tr>
<th>Author</th>
<th>Maria Hernandez-Curry – Stakeholder Communications Manager, City Rail Link Ltd</th>
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<tr>
<td>Authoriser</td>
<td>John Dunshea – Lead Officer Support</td>
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Te take mō te pūrongo
Purpose of the report
1. To provide an update on the status of city centre projects underway and funded through the city centre targeted rate investment portfolio, following the adoption of the Emergency Budget 2020/2021.

Whakarāpopototanga matua
Executive summary
2. The city centre targeted rate portfolio budget 2019/2020 was endorsed by the Auckland City Centre Advisory Board at its 24 July 2019 meeting (resolution CEN/2019/35) to deliver outcomes that support the City Centre Masterplan, creating a vibrant, accessible and inclusive city centre that supports public transport, walking, cycling and responds to growth.
4. The Emergency Budget 2020/2021 resulted in a reduction of capital expenditure across Auckland Council, including a reduction to expenditure through the city centre targeted rate investment portfolio.
5. The Emergency Budget prioritised the continuation and completion of significant projects already in the construction phase. Delaying or deferring of these projects would have presented risks to health and safety, contractual commitments as well as impacting stakeholders if they were deferred. Some projects also have critical interdependencies that could require costly rework in the future if timeframes are not met.
6. This report provides a summary of the revised delivery programme in the context of the Emergency Budget and the impacts of COVID-19.
7. Staff will present the revised city centre targeted rate investment portfolio to the Auckland City Centre Advisory Board in September 2020 as part of the Long-term Plan 2021-2031 process.

Ngā tūtohunga
Recommendation/s
That the Auckland City Centre Advisory Board:
a) receive the update on the status of city centre targeted rate projects following the adoption of the Emergency Budget 2020/2021.

Horopaki
Context
8. The City Centre targeted rate is used to help fund the development and revitalisation of the city centre and aims to enhance the city centre as a place to work, live, visit and do business. It achieves this by providing a high-quality urban environment, promoting the competitive advantages of the city centre as a business location, and promoting the city centre as a place for high-quality education, research and development.
9. The city centre targeted rate portfolio budget 2019/2020 was endorsed by the Auckland City Centre Advisory Board at its 24 July 2019 meeting (resolution CEN/2019/35).

10. The portfolio will deliver outcomes that support the City Centre Masterplan, creating a vibrant, accessible and inclusive city centre that supports public transport, walking, cycling and responds to growth.

11. The COVID-19 pandemic, including the Alert Level-4 lockdown, significantly impacted on the delivery of city centre projects, including those within the city centre targeted rate portfolio.

12. On 16 July 2020, the Auckland Council Governing Body made its final decisions on the Emergency Budget for the 2020/2021 financial year. This budget was formally adopted on 30 July 2020 (resolution GB/2020/77).

13. The Emergency Budget included a reduction of capital expenditure across Auckland Council, including a reduction in expenditure through the city centre targeted rate investment portfolio.

Tātaritanga me ngā tohutohu
Analysis and advice

14. The infrastructure projects within the city centre targeted rate portfolio are at varying stages of the project lifecycle, from pre-business case to construction.

15. The Emergency Budget prioritised the continuation and completion of projects already in the construction phase. Delaying or deferring these projects would have presented risks to health and safety and contractual commitments as well as impacts on stakeholders if they were deferred. Some projects also have critical interdependencies that could require costly rework in the future if timeframes are not met.

16. A summary of the revised delivery programme in the context of the Emergency Budget and the impacts of COVID-19 is provided below.

- Karangahape Road Enhancements - construction is currently progressing in several locations along the street and will continue through quarter two of 2021. Sections of the cycleway from Ponsonby Road to Day Street and Symonds Street to Upper Queen Street have been opened to the public following the substantial completion of these stages.

- Quay Street Enhancement – construction is currently progressing in several locations along the street and will continue through quarter two of 2021, sections of the project area have been opened to the public. These works are being delivered as part of the Downtown Infrastructure Development Programme.

- Britomart Streetscapes – this funding is being used to support the delivery of a programme of streetscape upgrade works in the Britomart Precinct. Construction is currently progressing on Galway Street, between Commerce Street and Gore Street, and will continue through quarter four of 2020. Construction is also progressing on both Tyler and Galway Streets, between Lower Queen Street and Commerce Street, and will continue into 2021. These works are being delivered as part of the Downtown Infrastructure Development Programme and the City Rail Link respectively.

- Lower Queen Street Upgrade – construction on the urban realm improvements to Lower Queen Street is underway and will continue through to the end of 2020. These works are being delivered as part of the City Rail Link.

- Albert Street Upgrade – construction of the urban realm improvements to Albert Street is currently progressing in several locations between Quay Street and Wyndham Street, and will continue through to the end of 2020. Several sections of the project area are substantively complete and are open to the public.
- Federal Street Upgrade Stage 2 – Mayoral Drive to Wellesley Street – the project’s Detailed Design is complete, and a physical works tender package has been compiled. An Expressions of Interest process was completed in April 2020 which identified four potential physical works tenderers. Construction is now planned to commence in early 2021, to align with the construction of the Auckland City Mission HomeGround development and the closure of the Albert Street and Wellesley Street intersection. The project’s construction is expected to conclude in late 2021.

- Myers Park Underpass – The Preliminary Design was completed in July 2020. On 19 August 2020 the Waitematā Local Board approved a renewals budget contribution of $100,000 towards the project in Financial Year 2021 (resolution WTM/2020/185). This contribution, in addition to city centre targeted rate budget, will enable the completion of the Detailed Design within the current financial year. The physical works have been deferred until Financial Year 2022.

- Nelson Street Slip Lane – Placemaking Improvements – the current phase of Concept Design and Business Case was completed in June 2020, concluding existing contractual commitments. The next phase of design development is planned to commence in Financial Year 2022 and construction the following financial year.

- Federal Street Stages 3 and 4 – Victoria Street to Fanshawe Street – the project’s Concept Design was completed in July 2020. The next phase of design development is planned to commence in Financial Year 2022.

- Service Lane Programme – this funding will be used to develop and deliver a programme of works along Mills Lane and Exchange Lane. The programme has interfaces with adjacent private developments. One such development has reconsidered their timing in light of the COVID-19 pandemic. The programme will continue to investigate the opportunity to integrate works with the planned private developments in the area.

- High Street Streetscapes – delivery of the Access for Everyone Concept Pilot was completed in May 2020. The installed works will continue to be monitored through 2021, and the insights gathered will be used to support the Business Case for the permanent works, now scheduled to commence in Financial Year 2022.

- Hobson Street Upgrade (Victoria Street to Wellesley Street) – the project has been delayed following the New Zealand International Convention Centre fire in October 2019. Coordination will continue with New Zealand International Convention Centre development.

Tauākī whakaaweawe āhuarangi
Climate impact statement
17. The city centre targeted rate portfolio supports the delivery of the environmental outcomes detailed in the City Centre Masterplan, promoting a green and sustainable city centre. This occurs at a project level, through elements such as water sensitive design and planting.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
18. Projects in the city centre targeted rate portfolio are being delivered by several council group or council-funded organisations, including Auckland Council, Auckland Transport and City Rail Link Limited.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
19. The city centre targeted rate area falls within the Waitematā Local Board area.

21. On 19 August 2020 the Waitematā Local Board allocated $100,000 in funding from its 2020/2021 Community Facilities work programme to support the progression of the Myers Park Underpass Detailed Design (resolution WTM/2020/185). This contribution, in combination with an allocation from the city centre targeted rate investment portfolio, has allowed the design to be completed in the current financial year.

22. The chairperson of the Waitematā Local Board is a member of the Auckland City Centre Advisory Board.

Tauākī whakaaweawe Māori
Māori impact statement

23. Māori outcomes delivered by the city centre targeted rate portfolio are managed at the project level, with each project responsible for delivering on their individual outcomes.

24. The city centre targeted rate is being used to contribute to Māori outcomes by enabling kaitiakitanga (environmental guardianship) and highlighting our unique cultural heritage by incorporating Māori design elements.

25. Mana whenua consultation occurs as part of the development and delivery of all city centre projects, on a project by project basis, via the monthly Infrastructure and Environmental Services mana whenua Hui and other project specific hui.

26. A Ngāti Whātua o Ōrākei representative is a member of the Auckland City Centre Advisory Board.

Ngā ritenga ā-pūtea
Financial implications

27. Funding has been allocated through the Emergency Budget 2020/2021 process to support the delivery of the city centre targeted rate portfolio in accordance with the above summary. Staff will present the revised city centre targeted rate investment portfolio to the Auckland City Centre Advisory Board in September 2020.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

28. The uncertainty surrounding the ongoing COVID-19 pandemic presents a risk to the delivery of the projects in the city centre targeted rate portfolio. Projects will continue to follow their individual health and safety plans for working under the various alert level conditions.

29. The COVID-19 lockdown has resulted in unbudgeted cost increases across all projects currently under construction, with additional work required to shut-down the sites and remobilise. These unbudgeted costs have put additional pressure on both project and organisational budgets.

30. The suspension of construction due to the Alert Level-4 lockdown, and lower productivity working at Alert Levels 2 and 3, mean that the completion dates for many projects have been impacted. The ability to mitigate the impact to the construction programme varies depending on the individual circumstances of each project.

31. The delay in construction completion will prolong the impact to city centre businesses, residents, workers and visitors. Auckland Council will continue to support businesses through the periods of disruption with the implementation of specifically catered development response programmes which are being led by the relevant project teams. These programmes provide business support and mentoring, activate spaces, encourage clear wayfinding and promote local businesses.
Ngā koringa ā-muri

Next steps

32. The Auckland City Centre Advisory Board will continue to receive updates of the city centre targeted rate projects.

33. Staff will present the revised city centre targeted rate investment portfolio to the Auckland City Centre Advisory Board in September 2020 as part of the Long-term Plan 2021-2031 process.

Ngā tāpirihanga

Attachments

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Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Michael Brown – Programme Analyst, Development Programme Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Oliver Smith – Manager Programme Delivery, Development Programme Office</td>
</tr>
<tr>
<td></td>
<td>John Dunshea – Lead Officer Support</td>
</tr>
</tbody>
</table>
City Centre Targeted Rate Portfolio – Project Update

Auckland City Centre Advisory Board – 31 August 2020
Content

• Midtown and Karangahape Road Quarter Project updates
  • Federal Street Stage 2
  • Federal Street Stages 3/4
  • Access for Everyone Concept Pilot – High Street
  • Nelson Street Slip Lane – Placemaking Improvements
  • Myers Park Underpass
  • Karangahape Road Enhancements
  • Quay Street Enhancement
  • Britomart Streetscapes
  • Lower Queen Street Upgrade
  • Albert Street Upgrade
City Centre Targeted Rate Portfolio

- Supporting neighbourhoods
- Improving pedestrian connectivity
- Contributing to Māori outcomes
- Leveraging existing investment
- Revitalising public space
- Helping the city centre economy to thrive
- Elevating environmental outcomes

City centre Targeted Rate Investment Portfolio

Delivering for the City Centre
Federal Street Upgrade Stage 2
(Mayoral Drive to Wellesley Street)

**Strategic Alignment**
City Centre Masterplan Outcomes
2: Connected city centre
3: Accessible and inclusive city centre
5: Public life

**Milestones**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Start</th>
<th>End</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction</td>
<td>Early 2021</td>
<td>Late 2021</td>
</tr>
</tbody>
</table>

**Current Status**
- Detailed Design complete and physical works tender package compiled. Expressions of Interest process completed in order to identify potential physical works tenderers.
- Construction is now programmed to commence in early 2021, to align with the construction of the City Mission HomeGround development and the closure of the Albert Street and Wellesley Street intersection.

**Objectives**
- Contribute to the creation of a coherent laneway circuit and envisioned in the City Centre Masterplan.
- Celebrate existing land use.
- A streetscape that better fits the scale and speed of pedestrians.
- Provide more interaction between building and street activities.

**Key Risks**
- Total project costs exceed approved budget.
- Coordination with Auckland City Mission HomeGround Development results in delays to Federal Street upgrade.

**Funding**
- City Centre Targeted Rate - $5.8M
Federal Street Upgrade Stages 3 and 4
(Victoria Street to Wyndham Street and Swanson Street to Fanshawe Street)

Current Status
- The project’s Concept Design and Business Case were completed in July 2020.
- The next phases of design development are programmed to commence in Financial Year 2022.

Objectives
- Deliver a streetscape that prioritises function and operation.
- Create a destination that celebrates the historic built form of the street and diverse social character of the city centre.
- Provide a flexible streetscape that empowers the local community and businesses.
- Demonstrates best practice in sustainability.
- Respond to council’s budget and time constraints.

Key Risks
- Misalignment with City Rail Link programme for upgrades to Kingston Street. Projects currently working to align design.

Milestones

<table>
<thead>
<tr>
<th>Activity</th>
<th>Start</th>
<th>End</th>
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<tbody>
<tr>
<td>Concept Design</td>
<td>Aug’ 19</td>
<td>Jul’ 20</td>
</tr>
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</table>

Funding
- City Centre Targeted Rate - ~$14M

Strategic Alignment
City Centre Masterplan Outcomes
2: Connected city centre
3: Accessible and inclusive city centre
5: Public Life
Access for Everyone concept pilot – High Street

Status
- Project delivery complete with improvements installed from Victoria Street to Shortland Street.
- The installation will continue to be monitored through 2021, and the insights gathered will be used to support the Business Case for the permanent works.

Objectives
- Improve the distribution of street space to prioritise people, operations and street functions.
- Reduce the level of discretionary traffic accessing High Street.
- Enhance loading and servicing options of High Street businesses.
- Improve footpath standards to meet AT and NZTA recommended widths.
- Provide a new way to consult and engage with the community to manage change.

Funding
- City Centre Targeted Rate - $0.7M

Strategic Alignment
City Centre Masterplan Outcomes
3: Accessible and inclusive city centre
5: Public life
10: Prosperous City Centre

Milestones

<table>
<thead>
<tr>
<th>Activity</th>
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<tr>
<td>Ongoing gathering of project insights</td>
<td>May ’20</td>
<td>End 2021</td>
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</table>
Hobson Nelson Street Programme
Nelson Street Slip Lane – Placemaking Improvements

Status
- Concept Design and project Business Case completed in June 2020, concluding existing contractual commitments.
- The next phases of design development are programmed to commence in Financial Year 2022, with construction to follow.

Objectives
- Enhance the amenity of the slip lane and encourage more active use at street level.
- Address current pedestrian safety concerns in the slip lane.
- Provide an improved pedestrian link for users of the slip lane and residents of the surrounding residential developments.

Key Risks
- Adjacent private development opportunities proceed at the same time and the Slip Lane upgrade creating an increased construction interface.
- Project deferral results in stakeholder disillusion.

Funding
- City Centre Targeted Rate ~$4M

Strategic Alignment
City Centre Masterplan Outcomes
5: Public life
6: Residential city centre neighbourhoods

Milestones

<table>
<thead>
<tr>
<th>Activity</th>
<th>Start</th>
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<tr>
<td>Concept Design and Business Case</td>
<td>Oct '19</td>
<td>Jun '20</td>
</tr>
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</table>
Myers Park Underpass

Status
- Preliminary Design completed in July 2020.
- The project’s Detailed Design will be completed in Financial Year 2021, with the physical works to commence in Financial Year 2022.

Objectives
- Improve public perception of Myers Park and help establish it as a safe place to be.
- Improve accessibility and connectivity of the park.
- Utilise public art to improve activation and quality of the park.
- Maintain existing stormwater retention capacity.

Key Risks
- Accurate baseline data and community input difficult to gather as a result of COVID-19.

Funding
- City Centre Targeted Rate - $7.55M
- Waitematā Local Board Renewals Budget (formalised in August 2020) - $202k

Strategic Alignment
City Centre Masterplan Outcomes
1: Tamaki Makaurau - Our place in the world
4: Green city centre
9: Sustainable city centre

Milestones

<table>
<thead>
<tr>
<th>Activity</th>
<th>Start</th>
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<tbody>
<tr>
<td>Detailed Design</td>
<td>Aug '20</td>
<td>Feb '21</td>
</tr>
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</table>
Karangahape Road Enhancements

Status
- Construction underway on the southern side of Karangahape Road between Upper Queen Street and the Karangahape Road overbridge and on the northern side of the road between Pitt Street and Queen Street.
- Sections of the cycleway from Ponsonby Road to Day Street and Symonds Street to Upper Queen Street have been opened to the public following the substantial completion of these stages.

Objectives
- Deliver a high quality integrated streetscapes environment.
- Provide a safe and attractive cycle route along Karangahape Road.
- Give greater priority to public transport while enhancing access.

Key Risks
- Public response due to traffic changes during construction.
- Unexpected utilities encountered throughout construction.

Funding
City Centre Targeted Rate - $9M
Quay Street Enhancement (Commerce Street to Viaduct East)

**Status**
- Construction underway at the intersection of Lower Hobson Street and Quay Street and along the northern side of Quay Street, between Princes Wharf and Commerce Street. Construction to continue through quarter two 2021.
- The first stage of planting on the southern Side of Quay Street commenced in August 2020.

**Objectives**
- Connect the city with the Waitematā Harbour through good urban design while prioritising local traffic movements over through movements.
- Create a people focused waterfront that caters for the anticipated growth in pedestrians and enhances connections between public transport modes.
- Promote a thriving and authentic Māori identity and culture through design elements founded in Māori design.

**Strategic Alignment**
City Centre Masterplan Outcomes
1: Tāmaki Makaurau – Our place in the world
2: Connected city centre
3: Accessible and inclusive city centre

**Milestones**

<table>
<thead>
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<th>Activity</th>
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<tbody>
<tr>
<td>Construction</td>
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<td>Q2 2021</td>
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</table>

**Funding**
- City Centre Targeted Rate - $22,900,000
Britomart Precinct Streetscapes

Status

- Galway Street, between Commerce Street and Gore Street; construction underway and will continue through quarter four 2020. Project delivered as part of the Downtown Programme.
- Tyler Street and Galway Street (Lower Queen Street to Commerce Street); construction underway and will continue through 2021. Project delivered by City Rail Link Limited as part of the redevelopment work surrounding Britomart Station.

Objectives

- Create a pedestrian friendly precinct with high public amenity value, supporting the City Centre Masterplan’s vision for the area.

Key Risks

- Construction interface with adjacent public works and private developments, including the refurbishment of the Central Post Office façade and the construction of The Hotel Britomart.

Milestones

<table>
<thead>
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<tr>
<td>(various)</td>
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Funding

- City Centre Targeted Rate - $20,000,000, comprising various projects
CRL Urban Realm Upgrades – Lower Queen Street Upgrade

Status
- Contract C1, Britomart Station works – Lower Queen Street urban realm upgrade works commenced in 2019 and will continue through to the end of 2020.

Objectives
- Achieve higher quality urban realm outcomes on the back of the City Rail Link reinstatement of Lower Queen Street.

Key Risks
- Interface with the façade restoration of the Central Post Office building and adjacent private development.

Funding
- Contract C1 - ~$15,000,000 from City Centre Targeted Rate

Strategic Alignment
City Centre Masterplan Outcomes
1: Tamaki Makaurau – Our place in the world
5: Public life
8: Heritage defined city centre

Milestones
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<thead>
<tr>
<th>Activity</th>
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<td>2019</td>
<td>End '20</td>
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</table>
CRL Urban Realm Upgrades – Albert Street Upgrade

Status

• Contract C2, Albert Street from Quay Street to Wyndham Street – urban realm upgrade works commenced in 2018 and will continue through to the end of 2020.

Objectives

• Achieve higher quality urban realm outcomes on the back of the City Rail Link reinstatement works along Albert Street and lower Queen Street.

Key Risks

• Insufficient remaining budget to deliver the full scope of urban realm upgrade for the Contract C3 section of Albert Street.
• Construction cost escalation further increase cost pressure on the project budgets.
• Interface with private development results in programme delays or deferred works.

Funding

• Contract C2 - ~$11,000,000 from City Centre Targeted Rate

Strategic Alignment

City Centre Masterplan Outcomes
2: Connected city centre
3: Accessible and inclusive city centre
5: Public life

Milestones

<table>
<thead>
<tr>
<th>Activity</th>
<th>Start</th>
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<tbody>
<tr>
<td>Urban realm improvements</td>
<td>2018</td>
<td>End ‘20</td>
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</table>
Te take mō te pūrongo
Purpose of the report
1. To consider and adopt standing orders that will govern future meetings of the Auckland City Centre Advisory Board.

Whakarāpopototanga matua
Executive summary
2. The Auckland City Centre Advisory Board (formerly “CBD Advisory Board”) was established in the 2005/2006 financial year by the former Auckland City Council to advise on the spend of the city centre targeted rate.

3. The board also provides advice on council’s strategies, policies, plans, bylaws and programmes in relation to city centre development, as well as key issues and opportunities to support city centre outcomes. The board considers its advice at formal meetings and at workshops.

4. Standing orders are the procedural rules for conducting a meeting. When a body adopts standing orders the members of the body are agreeing the rules they want to apply to the conduct of their meetings. This adds clarity for all members about the procedure at meetings. Once a body adopts standing orders it is incumbent on all members to comply with them (or agree to change them).

5. Standing orders have been drafted to outline how the board operates and govern the conduct of meetings and subcommittees, including requirements for a quorum at meetings and voting.

6. The draft standing orders have been based on:
   (i) typical meeting standing orders, in particular Auckland Council standing orders
   (ii) understandings staff have of how ACCAB members wish to conduct their meetings
   (iii) the terms of reference set by Auckland Council (standing orders cannot be inconsistent with these)
   (iv) any applicable legislative requirements.

7. Standing orders are recommended to aid transparency and to support good governance particularly in relation to the board’s advice on how the targeted rate is spent.

8. In addition, standing orders will help to ensure good meeting protocols are in place to support contribution from all members of the board and especially as virtual meetings may continue to be required from time to time over the coming year.

Ngā tūtohunga
Recommendation/s
That the Auckland City Centre Advisory Board:

a) adopt standing orders to govern the conduct of future board meetings.
Auckland City Centre Advisory Board
31 August 2020

Ngā tāpirihanga
Attachments

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Ngā kaihaina
Signatories

<table>
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<th>Authors</th>
</tr>
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<tbody>
<tr>
<td>Carol Hayward - Principal Advisor Panels</td>
</tr>
<tr>
<td>Warwick McNaughton - Principal Advisor - Democracy Services</td>
</tr>
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<table>
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<tr>
<th>Authorisers</th>
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<tr>
<td>Rose Leonard – Acting General Manager Democracy Services</td>
</tr>
<tr>
<td>John Dunshea - General Manager Development Programmes Office</td>
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Auckland Council

Standing orders of the Auckland City Centre Advisory Board

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7.1.1 Members must obey standing orders

7.2 Application of standing orders

7.2.1 ACCAB meetings

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8.1 How is business brought before a meeting?

8.2 Non-financial conflicts of interest

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1 Procedures at a meeting

1.1 Order of business on agenda

After apologies are received and the minutes of the previous meeting are confirmed, the chairperson, or the meeting, may decide to give an item precedence over others.

1.2 Formality of meetings

1.2.1 When voting required

All decisions of ACCAB will be made by voting.

Any member may ask for the names of members who voted, and their vote, to be recorded in the minutes. In this case, voting will be by show of hands or by calling of names (by division).

A motion being considered by a meeting may be changed by agreement of the meeting without a formal amendment procedure. The chairperson may call for a vote on a proposed change to the motion if the chairperson considers this is necessary to establish the will of the meeting.

1.2.2 Discussion

The number of times a member contributes to a discussion and the length of time for a member’s contribution is not limited.

The chairperson grants members the right to speak.

The chairperson must ensure all members who wish to contribute are able to do so and that no member takes up the time of the meeting unreasonably. The chairperson may require a member to finish speaking to allow others to speak so that the meeting is able to make progress.

Members must address the chairperson when speaking and not another member.

During a discussion, members can ask staff questions about the matters being discussed. Questions must be asked through the chairperson and are at his or her discretion.

1.3 Chairperson’s role

1.3.1 Chaining meetings

The chairperson of the ACCAB must chair all meetings at which the chairperson is present. The chairperson may vacate the chair.

If the chairperson is absent, or the chairperson vacates the chair, the deputy chairperson will chair the meeting. If the deputy chairperson is also not available to chair the meeting, the meeting will appoint one of the members who are present to chair the meeting.

1.3.2 Chairperson’s rulings

The chairperson will decide all procedural questions where these standing orders make no or insufficient provision.
1.4 Members’ conduct

1.4.1 Disrespect

No member of the ACCAB may speak disrespectfully or use offensive or malicious language at any meeting.

In addition, no member may imply that another member or staff has improper motives or make offensive remarks about their private affairs.

1.4.2 Retractions and apologies

The chairperson may call upon a member or speaker to withdraw any offensive or malicious comments and may require them to apologise. If the member refuses to do so, the chairperson may direct that they should leave the meeting immediately for a specified time.

1.4.3 Contempt

Where a meeting makes a resolution that a member is in contempt, it must be recorded in the meeting’s minutes.

1.4.4 Financial interests

Every member present at a meeting must declare any direct or indirect financial interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

No member may vote on, or take part in a discussion about, any matter in which they have a direct or indirect financial interest. Where practical, members with a financial interest should leave the meeting for the duration of the discussion.

The minutes must record any declarations of financial interests, and the member’s abstention from the discussions and voting on the matter.

1.4.5 Non-financial interests

Where a member declares a non-financial interest in any matter, the member may decide whether that matter constitutes a conflict.

If the member considers that there is a conflict, they may not take part in the discussions about or vote on that matter. The member must leave the table when the matter is considered but does not need to leave the room.

The minutes must record the declaration and member’s subsequent abstention from discussion and voting.

See Appendix A “Non-financial conflicts of interest”.

2 Standing Orders
2 Holding meetings

2.1 Giving notice

2.1.1 Meeting schedule

The ACCAB may adopt a regular meeting schedule.

2.1.2 Unscheduled meetings

An unscheduled meeting may be called by the chief executive with the agreement of the chairperson.

2.1.3 Notice to members

The chief executive will ensure all members are sent calendar bookings at least 14 days in advance of scheduled meetings and as soon as is practicable for unscheduled meetings.

2.1.4 Meeting cancellations

The chairperson may cancel a meeting, if the chairperson, in consultation with the chief executive, considers this is necessary. All members must be given notice of the cancellation.

2.2 Agendas and meeting materials

2.2.1 Agenda to be sent to members

The chief executive must prepare an agenda for each meeting setting out the items the meeting will consider.

The chief executive must send the agenda to every member at least two clear working days before the day of the meeting, except where the meeting is an extraordinary or emergency meeting.

The chief executive may send the agenda, and other materials relating to the meeting or other council business, to members by electronic means.

2.2.2 Requests for reports

The role of ACCAB as set out in the terms of reference is to provide advice to the council. Where advice is requested by the council, the ACCAB may, by resolution, request additional information where it deems this necessary for it to respond to the council’s request for advice. The council has discretion whether to develop and provide additional information or to refine the scope of the advice being requested.

The ACCAB may, of its own initiative and by resolution, bring to the council’s attention a matter which it believes the council should investigate further. The council has the discretion to determine if the matter will be progressed after consideration of the council’s work programme.
3 Meeting quorums and attendance

3.1 Quorums

3.1.1 Requirement for a quorum

A meeting is constituted where a quorum of members is present.

In order to conduct any business at a meeting, a quorum of members must be present for the whole time that the business is being considered.

The quorum is set in the ACCAB Terms of Reference.

3.1.2 Meeting lapses where no quorum

A meeting must lapse and the chairperson vacate the chair if a quorum is not present within 30 minutes of the start of the meeting.

The chairperson may extend the time that the meeting will wait for a quorum by up to 10 minutes in situations where members are known to be travelling to the meeting, but are delayed due to unusual weather or traffic congestion.

Where a meeting lapses because there is no quorum, this will be recorded in the minutes, along with the names of the members who attended.

3.1.3 Business from lapsed meetings

Where a meeting lapses, the remaining business will be adjourned until the next ordinary meeting, unless the chairperson sets an earlier meeting and this is notified by the chief executive.

3.1.4 Lapses after meeting starts

Where, after a meeting starts, a member or members leave and there is no longer a quorum, the business of the meeting will be suspended. If the quorum is not made up within 10 minutes, the rest of the meeting must lapse and the chairperson vacates the chair.

Any remaining business will be adjourned until the next ordinary meeting, unless the chairperson sets an earlier meeting and this is notified by the chief executive.

3.2 Attendance

3.2.1 Apologies

A member may tender an apology when they will be absent from all or part a meeting.

The chairperson must invite apologies at the beginning of each meeting, including apologies for lateness and early departure.

The meeting may accept or decline any apologies.

---

LGA 2002, sch 7, cl 23(1) & (2)
3.2.2 Recording apologies

The minutes will record any apologies tendered before or during the meeting, including whether they were accepted or declined, and the time of arrival and departure of all members.

3.2.3 Significant absence

If a member fails to attend a significant number of meetings, breaches the Code of Conduct or otherwise underperforms in his/her duty as a member, the chair or officers must first raise the issues directly with the member and try and resolve them by mutual agreement. If under-performance continues the chair can recommend to the Mayor that the member be removed from the panel.\(^2\)

---

\(^2\) This standing order reflects a provision in the Terms of Reference.
4 Workshops, briefings and working parties

4.1 Purpose

A workshop, briefing or working party considers a specific matter prior to ACCAB finalising the matter at a meeting.

4.1.2 Application of standing orders

The chairperson (or other member appointed to chair the workshop, briefing or working party) will decide how the workshop, briefing or working party should be conducted.

4.1.3 Calling

Workshops, briefings and working parties may be called by:

a) Decision of ACCAB
b) ACCAB chairperson
c) chief executive.

4.1.4 Notice

The chief executive will give at least 24 hours’ notice to every member of ACCAB of the time and place of the workshop, briefing or working party and the matters to be discussed at it. Notice may be given by whatever means are reasonable in the circumstances.

Any notice given under this standing order must expressly:

a) state that the meeting is a workshop, briefing or working party
b) advise the date, time and place
c) confirm that the meeting is primarily for the provision of information and discussion and will not make any decisions or pass any resolutions.

4.1.5 Workshop held in conjunction with meeting

A workshop may be held before, during or after a meeting. If a workshop is held during a meeting the only standing order that applies for the duration of the workshop is this Standing Order 4.

4.1.6 Record of proceedings

Proceedings of a workshop must record:

a) the names of members attending
b) a summary of the nature of the information received.
6 Minutes of proceedings

6.1 Minutes

6.1.1 Minutes will record

The chief executive must keep the minutes of meetings. The minutes must record:

a) the date, time and venue of the meeting
b) the names of the members present
c) the chairperson
d) any apologies tendered and accepted
e) the arrival and departure times of members
f) any failure of a quorum
g) a list of the items considered
h) resolutions and decisions of the meeting
i) matters taken into account in making decisions, where these are not included in an agenda report
j) the names of any members requesting that votes or abstentions be recorded
k) any declarations of pecuniary interest or conflicts of interest
l) the time that the meeting concludes or adjourns.

6.1.2 No discussion on minutes

The only topic that may be discussed, with respect to the minutes, at a subsequent meeting is their correctness.

6.1.3 Minutes of last meeting before election

The chief executive and the chairperson must authenticate the minutes of the last meeting of ACCAB the next local government election.
7 General

7.1 Members must obey standing orders

7.1.1 Members must obey standing orders

All members must obey these standing orders.

7.2 Application of standing orders

7.2.1 ACCAB meetings

These standing orders apply to all meetings of the ACCAB unless stated otherwise.

7.2.2 Amendments and additions

The ACCAB may amend these standing orders or adopt new ones. A least 75 per cent of the members present must vote in favour of the amendment or adoption.

7.3 Interpretation

The word 'must' used in these standing orders indicates that a practice is mandatory.

The word 'may' used in these standing orders indicates that a practice is optional.

The word 'should' indicates that a practice is advised or recommended.

In general, standing orders that refer to, or derive from, legislation have been paraphrased for readability. Any direct quotations are shown in quotation marks.

7.4 Definitions

ACCAB means the Auckland City Centre Advisory Board.

Agenda means the list of items for consideration at a meeting, together with reports and other attachments relating to those items.

Apology means an apology given by a member for their absence from a meeting, and includes apologies for lateness and early departure.

Auckland Council or the council means the Auckland Council established by section 6 of the Local Government (Auckland Council) Act 2009, which comprises the governing body and the local boards.

Chairperson means the person who presides at a meeting.

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3 LGA 2002, sch 7, cl 18(1)
4 LGA 2002, sch 7, cl 27(3)
Chief executive means the chief executive of Auckland Council appointed under section 42 of the Local Government Act 2002, irrespective of his or her designation, and includes for the purposes of these standing orders, his or her nominee or any other officer authorised by Auckland Council.

Clear working days means the number of working days prescribed in these standing orders for giving notice. It excludes the date of service of that notice and the date of the meeting itself.

Governing body means the mayor and councillors of Auckland Council.

Local board means a local board of Auckland Council.

Mayor means the mayor of Auckland.

Member means any person appointed to the ACCAB.

Minutes means the record of the proceedings of any meeting of ACCAB.

Motion means a formal proposal to a meeting, expressing a proposed decision. Once passed it becomes a resolution.

New Zealand sign language means the main language of the deaf community in New Zealand.

Quorum means the minimum number of members who need to be present to constitute a valid meeting.

Resolution is a motion that has been passed.

Working day means any day of the week other than:

a) Saturday, Sunday, Waitangi Day, Good Friday, Easter Monday, ANZAC Day, the sovereign’s birthday and Labour Day

b) Where Waitangi Day or ANZAC Day falls on a weekend, the following Monday

c) Auckland Anniversary Day

d) a day in the period commencing with 20 December in any year and ending with 10 January in the following year.

Workshop, working party or briefing means an informal forum held primarily for information or discussion purposes, as the case may be, and at which no resolutions or decisions are made.
8 Appendix A

8.1 How is business brought before a meeting?

Staff will place on a meeting agenda the matters on which the council seeks advice from the ACCAB. The agenda is agreed between the council’s lead officer and the chairperson.

8.2 Non-financial conflicts of interest

ACCAB is a stakeholder group. Its members represent other interests within the ACCAB geographical area. The comments from the Auditor-General on such groups are pertinent.

3.28 Sometimes you might be involved in a second organisation quite deliberately. You might have been appointed specifically to represent the first organisation or hold office in another organisation because of your position in the first organisation. For example, if you are an employee of a Crown entity, you might have been appointed as its representative on a community trust that the Crown entity funds.

3.29 In those situations, it might be consistent with your role to participate at meetings of the first organisation in some matters that concern the second organisation, especially if that second role gives you specialised knowledge that it would be useful to contribute. This might be legitimate – and mutually beneficial – because for many matters there will be no risk that you could advance any private interest, show partiality, or otherwise act in a way that was not in the first organisation’s best interests.

3.30 However, you must be careful not to assume that this is always so. Conflicts of interest could still arise with some decisions. This is especially likely where you might be under a legal duty (for example, as a director or trustee) to act in the best interests of one organisation. For example, a conflict of interest might arise when one organisation is making a decision about funding the other, its continued existence, or on a formal submission it has made.

3.31 The main points to consider with a conflict of roles are that:

- you need to be clear in your own mind what your obligations are to each role or organisation;
- you need to be confident that both organisations are clear about what your obligations are to each of them and, if necessary, have a protocol that explains this; and
- you need to always be alert for situations where the interests of the two organisations might conflict, even if they generally do not.

The council expects ACCAB to provide advice to the council that is in the interests of the ACCAB area. Members need to be careful their advice is not conflicted by their interest in the groups they represent.

Responses to homelessness in the city centre

Te take mō te pūrongo
Purpose of the report
1. To provide updates on:
   • the implementation of the assertive outreach pilot
   • issues relating to the street community on Karangahape Road
   • the Inner-City Auckland Homelessness Initiative and city centre needs assessment.

Whakarāpopototanga matua
Executive summary
2. This report provides an update to the matters discussed at the Auckland City Centre Advisory Board’s meeting on 29 July 2020.
3. Auckland City Mission and Lifewise have expanded rough sleeper street outreach services in the city centre, enabled by support from the city centre targeted rate.
4. These assertive outreach services proved invaluable during the COVID-19 response which began in March 2020. Between 23 March and 30 April 2020, these two organisations supported more than 200 people into emergency accommodation, predominantly people from the city centre who were sleeping rough or without suitable shelter.
5. Since May 2020, there has been an increase in antisocial behaviour associated with the street community who have gathered on Karangahape Road. Staff are participating in cross-sectoral initiatives to support the local business community to respond to these challenges.
6. A report on the regional cross-sectoral homelessness plan and Auckland Council’s role in advancing the objectives of the cross-sectoral plan was presented to the Parks, Arts, Community and Events (PACE) committee on 20 August 2020.
7. Auckland Council’s Community and Social Policy team will attend the Auckland City Centre Advisory Board’s meeting to summarise the presentation to PACE committee and answer any questions from the advisory board.

Ngā tūtohunga
Recommendation/s
That the Auckland City Centre Advisory Board:

a) receive the updates on the implementation of the assertive outreach pilot, issues relating to the street community on Karangahape Road and the Inner-City Auckland Homelessness Initiative and city centre needs assessment.

Horopaki
Context
8. Auckland City Mission and Lifewise have expanded rough sleeper street outreach services in the city centre, enabled by support from the city centre targeted rate.
9. These assertive outreach services proved invaluable during the COVID-19 response which began in March 2020. Between 23 March and 30 April 2020, these two organisations supported more than 200 people into emergency accommodation, predominantly people from the city centre who were sleeping rough or without suitable shelter.

10. Since May 2020, there has been an increasing amount of antisocial behaviour associated with the street community who have gathered on Karangahape Road. Staff are participating in cross-sectoral initiatives to support the local business community to respond to these challenges.

11. A report on the regional cross-sectoral homelessness plan and Auckland Council’s role in advancing the objectives of the cross-sectoral plan will be presented to the Parks, Arts, Community and Events (PACE) committee on 20 August 2020 (link to report).

Tātaritanga me ngā tohutohu
Analysis and advice

Assertive Outreach

12. In August 2019, the Auckland City Centre Advisory Board resolved to support the assertive outreach pilot project by Auckland City Mission and Lifewise, totalling $600,000 over two years. Following the advisory board’s endorsement, the funding was approved by the Finance and Performance Committee, and the grants were issued to Auckland City Mission and Lifewise in November 2019. The pilot project will run for 2020 and 2021.

13. Since November 2019, the two organisations have established a strong partnership and prepared a Memorandum of Understanding to guide their work together and support safe and appropriate information sharing processes. A summary of the first six months of the pilot is provided in Attachment A.

14. Auckland City Mission’s outreach team now includes a team leader, three full-time outreach workers and a full-time mental health nurse. Plans to recruit for an alcohol and drug outreach worker remain but have been delayed by COVID-19.

15. Lifewise have established the new Street Reach team operating out of Merge Café on Karangahape Road. The peer support workers appointed to this team are people with lived experience of homelessness who have previously been involved in the Merge Community peer support volunteer programme.

16. Auckland Council relied heavily on the outreach teams and their respective housing and support services during the COVID-19 response from March to May 2020, and these strengthened outreach teams made a big difference to the capacity to support rough sleepers in the city centre as Auckland headed into Alert Level 4 lockdown.

17. One of the many challenges with outreach work is the availability of appropriate emergency or transitional housing into which to refer those who are seeking shelter. One of the ‘silver linings’ of the COVID-19 response was a large increase in the supply of emergency accommodation in motels funded by the Ministry of Social Development and the Ministry of Housing and Urban Development. Lifewise and Auckland City Mission supported more than 200 individuals into emergency motel accommodation in the first five weeks of lockdown.

18. Representatives from Auckland City Mission and Lifewise will attend the advisory board meeting and be available to answer questions.

Issues on Karangahape Road

19. As discussed at the July 2020 advisory board meeting, there has been an increase in antisocial behaviour associated with a new street community on Karangahape Road. Although most of the individuals concerned currently have emergency or other housing, the group is comprised of people with lived experience of homelessness and have the appearance of sleeping rough.
20. The challenge we are currently seeing on Karangahape Road is unusual. In the past, Karangahape Road has typically been very welcoming and tolerant of street whānau, and with the exception of a small number of individuals, have co-existed well. Unfortunately, with changes to the composition and behaviour of the street whānau since COVID-19, there has been a marked increase in antisocial behaviour and conflict with local residents and businesses. There is also a perception that this group of individuals is ‘clustered’ in one section of Karangahape Road rather than distributed along the length of the road, due to displacement by the various construction projects.

21. Karangahape Road has been the focus of significant effort over the last three of months, by a variety of parties. Co-ordinated by the Karangahape Road Business Association with support from the council’s city centre safety project manager, there are regular operational safety meetings to ensure a continued and intensive focus and that all parties are working collaboratively. These include the New Zealand Police, the housing and outreach providers (Lifewise, Auckland City Mission), the recently re-introduced Māori Wardens, and other local community partners. Representatives from the health services are also connected into this work.

22. At the July 202 Auckland City Centre Advisory Board meeting, staff proposed that a portion of the city centre targeted rate fund made available to support the city centre to respond to the impacts of COVID-19 be allocated to support initiatives to address antisocial behaviour on Karangahape Road. The board resolved to request staff to report back to the next meeting on the proposed Safe and welcoming spaces allocation of $50,000 (Resolution number CEN/2020/24).

23. Following discussion with the Karangahape Road Business Association and other key stakeholders, staff are exploring alternative funding sources to support responses to the antisocial behaviour issues on Karangahape Road, so the proposed city centre targeted rate contribution is no longer needed for this purpose.

City centre needs assessment

24. A memo providing an update regarding the planned city centre needs assessment as part of the Inner-City Auckland Homelessness Initiative was provided to the board’s July 2020 meeting (Attachment B).

25. Auckland Council’s Community and Social Policy team presented to the Parks, Arts, Community and Events (PACE) committee on 20 August 2020 about the regional cross-sectoral plan to make homelessness rare, brief and non-recurring and Auckland Council’s role in advancing this plan. The report to PACE committee is available online.

26. Community and Social Policy will be present at the advisory board meeting to answer questions about the plan and the implications for the city centre.

Tauākī whakaaweawe āhuarangi
Climate impact statement

27. A key driver of homelessness in Auckland is housing supply and affordability, which may be worsened by the impacts of climate change on the Auckland housing stock.

28. People living without shelter are likely to be more exposed to the impacts of climate change such as increases in the number of hot days and the frequency of extreme rainfall. Addressing homelessness will increase the resilience of those currently living without shelter.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

29. Arts, Community and Events worked in collaboration with the Development Programme Office and Community and Social Policy in the preparation of this advice and to respond to issues and opportunities relating to homelessness or rough sleeping.

30. Issues and initiatives relating to homelessness in the city centre inform the Auckland Council Implementation Plan and align to Kia Whai Kāinga Tātou Katoa, the regional cross-sectoral homelessness plan for Auckland.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

31. The Waitematā Local Board area contains the largest proportion of rough sleepers in the Auckland region, with a particular focus in the city centre. The local board continues to be active in its responsiveness to emerging needs and issues of Waitemata's homeless community and provides financial support for locally driven initiatives in its annual Arts, Community and Events work programme.

Tauākī whakaaweawe Māori
Māori impact statement

32. Māori are disproportionately affected by homelessness and have the second highest rate of homelessness, after Pacific peoples. In the 2013 census, 32 percent of the homeless population identified as Māori and more than 40 percent of the social housing register identify as Māori.

33. The council continues to engage with Māori through our relationships with central government, iwi, non-governmental organisations and other bodies (such as Te Matapihi) to ensure responsiveness to Māori needs and aspirations.

34. In the city centre, the council works in partnership with a range of non-government partners to respond to the impacts of homelessness, including the Māori Wardens and Āwhina Mai Tātou Katoa, a kaupapa Māori arts collective based in Pitt Street.

Ngā ritenga ā-pūtea
Financial implications

35. There are no new financial implications associated with this advice.

36. The city centre targeted rate contribution to assertive outreach service proposals from the Auckland City Mission and Lifewise, totalling $600,000 over the 2019/2020 and 2020/2021 financial years, was endorsed by the board at its 28 August 2019 meeting (Resolution number CEN/2019/40).

37. Funding agreements with Auckland City Mission and Lifewise are in place, and the second annual instalment is committed to be paid to the recipients in November 2020. A budget of $300,000 is available in the current financial year 2020/2021 to meet this commitment.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

38. There are no specific risks associated with this update.

39. The sector’s response to homelessness is being stretched by the impacts of the COVID-19 pandemic. The council is supporting a collaborative cross-sectoral approach and playing a facilitative role in progressing the regional cross-sectoral plan.
Ngā koringa ā-muri

Next steps

40. The next update to the advisory board on the impact of the assertive outreach pilot is due in February 2021.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Assertive Outreach Report: Auckland City Mission &amp; Lifewise, 1 November 2019 to 30 April 2020</td>
<td>57</td>
</tr>
<tr>
<td>B</td>
<td>Update on the Inner-City Auckland Homelessness Initiative (ICAHI) Needs Assessment</td>
<td>77</td>
</tr>
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</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Natalie Hansby – Manager Development Response, Development Programme Office</td>
</tr>
<tr>
<td></td>
<td>Christine Olsen – Community Empowerment Manager, Arts, Community and Events</td>
</tr>
<tr>
<td>Authoriser</td>
<td>John Dunshea – Lead Officer Support</td>
</tr>
</tbody>
</table>
Assertive Outreach Report
Auckland City Mission & Lifewise

1st November 2019 – 30th April 2020
Auckland City Mission - Update June 2020

Our Mission

Together we stand with those in desperate need. We provide immediate relief and pathways to enable long term wellbeing.

Our Values

- **Manaakitanga** – the behaviour that acknowledges the mana of others as having equal or greater importance than one’s own, through the expression of aroha, hospitality, generosity and mutual respect.
- **Justice (Manatika)** – we are committed to equity, and seeking dignity for all. We will fearlessly advocate with and for those who are going without.
- **Partnership (Rangapū)** – we recognise the principle of partnership within Te Tiriti O Waitangi and our commitment to partnership stems from a belief that manaakitanga, equity and social justice need to be pursued both within partnerships and through them. For us partnership is characterised by mutual trust, integrity, respect, transparency and commitment.

Our Service

The Auckland City Mission’s Homeless Outreach Team employs a team leader, three full time outreach workers, a mental health nurse (partnership with ADHB), and has an additional full time outreach worker starting with the team on the 3rd of August. The function of the service is to provide both assertive outreach and case-management through an engagement centred approach.

The outreach service aims to connect with the hardest to reach population. The team are involved in the care of some of Auckland’s most vulnerable and marginalised people who have a history of poor engagement with services. Our model of outreach is two-fold, focussed on health and housing, underpinned by the principles of choice, harm reduction, recovery and community integration.

The outreach team responds to council and public notifications, attending to known clients and hotspots and linking people with other services. We provide longer term support to assist people to find and sustain housing. At times, even after housing is sourced we see people return to the street for a sense of belonging, connection and safety. Sometimes a person’s return to the streets is an indicator that the stressors of ‘being housed’ may have become overwhelming, and serves as a useful flag to us that additional intervention may be required. Often however, we hear from our client group that it is about connection, community and belonging.

Outreach remains an integral part of Auckland City’s overall response to homelessness both in terms of providing health and social care to those continuing to sleep rough, offering pathways into support systems and housing programmes as well as supporting housed clients to return home and maintain connections with their support networks. Outreach also has an important role in the prevention of homelessness – if we can gather information about where people are coming from before they enter homelessness, we can look at strategies to prevent them from getting there in the first place. For example our Te Pureke Youth Forum seeks to address this, as does prison in-reach and coordination with ADHB services in terms of discharge planning.
COVID-19 Pandemic Response

At the beginning of week March 23rd the Prime Minister made the announcement that New Zealand was to transition immediately to Alert Level 3 — restrict and to prepare to move to Alert Level 4 where there would be a nationwide 4 week lockdown. The day after lockdown was announced the government published further guidance on what essential services would still be operational. The Auckland City Mission was classed as an essential service and would continue to operate. An Auckland City Mission pandemic committee was created, a COVID19 response plan was developed and new practice guidelines were embedded quickly to ensure the safety of the staff and the safety of the clients. Outreach moved quickly into a crisis response and our medical centre changed overnight to incorporate video conferencing facilities, COVID screening and swabbing tents, and a managed triage process that took place outside the building, ensuring everyone who presented at services was COVID screened and given appropriate care. The effects of COVID19 on the homeless community of Auckland would have been catastrophic should anyone have contracted the infection. People who were homeless, had no place to isolate, no means to wash, sanitize and income sources such as hustling, and means of obtaining food and support were vastly affected. Being homeless exposed people to greater risks and limited means to manage these risks. Shared sleeping spaces and underlying respiratory issues made this population more susceptible and potential health outcomes more dire, should anyone fall ill. Our Mission became to keep COVID19 out of the homeless community.

During the first two weeks of Alert 4, two outreach teams were in the city on a daily basis responding to notifications, outreaching to hot spots, walking the streets engaging, supporting, and offering emergency accommodation. Case-management ceased, and existing staff were redeployed as well as two staff members being seconded in from another agency to allow for an increase in street outreach. Outreach teams were also there to educate and advise people sleeping rough about COVID-19, the risks to those with underlying medical issues, the symptoms, what to do if they were concerned they had the illness and what the outcome of contracting COVID-19 could be. Each person that was met completed a COVID-19 screening questionnaire to ensure the safety of everyone. Staff were required to use appropriate PPE and stay at a 2 metre distance, keeping visits to a maximum of 15 minutes. It was explained to the people we met about safety measures they could take to protect themselves and harm reduction information was given. Staff made enormous personal sacrifice during this time, some went to live in motel accommodation so they could safely continue to work frontline and not expose family members to unnecessary risk. The work was both physically and psychologically demanding.

Through outreach and in partnership with the Ministry of Social Development and Ministry of Housing and Urban Development the Mission was able to place many people experiencing homelessness into emergency accommodation. The Mission worked and is continuing to work very closely with the emergency accommodation providers to support our clients and look at access to permanent housing options. For many this was a very daunting, and challenging time away from the comfort of others and their street community. For a number of people this was the first time in many years they had been indoors with a bed, shower/washing facilities and had a front door and keys. Some have adapted to this change in their life quickly, where others are finding it hard, bridging that feeling by spending a few days/nights out on the street and a few days/nights in the emergency accommodation.

In responding to COVID, the Auckland City Mission redeployed an experienced homeless outreach worker to act as an Emergency Housing Coordinator. She took a leadership role in overseeing all the referrals and placements into emergency accommodation. The referrals came from many different avenues with the majority from the outreach team, or people coming in person to the Mission or the many referrals from other external agencies and family members. This role has ensured that the
emergency accommodation has been utilised for the best possible outcome i.e. that most of the people that present here have been able to be accommodated or when a person leaves emergency accommodation the room can be filled almost immediately. The Emergency Housing Coordinator works in coordination with MSD and in collaboration with other providers to ensure appropriate placements are made.

Everyone that was placed in emergency accommodation has been allocated an Auckland City Mission keyworker who will support them through the housing process, the benefit process, obtaining ID and pursuing job opportunities.

Emergency Housing Placements to 30th April 2020.
- 178 total placements into emergency accommodation
- 156 individuals placed
- 134 individuals placed once
- 22 individuals placed twice

The Vulnerability Index, Service Prioritisation Decision Assistance Tool (VI-SPDAT).

During COVID 104 people were surveyed using the Tāmaki Makaurau, Aotearoa, Version 3 of the VI-SPDAT. 72 identified as male; 31 female; 1 gender diverse. The following outcomes of the survey indicated that:
- 50 people would benefit from a housing first or permanent supportive housing placement.
- 41 people would benefit from a “rapid rehousing” response.
- 13 people scored between 0-3, indicative of requiring a lower level of support. In overseas models, these people would be diverted away from the homelessness system and offered things like rent/bond assistance, brief assistance to become ‘housing ready’ or access to accommodation listing/support at viewings. The theory is that these people are most likely to resolve their own homelessness and less likely to return to homelessness.

Coordination and Collaboration with Lifewise

Prior to COVID we worked together to shape an MOU that allowed for the safe sharing of information for the purposes of coordination across our services. We also planned some meet and greet time with the Peers from Street Reach. During COVID both services provided a complementary response to people sleeping rough in the city and although infection prevention control measures prevented us from working across service and sites, there was cross-agency communication and referral that allowed us to work.

Outreach Data

- Pages 5 to 9 of this report outline Outreach data for the Auckland City Mission.
### Table 1: The location and details of hot spots

<table>
<thead>
<tr>
<th>Location</th>
<th>Notified By</th>
<th>Number of People</th>
<th>Site Narrative</th>
<th>Action Plan</th>
<th>Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auckland Library</td>
<td>Outreach/Auckland council</td>
<td>2-8</td>
<td>Regularly occupied both at the front of the library, the back of the library and along Rutland Street. People are often moved on by City Guard but soon return. Ongoing regular outreach to the area. Some anti-social behaviour</td>
<td>Ongoing outreach encourage support. In regular conversation with Auckland council.</td>
<td>No</td>
</tr>
<tr>
<td>Victoria street/Sky City</td>
<td>Outreach/Auckland council/local businesses</td>
<td>2-10</td>
<td>People camping down on both sides of Victoria street often blocking shop doorways. Vast amount of belongings and bedding. Anti-social behaviour. Young people also known to stay in area.</td>
<td>Ongoing regular outreach encourage support. Keeping open communication with local community and Auckland council.</td>
<td>No</td>
</tr>
<tr>
<td>Grafton Cemetery</td>
<td>Motorways/Auckland council/members of the public</td>
<td>1-6</td>
<td>Popular spot for people to stay for a short while and then move on. Many places in cemetery and under the bridge where people camp down for a while and then move on. Lots of complaints from members of the public about people staying in cemetery. Safety concerns raised over people staying under the bridge and causing damage and concerns over fire hazard.</td>
<td>Regular outreach to area. Regular communication with motorways about site safety, encourage people to move away to safer areas.</td>
<td>No</td>
</tr>
<tr>
<td>Aotea Square</td>
<td>ACM Outreach Team</td>
<td>4-6</td>
<td>Well known open area used sporadically by the homeless. A gathering social area with plenty of seating and green open space. Now that the CAB building is under construction there are not many complaints or notifications but people still are pulled to Aotea square area.</td>
<td>Ongoing regular outreach to the area to encourage engagement and support.</td>
<td>No</td>
</tr>
<tr>
<td>Auckland Library - inside</td>
<td>Library staff</td>
<td>4-15 at any given time</td>
<td>3 floors of library, access to PCs and Monday movie show, warm safe place during the day opening hours</td>
<td>To commence outreach to the library on regular basis, getting to know not only client but the staff.</td>
<td>No</td>
</tr>
<tr>
<td>Jewish Cemetery adjacent Pigeon Park behind old Plunket building</td>
<td>Outreach and council</td>
<td>Changes daily 3-6 +</td>
<td>Old abandoned building in Jewish cemetery out of sight of general public. People come and go to the area which is a regular known outreach area. Over spill to Pigeon park where people hang around during the day.</td>
<td>Regular outreach to area. Regular No communication with council by laws team.</td>
<td>No</td>
</tr>
</tbody>
</table>
Charts 2-4: Demographics of rough sleepers, including age, gender, and ethnicity

Age

Gender

Ethnicity

Responses to homelessness in the city centre
Table 5: The number and source of notifications received

<table>
<thead>
<tr>
<th>Source</th>
<th>Number of Notifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auckland Council</td>
<td>44</td>
</tr>
<tr>
<td>Member of the Public</td>
<td>26</td>
</tr>
<tr>
<td>Auckland City Mission</td>
<td>5</td>
</tr>
<tr>
<td>Auckland Central Police Station</td>
<td>2</td>
</tr>
<tr>
<td>Auckland Motorway Alliance</td>
<td>4</td>
</tr>
<tr>
<td>Auckland System Management</td>
<td>1</td>
</tr>
<tr>
<td>St John’s</td>
<td>1</td>
</tr>
<tr>
<td>City Guard</td>
<td>1</td>
</tr>
<tr>
<td>New Zealand Transport Agency</td>
<td>1</td>
</tr>
<tr>
<td>Grand Total</td>
<td>85</td>
</tr>
</tbody>
</table>

Table 6: The number of notifications made in each area

<table>
<thead>
<tr>
<th>Location</th>
<th>Number of Notifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Auckland</td>
<td>63</td>
</tr>
<tr>
<td>South Auckland</td>
<td>7</td>
</tr>
<tr>
<td>West Auckland</td>
<td>3</td>
</tr>
<tr>
<td>North Auckland</td>
<td>3</td>
</tr>
<tr>
<td>South Auckland</td>
<td>3</td>
</tr>
<tr>
<td>Waiuku</td>
<td>1</td>
</tr>
<tr>
<td>East</td>
<td>1</td>
</tr>
<tr>
<td>Royal Oak</td>
<td>1</td>
</tr>
<tr>
<td>Victoria Park</td>
<td>1</td>
</tr>
<tr>
<td>Panmure</td>
<td>1</td>
</tr>
<tr>
<td>Waiheke Island</td>
<td>1</td>
</tr>
<tr>
<td>Grand Total</td>
<td>85</td>
</tr>
</tbody>
</table>

Summary of Notifications

- Notifications are predominantly from Auckland Council via their customer contact centre.
- 100% of notifications are followed up on by the Outreach team.
- All notifications received out of our catchment area are referred to external agencies i.e. Salvation Army & Kāhui Tū Kaha.
- Notifications from members of the public have increased either through email or direct phone contact.
- During the period of COVID-19 there has been an increase in information requests from people in general via our outreach email address and the Auckland City Mission Facebook page looking for assistance with things like, service information, requests for assistance for friends and family members, emergency housing and accommodation requests.
Table 8: Number of referrals made to internal and external support services

<table>
<thead>
<tr>
<th>Services</th>
<th>Count</th>
</tr>
</thead>
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<tr>
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<tr>
<td>Alcohol and Drug Services</td>
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<tr>
<td>Auckland City Mission Activities Program</td>
<td>24</td>
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<tr>
<td>Auckland City Mission Brief Intervention Team</td>
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<td>Auckland City Mission Elder Services</td>
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<tr>
<td>Auckland City Mission Food Support</td>
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<td>Auckland City Mission Homeless Team</td>
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<td>Auckland City Mission Housing First Team</td>
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<td>Oranga Tamariki</td>
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Outreach Trends

- Outreach workers have observed another spike in synthetic drug use since moving to level 2 of COVID-19.

- There has been a noticeable increase in youth in the CBD and Te Pureke, a multiagency forum initiated by the Outreach team and Police has seen better outcomes for youth rough sleeping in the city. There is regular and ongoing communication between Oranga Tamariki, Auckland City Mission and the Police.

- The Outreach teams are regularly interacting with people known to Auckland City Mission services and who are housed through social housing or housing first services but are connecting back with their street community. We hear reports that people are wanting to find things to do with their time and we are able to refer to community activities, other services, peer programs and Auckland City Mission activities.

- The health of people sleeping rough remains a concern to us. The Mission is working closely with the Calder Medical Centre towards providing regular doctor and nurse outreach to work alongside the outreach team to support the people that we are particularly worried about.

- Te Kooti o Timatanga Hou, The Court of New Beginnings remains an important part of our work, both as a referral source but also as an extra layer of support for clients who are homeless.
Case Study

Dave a 28 years old male who the outreach team met following a council notification in June 2019. Dave was staying in a night club doorway during the week, moving at weekends when the night club opened. Outreach visited regularly to build rapport and get to know Dave’s story.

Dave had been living with his family in South Auckland but due to family breakdown was asked to leave hence Dave moving into the city. Dave had also recently left prison and had not reinstated his benefit and was relying on the public to provide food. Part of his reluctance to re-apply for benefit was that Dave did not have any ID nor did he have a bank account. Dave was enrolled with a medical practice but as this was also in South Auckland and Dave had not accessed any medical support for some time. Dave was aware of the Mission but did not access food or support through our services.

Dave was offered an outreach keyworker who provided consistency through regular outreach visits. Dave agreed to sign a consent form which would allow his keyworker to follow through with some benefit related enquiries. This proved harder than anticipated as Dave could not be found on the MSD system as ever having been receiving income support. After a few searches with different names, Dave was found and the benefit reapplication commenced. The keyworker spoke with Dave about Presbyterian Budgeting Services where his benefit could be directed to, as he had no ID and they were able to act as agents on his behalf. Dave agreed and the appropriate forms and paperwork were completed for his benefit to be paid to. Dave then agreed to move medical practices and enrolled at the Calder Medical Centre and now engages regularly with healthcare.

While working alongside Dave from June 2019 and February 2020 we offered support with emergency accommodation but he always declined. In March 2020 COVID-19 appeared in our community and this time he accepted a placement at a motel in Mt Eden. Since Dave has moved into emergency accommodation his motivation, confidence and independence has increased. Dave is managing his own finances and is now in the process of applying for his Kiwi Access card. Dave is applying for a birth certificate and getting photos completed, which he is paying for himself. Dave is now on the social housing register and continuing to engage regularly with his keyworker.
street reach

assertive outreach funding report june 2020

lifewise is an auckland based not-for-profit community agency that is initiating new ways to solve challenging social issues and provides services to vulnerable and at-risk people of all ages. we can trace our roots back over 150 years as part of the methodist church of new zealand (te haahi weteriana o aotearoa), meeting the changing needs of aucklanders as the city grew and developed.

our vision:
connected, just, and inclusive communities

our values:
compassion & arohanui
courage & maia
respect & whakamiha
integrity & pono

our purpose:
creating ways for people to thrive.

merge community

the lifewise merge community team works with the expertise of the street community to be leaders of their own social change. we do this by enabling people to participate in all levels of decision-making. people with lived experience of homelessness participate in governance, service design, delivery and continuous development. we see this as a critical part of the work that we do so that we may support the community to build their own solutions that work for them.

our merge community team is focused on supporting people with lived experience of homelessness and those at high risk of homelessness to prosper and thrive and to come up with their own solutions.

we do this through three pillars of work:

1. peer support (volunteering pathways, emergency housing navigators and outreach)
2. social and community enterprise – developing opportunities and pathways to earning and work
3. advocacy – through peer volunteering, policy and service input and co design research.

our team is made up of staff and volunteers, most with lived experience of homelessness, addictions and/or mental health distress.

street reach – assertive outreach workers

lifewise is committed to providing employment and development opportunities to those with lived experience and who are marginalised. the assertive outreach grant enabled us to employ two people with extensive experience of rough sleeping and street knowledge relevant to auckland city centre. utilising their
STREET REACH

wisdom and insights, they develop authentic and trusting relationships with street whānau (people experiencing homelessness).

The goal of Street Reach is to provide support, information and pathways into housing for rough sleepers in the city centre.

Members of the Merge Community with lived experience co-developed an overall vision, and a series of principles for Street Reach based on Intentional Peer Support and values of Te Ao Māori; Tino Rangatiratanga, Whakawhānaungatanga and Manaakitanga. Our engagement approach is simple but effective and is developing as we respond to the ever-changing landscape of Auckland’s City Centre.

Street Reach Engagement Principles

1. We meet people where they’re at. An important aspect of our outreach approach is reaching whānau in their spaces and building genuine connection and trust.
2. Outreach is Person-Centered, and led by Peer Workers who know the importance of accessing and receiving the appropriate support at the right time.
3. We approach each person and situation with inclusivity
4. Goal setting and relationship building from a strengths-based approach
5. Increase capability and and support pathways into sustainable housing

Our Outreach workers began on 19th February 2020.

In the weeks prior to Covid-19 Lockdown we were focused on:

- Developing a Memorandum of Understanding with the Auckland City Mission on sharing data and outreach engagements so we prevent overlap and come from a coordinated approach
- Getting out and about – connecting with street whānau, introduce ourselves, become visible
- Develop an outreach route by trying out different locations and times of day. This is still developing and we are coordinating with Auckland City Mission on the most effective way to reach all rough sleepers.
- Attending K-Rd Business Association meetings and working collaboratively on issues raised by businesses, community and church organisations and members of the public concerning issues relating to street whānau.
- Designing and purchasing uniforms. Our team felt that it was important to be visible as Street Reach, Lifewise employees. This helps them maintain mana on the streets with the organisation behind them, as well as help keep them differentiated between street whānau and peer support workers. Often these communities are interlinked so it is important to develop a boundary to distinguish between being a community member and being an outreach worker.
- Designing the Street Reach logo
- Designing the street reach outreach cards to share with street whānau. We identified that the team required something to hand out to those experiencing rough sleeping so they know that we are here for them, when they’re ready.
Role of Street Reach during COVID-19 (March – April 2020)

Four weeks into the beginning of our outreach contract the team became frontline essential workers, assisting those experiencing or at risk of homelessness during the lockdown period to access emergency accommodation. Our focus rapidly shifted to an emergency response model, and the outreach team provided front facing support for those seeking emergency housing to self-isolate.

The Outreach team Mike Niwha and Raymond Paul worked collaboratively with our lived experience team: two Emergency Housing Navigators and the Team Leader Nicole (Nyx) Simons, supported by Programme Lead for Merge Community, Justine McFarlane.

On 23rd March Lifewise printed flyers about COVID-19. The Outreach workers took to the streets to offer support to people currently rough sleeping. Our intentions were multi-layered:

- Provide information to those experiencing homelessness about COVID-19, and why it’s important to self-isolate.
- Get a sense of what the street whānau were experiencing as their whole world changed overnight with businesses closing and means for connection and hustling ceased to exist
- Symptom checking for COVID-19 and support for testing where necessary
- Spreading the word to ensure people knew that outside the Merge Café was a meeting spot for access to accommodation and regular updates on the noticeboard to stay in the loop about active cases, and how to access things such as food, banks, WINZ/MSD and other council and government related communications that were vital at the time

From the first day of lockdown on 23 March, our team set up an information and housing station for anyone who needed accommodation on the footpath outside our Merge Café in Karangahape Road. This station was staffed everyday throughout the lockdown and accessed by large numbers of people seeking help.

In the first three days of lockdown our team supported 53 people into emergency housing and then have continued to provide support and ensured their daily needs were met across two motels. The outreach team and volunteer coordinator continued to take requests for emergency housing outside of Merge Café and supported them into other emergency housing options held by fellow housing providers with more capacity. Many people seeking help through lockdown were not receiving the benefit and we worked closely with MSD to get everyone onto benefit and receiving their entitlements.

During this time, the team was trained to deliver the triage assessment tool VI-SPDAT. We used the tool to identify potential housing and support pathways for the people in emergency accommodation. The VI SPDAT captured a snapshot of the need, complexity and risk factors faced by those supported by the outreach team. This later helped inform who was best suited to the Housing First Programme, or other services.

Forty-one VI SPDAT surveys were completed with people in the motels.

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1 Demographic details are available in Appendix One
STREET REACH

During the time over lockdown, we developed many meaningful relationships. We are proud to celebrate that to date 20 out of 53 people have moved into their own homes with support from the Housing First team. Below is a story of one man in particular that we’d like to celebrate.

Case Study #1

Ross\(^2\) arrived at Merge Café on 25 March looking for emergency accommodation to self-isolate. Ross is a long time streetie. Our teams were surprised to see veterans of the street arriving, highlighting the fear and uncertainty of how COVID-19 would impact on the rough sleeping community.

Working with Ross required a collective approach from the outreach team, and on-going support to keep Ross engaged. Our outreach team were aware that Ross could walk away at any time, and we wouldn’t get another chance to work with him if we couldn’t place him immediately.

Ross’s most recent rough sleeping stint on the streets has lasted 3-4 years. Ross has usually been located around Queen Street and relied on Auckland City Mission food parcels and other fellow rough sleepers for food. He advised us he was staying in a private rental a few years back and had a stable job with everything in order until he started drinking. He said he use to spend his whole pay check on boxes of alcohol everyday which led him to stop paying his rent, bills, and other expenses. Eventually he lost his tenancy and landed back on the streets.

After accumulating what felt like crippling debt and having nowhere to go to, Ross had lost all hope of reaching out for help. He had adapted to life on the streets. He believed he wouldn’t be able to sustain a tenancy in the near future.

Ross was placed into emergency housing for the lockdown period and our outreach, and Emergency Housing navigators began to understand what Ross had been running from, and where he needed support to create change. Ross had made it clear to us that his plan was to go back out on the streets once the lockdown is lifted. However, throughout the lockdown and with the on-going support that Lifewise provided including the goal setting, the daily engagements and chats with the navigators about possibilities of getting him back into permanent housing he felt that there was hope for him to start over as he was given a second chance.

Some of this has included helping him see light at the end of the tunnel around his debt and connecting with him in a culturally sensitive way. Our team worked with Ross to better understand his financial situation and realised that he didn’t have access to I.D or a bank account. His fears of past debt became immobilising but we were able to help him to apply for a birth certificate, and walked beside him to set up a bank account and apply for the benefit during this time. This took weeks of advocacy and applications but now Ross has the foundations required to become financially capable, ensuring his access to work and income entitlements and in the end he felt confident enough about our support to begin discussions about more permanent housing.

Currently Ross has signed a tenancy agreement to his new apartment with the support of the Housing First Programme, is currently on the Job seeker benefit with goals of starting to look for work.

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\(^2\) Name has been changed.
STREET REACH

Ross was very thankful for all the support provided by Lifewise and the whanaungatanga shown towards himself and other members of the rough sleeping community at the Motels. Our outreach team often see Ross still connecting with the rough sleeping community and are available to provide support and advocacy where required. This is one step, of many when it comes to enabling people toward permanent housing.

Ross is a success story of great proportions, and there are many more stories to tell which highlight the complexity of need, support and an individual’s life journey toward securing sustainable housing so if you require supplementary examples please feel free to request these from us.

Update August 2020

Since the beginning of lockdown on 25 March, 77 people have now stayed in a motel with support from Lifewise.

To date, 20 people have moved from the motels into permanent housing with Lifewise Housing First or Youth Housing. Most of these were part of the long-term rough sleeper community in the city centre. One person is now also volunteering at the Merge Café, after having the stability of housing and support.

Overall, 20 people have exited the motels to other destinations:

- 9 returned to homelessness
- 6 moved to another motel or transitional housing service
- 2 moved in with family
- 2 returned to housing in another area of New Zealand
- 1 went into alcohol and drug rehab in Northland

As of 14 August 2020, there are 44 people staying in two motels located in Epsom, supported by Lifewise.

The outreach team were able to continue engagements with the street whānau and are again making daily rounds on the streets and building relationships with the street community. From June through to July the outreach team have been working with 35 different people consistently, and support plans are being discussed. These engagements range from just a ‘hello’ while trust is being formed, to supporting people into emergency housing when they’re ready.

Over July, the team successfully supported five long term rough sleepers, who had previously lacked trust in services, into emergency housing. Two of these were women that had been regularly sleeping at the library and now are being supported by Lifewise housing services.

On 12 August, Auckland returned to level 3 lockdown. The Street Reach team coordinated with the Auckland City Mission, and agreed to focus on the Upper Queen Street, K Road, Myers Park and Pigeon Park areas. The outreach team are out daily and providing information on COVID-19 to the street community.

Lifewise is able to access Emergency housing through MSD and MHUD, however so far, we have found that most people are housed, and those few left either don’t want to engage or are too active in their drug use. There is a concentration of people at Myers Park, hiding out of sight as they don’t want to move but they don’t want to be hassled by the police.
STREET REACH

Karangahape Road - current hot spot area

We recognise and acknowledge that Karangahape Road is a place that many people call home, a diverse landscape that caters for many which at times presents certain challenges and opportunities.

In early discussions with partners and the Council, it was agreed the Karangahape Road would be one of Lifewise’s main areas to focus on based on existing relationships and location of the Merge Community team and Cafe.

From early 2020, Karangahape Road has become a hot spot for people gathering in groups on the street in the stretch between Pitt St and St Kevins Arcade. Businesses in particular are experiencing issues such as disorderly behaviour, safety issues, and a general increase in rough sleepers and people hustling.

Although there is no one answer to why this is, we are learning the following:

- Emergency Housing in the area became more widely available during COVID-19 from March 2020. As a result people experiencing homelessness were placed into motels and lodging around the city centre. Naturally there was a heightened concentration of people utilising housing options that were not previously available to them.
- There appears to be an increase of new people coming from suburbs, and out of town to the city centre. With Queen Street being quieter since Covid, people feel there is higher chance of getting extra food, support and opportunities to hustle for money than in other areas.
- The roadworks around the city are creating disruption and movement of the street whānau. This is not just along Karangahape Road but other parts of the inner city.
- The ability to make money through hustling on Queen Street has diminished due to business closures and many employees working from home and this has pushed some people to Upper Queen and K-Road, as it remains a hive of activity and connection.
- Substance abuse and dealing is not new to the city centre, but we are noticing it is more visible than previously. It appears that people are shifting locations, more comfortable with less people around over the first lockdown period, and there is an increase in drug taking. This is slowly shifting again due to more people coming back into the City, and increased Police visibility. It will be a consistent part of the landscape until we can provide more support to people for addictions and the trauma caused by their circumstances and events leading to their homelessness and social disconnection.
- While people are being housed in emergency housing, they are experiencing isolation and boredom. They are traveling into the city as a form of social connection and access to support.
- Often those that are housed will share and use drugs in public or private places such as parks, as they want to protect their homes from others arriving uninvited or retain their tenancy.

For Karangahape Road and surrounding areas

- The Lifewise peer outreach team actively builds relationships with people experiencing homelessness, rough sleeping in the city centre and in hot spot areas like Karangahape Road. This approach is already leading to successful outcomes with people trusting us enough to support them into emergency housing and service supports.
- Street welfare checks are carried out daily to ensure people are getting the support they need. Sometimes this is a slow process, reliant on trust and authentic relationship building. We have open conversations with street whānau about their substance use and mental health.
• Lifewise has started a peer support recovery group for people struggling with addictions that meets in the Merge Café after closing hours. Outreach encourage people to attend.

• We attend regularly the Karangahape Road safety meetings, and work collaborative with KBA management. For example, we will do presentations to businesses with the outreach team and café manager to explain how to communicate and work with the street whānau, how to keep their business safe, and how to manage risks. This is ongoing, and we will continue to build better relationships and understanding between business, workers and street whānau.

• Where there is ongoing disruptive behaviour and safety concerns, we encourage businesses and people concerned to call the police. A police response is also the most effective pathway into mental health crisis services.

• We promote Haven, a drop in peer support service provided by Odyssey, Lifewise and Mind and Body at the Merge café location over the weekend. It is a place for people dealing with addictions, mental health, homelessness and isolation to connect and access peer support and referrals to other services. Haven is drawing around 350 users each weekend.

• Lifewise continues to work in partnership with other local agencies, businesses and individuals who have a vested interest in maintaining the vibrancy, diversity and most importantly the safety and wellbeing of those living and working in the city centre.

Recommendations for future responses for the city centre

We would like to acknowledge the support for the Street Reach team. We hope that this report demonstrates the value of such an investment, but that it also takes time and a collective response to end homelessness. We recommend that as part of that collective response, the following be considered:

• Lifewise have identified that there is a real need for a central space where people can drop in and engage in purposeful activities that create healing, a sense of inclusion and counter boredom. Micro-enterprises such as carving and crafts enable people to supplement their benefit rather than hustle for money. We have observed that if people have access or involved in positive activities, they reduce their drug taking, start to make changes in their living situation, and experience improved mental wellbeing. For some it is a first step to work and recovery.

• Lifewise has identified a need for community spaces and avenues for the street whānau, and even the wider community. The city centre is now a place with a diverse residential population and there needs to be a range of places that people can come together. Lifewise is currently exploring how we can set up a community-led Makerspace with a kaupapa Māori approach in the K Road area, which is open for people to engage in arts, crafts and other activities that the street community want to develop. Lifewise has prototyped this concept and has found it to have been successful with people who are not interested in engaging in other services.
Appendix One: Demographic Data for people who were supported by the Merge Community Team

During the COVID-19 response from 25 March to 30 April, around 100 people approached the Merge Community team for support to access emergency housing.

As a result:

- 53 people were supported by Lifewise into motel accommodation during level 4 and 3 lockdown
- Approximately a further 46 people were referred to other providers or into emergency accommodation through MSD.

The team did not capture demographic data for everybody that the team supported.

**Gender of all people who contacted Merge Community for support**

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**Primary ethnicity of people in the motels**

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<tr>
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<td>6%</td>
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<tr>
<td><strong>Total</strong></td>
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<td><strong>100%</strong></td>
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**Age of people in the motels**

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<tr>
<td><strong>Total</strong></td>
<td>53</td>
<td><strong>100%</strong></td>
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</table>
STREET REACH

Appendix Two: Photos and Logos

Pictured Left to Right: Raymond Paul, Nicole Nyx Simons and Mike Niwha

STREET REACH

Basic logo created
Outreach cards, designed to hand out to the rough sleeping community as a point of connection and a reminder that we are there for them, when they’re ready.

Raymond Paul, engaging with those looking for emergency housing during the isolation period.
Memorandum

20 July 2020

To: Auckland City Centre Advisory Board

Subject: Update on the Inner City Auckland Homelessness Initiative (ICAHI) Needs Assessment

From: Ben Brooks, Principal Policy Analyst, Community and Social Policy

Purpose

1. To update the Auckland City Centre Advisory Board on the timeline for finalising the homelessness Inner City Needs Assessment.

Key points

- The Inner City Auckland Homelessness Initiative (ICAHI) Governance Group, which is chaired and led by central government, commissioned a Needs Assessment to describe the housing, support and social needs of homeless people in the city centre, how those needs are currently met, and to identify gaps in provision that should be prioritised. An initial report was drafted in late 2019 before the response to rough sleepers during COVID-19.

- Completing this work requires access to stakeholder data and engagement on gaps and priorities. However, a number of key stakeholders have indicated that the Needs Assessment was not a priority for them because of the significant progress that occurred as part of the COVID-19 and post-COVID-19 response.

- In light of this progress, the ICAHI Governance Group intends to reconsider the purpose, objectives and future of this initiative. Auckland Council will seek a renewed mandate for the Needs Assessment as part of this broader reconsideration.

- If the Inner City Auckland Homelessness Initiative Governance Group renews the mandate for the Needs Assessment, council will work to develop a final report by the end of 2020.

- Alternatively, if the mandate for the Needs Assessment is not renewed, council will produce a narrower report, focusing on research and data held by council and setting out council’s view of potential service gaps. We would finish this report by October 2020.

Context

2. At the Auckland City Centre Advisory Board’s May 2020 meeting the board was given an update on activities to support rough sleepers as part of the COVID-19 and post-COVID-19 response. The board requested an updated timeline for the Needs Assessment be provided to the board at the July 2020 meeting (CEN/2020/17).

3. The Needs Assessment was commissioned as part of the Inner City Auckland Homelessness Initiative (ICAHI), which is chaired and led by central government. The objective was to describe the housing, support and social needs of homeless people in the city centre, how those needs are currently met, and to identify gaps in provision that should be prioritised. An initial report was drafted by Lifewise in late 2019 (see Attachment 1).

4. As previously advised, there have been fundamental changes to the level of need and available services as a result of COVID-19. This means that additional work is required to ensure that the Needs Assessment is up to date and relevant for future planning.
Discussion

5. The May 2020 briefing to the board indicated the key steps needed to finalise the Needs Assessment. This included further engagement with key stakeholders to ensure broad support for the work, to gather data they hold, to identify and prioritise service gaps, and to validate the report’s draft findings.

6. During our engagement with key stakeholders, some indicated uncertainty about the future of ICAHI because of the significant progress that occurred as part of the COVID-19 and post-COVID-19 response. Some indicated that the Needs Assessment was not a priority for them.

7. Discussions with members of the ICAHI Governance Group who commissioned the Needs Assessment indicate that ICAHI has been put on hold while a paper is prepared to revisit the purpose, objectives and future of ICAHI. As part of this we have requested that the mandate for the Needs Assessment is considered at the next Governance Group meeting.

8. The council’s view is that there is still value in finalising the Needs Assessment. However, the key steps to finalise the Needs Assessment require collaboration from other stakeholders to access data, and to seek their views on gaps and priorities. If they do not believe finalising the Needs Assessment is a priority for their organisation then another approach will need to be taken.

9. If the ICAHI Governance Group concludes that the Needs Assessment is no longer a priority council will finalise the Needs Assessment, but with a more limited scope. Table 1 below provides a summary of the two potential scenarios, the key steps and indicative timeline for each.

Table 1 – Scenarios for finalising the Needs Assessment

<table>
<thead>
<tr>
<th>Scenario</th>
<th>Key Next Steps</th>
<th>Indicative Timeline</th>
</tr>
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| ICAHI Governance Group reconfirms mandate for council to finalise Needs Assessment (preferred scenario) | • further engagement with key stakeholders to ensure broad support for the work  
• collating and incorporating additional research and data newly collected from those currently housed in motels as part of the Covid-19 response  
• interviewing key stakeholders to identify and prioritise service gaps  
• a workshop to validate and finalise the analysis. | Final report by end of 2020 |
| Council finalises Needs Assessment without ICAHI mandate               | • collating and incorporating additional research and data newly collected from those currently housed in motels as part of the Covid-19 response  
• internal review and analysis to identify potential service gaps  
• peer review by key stakeholders. | Final report by October 2020 |
10. The key difference between the two scenarios is that without a mandate from the ICAHI Governance Group the scope of the Needs Assessment will need to be narrowed to incorporate only data council holds or is able to access and will only reflect council’s view of potential service gaps.

**Next steps**

11. Staff will work with the ICAHI Governance Group to confirm the purpose, objectives and future of the Initiative and seek to reconfirm the mandate for the Needs Assessment. We will finalise the Needs Assessment consistent with the scenarios above. Once finalised the Needs Assessment will be provided to the Board to inform its ongoing work to support people who are homeless in the inner city.

**Attachments**

Attachment 1 – Lifewise Draft Needs Assessment
Update on City Centre Activation Programme

File No.: CP2020/12091

Te take mō te pūrongo
Purpose of the report


Whakarāpopototanga matua
Executive summary

2. The city centre activation programme represents a collection of complementary techniques and tools to deliver activation programming and physical interventions across the city centre.

3. The programme is guided by the Auckland Plan, the City Centre Masterplan, and area and precinct plans. The objectives the activation programme contribute to:
   - participation – to promote and enable place activation that engages, empowers and mobilises people in the city centre
   - responding to change – to support the people of the city centre and its economy during a period of significant development and growth
   - collaboration – to support new and existing strategic delivery initiatives by maximising partnerships and collaborations.

4. The activation programme is achieved using a range of place activation tools including physical interventions, digital technology, event programming, partnerships and facilitation.

5. This report provides the Auckland City Centre Advisory Board with a summary of expenditure and outcomes for the 2019/2020 financial year, and the strategic framework for 2020/2021.

Ngā tūtohunga
Recommendation/s

That the Auckland City Centre Advisory Board:

a) receive the city centre activation programme report for 2019/2020.

Horopaki
Context

6. The city centre place activation strategy was created in 2015 to foster meaningful and attractive places that reflect the needs of the people of the city centre, reflect local character, and support the city centre through change. The strategy gave rise to an activation programme that:
   - supports citizens in being stewards and champion of their places
   - helps create people-centric places through a mix of collaborative activations and design influenced interventions
   - facilitates and incentivises partnerships to enhance the city centre experience, providing opportunities to share ideas, resources and expertise, and in doing so leverage greater value
   - establishes and embeds tactical urbanism approaches to transformation, to inform and complement infrastructure projects
supports a creative, proactive approach to disruption management during construction so the city centre remains a vital and enjoyable place to live, work, play, visit and do business.

Tātaritanga me ngā tohutohu
Analysis and advice
City centre activation programme 2019-2020

7. Highlights of the 2019/2020 activation programme include contributions to:
   • Matariki celebrations – June and July 2019: including the Piki Toi exhibition, Māori Film Festival and Busting Moves events at Ellen Melville Centre, and four guided hikoi celebrating Toi-Taonga ki Tāmaki.
   • Walking in Trees – August to September 2019: a free outdoor art project which saw a scaffolding staircase and platform constructed in Albert Park to allow people to connect with the majestic Himalayan cedar tree in Albert Park, illuminating the park’s rich history.
   • Artweek Auckland – October 2019: in collaboration with Heart of the City, the Late Night Art events, performances and activations formed part of the weeklong Artweek celebrations. Highlights included projections on the Saint James Theatre wall, lightbox exhibitions in Bledisloe Lane, DJ and opera performances in Freyberg Place and the Changing Lanes installations.
   • Haten Kohro – February 2020: an authentic Japanese classical performance featuring a heavy metal circus orchestra, enjoyed by hundreds of people at Freyberg Place.
   • Waitui Ātea – March to July 2020: an exhibition at the Central City Library to highlight the rich cultures of the Pacific.
   • Auckland Pride Festival – February 2020: an inclusive and diverse festival reflecting the breadth of Tamaki Makaurau’s queer communities and featuring the Queer Pavilion public programme in Albert Park.

8. Staff also worked to establish a development response approach in significant infrastructure projects. While the development response programmes for Karangahape Road streetscapes upgrade and the Downtown Programme were funded through the infrastructure project budgets, the activation programme supported the establishment of common approaches and steps towards a best practice guide for future projects.

9. The first half of 2020 was significantly impacted by the COVID-19 pandemic, resulting in the postponement or cancellation of numerous events and activities. During the lockdown period March to May 2020, staff led a cross-sectoral online programme for ‘Developing Resilience’, sharing placemaking and activation practices and fostering collaboration and innovation across the sector.

10. Total expenditure for the city centre activation programme in the twelve months of the 2019-2020 financial year was $666,731, from a budget of $995,000. City centre targeted rate funding allocated to planned activities remained unspent and has been carried forward to be used in future years.
11. Expenditure within the activation programme for the full financial year is summarised in Figure 1, and more detail is included in Attachment A.

**Figure 1: City centre activation programme expenditure for 2019/2020**

![Pie chart showing spending breakdown for the activation programme]

City centre activation programme 2020/2021

12. As the city centre evolves in response to the impacts of COVID-19 and significant development in recent years, there is an opportunity to review the contribution of the activation programme to the experience of the city centre.

13. Staff are working to update the strategic framework for the activation programme and a revised annual plan for 2020/2021 which reflects the current needs and opportunities in the city centre.

14. The draft strategic framework for the city centre activation programme from 2020/2021 is attached as Attachment B. The strategic intents of the programme align to the Auckland Plan 2050, the objectives of the city centre targeted rate, and the draft Waitematā Local Board Plan 2020.

15. An additional strategic intention for the 2020/2021 financial year seeks to support the city centre to respond to the impacts of COVID-19. This relates in particular to fostering a vibrant city centre and driving visitation by working with the two local business associations on initiatives across the city centre such as activating local businesses and addressing vacant storefronts.

16. Staff are currently seeking informal feedback on the draft framework from a range of stakeholders. Auckland City Centre Advisory Board members are welcome to share any feedback or questions about the draft framework via email to Natalie.hansby@aucklandcouncil.govt.nz
Tauākī whakaaweawe āhuarangi
Climate impact statement

17. There are no significant climate impacts associated with this programme.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

18. Development and delivery of the city centre activation programme is in collaboration with related council departments and council-controlled organisations including Arts, Community and Events, Auckland Tourism, Events and Economic Development, Regional Facilities Auckland, and Panuku Development Auckland to avoid duplication and leverage collaborative approaches.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

19. Auckland’s city centre falls within the boundaries of the Waitematā Local Board, and the activation programme contributes to the local board’s key outcomes of:
   • inclusive communities that are vibrant, healthy and connected
   • attractive and versatile public places that meet our communities’ needs
   • a high-quality built environment that embraces our heritage.

20. The local board also supports arts, culture and placemaking activities within the board area. The activation team works closely with Arts, Community and Events to ensure there is no duplication and that work programmes are complementary.

Tauākī whakaaweawe Māori
Māori impact statement

21. Māori outcomes are a key focus area of the activation programme, which is developed in partnership with the Māori design leads in the Auckland Design Office. Work to date has particularly focused on celebrating Māori arts and culture.

22. Key contributions in the first half of 2020 are featured on pages six to nine of Attachment A, including the Waitui Ātea: Saltwater Realm Exhibition at the Central City Library, learning from disaster resilient Māori communities in the Developing Resilience programme, Māori Women Changing History as part of the Auckland Pride Festival, and the Reclamation performance at Basement Theatre. Two additional initiatives were planned for the Matariki Festival in June but were cancelled due to COVID-19.

Ngā ritenga ā-pūtea
Financial implications

23. The total proposed allocation in the city centre targeted rate portfolio budget for city centre activation in 2020/2021 is $850,000. This is in addition to the $300,000 allocated for tactical urbanism Initiatives.

24. The underspend from 2019/2020 has been allocated across future years starting in 2021/2022.

25. Development response initiatives are, for the most part, funded through the project budget for the relevant development project for example Karangahape Road streetscapes upgrade, or the City Rail Link construction sites.
Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

26. Continued support for events and activations have been identified as a key enabler for the city centre to respond to the impacts of COVID-19 by fostering a vibrant and welcoming city centre and giving people reasons to visit. Any reduction in financial support for the programme would result in a reduction in delivery and thereby lessen support for city centre recovery.

27. Maintenance of city centre targeted rate support for activation is particularly important in the context of reduced funding available for other aligned council groups who have previously programmed or supported arts and culture-related activity in the city centre, such as Regional Facilities Auckland.

Ngā koringa ā-muri

Next steps

28. Staff will progress the refinement and implementation of the 2020/2021 activation programme and provide a progress update to the advisory board in November 2020.

Ngā tāpirihanga

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<td>A</td>
<td>Activation programme expenditure 2019-2020</td>
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<tr>
<td>B</td>
<td>City centre activation programme draft framework FY21</td>
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Ngā kaihaina

Signatories

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<tr>
<td>Barbara Holloway – Team Leader, City Centre Place Activation</td>
<td>Natalie Hansby – Development Response Manager, Development Programme Office</td>
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<tr>
<td>Authoriser</td>
<td>John Dunshea – Lead Officer Support</td>
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Item 9

Attachment A
### Strategic alignment

#### Contribution to Auckland Plan outcomes

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<th>Outcome</th>
<th>Focus area</th>
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<tr>
<td>• Foster a vibrant, active and attractive city centre</td>
<td>• Create safe opportunities for people to meet, connect, participate in and enjoy community life</td>
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<tr>
<td>• Value and celebrate the diversity of Auckland communities</td>
<td>• Celebrate Aucklanders' differences as a strength</td>
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<tr>
<td>• Advance Māori heritage and cultural identity</td>
<td>• Recognise the value of arts and culture to quality of life</td>
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<tr>
<td>• Support Auckland through change</td>
<td>• Celebrate Māori culture and support te reo Māori to flourish</td>
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<tr>
<td>• Create safe and welcoming spaces</td>
<td>• Reflect mana whenua mātauranga and Māori design principles</td>
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<tr>
<td>• Promote accessibility and wayfinding</td>
<td>• Create urban places for the future - public places and spaces that are inclusive, accessible and contribute to urban living</td>
</tr>
<tr>
<td>• Support the prosperity of the city centre</td>
<td>• Promote the competitive advantages of the city centre</td>
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<td>• FY21: Respond to the impacts of COVID-19</td>
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#### Contribution to City Centre Targeted Rate outcomes

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<tbody>
<tr>
<td>• Enhance the central city environs</td>
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<td>• Connected communities that are inclusive, accessible and equitable</td>
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<td>• A centre for arts and culture</td>
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#### Contribution to Waitemata Local Board Plan outcomes

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<th>Contribution to Waitemata Local Board Plan outcomes</th>
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<tr>
<td>• A high-quality urban environment</td>
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<tr>
<td>• Celebrate and showcase Māori culture</td>
</tr>
<tr>
<td>• High-quality urban development that has accessible, versatile and sustainable public and private spaces</td>
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<tr>
<td>• Promoting the competitive advantages of the city centre</td>
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<tr>
<td>• Prosperous Waitemata economy that is sustainable and innovative</td>
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*Draft Waitemata Local Board Plan 2020*
Auckland City Centre Advisory Board
31 August 2020

Information report: Update on the Waihorotiu Queen Street Valley Access for Everyone pilot, Forward work programme/progress on items and memoranda
File No.: CP2020/12046

Te take mō te pūrongo
Purpose of the report
1. To update the Auckland City Centre Advisory Board on the following matters:
   - Waihorotiu Queen Street Valley Access for Everyone pilot
   - Forward work programme/progress on items
   - Information circulated to members via memoranda.

Whakarāpopototanga matua
Executive summary
2. The information report is to inform the Auckland City Centre Advisory Board of matters that are in progress and planned across the council group.

Waihorotiu Queen Street Valley Access for Everyone pilot
3. To update the Auckland City Centre Advisory Board on progress of the Waihorotiu Queen Street Valley Access for Everyone pilot (Attachment A).

Forward work programme/progress on items
4. To update on progress on issues considered by the board and its forward work programme (Attachment B).

Information circulated to members via memoranda
5. The following information has been circulated to members (Attachments C and D).

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<tr>
<td>24/08/2020</td>
<td>City centre Innovating Streets for People Funding Applications update</td>
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6. Staff will be available to answer questions at the meeting.

Ngā tūtohunga
Recommendation/s
That the Auckland City Centre Advisory Board:
a) receive the information report: Waihorotiu Queen Street Valley Access for Everyone pilot, Forward work programme/progress on items and Information circulated to members via memoranda.
Ngā tāpirihanga

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<td>D</td>
<td>Innovating Streets applications update</td>
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<tr>
<td>Author</td>
<td>Tam White - Senior Governance and Relationship Advisor</td>
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<tr>
<td>Authoriser</td>
<td>John Dunshea – Lead Officer Support</td>
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Memorandum

19 August 2020

To: Auckland City Centre Advisory Board

Subject: Update on the Waihorotiu Queen Street Valley Access for Everyone pilot

From: George Weeks, Principal Urban Designer, Auckland Design Office

Contact information: george.weeks@aucklandcouncil.govt.nz

Purpose

1. To update the Auckland City Centre Advisory Board on progress of the Waihorotiu Queen Street Valley pilot Access for Everyone pilot.

Summary

- The first co-design workshop for the Waihorotiu Queen Street Valley Access for Everyone pilot was scheduled for Thursday 13 August 2020. Due to Auckland being moved to COVID-19 Alert Level 3 on Wednesday 12 August 2020, the workshop was postponed.

- Given the ongoing uncertainty around when the first workshop will be able to be held, members of the project team, in collaboration with key stakeholders, are considering alternative timeframes and methods for continuing the co-design process.

- While not part of the Waihorotiu Queen Street Valley Pilot scope of works, this memo also provides an update on safety modifications being made to the COVID-19 emergency works from 20 to 27 August 2020.

Context

2. The Waihorotiu Queen Street pilot is a long-anticipated part of the City Centre Masterplan. It was endorsed by the Planning Committee (Resolution PLA/2020/17) and the Auckland City Centre Advisory Board (resolution CEN/2019/35). Like the City Centre Masterplan, the pilot will be shaped by extensive engagement with city centre users through a process of co-design.

3. At the Auckland City Centre Advisory Board’s July 2020 meeting, the board was introduced to the co-design framework, which will bring together the views of multiple stakeholders as options for the future of Queen Street are explored through the Waihorotiu Queen Street Valley pilot.

Discussion

4. The co-design process was due to commence with the first workshop on Thursday 13 August 2020. Invitations were distributed from Thursday 30 July. Interest in participating in the workshop was high, particularly by members of Heart of the City and the City Centre Residents’ Group.

5. To meet demand, the workshop was reshaped to enable up to a hundred people to be involved, providing an opportunity for as broad a range of participants as possible.

6. Following the move of Auckland to COVID-19 Alert Level 3 on Wednesday 12 August, the first co-design workshop was postponed.
7. There is ongoing uncertainty around when Auckland’s Alert Level will reduce. At Alert Level 2 a face-to-face workshop of up to one hundred people is possible.

8. The project team is now working collaboratively with key stakeholders to determine the best timing and format for the co-design process to progress in a climate of uncertainty.

9. The particular issues being considered include:
   - possible reluctance or anxiety around meeting face-to-face in Alert Level 2
   - finding a space big enough to accommodate up to one hundred people while observing physical distancing requirements, and other health and safety considerations
   - availability of suitable venues during the pre-election period
   - the need for trust and positive relationships to be established and the challenge posed if we were to meet for the first time via an online platform
   - the best format for an online format to achieve co-design intent
   - limitations on participation posed by people’s access to technology should virtual workshops be needed
   - timing – options for increased buses along Queen Street still need to be considered and addressed before the intersection of Victoria Street and Albert Street is closed in the early part of 2021. The start of the co-design process cannot be delayed significantly.

**COVID-19 Emergency works – safety modifications**

10. Safety concerns have been raised around two aspects of the COVID-19 emergency works installed along Waihorotiu/Queen Street from April 2020:
   - damaged and missing hit sticks
   - the edge of temporary bus platforms not being easily identifiable.

11. In the section from Shortland Street to Mayoral Drive, the following modifications are planned to be made from 20 to 27 August 2020.
   - In straight sections of the street, hit sticks will be replaced with white painted concrete blocks.
   - Around intersections and at crossing points, flexible yellow hit sticks will be securely attached to the ground.
   - A magenta strip will be painted along the roadside edge of all temporary bus platforms.

**Next steps**

12. The board will be provided with a verbal update at its August 2020 meeting.

**Attachments**

N/A
## Auckland City Centre Advisory Board forward work programme

Updated August 2020

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<td>Annual Plan process (Emergency budget)</td>
<td>Completed</td>
<td></td>
<td>February to June 2020</td>
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<td></td>
<td>Long Term Plan process</td>
<td>Planning</td>
<td></td>
<td>September 2020</td>
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<td>Area of work</td>
<td>Description of work</td>
<td>Purpose</td>
<td>Expected timeframes</td>
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| Connected city centre         | Downtown programme of works (including transport) | The Downtown programme of works delivers a connected and accessible waterfront, prepares for the growth of cruise and ferry services and supports further activation of Queens Wharf. The programme has been brought forward to align with the America’s Cup event (AC36) in 2021. | To receive updates and provide feedback on the downtown programme of works.  
**Progress to date:**  
- A report was considered on 18 July 2018 on the Downtown Infrastructure Development programme (resolution CEN/2018/49). A copy of the response to the board’s requests is included in Attachment A.  
- The current delivery programme report was agreed by the Planning Committee on 5 September 2017. Resolution PLAZ/2017/111  
- An update on options on Quay Street East public amenity and accessibility will be provided to the ACCAB early 2019. Resolution CEN/2019/19  
- 22 May 2019 workshop: Queens Wharf workshop  
- City Centre Traffic Management Plan has been deferred (tba)  
- resource consents timings and the impact on the delivery programme will be reported back after internal sign off.  
- The Downtown Infrastructure Development Programme update was provided at the July 2020 meeting.  
- A memo updating the board on progress was circulated in August 2020. | To be confirmed - 2020 |
| Connected city centre         | Karangahape Road precinct programme of works (including transport) | The Karangahape Road will deliver improved pedestrian spaces around key transport hubs while leveraging off development opportunities from the City Rail Link. | To receive update on the Karangahape Road Enhancement project.  
**Progress to date:**  
- A powerpoint presentation was tabled at the 17/4/19 meeting. A follow up memo was circulated to members in May. A copy is attached as Attachment B.  
- To receive an update on Myers Park Underpass (stage 2b).  
**Progress to date:**  
- Workshop was held on 22 May 2019.  
- The report was considered on 24 July 2019, seeking support for the preferred concept design for stage two of the Myers Park project – Mayoral Drive underpass to progress to the developed design phase and noting the proposed budget increase from $6.35 million to $8.2 million, which was included in the Auckland City Centre Targeted Rate Portfolio 2018/2020 for endorsement (resolution CEN/2019/34). | To be confirmed - 2020  
September 2020 |
| Accessible and inclusive city centre | Learning quarter programme of works | Including works in Albert Park and streetscape upgrades in the areas around city centre university campuses. | To provide input and feedback on the learning quarter programme of works. Deferred due to alignment with Learning Quarter working group work programme.  
| | Connected city centre | Midtown programme of works (including transport) | To receive update and provide feedback on the Midtown programme of works.  
- Regular updates will be provided as part of the delivery portfolio programme. |

Information report: Update on the Waitemata Queen Street Valley Access for Everyone pilot, Forward work programme/progress on items and memoranda
<table>
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|                                 | Federal Street upgrade stage two project: | Development opportunities from the City Rail Link, bus infrastructure and the New Zealand International Convention Centre. | Progress to date:  
- The update report was considered on 21/11/18 seeking feedback on the preliminary design. Resolution CEN/2018/64.  
- The board requested staff to follow up on the Waitemata Local Board feedback to ensure cycle access isn’t lost on Federal Street. Staff have advised that a cycle access ramp between Federal Street and Mayoral Drive has been detailed in the preliminary design, separated from the area of the existing footpath by a new concrete wall.  
- Detailed design phase is complete, and documentation has been submitted for review.  
- Ongoing liaison with Auckland City Mission regarding the HomeGround development. It is expected that construction for Federal Street upgrade will start later in Quarter 3 this year. | To be confirmed 2020 |
| Wellesley Street bus improvements project: | | | Progress to date:  
- A report was presented on 24/10/18 meeting on progress and upcoming next steps for the Wellesley Street bus improvements project. Resolution CEN/2018/65. The next phase: commence a business case and once detailed designs are developed, these will be brought back to the board for feedback.  
- An update was circulated in April.  
- Auckland Transport staff are still working through the budget issues and report back with a full report once budgets are confirmed. | To be confirmed |
| City Rail Link: Albert Street reinstatement | | | Progress to date:  
- A presentation was provided on 21 November 2018. Resolution CEN/2018/68  
- Further update was provided in February 2019.  
- An update report was considered at the board’s 27 February 2019 meeting.  
- A further update on the layout of planned bus bays on Albert Street was presented at the 26 June 2019 meeting supported by the board resolution CEN/2019/28  
- Request an update on lower Queen Street and lower Albert Street project costs.  
- An update was provided to the 17 April meeting on the Albert Street and Lower Queen Street urban realm projects. A presentation was provided at the meeting. | To be confirmed |
| Victoria Linear Park project | | | Progress to date:  
- A memo was circulated to members in May. An update was provided at the August 2019 meeting agenda. | September 2020 |
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<tr>
<td>Connected city centre</td>
<td>City Rail Link update</td>
<td>The City Rail Link project is a significant infrastructure project to enhance the capacity and performance of Auckland rail services and improve transport outcomes in Auckland. There will be four new and reconfigured stations as part of the project – Britomart Station, Aotea Station, Karangahape Station and Mount Eden Station.</td>
<td>To be informed of the City Rail Link project.</td>
<td>August 2020</td>
</tr>
<tr>
<td>Residential city centre</td>
<td>Homelessness</td>
<td>The council is developing its position and role on affordable housing including homelessness, and will engage with the board on the development and implementation plan.</td>
<td>To provide city centre community input on the council’s homelessness programmes.</td>
<td>August 2020</td>
</tr>
<tr>
<td>Residential city centre</td>
<td>Public amenities</td>
<td>Including toilets, showers, lockers and drinking fountains.</td>
<td>To receive update and provide feedback for the city centre public amenities project.</td>
<td>To be confirmed – 2020</td>
</tr>
<tr>
<td>Public life</td>
<td>Activate Auckland Programme (including Tactical Urbanisation)</td>
<td>This programme enables a people-led place activation process which aims to transform visitor, resident and business experiences in the city centre. This is achieved by providing temporary, low-cost built form interventions to trial projects in the public realm, while providing support to people and the economy during this period of significant development. The Activate Auckland programme complements the council’s</td>
<td>To receive update and provide feedback on the activation programme, as part of the city centre targeted rate programme of works.</td>
<td>August 2020</td>
</tr>
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<tr>
<td>Prosperous city centre</td>
<td>America’s Cup 2021</td>
<td>Planning and development of areas to host America’s Cup 38 (AC38 programme).</td>
<td>To be informed around plans for the America’s Cup 2021, including their potential impact on the city centre programme of works.</td>
<td>To be confirmed</td>
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<tr>
<td></td>
<td>City Centre Public Art Plan</td>
<td>The City Centre Public Art Plan aims to provide the vision and rationale for investment in public art in the centre city through to 2025. It takes into account all other relevant existing strategies and plans for the city centre area including the public artwork floor scheme bonus.</td>
<td>To receive update and provide feedback on deliverables arising from the City Centre Art Plan, towards which the city centre targeted rates makes a contribution.</td>
<td>To be confirmed</td>
</tr>
<tr>
<td>City centre targeted rate portfolio</td>
<td></td>
<td>The city centre targeted rate portfolio of works is the schedule of projects that are funded by the city centre targeted rate that formed part of the long-term plan. They are endorsed by the Auckland City Centre Advisory Board and approved by the Finance and Performance Committee.</td>
<td>To provide feedback and endorse the city centre targeted rate portfolio of work, for recommendation to the Finance and Performance Committee.</td>
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</table>

**Progress to date:**
- [report](#) was considered on 21/11/18 on the prioritisation of projects requiring strategic assessment. [Res CEN/2018/66](#)
  - Report to Finance and Performance Committee by memo attached to this agenda.
  - Final report to ACCAB for allocation.
  - The board also noted that further discussion regarding the St Matthew's request will be considered at the CCTR review round (clause b) [vi] [Res CEN/2018/64](#)
  - Workshop was held on 4 April on CCTR strategic assessment and 26 June 2019.
  - Endorsement of the CCTR portfolio budget at 24 July 2019 [report](#) [Res CEN/2019/35](#)
  - Workshop was held on 27 Feb 2020 to prepare for the annual plan process before endorsement at the March/April ACCAB meeting.
  - The COVID-19 pandemic Alert Level 4 was put in place by the Government on March 26, 2020. The restriction means that many aspects of council were not able to operate in a business as usual context, as well as having a significant impact on the council’s financial position.
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<td>Prosperous city centre</td>
<td>COVID-19 response in the city centre</td>
<td>The city centre has been significantly impacted by COVID-19, with a marked decrease in people travelling to the city centre and in spend. ACCAB requested support from the CCTR funds to help the city centre to respond to these impacts.</td>
<td>To provide the advisory board with a process for the allocation of $400,000 from the city centre targeted rate for initiatives in the city centre related to the impact of COVID-19</td>
<td>September 2020</td>
</tr>
<tr>
<td>Access for Everyone</td>
<td>Queen Street pilot</td>
<td>The Access for Everyone (A4E) concept, as part of the City Centre Masterplan, was adopted by the Planning Committee in March 2020 (resolution PLA/2020/17) and at the same time a Queen Street pilot was also requested for implementation by March 2021.</td>
<td>• Planning for a pilot of Access for Everyone principles on Queen Street, in accordance with requests by the board and the Planning Committee.</td>
<td>August 2020</td>
</tr>
<tr>
<td>City Centre Masterplan 2040</td>
<td></td>
<td>The 2012 CCMP set out a compelling vision for the heart of Auckland. PLA/2018/1/21(a) directs council to produce an online masterplan. This provides an opportunity to replace the existing six-year refresh period with a programme of rolling updates, while retaining the core vision for the city centre.</td>
<td>To provide input and provide feedback on the City Centre Master Plan.</td>
<td>Complete</td>
</tr>
<tr>
<td>Public life</td>
<td>City centre cleaning services</td>
<td>Town centre cleaning and maintenance services will be transferred to Community Facilities from Auckland Transport and Waste Solutions, as part of the rationalisation of these services across Auckland.</td>
<td>• To provide feedback for the city centre cleaning and maintenance services.</td>
<td>Complete</td>
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</tbody>
</table>

- Auckland Council’s Emergency Committee is currently reconsidering the new Annual Plan 2020/2021, focussing on key priorities needed to guide the regional response to COVID-19 and its impact on the economy.
- For the above reasons, endorsement of the centre targeted rate portfolio budget 2020/2021 will be deferred pending a decision from the council’s Emergency Committee on the annual plan process, and for staff to update the budget based on the latest planning around the COVID-19 pandemic.
- ACCAB received an update on the proposed annual plan process including the CCTR portfolio budget draft 2020/2021 project status report at 29 April 2020 meeting.

**Progress to date:**
- [A report](#) on a proposed package to support the city centre to respond to the impacts of COVID-19 was considered by the board at its July meeting Resolution CEN/2020/24
- Endorsed up to $600,000 from CCTR to part fund the project ad regular updates will be provided. Resolution CEN/2020/16
- An update was provided at the 29 July 2020 meeting resolution CEN2020/26

- [A report](#) approved by the Planning Committee Resolution PLA/2018/121
- [A report](#) was considered by ACCAB at its 27 February 2019 meeting and resolved to hold a workshop to provide feedback on the work programmes. Resolution CEN/2019/4
- CCMP and Waterfront Plan workshop: 4 April 2019
- ACCAB formalised its [feedback](#) on 22 May 2019 on the CCMP refresh. Resolution CEN/2018/21

- An update on streetscapes pertaining to the city centre cleaning services was provided at the May meeting. Resolution CEN2019/23
Memorandum

To: Auckland City Centre Advisory Board

Subject: Downtown Programme – Quay Street eastbound traffic lane closure progress update

From: Eric van Essen – Programme Director Downtown Infrastructure Development Programme

Contact information: mike_angove@at.govt.nz

Purpose

1. To update the Auckland City Centre Advisory Board on the planned eastbound traffic lane closure on Quay Street between Lower Hobson Street and Queens Wharf from 29 August 2020 to December 2020.

Summary Recap

2. On 28 July 2020, Programme Director Eric van Essen updated the Auckland City Centre Advisory Board on the progress of the Downtown Programme. In that update we indicated the practical completion date for the Downtown Programme has been delayed approximately four months to June 2021 due to cumulative impacts of Covid-19 and difficult ground conditions and technical challenges associated with the Quay Street seawall strengthening.

3. It was noted that an opportunity had been identified to reduce construction duration by up to 8 weeks by closing Quay Street’s eastbound traffic lane between Lower Hobson Street and Queens Wharf from early August to February/March 2021.

Eastern Lane Closure Progress:

4. Since the briefing, the Downtown Programme team has been progressing the application for a variation of consent to allow the closure of Quay Street’s eastern lane between Lower Hobson Street and Queens Wharf.

5. We are expecting a decision early next week and planning for the closure to commence from 29 August to December 2020. We will provide an update on details and the timeline as soon as the decision is finalised.

6. Despite the time taken to obtain the required consent and the reduced length of the closure, the programme team is confident it will still provide an estimated 6 week time saving.

7. Additional traffic management initiatives will be explored for the January to March 2021 period, with a view to providing extra working area and potentially delivering further timing savings.

Tree Planting Works

8. In the interim, a separate traffic management plan has been approved to enable the planting of trees on the southern side of Quay between Lower Hobson and Lower Albert Streets. Works began on 19 August and will be undertaken in two parts as follows:

   • day works during off peak hours (between 09:15 and 15:00) 19 August until 26 August
   • night works (between 20:30 and 05:00) 19 August until 13 September 2020.
9. These works will take place under stop-go traffic management. All movements are permitted but there will be a controlled one lane section between the two intersections.

10. The stop-go management required for tree planting will not run concurrently with the eastbound traffic lane closure and is part of a different consent. Once approved, the eastbound lane closure will allow enough room for day time tree planting works to continue until finished.

**Eastern lane closure communications overview:**

11. There is a comprehensive communications campaign planned to advise Aucklanders of the eastern lane closure the alternative routes and travel options in place to help people work around it.

12. The campaign will commence 5 days out from the closure start date. It will explain why we are closing the eastbound lane, update on the progress being made and remind people of the exciting changes the Downtown Programme is bringing to the city centre and waterfront.

13. The communications mix will include:
   - Print advertising
   - Radio
   - Outdoor advertising
     - Billboards
     - Fanshawe Blades
     - Street furniture panels
     - Tamaki Link bus back
   - Updated Downtown Programme video
     - loaded on DIDP webpage
     - for sharing as part of social media communications
   - Social media campaign
   - Travel Demand campaign outlining alternate routes and travel options
   - AT Metro campaign to inform bus and ferry customers
   - Press release if required.

14. The Downtown Programme communications team will liaise with local board communications managers, providing information updates, maps and web links for distribution using local channels.
Memorandum

To: Auckland City Centre Advisory Board
Subject: City centre Innovating Streets For People Funding Applications
From: Liz Nicholls, Manager Investment Programmes

Purpose
1. To inform the Auckland City Centre Advisory Board of upcoming funding announcements relating to Waka Kotahi’s Innovating Streets for People Fund.

Summary
- Four city centre projects were submitted for the second funding round for Waka Kotahi New Zealand Transport Agency’s Innovating Streets for People Fund.
- These are:
  - Creating Safer Streets Emily Place
  - Creating Safer Streets Federal Street Laneway (Swanson to Fanshawe)
  - Creating Safer Streets Tyler Street Pedestrianisation Trial
  - Te Tōangaroa - Quay Park, Eastern Gateway.
- The fund provides an opportunity to bring forward some of the benefits of the projects in the city centre targeted rate portfolio with a potential for 90% co-funding contribution from Waka Kotahi.
- Auckland Council is committed to growing our capability in delivering projects in more innovative ways and working closely with our communities.
- An announcement of successful applications is expected by the end of August 2020.

Background
2. Waka Kotahi New Zealand Transport Agency released a contestable pilot fund to help councils create more people-friendly spaces. The fund was open to all of New Zealand Councils.
3. The pilot fund is available for projects that make temporary or semi-permanent physical changes to urban streets, in advance of future permanent upgrades. The focus is on innovation, community involvement and monitoring and evaluation that can inform more permanent future solutions.
4. The pilot fund will provide councils with a 90% funding assistance rate (FAR) as well as capability building support for successful applicants, including participation in a community of practice. Councils need to provide 10% of the budget and complete the projects by 30 June 2021, although interventions may be in place for longer.
5. Covid-19 is having a significant impact on our transport systems and services. The programme can make a contribution by providing councils with an opportunity to adapt their streets to better support active and safe transport needs, while following official advice about people movement.
6. There were two application rounds for the pilot fund. Auckland Transport led the submissions for the first round where Queen Street was successfully awarded funding. The second round
involved significant engagement across the council group with a project team from Auckland Transport, Auckland Council and Panuku providing a joint submission.

7. On 2 July a Planning Committee delegation of Councillor Darby, Councillor Bartley and Independent Maori Statutory Board member Liane Ngamane approved 29 project applications (Attachment 1). The projects were submitted by 3 July 2020.

8. Waka Kotahi is expecting to announce successful applications by the end of August 2020.

Discussion

9. The Development Programme Office in partnership with the Auckland Design Office submitted four applications for the city centre. These are:

- Creating Safer Streets Emily Place
- Creating Safer Streets Federal Street Laneway (Swanson to Fanshawe)
- Creating Safer Streets Tyler Street Pedestrianisation Trial
- Te Tōangaaroa - Quay Park, Eastern Gateway.

10. The fund provided an opportunity to bring forward some of the benefits of the projects funded by the city centre targeted rate with potential to change the way Aucklanders experience their streets and project development.

11. Should funding be successful, we will continue to work with the city centre community on creating vibrant, safer and more people friendly streets for our city centre, particularly for our residents. These projects would build on the success and learning gained through the tactical urbanism programme that has been funded by the city centre targeted rate.

12. Successful projects completed over the last few years include Sale Street, Federal Street, St Paul’s Street and High Street. Some of these projects have been nominated or won awards for their innovation. High Street was highlighted by Waka Kotahi in the promotion of the contestable fund as a wonderful example of what they were trying to achieve with the fund.

13. As part of the fund, Waka Kotahi wants to build the tactical urbanism capability within Council organisations. The Auckland Council group is supportive of the movement towards tactical urbanism to better understand the needs of our communities. We look forward to being part of the ongoing discussions and learning from across the country so that we can test and embed these new ideas into projects across Auckland.

14. Staff can provide copies of the funding applications to board members if there is interest.

Next steps

15. An announcement on successful applications is expected by the end of August 2020.

16. Staff will update the board if any applications have been successful.

Appendix 1: Innovating Streets Pilot Fund – Round 2 submissions from Auckland region

1. Al Fresco Fridays - Pop up outdoor dining and entertainment areas in the three town centres
2. Broadway Papakura Shared space
3. Clevedon Village Welcome and Slow Tactical Urbanism Project
4. Community Play Street Pilot for Tamaki Makaurau
5. Connect Oranga
6. Creating Safer Streets Emily Place
7. Creating Safer Streets Federal Street Laneway (Swanson to Fanshawe)
8. Creating Safer Streets Tyler Street Pedestrianisation Trial
9. Glen Eden Town Centre pop-up cycleway: Captain Scott Road to Savoy Road
10. Make it Safe, Make it Playful and Celebrate Tāmaki  
11. Manukau – Safe and Healthy Streets South Auckland  
12. Manukau Road  
13. Maungakiekie Tāmaki Low Traffic Neighbourhoods  
14. Maximising Māngere – Time to Thrive  
15. Ōtāhuhu Canal Reserve Portage project  
16. Papatapetoe Speed Management Programme  
17. Pavement to Parklets  
18. Ponsonby Road  
19. Project WAVE  
20. Pukekohe – Eat Streets and Laneway Enhancements  
21. Queen Road Streetscape, Panmure  
22. Re-imagining Surfside Precinct – co-design for improved safety, cycling and walking  
23. Royal Oak Roundabout  
24. Safe and Healthy Streets South Auckland (SHSSA)- Safe school streets  
25. Sandringham Road  
26. School Pavement Artwork  
27. Street Activation Inverness Rd, Browns Bay  
28. Tāmaki Makaurau Open Streets  
29. Te Tōangaroa - Quay Park, Eastern Gateway