I hereby give notice that an ordinary meeting of the Ōtara-Papatoetoe Local Board will be held on:

**Date:** Tuesday, 18 August 2020  
**Time:** 5:00pm  
**Meeting Room:** Totara Room  
**Venue:** Level 1, Manukau Civic Building  
31-33 Manukau Station Road  
Manukau or via Skype for business  
Either a recording or written summary will be published to the Auckland Council website

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**Ōtara-Papatoetoe Local Board**  
**OPEN AGENDA**

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**MEMBERSHIP**

**Chairperson**  
Lotu Fuli

**Deputy Chairperson**  
Dr Ashraf Choudhary, QSO, JP

**Members**  
Apulu Reece Autagavaia  
Dr Ofa Dewes  
Swanie Nelson  
Ross Robertson, QSO, JP  
Dawn Trenberth

(Quorum 4 members)

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Carol McGarry  
Democracy Advisor Ōtara-Papatoetoe

**11 August 2020**

Contact Telephone: +64 27 591 5024  
Email: carol.mcgarry@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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Welcome

Apologies

At the close of the agenda no apologies had been received.

Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Confirmation of Minutes

That the Ōtara-Papatoetoe Local Board:

a) confirm the ordinary minutes of its meeting, held on Tuesday, 21 July 2020, as true and correct.

Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

Petitions

At the close of the agenda no requests to present petitions had been received.

Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Ōtara-Papatoetoe Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

Deputation - Papatoetoe Intermediate School - bike track

Te take mō te pūrongo / Purpose of the report

1. Shaman Singh and Lilien Skudder, teachers from Papatoetoe Intermediate School will be in attendance to present to the board on a bike track that would be opened up to the whole community and as part of the schools 6-year long-term plan.

2. This track would be great for the community in getting the kids active and outdoors. The school currently has a good number of kids cycling to school and believe with a bike track the cycling numbers will increase to and normalise cycling within the community.
Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) thank Shaman Singh and Lilien Skudder from Papatoetoe Intermediate School for their attendance and presentation.

8.2 Deputation - Hub Zero introduction

Te take mō te pūrongo / Purpose of the report
1. Tara Moala, Hub Zero Coordinator and L J Unuia from All Heart, will be in attendance to introduce Hub Zero to the board

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) thank Tara Moala and L J Unuia, for their attendance and presentation.

8.3 Deputation - Belong Aotearoa

Te take mō te pūrongo / Purpose of the report
1. Jan Brown representing Belong Aotearoa, will be in attendance to provide information to the local board about the plan to co-locate six organisations, who currently deliver services to former refugees, migrants and asylum seekers, into one large shared office space. The intention is to improve the level of service they provide and make life easier for their clients to access a wide range of services.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) thank Jan Brown from Belong Aotearoa for her attendance and presentation.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

9.1 Public Forum - Sunnyside Tennis Club

Te take mō te pūrongo / Purpose of the report
Trish Langdon, President and Brian Langdon, Maintenance Committee for the Sunnyside Tennis Club will be in attendance to speak to the board about the impact of the trees at the Sunnyside Domain on the tennis courts.

Ngā tūtohunga / Recommendation/s
That Ōtara-Papatoetoe Local Board:

a) thank Trish Langdon and Brian Langdon from the Sunnyside Tennis Club for their attendance and presentation.
9.2 Public Forum - Ōtara Creek Reserve

Te take mō te pūrongo / Purpose of the report
Berend de Boer will be in attendance to speak to the Board about the Ōtara Creek Reserve.

Ngā tūtohunga / Recommendation/s
That Ōtara-Papatoetoe Local Board:
 a) thank Berend de Boer for his attendance and presentation.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Te take mō te pūrongo / Purpose of the report

1. A period of time (10 minutes) has been set aside for the Manukau Ward Councillors to have an opportunity to update the Otara-Papatoetoe Local Board on regional matters.

Ngā tūtohunga / Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) receive the verbal reports from the Manukau Ward Councillors.

Ngā tāpirihanga / Attachments

There are no attachments for this report.

Ngā kaihaina / Signatories

| Author                  | Carol McGarry - Democracy Advisor Otara-Papatoetoe |
Board Members’ Report

File No.: CP2020/00212

Te take mō te pūrongo / Purpose of the report
1. Providing board members with an opportunity to update the local board on the projects and issues they have been involved with since the last meeting.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board;
a) receive the board members’ written and oral reports.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

| Author                  | Carol McGarry - Democracy Advisor Otara-Papatoetoe |
Chairperson's Announcements

File No.: CP2020/00217

Te take mō te pūrongo / Purpose of the report
This item gives the chairperson an opportunity to update the board on any announcements.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:
a) receive the chairperson’s verbal update.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

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Te take mō te pūrongo

Purpose of the report

1. To update the Ōtara-Papatoetoe Local Board about transport related matters in its area including the Local Board Transport Capital Fund.

Whakarāpopototanga matua

Executive summary

2. No decision is required this month. This report contains information about the following:
   - summary of Auckland Transport projects and operations in the local board area.
   - a summary of the board’s Transport Capital Fund and Community Safety Fund projects.

Ngā tūtohunga

Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) receive the report entitled ‘August 2020 - Auckland Transport monthly update report to the Ōtara-Papatoetoe Local Board’.

Horopaki

Context

3. Auckland Transport (AT) is responsible for all of Auckland’s transport services, excluding state highways. We report monthly to local boards, as set out in our Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play in the governance of Auckland on behalf of their local communities.

4. This report updates the local board on AT projects and operations in the Ōtara-Papatoetoe Local Board area, it summarises consultations and Traffic Control Committee decisions, and includes information on the status of the Local Board Transport Capital Fund (LBTCF) and Community Safety Fund (CSF).

Tātaritanga me ngā tohutohu

Analysis and advice

5. This section of the report contains information about local projects, issues and initiatives. It provides summaries of the detailed advice and analysis provided to the local board during workshops and briefings.
Local Board Transport Capital Fund (LBTCF)

6. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by AT. Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of AT’s work programme.

7. Any LBTCF projects selected must be safe, must not impede network efficiency, and must be located in the road corridor or on land controlled by AT (though projects running through parks can be considered if there is a transport outcome).

8. Council's original resolutions relating to the LBTCF make it very clear that the overall budget allocation for the LBTCF is on the basis that 'it can be managed by AT within its annual budget'.

9. With the Council's emergency budget now confirmed the LBTCF for the 20/21 Financial Year has been set at $5.0 million, for allocation across the 21 Local Boards. Allocation will be based on the Local Board Funding Policy. Decisions about the 21/22 and 22/23 Financial Years will form part of the LTP/RLTP discussions but early indications are that these years will also see a more constrained capital programme, than prior to the COVID crisis. The specific budget available for the LBTCF in 21/22 and 22/23 will be determined by the prioritisation of the capital programme through the RLTP and will be subject to the usual consultation and submission processes.

Community Safety Fund (CSF)

10. The Community Safety Fund is funded from AT’s safety budget and is dependent on the level of funding AT receives from Council. Public consultation and the design work informed by this consultation, is progressing, with a view to having projects designed and ready to go, when money becomes available.

11. Local Boards will be advised of any change in the funding position that would allow projects to move from design into construction.

Responses to Resolutions

12. There was no meeting in July 2020 and no resolutions to respond to from the May 2020 business meeting.

Local projects and activities

Bairds Road Pedestrian Safety Upgrades

13. A workshop was held on the 30 June 2020 to brief the local board on the main section of the Bairds Road Pedestrian Safety Upgrades located at the Ōtara Town Centre, which will begin work on the week of 6 July 2020.

14. The Ōtara Town Centre section will include the construction of a roundabout at the intersection of Hayman and Bairds Road with raised pedestrian crossings on the northern and southern approaches to the roundabout.

15. The consultation team has completed door-to-door visits to the affected businesses to address any concerns businesses may have with traffic management over the 10-12 week construction period.

16. This has included working closely with the Ōtara Business Association and a briefing to the local MP’s Office.
Puhinui Rd/Lambie Dr improvements

17. Construction will start on the Puhinui Road and Lambie Drive Improvements project in early August 2020, to support the upgraded Puhinui Station Interchange which is currently under construction.

18. The sod turning for the start of the project will take place on the 19 August 2020.

19. The project will implement new bus priority lanes on parts of Puhinui Road and Lambie Drive to serve the future AirportLink frequent bus route between Auckland Airport, Puhinui Station Interchange and Manukau. Other improvements include safer intersections, signalised crossings and protected cycle paths to improve pedestrian and cycle access to Puhinui Station Interchange.

20. This will improve travel to and from the airport, and its surrounding areas, by providing more reliable and timely travel choices and connecting people to wider Auckland through the southern and eastern line train services.

21. Total project cost is approximately $13 million. 51% contribution from the Transport Agency, with the remainder coming from Auckland Council and the Regional Fuel Tax (RFT), (STAAI) programme and the wider Southwest Gateway programme.

22. Most construction work will be completed in early 2021. The new bus lanes will begin operating in May 2021, to align with the opening of the upgraded Puhinui Station Interchange.

23. Benefits of this project include improved journey times and reliability for the new AirportLink bus service between Auckland Airport, Puhinui Station Interchange and Manukau. Frequent bus and rail connections will make easy and more reliable journeys to the airport, city centre and other areas.

24. The AirportLink bus service will use nine new electric buses running at a 10 minute frequency along priority lanes, with a 10-12 minute travel time between Puhinui Station and the airport.

25. Longer term, Puhinui Station will sit on a rapid transit corridor between Botany, Manukau and the airport that will improve access to employment, education and housing areas as part of a connected transport system that supports greater accessibility and predicted growth in Auckland.

26. New cycle paths and side-street improvements will improve access to Puhinui Station Interchange for pedestrians and cyclists.

27. An underground filter vault will be constructed east of Puhinui station to improve the quality of stormwater runoff from Puhinui Road. A total of 50 new trees will be planted on nearby streets to replace 25 trees to be removed on Puhinui Road.
Redoubt Road Dynamic Lanes

28. To improve traffic flow, Auckland Transport (AT) will install dynamic lanes on Redoubt Road in Manukau, between the Southern Motorway offramp and Hollyford Drive.

29. Similar to Panmure Bridge, Auckland Harbour Bridge, and Whangaparaoa Road, the dynamic lanes will use overhead signs and on-road lights to change the direction of the centre lane at busy times.

30. We will also make safety improvements at three road crossings along the route.

31. Construction is progressing and dynamic lanes are expected to be operating by late 2020.

32. Consultation recently closed with feedback resulting in several design changes, including: not removing trees on Diorella Drive, moving the crossing facility on Diorella Drive closer to Redoubt Road, and upgrading street lighting at the corner of Diorella Drive and Redoubt Road.

33. Construction is being undertaken by CSL Infrastructure and at the time of the writing of this report, underground services and electrical cabinets, gantry foundations, in road LED lights, static signage, electronic signage had been completed.
34. The remaining works to be completed by late 2020 include:
   • A pedestrian crossing with traffic lights across Redoubt Road (near Diorella Drive).
   • A pedestrian crossing with traffic lights on the slip lane going from Redoubt Road to Hollyford Drive.
   • Safety improvements for those crossing Diorella Drive (near Redoubt Road).
   • New, no stopping at all times parking restrictions on Diorella Drive to ensure safe visibility for pedestrians and to allow access to the new bus stop.
   • Changes to bus stop locations (Redoubt Road and Diorella Drive).
   • Four cantilever gantries (overhead signs across the road) and associated roadside cabinets.

35. The contractor will provide updates on construction and road closures via letters and the on street electronic messaging signs to local residents and road users.

36. Construction has been designed to not affect peak hour traffic though some night works with partial lane closures as well as a limited number of night-time full lane closures with residents vehicle access only will be required.

Regional Impacts

Integrated Fares

37. On Sunday 26 July 2020, AT Metro’s integrated fare system moved to include ferries journeys. This now means that with an AT HOP card, customers will pay for their journey just once instead of separately for each bus, train or ferry trip separately.

38. Tag on and off each bus, train or ferry as usual, and AT HOP fares will be automatically calculated for the entire journey, removing the cost of connecting bus and train trips in the same zone as the ferry.

39. This will improve the experience for commuters using the ferry from Pine Harbour as connecting bus or train journeys will now be included as part of their fare, if within the relevant zone, as part of their daily commute.

Safer Speeds – A Month On

40. 30th July 2020 marked one month since AT introduced safer speeds on more than 600 roads across Auckland.

41. As part of AT’s Safe Speeds programme, there are now lower speed limits for Auckland’s City Centre, and on some roads in the Rodney and Franklin Local Board areas. Speed limits on approximately 100 other roads across the region also changed on 30 June.

42. A survey of 610 Auckland drivers conducted from 14-22 July shows 61 per cent of respondents support the changes.

43. The vast majority (93 per cent) showed a level of concern with the number of death and serious injuries on New Zealand roads.

44. Seven in ten (71 per cent) believe the speed limit changes will help reduce the risk and/or severity of injury when crashes occur.

45. People were most supportive of speed limit changes near schools and kindergartens (86 per cent support), in local towns and shopping center’s (72 per cent) and on rural roads with high crash rates (71 per cent).
46. More than half of the survey respondents who were aware of the changes felt their travel time had increased. Data shows that within the city center, the speed limit change has had little to no impact on average journey times.

47. Where increased average journey times have occurred, these have been less than one minute.

48. Setting safe speed limits is just one part of AT’s significant road safety investment between 2018 and 2028. In 2018-19, AT delivered approximately $45 million of safety engineering improvements, as well as increased road safety education.


**AT commits to supplier diversity in Aotearoa**

50. AT is committed to driving socio-economic change through procurement by partnering with Māori and Pasifika businesses to deliver transport projects.

51. On 24 July 2020 AT unveiled a new $800,000 upgraded entranceway, driveway and carpark at Makaurau Marae in Mangere – which was completed this month by a 100 per cent Māori-owned business.

52. To ensure supplier diversity, AT worked with an intermediary organisation, He Waka Eke Noa - which facilitates relationships between businesses like AT, and Māori and Pacific-owned businesses. AT also formed a strong partnership with The Southern Initiative (TSI) using its purchasing power to create employment and social enterprise opportunities.

53. The Makaurau Marae work was tendered to He Waka Eke Noa businesses and after four businesses submitted tenders for this work, the contract was awarded to Lite Civil Limited.

54. Supplier diversity is a business process that helps businesses owned by indigenous peoples, minority ethnic groups, women and social enterprises to be engaged in supply chains. It aims to level the playing field - so these businesses have fairer access to customers and markets.

55. The programme has resulted in contracts being let to businesses on the register valued at around $42 million, more than half of them post the COVID-19 lockdown. While the tender needs to be competitive, He Waka Eke Noa has created a more level playing field. It has opened up opportunities for Māori and Pasifika businesses and helped create work for disadvantaged sectors of the community.

56. The project was funded by the Regional Land Transport Plan under the marae and papakainga safety programme and is part of the ‘Better outcomes for and with Māori’ initiative in AT’s Statement of Intent 2018-19 to 2020-21.

**Funding confirmed to make school streets safer for children**

57. A range of projects will soon be underway making it safer for many Auckland children travelling to school.

58. AT with funding from Waka Kotahi NZ Transport Agency and Accident Compensation Corporation (ACC), will be working together with schools and communities to design projects. Projects could include opening school streets for play, reducing speed outside schools, new pedestrian crossings, and getting more kids riding bikes and walking.

59. Up to 12 schools across Auckland will be involved with Owairaka District School and Sunnyhills Primary School confirmed to take part so far. Other Auckland schools will be given the opportunity to express their interest in the coming months.

60. ACC has committed $1.4 million to AT programmes that will improve safety outside the school gate. In addition to this, AT was awarded just over $840,000 of funding to support
additional safety-based school programmes from Waka Kotahi’s Innovating Streets fund. The Innovating Streets fund aims to make our streets safer and more people friendly.

61. Statistics show that other AT initiatives such as the Travelwise programme are working. For the fourth year running, there have been no deaths for active school aged road users (5-18yrs) on weekdays between 7am-9am and 3pm-5pm.

Project details:

- **Safe School Streets Pilot**: will use temporary changes to trial safety improvements near the school gate. Once we fully understand what’s needed, a permanent change will be delivered. These changes will be designed together with schools and communities. This could include parking changes, new drop off and pick up zones, new pedestrian crossings, and speed calming measures.

- **School speed reduction**: will reduce the speed around several schools using temporary changes like street art and planter boxes to reduce the risk of death and serious injury. These changes will be designed together with schools and communities.

- **School Streets active mode shift programme**: aims to get more children walking and cycling through community bike programmes, walking school buses, and temporary school street closures.

**Community bike fund open for applications**

62. Community groups around Auckland can now apply for a fund which encourages more people to ride bikes, more often.

63. AT’s Community Bike Fund is now in its third year. The fund is part of AT’s ongoing commitment to support cycling as a transport choice.

64. Past recipients have ranged from learn to ride sessions for women from refugee or migrant backgrounds, to family fun days across Auckland.

65. Grants of between $300 and $5000 are available, with applications open from 13 July 2020 until 23 August 2020.

66. For more information on how to apply visit: [https://at.govt.nz/about-us/news-events/community-bike-fund-open-for-applications/](https://at.govt.nz/about-us/news-events/community-bike-fund-open-for-applications/)

**New trains on the tracks**

67. The first two of Auckland’s new trains are now up and running. Trains AM 810 and AM 836 have been rolled out on the Onehunga Line.

68. Thirteen more trains are on order from Spain, all 15 new trains are built by the same company which built the original 57 Auckland trains, Construcciones y Auxiliar de Ferrocarriles (CAF).

69. The new trains mean more six-car trains can operate during peak periods and they will help with increasing demand as we return to business as usual across the city.

70. While the new trains look similar to what Aucklanders are used to, there are some small differences. The carpets and lino are darker and there is change to the door operation to reduce the wait time at stations.

71. All 15 trains should arrive during this year but delivery times may be affected by COVID-19.

72. For more on the trains: [https://at.govt.nz/projects-roadworks/electric-trains/](https://at.govt.nz/projects-roadworks/electric-trains/)
Tauākī whakaaweawe āhuarangi
Climate impact statement
73. Auckland Transport engages closely with Council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, the Auckland Climate Action Plan and Council's priorities.

74. Auckland Transport’s core role is in providing attractive alternatives to private vehicle travel, reducing the carbon footprint of its own operations and, to the extent feasible, that of the contracted public transport network.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
75. The impact of information (or decisions) in this report are confined to AT and does not impact on other parts of the Council group.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
76. AT provides the Ōtara -Papatoetoe Local Board with the opportunity to comment on transport projects being delivered in the local board area.

77. The local board’s views on any proposed scheme are taken into account during consultation on those proposals. In this reporting period, there were no proposals put forward for local board input.

Traffic Control Committee resolutions
78. Traffic Control Committee decisions within the Ōtara -Papatoetoe area are reported on a monthly basis. The decisions within the local board area in the period of June and July 2020 are reflected in the table below.

<table>
<thead>
<tr>
<th>Street name</th>
<th>Type of Report</th>
<th>Nature of Restriction</th>
<th>Committee Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rangitoto Road / St George Street / Detro Street / Ronwood Avenue / Lambie Drive</td>
<td>Permanent Traffic and Parking changes</td>
<td>Bus Shelter / Bus Stop / Authorised Vehicle Parking-Buses / P30 Parking / P60 Parking / P15 Parking / Mobility Parking / Traffic Signal Paid Parking / Small Psv Stand / Lanes / Lane Arrow Marking / Flush Median / Traffic Island / Edge Line / Shoulder Marking / Give-Way Control / Roundabout / Keep Clear / No Stopping At Certain Hours</td>
<td>Carried</td>
</tr>
<tr>
<td>Great South Road / St George Street / Tui Road</td>
<td>Permanent Traffic and Parking changes</td>
<td>Lanes / Lane Arrow Marking / No Stopping At All Times / Clearway / Loading Zone / P5 Parking / P30 Parking / P10 Parking / Bus Stop / Mobility Parking / Bus Shelter / Traffic Signal / Flush Median</td>
<td>Carried</td>
</tr>
</tbody>
</table>
**Tauākī whakaaweawe Māori**

**Māori impact statement**

79. There are no specific impacts on Māori for this reporting period. AT is committed to meeting its responsibilities under Te Tiriti o Waitangi—the Treaty of Waitangi—and its broader legal obligations in being more responsible or effective to Māori.

80. Our Maori Responsiveness Plan outlines the commitment to with 19 mana whenua tribes in delivering effective and well-designed transport policy and solutions for Auckland. We also recognise mataawaka and their representative bodies and our desire to foster a relationship with them.

81. This plan in full is available on the Auckland Transport Website - [https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about](https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about)

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**Ngā ritenga ā-pūtea**

**Financial implications**

82. The proposed decision of receiving the report has no financial implications.

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**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

83. AT’s capital and operating budgets have been reduced following the announcement of the Emergency Budget. Some projects we had planned for 2020/2021 may not be able to be delivered.

84. As outlined in this report, both the Community Safety Fund and the Local Board Transport Capital Fund have been impacted by these budget reductions and in the next few weeks, AT will be able to provide the local board with more detailed information about funding and next steps.

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**Ngā koringa ā-muri**

**Next steps**

85. AT will provide an updated report to the local board next month.

---

**Ngā tāpirihanga**

**Attachments**

There are no attachments for this report.

---

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Kenneth Tuai - Elected Member Relationship Manager</th>
</tr>
</thead>
</table>
| Authorisers | Jonathan Anyon - Elected Member Relationship Team Manager  
Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards |
Ngāti Ōtara Service Assessment Findings

Te take mō te pūrongo
Purpose of the report
1. Approve the service assessment findings to inform concept plan preparation for Ngāti Ōtara Park.

Whakarāpopototanga matua
Executive summary
2. Ngāti Ōtara Park is a 26ha coastal sports park near Sir Edmund Hillary Collegiate, residential properties and Ōtara Town Centre.

3. The local board approved plans for a cultural centre which will replace the existing marae facility at the park and supported development of the multi-sport facility which is expected to be complete by the end of FY 2021/2022.

4. The park provides limited amenity to support the informal recreational needs of the local community. Population growth and multi-sport and marae facility development will increase visitation to the park and demand for informal recreational provision.

5. A service assessment was prepared as part of financial year 2019/2020 annual work programme. Assessment findings identify sport and recreation services to be provided at the park and will direct preparation of a concept plan to improve recreational provision for the local community.

6. The service assessment identified the following key outcomes and services the proposed concept plan needs to realise:
   - connectivity
   - accessibility
   - connect with the coast
   - integrate mana whenua values
   - ecology & biodiversity outcomes
   - exercise
   - play
   - wayfinding.

7. It is recommended that the service assessment findings are approved to enable Community Facilities to prepare a concept plan for the park when funding becomes available in FY 2021/2022 as per the Community Facilities draft work programme.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) approve the following key service assessment outcomes to facilitate concept plan preparation when funding becomes available in FY 2021/2022:
   - connectivity
   - accessibility
   - connect with the coast
   - integrate mana whenua values
   - ecology & biodiversity outcomes
   - exercise
Horopaki
Context

8. Ngāti Ōtara Park is a 26ha coastal sports park located near Sir Edmund Hillary Collegiate, residential properties and Ōtara Town Centre.

9. Sports provided for at the park include rugby league, netball, tag, kilikiti and rugby and the park is home to the Scorpions Rugby League club and Ngāti Ōtara Marae.

10. The local board supported development of the $6.5 million LTP funded multi-sport facility which is under construction and is expected to be complete by FY 2021/2022.

11. The board also approved plans for a cultural centre which will replace the existing marae facility and is currently in the design phase.

12. The park provides well for formal sports but there is limited amenity to support the informal recreational needs of the local community. The park has a suburb-scale playground with low play provision for zero to nine years, basketball and tennis courts, an incomplete circular pathway and limited access to the coast.

13. Bairds Road and East Tamaki Road create barriers to access the wider parks network on foot resulting in increased demand for Ngāti Ōtara Park to provide appropriate recreational provision for the local community.

14. The local board adopted greenways plan identifies a priority walking and cycling connection that when complete will link Ngāti Ōtara Park to the neighbouring Ōtara Creek Reserve via a coastal walking and cycling pathway corridor more than four kilometres long.

15. Improvements to Ōtara Creek Reserve include development of an art bridge and pathway renewals to support walking and cycling which will further increase visitation to Ngāti Ōtara Park and demand for recreational improvements.

16. The local board supported the development of a service assessment in the FY 2019/2020 annual work programme to identify sport and recreation services to be provided at Ngāti Ōtara Park. The findings will help Community Facilities prepare a concept plan to provide for the recreational needs of the local community and meet the demands of population growth.

Tātaritanga me ngā tohutohu
Analysis and advice

17. A service assessment identified open space outcomes and recreational services to be provided at the park based on network gaps and in alignment with strategic documents including the Auckland Plan, Local Board Plan, Greenways Plan and Play Network Assessments.

18. At a February 2020 workshop the local board provided support for the following service outcomes to inform preparation of a concept plan by Community Facilities:

<table>
<thead>
<tr>
<th>Service</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Connectivity</td>
<td>• Develop a walking and cycling corridor that links Ngāti Ōtara Park to Ōtara Creek Reserve</td>
</tr>
<tr>
<td></td>
<td>• Connect pathways to areas of amenity: multi-sport, playground, sportsfield and coast</td>
</tr>
<tr>
<td>Service</td>
<td>Outcome</td>
</tr>
<tr>
<td>---------------------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>• Develop an all-weather circular pathway - provide for joggers, walkers, prams, wheelchairs, bikes &amp; trikes.</td>
</tr>
<tr>
<td></td>
<td>• Accessibility – provide facilities to support park visitation for a range of abilities.</td>
</tr>
<tr>
<td></td>
<td>• Re-connect the park with the Tamaki River - enable waka launch.</td>
</tr>
<tr>
<td></td>
<td>• Co-design the park with mana whenua</td>
</tr>
<tr>
<td></td>
<td>• Work with Ngāti Ōtara Marae on concept plan preparation.</td>
</tr>
<tr>
<td></td>
<td>• Tree planting aligned with the Ngahere Strategy.</td>
</tr>
<tr>
<td></td>
<td>• Riparian planting to improve water quality.</td>
</tr>
<tr>
<td></td>
<td>• Provide a Gym circuit, plyometrics, exercise stations, way-markers and painted lines on pathways to encourage exercise.</td>
</tr>
<tr>
<td></td>
<td>• Provide raised mounds to function as a play item.</td>
</tr>
<tr>
<td></td>
<td>• OPLB adopted play network gap analysis findings indicate Ngāti Ōtara Park as a ‘high priority’ development.</td>
</tr>
<tr>
<td></td>
<td>• Relocate playground to a visible location adjacent to car park to improve safety.</td>
</tr>
<tr>
<td></td>
<td>• Provide play for a wider range of ages with specific play items for senior (9-12 years) and youth (13+ years).</td>
</tr>
<tr>
<td></td>
<td>• Provide accessible play.</td>
</tr>
<tr>
<td></td>
<td>• Provide nature play.</td>
</tr>
<tr>
<td></td>
<td>• Provide improvements to basketball courts.</td>
</tr>
<tr>
<td></td>
<td>• Provide youth activations.</td>
</tr>
<tr>
<td></td>
<td>• Provide hang-out spaces, gathering and seating areas.</td>
</tr>
<tr>
<td></td>
<td>• Develop a suite of wayfinding and directional signage.</td>
</tr>
</tbody>
</table>

*Table 1. Service assessment outcomes to inform concept plan preparation.*
Item 15

Tauākī whakaaweawe āhuarangi
Climate impact statement
19. There is capacity for climate change reduction and carbon off-set in the delivery of the concept plan by selecting natural materials where possible and planting large specimen trees to increase the urban ngahere.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
20. There may be scope for Auckland Transport to fund the Greenways walking and cycling connection linking Ōtara Creek Reserve to Ngāti Ōtara Park. Further consultation with Auckland Transport will be required to determine funding priorities.
21. Community Facilities will manage preparation of the concept plan which will include community consultation. The draft three-year work programme identifies $50,000 LDI capex in FY 2021/2022 to prepare a concept plan for the park.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
22. The local board provided input on the service assessment scope at a workshop in August 2019 and provided feedback on assessment findings at a workshop in February 2020.
23. The local board were supportive of service assessment findings and made the following recommendations concerning concept plan preparation:
   • co-designed with Iwi
   • apply Crime Prevention Through Environmental Design (CPTED) principles to improve safety at the park
   • provide options to encourage connectivity with the awa and waka launching at the reserve.
24. The identified service outcomes will direct future investment in the site to key areas resulting in the following park network improvements for the community:
   • a path network that encourages exercise and active transport
   • a range of recreation experiences that will lift visitation levels and improve perceptions of safety
   • a site rich in biodiversity and landscape through which users will connect with nature
   • new exercise equipment and activities that address mental and physical well being
   • a vibrant and well used site where users engage and socialise.

Tauākī whakaaweawe Māori
Māori impact statement
25. Parks and heritage are of fundamental importance to Iwi, their culture and traditions. Providing a wider range of recreational amenity at the park will benefit Māori and the wider community by increasing safety and encouraging community use of the park for a wider range of age groups and abilities.
26. Council will partner with Iwi through the Parks Mana Whenua Forum when the concept planning is progressed.

Ngā ritenga ā-pūtea
Financial implications
27. Community Facilities draft three year work programme identifies $500,000 multi-year funding for concept plan preparation and delivery for the park as follows:
   • $50,000 LDI capex in FY 2021/2022
• $450,000 Renewals funding in FY 2022-2024

28. Delivery of concept plan outcomes that are not provided for by the renewals budget will require additional board LDI discretionary funding.

29. The financial implications have been reviewed by the board’s Lead Financial Advisor.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

30. The Community Facilities work programme is currently in a draft form and is pending local board approval.

31. It is recommended that the board approves the service assessment findings to enable Community Facilities to prepare a concept plan for the park in FY 2021/2022.

32. Board discretionary LDI funding may not be immediately available on completion of the concept plan but outcomes can be staged over a five to ten-year time frame.

Ngā koringa ā-muri

Next steps

33. Community Facilities will prepare the concept plan in FY 2021/2022.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Steve Owens - Parks and Places Specialist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Mace Ward - General Manager Parks, Sports and Recreation</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo

Purpose of the report
1. Approve open space and recreational service principles for Stadium Reserve to inform the Panuku led masterplan preparation for the Unlock Old Papatoetoe regeneration programme.

Whakarāpopototanga matua

Executive summary
2. Stadium Reserve forms part of the Panuku led Unlock Old Papatoetoe regeneration programme which will provide intensified housing plus improved connectivity to the town centre, train station, park, library, recreation centre and other facilities.
3. Stadium Reserve currently provides limited recreational experiences, is poorly configured and attracts low visitation. Holistic redevelopment of Stadium Reserve presents an opportunity to contribute to Unlock Old Papatoetoe regeneration outcomes to create a safe, attractive residential area and civic space that meets the recreational needs of a growing population.
4. A service assessment prepared as part of financial year 2019/2020 annual work programme identified the following high-level service principles that should be applied to future development of the reserve:
   - connected and accessible
   - safe and welcoming park
   - functional park
   - play
   - environmental Improvements
   - education and social connections.
5. The local board provided support for the service assessment findings at a May workshop and it is therefore recommended that the board approves the service principles to steer Panuku led masterplan preparation.

Ngā tūtohunga

Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) approve the following service principles to guide planning and development at Stadium Reserve:
   - connected and accessible
   - safe and welcoming park
   - functional park
   - play
   - environmental Improvements
   - education and social connections.
Horopaki
Context

6. Stadium Reserve forms part of the Panuku led Unlock Old Papatoetoe regeneration programme. Guided by a masterplan, the programme aims to holistically redevelop Old Papatoetoe town centre and Stadium Reserve to provide an attractive, connected and safe living, shopping and civic space served by a park that meets the recreational needs of the local community.

7. Stadium Reserve is comprised of 14 separate parcels held under the Reserves Act 1977 and Local Government Act 2002. It is located 500m from Papatoetoe Railway Station and adjacent to the main shopping precinct on St. Georges Street.

8. The park is home to a range of clubs and organisations but attracts low visitation because of its unstructured layout, fenced leased areas which create visual barriers from street frontages, negative perceptions of safety and low recreational appeal.

9. Current recreational provision and facilities include:
   - Playground
   - Allan Brewster Recreation Centre
   - Teaching garden
   - Bowling club.

10. The following clubs and organisations are located at the reserve:
    - The Auckland Teaching Gardens Trust
    - Auckland Cambodian Youth Recreation Trust
    - Manukau Performing Arts Inc.
    - Papatoetoe Genealogy Inc.
    - Papatoetoe Gymnasts
    - South Auckland Woodturners Guild
    - PHAB Association Inc. Pasifika.

Tātaritanga me ngā tohutohu
Analysis and advice

11. Stadium Reserve is bounded on all sides by busy transport corridors and vehicle dominated commercial centres which include the rail line, roads and shopping precinct car parks. Transport corridors present significant barriers to recreation for the local community and prevent pedestrian access to the parks network.

12. Stadium Reserve is in a high-density residential area with more than 5,000 residents located within 800 metres (2018 census) of the park. The local community is served by a limited parks network consisting of the following two parks (see Attachment 1):

   I. Kohuora Sports Park – A suburb level park located 900m away from Stadium Reserve that provides formal sportsfields, a neighbourhood playground and passive recreation space. Open Space Provision Policy guidelines indicates that suburb level parks should be accessed within 1000m walk in medium to high density housing areas. Kohuora Park is located within policy guideline recommendations.

   II. Sunnyside Domain – A neighbourhood level park located 1.5km away from Stadium Reserve that provides access to a recently renewed suburb level playspace in a shady tree-lined setting with limited passive recreation space. Open Space Provision Policy guidelines state that neighbourhood level parks
should be accessed within a 400m walk in high and medium residential areas. Sunnyside Domain is located 1.5km from Stadium Reserve and is well outside policy recommendations.

13. The local board’s Greenways Plan identifies an on-road walking and cycling connection in the road corridor along St. Georges Street. The current layout of the reserve does not support walking and cycling.

14. There is limited opportunity to enhance recreational appeal at Stadium Reserve in its current configuration as most of the flat open space forms land that is leased to third parties or will be developed to provide intensified housing.

15. The remaining passive recreation space is unusable due to its uneven topography or layout. There is therefore little green open space in which people can enjoy respite, social activities or informal play or recreation.

16. A service assessment was prepared as part of FY 2019/2020 annual work programme. Assessment findings identify sport and recreation services to be provided at the park and will help support preparation of a Panuku led masterplan to improve recreational provision for the local community.

17. The service assessment identified the following key service principles the masterplan needs to realise:

<table>
<thead>
<tr>
<th>Service principles</th>
<th>Opportunity</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Connected and accessible</td>
<td>• Create an accessible civic hub for the Town Centre that connects people of all ages and abilities with facilities including the library, playspace, recreation centre and train station via all-weather pathway networks that enable simultaneous walking and cycling use.</td>
<td>• The park and Town Centre attract visitation from a wide range of community members.</td>
</tr>
</tbody>
</table>
| Safe and welcoming park | • Provide active park edges that visually and physically connect the shopping precinct in and through the park to residential areas.  
• Make park-based activities, such as gardening, more visible and front of house. | • Improved safety and increased park visitation.                                          |
| Functional park      | • Provide flat, open, well-drained passive recreation space to support a variety of uses including gathering and informal sports throughout the year.  
• Enable the park to function as backyard space with high degrees of accessibility for residents of the proposed intensified housing.  
• Consider alternative use of depot | • Improved recreational provision that meets the needs of a growing population.          |
### Service principles

<table>
<thead>
<tr>
<th>Opportunity</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>building plus part of bowling club footprint and reconfigure teaching garden space to provide recreational outcomes to meet the needs of growth.</td>
<td></td>
</tr>
</tbody>
</table>

### Play

- Provide a highly accessible civic play space for 0-12 years with parks infrastructure that supports visitation for a range of age groups and abilities that reflects the Old Papatoetoe community.
- Play experiences to include: sound, water, imaginative and creative play to complement provision at Sunnyside Domain. Consider inclusion of wheeled play and court facilities to provide for youth.

- Provide improved play experiences, fill network gaps in provision and increase park visitation.

### Environmental improvements

- Plant large specimen trees in line with the Urban Ngahere Strategy.
- Increased birdlife habitat, provide shade near amenity, manage stormwater run-off, improve air quality and decrease urban heat.

### Education and social connections

- Encourage greater use of the teaching gardens by the local community through signage and visibility.
- Support the Auckland Teaching Garden Trust to provide improved services to a wider range of people.
- Connect the teaching gardens to the park by improving visual access and signage.
- Provide opportunities for community interactions and socialising with accessible gathering/seating areas and events and activations. Consider use of the old bowling club building.

- Create a sense of community, provide education and improve park visitation and safety.

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**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

18. There is capacity for climate change reduction and carbon off-set in the delivery of the concept plan by:
• selecting natural materials where possible
• planting large specimen trees to increase the urban ngahere
• providing walking and cycling corridors to increase alternative transport options.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
19. Panuku will manage preparation of the masterplan for the park as part of FY 2020/2021 work programme. The masterplan will be developed in consultation with internal stakeholders including Parks, Sports and Recreation, Community Facilities and the local board.
20. The Auckland Teaching Gardens Trust provide a valuable service for the local community including education, social cohesion and interaction opportunities. The services are strategically aligned in that they provide for ‘communities that are most at need’. Panuku’s development will also provide ‘housing for the elderly’ and gardening is considered an activity that would be popular amongst elderly residents. For these reasons retention of the teaching garden is considered a high priority.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
21. The local board provided input on the scope of the service assessment at an August 2019 workshop and feedback on assessment findings at a May 2020 workshop.
22. The local board were supportive of service assessment findings and made the following recommendation concerning the principle services:
   • Play – highly accessible and provides for children with a range of needs. Supporting parks infrastructure attracts and enables park visitation by wide-ranging age groups and abilities.

Tauākī whakaaweawe Māori
Māori impact statement
23. The whenua is taonga to iwi. Enhancing, protecting and preserving the natural environment is of fundamental importance to mana whenua.
24. Māori and the wider community will benefit from this project which aims to improve safety, increase recreational provision, connect people with nature and create social, physical and mental benefits for a wide range of age groups and abilities.
25. Panuku have and will continue to engage iwi on the masterplan preparation as part of their Unlock Old Papatoetoe programme.

Ngā ritenga ā-pūtea
Financial implications
26. The preparation of the masterplan is funded by Panuku as part of their Unlock Old Papatoetoe programme and has no financial implications for the local board.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
27. It is recommended that the local board approves the service principles identified in this report to steer the development of the Panuku led masterplan which will guide improvements to park safety, connectivity and recreational provision.
Ngā koringa ā-muri

**Next steps**

28. Parks, Sports and Recreation staff will continue to work with Panuku and the local board to ensure key service principles are realised in the preparation of the Stadium Reserve masterplan.

29. Further Panuku workshops will be held with the board on progress and for board input and approval at key milestones.

Ngā tāpirihanga

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Local Parks Network</td>
<td>37</td>
</tr>
</tbody>
</table>

Ngā kaihaina

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Steve Owens - Parks and Places Specialist</th>
</tr>
</thead>
<tbody>
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<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Local Parks Network – red dots = walking route to Kohuora Park located 900m away, and Sunnyside Domain located 1.5km away.
Approval for 2 new road names at 2 Grange Road, Papatoetoe

File No.: CP2020/10323

Te take mō te pūrongo
Purpose of the report
1. To seek approval from the Ōtara-Papatoetoe Local Board to name 2 new public roads created by way of a subdivision development at 2 Grange Road, Papatoetoe.

Whakarāpopototanga matua
Executive summary
2. Auckland Council’s road naming guidelines set out the requirements and criteria of the Council for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across the Auckland Region.

3. On behalf of the developer and applicant, The Grange Park Limited, agent Aspire Consultant Engineers have proposed the names presented in the tables below for consideration by the Local Board.

4. Any of the 6 proposed road name options would be acceptable for the local board to approve for use in this location, having been assessed to ensure that they meet Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming. All technical standards are met and the names are not duplicated anywhere else in the region. Mana Whenua were also consulted.

5. The proposed names for the two new public roads at 2 Grange Road are:

ROAD 1
- Puia Street (Applicant Preferred)
- Hōkikitanga Road (Alternative 1)
- Taratara Road (Alternative 2)

ROAD 2
- Īkara Road (Applicant Preferred)
- Āmikumiku Road (Alternative 1)
- Taraiwa Road (Alternative 2)

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) approve 2 names for the following new roads 2 Grange Road, Papatoetoe, in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent references SUB60302472-2):
   i) Public Road 1: Puia Street (Applicant preferred name)
   ii) Public Road 2: Īkara Road (Applicant preferred name)
Horopaki

Context

6. Site and location plans of the development can be found in Attachments A and B respectively.

7. The development is being marketed as ‘The Grange Park’ and is to be constructed in multiple stages.

8. This report is to name two public roads as part of Stage 2 which were approved under Resource consent SUB60302472-2, and includes the construction of four superlots and fourteen dwellings. Road 1 will extend into the neighbouring development which is to be constructed in the future as part of stages 3 & 4.

Tātaritanga me ngā tohutohu

Analysis and advice

9. The Auckland Council Road Naming Guidelines allow that where a new road needs to be named as a result of a subdivision or development, the subdivider/developer shall be given the opportunity of suggesting their preferred new road name/s for the Local Board’s approval.

10. Auckland Council’s road naming criteria typically require that road names reflect one of the following local themes, with the use of Māori names being actively encouraged:

   - a historical, cultural, or ancestral linkage to an area;
   - a particular landscape, environmental or biodiversity theme or feature; or
   - an existing (or introduced) thematic identity in the area.

11. The applicant has proposed two names (for ROAD 1) which reflect the local environment of the area, whilst the remaining names have been themed around the golf course which has been on the land for almost a century. All the proposed names are in Te Reo Māori to pay tribute to the Tangate Whenua that cared for the land before the golf course was built.

12. The Applicant’s proposed names and meanings are set out in the table below:

   Table 1: Applicant’s proposed names and meanings

<table>
<thead>
<tr>
<th>Road reference</th>
<th>Suggested name</th>
<th>Meaning as described by the applicant</th>
</tr>
</thead>
<tbody>
<tr>
<td>ROAD 1</td>
<td>Puia Street</td>
<td>Māori word for volcano, geyser, hot spring, eruption. In reference to Auckland’s volcanic fields</td>
</tr>
<tr>
<td></td>
<td>(Applicant preferred)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hōkikitanga Road</td>
<td>Māori word for headwater, head of a stream. In reference to the nearby stream headwater which flows into the harbour.</td>
</tr>
<tr>
<td></td>
<td>(Alternative 1)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Taratara Road</td>
<td>Māori word for rough. Describing an area of a golf course.</td>
</tr>
<tr>
<td></td>
<td>(Alternative 2)</td>
<td></td>
</tr>
<tr>
<td>ROAD 2</td>
<td>Ūkara Road</td>
<td>Māori word for Eagle. Also a term used in golf to describe how many shots it took to get the ball in the hole.</td>
</tr>
<tr>
<td></td>
<td>(Applicant preferred)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Āmikumiku Road</td>
<td>Māori word for a circuit. A circuit or round of golf.</td>
</tr>
<tr>
<td></td>
<td>(Alternative 1)</td>
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</tbody>
</table>
13. All the name options listed above are acceptable for use, having been assessed by the Council Subdivision team to ensure that they meet Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming. All technical standards are met and the names are not duplicated anywhere else in the region, therefore it is up to the local board to decide upon the suitability of the names within the local context.

14. Land Information New Zealand (LINZ) has confirmed that all of the proposed names are acceptable for use and not duplicated elsewhere in the region.

15. ‘Street’ and ‘Road’ are acceptable road types for the new public roads, suiting the form and layout of the road, as per the Auckland Council Road Naming Guidelines.

16. The applicant contacted Papatoetoe Intermediate and local residents for comment on the proposed road names, but no responses were received.

17. Mana whenua were consulted in line with agreed processes and requirements – see the ‘Māori Impact Statement’ section of this report for more details.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

18. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

19. The decision sought for this report has no identified impacts on other parts of the council group. The views of council controlled organisations were not required for the preparation of the report’s advice.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

20. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate local impact beyond those outlined in this report.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

21. The naming of roads is linked to the Auckland Plan Outcome “A Māori identity that is Auckland’s point of difference in the world”. The use of Māori names for roads, buildings and other public places is an opportunity to publicly demonstrate Māori identity. To aid Local Board decision making, the ‘Auckland Council Road Naming Guidelines’ includes:

- The Objective of recognising ancestral linkages to areas of land by engagement with mana whenua and the allocation of road names as appropriate, as well as the Principle that Māori road names are actively encouraged, and;

- An agreed process to enable mana whenua to provide timely feedback on all proposed road names in a manner they consider appropriate (through council's central facilitator).
22. The road names proposed in this report have been provided to all mana whenua for consideration through council’s central facilitator. Where feedback has been received, this has been indicated.

23. Waikato-Tainui deferred to other relevant mana whenua groups, who in turn did not respond.

24. Despite being contacted, no other iwi provided responses or comments, or suggested any other road name options.

**Ngā ritenga ā-pūtea**

**Financial implications**

25. The road naming process does not raise any other financial implications for the council. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road names.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

26. There are no significant risks to council as road naming is a routine part of the subdivision development process, with consultation being a key part of the process.

**Ngā koringa ā-muri**

**Next steps**

27. Approved road names are notified to Land Information New Zealand which records them on its New Zealand wide land information database which includes street addresses issued by local councils.

**Ngā tāpirihanga**

**Attachments**

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<tr>
<td>A</td>
<td>Location Plan for 2 Grange Road</td>
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<tr>
<td>B</td>
<td>Site Plan for 2 Grange Road</td>
<td>45</td>
</tr>
</tbody>
</table>

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Elizabeth Salter - Subdivision Technical Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>David Snowden - Team Leader Subdivision</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Location plan showing main roads surrounding 2 Grange road, Papatoetoe

Attachment A

Item 17
Approval for 2 new road names at 2 Grange Road, Papatoetoe
Site Plan for 2 Grange Road, Papatoetoe

Master Plan showing Stages 1 - 4
Approval for 2 new road names at 2 Grange Road, Papatoetoe
Te take mō te pūrongo

Purpose of the report
1. To seek approval from the Ōtara-Papatoetoe Local Board to name one new private road, being commonly owned access lot (COAL), created by way of a subdivision development at 11-13 Middlemore Crescent, Papatoetoe.

Whakarāpopototanga matua

Executive summary
2. Auckland Council’s road naming guidelines set out the requirements and criteria of the Council for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across the Auckland Region.

3. On behalf of the developer and applicant, Middlemore Residences Limited, have proposed the names presented in the tables below for consideration by the Local Board.

4. The proposed names for the new private road at 11-13 Middlemore Crescent are:
   - Soham Lane (Applicant Preferred)
   - Shreya Lane (Alternative 1)
   - Rose Weir Lane (Alternative 2)

5. The 3 proposed road name options have been assessed against the Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming. All technical standards are met and the names are not duplicated anywhere else in the region. Mana Whenua have also been consulted.

Ngā tūtohunga

Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) approve the name Rose Weir Lane for the new private road created by way of subdivision at 11-13 Middlemore Crescent, Papatoetoe in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent reference BUN60307681 and SUB60307865).

Horopaki

Context
6. Resource consent BUN60307681 (subdivision reference number SUB60307865) was issued in November 2017 for the construction of nine residential dwellings and one COAL.

7. In accordance with the National Addressing Standards for road naming (the AS/NZS 4819-2011 standard), the COAL requires a road name because it serves more than five lots.

8. The agent has advised the houses have been constructed and are now on the market for sale. The applicant has applied for 224c completion certificates for the development and requires approved road names as soon as possible, in order to allocate addresses to the new titles.
Item 18

9. Site and location plans of the development can be found in Attachments A and B respectively.

Tātaritanga me ngā tohutohu
Analysis and advice

10. The Auckland Council Road Naming Guidelines allow that where a new road needs to be named as a result of a subdivision or development, the subdivider/developer shall be given the opportunity of suggesting their preferred new road name/s for the Local Board’s approval.

11. Auckland Council’s road naming criteria typically require that road names try to reflect local themes, with the use of Māori names being actively encouraged. Themes can include:
   - a historical, cultural, or ancestral linkage to an area
   - a particular landscape, environmental or biodiversity theme or feature; or
   - an existing (or introduced) thematic identity in the area.

12. Upon being asked how the names ‘Soham’ and ‘Shreya’ linked to the local area, the applicant responded: “The names ‘Soham’ and ‘Shreya’ have no native link to the area, landscape etc. unfortunately. However, the names are very important and dear to the developers of this site and was collectively agreed to propose this name, as it marks not only a successful completion of their first project, but also celebrates their friendship.”

13. Although the applicant has advised the two names (‘Soham’ and ‘Shreya’) do not link to the local area, proposing the names in the Hindu language can be seen as the applicant paying homage to the large Indian community in the Papatoetoe area. As road naming is at the discretion of the local board, it is therefore up to the board to decide upon the suitability of these two names within the local context.

14. For the third road name option, the applicant reached out to the Papatoetoe Historical Society to help come up with a name that had historical significance to the area. The name ‘Rose Weir Lane’ was suggested by Jenny Clark from the Papatoetoe Historical Society to acknowledge the personal contribution Rose has made to the Papatoetoe community.

15. It is noted that Rose Weir is still living and that the Auckland Council Road Naming Guidelines state that the names of living people should be avoided as community attitudes and opinions can change over time. Road naming is at the discretion of the local board. It is therefore up to the local board to decide upon the appropriateness of this name within the local context.

16. The Applicant’s proposed names and meanings are set out in the table below:

Table One: Applicant's proposed names and meanings

<table>
<thead>
<tr>
<th>Proposed name</th>
<th>Meaning (as described by applicant)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Soham Lane</td>
<td>Soham or Sohum is a Hindu mantra, meaning &quot;I am He/That&quot; in Sanskrit. It is derived from the Sanskrit, saḥ, meaning &quot;He&quot;, and aham, meaning &quot;I&quot;.</td>
</tr>
<tr>
<td>(Applicant preferred)</td>
<td></td>
</tr>
<tr>
<td>Shreya Lane</td>
<td>Hindu name meaning beautiful and auspicious.</td>
</tr>
<tr>
<td>(Alternative 1)</td>
<td></td>
</tr>
<tr>
<td>Rose Weir Lane</td>
<td>Rose (full name Phyllis Rosemary Weir), has lived at 65 Middlemore Crescent for many years and was actively involved with sport in the district. She also spent 4 years as a mentor at the Auckland Teaching Gardens Trust plot at Middlemore Reserve. She is a Life member of the Papatoetoe Garden &amp; Floral Art Society and a member of the Papatoetoe Historical Society. She is a bee-keeper and has been since 1998. Her</td>
</tr>
<tr>
<td>(Alternative 2)</td>
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</tbody>
</table>
17. All the name options listed in this report have been assessed against the Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming. All technical standards are met and the names are not duplicated anywhere else in the region, therefore it is up to the local board to decide upon the suitability of the names within the local context.

18. Land Information New Zealand (LINZ) has confirmed that all of the proposed names are acceptable for use and not duplicated elsewhere in the region.

19. ‘Lane’ is an acceptable road type for the new private road, suiting the form and layout of the road, as per the Auckland Council Road Naming Guidelines.

20. The applicant also contacted local residents and businesses for comment on the applicants preferred name (‘Soham Lane’). The owner of 6 Middlemore Crescent, as well as the owner of the local Swaffield Superette (located at 26 Swaffield Road) responded in support. No other responses were received.

21. Permission from Rose Weir has been obtained by the Papatoetoe Historical Society for the use of her name at this development.

22. Mana whenua were consulted in line with agreed processes and requirements – see the ‘Māori Impact Statement’ section of this report for more details.

**Tauākī whakaaweawe āhuarangi**  
Climate impact statement

23. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views**

24. The decision sought for this report has no identified impacts on other parts of the council group. The views of council controlled organisations were not required for the preparation of the report’s advice.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views**

25. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate local impact beyond those outlined in this report.

**Tauākī whakaaweawe Māori Māori impact statement**

26. To aid local board decision making, the Auckland Council Road Naming Guidelines include an objective of recognising cultural and ancestral linkages to areas of land through engagement with mana whenua, particularly through the resource consent process, and the allocation of road names where appropriate, as well as a process to enable mana whenua the opportunity to provide feedback on all road naming applications in a manner and scale...
that they consider appropriate. Depending on the scale of the development and its level of significance, not all road naming applications receive comments from mana whenua.

27. Mana whenua were contacted by council on behalf of the Applicant, through the Resource Consent department’s central facilitation process. Representatives of the following mana whenua groups with an interest in the local area were contacted on 15 July 2020: Ngāi Tai ki Tāmaki Tribal Trust, Ngāti Maru Rūnanga Trust, Ngāti Paoa Iwi Trust, Ngāti Paoa Trust Board, Ngāti Tamaoho Trust, Ngāti Tamaterā Settlement Trust, Ngāti Te Ata, Ngāti Whanaunga Incorporated, Te Ahirarua – Waiohua, Te Kāwerau a Maki, and Waikato – Tainui.

28. No iwi groups provided any responses or comments, or suggested any other road name options.

Ngā ritenga ā-pūtea
Financial implications

29. The road naming process does not raise any other financial implications for the council. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road names.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

30. There are no significant risks to council as road naming is a routine part of the subdivision development process, with consultation being a key part of the process.

Ngā koringa ā-muri
Next steps

31. Approved road names are notified to Land Information New Zealand which records them on its New Zealand wide land information database which includes street addresses issued by local councils.

Ngā tāpirihanga
Attachments

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<td>51</td>
</tr>
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<td>B</td>
<td>Site Plan for 11-13 Middlemore Crescent</td>
<td>53</td>
</tr>
<tr>
<td>C</td>
<td>Cameos of Papatoetoe Women short story</td>
<td>55</td>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
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</tr>
</tbody>
</table>
Approval for a new road name at 11-13 Middlemore Crescent, Papatoetoe
Attachment A

Item 18

Approval for a new road name at 11-13 Middlemore Crescent, Papatoetoe
Approval for a new road name at 11-13 Middlemore Crescent, Papatoetoe
Short story from the book ‘Cameos of Papatoetoe Women’ written by Jenny Clark (Papatoetoe Historical Society)

PHYLLIS ROSEMARY WEIR (nee JOHNSON)

Rose was born in Whangarei on 18 July 1937 and attended the Whangarei Girls High School where she was very involved in sport, especially outdoor basketball, athletics, and swimming. At swimming she sat her life saving exams and obtained the Silver and Instructors' certificates.

Once Rosemary left school and started working, she continued to play outdoor basketball and athletics, representing Whangarei at basketball and Northland at athletics.

She then started playing indoor basketball and represented Whangarei at that sport as well. Belonging to the Whangarei Amateur Athletic Club, she held the office of Secretary.

After coming to Auckland Rosemary continued playing indoor basketball, playing for a club team, and also for Auckland from 1958 to 1962.

Her involvement also included coaching, refereeing, and organising her club team, along with her sister, Judy Crooks.

Rosemary was for a time involved in the Papatoetoe Gymnastic Club and the Papatoetoe Swimming Club.

At that stage Val James was teaching people to learn to swim. Others involved included the Spittels, the Smiths, and the Watsons.

Rosemary was asked to become the life-saving instructor and coached several groups which were successful in passing the exams.

In 1978 she became involved with Papatoetoe Women's Cricket. Prior to that there had been one ladies team. In the 1978/79 season the club was able to provide three teams. Margaret Spittal, Noeleen Schollum, Faye and Doreen Hedges were some of the foundation women of this group, with later members including Leanne and Janine Webber.
In the following season Rosemary became Captain, and also was the club's delegate to Papatoetoe Cricket, and Ladies Club Captain.

She passed her Junior level coaching certificate, scoring one hundred-and-nine not out.

From 1978 Rosemary has organised coaching for the ladies teams. From 1980 to 1983 Rosemary was Secretary of the Papatoetoe Senior Cricket Club, prior to that being on the committee.

About this time she was very involved with school children's cricket. She was on the Southern Districts, school children's cricket, as a committee member, then Secretary, and finally Chairperson. She is still a member of this committee.

While Rosemary was playing cricket she coached a children's team with Kay Collins and, believing that coaching must start at grass roots level, organised winter coaching at Eden Park's Indoor Cricket School.

Rosemary has also been involved with fundraising, and after several seasons of assisting, has for the last six years been Supervisor of Ushers at the one day matches at Eden Park, for which Southern Districts gets paid. No doubt this will continue for the next few years.

At present Rosemary is a member of the Papatoetoe Garden and Floral Art Society Committee, and is also on the Auckland Area Floral Art Committee. Her interest is teaching and educating people in the joys of floral art and gardening.
Unlock Papatoetoe: 91 Cambridge Terrace (The Depot), tenant relocation and/or notice period to vacate.

File No.: CP2020/10340

Te take mō te pūrongo
Purpose of the report
1. To clarify the redevelopment steps made relating to 91 Cambridge Terrace (The Depot), Papatoetoe and seek Local Board support for Panuku Development Auckland to proceed with tenant relocation and/or notice to vacate.

Whakarāpopototanga matua
Executive summary
2. The Depot, a council owned property at 91 Cambridge Terrace, Papatoetoe has been earmarked for sale since 2009 when the Manukau City Council agreed to transfer the site to Tomorrows Manukau Property Limited (a council entity created to dispose of key assets).

3. More recently the site has been included in the council approved 2017 Old Papatoetoe High Level Project Plan (HLPP) which reaffirmed the intention to redevelop the property as part of a wider regeneration programme for the area led by Panuku.

4. Panuku received communications from the New Zealand Housing Foundation (NZHF) in May 2020 stating interest in the site. A Panuku Board paper has been approved giving the development team the ability to negotiate exclusively with NZHF for a period of 6 months to agree terms of sale.

5. Negotiations have commenced with Due Diligence works being completed on the site at present. It is expected that if an agreement can be reached that the earliest the tenants would need to vacate by would be early-mid 2021 in preparation for demolition of the building.

6. GymCity, is one of the tenants at the Depot site and operate a community gymnastics service in approximately 450m² of the Depot building. The plan for redevelopment has been known to them since 2011 and the evaluation of relocation options for them has been ongoing during this period. They have expressed opposition to the redevelopment and may seek to stop it from proceeding.

7. The Auckland Council Community Leasing Specialist in this area has been working with the Depot’s other tenants to assist them to relocate as part of the redevelopment plans. Most tenants have made applications for community space in the newly refurbished Chambers Building on St George St. In the case of GymCity their specific requirements have meant suitable accommodation has not been able to be identified by the council over an extended period despite the investigation of several options.

8. Given the amount of time which has now passed, Panuku seek to move forward with the redevelopment of the site as supported by the local board. This requires the ability to provide formal notice to the remaining occupants that their expired leases will not be renewed and that they must vacate should the various final relocation options fall through.

9. There is one last possible interim solution to relocate GymCity and its gymnastic service to a soon to be vacated property at 245 Great South Road, Papatoetoe. This site is council controlled and Panuku manage the building.

10. There are medium to long term plans for a new facility, which may include gymnastics at the Kolmar Sports Centre in Papatoetoe which if realised could provide a permanent gymnastic community service in the future. This project is underway however the feasibility, funding, and timing of this is still being worked through.
Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) note that the Community Leasing Specialist in conjunction with Panuku has its approval to notify the remaining occupants that their expired leases will not be renewed, and/or that any existing lease will be terminated, without guarantee that the tenant can be relocated.

b) note that the above can be completed when required by Panuku, to enable the re-development of the site.

Horopaki
Context

11. The property has been earmarked for sale since 2009 when the Manukau City Council agreed to transfer the site to Tomorrows Manukau Property Limited (a council entity created to dispose of key assets) and more recently has been included in the 2017 Old Papatoetoe HLPP.

12. The property is a 4090m² site with a 1000m² workshop constructed in the 1970's. The building was converted to community office space and gymnastics club in the 1990's.

13. The leases for the five existing community tenants have expired and have been treated as informal monthly leases since they were notified of redevelopment approximately 10 years ago.

14. Auckland Council Community Leasing has been working with the office tenants on relocation options. The following have applied for space nearby in the recently refurbished Chambers Building on St Georges St:
   - Cambodian Youth and Recreation
   - Papatoetoe Historical Society (museum)
   - LIA Trust

15. Papatoetoe Genealogy did not meet the timeline required to apply for space in the Chambers building.

16. GymCity are unable to be accommodated within the Chambers building however have been working with Community Facilities on their relocation over several years.

17. Panuku received communications from NZHF in May 2020 stating interest in the site at 91 Cambridge Terrace, Papatoetoe.

18. A Panuku Board paper has since been approved which gives the development team the ability to negotiate exclusively with NZHF for a period of six months. This is to agree the terms of sale.

19. Negotiations have now commenced with Due Diligence works being completed on the site at present.

20. It is expected that if an agreement can be reached that the earliest the tenants would need to vacate by would be early-mid 2021 in preparation for demolition of the building.
Tātaritanga me ngā tohutohu
Analysis and advice

21. The proposed redevelopment project at the Depot is in alignment with zoning in the Unitary Plan and outcomes for new housing sought in the Old Papatoetoe High Level Project Plan (HLPP).

22. GymCity have expressed opposition and may seek to stop the development.

23. Various parts of the wider Council group including the local board have been working with GymCity to evaluate options for relocation over several years. A number of options were presented and investigated and deemed to be not suitable for a range of reasons both influenced by GymCity itself and external parties.

24. We understand that the only remaining permanent solution for GymCity is to move to a new building within the Kolmar Sports Grounds. However, given that this project has not yet secured the significant funding needed for it to take place, determined a final location within the grounds, or started design work the process is expected to take several years.

25. An interim option to relocate GymCity to the current NZ Post facility at 245 Great South Rd, Papatoetoe is currently being investigated. However, there are the issues of a significant commercial rental for the building and the space requirements of GymCity still to be considered.

26. If viable, this option could provide a short-medium term solution while negotiations for a new facility at the Kolmar Sports Centre in Papatoetoe could be progressed.

Tauākī whakaaweawe āhuarangi
Climate impact statement

27. The provision of housing close to the town centre and amenities is a contribution to enabling people to be close to services, work and entertainment and reduced transport needs.

28. The residential development is proposed to be of HomeStar 6 or greater.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

29. An interim solution could be progressed at 245 Great South Road, which was a property acquired by council for the expansion and implementation of the Kolmar masterplan. The building is a large warehouse with two tenants. New Zealand Post are vacating their space (approx. 40% of the whole building) which can potentially be used by GymCity. Council would no longer receive commercial rental income if a gymnastic service were to be located on the site. Panuku will continue to manage the building and tenancy until such time as the whole site is required by Council as a service asset.

30. The redevelopment of the Depot site would provide a net proceed of sale which can be redirected into public good projects through the Panuku led Unlock Old Papatoetoe regeneration programme.

31. The redevelopment of the site would remove ongoing obligations for maintenance and administration costs for council.

32. Some of the Depot tenants have applied to be relocated to the Chambers building which is now refurbished and ready for occupation. These tenants are part of that process which will be determined by the local board at a future date.
**Ngā whakaaweae ā-rohe me ngā tirohanga a te poari ā-rohe**  
**Local impacts and local board views**

33. The GymCity tenant has expressed opposition to the redevelopment plans and may seek to remain in the premises and renew their lease.

34. Workshopping with the local board has confirmed that redevelopment of the site as part of Unlock Old Papatoetoe is supported by most members in attendance.

35. Giving notice to GymCity would potentially result in the local area having no local community gymnastics service that is council supported for a period of time. The council have an existing masterplan for the nearby Kolmar facility which continues to be progressed, which would potentially re-establish this service, however this is some years away from being realised.

**Tauākī whakaaweawe Māori**  
**Māori impact statement**

37. Engagement with iwi is on-going at a Unlock Papatoetoe programme level however this specific site has not been signaled for sale in in financial year 2020/21.

**Ngā ritenga ā-pūtea**  
**Financial implications**

38. If the redevelopment of the Depot is confirmed and progressed this would provide Council, through Panuku with a capital receipt for the land.

39. If GymCity are able to occupy part of the 245 Great South Road site and building then commercial rent would no longer be able to be fully achieved for this part of the building.

**Ngā raru tūpono me ngā whakamaurutanga**  
**Risks and mitigations**

40. Panuku continues to maintain a risk register for the Unlock Old Papatoetoe programme. As with all public and private investment, currently the greatest risk to the programme is uncertainty around the Covid-19 impact on the development market, and the consequential impacts on the development, finance, and construction industries.

41. The lack of identified space for the GymCity tenant has been ongoing for 10 years. The latest proposed mitigation is the potential use of the building at 245 Great South Road. In the longer term a new facility at Kolmar led by the council is in the early planning phase.

42. The final mitigation step is to acknowledge the service of GymCity and other tenants who are unsuccessful in their relocation and give final notice to vacate with as much lead time as possible.

**Ngā koringa ā-muri**  
**Next steps**

43. Proceed with NZHF Due Diligence. If they confirm they seek to proceed with the development we will proceed with tenant relocation and/or notice period to vacate to enable the redevelopment of the site.

**Ngā tāpirihanga**  
**Attachments**

There are no attachments for this report.
Unlock Papatoetoe: 91 Cambridge Terrace (The Depot), tenant relocation and/or notice period to vacate.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Richard Davison - Senior Project Planning Leader, Panuku Development Auckland</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo

Purpose of the report
1. To approve the Ōtara-Papatoetoe Local Board Community Facilities work programme 2020/2021 and approve the 2021/2022 and 2022/2023 work programmes in principle.

Whakarāpopototanga matua

Executive summary
2. The Community Facilities department is responsible for the building, maintaining and renewing of all open spaces and community buildings. This includes the community leasing and licensing of council-owned premises.

3. This report presents the Ōtara-Papatoetoe local board’s Community Facilities work programme and associated budgets for approval for the 2020/2021 financial year and for approval in principle for the subsequent two financial years, 2021/2022 and 2022/2023 (see Attachment A).

4. The work programme responds to the following outcomes and objectives that the local board identified in the Ōtara-Papatoetoe Local Board Plan 2017:
   - Outcome 2: Revitalising town centres
   - Outcome 3: Parks and facilities that meet people’s needs
   - Outcome 7: It’s easy to get around

5. The council’s financial position has been severely impacted by the COVID-19 pandemic. Council’s Emergency Budget for 2020/2021 has reduced both capital and operating budgets from those anticipated prior to the COVID-19 pandemic.

6. The reduction in anticipated budgets has required the reprioritisation of projects and activities that can be accommodated within the local board’s revised budget.

7. The local board provided feedback to staff on the projects it would like to fund in anticipation of its reduced budgets in a series of workshops between November 2019 and July 2020.

8. A number of projects in the work programme for the 2021/2022 or 2022/2023 financial years have been identified as part of the Risk Adjusted Programme (RAP). Approval is sought for these projects to commence at the beginning of the 2020/2021 year so that they can be delivered early in the event that projects approved for delivery in 2020/2021 are delayed for any unforeseen reason.

9. The work programme includes projects proposed to be funded from regional programmes, including local and sports field development (growth), coastal renewals, slips prevention and the Natural Environment Targeted Rate programmes. Inclusion of these projects in the local board work programme is subject to approval by the relevant Governing Body committees.

10. It is recommended that the local board approve the inclusion of these projects in the work programme and provide feedback for consideration by the relevant Governing Body committees.

11. Additionally, there are some external sources of funding not held by council that contribute to projects such as Panuku and Auckland Transport funding.

12. Updates on the delivery of this work programme will be provided through the local board’s quarterly performance reports.
Ngā tūtohunga

Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) approve the Community Facilities work programme 2020/2021 and associated budget. (Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report).

b) approve in principle the Community Facilities work programme 2021/2022 and 2022/2023. (Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report).

c) approve the Risk Adjusted Programme (RAP) projects identified in the work programme (Attachment A to the agenda report) as projects that will commence and may be delivered in advance of the expected delivery year, if required to meet expected financial expenditure for the 2020/2021 financial year.

d) note that approval of budget allocation in the 2020/2021 year for multi-year projects implies the local board’s support for the projects in their entirety.

e) note that the inclusion in the work programme of projects that are funded from the Coastal Renewals, Slips Prevention, Local Parks and Sports Field Development and Natural Environment Targeted Rate budgets are subject to approval of the identified budget allocation by the relevant Governing Body committees.

f) provide feedback for consideration by the relevant Governing Body committees in relation to the projects funded from the Coastal Renewals, Slips Prevention and Local Parks and Sports Field Development budgets.

g) note that budget allocations for all projects in the Community Facilities work programme are best current estimates, and amendments may be required to the work programme to accommodate final costs as the year progresses.

Horopaki

Context

13. Work programmes are presented to local boards for approval each year. The 2020 – 2023 Community Facilities Work Programme, detailed in the attachments, contains information on all proposed projects to be delivered by Community Facilities, including capital works projects, leasing and operational maintenance. The projects identified in the work programme have been prioritised for investment based on a combination of local board feedback through a series of workshops, staff assessments of assets and key stakeholder input.

14. The COVID-19 pandemic has exerted considerable pressure on the council’s financial position, which has had flow on effects for the budget for the 2020/2021 financial year. Given the new financial realities facing Auckland, council has adopted an Emergency Budget 2020/2021, which has reduced both capital and operating budgets from those anticipated prior to the COVID-19 pandemic.

15. The COVID-19 pandemic occurred part way through the planning cycle for the development of the 2020/2021 work programme. This resulted in a disruption to the work programme development process, including requiring a reprioritisation exercise for all proposed activity.

16. The work programme responds to the outcomes and objectives that the local board identified in the Ōtara-Papatoetoe Local Board Plan 2017. The specific outcome(s) that are reflected in the work programme are:

- Outcome 2: Revitalising town centres
17. The following adopted strategies and plans also guided the development of the work programme:

- The Ōtara-Papatoetoe Greenways Plan and Ōtara-Papatoetoe Local Board Open Space Network Plan have provided strategic guidance which have influenced recommendations for projects including ‘Otara Creek Esplanade Path Network’ and ‘Rongomai Walkway’; to improve the standard of paths to all weather, concrete walking and cycling links.

- Ōtara-Papatoetoe Local Board Play Network Gap Analysis has influenced recommendations in the work programme by providing strategic guidance for projects including, ‘Whitley Two Reserve (Cooper Park)’, ‘Ngati Ōtara Park - upgrade playground and develop a walking and cycling corridor’. ‘Hillside South Park - Playground renewal’ and ‘Othello Park – Playground renewal’.

- Ōtara-Papatoetoe Local Board Plan outcomes, Auckland Sport and Recreation Strategic Action Plan and the Māori Plan for Tāmaki Makaurau and Auckland Plan have provided strategic guidance which have influenced recommendations for the project ‘(OLI) Ngati Otara Park - develop multi-purpose facility and park.


18. The Community Facilities work programme is a three-year programme, this clearly demonstrates the phasing of project delivery and enables the organisation to prepare for delivery. The local board is asked to approve a new three-year work programme each year (approve year one and approve in principle years two and three).

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

19. The proposed work programme is made up of activities continuing from previous financial years and new initiatives supported by the local board.

20. Due to COVID-19 impacts, the Emergency Budget means that the budgets available to the local board are reduced from those previously anticipated and as a result, some activity that was previously proposed for 2020/2021 has been deferred or removed from the draft work programme through a reprioritisation exercise.

**Capital works programme**

21. Investment in the capital works programme will ensure that council facilities and open spaces in Ōtara-Papatoetoe Local Board area remain valuable and well-maintained community assets.

22. The overall capital works programme includes projects for which the local board has discretion to allocate budget, referred to as the local programme, and projects from regional programmes.

23. Specific projects within the work programme may have budget allocated from two or more budget sources, including budgets from both local and regional programmes.

24. The work programme includes both new projects and existing projects that have been continued from the previous financial year where those projects require multiple years for delivery (multi-year projects). All projects include actual anticipated spend as there will be no carry forward of capital funding from the 2019/2020 financial year.
Local Programme

25. The local programme includes those projects that the local board is funding from its discretionary capex budgets, including:

- **Renewals**
  The local board can allocate its renewals budget towards the renewal of any council owned asset.

- **Locally Driven Initiative (LDI)**
  The local board has the discretion to allocate its LDI capex budget to any projects that deliver a council asset or as a capital grant to a third party to deliver an asset made available for public use. The Emergency Budget includes a reduction in the LDI budget available for each local board from that anticipated prior to the COVID emergency.

26. In preparing recommendations for the local programme, a number of matters have been considered, including:

- strategies and plans
- service assessment input from Community Services
- asset condition assessments
- input from operational maintenance teams and staff working within facilities
- budget availability.

27. Table 1 shows key projects included in the work programme.

**Table 1: Key projects in the work programme**

<table>
<thead>
<tr>
<th>ID number</th>
<th>Activity name</th>
<th>Activity description</th>
<th>FY21 Budget</th>
<th>Total Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>16144</td>
<td>(OLI) Ngati Ōtara Park - develop multi-purpose facility and park</td>
<td>Develop a multi-purpose facility at Ngati Ōtara Park includes developing multi-sport facility and marae. FY18/19 - investigation and design, including concept design. FY19/20-FY21/22 - physical works. <strong>Funding sources:</strong> • (Capex Local Renewal of $500,000) • (LDI Capex contribution of $500,000) • (Discreet Long-Term Plan (LTP) budget of $3,700,000) • (One Local Initiative of $1,500,000)</td>
<td>$3,284,909</td>
<td>$6,517,851</td>
</tr>
<tr>
<td>25898</td>
<td>Whitley Two Reserve (Cooper Park) - deliver the outcomes</td>
<td>Renew and improve playground, including half basketball court, volleyball court, renew existing furniture including bollards, developing main 2.5m wide</td>
<td>$526,231</td>
<td>$630,000</td>
</tr>
<tr>
<td>ID number</td>
<td>Activity name</td>
<td>Activity description</td>
<td>FY21 Budget</td>
<td>Total Budget</td>
</tr>
<tr>
<td>-----------</td>
<td>---------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-------------</td>
<td>--------------</td>
</tr>
<tr>
<td>20187</td>
<td>Otara Town Centre - renew fish canopy</td>
<td>Remediation and reparation of the fish canopy, including repair steel work joints, treat and rust prevent steel structures, repair mounting’ replace damaged glass sheets and clean canopy. FY18/19-FY19/20 - investigation and design. FY20/21 - physical works. Risk Adjusted Programme (RAP) project.</td>
<td>$558,000</td>
<td>$600,000</td>
</tr>
<tr>
<td>28311</td>
<td>East Tamaki Rugby Football Club - replace sports field lights</td>
<td>Replace the lighting at the East Tamaki Rugby Football Club (excluding the poles). FY20/21 - investigation and design and physical works.</td>
<td>$170,000</td>
<td>$170,000</td>
</tr>
<tr>
<td>26063</td>
<td>Otamariki Park Playground and Allenby Park - install shade provision</td>
<td>Erect shade sail above the sandpit at Otamariki Park Playground and seating area at Allenby Park. FY19/20 - investigation and design. FY20/21 - physical works. Note:</td>
<td>$21,180</td>
<td>$42,360</td>
</tr>
<tr>
<td>ID number</td>
<td>Activity name</td>
<td>Activity description</td>
<td>FY21 Budget</td>
<td>Total Budget</td>
</tr>
<tr>
<td>-----------</td>
<td>---------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-------------</td>
<td>--------------</td>
</tr>
</tbody>
</table>
| 20402     | Aorere Park - renew toilet and changing room facility | • The shade sail was installed at Allenby Park Playground (practical completion achieved on 25 June 2020).  
• The installation of the shade sail at Otamariki Park Playground is estimated to start in FY21. | $50,000     | $700,000     |
| 18208     | Otara Music Arts Centre - renew co-located entrance, reception area and village recording studio. | Renew co-located entrance, reception area and refurbish village recording studio.  
FY17/18-FY19/20 - investigation and design, including concept design.  
FY20/21 - develop detailed design and obtain resource consent.  
FY21/22-FY23/24 - physical works.  
Risk Adjusted Programme (RAP) project. | $150,000     | $360,000     |
| 23189     | Otara Hub - construct a canopy | Construct a canopy between Otara Music and Arts Centre and Fresh Gallery Ōtara. The local board desire a ‘signature’ canopy similar to the existing canopy on the other side of the Hub courtyard to provide rain protection to the entrances of the community facilities of the library, Citizens Advice Bureau (CAB) and Ōtara Music and Arts Centre.  
FY19/20 - investigation and | $339,760     | $382,000     |
28. Of particular note in the work programme is the “Papatoetoe Recreation Grounds - sports lighting and sports fields upgrades” project. The physical works funding of this project has been deferred to 2023/2024 due to the funding restraints in the Emergency Budget due to Covid19.

29. Prioritising the delivery of one project may mean other projects have to be phased into later years in order to meet budget requirements. For example, the delivery timing “Whitley Two Reserve (Cooper Park) - deliver the outcomes identified in the concept plan” and “Otamariki Park Playground and Allenby Park - install shade provision” has meant that the renewal of the “Eric Baker Place Ablution Block” will be phased in later years.

30. The proposed work programme in Attachment A contains:
   - Number of projects (excluding leases and contract lines) over three years: 52
   - Indicative cost for proposed projects in the 2020/2021 financial year: $8,971,124

Regional Programme

31. The Long-term Plan 2018 - 2028 includes budgets which support the delivery of regional programmes. These budgets are allocated to specific projects within a regional programme by the Governing Body.

32. Where budget is allocated to a project in the regional programme that falls within a local board decision making allocation (e.g. a local park), that project is included in the local board work programme. The local board then has decision making responsibility for that project, within the parameters set by the governing body, namely location, scope, and budget. For Natural Environment Targeted Rate (NETR) projects, the local board has decision making
responsibility within the parameters of the targeted rate framework and the national kauri dieback programme standards for protection of kauri.

33. Regional budgets include:
   - Local parks and sports field development (growth)
   - Coastal renewals
   - Slips prevention and remediation
   - Natural Environment Targeted Rate funding (NETR).

34. Projects in the local parks and sports field development programme are identified and prioritised based on consideration of a number of factors, including:
   - Extent to which residential growth is generating demand for the project
   - Current levels of provision
   - Available budget.

35. Projects in the coastal renewals and slips prevention and remediation programme are identified and prioritised based on consideration of a number of factors, including:
   - Asset condition
   - Relative hazard and risk
   - Available budget.

36. The allocation of budget to specific projects will be approved by the relevant Governing Body committee post local board work programme adoption.

37. The local board has an opportunity to provide formal feedback on the growth, coastal and slips allocations, through resolution to this report, for consideration by the relevant Governing Body committee prior to approval of the regional programmes.

38. The Natural Environment Targeted Rate programme is a regional budget under the decision making of the Environment and Climate Change Committee and reported to individual local boards.

Capital Programme Delivery

Cost estimates subject to change

39. Budget allocations within the work programme are best estimates only. Project costings are subject to change and refinement as projects progress through the design and delivery process. Greater clarity will be determined around the specific work required and the cost of delivery of that work once the details are defined.

40. The delivery of individual projects is managed within the overall work programme budget for each local board. Where significant changes to project budgets may need to be considered, or if new projects are added to the work programme, changes may be required to the programme to accommodate final project costs as the year progresses.

Risk adjusted programme

41. A number of projects have been identified in the work programme as “risk adjusted programme (RAP)” projects.

42. Approval is sought for these projects to commence at the beginning of the 2020/2021 year so that they can be delivered early in the event that projects approved for delivery in 2020/2021 are delayed for any unforeseen reason.

Changes to the work programme

43. Local boards have given a general delegation to the Chief Executive subject to terms and conditions contained in the local board delegation protocols.
44. In relation to work programmes, the delegation protocols require local boards to approve work programmes annually and require staff to seek a decision from the board for “any proposed variations to the approved work programme that may result in an overspend.” The protocols also include a range of more general requirements for reporting to boards, including “decisions of a politically sensitive nature”, “any other matters specified by the Local Board Chair”, and to report other matters on request of the Chair.

45. Staff propose that in addition to proposed work programme variations “that may result in an overspend”, other proposed variations that impact on the agreed outcomes of approved projects or the delivery of the overall approved work programme should also be referred to the board for a decision. Such changes include:

- changes to an approved projects activity description or activity benefit
- changes to project budget or timing that impact other approved projects in the programme
- cancellation of a project
- addition of a new project.

46. More minor changes that do not substantially alter the approved work programmes will be made by staff under general delegation, following discussion with the board, and noted in the quarterly reports.

**Operational maintenance work programme**

47. The regular maintenance of all council-owned built and open space assets plays an important part in:

- increasing the long-term durability of Community Facilities assets
- improving the safety of Community Facilities assets
- ensuring the enjoyment of Community Facilities assets by the users.

48. In the Community Facilities Work Programme, there are three line items dedicated to all maintenance in the local board area:

- Full Facilities Maintenance Contracts – these contracts include all buildings, parks and open space assets, sports fields, coastal management, storm damage response and streetscapes maintenance
- Arboriculture Maintenance Contracts – these contracts include all tree management and maintenance
- Ecological Restoration Maintenance Contracts – these contracts include pest plant management within ecologically significant areas and animal pest management across all parks and reserves

49. Staff will be able to provide regular reporting on maintenance through monthly updates to the local boards and through the quarterly report. Community Facilities is also providing additional regular updates to all elected members on contractor performance.

**Leasing work programme**

50. Community leases are a valuable way in which the council provides support to not-for-profit community organisations across the region. These groups provide a wide range of community activities and services aligned with recognised local priorities and are a key part of the mosaic of community activity and infrastructure in Auckland.

51. The detailed list of the community leases and licences that will expire or are due for renewal over the 2020/2021 financial year is provided in Attachment B. Following approval of the work programme staff will proceed with review and renewal of these leases and licences as appropriate during the course of the financial year.
52. Two additional project lines include those leases and licences proposed to be progressed in the 2021/2022 and 2022/2023 financial years respectively.

53. Straight forward lease renewals without variations will be processed in accordance with agreed delegations with a written memo to the local board providing the opportunity for the local board to request further information or a formal report. Expired and more complex community leases will be reported to the local board at a business meeting.

Locally Driven Initiatives (LDI) operational activities

54. There are no projects in the 2019/2020 Community Facilities Work Programme that had budget allocated from the Ōtara-Papatoetoe Local Board locally driven initiatives (LDI) operational budget 2019/2020 and are being carried forward to the new financial year. Additionally, there are no new LDI Opex projects in the 2020/2021 programme.

Tauākī whakaaweawe āhuarangi
Climate impact statement

55. Many of the activities in the 2020/201 work programme will have impact on greenhouse gas emissions and contribute towards climate change adaptation. These impacts will be considered as projects progress and will be reported to the local board at future reporting opportunities. The sorts of impacts to be considered include:

- Maximum upcycling and recycling of old material
- Installation of energy efficiency measures
- Building design to ensure the maximum lifetime and efficiency of the building is obtained
- Lifecycle impacts of construction materials (embodied emissions)
- Exposure of building location to climate change hazards (sea level rise, flooding (floodplains), drought, heat island effect)
- Anticipated increase in carbon emissions from construction, including contractor emissions
- Lifecycle impacts of construction materials.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

56. The work programme was developed through a collaborative approach by operational council departments, with each department represented in the integrated team that presented the draft work programme to the local board at a series of workshops.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

57. The Community Facilities work programme has been considered by the local board in a series of workshops from November 2019 to July 2020. The views expressed by local board members during the workshops have informed the recommended work programme.

58. Community facilities and open spaces provide important community services to the people of the local board area. They contribute to building strong, healthy, and vibrant communities by providing spaces where Aucklanders can participate in a wide range of social, cultural, art and recreational activities. These activities improve lifestyles and a sense of belonging and pride amongst residents.

59. The activities in the proposed work programme align with the Ōtara-Papatoetoe Local Board Plan 2017 outcomes.
Tauākī whakaaweawe Māori
Māori impact statement

60. The Community Facilities Work Programme ensures that all facilities and open space assets continue to be well-maintained assets that benefit the local community, including Māori. When developing and delivering work programmes consideration is given to how the activities can contribute to Māori well-being, values, culture, and traditions. Table 2 outlines the activities in the 2020/2021 and 2021/2022 work programme that contribute towards the delivery of specific Māori outcomes.

Table 2: Māori impact assessment of proposed activities

<table>
<thead>
<tr>
<th>ID number</th>
<th>Activity name</th>
<th>Māori impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>26310</td>
<td>Otara-Papatoetoe - Auckland Urban Forest (Ngahere) Strategy - Planting Plan</td>
<td>Mana whenua have previously indicated they have a particular interest in protecting the environment in their role Kaitiaki. Mana Whenua will be engaged and consulted with during the delivery of this project to ensure mana whenua views are taken into account and the project reflects Maori well-being and values.</td>
</tr>
<tr>
<td>16144</td>
<td>(OLI) Ngati Otara Park - develop a multi-purpose facility at Ngati Ōtara Park includes developing multi-sport facility and marae.</td>
<td>The marae redevelopment will allow for a culturally vibrant Māori community through the continued delivery of services from the new facility, whilst ensuring Māori heritage of Tāmaki Makaurau is valued and protected. Mana Whenua will be engaged and consulted with during the delivery of this project to ensure mana whenua views are taken into account and the project reflects Māori well-being and values.</td>
</tr>
</tbody>
</table>

61. Karanga Atu! Karanga Mai! relationship approach responds to Māori aspirations and delivers on council’s statutory obligations and relationship commitments to Māori. It guides staff to deliver on agreed work programme activities and support the local board to achieve the outcomes in its local board plan.

62. Where aspects of the proposed work programme are anticipated to have a significant impact on activity of importance to Māori then appropriate engagement will be undertaken.

Ngā ritenga ā-pūtea
Financial implications

63. Financial implications of COVID-19/Emergency Budget have resulted in a reduced renewals budget per local board and significantly reduced development budgets such as growth.

64. Table 3 summarises the relevant budgets, proposed allocation, and the balance of unallocated budget available.

Table 3: Budget allocation

<table>
<thead>
<tr>
<th>Local Budgets</th>
<th>2020/2021</th>
<th>2021/2022</th>
<th>2022/2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Renewals - Budget</td>
<td>$3,887,160</td>
<td>$1,037,351</td>
<td>$3,222,584</td>
</tr>
<tr>
<td>Renewals - Proposed Allocation</td>
<td>$3,887,160</td>
<td>$1,037,351</td>
<td>$3,222,584</td>
</tr>
<tr>
<td>Renewals - Unallocated budget</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>
The proposed work programme can be accommodated within the available local board budgets. Approval of the work programme does not have significant financial implications unless projects experience a significant overspend or underspend.

Regular updates on the delivery of the programme will be provided to the local board. These updates will identify progress of all projects and potential amendments to the approved programme including changes to budget allocation and timing.

### Ngā raru tūpono me ngā whakamaurutanga

#### Risks and mitigations

67. Where a work programme activity cannot be completed on time, due to unforeseen circumstances, this will be signalled to the local board at the earliest opportunity. This risk is mitigated by utilising the risk adjusted programme (RAP) to progress those projects identified as ready to proceed under the RAP at the beginning of the financial year.

68. If the proposed Community Facilities work programme is not approved at the business meeting, there is a risk that the proposed projects may not be delivered within the 2020/2021 financial year.

69. The COVID-19 pandemic could have a further negative impact on the delivery local board work programmes if the COVID-19 Alert Level changes (New Zealand’s 4-level Alert System specifies measures to be taken against COVID-19 at each level). The deliverability of some activities will decrease if there is an increase to the COVID-19 Alert Level.

70. Staff believe that the proposed work programme is deliverable within existing resources. Delivery progress will be monitored through the year. Any resourcing challenges arising will be brought to the local board’s attention alongside consideration of implications and options to address challenges.

71. Table 4 shows the identified significant risks associated with activities in the proposed 2020/2021 work programme.
Table 4: Significant risks and mitigations for activities

<table>
<thead>
<tr>
<th>ID number</th>
<th>Activity</th>
<th>Risk</th>
<th>Mitigation</th>
<th>Rating after mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>25901</td>
<td>Te Puke O Tara Community Centre - roof renewal</td>
<td>The building suffers from weather-tightness problems, such as leaky roof. Storms and extreme weather conditions may exacerbate the existing state of the roof and cause further damage to the structure.</td>
<td>The project has been added to the Risk Adjusted Programme so that planning can commence, and physical work be completed early should budget capacity allow in the 2020/2021 financial year. The site will continue to be monitored to ensure conditions do not worsen significantly.</td>
<td>High</td>
</tr>
</tbody>
</table>

Ngā koringa ā-muri

Next steps

72. Delivery of the activity in the approved work programme will commence once approved and continue until 30 June 2021. Activity progress will be reported to the local board on a quarterly basis.

73. Where the work programme identifies further decisions and milestones for each activity, these will be brought to the local board when appropriate.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Work Programme 20/21 Build, Maintain, Renew</td>
<td>77</td>
</tr>
<tr>
<td>B</td>
<td>Work Programme 20/21 Community Leases</td>
<td>93</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Pillay - Work Programme Lead</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
## Ōtara-Papatoetoe Local Board Community Facilities: Build Maintain Renew Work Programme 2020/2021

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/Unit or OGD</th>
<th>Further Decision Points for LB</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>247</td>
<td>Ōtara-Papatoetoe Full Facilities maintenance contracts</td>
<td>The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.</td>
<td>The Full Facilities maintenance contracts include maintenance and repair of all assets across buildings, parks and open spaces, and sports fields, funded from local board budgets. These contractors also undertake coastal management and storm damage works, and upcoming town centre cleaning, street litter bin emptying, and vegetation clearance and berm mowing works, although these are funded from regional budgets. This activity and related budget also includes smaller built system contractors such as pool plant specialists and technical systems contractors.</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CF: Operations</td>
<td>No further decisions anticipated.</td>
<td>N/A</td>
<td>AIS: Opex</td>
<td>$ 3,263,399</td>
</tr>
<tr>
<td>248</td>
<td>Ōtara-Papatoetoe Ecological Restoration Contracts</td>
<td>The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.</td>
<td>The Ecological Restoration maintenance contracts include pest plant within ecologically significant areas and animal pest management across all parks and reserves funded from local board budgets.</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CF: Operations</td>
<td>No further decisions anticipated.</td>
<td>N/A</td>
<td>AIS: Opex</td>
<td>$ 107,082</td>
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<tr>
<td>249</td>
<td>Ōtara-Papatoetoe Arboriculture Contracts</td>
<td>The Arboriculture maintenance contracts include tree management and maintenance.</td>
<td>The Arboriculture maintenance contracts include tree management and maintenance in parks and on streets, funded from local board budgets. These contractors also undertake storm damage works although these are funded from regional budgets.</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CF: Operations</td>
<td>No further decisions anticipated.</td>
<td>N/A</td>
<td>AIS: Opex</td>
<td>$ 312,736</td>
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## Community Facilities: Build Maintain Renew Work Programme 2020/2021

<table>
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<tr>
<th>Line #</th>
<th>ID</th>
<th>Activity Name</th>
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<th>Further Decision Points for LB</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/Unit or CCO</th>
<th>Estimate completion date</th>
<th>Budget Source</th>
<th>2020/2021</th>
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<th>2022/2023</th>
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<th>Total Cost</th>
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<tbody>
<tr>
<td>Line 1</td>
<td>16144</td>
<td>Ōtara-Papatoetoe Local Board Community Facilities work programme 2020-2023</td>
<td>Develop a multi-purpose facility of Ōtara-Papatoetoe Local Board Community Facilities work programme 2020-2023.</td>
<td>The development of Ōtara-Papatoetoe Local Board Community Facilities work programme 2020-2023 will improve the capability of the recreation and sport organisations at Ōtara-Papatoetoe Local Board Community Facilities work programme 2020-2023. Physical works will encourage active healthy lifestyles. The Ōtara-Papatoetoe Local Board Community Facilities work programme 2020-2023 will allow for a culturally vibrant Ōtara community through the continued delivery of services from the Ōtara-Papatoetoe Local Board Community Facilities work programme 2020-2023.</td>
<td>No further decisions anticipated</td>
<td>OP: Parks and facilities that meet people’s needs</td>
<td>CFP: Project Delivery</td>
<td>Estimated completion date June 2022</td>
<td>$2,238,333</td>
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<td>$6,517,851</td>
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<tr>
<td>Line 2</td>
<td>23787</td>
<td>Aerovista Park - renew old railway bridge</td>
<td>Renew the old railway bridge.</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: It’s easy to get around</td>
<td>CFP: Project Delivery</td>
<td>Estimated completion date June 2021</td>
<td>AER5: Capex - Local Renewal</td>
<td>$465</td>
<td>$245,730</td>
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<td>Line 3</td>
<td>23789</td>
<td>Aerovista Park - renew walkway</td>
<td>Renew track of existing walkway, leading from the old bridge.</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: It’s easy to get around</td>
<td>CFP: Project Delivery</td>
<td>Estimated completion date June 2021</td>
<td>AER5: Capex - Local Renewal</td>
<td>$180</td>
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<td>Line 4</td>
<td>27823</td>
<td>Allan Brewer Leisure Centre – replace CCTV system</td>
<td>Replace closed circuit television cameras (CCTV) and security cameras.</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: Parks and facilities that meet people’s needs</td>
<td>CFP: Project Delivery</td>
<td>Estimated completion date June 2021</td>
<td>AER5: Capex - Local Renewal</td>
<td>$0</td>
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<td>Line 5</td>
<td>17958</td>
<td>Allan Brewer Recreation Centre - comprehensive renewal</td>
<td>Comprehensive upgrade including kitchen, fitness area air-conditioning, tennis area changing room, full refurbishment, new hall and meeting rooms, staff shower, storage room, office, CCTV, replacement and lift if needed.</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: Parks and facilities that meet people’s needs</td>
<td>CFP: Project Delivery</td>
<td>Estimated completion date June 2021</td>
<td>AER5: Capex - Local Renewal, External Funding</td>
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<td>6</td>
<td>26329</td>
<td>Allenby Park - install park bench</td>
<td>Install park bench at Allenby Park FY21/22: investigation and design and physical works</td>
<td>Maintaining current service levels</td>
<td>Local board to approve locally driven initiative (LDI) capex fund and indicate location of bench installation.</td>
<td>OP - Parks and facilities that meet people’s needs</td>
<td>C/F - Project Delivery</td>
<td>Estimated completion date June 2022</td>
<td>LB - Capex</td>
<td>$0</td>
<td>$0</td>
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<td>7</td>
<td>26330</td>
<td>Aorene Park - renew toilet and changing room facility</td>
<td>Renew toilet and changing room facility. FY18/19 - FY19/20: investigation and design, (including concept design) FY20/21 - develop detailed design and obtain resource consent FY21/22-FY23/24 - physical works Risk Adjusted Programme (RAP) project.</td>
<td>The changing room and ablution block will provide an improved amenity at Aorene Park.</td>
<td>Workshop concept design options with local board to seek input and direction.</td>
<td>OP - Parks and facilities that meet people’s needs</td>
<td>C/F - Project Delivery</td>
<td>Estimated completion date June 2024</td>
<td>ARI - Capex - Local Renewal</td>
<td>$42,844</td>
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<td>8</td>
<td>26331</td>
<td>Clover Park Community House - renew heritage facility</td>
<td>Refurbish the interior and exterior of the heritage facility in conjunction with the heritage tram FY21/22 - investigation and design FY22/23-FY23/24 - physical works Risk Adjusted Programme (RAP) project</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP - Parks and facilities that meet people’s needs</td>
<td>C/F - Project Delivery</td>
<td>Estimated completion date June 2024</td>
<td>ARI - Capex - Local Renewal</td>
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<td>$45,181</td>
<td>$114,156</td>
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<td>9</td>
<td>26332</td>
<td>Colin Dale Park Development - undertake landowner’s works (Stage 2)</td>
<td>To undertake landowner’s works, surface car park at bays 3.5 and 11 and develop new kart track at Colin Dale Park FY19/20 - investigation and design FY20/21 - complete concept design FY21/22-FY22/23 - physical works</td>
<td>Improved sports infrastructure. Providing a facility for the sustainability and future growth of the sport. Providing more opportunities for people of all ages to enjoy. Improved use and utilisation of the Colin Dale Motorsport Park as an important asset for Auckland</td>
<td>No further decisions anticipated</td>
<td>OP - Parks and facilities that meet people’s needs</td>
<td>C/F - Project Delivery</td>
<td>Estimated completion date June 2023</td>
<td>ARI - Capex - Development</td>
<td>$1,581,500</td>
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<td>$3,478,094</td>
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<td>10</td>
<td>26333</td>
<td>East Tamaki Rugby Football Club - replace sports field lights</td>
<td>Replace the lighting at the East Tamaki Rugby Football Club (excluding the poles) FY20/21 - investigation and design and physical works</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP - Parks and facilities that meet people’s needs</td>
<td>C/F - Project Delivery</td>
<td>Estimated completion date June 2021</td>
<td>ARI - Capex - Local Renewal</td>
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## Community Facilities: Build Maintain Renew Work Programme 2020/2021

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<th>Total Cost</th>
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<tbody>
<tr>
<td>Line item 11</td>
<td>28519</td>
<td>Ferguson Ekiks Reserve - renew playground</td>
<td>Renew playground and park furniture at Ferguson Ekiks Reserve. Play Network Gap Analysis report recommends the inclusion of court facility. All additions and improvements focus on speculative play experiences, including sound, nature play, water, alongside creative imaginative and balancing experiences. Potential for a level of service increase through the provision of Locally Driven Initiative (LDI) capex fund.</td>
<td>The upgrade of existing playground will address gaps in play provision for varying age groups abilities and play type. Workshop high-level concept design and cost estimate with local board to seek input and direction. OP Parks and facilities that meet people’s needs</td>
<td>CF: Project Delivery</td>
<td>Estimated completion date June 2021</td>
<td>AL5: Capex Local Renewal</td>
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<tr>
<td>Line item 12</td>
<td>28373</td>
<td>Hilside South Park - Playground renewal</td>
<td>Upgrade the playground and park furniture. Play Network Gap Analysis recommends age provision improvements to senior (6-12 yrs) and youth (13+ yrs) and nature play experiences and abilities. Undertake consultation with local residents to determine the required outcome.</td>
<td>The upgrade of existing playground will address gaps in play provision for varying age groups abilities and play type. Workshop high-level concept design and cost estimate with local board to seek input and direction. OP Parks and facilities that meet people’s needs</td>
<td>CF: Project Delivery</td>
<td>Estimated completion date June 2023</td>
<td>AL5: Capex Local Renewal</td>
<td>$0</td>
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</thead>
<tbody>
<tr>
<td>53</td>
<td>26681</td>
<td>Kimpton Park - playground renewal</td>
<td>Upgrade the playground and park furniture.</td>
<td>Workshop high level concept design and cost estimate with local board to seek input and direction.</td>
<td>OP Parks and facilities that meet people’s needs</td>
<td>CF, Project Delivery</td>
<td>Estimated completion date: June 2024</td>
<td>ARS: Capex-Local Renewal</td>
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<tr>
<td>54</td>
<td>26437</td>
<td>Kohuara Park - restroom and changing rooms</td>
<td>Renew toilet and changing rooms at Kohuara Park (reconfiguration of the toilet block and changing rooms).</td>
<td>Concept design to be worked up with local board.</td>
<td>OP Parks and facilities that meet people’s needs</td>
<td>CF, Project Delivery</td>
<td>Estimated completion date: June 2024</td>
<td>ARS: Capex-Local Renewal</td>
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<tr>
<td>15</td>
<td>22385</td>
<td>Milton Park walkway (option 1)</td>
<td>Develop a 100m x 1.5m five footpath connection from London Avenue to the northern end of school boundary.</td>
<td>Maintaining current service levels</td>
<td>NA</td>
<td>OP Parks and facilities that meet people’s needs</td>
<td>CF, Project Delivery</td>
<td>Estimated completion date: June 2020</td>
<td>AT - fully funded Funding Agreement</td>
<td>$96,877</td>
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Attachment A

Item 20
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<tbody>
<tr>
<td>Line Item 16</td>
<td>26372</td>
<td>Ōtara Park upgrade playground and develop a walking and cycling corridor</td>
<td>Develop a nature-based playground, including a gym circuit and walking and cycling corridor in conjunction with the Ōtara Park redevelopment. Note: Opportunity to leverage funding among different funding streams. 1. Local Board Transport Capital Fund: An element of this proposed project is to develop a walking and cycling corridor that links Ōtara Park to Otara Creek Reserve, potentially a candidate for the provision of Local Board Transport Capital Fund. 2. Locally Driven Initiative (LDI) Capex: Potential for a level of service increase through the provision of Locally Driven Initiative (LDI) capex fund.</td>
<td>Improved open spaces for the local community to enjoy Workshop high-level concept design and cost estimate with local board to seek input and direction. OP: Parks and facilities that meet people’s needs</td>
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<td>$500,000</td>
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<tr>
<td>Line Item 17</td>
<td>26363</td>
<td>Ōtama Park - Scenic walkway and seating area at Ōtama Park</td>
<td>Erect shade sail above the sendip at Ōtama Park playground and seating area at Ōtama Park. FY19/20 - Investigation and design FY20/21 - physical works Note: 1. The shade sail was installed at Atenby Park Playground (practical completion achieved on 25 June 2020). 2. The installation of the shade sail at Ōtama Park Playground is estimated to start in FY21.</td>
<td>Maintaining current service levels Formal local board approval is required for additional budget allocation of $36,000 (LDI Capex) in FY2021 to include both sites. OP: It’s easy to get around</td>
<td></td>
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<td>$21,180</td>
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## Community Facilities: Build Maintain Renew Work Programme 2020/2021

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<tbody>
<tr>
<td>Line 1</td>
<td>18229</td>
<td>Ōtara Business Hub - roof renewal</td>
<td>Ōtara Business Hub - renew roof Stage 1 of the renewal works include cleaning and painting of the Ōtara Music Arts Centre (OMAC), Fresh Art Gallery and Ōtara Library (also replacing sky lights at the library). Stage 2 of the renewal works include cleaning and painting of the Ōtara Health, Ōtara Citizens Advice Bureau and replacing sections of the roof to the Tui Room. FY17/18-FY18/19 - investigation and design FY19/20 - physical works</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: Parks and facilities that meet people’s needs</td>
<td>CFP: Project Delivery</td>
<td>Estimated completion date June 2020</td>
<td>AFS: Capex-Local Renewal</td>
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<td>Line 19</td>
<td>19239</td>
<td>Ōtara Creek Esplanade Path Network</td>
<td>Ōtara Creek Esplanade Path Network</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: It’s easy to get around</td>
<td>CFP: Project Delivery</td>
<td>Estimated completion date June 2022</td>
<td>AFS: Capex-Local Renewal</td>
<td>$1,087,870</td>
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<tr>
<td>Line 20</td>
<td>23181</td>
<td>Ōtara Hub - construct new canopy</td>
<td>Ōtara Hub - construct new canopy</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: Retailing; new verandah</td>
<td>CFP: Project Delivery</td>
<td>Estimated completion date June 2021</td>
<td>AFS: AT - fully funded</td>
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<tr>
<td>Line 21</td>
<td>2611</td>
<td>Ōtara Library - comprehensive renewal</td>
<td>Comprehensive building refit including furniture, fittings and equipment (FF&amp;E)</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: Revitalising town centres</td>
<td>CF: Project Delivery</td>
<td>Estimated completion date: June 2023</td>
<td>A/B: Capex: Local Renewal</td>
<td>$99,638</td>
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<td>1828</td>
<td>Ōtara Music Arts Centre - new co-located entrance, reception area and village recording studio</td>
<td>Renew co-located entrance, reception area and refurbish village recording studio FY17/18 - FY19/20 - investigation and design FY20/21 - FY22 - physical works Risk Adjusted Programme (RAP) project</td>
<td>Increased safety for facility users</td>
<td>No further decisions anticipated</td>
<td>OP: Revitalising town centres</td>
<td>CF: Project Delivery</td>
<td>Estimate at completion June 2022</td>
<td>A/B: Capex: Local Renewal</td>
<td>$56,465</td>
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<td>Line 23</td>
<td>2612</td>
<td>Ōtara Pool and Leisure Centre - comprehensive renewal</td>
<td>Renew priority assets at the pool and leisure centre. FY19/20 - investigation and design FY20/21 - FY22 - physical works Risk Adjusted Programme (RAP) project</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: Parks and facilities that meet people’s needs</td>
<td>CF: Project Delivery</td>
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<td>Line 24</td>
<td>2613</td>
<td>Ōtara Pool and Leisure Centre - renew roof</td>
<td>Renew and/or replace roof where required Lobby and sports hall roof renewal including flashings and minor works FY19/20 - investigate and design FY20/21 - physical works</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: Parks and facilities that meet people’s needs</td>
<td>CF: Project Delivery</td>
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<td>$57,355</td>
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<td>Line 25</td>
<td>2794</td>
<td>Ōtara Pool and Leisure Centre - renew various asset components</td>
<td>Renew asset components including, a repair leaking roof in entrance foyer and fitness centre, repair and/or replace internal gutters to fitness centre roof, replace the carpet in staff office on ground floor and mezzanine (priority 1 works) Renew priority assets at the pool and leisure centre to ensure the structural integrity of the building (priority 2 works) FY22/23 - investigation and design and physical works Proposed Risk Adjusted Programme (RAP) project</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: Parks and facilities that meet people’s needs</td>
<td>CF: Project Delivery</td>
<td>Estimated completion date: June 2023</td>
<td>A/B: Capex: Local Renewal</td>
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<td>Budget Source</td>
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<tr>
<td>Line item 36</td>
<td>26501</td>
<td>Ōtara Town Centre - install LED Christmas lights</td>
<td>Proposed location at Ōtara Town Centre and Hunters Corner (specifically two trees by Jets gym) and Otemakie Park FY21/22 - investigation and design and physical works</td>
<td>Improved facility for users</td>
<td>No further decisions anticipated</td>
<td>OP: Parks and facilities that meet people’s needs</td>
<td>CF: Project Delivery</td>
<td>Estimate at completion June 2022</td>
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<td>Line item 37</td>
<td>26197</td>
<td>Ōtara Town Centre - renew fish canopy</td>
<td>Remediation and repair of the fish canopy, including repair steel work (units, treat and rust prevent steel structures, repair mounting/replace damaged glass sheets and clean canopy FY18/19-FY19/20 - investigation and design FY20/21 - physical works Risk Adjusted Programme (RAP) project</td>
<td>Maintaining current service levels</td>
<td>Options to be presented to local board for consideration</td>
<td>OP: Revitalising town centres</td>
<td>CF: Project Delivery</td>
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<td>Line item 38</td>
<td>26114</td>
<td>Ōtara-Papatoetoe - renew playground equipment and park furniture</td>
<td>Renew park furniture and equipment across the local board area as identified in the condition assessment report Sites include Sandhock Reserve (multi play structure (senior), Allenby Park (cover play equipment), Hamilt Reserve (cover play equipment), Lappington Park (cover play equipment), Crown Park (swing – 1 bay 1 x rubber flat seat, 1 x crate swing), Kimpiton Park (multi play structure (junior), woodchip safety surface, swings – 1 bay 1 x rubber flat seat, 1 x crate swing and playhouse), Manukau Sports bowl (surface perimeter edging), Moalea Park (swing – 1 bay 1 x rubber flat seat, 1 x crate swing), Pearl Baker Reserve, multi play structure (junior) Rangihiwa park (multi play structure (junior), swings – 1 bay 1 x rubber flat seat, 1 x crate swing), Cardinham Park (swing unit and modular), Dentmore Park (swing unit and modular), Lake Elsinore Reserve (swing unit and modular), Mawell Park (swing unit and modular), Fern Hill Crescent Esplanade Reserve, Clover Park Community House, Furguson Oaks Reserve, Middlemore Park, Papatoetoe Recreation Grounds, Robert White Park and Waihia Park FY19/20 - investigation and design FY22/23-FY23/24 - physical works</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: Parks and facilities that meet people’s needs</td>
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<td>Item</td>
<td>20</td>
<td>Ōtara-Papatoetoe - Auckland Urban Forest (Pahiatua) Strategy - Growing Phase 2020/2021</td>
<td>The strategy outlines a high-level action to increase the canopy cover to 30% across Auckland’s urban area with no local board area having less than 15 percent canopy cover. Tree planting: require funding a range, and include tree giveaway program in high schools. FY21/22 - investigation and design and physical works.</td>
<td>Increase and protect Auckland urban forest in the local board area. Workshop the trees spaces proposed, sites and timing options with local board to seek direction prior to implementation. This Knowledge Phase is lead by Community Services.</td>
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<td>Item</td>
<td>30</td>
<td>Ōtara-Papatoetoe - Auckland Urban Forest (Pahiatua) Strategy - Planting Plan</td>
<td>Deliver the planting plan identified in the growing phase of the local board specific implementation of Auckland's Pahiatua Strategy. FY21/22 - physical works</td>
<td>Improved facility for users Options to be presented to the board for consideration OP: Parks and facilities that meet people’s needs</td>
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<tr>
<td>Item</td>
<td>31</td>
<td>Ōtara-Papatoetoe - Install CCTV cameras</td>
<td>Install CCTV cameras within the Ōtara-Papatoetoe area. Investigate provision gaps for the cameras in collaboration with the Council’s Security Manager. Possible sites include Ronogram and East Tamaki. FY20/21 - investigation and design FY21/22 to FY22/23 - physical works</td>
<td>Improve safety in the Ōtara-Papatoetoe area Options to be worked with the board for their input and approval OP: It’s easy to get around</td>
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<td>Item</td>
<td>32</td>
<td>Ōtara-Papatoetoe - LBI minor capex fund FY20</td>
<td>Funding will be utilised to deliver two components of the $25.86B Whitianga Two. This project is due to construction. The outcomes identified in the concept plan include: fitness equipment and parking. FY21/22 - physical works</td>
<td>Improved open spaces for our community to enjoy No further decisions anticipated OP: Parks and facilities that meet people’s needs</td>
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<tr>
<td>Item</td>
<td>33</td>
<td>Ōtara-Papatoetoe - Renew car parks and roadworks</td>
<td>Renew car parks and road works at Murdoch Park, Papatoetoe Recreation Grounds and Koharoe Park. FY17/18-FY20/21 - investigation and design, including concept design FY22/23-FY23/24 - physical works</td>
<td>Maintaining current service levels No further decisions anticipated OP: It’s easy to get around</td>
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Attachment A

Item 20

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Approval of the Ōtara-Papatoetoe Local Board Community Facilities work programme 2020 - 2023
### Community Facilities: Build Maintain Renew Work Programme 2020/2021

<p>| Line # | ID | Activity Name | Activity Description | Activity Benefits | Further Decision Points for LB | LB Plan Outcome | Lead Dept/ Unit or CCD | Estimate Completion Date | Estimated completion date | Budget Source | 2019/2020 | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024+ Total Cost |
|--------|----|---------------|----------------------|-------------------|-------------------------------|-----------------|-------------------------|----------------------------|--------------------------|--------------|------------|-----------|-----------|-----------|----------------|----------------|
| Line 27 | 27/24 | Ōtara-Papatoetoe - renew footpaths at local parks and reserves | Renew footpaths at local parks and reserves. Sites included at Otara, Blair Park and Israel Drainage Reserve. Sites included at Papatoetoe: James Watson Park, Crayson Ave Reserve, Huttary Reserve, Hinkaide South Park and Wyhte Park. | Maintaining current service levels | No further decisions anticipated | OP Parks and facilities that meet people’s needs | CF: Project Delivery | Estimated completion date | June 2024 | AER: Capex Local Renewal | $0 | $0 | $0 | $15,885 | $90,315 | $110,000 |
| Line 34 | 34 | Ōtara-Papatoetoe - renew furniture, fittings &amp; equipment | Renew furniture, fittings and equipment at Papatoetoe Library and Manukau and South Research Centre Library, including closed-circuit television (CCTV) upgrade at Manukau Library. | Maintaining current service levels | TBC | OP: Renovating town centre | CF: Project Delivery | Estimated completion date | June 2021 (CCTV Upgrade) Estimated completion date | June 2023 (Upgrade of furniture, fixtures &amp; equipment) | AER: Capex Local Renewal | $58,468 | $60,000 | $0 | $107,410 | $0 | $226,480 |
| Line 35 | 35 | Ōtara-Papatoetoe - renew park access FY19+ | Renew condition 4 and 5 carparks, paths and wheel stops. Priority sites identified are: Sandbrook Reserve, Stadium Reserve, Witu Stream, Kipton Park and Onuma Park. | Maintaining current service levels | No further decisions anticipated | UP: It’s easy to get around | CF: Project Delivery | Estimated completion date | June 2021 | AER: Capex Local Renewal | $136,355 | $10,000 | $0 | $0 | $0 | $146,355 |</p>
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<th>Line #</th>
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<th>Activity Benefits</th>
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<th>LB Plan Outcome</th>
<th>Lead Dept/Unit or COO</th>
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<th>2023/2024+</th>
<th>Total Cost</th>
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<tr>
<td>Line 37</td>
<td>18233</td>
<td>Ōtara-Papatoetoe - renew park public amenities FY18+</td>
<td>Renew toilet blocks at Mayfield change room (replace roofing iron, flashings, gutters and repair fascia), Omara Park (reps / replace existing exterior cladding) and Kohuna Park (repair fascia and replace roof). FY18/19 FY19/20 - investigation and design FY19/20-FY20/21 - physical works.</td>
<td>Maintaining current service levels. No further decisions anticipated. OP: Parks and facilities that meet people’s needs.</td>
<td>OP: Parks and facilities that meet people’s needs. CF: Project Delivery. Estimate completion date: June 2021.</td>
<td>A&amp;S: Capex-Local Renewal</td>
<td>$363,634</td>
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<tr>
<td>Line 38</td>
<td>28510</td>
<td>Ōtara Park - Playground upgrade and renewal</td>
<td>Upgrade the playground and park furniture. Play network Gap Analysis recommends improvements to junior/senior standard play experiences (in particular climbing and sliding) alongside inclusion of jumping, balancing, senior and youth basketball facilities, bins, seating and picnic tables, nature play and all abilities. Potential for a level of service increase through the provisions of Locally Driven Initiative (LDI) capex fund. FY20/21 - investigation and design, including concept design. FY21/22-FY22/23 - physical works. Risk Adjusted Programme (RAP) project.</td>
<td>The upgrade of existing playgrounds will address gaps in play provision for varying age groups, abilities and play types. Workshop high-level concept design and cost estimate with local board to seek input and direction. OP: Parks and facilities that meet people’s needs. CF: Project Delivery.</td>
<td>Estimated completion date: June 2023.</td>
<td>A&amp;S: Capex-Local Renewal</td>
<td>$6</td>
<td>$50,000</td>
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<td>$100,000</td>
<td>$6</td>
<td>$250,000</td>
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<td>Line 39</td>
<td>29449</td>
<td>Papatoetoe Adolescent Christian Trust (PACT) Building (ex St Johns Hall) - roof renewal</td>
<td>Replace roof A and roof B and the internal gutter in the entirety to meet building code requirements. FY19/20 - investigation and design FY20/21 - physical works. Risk Adjusted Programme (RAP) project.</td>
<td>Maintaining current service levels. No further decisions anticipated. OP: Parks and facilities that meet people’s needs. CF: Project Delivery.</td>
<td>Estimated completion date: June 2021.</td>
<td>A&amp;S: Capex-Local Renewal</td>
<td>$5,616</td>
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## Community Facilities: Build Maintain Renew Work Programme 2020/2021

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<th>LB Plan Outcome</th>
<th>Lead Dept/ Unit or CCO</th>
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<tr>
<td>Line 1</td>
<td>1</td>
<td>Ōtara-Papatoetoe Local Board - renewal asset components</td>
<td>Renewal pool plant and equipment, furniture and fittings and building components as identified in the condition assessment report (priority 1 work). Renew assets including repair pthhows and cracked surface in carpark area, paint interior and exterior of the building, repair membrane flat roof and internal gutters, modify existing accessible corridor in reception, replace carpet, install spouting and downpipes to the east roof (priority 2 work).</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: Parks and facilities that meet people's needs</td>
<td>CF: Project Delivery</td>
<td>Estimated completion date June 2024</td>
<td>AR5: Capex-Local Renewal</td>
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<td>Line 2</td>
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<td>Ōtara-Papatoetoe Local Board - renewal asset components</td>
<td>Refurbish 50m outdoor pool lanes, upgrade the closed-circuit television (CC/TV) equipment, install automatic access gate.</td>
<td>Maintaining current service levels</td>
<td>Staff to workshop with local board to seek direction and reallocation of budget</td>
<td>OP: Parks and facilities that meet people's needs</td>
<td>CF: Project Delivery</td>
<td>Estimated completion 30 June 2021</td>
<td>AR5: Capex-Local Renewal</td>
<td>$108,300</td>
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<td>Ōtara-Papatoetoe Local Board - renewal asset components</td>
<td>Increase sports playing capacity by 48 hours to meet the demand due to growth in the area and provision requirements to support the sports network.</td>
<td>Sports facilities are improved to meet provision needs</td>
<td>Concept design to be approved by local board</td>
<td>OP: Parks and facilities that meet people's needs</td>
<td>CF: Project Delivery</td>
<td>Estimated completion date June 2024</td>
<td>AR5: Capex - Growth, LDI - Capex</td>
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## Community Facilities: Build Maintain Renew Work Programme 2020/2023

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<tbody>
<tr>
<td>Line 20</td>
<td>26034</td>
<td>Sandbrook Reserve and Billington Esplanade Reserve - renew basketball court</td>
<td>Renew basketball court at Sandbrook and Billington Esplanade Reserve. FY22/23 - investigation and design and physical works. Funding sources: Watercare. NOTE: The amount of Watercare funding has not yet been confirmed and therefore the funding activity presented may be subject to change.</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP - Parks and facilities that meet people’s needs</td>
<td>C.F: Project Delivery</td>
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<td>Externally Funded</td>
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<td>Line 20</td>
<td>26035</td>
<td>Ōtara-Papatoetoe Town Hall - renewal facility</td>
<td>Renew the interior of the hall including items such as refurbishment of the floor coverings and finishes, lighting and ceiling, new cabling, projectors and audiovisual equipment, re-cladding of the building envelope and new external finishes.</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP - Parks and facilities that meet people’s needs</td>
<td>C.F: Project Delivery</td>
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<td>26036</td>
<td>Rongomai Walkway</td>
<td>Concrete shared pedestrian and cycling paths through Preston Road Reserve from 1. End of existing Rotary built path to the pedestrian bridge over Te Henga Drive 2. The existing path north of Tangawera College boundary to Belinda Ave. FY17/18-FY19/20 - investigation and design, FY20/21 - physical works.</td>
<td>Improved facility for users</td>
<td>TBC</td>
<td>OP - Parks and facilities that meet people’s needs</td>
<td>C.F: Project Delivery</td>
<td>Estimated completion date June 2021</td>
<td>AT - fully funded</td>
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<td>25917</td>
<td>Te Puke O Taha Community Centre - roof renewal</td>
<td>Renew and/or re-adapt roof repairs (repair if required) including flashing, valley gutters and glazed glass panels to meet code compliance standards. FY20/21 - investigation and design, FY21/22, FY22/23 - physical works. Risk Adjusted Programme (RAP) project</td>
<td>Maintaining current service levels</td>
<td>Options to be considered and workshopped with local board</td>
<td>OP - Parks and facilities that meet people’s needs</td>
<td>C.F: Project Delivery</td>
<td>Estimated completion date June 2024</td>
<td>ARS: Capex - Local Renewal</td>
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## Community Facilities: Build Maintain Renew Work Programme 2020/2021

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<tr>
<td>Line item</td>
<td>16173</td>
<td>Te Puke o Tāra Sports Park - develop changing rooms</td>
<td>Development of toilet and changing room facilities to meet the increased demand due to population growth in the area. The project will install two new changing rooms and three new toilets. FY18/19 - FY20/2021 - investigation and design. FY21/22 - physical works. Risk Adjusted Programme (RAP) project.</td>
<td>Provide facilities that ensure more Aucklanders are more active more often. Provide a sports field that is fit for purpose and cater for community needs. Increased provision for the community.</td>
<td></td>
<td>OP: Parks and facilities that meet people’s needs</td>
<td>CF: Project Delivery</td>
<td>Estimate completion date: June 2022</td>
<td>ARB: Capex - Growth</td>
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<td>Tui Room - Internal Refurbishment</td>
<td>Refurbish the interior of the Tui Room, such as carpet replacement, painting interior walls, repairing wall lining, operable window hardware, installing ventilation grills to the two entry doors and WiFi installation (install a patch panel and cabling for WiFi). FY20/21 - investigation and design and physical works.</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: Parks and facilities that meet people’s needs</td>
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<td>18339</td>
<td>Tapi Youth Library - replace roof</td>
<td>A full roof replacement due to continuing leaks. FY18/19 - investigation and design including concept design. FY19/20 - FY20/2021 - physical works. This project is now completed in advance of the planned timeframe. The budget remains in the original allocated year as it was committed.</td>
<td>Maintaining current service levels</td>
<td>No further decisions anticipated</td>
<td>OP: Parks and facilities that meet people’s needs</td>
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<td>Estimated completion date: June 2021</td>
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<td>Whitiyai Velodrome (Cooper Park) - deliver the outcomes identified in the concept plan</td>
<td>Renew and improve playground, including half basketball court, volleyball court, renew existing furniture including bolidees, developing main 2.5m wide concrete pathway. FY19/20 - investigation and design, including concept design. FY20/21-FY21/22 - physical work. Proposed Risk Adjusted Programme (RAP) project. Funding sources: LDI Capex ($200,890); Local Renewal Capex ($430,000). Funding Implications: Local Board Transport Capital Fund of ($115,830) is unfollowed.</td>
<td>Providing increased recreational provision that meets the needs of the local community.</td>
<td>No further decisions anticipated</td>
<td>OP: Parks and facilities that meet people’s needs</td>
<td>CF: Project Delivery</td>
<td>Estimated completion date: June 2022</td>
<td>ARB: Capex - Local Renewal, LDI - Capex</td>
<td>$11,550</td>
<td>$218,231</td>
<td>$592,219</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>Estimate completion date: June 2022</td>
<td>$8,992,248</td>
<td>$8,579,124</td>
<td>$7,551,517</td>
<td>$6,177,086</td>
<td>$2,738,110</td>
<td>135,130,684</td>
</tr>
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</table>

Attachment A Item 20
## Community Facilities: Community Leases Work Programme 2020/2021

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>Further Decision Points for LB</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/Unit or CCC</th>
<th>Timeline</th>
<th>CL Lease Commencement Date</th>
<th>CL Lease Expiry Date</th>
<th>CL Annual Rent Amount (excluding GST)</th>
<th>CL Annual Oper Expenses (excluding GST)</th>
<th>CL Building Ownership</th>
</tr>
</thead>
<tbody>
<tr>
<td>2134</td>
<td>Ōtara-Papatoetoe Local Board</td>
<td>Renewal of lease</td>
<td>Provision of support and services to the community</td>
<td>At lease expiry/renewal</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CF - Community Leases</td>
<td>Q1</td>
<td>03/09/2020</td>
<td>28/02/2025</td>
<td>$ 0.10</td>
<td>$ -</td>
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<tr>
<td>2129</td>
<td>Ōtara-Papatoetoe Local Board</td>
<td>New lease</td>
<td>Provision of services and support to the community</td>
<td>At lease expiry/renewal</td>
<td>Honouring youth and seniors</td>
<td>CF - Community Leases</td>
<td>Q1</td>
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<td>31/07/2025</td>
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<tr>
<td>2126</td>
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<td>New lease</td>
<td>Provision of support to the wider Ōtara community</td>
<td>At lease expiry/renewal</td>
<td>Parks and facilities that meet people's needs</td>
<td>CF - Community Leases</td>
<td>Q1, Q2</td>
<td>$ 1.00</td>
<td>$ 250.00</td>
<td>Council</td>
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<td>2125</td>
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<td>New lease</td>
<td>Provision of community facilities</td>
<td>At lease expiry/renewal</td>
<td>Parks and facilities that meet people's needs</td>
<td>CF - Community Leases</td>
<td>Q1, Q2</td>
<td>$ 1.00</td>
<td>$ 500.00</td>
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<tr>
<td>393</td>
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<td>Provision of services and support to the community</td>
<td>At lease expiry/renewal</td>
<td>Honouring youth and seniors</td>
<td>CF - Community Leases</td>
<td>Q3, Q4</td>
<td>10/01/2015</td>
<td>30/06/2025</td>
<td>$ 1.00</td>
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<td>Parks and facilities that meet people's needs</td>
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<td>CF - Community Leases</td>
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<td>CF - Community Leases</td>
<td>Q1, Q2</td>
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<td>Empowered, inclusive and prosperous communities</td>
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<td>CF - Community Leases</td>
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<tr>
<td>396</td>
<td>Ōtara-Papatoetoe Local Board</td>
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<td>At lease expiry/renewal</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CF - Community Leases</td>
<td>Q1, Q2</td>
<td>31/10/2030</td>
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<td>2131</td>
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<td>Empowered, inclusive and prosperous communities</td>
<td>CF - Community Leases</td>
<td>Q1, Q2, Q3</td>
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<tr>
<td>394</td>
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<td>Provision of community facilities</td>
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<td>Empowered, inclusive and prosperous communities</td>
<td>CF - Community Leases</td>
<td>Q1, Q2</td>
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<td>$ -</td>
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<td>Provision of community facilities</td>
<td>At lease expiry/renewal</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CF - Community Leases</td>
<td>Q1, Q2</td>
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**Attachment B**

**Item 20**
### Community Facilities: Community Leases Work Programme 2020/2021

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>Further Decision Points for LB</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/Unit or ECC</th>
<th>Timeframe</th>
<th>CL: Lease Commencement Date</th>
<th>CL: Final Lease Expiry Date</th>
<th>CL: Annual Rent Amount (excluding GST)</th>
<th>CL: Annual Operating Expenditure (GST)</th>
<th>CL: Building Ownership</th>
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</thead>
<tbody>
<tr>
<td>403</td>
<td>OP Community leases 2022-2023 Work Programme</td>
<td>OP Community leases 2022/2023 Work Programme: Congregational Christian Church of Samoa (Dawson Road, Otara); Trust Board; Kmere Trust Board; Te-Pupu Tahi-Tanga ki Otara Incorporated; The Roots Creative Enterprises Limited</td>
<td>Developing a sense of belonging and engagement with the community</td>
<td>At lease expiry/renewal</td>
<td>Parks and facilities that meet people's needs</td>
<td>GF: Community Leases</td>
<td>Not scheduled</td>
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<td></td>
<td></td>
<td></td>
<td>Council</td>
</tr>
<tr>
<td>398</td>
<td>Takaro Lane, Papatoetoe 2025: South Auckland Woodcrafters Guild Incorporated</td>
<td>Renewal of lease</td>
<td>Provision of recreational opportunities</td>
<td>At lease expiry/renewal</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>GF: Community Leases</td>
<td>Q1: Q2</td>
<td>30/11/2025</td>
<td>$ 500.00</td>
<td></td>
<td></td>
<td></td>
</tr>
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</table>
Approval of the Ōtara-Papatoetoe Local Board’s environment work programme 2020/2021

File No.: CP2020/10606

Te take mō te pūrongo
Purpose of the report

1. To approve the Ōtara-Papatoetoe Local Board’s environment work programme 2020/2021.

Whakarāpopototanga matua
Executive summary

2. This report presents the board’s environment work programme and associated budgets for approval for delivery within the 2020/2021 financial year (see Attachment A).

3. The Ōtara-Papatoetoe Local Board identified an aspiration in its 2017 local board plan to achieve a ‘healthy natural environment’.

4. To give effect to this aspiration, staff developed a number of projects for the local board to consider funding through its 2020/2021 work programme.

5. The COVID-19 pandemic has exerted considerable pressure on the council’s financial position. In July 2020, the Governing Body adopted the council’s Emergency Budget 2020/2021, which has reduced both capital and operating budgets. However, locally driven initiatives (LDI) operational funding has not been reduced.

6. The board provided feedback to Infrastructure and Environmental Services staff on the projects it would like to fund in a series of workshops. The board indicated its support for the following projects, with budgets as listed below:

- OPE Year Three: Sustainable Communities with Ōtara-Papatoetoe Enviroschools – $46,000
- Ōtara Waterways and Lake Trust projects – $172,100
- Puhinui Reserve restoration – $20,000
- Tāmaki Estuary Environmental Forum – $9,000
- Manukau Harbour Forum – $1,750
- Pest Free Urban South – $15,000
- Ōtara Creek Pest Animal Network – $15,000
- Middlemore Hospital stream restoration – $20,000

7. The proposed work programme has a total value of $298,850, which can be funded from within the board’s draft locally driven initiatives (LDI) budget for the 2020/2021 financial year.

8. In addition to the above projects, $5,000 has been carried forward from the board’s 2019/2020 Manukau Harbour Forum budget to the 2020/2021 financial year. This budget will support the continuation of the forum’s work programme, which experienced delays in 2019/2020 due to COVID-19.

9. Updates on the delivery of this work programme will be provided through the board’s quarterly performance reports.
Ngā tūtohunga
Recommendations
That the Ōtara-Papatoetoe Local Board:

a) approve its environment work programme 2020/2021 (Attachment A to the agenda report) including associated budget as summarised in the table below:

<table>
<thead>
<tr>
<th>Activity name</th>
<th>2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPE Year Three: Sustainable Communities with Ōtara-Papatoetoe Enviroschools</td>
<td>$46,000</td>
</tr>
<tr>
<td>Ōtara Waterways and Lake Trust projects</td>
<td>$172,100</td>
</tr>
<tr>
<td>Puhinui Reserve restoration</td>
<td>$20,000</td>
</tr>
<tr>
<td>Tāmaki Estuary Environmental Forum</td>
<td>$9,000</td>
</tr>
<tr>
<td>Manukau Harbour Forum</td>
<td>$1,750</td>
</tr>
<tr>
<td>Pest Free Urban South</td>
<td>$15,000</td>
</tr>
<tr>
<td>Ōtara Creek Pest Animal Network</td>
<td>$15,000</td>
</tr>
<tr>
<td>Middlemore Hospital stream restoration</td>
<td>$20,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$298,850</strong></td>
</tr>
</tbody>
</table>

b) note that $5,000 of locally driven initiatives budget has been carried forward for the 2019/2020 Manukau Harbour Forum, to be completed as part of the attached work programme in 2020/2021.

Horopaki
Context

10. Each year, the local board decides which activities to allocate its annual budget toward, through a series of workshops. The local board feedback in these workshops have informed the work programme.

11. The COVID-19 pandemic has exerted considerable pressure on the council’s financial position, which has had flow on effects for budgets available in the 2020/2021 financial year. Given the new financial realities facing Auckland, the council has adopted an Emergency Budget 2020/2021, which has reduced both capital and operating budgets from those anticipated prior to the COVID-19 pandemic. However, this does not include a reduction of locally driven initiatives (LDI) operational funding.

12. The COVID-19 pandemic occurred part way through the planning cycle for the development of the 2020/2021 local board work programmes. This led to local boards undertaking a reprioritisation exercise for all proposed activity.

13. The proposed work programme responds to the outcomes and objectives that the local board identified in the Ōtara-Papatoetoe Local Board Plan 2017. In particular, the work programme will support the board to achieve its outcome around ‘a healthy natural environment’.

14. The development of the work programme was also guided by plans and strategies such as the National Policy Statement for Freshwater Management, the Regional Pest Management Plan, and the Low Carbon Strategic Action Plan.
Item 21

Tātaritanga me ngā tohutohu
Analysis and advice

15. The proposed work programme is made up of activities continuing from previous financial years, including annually occurring projects and ongoing programmes. It also includes new initiatives supported by the local board.

16. The proposed activities for delivery as part of the board’s environment work programme 2020/2021 are detailed below. See Attachment A for further detail.

OPE Year Three: Sustainable Communities with Ōtara-Papatoetoe Enviroschools – $46,000

17. OPE Year Three is the final year of local board support for the Enviroschools project and will consolidate and build on the foundations established in the previous two years. Funding for the 2020/2021 financial year will support:

- the development of buddy relationships between new and established Enviroschools
- an Enviroschools teacher aide training cohort
- a sustainable community coordinator to coordinate relationships
- two school action days and one community sharing opportunity
- professional development workshops
- mana whenua engagement and progression of the community reference group.

18. The project also receives school and regional support, in addition to local board funding.

19. By increasing the influence of sustainability practices within whānau and communities, the Enviroschools programme aims to improve the wellbeing, resilience and prosperity of the people of Ōtara-Papatoetoe.

Ōtara Waterways and Lake Trust: Ōtara-Papatoetoe projects – $172,100

20. The Ōtara Waterways and Lake Trust delivers a series of stream restoration and community engagement activities in the Ōtara-Papatoetoe Local Board area. This project supports the trust with budget for staff and other resources to deliver the work programme. A breakdown of projects within the 2020/2021 Ōtara Waterways and Lake Trust work programme is provided in Table 1.

21. The trust has a proven track record of delivery and has built strong relationships within the community. The trust’s work includes waste minimisation education and support and restoration of ecological values.

22. Restoration work is undertaken by the Stream Team, a social enterprise that focuses on hiring local people and training and upskilling them in environmental restoration work.

<table>
<thead>
<tr>
<th>Project description</th>
<th>2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic planning and project management, coordination of board meetings and fundraising. This is a 50 per cent contribution towards costs for the Ōtara Waterways and Lake coordinator, co-funded by Howick Local Board.</td>
<td>$19,220</td>
</tr>
<tr>
<td>Stream restoration expertise including restoration plans and overall management of the Stream Team. This is a 50 per cent contribution towards costs for the Stream Team manager role, co-funded by Howick Local Board.</td>
<td>$9,380</td>
</tr>
<tr>
<td>Contribution towards the continuation of the trust's communications campaign including social media. This is a 50 per cent contribution</td>
<td>$2,500</td>
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</tbody>
</table>
Approval of the Ōtara-Papatoetoe Local Board’s environment work programme 2020/2021

<table>
<thead>
<tr>
<th>Project description</th>
<th>2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Towards the communications campaign, co-funded by Howick Local Board.</td>
<td></td>
</tr>
<tr>
<td>Seven Ōtara Litter Action Plan events, which includes five Neat Streets events in the Ōtara and Papatoetoe areas and two stream clean-up events.</td>
<td>$76,000</td>
</tr>
<tr>
<td>Weed control and replacement planting at seven sites in the Ōtara Creek catchment.</td>
<td>$35,000</td>
</tr>
<tr>
<td>Continuation of the Adopt a Spot programme with community planting projects at two new sites along Ōtara Creek.</td>
<td>$30,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$172,100</strong></td>
</tr>
</tbody>
</table>

**Puhinui Reserve restoration – $20,000**

23. Puhinui Reserve wetland is a high value ecosystem and a Biodiversity Focus Area. This project will support continued revegetation through planting of native trees, shrubs and grasses at the southern end of the reserve. The project will also involve site preparation, plant maintenance and rabbit control to ensure that new plantings survive.

24. Restoration work will contribute to improved biodiversity in the wetland and enhanced waterway health in the lower Puhinui Stream and the Manukau Harbour. This contributes to the goals of the wider Puhinui Stream restoration being led by Panuku Development Auckland.

**Tāmaki Estuary Environmental Forum – $9,000**

25. To achieve the local board plan objective to ‘improve water quality in local streams, the Manukau Harbour and Tāmaki Estuary’, the board has indicated that it would like to continue to fund the Tāmaki Estuary Environmental Forum in the 2020/2021 financial year.

26. The Tāmaki Estuary Environmental Forum includes the Maungakiekie-Tāmaki, Ōrākei, Howick, Māngere-Ōtāhuhu and Ōtara-Papatoetoe Local Boards. Members include local community groups, businesses and individual residents who have an interest in protecting and restoring the mauri of the Tāmaki Estuary.

27. In 2019/2020, the five member local boards each provided $5,000 to co-fund the Tāmaki Estuary Environmental Forum coordinator. Further funding is sought for 2020/2021 to continue maintain coordinator support for 12 hours per week to progress the forum’s the vision for the Tāmaki Estuary.

28. In the 2020/2021 financial year, the proposed budget for this activity has been increased to $9,000 for each of the five member boards. This additional funding will support Tāmaki Estuary Clean Stream Watch, a new community stream monitoring and response project, through which real time data will be captured to monitor stream water quality. This project would involve a high amount of community engagement including community guardianship of each sensor.

29. The additional funding will also enable the forum to commission scientific research to explore how native and endemic shorebirds utilise the Tāmaki Estuary. This research will build upon a strong foundation of citizen science reports prepared by local experts, as well as work commissioned by the forum in 2018 that identified key night roosting sites within the estuary and the species that were present.

**Manukau Harbour Forum – $1,750**

30. To achieve the local board plan objective to ‘improve water quality in local streams, the Manukau Harbour and Tāmaki Estuary’, the board has indicated that it would like to continue to fund the Manukau Harbour Forum in the 2020/2021 financial year. The board is one of
nine local boards who make up the Manukau Harbour Forum (Franklin, Māngere-Ōtāhuhu, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Papakura, Pukeatapapa, Waitakere Ranges, and Whau Local Boards). All of these local boards border the Manukau Harbour and have an interest in protecting and restoring the mauri of the Manukau Harbour.

31. In 2019/2020, eight of the member local boards provided $8,000 and the Franklin Local Board provided $6,000 to co-fund the Manukau Harbour Forum. This was allocated to a number of activities, including a communications budget, a Manukau Harbour Forum coordinator, SeaWeek engagement, and the South Auckland Young Environmentalists group. Some activities planned for 2019/2020 were able to be delivered within the financial year, due to COVID-19 restrictions. A combined local board budget of $43,650 has been carried forward to support the continuation of the forum’s work programme in the 2020/2021 financial year.

32. Staff recommend that each of the nine member boards contribute a further $1,750 each towards the forum in the 2020/2021 financial year. This will allow for a total budget (including the 2019/2020 carry forward) of $59,400 for the 2020/2021 financial year. Staff recommend that this funding supports:
   - a Manukau Harbour Forum coordinator to progress the aims of the forum, including identifying desired outcomes for the Manukau Harbour Forum and completing a stocktake of all work on water quality planned in the Manukau Harbour catchments
   - mana whenua engagement on the future structure of the forum, and exploration of opportunities for shared outcomes led by the forum’s coordinator
   - funding for a Youth Sustainability Wānanga which would involve students from all nine member local board areas.

New project: Pest Free Urban South – $15,000

33. The local board has indicated its support for a new Pest Free Urban South project in the 2020/2021 financial year. A pest free coordinator will be recruited to build momentum for the Pest Free Auckland vision across the Māngere-Ōtāhuhu and Ōtara-Papatoetoe Local Board areas. The coordinator will build relationships within the community to activate the Pest Free Urban South project.

34. The project will expand community action through education and assistance to reduce pest plants and animals in the urban south environment. This project will involve working with local schools and sports clubs to implement an education programme, using community days and school competitions involving pest control to engage local communities.

35. Initially the project will focus on controlling pest plants in unrestored areas with a view to revegetate with native plantings to protect and enhance the biodiversity in these areas. The coordinator will connect these sites with schools and sports clubs so that they can use these areas as an education tool for the community.

New project: Ōtara Creek Pest Animal Network – $15,000

36. The board has also indicated its support for a new Ōtara Creek Pest Animal Network in the 2020/2021 financial year. This project will implement a pest animal control programme from Ōtara Creek up to Ngāti Ōtara Park and Antrim Crescent. The project will be managed by pest control experts and will engage with surrounding schools and residents, enabling them to take ownership of Ōtara Creek.

37. The Ōtara Waterways and Lakes Trust is currently delivering projects in the area which include riparian restoration and stream clean-ups. A reduction of animal pests in the area will help to improve the health of native biodiversity and will complement the trust’s restoration work.

38. The project will encourage backyard trapping and establishing and maintaining community traplines primarily targeting rats. Contractor assistance will supplement the areas that community groups are not able to cover.
39. As this project ties in closely with the Pest Free Urban South project, there will be additional capacity to support the programme and encourage community buy-in.

**New project: Middlemore Hospital stream restoration – $20,000**

40. This new project will support the first phase of the restoration of the Ōtara Creek tributary that flows between Middlemore Hospital and the Royal Auckland and Grange Golf Club. The stream is very degraded and has a fence that prevents access from the hospital side.

41. The aim of the project is to transform the site into a place where staff, patients and their families can relax and enjoy nature. The project has the support of the Middlemore Hospital sustainability manager.

42. In 2020/2021 a restoration plan will be created that responds to the aspirations of hospital staff, health groups, patients and family. It could include rongoā (traditional Māori medicine) plants or a pā harakeke (flax garden).

43. Once the plan has been created, local board support will also be sought for the 2021/2022 financial year to implement the plan and activate the space. This will be achieved by supporting the community in restoration activities such as water quality testing, rubbish clean-ups, weeding, planting, and rongoā and harakeke weaving workshops.

**Activities carried forward from 2019/2020**

44. The Corporate and Local Board Performance team have identified projects from the Ōtara-Papatoetoe Local Board locally driven initiatives (LDI) operational budget 2019/2020 where there was an agreed scope and cost which were not been delivered.

45. To support the continuation of the Manukau Harbour Forum's work programme, $5,000 of the local board’s funding has been carried forward from 2019/2020 to the 2020/2021 financial year. The forum’s work programme was not fully completed in 2019/2020 due to COVID-19 restrictions.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

46. Table 2 outlines the activities in the 2020/2021 work programme that have an impact on greenhouse gas emissions or contribute towards climate change adaptation.

**Table 2: Climate impact assessment of proposed activities**

<table>
<thead>
<tr>
<th>Activity Name</th>
<th>Climate impact</th>
</tr>
</thead>
</table>
| Ōtara-Papatoetoe waterway restoration projects, including:  
  • Ōtara Waterways and Lake Trust projects  
  • Middlemore Hospital stream restoration  
  • Tāmaki Estuary Environmental Forum | Freshwater ecosystems provide many services such as flood mitigation, habitat for native biodiversity and carbon sequestration (riparian planting). These services are enhanced when the ecosystems are restored. |
| Ōtara-Papatoetoe ecological and pest control projects including:  
  • Puhinui Reserve restoration  
  • Pest Free Urban South - Ōtara-Papatoetoe  
  • Ōtara Creek Pest Animal Network | The improved health of native biodiversity will improve the resilience of Auckland’s indigenous ecosystems against the impacts of climate change. Furthermore, the increase of trees through planting and pest control will help reduce the carbon in the atmosphere. |
Item 21

<table>
<thead>
<tr>
<th>Activity Name</th>
<th>Climate impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPE Year Three: Sustainable Communities with Ōtara-Papatoetoe Enviroschools</td>
<td>The OPE programme includes education and capacity building on waste minimisation, energy efficiency and sustainability. This contributes to climate change resilience for schools, tamariki and whānau.</td>
</tr>
<tr>
<td>Manukau Harbour Forum</td>
<td>This project will provide resilience to the community by ensuring waterways and the marine environment are protected and enhanced. Freshwater and marine ecosystems provide many ecosystem services such as flood mitigation, habitat for native biodiversity and carbon sequestration. These services are enhanced when the ecosystems are restored.</td>
</tr>
</tbody>
</table>

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

47. The work programme was developed through a collaborative approach by operational council departments, with each department represented in the integrated team that presented the draft work programme to the local board at a series of workshops.

48. Infrastructure and Environmental Services staff delivering restoration projects such as Puhinui Reserve Restoration and Ōtara Waterways and Lake Trust projects will work closely with Parks, Sports and Recreation staff, as some of the restoration work is undertaken on public land.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

49. The projects proposed for inclusion in the board’s environment work programme will have positive environmental outcomes across the Ōtara-Papatoetoe Local Board area. Particular focus areas for the 2020/2021 work programme include Puhinui Reserve, Tāmaki Estuary, Manukau Harbour and Ōtara Creek.

50. The projects noted above align with the local board plan outcome to achieve a ‘healthy natural environment’. The proposed environment work programme has been considered by the local board in a series of workshops from November 2019 to July 2020. The views expressed by local board members during the workshops have informed the recommended work programme.

Tauākī whakaaweawe Māori Māori impact statement

51. It is recognised that environmental management, water quality and land management have integral links with the mauri of the environment and concepts of kaitiakitanga.

52. Table 3 outlines the activities in the 2020/2021 work programme that contribute towards the delivery of specific Māori outcomes.
Table 3: Māori impact assessment of proposed activities

<table>
<thead>
<tr>
<th>Activity Name</th>
<th>Māori impact</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPE Year Three: Sustainable Communities with Ōtara-Papatoetoe Enviroschools</strong></td>
<td>The Enviroschools programme has strong kaupapa Māori content, which supports the 97 per cent of tamariki Māori in mainstream schooling. The project will develop the relationships that have been initiated with Ngāi Tai ki Tāmaki and the wider Māori community, such as Ngāti Ōtara Marae and other community organisations in the sustainability space in Ōtara-Papatoetoe. Connections will be strengthened by growing synergies with Enviroschools sister Māori immersion programme, Te Aho Tū Roa.</td>
</tr>
<tr>
<td><strong>Puhinui Reserve restoration</strong></td>
<td>No direct Māori engagement will be undertaken as part of this project, however there is opportunity for iwi to be involved in the project, for example at planting days. In previous years representatives from Ngāti Te Ata, Te Akitai and Manurewa Marae attended and assisted with planting days at this reserve.</td>
</tr>
<tr>
<td><strong>Tāmaki Estuary Environmental Forum</strong></td>
<td>No direct Māori engagement will be undertaken as part of this project, however there is opportunity for local iwi to participate in the forum. The forum’s mission will enhance cultural values of the land and water by restoring the mauri of the Tāmaki Estuary.</td>
</tr>
<tr>
<td><strong>Manukau Harbour Forum</strong></td>
<td>Mana whenua have expressed particular interest in improving Te Manukanuka o Hoturoa (the Manukau Harbour). In May 2019, the Manukau Harbour Forum members indicated that they would like to fund mana whenua engagement and support. This is proposed to occur in the 2020/2021 financial year, led by the coordinator.</td>
</tr>
</tbody>
</table>

53. Where aspects of the proposed work programme are anticipated to have a significant impact on activity of importance to Māori then appropriate engagement will be undertaken. This may include stream restoration, pest control and Ōtara Waterways and Lake Trust projects.

Ngā ritenga ā-pūtea
Financial implications

54. The proposed environment work programme budget for 2020/2021 is $298,850 of the boards locally driven initiatives (LDI) operational budget. This amount can be accommodated within the board’s total draft budget for 2020/2021.

55. The attached work programme also includes a $5,000 LDI carry forward for the continuation of the Manukau Harbour Forum’s 2019/2020 work programme.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

56. The COVID-19 pandemic could have a further negative impact on the delivery local board work programmes if the COVID-19 Alert Level changes (New Zealand’s 4-level Alert System specifies measures to be taken against COVID-19 at each level). The deliverability of some activities will decrease if there is an increase to the COVID-19 Alert Level.
57. The identified risks and proposed mitigations associated with activities in the proposed 2020/2021 work programme have been outlined in Attachment B.

58. Resourcing of the proposed work programme is based on current staff capacity within departments. If changes to staff capacity have an impact on work programme delivery, this will be signalled to the local board at the earliest opportunity. Staff will also signal if any other unforeseen circumstances may impact on the delivery of the activities outlined in this report, alongside options to address such challenges.

Ngā koringa ā-muri

Next steps

59. Delivery of the activity in the approved work programme will commence once approved and continue until 30 June 2021. Activity progress will be reported to the local board on a quarterly basis.

60. Where the work programme identifies further decisions and milestones for each activity, these will be brought to the local board when appropriate.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Ōtara-Papatoetoe Infrastructure and Environmental Services Work Programme 20_21</td>
<td>105</td>
</tr>
<tr>
<td>B</td>
<td>Ōtara-Papatoetoe Infrastructure and Environmental Services Risks and mitigations 20_21</td>
<td>109</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

| Author                  | Barry Potter - Director Infrastructure and Environmental Services
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Ōtara-Papatoetoe Local Boards</td>
</tr>
<tr>
<td>Author</td>
<td>Emma Cowie - Relationship Advisor</td>
</tr>
<tr>
<td>ID</td>
<td>Activity Name</td>
</tr>
<tr>
<td>------</td>
<td>-------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>1540</td>
<td>Ōtara-Papatoetoe Environmental Forum (Ōtara-Papatoetoe)</td>
</tr>
<tr>
<td>1552</td>
<td>New project: Pest Free Urban South - Ōtara-Papatoetoe</td>
</tr>
<tr>
<td>1586</td>
<td>OPE: Year Three Sustainable Communities with Ōtara-Papatoetoe Environrooms</td>
</tr>
<tr>
<td>ID</td>
<td>Activity Name</td>
</tr>
<tr>
<td>-----</td>
<td>------------------------------------</td>
</tr>
<tr>
<td>1591</td>
<td>Puhinui Reserve Restoration</td>
</tr>
<tr>
<td>1598</td>
<td>New project: Ōtara Creek Pest Animal Network</td>
</tr>
<tr>
<td>1605</td>
<td>New project: Middlemore Hospital stream restoration</td>
</tr>
<tr>
<td>ID</td>
<td>Activity Name</td>
</tr>
<tr>
<td>------</td>
<td>---------------</td>
</tr>
</tbody>
</table>
| 1011 | Ōtara Waterways and Lake Trust: Ōtara-Papatoetoe projects | The Ōtara Waterways and Lake Trust delivers a series of stream restoration and community engagement activities in the Ōtara-Papatoetoe Local Board area. This project supports the trust with budget for staff and other resources to deliver the work programme as follows:  
  - strategic planning and project management, coordination of board meetings and fundraising ($10,200), which is a 50 per cent contribution towards costs for the Ōtara Waterways and Lake coordinator  
  - stream restoration expertise including restoration plans and overall management of the Stream Team ($9,910), which is a 50 per cent contribution towards costs for the Stream Team manager role  
  - continuation of the Adopt a Spot programme with community planting projects at two new sites along the Ōtara Creek ($30,000)  
  - weed control and replacement planting at seven sites along the Ōtara Creek catchment ($35,000)  
  - seven Ōtara Litter Action Plan events, which includes five neat streets events in the Ōtara and Papatoetoe areas and two stream clean-up events ($79,000)  
  - contribution towards continuation of the trust’s communication campaign including social media ($2,900). | Benefits of the project include:  
  - waste minimisation education and support  
  - increased percentage of riparian vegetation which increases habitat for native species and decreases flooding risk  
  - stream restoration and community empowerment, including supporting Stream Team social enterprise that focuses on hiring local people and upskilling about environmental restoration work. | Healthy natural environment | MUES: Healthy Waters | No further decisions anticipated | Q2, Q3, Q4 | LTD: Opex | $ 172,100 |
| 1810 | Manukau Harbour Forum - Ōtara-Papatoetoe | To continue to support the Manukau Harbour Forum and the implementation of the forum’s work programme. In 2019/2020 a review of the forum was undertaken to develop a future stake direction and priority recommendations for the forum and for the council. This year’s work programme will focus on increasing the capability of the forum to deliver on its agreed vision for Te Manukau o o Hoitoa (Manukau Harbour). | The Manukau Harbour Forum encourages joint decision-making and advocacy on issues impacting Te Manukau o o Hoitoa (Manukau Harbour). The work programme will increase awareness and knowledge about the harbour and encourage improved sustainable management approaches for restoring the health and wellbeing of the harbour. The recommendations outlined in the Manukau Harbour Forum Governance and Management Support Review will be supported and implemented. | Healthy natural environment | MUES: Healthy Waters | Members of the Manukau Harbour Forum will consider project proposals for delivery as part of the 202/2021 work programme early in quarter one. | Q1, Q2, Q3, Q4 | LTD: Opex | $ 1,750 |
| 2266 | Carry-forward: Manukau Harbour Forum - Ōtara-Papatoetoe | To continue to support the implementation of the Manukau Harbour Forum work programme. This year’s work programme includes a youth leadership sustainability wānanga (educational programme held over three days), a communications plan, support for young environmentalists in southern Auckland, and supporting volunteer action during Seaweed. Additional proposed projects informed by the governance and management support review report will be considered by the forum early in 2020. | The Manukau Harbour Forum encourages joint decision-making and advocacy on issues impacting the Manukau Harbour. The operational work programme will encourage increased awareness and knowledge about the Manukau Harbour, and improving water quality. | Healthy natural environment | MUES: Healthy Waters | No further decisions anticipated | Q1, Q2, Q3 | LTD: Opex | $ 5,000 |
## Risks and mitigations for activities in the proposed 2020/2021 Infrastructure and Environmental Services work programme

<table>
<thead>
<tr>
<th>Activity name</th>
<th>Risk</th>
<th>Mitigation</th>
<th>Rating after mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPE Year Three: Sustainable Communities with Ōtara-Papatoetoe Enviroschools</td>
<td>• There is a risk that budgetary and teacher workload pressures affect workshop attendance.</td>
<td>• Teacher release has been a significant enabler of programme participation. An ‘āwhi rito’ model applies where collegial support from mentors and buddy schools supports any staff at risk of non-attendance.</td>
<td>Low</td>
</tr>
<tr>
<td>Ōtara Waterways and Lake Trust</td>
<td>• There is a risk that there may be a lack of community uptake for events such as community planting. • There is a risk of bad weather on the planned days for events such as Neat Streets and community planting days which could reduce public participation.</td>
<td>• The Ōtara Waterways and Lake Trust have worked with the local community for many years and have built strong relationships and a strong community presence. • Contingency plans for bad weather have been included in the project.</td>
<td>Low</td>
</tr>
<tr>
<td>Puhinui Reserve restoration</td>
<td>• There is a risk of bad weather on the planned community planting days which could reduce public participation.</td>
<td>• Contingency plans for bad weather have been included in the project.</td>
<td>Low</td>
</tr>
<tr>
<td>Pest Free Urban South</td>
<td>• There is a risk of a lack of community participation.</td>
<td>• The community coordinator will build community engagement and capacity.</td>
<td>Low</td>
</tr>
<tr>
<td>Ōtara Creek Pest Animal Network</td>
<td>• There is a risk of a lack of community participation.</td>
<td>• The project will work with existing established groups in the area such as Ōtara Waterways and Lake Trust. This project ties in closely with the Pest Free Urban South project, so there will be additional capacity to support the programme.</td>
<td>Low</td>
</tr>
<tr>
<td>Middlemore Hospital stream restoration</td>
<td>• Successful delivery will depend on finding the right contractor to deliver expected outcomes and work with the community.</td>
<td>• Options for experienced contractors have been identified.</td>
<td>Low</td>
</tr>
<tr>
<td>Activity name</td>
<td>Risk</td>
<td>Mitigation</td>
<td>Rating after mitigation</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>--------------------------</td>
</tr>
</tbody>
</table>
| Tāmaki Estuary Environmental Forum           | • The community may not be interested in being involved in the monitoring project or follow through with collecting data.  
• Low attendance of the forum would mean that coordinator hours do not achieve value for money in times spent organising meetings and volunteer activities.                                                                                                      | • The coordinator will follow up and support the community on the monitoring project where needed.  
• The forum will continue to hold bi-monthly meetings to ensure engagement continuity. The coordinator will continue to update the forum’s social media to maintain community engagement.                                                                                                           | Low                      |
| Manukau Harbour Forum                        | • This project is dependent on the sourcing of a suitable contractor to coordinate the forum.  
• Low attendance of the forum would mean that coordinator hours do not achieve value for money in times spent organising meetings and activities.  
• There is a risk that the make-up and direction of the forum may change pending discussions with the Environment and Climate Change Committee on the forum.                                                                                                         | • A coordinator is currently contracted for quarter one 2020/2021. This coordinator has indicated that they could continue to support the forum for the remainder of the financial year, subject to the forum’s agreement to continue to fund this role.  
• Staff will schedule bimonthly meetings well in advance to ensure members can prioritise attendance.  
• The current work programme of the forum will be a consideration of any recommendations around the make-up and or direction of the forum and or Manukau Harbour investment.  
• The forum coordinator is currently undertaking a stocktake of all of the work being undertaken in the Manukau Harbour catchments which can be used to inform future decision making. Funding will still be required for the Youth Sustainability Wānanga and therefore this budget will still be able to be spent. | Low                      |
Approval of the Ōtara-Papatoetoe Local Board local economic development work programme 2020/2021

File No.: CP2020/10499

Te take mō te pūrongo
Purpose of the report
1. To approve the Ōtara-Papatoetoe Local Board local economic development work programme 2020/2021.

Whakarāpopototanga matua
Executive summary
2. This report presents the board’s ATEED work programme and associated budgets for approval for delivery within the 2020/2021 financial year (see Attachment A).

3. The work programme responds to the following outcomes and objectives that the local board identified in the Ōtara-Papatoetoe Local Board Plan 2017:
   • Empowered, inclusive and prosperous communities

4. The COVID-19 pandemic has exerted considerable pressure on the council’s financial position. In July 2020, the Governing Body adopted the council’s Emergency Budget 2020/2021, which has reduced both capital and operating budgets. However, locally driven initiatives (LDI) operational funding has not been reduced.

5. The board provided feedback to staff on the projects it would like to fund in a series of workshops. The board indicated its support for the following projects, with budgets as listed below:
   • Pop-up Business School - $11,500
   • Young Enterprise Scheme - $3,000
   • Business Growth Accelerator - $5,000

6. The proposed work programme has a total value of $19,500, which can be funded from within the board’s draft locally driven initiatives (LDI) budget for the 2020/2021 financial year.

7. Updates on the delivery of this work programme will be provided through the board’s quarterly performance reports.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:
   a) approve the local economic development work programme 2020/2021 (Attachment A).

Horopaki
Context
8. Each year, the local board decides which activities to allocate its annual budget toward, through a series of workshops. The local board feedback in these workshops have informed the work programme.
9. The COVID-19 pandemic has exerted considerable pressure on the council’s financial position, which has had flow on effects for the budgets available in the 2020/2021 financial year. Given the new financial realities facing Auckland, the council has adopted an Emergency Budget 2020/2021, which has reduced both capital and operating budgets from those anticipated prior to the COVID-19 pandemic. However, this does not include a reduction of locally driven initiatives (LDI) operational funding.

10. The COVID-19 pandemic occurred part way through the planning cycle for the development of the 2020/2021 local board work programmes. This led to local boards undertaking a reprioritisation exercise for all proposed activity.

11. The work programme responds to the outcomes and objectives that the local board identified in the Ōtara-Papatoetoe Local Board Plan 2017. The specific outcome that are reflected in the work programme is:
   - Empowered, inclusive and prosperous communities

Tātaritanga me ngā tohutohu
Analysis and advice

12. The proposed activities for delivery as part of the board’s ATEED work programme 2020/2021 are detailed below. See Attachment A for further detail.

PopUp Business School (Ōtara-Papatoetoe) – $11,500
13. The PopUp Business School provides a free 10-day business school to provide education, support for local people interested in starting their own business. Examples elsewhere have had positive results in terms of the numbers of businesses established. By supporting local residents by providing entrepreneurial training the generation of local businesses will be increased and local employment opportunities provided. A contribution from the Ministry of Social Development is also being made. Auckland Tourism Events and Economic Development (ATEED) will manage the contract and provide logistical support on behalf of the Ōtara-Papatoetoe Local Board.

Young Enterprise Scheme – $3,000
14. The Auckland Business Chamber, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students.

15. Fostering youth entrepreneurship is a key requirement for developing an innovative economy and creating employment pathways for our young people. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and real profit and loss. Students learn key work skills and business knowledge including business fundamentals, planning, interpersonal relations, financial, decision making, reporting, risk management and teamwork. YES helps create a culture of innovation and entrepreneurship amongst Auckland’s young people.

The funding from the local board will support the delivery of the overall YES program, including the Kick Start days in February 2021 where the Auckland Business Chamber will specifically acknowledge local board support. The Kick start days are the first day students get to meet the Young Enterprise team, and find out about their 2021 year, what YES is about, and what is in store for them. All schools in the local board area that have shown an interest in YES are invited. In addition, the invite is extended to those schools who have not shown an interest to enable them to make a decision as to whether to participate.

Business Growth Accelerator – $5,000
16. The Business Growth Accelerator aims to provide practical and accessible support to help micro businesses recover from the Covid-19 crisis and enable them to grow their business operation through innovation as well as learning best practice from their peers. Micro-businesses are the target audience. A series of workshops will be designed to develop
business capability in the areas such as finance, digital marketing, e-commerce capability, and social media promotion. It’s envisaged that the workshops will be delivered online. These workshops would be recorded and shared to wider business community.

**Tauākī whakaaweawe āhuarangi**

*Climate impact statement*

17. Table 2 outlines the activities in the 2020/2021 work programme that have an impact on greenhouse gas emissions or contribute towards climate change adaptation.

**Table 2: Climate impact assessment of proposed activities**

<table>
<thead>
<tr>
<th>Activity name</th>
<th>Climate impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Growth Accelerator</td>
<td>The programme will be delivered online and virtually. This will reduce need for attendants to travel.</td>
</tr>
</tbody>
</table>

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

*Council group impacts and views*

18. The work programme was developed through a collaborative approach by operational council departments, with each department represented in the integrated team that presented the draft work programme to the local board at a series of workshops.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

*Local impacts and local board views*

19. The proposed local economic development work programme has been considered by the local board in a series of workshops from November 2019 to July 2020. The views expressed by local board members during the workshops have informed the recommended work programme.

20. The activities in the proposed work programme align with the Ōtara-Papatoetoe Local Board Plan 2017 outcomes.

**Tauākī whakaaweawe Māori**

*Māori impact statement*

21. Table 3 outlines the activities in the 2020/2021 work programme that contribute towards the delivery of specific Māori outcomes.

**Table 3: Māori impact assessment of proposed activities**

<table>
<thead>
<tr>
<th>Activity name</th>
<th>Māori impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pop up Business School</td>
<td>The numbers of Māori participating on the course and establishing a Māori owned business are collected as a part of the reporting on the effectiveness of the project.</td>
</tr>
<tr>
<td>Business Growth Accelerator</td>
<td>Māori businesses would benefit from participating in the course and further develop their capabilities and business skills.</td>
</tr>
<tr>
<td>Young Enterprise Scheme</td>
<td>In implementing the YES Māori students at participating schools will be able to benefit from the experience and learnings from the YES.</td>
</tr>
</tbody>
</table>
22. Where aspects of the proposed work programme are anticipated to have a significant impact on activity of importance to Māori then appropriate engagement will be undertaken.

**Ngā ritenga ā-pūtea**

**Financial implications**

23. The proposed local economic development work programme budget for 2020/2021 is $19,500 of the boards locally driven initiatives (LDI) operational budget. This amount can be accommodated within the board’s total draft budget for 2020/2021.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

24. The COVID-19 pandemic could have a further negative impact on the delivery local board work programmes if the COVID-19 Alert Level changes (New Zealand's 4-level Alert System specifies measures to be taken against COVID-19 at each level). The deliverability of some activities will decrease if there is an increase to the COVID-19 Alert Level.

25. Table 4 shows the identified significant risks associated with activities in the proposed 2020/2021 work programme.

**Table 4: Significant risks and mitigations for activities**

<table>
<thead>
<tr>
<th>Activity name</th>
<th>Risk</th>
<th>Mitigation</th>
<th>Rating after mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pop up Business School</td>
<td>Low attendance</td>
<td>Concerted locally targeted social media promotion and use of local networks to reach target audience.</td>
<td>Low</td>
</tr>
<tr>
<td>Pop up Business School</td>
<td>COVID-19 alert level change</td>
<td>The PopUp has been trialed as a virtual event and could be run as such if required.</td>
<td>Medium</td>
</tr>
<tr>
<td>Business Growth Accelerator</td>
<td>Budget from ATEED to fund this programme is not available.</td>
<td>The project scope will be reviewed and reduced to meet available budget level.</td>
<td>Medium</td>
</tr>
<tr>
<td>Business Growth Accelerator</td>
<td>The project supplier is unable to deliver to the reviewed scope. Finding a new supplier is causing delay to the programme delivery.</td>
<td>Multiple suppliers will be contacted to ensure a suitable supplier is founded as soon as possible</td>
<td>Low</td>
</tr>
<tr>
<td>Young Enterprise Scheme</td>
<td>There is a risk that the Kick Start days do not proceed</td>
<td>To maintain contact with the Auckland Business</td>
<td>Medium</td>
</tr>
<tr>
<td>Activity name</td>
<td>Risk</td>
<td>Mitigation</td>
<td>Rating after mitigation</td>
</tr>
<tr>
<td>---------------</td>
<td>----------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------</td>
<td>-------------------------</td>
</tr>
<tr>
<td></td>
<td>due to changes in the Covid-19 alert levels. As a result, the sponsorship provided to the Auckland Business Chamber may not be required.</td>
<td>Chamber on the running of the event to ensure that if the events are cancelled the full impact on the need for the local board support is identified.</td>
<td></td>
</tr>
</tbody>
</table>

26. Where a work programme activity cannot be completed on time or to budget, due to unforeseen circumstances, this will be signalled to the local board at the earliest opportunity.

Ngā koringa ā-muri

Next steps

27. Delivery of the activity in the approved work programme will commence once approved and continue until 30 June 2021. Activity progress will be reported to the local board on a quarterly basis.

28. Where the work programme identifies further decisions and milestones for each activity, these will be brought to the local board when appropriate.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
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<tbody>
<tr>
<td>A0</td>
<td>Local Economic Development 20202/2021 Work Programme</td>
<td>117</td>
</tr>
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</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Luo Lei, Local Economic Development Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>John Norman, Strategic Planning Manager</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
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### ATEED Work Programme 2020/2021

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/Unit or CCD</th>
<th>Further Decision Points for LB</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>1913</td>
<td>Young Enterprise Scheme (CIP)</td>
<td>The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED, as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2021. The Kick Start days are held in sub-regions (north, south, east, centralwest) and are the first day students get to meet the Young Enterprise team, and find out about their 2021 year, what YES is all about, and what is in store for them. Students learn key work and life skills and business knowledge including business fundamentals, planning, interpersonal relations, financial, decision making, reporting, risk management and team work. YES helps create a culture of innovation and entrepreneurship amongst Auckland's young people. The soft skills that are learnt as part of YES are transferable into their communities / families. Not only helping them to become future ready, but enabling them to be future leaders.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>ATEED: Local Economic Growth</td>
<td>None anticipated</td>
<td>Q3</td>
<td>LDL: Opex</td>
<td>$3,000</td>
<td></td>
</tr>
<tr>
<td>1933</td>
<td>PopUp Business School South Auckland (CIP)</td>
<td>The Pop Up Business School provides a free 10 day business school to provide education, support for local people interested in starting their own business. Examples elsewhere have had positive results in terms of the numbers of businesses established. By supporting local residents by providing entrepreneurial training the generation of local businesses will be increased and local employment opportunities provided. Provides local community access to a free course to help them develop business skills and confidence to start their own business.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>ATEED: Local Economic Growth</td>
<td>None anticipated</td>
<td>Not scheduled</td>
<td>LDL: Opex</td>
<td>$11,500</td>
<td></td>
</tr>
<tr>
<td>22/20</td>
<td>O.P. Business Growth Accelerator</td>
<td>The proposed programme aims to help build micro-business resilience and future-proof businesses' operations by identifying their business continuity risks and opportunities. Micro businesses are the target audience specifically those that are seeking practical, accessible and appropriate support. A series of workshops will be designed to support a broad cross section of business demographics in local town centres and business areas across Auckland. It's envisaged that the workshops will be delivered online. These workshops would be recorded and shared to wider business community. The themes of the workshop including: • Re-think: Support to mitigate the effects of Covid-19. Financial coaching, innovation &amp; pivoting • Re-focus: Improve business preparedness: diversifying workforce capability, developing online trading capability • Re-set: Develop long term business aspiration: Covid-19 with what can be done now to prepare A budget of $5000 is required to support the programme to encourage local businesses to participate. The budget could also be used to assist the programme delivery where it is needed. 1. Enhanced knowledge of the financial, social and environmental pathways to building business resiliency 2. Enhanced capability and access to tools to help businesses put plans into action to help them recover financially, socially and environmentally 3. Support local businesses to develop their business growth capabilities</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>ATEED: Local Economic Growth</td>
<td>Not scheduled</td>
<td>LDL: Opex</td>
<td>$5,000</td>
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Te take mō te pūrongo

Purpose of the report
1. To approve the community services work programme 2020/2021.

Whakarāpopototanga matua

Executive summary

2. This report presents the local board’s community services work programme and associated budgets for approval for delivery within the 2020/2021 financial year (see Attachment A).

3. The community services work programme includes activities to be delivered by the following departments:
   - Arts, Community and Events.
   - Libraries.
   - Parks, Sport and Recreation.
   - Service, Strategy and Integration.

4. The work programme responds to the following outcomes and objectives identified in the Ōtara-Papatoetoe Local Board Plan 2017:
   - Manukau transformation.
   - Revitalising town centres.
   - Parks and facilities that meet people’s needs.
   - Healthy natural environment.
   - Empowered, inclusive and prosperous communities.
   - Honouring youth and seniors.
   - It’s easy to get around.

5. COVID-19 put significant pressure on Auckland Council’s finances. The Emergency Budget 2020/2021 was adopted by Governing Body in July 2020 (GB/2020/76).

6. While the budget has reduced capital and asset based services (ABS) operating budgets, locally driven initiatives (LDI) operational funding has not been reduced.

7. The local board provided feedback to staff on the activities it would like to fund in anticipation of its reduced budgets in a series of workshops.

8. The proposed work programme has a total LDI operational budget value of $1,457,937, which can be funded from within the local board’s LDI operational budget for the 2020/2021 financial year.

9. ABS budgets were reduced due to the Emergency Budget and specific reductions have been detailed in the Analysis and Advice section of this report. The local board Customer and Community ABS operational budget for 2020/2021 is $13,496,365. This budget is direct operational expenditure only and does not include revenue and excludes depreciation and finance costs if applicable.
10. Projects from 2019/2020 LDI operational budget have been carried forward where there was an agreed scope and cost which have not been delivered. These are shown as separate activity lines in the work programme.

11. Updates on the delivery of this work programme will be provided through the local board’s quarterly performance reports.

Ngā tūtohunga
Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) approve the community services work programme 2020/2021 and associated budget (Attachment A to the agenda report).

b) note that activities with locally driven initiatives (LDI) operational budget carried forward from 2019/2020 are included in the work programme (Attachment A to the agenda report).

Horopaki
Context

12. Each year, the local board decides which activities to allocate its annual budget toward, through a series of workshops. Local board feedback from these workshops have informed the work programme.

13. The work programme responds to local boards priorities as expressed in its local board plan.

14. The COVID-19 pandemic has exerted considerable pressure on council’s financial position, which has had flow on effects for the budgets available in the 2020/2021 financial year.

15. Given the new financial realities facing Auckland, council has adopted an Emergency Budget 2020/2021.

16. The budget reduced both capital and operating budgets from those anticipated prior to the COVID-19 pandemic. This does not include a reduction of locally driven initiatives (LDI) operational funding.

17. COVID-19 occurred part way through the planning cycle for the development of the 2020/2021 local board work programmes. This led to local boards undertaking a reprioritisation exercise for all proposed activity.

18. Table 1 shows the business objectives and strategic alignment for community services departments. These also guided the development of the work programme.

<table>
<thead>
<tr>
<th>Department</th>
<th>Business objectives</th>
<th>Strategies and plans</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts, Community and Events</td>
<td>Provision of services, programmes, events and facilities that strengthen and connect communities and create a sense of belonging and pride</td>
<td>• Hire Fee Framework</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Events Policy</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Toi Whītiki</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Thriving Communities</td>
</tr>
<tr>
<td>Libraries</td>
<td>Provision of library services and programmes that support Aucklanders with reading and literacy, and opportunities to participate in community and civic life</td>
<td>• Auckland Libraries Strategy 2020</td>
</tr>
</tbody>
</table>
Tātaritanga me ngā tohutohu
Analysis and advice

19. The proposed work programme is made up of activities continuing from previous financial years, including annually occurring events or projects and ongoing programmes. It also includes new initiatives supported by the local board.

Asset Based Services (ABS) operational activities

20. The Emergency Budget reduced the anticipated asset based services (ABS) operational budgets across all 21 local boards. This has required a reduction in asset based services (ABS) operational budgets in the local board’s community venues, libraries and facilities.

21. Staff provided advice about how services delivered from community facilities could be adjusted to achieve the savings of the Emergency Budget. Staff discussed proposed changes at workshops with the local board in July 2020.

22. Proposed changes to community venues, facility programming and opening hours in response to budget constraints are:

Community venues: TPOT / OMAC / Fresh

23. Auckland Council provides art facilities, community centres and hire venues that enable Aucklanders to run locally responsive activities, promoting participation, inclusion, and connection.

24. Staff have been requested to provide advice about how the ACE venues service can be adjusted to achieve the savings of the Emergency Budget.

25. The total proposed savings for ACE venue in Ōtara-Papatoetoe area is $69,784:

<table>
<thead>
<tr>
<th></th>
<th>Pre-COVID programming budget</th>
<th>Savings at 3.5%</th>
<th>Total FY21 programming budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ōtara Music and Arts Centre (OMAC)</td>
<td>195,794</td>
<td>-39,067</td>
<td>156,727</td>
</tr>
<tr>
<td>Fresh Gallery Otara</td>
<td>50,771</td>
<td>-10,130</td>
<td>40,640</td>
</tr>
<tr>
<td>Te Puke o Tara Community Centre</td>
<td>103,171</td>
<td>-20,586</td>
<td>82,585</td>
</tr>
<tr>
<td>Total</td>
<td>349,737</td>
<td>-69,784</td>
<td>279,953</td>
</tr>
</tbody>
</table>
26. The local board has the option to top this budget from their Locally Driven Initiatives budget.

**Libraries: Manukau Library, Otara Library, Papatoetoe Library, Tupu Library**

27. Libraries will have no reductions to approved standard opening hours: 208 hours per week across four libraries.

28. Efficiencies will still be required and will be managed across the library network. Analysis of staffing resource vs customer use has shown where efficiencies can be achieved by optimising staffing levels within the local board area.

29. The local programming budget has been reduced. There will be a reduction in the number of external partners coming in to support programming, however, programmes will continue to be run by staff within libraries for 2020/2021.

**Pools and leisure centres**

30. Maintaining access to, and the safe provision of, core services is a minimum service level that will continue:
   - ensuring aquatic facilities are available every day and are staffed with lifeguards who can help people stay safe in the water
   - ensuring leisure centres are open and staffed to provide the local community with access to active recreation services.

31. Staff considered the following options to reduce budgeted spend and improve operational efficiencies in pools and leisure centres:
   - optimise services based on utilisation and prioritise the communities that need our services the most
   - assess alternative delivery options, for example, contracting or partnering to provide term, holiday and sports programmes
   - adapt frequency of value-add activities due to pressure on staff budgets and availability, for example e.g. use of aqua run in the pool or fitness boot camps.

32. At the July 2020 workshop staff recommended that no additional LDI funding be allocated for the pools and leisure service because operational efficiencies and sustainable cost savings are achievable through ongoing business improvement activities.

**Locally Driven Initiatives (LDI) operational activities**

33. LDI operational activities in the work programme respond to the local board plan and local board feedback. Community services LDI activities are detailed at Attachment A.

34. The proposed work programme has a total LDI operational budget value of $1,457,937, which can be funded from within the local board’s LDI operational budget for the 2020/2021 financial year.

35. The Corporate and Local Board Performance team have identified projects from the LDI operational budget 2019/2020 where there was an agreed scope and cost which have not been delivered. Carry-forwards are expressed as separate activity lines in the work programme.

**COVID-19 impacts on the community were considered while developing the work programme**

36. Staff acknowledge that our communities have faced significant challenges during the COVID-19 pandemic lock down.

37. In preparing recommendations for the 2020/2021 work programme, a number of COVID-19 related matters have been considered. The 2020/2021 work programme seeks to prioritise activity that responds to these needs:
   - newly vulnerable communities
• financial constraints
• accessibility restrictions
• community resilience
• community response and recovery.

Tauākī whakaaweawe āhuarangi
Climate impact statement

38. Table 2 outlines the activities in the 2020/2021 work programme that have an impact on greenhouse gas emissions or contribute towards climate change adaptation.

Table 2: Climate impact assessment of proposed activities

<table>
<thead>
<tr>
<th>ID number</th>
<th>Activity name</th>
<th>Climate impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>105</td>
<td>Recreation centre operations: Otara Pool and Leisure Centre Papatoetoe Centennial Pool Allan Brewster Leisure Centre</td>
<td>In partnership with Community Facilities operations, Pools and Leisure facility management teams are implementing opportunities to reduce climate impacts, starting with reductions in water and energy consumption.</td>
</tr>
<tr>
<td>106</td>
<td></td>
<td></td>
</tr>
<tr>
<td>107</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| 110       | Ngahere (Urban Forest) Growing programme FY21 | • Increase in native forest/ urban cooling.  
• Offset carbon emissions.  
• Improve air quality & reduce UV exposure.  
• Improve water quality.  
• Reduce the load on stormwater infrastructure system through rainfall interception by increasing tree canopy cover. |
| 111       | OP: Teaching Gardens Trust | Various environmental teaching models including waste minimization, composting, Bokashi and plant propagation. 
Demonstrating sustainable practices onsite, including rainwater harvesting; organic/spray-free food growing. |
| 113       | Ecological volunteers and environmental programme FY21 | Integrating nature into urban environments  
• increase in native forest/ urban cooling  
• offset carbon emissions  
• protect water quality by planting along rivers and coastlines  
• improve our living environment  
• soil retention, erosion control and flood mitigation and coastal protection  
• Nitrogen sequestration |
**NGĀ WHAKAAWEAWE ME NGĀ TIROHANGA A TE RŌPŪ KAUNIHERA**

**COUNCIL GROUP IMPACTS AND VIEWS**

39. The work programme was developed through a collaborative approach by operational council departments, with each department represented in the integrated team that presented the draft work programme to the local board at a series of workshops.

**NGĀ WHAKAAWEAWE Ā-ROHE ME NGĀ TIROHANGA A TE POARI Ā-ROHE**

**LOCAL IMPACTS AND LOCAL BOARD VIEWS**

40. The activities in the proposed work programme provide important community services to the people of the local board area. Work programme activities support the outcomes and objectives outlined in the Ōtara-Papatoetoe Local Board Plan 2017.

41. They contribute to building strong, healthy, and vibrant communities by providing services and spaces where Aucklanders can participate in a wide range of social, cultural, art and recreational activities.

42. These activities improve lifestyles and a sense of belonging and pride amongst residents.

43. The community services work programme has been considered by the local board in a series of workshops from November 2019 to July 2020. The feedback received from the workshops has informed the proposed work programme.

**TAUĀKĪ WHAKAAWEAWE MĀORI**

**MĀORI IMPACT STATEMENT**

44. Table 3 outlines the activities in the 2020/2021 work programme that contribute towards the delivery of specific Māori outcomes.

### Table 3: Māori impact assessment of proposed activities

<table>
<thead>
<tr>
<th>ID number</th>
<th>Activity name</th>
<th>Activity description</th>
</tr>
</thead>
<tbody>
<tr>
<td>116</td>
<td>Puhinui Reserve and Colin Dale Park service assessment</td>
<td>Prepare a service assessment for Puhinui Reserve based on mana whenua and local board aspirations to inform future park development</td>
</tr>
<tr>
<td>117</td>
<td>Te Kete Rukuruku (Māori naming of parks and places) tranche two</td>
<td>Māori naming (and associated story telling) of parks and places in partnership with mana whenua to value and promote Auckland’s Māori identity and use of te reo Māori.</td>
</tr>
<tr>
<td>913</td>
<td>Māori Responsiveness</td>
<td>Strengthen relationships with mana whenua and mataawaka to ensure their aspirations are heard, promoted and supported by the local board and wider community. Increase capacity and capability to influence local board and community decision-making and Māori outcomes.</td>
</tr>
<tr>
<td>ID number</td>
<td>Activity name</td>
<td>Activity description</td>
</tr>
<tr>
<td>-----------</td>
<td>---------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>1414</td>
<td>(Libraries) Whakatipu i te reo Māori - we grow the Māori language</td>
<td>Champion and embed te reo Māori in everyday communication. Celebrate and promote te ao Māori through events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Te Wiki o te Reo Māori Seek opportunities to engage with local Iwi and mana whenua to collaborate on initiatives.</td>
</tr>
</tbody>
</table>

45. Karanga Atu! Karanga Mail! relationship approach responds to Māori aspirations and delivers on council’s statutory obligations and relationship commitments to Māori. It guides staff to deliver on agreed work programme activities and support the local board to achieve the outcomes in its local board plan.

46. Where aspects of the proposed work programme are anticipated to have a significant interest or impact on activity of importance to Māori then appropriate engagement will be undertaken.

**Ngā ritenga ā-pūtea**

**Financial implications**

47. Activities are funded from one or multiple budget sources which include: ABS operational expenditure and LDI operational expenditure.

48. The total community services work programme LDI operational budget for 2020/2021 is $1,457,937. This budget was unaffected by the Emergency Budget.

49. ABS budgets were reduced due to the Emergency Budget and specific reductions have been detailed in the Analysis and Advice section of this report. The local board Customer and Community ABS operational budget for 2020/2021 is $13,496,365. This budget is direct operational expenditure only and does not include revenue and excludes depreciation and finance costs if applicable.

50. Each activity line has a budget allocation, which covers the delivery for the 2020/2021 period. Where activity lines show a zero-dollar budget, this reflects that the implementation costs are met through staff salary or other funding sources.

51. Where activities are cancelled or no longer required during the financial year, the local board can reallocate the budget to an existing work programme activity or to create a new activity.

52. Project where budget has been carried-forward from 2019/2020 are shown expressed as separate activity lines in the work programme.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

53. The COVID-19 pandemic could have a further negative impact on the delivery local board work programmes if the COVID-19 Alert Level changes. New Zealand’s 4-level Alert System specifies measures to be taken against COVID-19 at each level.

54. The deliverability of some activities will decrease if there is an increase to the COVID-19 Alert Level. Some activities can be adapted to be delivered at different COVID-19 Alert Levels.
55. Resourcing of the work programmes is based on current staff capacity within departments. If changes to staff capacity have an impact on work programme delivery, this will be signalled to the local board at the earliest opportunity.

56. The key risks for activities that are managed through the work programme are non-delivery, time delays and budget overspend.

57. Where a work programme activity cannot be completed on time, due to unforeseen circumstances, this will be signalled to the local board at the earliest opportunity.

58. As the work programme includes ongoing activity and annually occurring events or projects, the associated risks have been identified and managed in previous years. Additional risk management for these activities is ongoing and can be reported quarterly.

59. Risks and mitigations for new activity lines were considered during the scoping phase. There may be risks associated with trialling a new activity for the first year. These will be continually assessed and reported to the local board through quarterly reporting when required.

**Ngā koringa ā-muri**

**Next steps**

60. Delivery of the activity in the approved work programme will commence once approved and continue until 30 June 2021. Activity progress will be reported to the local board on a quarterly basis.

61. Where the work programme identifies further decisions and milestones for each activity, these will be brought to the local board when appropriate.

**Ngā tāpirihanga**

**Attachments**

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<th>No.</th>
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<td>A</td>
<td>Ōtara-Papatoetoe Community services work programme 2020/2021</td>
<td>127</td>
</tr>
</tbody>
</table>

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Authors</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Graham Bodman - General Manager Arts, Community and Events</td>
<td>Mirla Edmundson - General Manager Libraries &amp; Information</td>
</tr>
<tr>
<td>Mace Ward - General Manager Parks, Sports and Recreation</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Authorisers</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Claudia Wyss - Director Customer and Community Services</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
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</table>

## Arts, Community and Events Work Programme 2020/2021

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/Unit or ORG</th>
<th>Further Decision Points for LB</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>852</td>
<td>Operational expenditure for Fresh Gallery Otara (Council facility)</td>
<td>Operate Fresh Gallery Otara to curate exhibitions, deliver programmes of creative and cultural activities that reflect the cultural diversity of the community, facilitate the display and sale of artwork to support amateur and professional artists.</td>
<td>The community can participate in programmes that reflect the cultural diversity of the local area that foster a sense of belonging, connectivity and identity. Public programmes and activities encourage access to and participation in the visual arts for people of all ages, cultures and levels of experience. Professional artists can exhibit their work publicly and amateur artists can have professional and creative development opportunities in a professional gallery context.</td>
<td>Revitalising town centres</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>No further decisions</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABIS: Opex</td>
<td>$ 125,518</td>
</tr>
<tr>
<td>853</td>
<td>Community Arts Initiatives Programme</td>
<td>Openedonal Grants for: 1. Fund Sistema Aotea $11k to provide a programme that encourages youth in South Auckland to participate in orchestral music activities including community pre-school music sessions, concert performances, in-school music lessons, and instrumental tuition afterschool and in school holidays. 2. Fund the Papatoetoe Historical Society $20k to deliver a museum and research facility, exhibitions, education outreach programmes and six public or special events per year, including a community learning programme of guided tours, special events, schools and holidays programmes. NB First quarter payments for the Papatoetoe Historical Society was paid out in Q1 (OPW2020/086)</td>
<td>Outcomes: 1. Local young people can participate in art and music programmes that promote confidence, teamwork, pride and aspirations. The collaboration with Auckland Philharmonia provides audience development opportunities and professional development opportunities for performers. 2. The community can access exhibitions and learning programmes that promote and protect the local heritage and activities that encourage a sense of local pride, identity and community connections.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>No further decisions</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI: Opex</td>
<td>$ 31,000</td>
</tr>
<tr>
<td>854</td>
<td>Operational expenditure for Otara Music Arts Centre (Council facility)</td>
<td>Operate the Ōtara Music Arts Centre, deliver music lessons, SoundHouse classes, recording studio programmes and music-based events and develop partnerships with external industry programmes.</td>
<td>The community can learn, engage with and experience music in a creative environment that allows aspiring artists to focus on their musical dreams. The Ōtara Music Arts Centre can partner with other arts and culture organisations to contribute to a vibrant and sustainable creative industry in the area.</td>
<td>Revitalising town centres</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>No further decisions</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABIS: Opex</td>
<td>$ 313,803</td>
</tr>
<tr>
<td>856</td>
<td>Fresh Gallery Ōtara business plan initiatives</td>
<td>Deliver initiatives from the Fresh Gallery Ōtara business plan</td>
<td>The community can access arts and culture activities that respond to these needs. Fresh Gallery Ōtara can operate strategically with resources that are allocated to deliver best value for outcomes.</td>
<td>Revitalising town centres</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>No further decisions</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI: Opex</td>
<td>$ 15,000</td>
</tr>
</tbody>
</table>
### Arts, Community and Events Work Programme 2020/2021

<table>
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<tr>
<th>ID</th>
<th>Activity Name</th>
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<th>Budget Source</th>
<th>2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>858</td>
<td>Placemaking: Town centres</td>
<td>Develop a framework for distribution through a contestable grant process, for projects and organisations focused on town centre revitalisation and economic recovery post Covid. Organisations could include Business Associations. Projects could include: - improve perceptions of public safety in their centres - strengthen the role of town centres as community hubs - strengthening and encouraging economic development within the town centres. Safety is about building strong, cohesive, vibrant and participatory communities. Safety initiatives can include community events, activations and placemaking activities that welcome locals and visitors.</td>
<td>Organisations contribute to the revitalisation of town centres and develop innovative approaches to resolving local issues. Town centres and business areas are strong and resilient.</td>
<td>Revitalising town centres</td>
<td>CS: ACE - Community Empowerment</td>
<td>No further decisions.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LD: Opex</td>
<td>$ 200,000</td>
</tr>
<tr>
<td>859</td>
<td>Build Capacity: Community-led response to social concerns</td>
<td>1. Empower community groups and individuals to advocate on social concerns such as alcohol licensing, family violence, substance abuse and gambling, through raising awareness, providing advice and supporting the development of grant applications - $3,000. 2. Fund a consultant to provide policy advice to support individuals and community groups to engage in alcohol licensing advocacy, objections and submissions - $15,000. This project is managed by Local Board Services with fund holding support provided by CEU.</td>
<td>The community can build capacity and skills to input into decision-making and understand the impacts of social issues on health and wellbeing. Local groups are empowered to provide input into decision-making processes.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: ACE - Community Empowerment</td>
<td>No further decisions.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LD: Opex</td>
<td>$ 18,000</td>
</tr>
<tr>
<td>909</td>
<td>Diverse Participation: Empower diverse communities</td>
<td>Identify and support community-led initiatives to build cultural connections, perceptions of safety, wellbeing, leadership and civic participation across culturally diverse communities. Planned activities include: 1. Work with local ethnic, cultural and faith-based organisations such as marae, Pasifikia churches, Asian community groups and new migrants to support their activities (such as cultural tours, expos and/or open days), increase community involvement and encourage intercultural connections - $25,000 2. Facilitate triennial networking forums to provide an inclusive platform for culturally diverse community leaders to respond to community concerns and aspirations and influence local decision-making - $6,000 3. Identify opportunities to support culturally diverse communities that are new to the local board area, based on the Waikato Communities framework - $5,000</td>
<td>New migrants and refugees can learn about their local community and available services and contribute to local decision-making. Local organisations can build capacity to learn local Māori history, marae protocol and te reo Māori. Connections between Māori, Pasifikia, Asian and new migrant communities can be strengthened. Diverse cultural communities can feel connected, safe, valued and welcomed.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: ACE - Community Empowerment</td>
<td>No further decisions.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LD: Opex</td>
<td>$ 31,000</td>
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<td>ID</td>
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<tr>
<td>910</td>
<td>Placemaking: Neighbourhood development</td>
<td>Partner with community-led initiatives to strengthen Ōtara-Papatoetoe neighbourhoods to be safe, well-connected and desirable places. Planned activities include: 1. Empower local community groups to deliver regular community networks and to organise local events to promote greater inclusion and community cohesion - $3,000 2. Support community initiatives to progress the Ōtara Vision through the Thriving Ōtara Collective - $6,000 3. Support the community to host neighbourhood events which promote a sense of community, such as Neighbours Day 2021 - $6,000 4. Fund a community group to support community organisations in Ōtara that are demonstrating leadership in building thriving neighbourhoods - $15,000 5. Fund a community group to support community organisations in Papatoetoe that are demonstrating leadership in building thriving neighbourhoods - $10,000</td>
<td>Local people and groups can build capacity and capability to lead and do for themselves and participate in community activities. Community can be more connected and inclusive, with a sense of belonging.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: AGE; Community Empowerment</td>
<td>No further decisions</td>
<td>Q1, Q2, Q3, Q4</td>
<td>DE: Opex</td>
<td>$ 59,000</td>
</tr>
<tr>
<td>911</td>
<td>Diverse Participation: Age Friendly Ōtara-Papatoetoe</td>
<td>Partner with community organisations to provide programmes and initiatives to improve older people access to facilities, resources, opportunities and social activities, and reduce social isolation. Planned activities include: 1. Partner with local providers to implement activities that include digital literacy upskilling and community gatherings for aged-friendly peoples - $30,000 2. Partner with appropriate organisations to deliver programmes that support residents living in villages to be informed, connected and participate in the wider community - $20,000</td>
<td>Local seniors have capacity to identify and respond to their own needs and aspirations and access the facilities, resources, places, services and opportunities provided by the local board and other agencies. Increase intergenerational interactions and intercultural connections in the local community.</td>
<td>Honouring youth and seniors</td>
<td>CS: ACE; Community Empowerment</td>
<td>No further decisions</td>
<td>Q1, Q2, Q3, Q4</td>
<td>DE: Opex</td>
<td>$ 50,000</td>
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### Arts, Community and Events Work Programme 2020/2021

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<tr>
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</table>
| 912 | Youth: Community capacity building with young people | Partner with local youth groups to promote wellbeing initiatives and support youth-led projects that encourage leadership and civic participation.  
1. Fund community organisations to develop youth initiatives for local young people - $12,000  
2. Fund The Otara-Papatoetoe Squad to coordinate and host significant youth events and activities that encourage leadership and civic participation $20,000  
3. Support the Civic Leadership Award programme with local high schools - $10,000 | Local young people can access leadership and civic leadership opportunities, contribute to their community and influence decision making about things that are important to them that contribute to their wellbeing and connection to place.  
Rangiaotahi and Pataka youth can participate in culturally specific community activities, including the civic leadership awards. | Honouring youth and seniors | CS: AGC: Community Empowerment | Approve recommendations for future youth initiatives in Q2. | Q1, Q2, Q3, Q4 | LD: Opex | $42,000 |
| 913 | Māori Responsiveness                  | Strengthen relationships with mana whenua and mātaawaka to ensure their aspirations are heard, promoted and supported by the local board and wider community. Increase capacity and capability to influence local board and community decision-making and Māori outcomes.  
Planned activities include:  
1. Participate in the Increasing Māori Input into Local Board Decision-Making group project 2020-2021 - $6,000.  
2. Support the skill development and well-being of local Māori to achieve their aspirations. For example, to rec Māori and Tikanga workshops, management and governance skills, and post COVID recovery programmes - $18,000  
3. Partner with Māori organisations to host learning and interactive opportunities in te ao Māori for new migrants, diverse communities and former refugees - $6,000 | Strengthened local board relationships with mana whenua and mātaawaka.  
Local Māori can participate in decision making and influence what happens the community.  
The needs and aspirations of local Māori are visible, understood, supported and responded to. | Empowered, inclusive and prosperous communities | CS: AGC: Community Empowerment | No further decisions. | Q1, Q2, Q3, Q4 | LD: Opex | $30,000 |
| 916 | Placemaking: Safe and resilient communities | Support community-led initiatives to improve perceptions of safety in the local board area, including:  
1. Supporting local community safety networks and increasing connectedness for groups to collaborate together - $9,000  
2. Support for community patis and warden’s groups in the local board area (funded regionally)  
3. Supporting local community groups (for example pacific wardens) and initiatives to prevent crime and anti-social behaviour, - $15,000 | Improved wellbeing and perceptions of safety in the local board area  
Increased neighbourhood connectedness and community resilience  
Increased community participation in local decision making  
Reduced anti-social behaviour in parks and other public spaces  
Town centres are attractive, lively and safe. | Empowered, inclusive and prosperous communities | CS: AGC: Community Empowerment | No further decisions. | Q1, Q2, Q3, Q4 | LD: Opex | $34,000 |
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<tbody>
<tr>
<td>927</td>
<td>Access to community places Ōtara-Papatoetoe</td>
<td>Provide fair, easy and affordable access to safe and welcoming venues. Council delivery: East Tamaki Community Hall Papatoetoe Town Hall Te Puke o Tāmāri Community Centre Tui Room - Ōtara Town Centre Community delivery and supported by council through a contract for service/funding agreement: Clover Park Community House Friendship House</td>
<td>Provides access to community places that enable Aucklanders to run locally responsive activities that promote community participation, inclusion and connection. Parks and facilities that meet people’s needs CS: AGC: Community Places</td>
<td>Fees and Charges schedule adopted in the Local Board Agreement.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
<td>$ -</td>
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<tr>
<td>928</td>
<td>Activation of community places Ōtara-Papatoetoe</td>
<td>Enable and co-ordinate a wide range of activities that cater to the diversity of the local community Council delivery: Te Puke o Tāmāri Community Centre $200,000 Community delivery and supported by council through a contract for service/funding agreement: Clover Park Community House, year two of three year term expires 30 June 2022 - $67,207 Further works with the board to allocate - $79,085 Operational funding/management fee amount to be adjusted annually in accordance with Auckland Council’s agreed inflationary mechanism once confirmed</td>
<td>Supports access along with the coordination of activation and activities. Ensures there are a wide range of activities meeting the wider community needs and interests. Provides staffed hours to enable excellent customer and community interaction and service. Parks and facilities that meet people’s needs CS: AGC: Community Places</td>
<td>No further decisions.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
<td>$ 166,285</td>
<td></td>
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<tr>
<td>929</td>
<td>Programming in community places Ōtara-Papatoetoe</td>
<td>Develop and deliver programmes that respond to a need or gap in the local community Council delivery: Te Puke o Tāmāri Community Centre - $112,387</td>
<td>Local residents feel an increased sense of connectedness and belonging through participation in the centres activities. Aucklanders can connect, learn and have fun in their community centres. Activities respond to local interests and support a sense of identity and belonging. Aucklanders will feel a sense of ownership and be proud of their local facilities. Diverse participation is enabled as a result of delivering programmes that cater to local residents. Parks and facilities that meet people’s needs CS: AGC: Community Places</td>
<td>No further decisions.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
<td>$ 112,287</td>
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## Arts, Community and Events Work Programme 2020/2021

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<tr>
<td>939</td>
<td>Increasing community voice at Clover Park Community House</td>
<td>Develop and implement tools and guidelines to build operational and organisational capacity of the community centre management, including web-based tools and supporting governance growth and stability.</td>
<td>The organisation that manages Clover Park Community House can develop its involvement and leadership in programming and placemaking. The community can design and deliver activities and diverse groups can influence decision-making outcomes on matters that are important to them.</td>
<td>Parks and facilities that meet people's needs</td>
<td>CS: AGE: Community Places</td>
<td>No further decisions.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>Ltd: Opex</td>
<td>$20,000</td>
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<tr>
<td>941</td>
<td>Citizenship ceremonies Ōtara-Papatoetoe</td>
<td>Deliver an annual programme of citizenship ceremonies.</td>
<td>Local people can recognise and celebrate important occasions and build social cohesion through welcoming new citizens.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: AGE: Events</td>
<td>No further decisions.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
<td>$24,158</td>
</tr>
<tr>
<td>942</td>
<td>Anzac services Ōtara-Papatoetoe</td>
<td>Deliver and/or support Anzac services and parades.</td>
<td>Local people can remember fallen servicemen and women through a meaningful and respectful commemoration.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: AGE: Events</td>
<td>No further decisions.</td>
<td>Q4</td>
<td>Ltd: Opex</td>
<td>$30,000</td>
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<tr>
<td>943</td>
<td>Local civic events Ōtara-Papatoetoe</td>
<td>Deliver and/or support local civic events, including the community volunteers awards.</td>
<td>The local community can celebrate or recognise moments, places or events that are significant to them and the contributions of local people to the community.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: AGE: Events</td>
<td>Draft list of events to be discussed with Govt. Events at the beginning of the financial year, or resources can be allocated and individual event budgets agreed.</td>
<td>Not scheduled</td>
<td>Ltd: Opex</td>
<td>$17,000</td>
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<tr>
<td>944</td>
<td>Diversity Festival</td>
<td>Deliver a cultural festival that celebrates cultural diversity and promotes Manukau as a multicultural metropolitan location of the future.</td>
<td>Local people can attend a free event and celebrate the diverse groups of the community. Local groups and businesses can be promoted at procure at the event. Local people can connect and learn more about diverse cultures and feel a sense of pride and belonging.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: AGE: Events</td>
<td>No further decisions.</td>
<td>Q3, Q4</td>
<td>Ltd: Opex</td>
<td>$50,000</td>
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<tr>
<td>945</td>
<td>Movies in Parks Ōtara-Papatoetoe</td>
<td>Deliver outdoor movie screenings events, with local presentation, themed activities and food stalls. The event is promoted through local channels and regional seminars platforms.</td>
<td>The community can attend free outdoor movie screenings, which can encourage people to experience local parks and contribute to a stronger and connected community.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: AGE: Events</td>
<td>Confirm movie selection.</td>
<td>Q2, Q3</td>
<td>Ltd: Opex</td>
<td>$14,000</td>
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<tr>
<td>947</td>
<td>Event partnership fund - Eye on Nature</td>
<td>Fund the Manukau Beautification Trust to deliver the Eye on Nature event ($10,000) with environment focused education activities for South Auckland schools.</td>
<td>Sustainable practices are promoted through activities that encourage sustainable behaviour at home and school.</td>
<td>Healthy natural environment</td>
<td>CS: AGE: Events</td>
<td>No further decisions.</td>
<td>Q3</td>
<td>Ltd: Opex</td>
<td>$10,000</td>
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<tr>
<td>948</td>
<td>Community grants Ōtara-Papatoetoe</td>
<td>Community groups receive funding through a contestable grants process including two rounds of local grants, three rounds of quick response grants and the pursuit of excellence grants, which are open throughout the year. Provision of grants to support local community groups and individuals. There are three types of grants available: 1. Local Grants - 2 rounds. 2. Quick Response - 3 rounds. 3. Pursuit of Excellence - open throughout the year.</td>
<td>Council can develop relationships with community groups and identify opportunities for collaboration. Communities can influence the things they care about and are encouraged to participate. Community activities are supported at a local level and seed funding can be provided for community development initiatives. Enhances partnering and collaboration between council and community organisations, increasing the level of control and influence communities have over the things they care about, which also embodies the Empowered Communities Approach. Ensures a range of community activities are supported at a local level. Provides seed funding for community development initiatives, encouraging community participation.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>Cs: AGC; Community Empowerment</td>
<td>Decisions for Local Grants and Quick Response grants will be made at business meetings. Decisions for Pursuit of Excellence grants have been delegated to a panel. Pixel meetings will be activated as and when applications are received.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>Lt: Opex</td>
<td>$360,000</td>
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<tr>
<td>949</td>
<td>Apply the Empowered Communities Approach: Connecting communities Ōtara-Papatoetoe</td>
<td>Broker strategic collaborative relationships and resources within the community. Engage less accessible and diverse groups to build capacity and inclusion and support existing community groups. Support community-led placemaking, urban revitalisation and planning initiatives that can collaborate with council and influence decision making on place-based planning and implementation. Support groups to access operational and technical expertise to address barriers to community empowerment. Respond to the aspirations of mana whenua, māori, marae and Māori organisations in conjunction with local board Māori responsiveness activities. Support community groups post COVID-19 and consider resilience activities.</td>
<td>Diverse communities can participate in council decision-making and activities to influence the things they care about. Organisational barriers to improving community outcomes can be identified and addressed. Communities can access tools to support designing and delivering local initiatives. The local board can respond to Māori aspirations.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>Cs: AGC; Community Empowerment</td>
<td>Q1, Q2, Q3, Q4</td>
<td>Lt: Opex</td>
<td>$7,000</td>
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## Arts, Community and Events Work Programme 2020/2021

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| 2194| CARRY FORWARD: Clean, safe and attractive town centres programme | Fund the three business associations operating Business Improvement Districts (BIDs) to deliver initiatives that (a) encourage economic development of these centres (b) improve perceptions of public safety* in their centres (c) strengthen the role of town centres as community hubs.  
Key elements of this programme include:  
1. Grants to BIDs to fund an agreed outline of work  
2. Biannual dialogue meetings between local board and BIDs  
3. Support capacity building needs  
* Safety is about building strong, cohesive, vibrant and participatory communities. Safety initiatives can include community events, activations and place-making activities that welcome locals and visitors. | Increased perceptions of safety in town centres  
Town centres’ role as community hubs is strengthened  
Business associations are well-supported to contribute to the revitalisation of town centres as per the aspirations of the local board plan.  
Increased capability for business associations to use specific place-making and innovative approaches to resolve local issues  
Increased partnership opportunities between business associations and council to achieve local board plan outcomes. | Revitalising town centres | C's: AGE; Community Empowerment | Q1, Q2, Q3, Q4 | LB: Opex | $50,000 |
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<td>1411</td>
<td>Access to Library services - Ōtara-Papatoetoe</td>
<td>Provide a library service, assisting customers to find what they need, when they need it and help them navigate library services and digital offerings and engage with programmes. Provide information, access to library collections and e-resources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Manukau Library for 56 hours over 7 days per week. - Ōtara Library for 48 hours over 6 days per week. - Papatoetoe Library for 48 hours over 6 per week. - Tupu Library for 56 hours over 7 days per week.</td>
<td>Connecting the diverse communities and people of Auckland with the world of information, knowledge and ideas (physical &amp; digital). We support the access to, and use of, collections that inspire and encourage imagination and a joy of reading. Libraries reach out to attract more Aucklanders and remove barriers so they can connect and adapt to the changing world, including 24/7 access to library services through the digital library. Libraries safeguard access to information and freedom of expression.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: Libraries &amp; Information</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ASS: Opex</td>
<td>$ -</td>
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<tr>
<td>1412</td>
<td>Student intern programme - Ōtara-Papatoetoe</td>
<td>Continue “paid” work experience programme for local college students at Tupu youth library.</td>
<td>Provide opportunity for local youth to develop work and social skills and to build a range of libraries: include idea of certificate, acknowledgment - interns can use later</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: Libraries &amp; Information</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LD: Opex</td>
<td>$ 10,000</td>
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<tr>
<td>1413</td>
<td>Support customer and community connection and celebrate cultural diversity - Ōtara-Papatoetoe</td>
<td>Provide programmes &amp; events to support Pasifika &amp; other cultural language weeks</td>
<td>Our spaces and services bring communities together. We offer a range of opportunities to attract Aucklanders and enable participation. We collaborate with others and co-design with communities to deliver services and programmes. We provide opportunities for people to learn and participate in our annual events programme which offers a range of cultural opportunities. We celebrate our differences and promote tolerance, open-mindedness and respect.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: Libraries &amp; Information</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LD: Opex</td>
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<tr>
<td>1414</td>
<td>Whatapitapu: te reo Māori - we grow the Māori language</td>
<td>Champion and embed te reo Māori in everyday communication. Celebrate and promote te aro Māori through events and programmes including regionally coordinated and promoted programmes, Te Tiriti o Waitangi, Mātakauri and Te Whāriki te Reri Māori. Seek opportunities to engage with local he i and māra whānau to collaborate on initiatives.</td>
<td>Te reo Māori is a language, alive and well. We lift the use and visibility of te reo Māori. We provide the community with opportunities to learn more about Te Ao Māori and te reo Māori. We provide opportunities for participants to share and learn about mātauranga Māori, traditions and practices through our programmes. We foster social cohesion and understanding of Te Tiriti o Waitangi and partnership. We celebrate our differences and promote open-mindedness and respect for others’ values.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: Libraries &amp; Information</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ASS: Opex</td>
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<tr>
<td>1415</td>
<td>Whatāpūnanae Literacy - we support communities to thrive</td>
<td>Libraries play an important role in supporting literacy for 0–5 year olds within our communities. Provide a range of programmes for pre-schoolers that encourage early literacy, active movement and support parents and caregivers to participate confidently in their children’s early development and learning.</td>
<td>Pre-schoolers learn and practice a range of oral and social skills that will help develop their literacy, numeracy and learning. Cultural inclusion and maintenance of first language is supported. Parents and caregivers are provided with a safe, welcoming space to socialise. Parents and caregivers gain confidence in reading with their children by observing library staff modelling reading with children.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: Libraries &amp; Information</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ASS: Opex</td>
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<tr>
<td>1416</td>
<td>Whatāpūnanae Literacy - we support communities to thrive</td>
<td>Provide children and youth with services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whānau alongside local schools to support literacy and grow awareness of library resources.</td>
<td>Children and youth have access to activities, programmes, resources and library staff that help to build a range of literacies, including reading/writing, oral, social and digital. Students gain confidence as independent learners through learning information literacy skills and awareness of the range of educational resources available to them. Children’s imagination, creativity and learning is stimulated through the provision of programmes. Parents, caregivers, children and youth are provided with a safe, welcoming space to socialise. Library staff work collaboratively with schools, community groups, children, youth and whānau to build positive relationships.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: Libraries &amp; Information</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ASS: Opex</td>
<td>$ -</td>
</tr>
<tr>
<td>ID</td>
<td>Activity Name</td>
<td>Activity Description</td>
<td>Activity Benefits</td>
<td>LB Plan Outcome</td>
<td>Lead Dept/Unit or GCO</td>
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<td>Timeframe</td>
<td>Budget Source</td>
<td>2020/2021</td>
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<tr>
<td>1417</td>
<td>Whati Pōmanawa Literacy - we support communities to thrive Ōtara-Papatoetoe</td>
<td>Provide services, programmes and events that enable and support adult customers to connect and adapt to the changing world. Enable customers and whānau to learn and grow and provide opportunities for knowledge creation and innovation.</td>
<td>Through collaboration we develop targeted programmes and events that support adult customers to improve learning and develop a range of literacies. We build resilience, belonging and wellbeing. We enable customers' adult literacy skills, leading to improved lifelong outcomes for whānau and communities.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: Libraries &amp; Information</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ASS: Opex</td>
<td>$ -</td>
</tr>
<tr>
<td>1418</td>
<td>Takou (Belonging - we bring communities together - Ōtara-Papatoetoe)</td>
<td>Support customer and community connection. We play a significant role in place-making and empowered communities. Provide services and programmes that increase our understanding of Auckland's cultural diversity.</td>
<td>Our spaces and services bring communities together. We offer a range of opportunities to attract Aucklanders and enable participation. We collaborate with others and co-design with communities to deliver services and programmes. We provide opportunities for people to learn and participate in our annual events programme which offers a range of cultural opportunities. We celebrate our differences and promote tolerance, openness-mindedness and respect.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: Libraries &amp; Information</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ASS: Opex</td>
<td>$ -</td>
</tr>
<tr>
<td>1419</td>
<td>Taonga tuku iho - Legacy - we preserve our past, ensure our future. (Heritage) - Ōtara-Papatoetoe</td>
<td>Gather, protect and share the stories, old and new of our people, local communities and Tamaki Makaurau to showcase and increase understanding of Auckland's history and diversity. Celebrate and inspire Aucklanders to engage with their heritage and empower communities through collaborative design and partnerships with Council and other agencies.</td>
<td>We provide opportunities for people to learn about the local area in which they live, the history, families, diverse stories and connections which make up the heritage of these areas within Tamaki Makaurau through programming during annual celebrations - Family history month; Heritage month. We celebrate and share stories old and new to foster a sense of belonging and connection for all Aucklanders. We actively promote engagement with Auckland's diverse stories and unique Māori identity.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: Libraries &amp; Information</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ASS: Opex</td>
<td>$ -</td>
</tr>
<tr>
<td>ID</td>
<td>Activity Name</td>
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<tr>
<td>14.20</td>
<td>Taianga tuku iho - Legacy - we preserve our past, ensure our future - Environment - Ōtara-Papatoetoe</td>
<td>Care of our environment for present and future generations. Libraries showcase sustainable workplace practices.</td>
<td>We work collaboratively with Auckland Council teams to promote good environmental outcomes and sustainability in our day-to-day work practices. We focus effort on achieving and promoting positive environmental outcomes through the services, activities and programmes we offer. We use our community spaces and connections to showcase sustainability and reach more Aucklanders.</td>
<td>Healthy natural environment</td>
<td>CS: Libraries &amp; Information</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ASS: Opex</td>
<td>$ -</td>
</tr>
</tbody>
</table>

Libraries Work Programme 2020/2021
<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>LB Plan Outcome</th>
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<th>Further Decision Points for LB</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>105</td>
<td>Ōtara Pool and Leisure Centre Operations</td>
<td>Operate Ōtara Pool &amp; Leisure Centre. Deliver a variety of accessible programmes and services that get the local community active including fitness, group fitness, learn to swim, early childhood education, aquatic services, recreation services. Along with core programmes that reflect the needs of the local community. Access to the pool is free through a local targeted rate.</td>
<td>Aligns with the local board plan objective to continue to offer free access to public pools for all, funded by a targeted rate. Increased fitness, social connections, improved wellbeing, access to facilities and programmes.</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: PSR: Active Recreation</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
<td>$ -</td>
</tr>
<tr>
<td>106</td>
<td>Papatoetoe Centennial Pool Operations</td>
<td>Operate Papatoetoe Centennial Pool in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active including learn to swim, recreational swimming and aquatic services. Along with core programmes that reflect the needs of the local community. Access to the pool is free through a local targeted rate.</td>
<td>Aligns with the local board plan objective to continue to offer free access to public pools for all, funded by a targeted rate. Increased physical activity, health and wellbeing, improved social connection and quality of life, safe and easy access to a diverse range of services and programmes</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: PSR: Active Recreation</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
<td>$ -</td>
</tr>
<tr>
<td>107</td>
<td>Allan Brewster Leisure Centre Operations</td>
<td>Operate Allan Brewster Leisure Centre. Deliver a variety of accessible programmes and services that get the local community including group fitness, early childhood education and recreation activities. Along with core programmes that reflect the needs of the local community.</td>
<td>Increased physical activity, health and wellbeing, improved social connection and quality of life, safe and easy access to a diverse range of services and programmes</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: PSR: Active Recreation</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
<td>$ -</td>
</tr>
<tr>
<td>108</td>
<td>OP: Learn to Ride (cycle) programme</td>
<td>Deliver a learn to ride programme for Year 5 &amp; 6 children in Ōtara and Papatoetoe schools, aimed at increasing skills and confidence in bike riding. The Bikeability programme is delivered in partnership with Auckland Transport.</td>
<td>• Fun places for kids to learn to ride a bike with their families. • Regular opportunities to develop bike handling skills and gain experience in pre road environments • Aligning with the school curriculum to explore the concepts of cycling as part of citizenship and being a responsible road user • Learning road rules and how to respond to hazards through on-road training in real-life environments, with assistance from external providers</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: PSR: Active Recreation</td>
<td>Q1 Workshop to agree on delivery model, and priority schools</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LF: Opex</td>
<td>$ 60,000</td>
</tr>
<tr>
<td>109</td>
<td>Papatoetoe Sports Centre - Community Access Grant</td>
<td>Provide a community access grant to Kelmar which will assist with the operational costs to manage the Papatoetoe Sports Centre. Funding is provided from the regional community access grant scheme. The local board is responsible for setting the key performance indicators.</td>
<td>Supports Auckland Sport and Recreation Strategic Action Plan by: * Providing a quality, fit for purpose, network of sport and recreation facilities top meet identified needs * increasing participation by children and young people and targeted populations; * promoting healthy and active lifestyles.</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: PSR: Active Recreation</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>Regional</td>
<td>$ -</td>
</tr>
</tbody>
</table>
## Attachment A

### Parks, Sport and Recreation Work Programme 2020/2021

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/Unit or CCQ</th>
<th>Further Decision Points for LB</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>110</td>
<td>OP: Ngahere (Urban Forest) Growing programme FY21</td>
<td>Continue phase one “Growing” and implementing phase two “Growing”. Tree planting will be delivered in partnership with Community Facilities Operations in Autumn/Winter 2021. This is the third year of the local board specific implementation of Auckland’s Urban Ngahere Strategy. Phase three “Protecting” will follow in a subsequent year.</td>
<td>To increase and protect the urban forest so that the Ōtara-Papatoetoe Local Board increases its canopy cover from the current level of 9% up to 15% over the next 30 years</td>
<td>Healthy natural environment</td>
<td>CS: PSR: Park Services</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>Lk: Opex</td>
<td>$15,000</td>
</tr>
</tbody>
</table>
| 111 | OP: Teaching Gardens Trust             | Provide funding to the Auckland Teaching Gardens Trust to operate four teaching gardens for the community, to encourage and mentor people to grow their own food. The teaching gardens are located:  
* East Tamaki Reserve  
* Middlemore Park  
* Charnley Park  
* Stadium Reserve, Papatoetoe | • Empower and support whānau and the community by providing access to low cost and nutritious “home grown” produce;  
• Provide inclusive learning environments and inviable sustainable gardening practices for the benefit of current and future generations;  
• Celebrate coming together, community cohesion and wellbeing;  
• Foster and build strong strategic alliances with values aligned partners, and deliver win win outcomes for both parties;  
• Encourage horticultural and environmental innovation. | Healthy natural environment    | CS: PSR: Park Services  | Consideration of leases in 2021/2022 | Q1, Q2, Q3, Q4 | ABS: Opex | $60,000    |
| 112 | Manukau Sports Bowl inform a masterplan | Continue to work with Panuku Development Auckland and Service, Strategy and Integration to prepare a masterplan for the Manukau Sports Bowl. | • Improved connectivity  
• Community park outcomes linked to play, fitness equipment and accessibility  
• Improved site lines resulting in better CPTED outcomes and higher park usage  
• Potential provision for regional sports such as cycling and tennis  
• Security of tenure for regional facilities which will draw investment. | Manukau Transformation       | CS: PSR: Active Recreation  | Workshop in Q1 to discuss process for masterplanning | Q1, Q2, Q3, Q4 | ABS: Opex | $ -        |
<p>| 113 | OP: Ecological volunteers programme FY21 | Work with community volunteers to coordinate an ongoing programme of ecological and environmental initiatives including: annual pest plant and animal control; local park and beach clean ups; community environmental education and events. Q1: Winter/spring community plantings Q2 - Prepare for autumn planting Q3 - Autumn community plantings | Engage and enable our communities Connecting people with nature. A treasured environment. | Healthy natural environment    | CS: PSR: Park Services  | No further decisions anticipated | Q1, Q2, Q3, Q4 | Lk: Opex | $45,000    |</p>
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>116</td>
<td>Prepare a service assessment for Puhinui Reserve based on mana whenua and local board aspirations to inform future park development</td>
<td>Delivering on mana whenua aspirations  - Enhanced amenity for residents of Otara/Papatoetoe  - Active transportation routes that provide health and environmental outcomes - Enhanced biodiversity - Water quality enhancement through bush restoration and creation of buffer and wetland zones - Education and raising cultural awareness through our unique Maori identity</td>
<td>Parks and facilities that meet people's needs</td>
<td>CS: PSR: Park Services</td>
<td>No further decisions anticipated.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>Ld: Opex</td>
<td>$10,000</td>
<td></td>
</tr>
<tr>
<td>117</td>
<td>Mōari naming (and associated story telling) of parks and places in partnership with mana whenua to value and promote Auckland's Māori identity and one of te reo Māori</td>
<td>Aligns with the local board plan objective to protect, enhance and recognise heritage. Names of local parks and facilities reflect their historic significance to Māori.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: PSR: Te Wāki Tai-ranga-whenua</td>
<td>Decision to formally accept names and narratives received from Mana Whenua in Q1  Approve installation of Māori Outcomes Steering Group funded bilingual signage in selected park in Q1  Approve tranche two parks for naming in Q2</td>
<td>Q1, Q2, Q3, Q4</td>
<td>Ld: Opex</td>
<td>$10,500</td>
<td></td>
</tr>
<tr>
<td>1848</td>
<td>Support locally-led delivery of 'free-to-attend' activities that enable the community to be more active in our local parks and places. Ensure delivery areas include Clover Park, Boundary Road, Tārua Library, Otara Town Centre and Hayman Park. This may include container-based activations and bike and fitness hubs. Focus on children, young people and whānau-inclusive activities for Māori and Pasifika.</td>
<td>More Aucklanders living healthy, active lives through play, active recreation and sport. More Aucklanders connecting to nature. More Aucklanders connecting to our unique Māori and Pasifika identity.</td>
<td>Parks and facilities that meet people's needs</td>
<td>CS: PSR: Active Recreation</td>
<td>Approve delivery approach, target groups and areas in Q1</td>
<td>Q1, Q2, Q3, Q4</td>
<td>Ld: Opex, ABS: Capex - Development</td>
<td>$50,000</td>
<td></td>
</tr>
<tr>
<td>2218</td>
<td>To increase and protect the urban forest so that no local board area has less than 15% canopy cover.</td>
<td>Healthy natural environment</td>
<td>CS: PSR: Park Services</td>
<td>Q1 - September workshop to discuss the draft Hīāger Action Plan  Q2 - November Business Meeting to approve the Hīāger Action Plan</td>
<td>Q1, Q2</td>
<td>Ld: Opex</td>
<td>$10,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2247</td>
<td>Preparation of a service assessment for Puhinui Reserve with mana whenua and local board aspirations to inform future park development. Linked to 116</td>
<td>Preparation of a service assessment for Puhinui Reserve with mana whenua and local board aspirations for the park  Drive holistic park development based on sport and recreation gaps in line with local aspirations  Provide a forward plan</td>
<td>Parks and facilities that meet people's needs</td>
<td>CS: PSR: Park Services</td>
<td>The findings of the service assessment will be presented at a workshop in Q1</td>
<td>Q1, Q2</td>
<td>Ld: Opex</td>
<td>$6,000</td>
<td></td>
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</tbody>
</table>
### Parks, Sport and Recreation Work Programme 2020/2021

<table>
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<tr>
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<th>2020/2021</th>
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</thead>
<tbody>
<tr>
<td>2246</td>
<td>CARRY FORWARD DP: Te Kete Raukuku (Māori naming of parks and places) branch one</td>
<td>Māori naming (and associated story telling) of parks and places in partnership with whānau to value and promote Auckland’s Māori identity and use of te reo Māori 2019-2020 will be year three for this programme and continue naming of community parks with the option of considering community places.</td>
<td>Aligns with the local board plan objectives to protect, enhance and recognise heritage, Names of local parks and facilities reflect their historic significance to Māori.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: PSR: Te Waka Taaranga-whenua</td>
<td>A workshop is anticipated in Q1 2020/2021 to update on work programme, inform re-bilingual signage project and inform re placemaking process. A business meeting is anticipated in Q1 for the formal receipt of names.</td>
<td>Q1, Q2</td>
<td>LUX: Opex</td>
<td>$ 23,000</td>
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</tbody>
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Attachment A
### Community Services: Service Strategy and Integration Work Programme 2020/2021

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
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<th>LB Plan Outcome</th>
<th>Lead Dept/Unit or CCO</th>
<th>Further Decision Points for LB</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>2020/2021</th>
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</thead>
<tbody>
<tr>
<td>16/0</td>
<td>Investigate community need and demand in Papatoetoe (recognising current provision and anticipated growth)</td>
<td>Community service assessment and investigating options for provision of services in Papatoetoe (Y2 of 2)</td>
<td>Ensure community facility and open space provision meets current and future needs of community and network</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: Service Strategy and Integration</td>
<td>Q1, Q2, Q3</td>
<td>Regional</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>23/28</td>
<td>Manukau Sports Bowl Master Plan</td>
<td>Develop a master plan to guide decision making for the future use and development of Manukau Sports Bowl</td>
<td>1. Provides clear direction on the future development of the park that enables investment to be staged over time; 2. Bay in from community and mana to ensure how the park will be utilised</td>
<td>Manukau Transformation</td>
<td>CS: Service Strategy and Integration</td>
<td>Master plan scope, deliverables and timeframe</td>
<td>Q1, Q2, Q3; Q4</td>
<td>External funding</td>
<td>$ 20,000</td>
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</table>
Approval of the Ōtara-Papatoetoe Local Board Youth Connections work programme 2020/2021

File No.: CP2020/11174

Te take mō te pūrongo
Purpose of the report
1. To approve the Ōtara-Papatoetoe Local Board Youth Connections work programme 2020/2021 with carry forward from 2019/20 Youth Connections funding.

Whakarāpopototanga matua
Executive summary
2. This report presents the board’s Youth Connections work programme and associated budgets for approval for delivery within the 2020/2021 financial year (see Attachment A).
3. The work programme responds to the following outcomes and objectives that the local board identified in the Ōtara-Papatoetoe Local Board Plan 2017:
   • Empowered, inclusive and prosperous communities
4. The COVID-19 pandemic has exerted considerable pressure on the Auckland council’s (council) financial position. In July 2020, the Governing Body adopted the council’s Emergency Budget 2020/2021, which has reduced both capital and operating budgets. However, locally driven initiatives (LDI) operational funding has not been reduced.
5. The Ōtara-Papatoetoe Local Board (local board) provided feedback to staff on the projects it would like to use the carry forward funds in a series of workshops. The board indicated its support for the following projects, with budgets as listed below:
   • Demand led training for employment - $25,000
   • Entrepreneurial pathways - $20,000
   • NEETs prevention – 6,500
6. The proposed work programme has a total value of $51,500, which can be funded with the carry forward board’s draft locally driven initiatives (LDI) budget for the 2019/2020 financial year.
7. Updates on the delivery of this work programme will be provided through the board’s quarterly performance reports.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:
a) approve the Youth Connections work programme 2020/2021 using the carry forward from 2019/20 (Attachment A to the agenda report).

Horopaki
Context
8. Each year, the local board decides which activities to allocate its annual budget toward, through a series of workshops. The local board feedback in these workshops have informed the work programme.
9. The COVID-19 pandemic has exerted considerable pressure on the council’s financial position, which has had flow on effects for the budgets available in the 2020/2021 financial year. Given the new financial realities facing Auckland, the council has adopted an Emergency Budget 2020/2021, which has reduced both capital and operating budgets from those anticipated prior to the COVID-19 pandemic. However, this does not include a reduction of locally driven initiatives (LDI) operational funding.

10. The COVID-19 pandemic occurred part way through the planning cycle for the development of the 2020/2021 local board work programmes. This led to local boards undertaking a reprioritisation exercise for all proposed activity.

11. Since there was a carry forward available to deliver Youth Connections outcomes, the board decided to not allocate any new Youth Connections funding for 2019/20 and carry forward the Youth Connections funding from 2019/20 into 2020/21 financial year.

12. The work programme responds to the outcomes and objectives that the local board identified in the Ōtara-Papatoetoe Local Board Plan 2017. The specific outcome that are reflected in the work programme is:
   - Empowered, inclusive and prosperous communities

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

13. The Corporate and Local Board Performance team have identified projects from the Ōtara-Papatoetoe Local Board locally driven initiatives (LDI) operational budget 2019/2020 where there was an agreed scope and cost which were not been delivered. These projects total $51,500.

14. Table 1 outlines the activities and budgets that have been confirmed as part of the Emergency Budget, which have been added to the work programme to be delivered in 2020/2021.

<table>
<thead>
<tr>
<th>Activity name</th>
<th>Budget</th>
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<tbody>
<tr>
<td>Demand led training for employment</td>
<td>$25,000</td>
</tr>
<tr>
<td>Entrepreneurial pathways</td>
<td>$20,000</td>
</tr>
<tr>
<td>NEETs prevention</td>
<td>$6,500</td>
</tr>
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</table>

15. TSI has delivered two demand led workforce development programmes in South Auckland area in 2019/20, which has been very successful in getting young people into quality employment. These two programmes have resulted in over 75% of the young people securing quality employment outcomes and the others pursuing educational pathways. All young people who took part in these programmes have clear goals set and are working towards them.

16. Post COVID-19, there is a need to look at the employment preparation programme with the input from the employers. TSI is organized a workshop (two-part workshop) on Wednesday, 5 August from 1 pm to 3.30 pm and has another workshop this week Wednesday, 12 August from 1 pm to 3.30 pm at Manukau Civic Council building. This will be to bring employers from various sectors, young people, community groups and one elected member from each of the southern local boards. This will help to develop an employment preparation programme that Youth Connections can support to deliver using the local groups. Idea is to understand the needs, challenges, and opportunities for each group to find a solution in terms of appropriate training for young people to get them into quality employment. This will help to shape the demand led workforce development post COVID-19 that TSI is wanting to get going across South Auckland.
17. If the above way of workshop works well, TSI will hold another similar workshop for the entrepreneurial space. TSI will involve ATEED and YEP to make sure that this support is effective and directed to the gap that exists in this eco system. As TSI understands from talking to the local communities and local schools, there is not enough support available for enterprise support for young people. Some of the young people specially after COVID-19 will find it hard to get into traditional employment and this might be a good time to consider other alternative income earning potentials that can be supported and which will keep the young people engaged.

18. TSI has worked with KidsCoins to a develop the Three Bags Full (3BF) programme at the Papakura High School in 2018/19 which was successful in keeping students engaged at school, provide exposure to technology and how to use technology for employment and it also gave a solid understanding of financial literacy. In 2019/20 KidsCoin received further funding from Foundation North to develop the version two of this programme which is a lot more comprehensive and it can help to gain credits towards NCEA. This new version is being delivered currently. This programme can not only help with digital technology learning that can help to earn some money while studying, it also will teach financial literacy. KidsCoin is looking to support a young person and their whanau with digital technology and financial literacy and will like to give the young people living waged paid work for a period. Cost for this programme is $6,500 per whanau.

19. The proposed work programme does not significantly impact on greenhouse gas emissions or contribute towards adapting to the impacts of climate change.

**Tauākī whakaaweawe āhuarangi**
**Climate impact statement**

20. The proposed work programme does not significantly impact on greenhouse gas emissions or contribute towards adapting to the impacts of climate change.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**
**Council group impacts and views**

21. The work programme was developed through a collaborative approach by operational council departments, with each department represented in the integrated team that presented the draft work programme to the local board at a series of workshops.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**
**Local impacts and local board views**

22. The proposed Youth Connections work programme has been considered by the local board in a series of workshops from November 2019 to July 2020. The views expressed by local board members during the workshops have informed the recommended work programme.

23. The activities in the proposed work programme align with the Ōtara-Papatoetoe Local Board Plan 2017 outcomes.

**Tauākī whakaaweawe Māori**
**Māori impact statement**

24. Table 2 outlines the activities in the 2019/2020 work programme that contribute towards the delivery of specific Māori outcomes.

<table>
<thead>
<tr>
<th>Activity name</th>
<th>Māori impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Demand led training for employment</td>
<td>Will be assisting rangatahi to train and get into quality employment opportunities.</td>
</tr>
<tr>
<td>Enterprise pathways</td>
<td>Opportunity for rangatahi to learn enterprise skills and attach</td>
</tr>
</tbody>
</table>
25. Where aspects of the proposed work programme are anticipated to have a significant impact on activity of importance to Māori then appropriate engagement will be undertaken.

**Ngā ritenga ā-pūtea**

**Financial implications**

26. The proposed Youth Connections work programme budget for 2020/2021 is $0 of the boards locally driven initiatives (LDI) operational budget. This amount can be accommodated within the board’s total draft budget for 2020/2021.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

27. The COVID-19 pandemic could have a further negative impact on the delivery local board work programmes if the COVID-19 Alert Level changes (New Zealand’s 4-level Alert System specifies measures to be taken against COVID-19 at each level). The deliverability of some activities will decrease if there is an increase to the COVID-19 Alert Level.

28. Table 3 shows the identified significant risks associated with activities in the proposed 2020/2021 work programme.

**Table 3: Significant risks and mitigations for activities**

<table>
<thead>
<tr>
<th>Activity name</th>
<th>Risk</th>
<th>Mitigation</th>
<th>Rating after mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Demand led training for employment</td>
<td>COVID-19 effects on being able to deliver the training and employment opportunities.</td>
<td>Some training can be provided online, and the young people can be kept engaged. Employment outcomes may still be affected.</td>
<td>medium</td>
</tr>
<tr>
<td>Enterprise pathways</td>
<td>COVID-19 effects on being able to deliver the training and employment opportunities.</td>
<td>Online training and online trading can take place. Depending on the availability of device and connection.</td>
<td>low</td>
</tr>
<tr>
<td>NEETs prevention</td>
<td>COVID-19 effects on being able to deliver the training and employment opportunities.</td>
<td>Online training and mahi can be done, long as the initial workshops are held.</td>
<td>Low</td>
</tr>
</tbody>
</table>
29. Where a work programme activity cannot be completed on time or to budget, due to unforeseen circumstances, this will be signalled to the local board at the earliest opportunity.

**Ngā koringa ā-muri**

**Next steps**

30. Delivery of the activity in the approved work programme will commence once approved and continue until 30 June 2021. Activity progress will be reported to the local board on a quarterly basis.

31. Where the work programme identifies further decisions and milestones for each activity, these will be brought to the local board when appropriate.

**Ngā tāpirihanga**

**Attachments**

<table>
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<th>No.</th>
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<tbody>
<tr>
<td>A1</td>
<td>Youth Connections work programme 2020/2021</td>
<td>151</td>
</tr>
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</table>

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Authors</th>
<th>Dhaya Haran, Specialist Advisor – Youth Employment</th>
</tr>
</thead>
</table>
| Authorisers                          | Sue Travaglia, Manager – Shared Prosperity, The Southern Initiative  
|                                      | Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards |
## The Southern Initiative Work Programme 2020/2021

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/Unit or code</th>
<th>Further Decision Points for LB</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>1970</td>
<td>CARRY FORWARD. Youth Connections - O-P</td>
<td>Note: the budget for this activity is carried forward from 2019/2020. Youth Connections will: • retain and build on the impactful work of Youth Connections to date particularly the community-led solutions demonstrated to create impact. • boost and scale up tried and tested The Southern Initiative activities relating to young people and employment or entrepreneurship; • trial and experiment new approaches to support young marginalized youth (such as those in care, in the youth justice system or discriminated against).</td>
<td>Activity benefits: Community outcomes: • young people, particularly those furthest from the labour market, are connected into quality, sustainable jobs, delivered through local and regional initiatives. • inclusive, just, circular and regenerative economic development where young South and West Aucklanders share more equitably in Auckland’s prosperity or are set up to contribute to and share in this prosperity in the future.</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>TLI. The Southern Initiative</td>
<td>Not scheduled</td>
<td>LDI. Opex</td>
<td>$51,500</td>
<td></td>
</tr>
</tbody>
</table>
Classification of reserve at 20 Newbury Street, Otara

File No.: CP2020/10759

Te take mō te pūrongo
Purpose of the report
1. To classify the reserve at 20 Newbury Street, Otara and revoke a previous related resolution which contained a technical error.

Whakarāpopototanga matua
Executive summary
2. The redevelopment of Te Puke ō Tara, completed in July 2018, uncovered a legacy issue that had never been correctly resolved or classified. Te Puke ō Tara and part of the Otara Leisure Centre were found to be sited on land that is held by the Crown through the Department of Conservation as an unclassified reserve for civic, cultural and community purposes and vested in Auckland Council, in trust for those purposes.

3. The Reserves Act requires that all reserves are classified for their principal or primary purpose (e.g. recreation reserve, local purpose reserve). Once classified the relevant provisions of the Reserves Act take effect and Auckland Council can exercise the various powers contained in the Reserves Act. The reserve at 20 Newbury Street had never been classified for a specific purpose by the local Board.

4. The classification issue was discussed with the board at the 29 January 2019 workshop where it indicated support to correctly classify the land and for this to be progressed in parallel with the proposed occupancy agreements for Te Puke ō Tara and the Leisure Centre. The report prepared for the 19 February 2019 meeting of the Board, CP2019/00927 incorrectly recommended reclassification of the reserve.

5. On 4 May 2020, staff were advised by Legal Services, that because the reserve has not previously been classified, the resolution to “reclassify” did not provide the required authority for a classification process to proceed. Their advice was for the local board to make a new resolution to classify the reserve.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) support the classification of Lot 54 DP55184 as a reserve.

b) revoke resolution c) OP/2019/9, to reclassify Lot 54 DP55184 on the basis that it contains a technical error.

c) request staff to consult with iwi on the classification proposal and bring feedback to the local board as part of the process of seeking its formal support to classify the reserve.

Horopaki
Context
6. In July 2018, the redevelopment of Te Puke ō Tara was completed, which presented an opportunity to enhance services to the community and realise the potential of the centre being co-located with the Ōtara Leisure Centre.
7. It enabled consideration of the spaces available in the whole complex and their best use through a more integrated service approach. Two key aspects identified involved the integration of a community café (Affirming Works) into the foyer hub space and Pacific Physiotherapy continuing to occupy an enclosed space in Te Puke ō Tara.

8. Whilst exploring these occupancy opportunities, a legacy issue was uncovered. Te Puke ō Tara and part of the Leisure Centre are sited on land that is recognised as “Reserves Act” but which has never been classified for a specific purpose.

9. Lot 54 on which the centre is sited, is contained in the same title as that of Allotment 503. Lot 54 is not owned by council but is held by the Crown through the Department of Conservation.

10. The Reserves Act requires that all reserves are classified for their principal or primary purpose, such as a recreation reserve or local purpose reserve. Once classified, the relevant provisions of the Reserves Act take effect and council can exercise the various powers contained in the Reserves Act according to the classification such as leasing.

11. As the land is unclassified, council has no powers under the Reserves Act to enter into occupation agreements. To enable council to enter into occupation agreements, the land at Lot 54 needs to be classified or the reserve status be revoked.

12. The classification issue was discussed with the local board at a workshop on 29 January 2019. The board indicated support for classifying the land and for this to be progressed in parallel with the proposed occupancy agreements.

13. A report was presented to the local board at a business meeting on 19 February 2019 and, on staff advice, board resolved to support the reclassification of Lot 54. (OP/2019/9).

*Resolution number OP/2019/9*

MOVED by Chairperson L Fuli, seconded by Member D Trenberth:

*That the Ōtara-Papatoetoe Local Board:*
a) approve the terms of an occupancy agreement with Pasifika Physio for the space identified in the attached plan. These include general terms outlined in this report and the following terms;
   i. occupancy a period of three years with no right of renewal
   ii. an inclusive rental cost of $25,000 plus GST per year.

b) approve the terms of an occupancy agreement with Affirming Works Limited for the kiosk at Te Puke ō Tara Community Centre, 20 Newbury Street Ōtara and the café at Fresh Gallery, 46 Fair Mall, Ōtara. These include general terms outlined in this report and the following terms;
   i. occupancy for a period of three years with no right of renewal
   ii. an annual operating charge of $2,175 plus GST.

c) support the reclassification of Lot 54 DP55184 to be progressed in parallel with the approval for use of space at the centre for a café and Pasifika Physio.

CARRIED

Tātaritanga me ngā tohutohu
Analysis and advice
14. On 4 May 2020, staff were advised by Legal Services, that because the reserve has not previously been classified, the resolution to “reclassify” did not provide the required authority for a classification process to proceed. Their advice was for the local board to make a new resolution at an upcoming local board meeting to classify the reserve.

15. This means that council cannot legalise occupancy agreements with Affirming Works and Pasifika to be based at Te Puke ō Tara until this occurs.

16. To rectify this, the original resolution c) OP/2019/9, needs to be revoked and a new resolution is required supporting the classification of the reserve. This will enable the classification process to proceed.

17. Whilst this is undertaken, Affirming Works and Pasifika Physio will continue to operate at the centre delivering services and as per the conditions agreed by the Board at its meeting on 19 February 2019. These conditions are;

**Pasifika Physio**
   i. occupancy a period of three years with no right of renewal
   ii. an inclusive rental cost of $25,000 plus GST per year.

**Affirming Works**
   i. occupancy for a period of three years with no right of renewal
   ii. an annual operating charge of $2,175 plus GST.

Tauākī whakaaweawe āhuarangi
Climate impact statement
18. Community places have a positive climate impact as they allow people to connect, participate and recreate locally and not have to travel long distances. They help foster a sense of community and contribute positively to people’s views of where they live.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
19. The reserve classification process will be managed by the Property and Commercial Business Team of the Community Facilities Department.
Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

20. The local board has previously indicated support for the classification of the reserve to enable the activities that have been operating on the site to continue.

Tauākī whakaaweawe Māori
Māori impact statement

21. Iwi consultation regarding the classification of the reserve will be undertaken. The classification procedures will involve:

- Staff will attend mana whenua forum to explain proposal as required by council’s iwi consultation policy
- Email each relevant local iwi as required under Section 4 of the Conservation Act 1987 to explain proposal, requesting any response, and wait up to twenty working days for that response

Ngā ritenga ā-pūtea
Financial implications

22. There are no immediate financial implications arising from revoking the previous resolution and supporting classification.

23. Enabling this classification will allow council to collect revenue as per the occupancy conditions detailed above.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

24. Legal Services consider that the legal risk of not amending/revoking the resolution is low. For this reason, in their view the best approach is simply to make a new resolution at an upcoming local board meeting to classify the reserve.

Ngā koringa ā-muri
Next steps

25. Staff will undertake the next steps and required consultation processes to classify the reserve. This will involve:

- Consultation with iwi.
- Local board support to publicly advertise the classification intent in terms of Section 16 (4) of the Reserves Act. Once advertised staff will wait one month for any objections.
- Staff will attend a mana whenua forum to explain the proposal as required by council’s iwi consultation policy.
- Communications will be sent to each relevant local iwi as required under Section 4 of the Conservation Act 1987 to explain the proposal, requesting any response, and wait up to twenty working days for that response
- Provided there are no objections, a formal report to the local board will be provided seeking a resolution under Section 16 (1) to correctly classify the reserve.

Ngā tāpirihanga
Attachments

There are no attachments for this report.
# Ngā kaihaina

## Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Peter Loud - Team Leader Community Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Graham Bodman - General Manager Arts, Community and Events</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>

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Classification of reserve at 20 Newbury Street, Otara
Statement of proposal to amend the Alcohol Control Bylaw

File No.: CP2020/08950

Te take mō te pūrongo
Purpose of the report
1. To seek support on the statement of proposal to amend the Te Kaunihera o Tāmaki Makaurau Te Ture a Rohe Whakararata Waipiro 2014 / Auckland Council Alcohol Control Bylaw 2014 before it is finalised for public consultation.

Whakarāpopototanga matua
Executive summary
2. To enable the local board to provide its views on the statement of proposal to amend the Te Kaunihera o Tāmaki Makaurau Te Ture a Rohe Whakararata Waipiro 2014 / Auckland Council Alcohol Control Bylaw 2014, staff have prepared a draft proposal.
3. The draft proposal would continue to enable council to make alcohol bans in certain public places to reduce crime and disorder caused or made worse by alcohol consumed there.
4. The main proposals are to include new temporary alcohol bans for major events at Mount Smart Stadium, Western Springs Stadium, Eden Park and Auckland Domain, and to make the Bylaw easier to read and understand.
5. Staff recommend that the local board provide its views on the draft proposal.
6. There is a reputational risk that the draft proposal or the local board’s views do not reflect the views of people in the local board area. This risk would be partly mitigated by future public consultation processes. The local board will have an opportunity to consider any public feedback and provide formal views to a Bylaw Panel prior to the final decision.
7. The local board’s views will be provided to the Regulatory Committee on 1 September 2020 who will recommend a statement of proposal for public consultation to the 24 September Governing Body meeting. Public consultation is scheduled for October 2020, Bylaw Panel deliberations for March 2021, and a final decision by the Governing Body for April 2021.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:
   a) support the draft statement of proposal in Attachment A of this agenda report to amend the Auckland Council Alcohol Control Bylaw 2014 for public consultation.

Horopaki
Context
The Alcohol Control Bylaw enables council to make alcohol bans in public places
8. The Te Kaunihera o Tāmaki Makaurau Te Ture a Rohe Whakararata Waipiro 2014 / Auckland Council Alcohol Control Bylaw 2014 (Bylaw) aims to reduce crime or disorder in certain public places caused or made worse by alcohol consumed there.
9. The Bylaw achieves this by providing a framework that enables alcohol bans to be made by resolution of the relevant delegated authorities – the Regulatory Committee, Auckland Domain Committee or local boards. Alcohol bans are enforced by the New Zealand Police.
The Regulatory Committee have decided to amend the Alcohol Control Bylaw

10. The Regulatory Committee requested staff commence the process to amend the Bylaw on 9 May 2019 (REG/2019/28). The process leading to this decision is summarised below.

11 April 2019 (REG/2019/19) Regulatory Committee endorsed the statutory bylaw review findings that:
- a bylaw about the consumption or possession of alcohol in public places is still the most appropriate way to address crime or disorder in certain public places caused or made worse by alcohol consumed there
- the current Bylaw does not give rise to any implications under, and is not inconsistent with, the New Zealand Bill of Rights Act 1990
- the current Bylaw structure and wording could be improved.

9 May 2019 (REG/2019/28) Regulatory Committee instructed staff to draft an amended Bylaw (Option two) after considering four options:
- Option one: status quo – retain Bylaw that makes alcohol bans by resolution
- Option two: amend the current Bylaw – improve the status quo
- Option three: replace the current Bylaw – new bylaw that contains all alcohol bans
- Option four: revoke Bylaw – no bylaw and instead rely on other existing methods.

Staff prepared a proposal in line with decisions of the Regulatory Committee

11. Staff have prepared a draft statement of proposal (draft proposal) to implement the decision of the Regulatory Committee to amend the Bylaw (Attachment A).

12. The draft proposal includes the reasons and decisions leading to the proposed amendments and a comparison between the existing and amended bylaws.

The local board has an opportunity to provide its views on the proposal

13. The local board now has an opportunity to provide its views on the draft proposal in Attachment A by resolution to the Regulatory Committee before it is finalised for public consultation.

14. For example, the local board could support the draft proposal for public consultation, recommend changes before it is finalised, or defer comment until after it has considered public feedback on the proposal.

Tātaritanga me ngā tohutohu
Analysis and advice

The draft proposal makes improvements to the current alcohol control bylaw

15. The draft proposal seeks to improve the use of alcohol bans for major events\(^1\) and make the Bylaw easier to read and understand. The table below summarises the proposed changes.

Summary of proposed changes to the Alcohol Control Bylaw 2014

<table>
<thead>
<tr>
<th>Proposals</th>
<th>Reasons for proposals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Make new event-based temporary alcohol bans for all major events at Mount Smart Stadium, Western Springs Stadium,</td>
<td>Including new event-based temporary alcohol bans made in the Bylaw:</td>
</tr>
</tbody>
</table>

\(^1\) Council’s Events Policy refers to major events as events having a regional, national and international profile.
<table>
<thead>
<tr>
<th>Proposals</th>
<th>Reasons for proposals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eden Park and Auckland Domain in the Bylaw.</td>
<td>• more easily enables a preventative approach to alcohol-related crime or disorder at or near event venues used for major events</td>
</tr>
<tr>
<td>• The new event-based temporary alcohol bans will replace existing event-based temporary alcohol bans made by resolution(^2) for Mount Smart Stadium, Eden Park and Auckland Domain for ‘Christmas in the Park’ and the Lantern Festival. Changes to these existing resolutions would:</td>
<td>• removes time and cost to process individual requests for event-based temporary alcohol bans where:</td>
</tr>
<tr>
<td>o for Mount Smart Stadium extend the ban to apply to all major events, not just concerts</td>
<td>o the event venue has in the past, is currently, and will in the future be used for major events</td>
</tr>
<tr>
<td>o for Eden Park extend the ban to include Eden Park stadium, and two fan trails if they are activated as part of the event(^3)</td>
<td>o a ban has been used in the past for major events at the event venue.</td>
</tr>
<tr>
<td>o for Auckland Domain extend the ban to all major events (not just the Lantern Festival) and extend the times of the ban to start one hour earlier and finish one hour later.</td>
<td>• creates more consistent event-based temporary alcohol ban times and application.</td>
</tr>
<tr>
<td>The ban for the Auckland Domain ‘Christmas in the Park’ event would remain unchanged.</td>
<td>Replacing some clauses with related information notes and providing clarifications:</td>
</tr>
<tr>
<td>• Replace with a related information note clauses about alcohol ban signage, and clauses about legislative decision-making criteria.</td>
<td>• removes provisions that are unnecessary to state in the Bylaw but are useful as extra information</td>
</tr>
<tr>
<td>• Clarify exceptions to alcohol bans for licensed premises and the transport of alcohol, council’s ability to make temporary alcohol bans and Bylaw wording.</td>
<td>• provides rules that are easier to read and understand.</td>
</tr>
</tbody>
</table>

**The draft proposal complies with statutory requirements**

16. The draft proposal has been prepared in accordance with statutory requirements and best practice drafting guidelines:

- The proposed inclusion of event-based temporary alcohol bans for major events at certain venues in the Bylaw is a reasonable limitation on people’s rights and freedoms because the bans only apply temporarily to a limited area for large scale events.
- The amended Bylaw is a more appropriate form of bylaw because the inclusion of event-based temporary alcohol bans for major events at certain venues enables a preventative approach to alcohol-related crime or disorder.\(^4\) The amended Bylaw would also be easier to read and understand.
- The amended Bylaw has no implications under, and is not inconsistent with, the New Zealand Bill of Rights Act 1990 (the Act). There are potential limitations to freedoms protected by the Act of expression, peaceful assembly, movement, security against unreasonable search and seizure, and to not be arbitrarily arrested. These limitations are justified because alcohol bans help prevent harm to the public, and because council’s ability to make alcohol bans is subject to legislative criteria which ensures any ban is justified, appropriate and proportionate.

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\(^2\) MT/2017/144 (Mt Smart); AE/2015/119 (Eden Park); RBC/2015/41 and WTM/2016/110 (Christmas in the Park); ADC/2017/43 (Lantern Festival).

\(^3\) There are two Eden Park Fan Trails designed for fans to walk to Eden Park. One starts at Ponsonby Road (activated on ‘match days’) and one starts from Queen Elizabeth Square (last used during the 2011 Rugby World Cup).

\(^4\) Section 147A of the Local Government Act 2002.
Staff recommend the local board consider providing its views on the proposal

17. Staff recommend that the local board consider the draft proposal and whether it wishes to provide its views to the Regulatory Committee.

Tauākī whakaaweawe āhuarangi
Climate impact statement
18. There are no implications for climate change arising from this decision.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
19. The draft proposal impacts the operation of units across the council group involved in events, processing alcohol ban requests and alcohol ban signage. Those units are aware of the impacts of the proposal and their implementation role.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
20. The Bylaw is important to local boards as they have the delegated authority to make local alcohol bans, and because alcohol bans help to improve public safety in their local areas.
21. The main view of local board members during the bylaw review was to retain local board decision-making authority for local alcohol bans. The proposal supports this by retaining the current decision-making authority. The process for the local board to make alcohol bans by resolution will remain the same.
22. The local board has an opportunity in this report to provide its views on the proposal to the Regulatory Committee.
23. The local board will also have further opportunity to provide its views to a Bylaw Panel on any public feedback to the proposal from people in the local board area.

Tauākī whakaaweawe Māori
Māori impact statement
24. The Bylaw has significance for Māori as users and kaitiaki / guardians of public space. Māori are also over-represented in alcohol-related hospital visits, the criminal justice system and as victims of crime.
25. Māori health advocacy organisations, Te Puni Kōkiri and the Maunga Authority support the use of alcohol bans as a tool to reduce alcohol-related harm.
26. The draft proposal supports this view by retaining the ability for council to use alcohol bans.

Ngā ritenga ā-pūtea
Financial implications
27. There are no financial implications to the local board for any decision to support the draft proposal for public consultation. The Governing Body at a later date will consider any financial implications associated with public notification and signage.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
28. There is a reputational risk that the draft proposal or the local board’s views do not reflect the views of people in the local board area. This risk would be partly mitigated by future public consultation processes. The local board will have an opportunity to consider any public feedback and provide its formal views to a Bylaw Panel prior to the final decision.
Ngā koringa ā-muri

Next steps

29. Staff will present a proposal and any local board views to the Regulatory Committee on 1 September 2020. The next steps are shown in the diagram below.

Ngā tāpirihanga

Attachments

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<th>No.</th>
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</thead>
<tbody>
<tr>
<td>A1</td>
<td>Statement of proposal to amend the Alcohol Control Bylaw</td>
<td>165</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Paul Wilson - Team Leader Bylaws</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
<tr>
<td>Author</td>
<td>Elizabeth Osborne - Policy Analyst</td>
</tr>
</tbody>
</table>

Statement of proposal to amend the Alcohol Control Bylaw
Helping to protect the public

Reducing alcohol-related crime and disorder

Enabling alcohol bans to be made that prohibit alcohol in certain public places where crime or disorder is caused or made worse by alcohol consumed there.

Statement of Proposal to amend the Auckland Council Alcohol Control Bylaw 2014. Public consultation takes place from [date] to [date].
1 Have your say

Helping to protect the public

Aucklanders drink alcohol in public places every day, for example at a family picnic, licensed venue or concert. Most people drink responsibly and without having any negative impact on others.

Sometimes drinking in public places can cause or worsen crime or disorder there. For example, drinkers may make too much noise, leave litter or graffiti, urinate in public, commit vandalism or theft, intimidate or assault others, trespass, or use vehicles recklessly. This can negatively affect nearby residents’ sleep, reduce the recreational or visual amenity of the place, make people feel unsafe, and place drinkers or those around them in danger of physical harm.

How Auckland Council keeps you safe

We use a bylaw to enable us to make alcohol bans that prohibit alcohol in certain public places (for example a park).

The current ability to make alcohol bans is included in the Te Kaunihera o Tāmaki Makaurau Te Ture ā-Rohe Whakararata Waipiro 2014 / Auckland Council Alcohol Control Bylaw 2014.

Improving how we make alcohol bans

We recently checked how the rules are working and identified improvements.

We propose changes to the Bylaw that would:

- make new event-based temporary alcohol bans for major events at Mount Smart Stadium, Western Springs Stadium, Eden Park and the Auckland Domain in the Bylaw
- use related information notes to replace clauses about alcohol ban signage and to replace clauses that duplicate legislative decision-making criteria
- clarify exceptions to alcohol bans for licensed premises and the transport of alcohol, and to clarify council’s ability to make temporary alcohol bans
- make the Bylaw wording easier to read and understand.

Other key aspects of the current Bylaw and its implementation will remain unchanged, for example:

- all local boards, the Auckland Domain Committee and the Regulatory Committee will continue to have delegated authority to make alcohol bans
- no changes to current alcohol bans (except for the event-based temporary alcohol bans above).

We want to know what you think

Starting on [date] through to [date], we want you to tell us what you think about the proposed amendments to the Auckland Council Alcohol Control Bylaw 2014.

Visit www.aucklandcouncil.govt.nz/have-your-say for more information, to give your feedback and to find out where you can drop in to a ‘have your say’ event.
What is the Bylaw

The Te Kaunihera o Tāmaki Makaurau Te Ture ā-Rohe Whakararata Waipiro 2014, Auckland Council Alcohol Control Bylaw 2014, was made on 30 October 2014.

The purpose of the Bylaw is to reduce crime or disorder in certain public places that is caused or made worse by alcohol consumed there. The Bylaw seeks to achieve this by enabling council to make alcohol bans that prohibit alcohol in those public places (including in a vehicle).

Alcohol Control Bylaw 2014 framework
What council proposes to change

Improving how we make alcohol bans

We recently checked how the rules are working and identified improvements.

Council is proposing to better reduce alcohol-related crime and disorder in public places by making amendments to the Alcohol Control Bylaw 2014. The proposed amendments are listed below.

<table>
<thead>
<tr>
<th>Proposals</th>
<th>Reasons for proposals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Make new event-based temporary alcohol bans for all major events at Mount Smart Stadium, Western Springs Stadium, Eden Park and Auckland Domain in the Bylaw.</td>
<td>Including new event-based temporary alcohol bans made in the Bylaw:</td>
</tr>
<tr>
<td>The new event-based temporary alcohol bans will replace existing event-based temporary alcohol bans made by resolution¹ for Mount Smart Stadium, Eden Park and Auckland Domain for ‘Christmas in the Park’ and the Lantern Festival. Changes to these existing resolutions would:</td>
<td></td>
</tr>
<tr>
<td>for Mount Smart Stadium extend the ban to apply to all major events, not just concerts</td>
<td></td>
</tr>
<tr>
<td>for Eden Park extend the ban to include Eden Park stadium, and two fan trails if they are activated as part of the event²</td>
<td></td>
</tr>
<tr>
<td>for Auckland Domain extend the ban to all major events (not just the Lantern Festival) and extend the times of the ban to start one hour earlier and finish one hour later.</td>
<td></td>
</tr>
<tr>
<td>The ban for the Auckland Domain ‘Christmas in the Park’ event would remain unchanged.</td>
<td></td>
</tr>
<tr>
<td>Replace with a related information note clauses about alcohol ban signage, and clauses about legislative decision-making criteria.</td>
<td></td>
</tr>
<tr>
<td>Clarify exceptions to alcohol bans for licensed premises and the transport of alcohol, council’s ability to make temporary alcohol bans and Bylaw wording.</td>
<td></td>
</tr>
</tbody>
</table>

If you want to know more, Appendix A shows what the proposed amended Alcohol Control Bylaw would look like. Appendix B provides a copy of the existing Alcohol Control Bylaw 2014. Appendix C provides a summary of the differences between the existing and amended bylaw.

¹ MT/2017/144 (Mt Smart), AE/2015/119 (Eden Park), RBC/2015/41 and WTM/2016/110 (Christmas in the Park), ADC/2017/43 (Lantern Festival).
² There are two Eden Park Fan Trails designed for fans to walk to Eden Park. One starts at Ponsonby Road (activated on ‘match days’) and one starts from Queen Elizabeth Square (last used during the 2011 Rugby World Cup).
How we implement the Bylaw

Making decisions using evidence
Council uses evidence to decide whether to make, amend or replace an alcohol ban by resolution.
Before making an alcohol ban by resolution, the Local Government Act 2002 requires council to be satisfied that there is evidence of a high level of crime or disorder in the area which has been caused by or made worse by alcohol consumption in that same area.

Evidence can include witness accounts of crime or disorder, photos of litter or damage, and callouts to council noise control and the Police. The Local Government Act 2002 also requires any alcohol ban to be appropriate and proportionate in terms of the nature and scale of the crime or disorder and justifiable as a reasonable limitation on people’s rights and freedoms.

Erecting and maintaining signage
Council erects and maintains alcohol ban signage. Signage informs people of the alcohol ban area and hours. An internal policy guides the form and placement of alcohol ban signage.

Police enforcement of alcohol bans
The New Zealand Police are responsible for enforcing alcohol bans made under the Bylaw.
Anyone can report a breach of an alcohol ban to the Police. Police respond to reports of alcohol ban breaches as soon as possible depending on the nature of the issues and other priorities.
Police may use powers of search, seizure and arrest under the Local Government Act 2002 to enforce alcohol bans. For breaches of alcohol bans, the Police may issue an infringement fee of $250.
5 How we got here

Decisions leading to the proposed changes

The Local Government Act 2002 requires the council to review its bylaws periodically to determine whether they are effective, efficient and still necessary to address the problem. We also check that the Bylaw is not inconsistent with the New Zealand Bill of Rights Act 1990.

Auckland Council reviewed the existing Bylaw by engaging with stakeholders and undertaking research. Council reported its findings and considered options in response to the findings at meetings in April and May 2019.

This statement of proposal was approved for public consultation by the Governing Body in September 2020. This begins the formal process to make amendments to the Alcohol Control Bylaw 2014.

Bylaw review and approval process

Go to: www.aucklandcouncil.govt.nz/have-your-say if you would like to view more information about the above decisions, including the findings from the statutory bylaw review and options we considered to respond to those findings.

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3 Council engaged with a range of stakeholders including the Tūpuna Maunga Authority, the New Zealand Police, Alcohol Harm Watch, Health Promotion Agency, Auckland Regional Public Health Service, To Punī Kōrū and Māori public health advocates.
6 We want your input

You have an opportunity to tell us your views.

We would like to know what you think about the proposed amendments to the Alcohol Control Bylaw. Anyone can give feedback on the proposal, including individuals, organisations and businesses.

Give us your feedback

Starting on ## month 2020 through to ## month 2020 we are asking for feedback on proposed amendments to the Auckland Council Alcohol Control Bylaw 2014. Anyone can give feedback.

You can give your feedback:

- online at our website www.aucklandcouncil.govt.nz/ have-your-say
- in person at one of our ‘Have your say’ events – visit our website for details

Visit www.aucklandcouncil.govt.nz/ have-your-say for more information.

Online services are available at our libraries.

Your name and feedback will be available to the public in our reports and online. All other personal details will remain private.
Appendix A: Proposed amended Auckland Council Alcohol Control Bylaw 2020
Te Ture ā-Rohe
Whakararara Taipiro 2014
Alcohol Control Bylaw 2014

(as at dd month 2021)

made by the Governing Body of Auckland Council

in resolution GB/2014/121

on 30 October 2014

Bylaw made under sections 145 and 147 of the Local Government Act 2002.
Summary
This summary is not part of the Bylaw but explains the general effects.
Sometimes drinking in public places can cause or worsen crime or disorder there. For example, drinkers may make too much noise, leave litter or graffiti, urinate in public, commit vandalism or theft, intimidate or assault others, trespass, or use vehicles recklessly.
This can negatively affect nearby residents' sleep, reduce the recreational or visual amenity of the place, make people feel unsafe, and place drinkers or those around them in danger of physical harm.
The purpose of this Bylaw is to reduce crime or disorder in certain public places that is caused or made worse by alcohol consumed there, by –
- using alcohol bans to prohibit people from consuming, bringing or possessing alcohol in certain public places at certain times (clause 6)
- setting out how council may make a new alcohol ban by resolution (clauses 7 and 8)
- specifying event-based temporary alcohol bans (Schedule 1)
- referencing the full list of alcohol bans and maps (viewable on council's website)
Other parts of this Bylaw assist with its administration by –
- stating its name, when it comes into force and where it applies (clauses 1, 2 and 3)
- stating the purpose of this Bylaw and defining key terms (clauses 4 and 5)
- referencing the powers of the New Zealand Police to enforce this Bylaw, including the issue of $250 infringement fines (Part 4)
- ensuring existing resolutions continue to apply and incomplete enforcement action can continue where relevant (Part 5).
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Enforcement powers, offences and penalties
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Savings and transitional provisions
11 Existing resolutions continue to apply 9
12 Existing inquiries to be completed under this Bylaw 9

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1 Title
(1) This Bylaw is the Te Ture ā-Rohe Whakararata Waipiro 2014, Alcohol Control Bylaw 2014.

Clause 1 amended in accordance with Clause 2(2).

2 Commencement
(1) This Bylaw comes into force on 18 December 2014.
(2) Amendments to this Bylaw by resolution GB/####/## come into force on 01 June 2021.

Related information about amendments
Council decided on dd month year to make various amendments to the Bylaw. The majority of the amendments were to make the Bylaw easier to read and understand. Key changes included:
- making new event-based temporary alcohol bans in Schedule 1
- using related information notes to replace clauses about alcohol ban signage and to replace clauses that duplicate legislative decision-making criteria
- clarifying exceptions to alcohol bans for licensed premises and the transport of alcohol, and clarifying council’s ability to make temporary alcohol bans.
A comparison of the Bylaw before and after the amendments were made can be viewed in Item # of the Auckland Council Governing Body meeting agenda dated dd month year.

Clause 2 amended in accordance with Clause 2(2).

3 Application
(1) This Bylaw applies to Auckland.

Part 1
Preliminary provisions

4 Purpose
(1) The purpose of this Bylaw is to reduce crime or disorder in certain public places that is caused or made worse by alcohol consumed there.

Clause 4 amended in accordance with Clause 2(2).

5 Interpretation
(1) In this Bylaw, unless the context otherwise requires, –

Alcohol has the meaning given by section 5(1) of the Sale and Supply of Alcohol Act 2012.

Auckland has the meaning given by section 4(1) of the Local Government (Auckland Council) Act 2009.
Related information
The Local Government (Auckland Council) Act 2009 enabled the Local
Government Commission to determine Auckland’s boundaries in a map titled
LGC-AK-R1. The boundaries were formally adopted by Order in Council on 15
March 2010, and came into effect on 1 November 2010.

Christmas / New Year holiday period means Christmas Eve (the day before
Christmas Day) to the day after New Year’s Day as determined by the Holidays

Council means the Governing Body of the Auckland Council or any person
delegated or authorised to act on its behalf.

Related information about who can make an alcohol ban
Council has delegated the making of alcohol bans by resolution under clause 7 to –

• local boards for local parks, streets and carparks as at 30 October 2014 (GB/2014/121)
• the Regulatory Committee for areas of regional significance as at 30 October 2014
  (GB/2014/121)
• the Auckland Domain Committee for the Auckland Domain as at 1 November 2016
  (GB/2016/237).

The Governing Body of Auckland Council is responsible for making alcohol bans in all other
public places, and for any alcohol bans in Schedule 1.

Public holiday has the same meaning given in the Holidays Act 2003.

Public place has the meaning given by section 147 of the Local Government Act
2002.

Related information
The Local Government Act 2002 (as reprinted on 1 July 2018) states a public place –

(a) means a place that is open to or is being used by the public, whether free or on payment of
a charge, and whether any owner or occupier of the place is lawfully entitled to exclude or
  eject any person from it; but
(b) does not include licensed premises.

Vehicle has the meaning given by section 2(1) of the Land Transport Act 1998.

(2) Related information does not form part of this Bylaw and may be inserted,
changed or removed without any formality.

(3) The Interpretation Act 1999 applies to this Bylaw.

Clause 5 amended in accordance with Clause 2(2).
Part 2
Alcohol consumption and possession in public places

6 Alcohol prohibited in public places where an alcohol ban applies

(1) A person must not consume, bring or possess alcohol in any public place or in any vehicle in any public place where—
   (a) an alcohol ban made by council in accordance with clause 7 of this Bylaw applies; or
   (b) an alcohol ban in a Schedule of this Bylaw applies.

(2) However, subclause (1) does not apply in those circumstances described in section 147(4) or section 147(1)(b) of the Local Government Act 2002.

Related information about alcohol bans
A list of all alcohol bans made using clause 7 and related maps is attached at the end of this Bylaw for information only, and can be viewed on council’s website.

Related information about exceptions – Transport of alcohol
In section 147(4) of the Local Government Act 2002 (as reprinted on 26 March 2020), an alcohol ban does not apply in the case of alcohol in an unopened container to,—
*(a) the transport of the alcohol from licensed premises next to a public place, if—
   (i) it was lawfully bought on those premises for consumption off those premises; and
   (ii) it is promptly removed from the public place, or
(b) the transport of the alcohol from outside a public place for delivery to licensed premises next to the public place; or
(c) the transport of the alcohol from outside a public place to premises next to a public place by, or for delivery to, a resident of the premises or his or her bona fide visitors; or
(d) the transport of the alcohol from premises next to a public place to a place outside the public place if—
   (i) the transport is undertaken by a resident of those premises; and
   (ii) the alcohol is promptly removed from the public place.*

This may include for example, transporting alcohol from a supermarket to your home, from your home to a BYO restaurant or from your home to a friend’s house.

Related information about exceptions – Licensed premises
In section 147(1)(b) of the Local Government Act 2002 (as reprinted on 26 March 2020), exceptions apply to an alcohol ban where a licence is held under the Sale and Supply of Alcohol Act 2012. (Subpart 1 of Part 2). This may include for example, buying alcohol at an event at a park that holds a special licence or dining on the footpath at a restaurant that holds an on-licence providing for BYO alcohol.

Clause 6 amended in accordance with Clause 2(2).
Council may make an alcohol ban

(1) Council may make an alcohol ban for the purpose of prohibiting or otherwise regulating or controlling, either generally or for one or more specified periods, any or all of the following:
(a) the consumption, bringing or possession of alcohol in public places; and
(b) in conjunction with (a), the presence or consumption of alcohol in vehicles, or vehicles of stated kinds or descriptions, in public places.

(2) Council may amend, replace or revoke an alcohol ban in accordance with clause 8 with all necessary modifications.

Clause 7 amended in accordance with Clause 2(2).

Procedure for making an alcohol ban

(1) Council must, before making an alcohol ban in clause 7 –
(a) comply with decision-making requirements under the Local Government Act 2002; and
(b) consider using one of the following standard times where appropriate in relation to the requirements in subclause 2(a) –
(i) 24 hours, 7 days a week (at all times alcohol ban);
(ii) 7pm to 7am daily (evening alcohol ban);
(iii) 10pm to 7am daylight saving and 7pm to 7am outside daylight saving (night-time alcohol ban);
(iv) 7pm on the day before to 7am on the day after any weekend, public holiday or Christmas / New Year holiday period (weekend and holiday alcohol ban).

Related information about making an alcohol ban

- Council may make a permanent or temporary alcohol ban by resolution in clause 7 or by making a bylaw. The process to amend, replace or revoke an alcohol ban is similar to the process that made the ban.
- The Local Government Act 2002 (as reprinted on 26 March 2020) prescribes the criteria to make an alcohol ban in sections 147B (for resolutions) and 147A (for bylaws). The criteria cannot be changed by council.
- For permanent alcohol bans by resolution or in a bylaw, the statutory criteria requires:
  o evidence of a high level of crime or disorder in the area caused by or made worse by alcohol consumption in that same area
  o the ban to be appropriate and proportionate in light of the crime or disorder
  o the ban to be justified as a reasonable limitation on people’s rights and freedoms.
- For temporary alcohol bans in Schedule 1, the statutory criteria requires the alcohol ban to be justified as a reasonable limitation on people’s rights and freedoms.
Before making a decision, council must also comply with the general decision-making requirements under Subpart 1 of Part 6 of the Local Government Act 2002 (as reprinted on 26 March 2020). This could include considering –

- complementary or alternative solutions to an alcohol ban, for example locking gates, public bins, lighting, CCTV and Māori or Pacific Wardens
- views of people likely to be affected by or interested in the alcohol ban, for example nearby residents or businesses, community groups, and the New Zealand Police
- the nature, severity and frequency of alcohol-related crime or disorder
- whether the crime or disorder is a result of displacement from an existing alcohol ban
- whether an alcohol ban would result in displacement of the crime or disorder
- whether a Crime Prevention through Environmental Design assessment is needed.

Council must under clause 8 consider standard times to improve consistency in Auckland, however it may also consider other times more appropriate and proportionate in light of evidence.

Related information about making an alcohol ban – making a request
- Members of the public (for example community groups, businesses and the New Zealand Police) may request council to make an alcohol ban at any time, with supporting evidence.

Related information about alcohol ban signage
- Council uses alcohol ban signage to inform, educate and assist with enforcement.
- The Governor General may use section 147C of the Local Government Act 2002 (as reprinted on 26 March 2020) to make rules about alcohol ban signage. No rules have been made to date.

Clause 8 replaced in accordance with Clause 2(2).

Part 4

Enforcement powers, offences and penalties

9 Police can use statutory powers and other methods to enforce this Bylaw

(1) A Police constable may use their powers under the Local Government Act 2002 to enforce this Bylaw.

Related information about enforcement

The New Zealand Police are responsible for enforcing alcohol bans and have powers relating to search, seizure and arrest under sections 169 and 170 of the Local Government Act 2002 (as reprinted on 26 March 2020).

Clause 9 amended in accordance with Clause 2(2).
10 **A person can be penalised for not complying with this Bylaw**

(1) A person who fails to comply with Part 2 of this Bylaw commits an offence and is liable to a penalty under the [Local Government Act 2002](#).

<table>
<thead>
<tr>
<th>Related information about penalties</th>
</tr>
</thead>
<tbody>
<tr>
<td>A person who breaches an alcohol ban commits an offence and is liable to an infringement fee of $250 under <a href="#">section 4</a> of the <a href="#">Local Government (Alcohol Ban Breaches) Regulations 2013</a> (as printed on 18 December 2013).</td>
</tr>
</tbody>
</table>

Clause 10 amended in accordance with Clause 2(2).

---

**Part 5**

**Savings and transitional provisions**

11 **Existing resolutions continue to apply**

(1) This clause applies to all resolutions made under this Bylaw prior to amendments in clause 2(2) coming into force.

(2) Every resolution made continues to apply as if made after the amendments to this Bylaw until the expiration date specified in the resolution or until amended, replaced or revoked by council, whichever comes first.

Clause 11 inserted in accordance with Clause 2(2).

12 **Existing inquiries to be completed under this Bylaw**

(1) Any compliance or enforcement action by council under this Bylaw that was not completed prior to amendments in clause 2(2) coming into force will continue to be actioned under this Bylaw as if the amendments had not been made.

Clause 12 inserted in accordance with Clause 2(2).
### Schedule 1

**Event-Based Temporary Alcohol Bans**

[Attached maps will be formatted to council communication standards prior to notification]

In this Schedule, "major events" has the same meaning as "large scale events" in section 147A of the Local Government Act 2002.

<table>
<thead>
<tr>
<th>Name</th>
<th>Alcohol Ban Area</th>
<th>Operative Time</th>
<th>Map number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auckland Domain major events alcohol ban</td>
<td>Auckland Domain, Associated carpark areas and sports fields</td>
<td>8am on the day of any major event at Auckland Domain to 6am on the day after that event</td>
<td>1</td>
</tr>
<tr>
<td>Auckland Domain 'Christmas in the Park' alcohol ban</td>
<td>Auckland Domain, Associated carpark areas, sports fields and surrounding streets</td>
<td>4pm on the Friday before any 'Christmas in the Park' event at the Auckland Domain to 8am on the following Monday after that event</td>
<td>2</td>
</tr>
<tr>
<td>Eden Park major events alcohol ban</td>
<td>Eden Park, Surrounding streets, Fan Trail if activated as part of the event</td>
<td>12 hours before any major event at Eden Park to 12 hours after that event</td>
<td>3</td>
</tr>
<tr>
<td>Mt Smart Stadium major events alcohol ban</td>
<td>Mt Smart Stadium, Surrounding streets</td>
<td>8am on the day of any major event at Mt Smart Stadium to 6am on the day after that event</td>
<td>4</td>
</tr>
<tr>
<td>Western Springs major events alcohol ban</td>
<td>Western Springs Stadium, Western Springs Lakeside, Western Springs Outer Fields, Surrounding streets</td>
<td>6am on the day of any major event at Western Springs Stadium to 6am on the day after that event</td>
<td>5</td>
</tr>
</tbody>
</table>

**Related information about event-based (temporary) alcohol bans**

- More information on major events can be found in council’s [Events Policy](#). The policy describes major events as events that have a regional, national and international profile. Examples of major events where a temporary alcohol ban could apply include concerts (Six60 at Western Springs), festivals (Lantern Festival at Auckland Domain), and sporting events (Warriors at Mount Smart).
- There are two Eden Park Fan Trails. One is a 2.3 kilometre walking route to Eden Park activated on ‘match days’, starting at Western Park on Ponsonby Road. The second was activated last during the 2011 Rugby World Cup and is a 4 kilometre walking route to Eden Park from Queen Elizabeth Square.
Statement of proposal to amend the Alcohol Control Bylaw
Attachment A

Item 26

Auckland Domain - Christmas in the Park

Regional

Hours of Operation: From 4pm on the Friday before the event to 8am on the following Monday after the event.

Alcohol ban does not apply to areas covered by a Sale and Supply of Alcohol Act 2012 licence.
Statement of proposal to amend the Alcohol Control Bylaw
Statement of proposal to amend the Alcohol Control Bylaw

Attachment A

Item 26
Related information, Bylaw history

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 November 2010</td>
<td>Made legacy bylaws about alcohol control¹ (Section 63, Local Government (Auckland Transitional Provisions) Act 2010)</td>
</tr>
<tr>
<td>01 November 2010</td>
<td>Commencement of legacy bylaws about alcohol control (Section 63, Local Government (Auckland Transitional Provisions) Act 2010)</td>
</tr>
<tr>
<td>31 July 2014</td>
<td>Proposal to make new bylaw about alcohol control and to revoke legacy bylaws (GB/2014/70)</td>
</tr>
<tr>
<td>30 October 2014</td>
<td>Made the Auckland Council Alcohol Control Bylaw 2014 (GB/2014/121)</td>
</tr>
<tr>
<td>dd month year</td>
<td>Public notice of making of the Auckland Council Alcohol Control Bylaw 2014 and revocation of legacy bylaws</td>
</tr>
<tr>
<td>18 December 2014</td>
<td>Commencement of Auckland Council Alcohol Control Bylaw 2014 and revocation of legacy bylaws (GB/2014/121)</td>
</tr>
<tr>
<td>11 April 2019</td>
<td>Review of Auckland Council Alcohol Control Bylaw 2014 completed (REG/2019/19)</td>
</tr>
<tr>
<td>24 September 2020</td>
<td>Proposal to make a new bylaw about alcohol control (GB/2020/##)</td>
</tr>
<tr>
<td>## April 2021</td>
<td>Amended the Auckland Council Alcohol Control Bylaw 2014 (GB/2021/##)</td>
</tr>
<tr>
<td>TBC</td>
<td>Public notice of amending the Auckland Council Alcohol Control Bylaw 2014</td>
</tr>
<tr>
<td>01 June 2021</td>
<td>Commencement of amendments to the Auckland Council Alcohol Control Bylaw 2014 (GB/2021/##)</td>
</tr>
</tbody>
</table>


Related information, next bylaw review

This Bylaw must be reviewed by 11 April 2029. If not reviewed by this date, the Bylaw will expire on 11 April 2031.
Alcohol Control Bylaw 2014

Te Ture a Rohe Whakararata Waipiro 2014

(as at 30 October 2014)

Made by Governing Body of Auckland Council

Resolution in Council

30 October 2014

Pursuant to section 145 and 147 of the Local Government Act 2002, the Governing Body of Auckland Council makes the following bylaw about alcohol control matters.
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9 Enforcement ........................................................................................................ 7
10 Offences and Penalties ......................................................................................... 7

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Part 1
Preliminary provisions

1 Title
   (1) This bylaw is the Alcohol Control Bylaw 2014.

2 Commencement
   (1) This bylaw comes into force on 18 December 2014.

3 Application
   (1) This bylaw applies to Auckland.

4 Purpose
   (1) The purpose of this bylaw is to control the consumption or possession of alcohol in public places to reduce alcohol related harm.

5 Interpretation
   (1) In this bylaw, unless the context otherwise requires, -

   Auckland has the meaning given by the Local Government (Auckland Council) Act 2010.

   Explanatory Note: As at 20 September 2011, the definition in section 4 of the Local Government (Auckland Council) Act 2009 "...means the area within the boundaries determined by the Local Government Commission under section 33(1) (as that determination is given effect to by Order in Council under section 35(1))".

   Alcohol has the meaning given by section 5(1) of the Sale and Supply of Alcohol Act 2012.

   Explanatory Note: As at 01 April 2014, the definition in section 5(1) of the Sale and Supply of Alcohol Act 2012 "... means a substance—
   (a) that—
      (i) is or contains a fermented, distilled, or spirituous liquor; and
      (ii) at 20°C is found on analysis to contain 1.15% or more ethanol by volume; or
   (b) that—
      (i) is a frozen liquid, or a mixture of a frozen liquid and another substance or substances; and
      (ii) is alcohol (within the meaning of paragraph (a)) when completely thawed to 20°C; or
   (c) that, whatever its form, is found on analysis to contain 1.15% or more ethanol by weight in a form that can be assimilated by people."

   Christmas / New Year holiday period means Christmas Eve (the day before Christmas Day) to the day after New Year’s Day as determined by the Holidays Act 2003.

   Explanatory Note: As at 01 April 2014, section 45 of the Holidays Act 2003 specifies that where the public holiday falls on a Saturday or Sunday, the

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Statement of proposal to amend the Alcohol Control Bylaw
public holiday must be treated as falling on the following Monday or Tuesday respectively.

Community-focused solutions mean alternative or complementary measures to an alcohol ban to reduce alcohol related harm. Examples include crime prevention through environmental design, local community initiatives, discussions with nearby licensees, youth and leadership development programmes, and partnering with Police, Ministry of Justice, sports clubs and town centre / business associations.

Council means the Governing Body of the Auckland Council or any person delegated to act on its behalf.

Explanatory Note: A list of delegations may be attached to this bylaw for information only purposes.

Licensed premises has the meaning given by section 5(1) of the Sale and Supply of Alcohol Act 2012.

Explanatory Note: As at 01 April 2014, the definition in section 5(1) of the Sale and Supply of Alcohol Act 2012 “... means any premises for which a licence [under the Sale and Supply of Alcohol Act 2012] is held.”

Public holiday has the same meaning given in the Holidays Act 2003.

Explanatory Note: As at 01 January 2014, the definition of public holiday in section 44 of the Holidays Act 2014 means "...
(a) Christmas Day;
(b) Boxing Day;
(c) New Year’s Day;
(d) 2 January;
(e) Waitangi Day;
(f) Good Friday;
(g) Easter Monday;
(h) ANZAC Day;
(i) the birthday of the reigning Sovereign (observed on the first Monday in June);
(j) Labour Day (being the fourth Monday in October);
(k) the day of the anniversary of a province or the day locally observed as that day.”

Public place has the meaning given by section 147 of the Local Government Act 2002.

Explanatory Note: As at 01 April 2014, the definition in section 147 of the Local Government Act 2002 “... means a place that is open to or is being used by the public, whether free or on payment of a charge, and whether any owner or occupier of the place is lawfully entitled to exclude or eject any person from it; but does not include licensed premises.”
(2) The Interpretation Act 1999 applies to this bylaw.

(3) Explanatory notes and additional information attached at the end of this bylaw are for information purposes only, do not form part of this bylaw, and may be made, amended, revoked or replaced by the council at any time without a formal process.

Part 2
Control of alcohol

6 Alcohol bans

(1) Every person is prohibited from consuming, bringing into, or possessing alcohol in any public place (including in a vehicle) in contravention of an alcohol ban made by the council in accordance with clause 7(1).

Explanatory note: As at 01 April 2014 under section 147(4) of the Local Government Act 2002, the prohibition in clause 6(1) does not apply to alcohol in an unopened container in the following circumstances "...

(a) the transport of the alcohol from licensed premises next to a public place, if—
   (i) it was lawfully bought on those premises for consumption off those premises; and
   (ii) it is promptly removed from the public place; or
(b) the transport of the alcohol from outside a public place for delivery to licensed premises next to the public place; or
(c) the transport of the alcohol from outside a public place to premises next to a public place by, or for delivery to, a resident of the premises or his or her bona fide visitors; or
(d) the transport of the alcohol from premises next to a public place to a place outside the public place if—
   (i) the transport is undertaken by a resident of those premises; and
   (ii) the alcohol is promptly removed from the public place."

7 Making alcohol bans

(1) The council may make an alcohol ban for the purpose of prohibiting or otherwise regulating or controlling, either generally or for one or more specified periods, any or all of the following:

(a) the consumption, bringing into or possession of alcohol in public places; and
(b) in conjunction with (a), the presence or consumption of alcohol in vehicles, or vehicles of stated kinds or descriptions, in public places.

(2) The council must, before making an alcohol ban in clause 7(1) —

(a) be satisfied that the alcohol ban gives effect to the purpose of the bylaw; and
(b) comply with the decision-making requirements under Subpart 1 of Part 6 of the Local Government Act 2002; and
(c) comply with the criteria under section 147B of the Local Government Act 2002 as follows
   (i) be satisfied that there is documented evidence that the area to which the alcohol ban will apply has experienced a high level of crime or disorder that can be shown to have been caused or made worse by alcohol consumption in the area; and
   (ii) be satisfied that the alcohol ban is appropriate and proportionate in light of the evidence and can be justified as a reasonable limitation on people’s rights and freedoms; and

(e) investigate and where appropriate, implement community-focused solutions as an alternative to or to complement an alcohol ban; and

(f) consider the views of the New Zealand Police; and

(g) consider the views of Maori; and

(h) consider the views of owners, occupiers, or persons that council has reason to believe are representative of the interests of owners or occupiers, of premises within the area to which the alcohol ban will apply; and

(i) consider the following times, where appropriate and not contrary to the requirements in subclause (2)(c) –
   (i) 24 hours, 7 days a week (at all times alcohol ban);
   (ii) 7pm to 7am daily (evening alcohol ban);
   (iii) 10pm to 7am daylight saving and 7pm to 7am outside daylight saving (night time alcohol ban);
   (iv) 7pm on the day before to 7am on the day after any weekend, public holiday or Christmas / New Year holiday period (weekend and holiday alcohol ban).

Explanatory note: The times in clause 7(2)(f) are a guide to improve consistency in times across Auckland, but recognises that in some instances use of the times specified may be clearly disproportionate to the evidence of the problem and therefore contrary to the statutory requirements in clause 7(2)(c) that requires alcohol bans be proportionate in light of the evidence.

(3) The council may, at any time, amend or revoke an alcohol ban in accordance with clause 7(1) and 7(2) with the necessary modifications.

8 Signage

(1) The council may make controls on any or all of the following in relation to signage for alcohol ban areas subject to compliance with any regulations under section 147C of the Local Government Act 2002:
   (a) require the council to erect and maintain signs indicating the existence or boundaries of an alcohol ban;
   (b) describe the placement of the signs
   (c) prescribe kinds of signs required to be erected and maintained (including, without limitation, content, images, maps, size, lettering, symbols, and colouring).
Part 3
Enforcement, offences, penalties

9 Enforcement
(1) A constable may use their powers under the Local Government Act 2002 to enforce this bylaw.

(2) In addition to their general powers under sections 169 and 170 of the Local Government Act 2002, the Police may exercise the power under section 170(2) of that Act (to search a container or vehicle immediately and without further notice) on specified dates or in relation to specified events notified in accordance with section 170(3) of that Act.

Explanatory note: As at 01 April 2014 under section 169 and 170 of the Local Government Act 2002, a constable has powers of arrest, search and seizure in relation to alcohol bans.

10 Offences and penalties
(1) Every person who breaches this bylaw commits an offence.

(2) Every person who commits an offence under this bylaw is liable to a penalty under the Local Government Act 2002.

Explanatory note: As at 29 October 2013 the penalty for breaching an alcohol ban is an infringement fee of $250 under the Local Government (Alcohol Ban Breaches) Regulations 2013.
Additional Information to Alcohol Control Bylaw 2014

This document contains matters for information purposes only and does not form part of any bylaw. It includes matters made pursuant to a bylaw and other matters to assist in the ease of understanding, use and maintenance of a bylaw. The information contained in this document may be updated at any time.

Contents

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<td>4</td>
</tr>
</tbody>
</table>
### Section 1
#### History of Bylaw

<table>
<thead>
<tr>
<th>Action</th>
<th>Description</th>
<th>Date of Decision</th>
<th>Decision Reference</th>
<th>Commencement</th>
</tr>
</thead>
</table>
| Make   | Following liquor control bylaws in force on 31 Oct 2010 deemed to have been made by Auckland Council:  
- Auckland City Council, Part 14 Liquor Control in Public Places  
- Franklin District Council, Liquor Control Bylaw 2008  
- Manukau City Council, Chapter 11 Liquor Control  
- North Shore City Council, Part 24 Control of consumption of liquor  
- Papakura District Council, Liquor Control in Public Places Bylaw 2008  
- Rodney District Council, Chapter 16 Liquor Bylaw  
| Lapse  | Previous liquor control bylaws (and consequently any resolutions made pursuant to those bylaws) to be allowed to lapse.                                                                                       | 30 Oct 2014      | GB/2014/121        | 31 Oct 2015     |
| Make   | Review of liquor control bylaws resulted in replacing the seven previous liquor control bylaws with the Alcohol Control Bylaw 2014.                                                                            | 30 Oct 2014      | GB/2014/121        | 18 Dec 2014     |

### Section 2
#### Related Documents

<table>
<thead>
<tr>
<th>Document Title</th>
<th>Description of Document</th>
<th>Location of Document</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item 26</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------------------------</td>
<td>-----------------------------</td>
<td></td>
</tr>
<tr>
<td><strong>Function, Duty, Power to be Delegated</strong></td>
<td><strong>Delegated Authority</strong></td>
<td><strong>Date of Delegation Decision</strong></td>
</tr>
<tr>
<td>n/a</td>
<td>Oversight of regulatory performance</td>
<td>The Regulatory Committee</td>
</tr>
<tr>
<td>CI7</td>
<td>Make, amend revoke permanent<em>1 and temporary</em>2 alcohol ban.</td>
<td>Regulatory Committee in relation to any public place described in *3</td>
</tr>
<tr>
<td></td>
<td>Make, amend or revoke permanent<em>1 and temporary</em>2 alcohol ban.</td>
<td>Local boards in relation to any public place excluding those public places described in *3</td>
</tr>
</tbody>
</table>
*1 Permanent means an alcohol ban that applies for an indefinite period (e.g. 24/7, daily 9pm to 8am, public holidays).

*2 A temporary alcohol ban applies on specified dates or in relation to specified events (e.g. Christmas in the park). Decisions on temporary alcohol bans may authorise the use of enhanced search provisions under section 170(2) of the Local Government Act 2002.

*3 The Regulatory and Bylaws Committee has decision-making responsibility in relation to alcohol bans on –
(a) Any public place for which the Governing Body retains decision-making for non-regulatory activities as contained in the Long Term Plan.
(b) Any regional park, including any associated park, road, beach or foreshore area.
(c) All Tūpuna Maunga over which the Tūpuna Maunga o Tāmaki Makaurau Authority is the Administering Authority, including the Tūpuna Maunga vested in the Tūpuna Taonga o Tāmaki Makaurau Trust under the Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014.

**Section 4**

Register of current alcohol bans

Refer to council [website](https://www.aucklandcouncil.govt.nz/licences-regulations/alcohol-bans-policies/Pages/alcohol-ban-maps.aspx).

**Section 5**

Enforcement powers for matters contained in bylaw

<table>
<thead>
<tr>
<th>Legislative Provision</th>
<th>Description of Legislative Provision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 169 and 170 of the Local Government Act 2002</td>
<td>A constable has powers of arrest, search and seizure in relation to alcohol bans.</td>
</tr>
</tbody>
</table>

**Section 6**

Offences and penalties for matters contained in bylaw

<table>
<thead>
<tr>
<th>Provision</th>
<th>Description of Offence</th>
<th>Fine</th>
<th>Infringement Fee</th>
<th>Other Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>cl 6</td>
<td>Breach of bylaw</td>
<td>n/a</td>
<td>$250*</td>
<td>n/a</td>
</tr>
</tbody>
</table>

* Local Government (Alcohol Ban Breaches) Regulations 2013

**Section 7**

Monitoring and review for matters contained in bylaw

<table>
<thead>
<tr>
<th>Performance Indicator</th>
<th>Measured By</th>
<th>Target</th>
</tr>
</thead>
</table>

* None attached at this time.
# Appendix C: Comparison of existing Alcohol Control Bylaw and proposed amended Bylaw

The table below shows the current text of the Bylaw compared with proposed amendments.

<table>
<thead>
<tr>
<th>Existing Bylaw</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pursuant to section 145 and 147 of the Local Government Act 2002, the Governing Body of Auckland Council makes the following bylaw about alcohol control matters.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bylaw with proposed amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bylaw made under sections 145 and 147 of the Local Government Act 2002.</td>
</tr>
</tbody>
</table>

Summary

This summary is not part of the Bylaw but explains the general effects. Sometimes drinking in public places can cause or worsen crime or disorder there. For example, drinkers may make too much noise, leave litter or graffiti, urinate in public, commit vandalism or theft, intimidate or assault others, trespass, or use vehicles recklessly. This can negatively affect nearby residents’ sleep, reduce the recreational or visual amenity of the place, make people feel unsafe, and place drinkers or those around them in danger of physical harm.

The purpose of this Bylaw is to reduce crime or disorder in certain public places that is caused or made worse by alcohol consumed there, by –

- using alcohol bans to prohibit people from consuming, bringing or possessing alcohol in certain public places at certain times (clause 6);
- setting out how council may make a new alcohol ban by resolution (clauses 7 and 8);
- specifying event-based temporary alcohol bans (Schedule 1);
- referencing the full list of alcohol bans and maps (viewable on council’s website).

Other parts of this Bylaw assist with its administration by –

- stating its name, when it comes into force and where it applies (clauses 1, 2 and 3);
- stating the purpose of this Bylaw and defining key terms (clauses 4 and 5);
- referencing the powers of the New Zealand Police to enforce this Bylaw, including the issue of $250 infringement fines (Part 4);
- ensuring existing resolutions continue to apply and incomplete enforcement action can continue where relevant (Part 5).

---

<table>
<thead>
<tr>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 (1) This bylaw is the Alcohol Control Bylaw 2014.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 (1) This Bylaw is the Te Ture a-Rohe Whakararata Waipiro 2014, Alcohol Control Bylaw 2014. Clause 1 amended in accordance with Clause 2(2).</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>---</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>3</td>
</tr>
</tbody>
</table>

**Related Information about amendments**
Council decided on *dd month year* to make various amendments to the Bylaw. The majority of the amendments were to make the Bylaw easier to read and understand. Key changes include:
- making new event-based (temporary) alcohol bans in Schedule 1
- using related information notes to replace clauses about alcohol ban signage and to replace clauses that duplicate legislative decision-making criteria
- clarifying exceptions to alcohol bans for licensed premises and the transport of alcohol, and clarifying council’s ability to make temporary alcohol bans.

A comparison of the Bylaw before and after the amendments were made can be viewed in Item # of the Auckland Council Governing Body meeting agenda dated *dd month year*.

Clause 2 amended in accordance with Clause 2(2).

<table>
<thead>
<tr>
<th></th>
<th>Part 1 Preliminary provisions</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td><strong>Application</strong> <em>This Bylaw applies to Auckland.</em></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Part 1 Preliminary provisions</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td><strong>Purpose</strong> <em>The purpose of this bylaw is to control the consumption or possession of alcohol in public places to reduce alcohol related harm.</em></td>
</tr>
<tr>
<td></td>
<td>Clause 4 amended in accordance with Clause 2(2).</td>
</tr>
<tr>
<td>5</td>
<td><strong>Interpretation</strong> In this bylaw, unless the context otherwise requires, –</td>
</tr>
<tr>
<td></td>
<td>Alcohol has the meaning given by section 5(1) of the Sale and Supply of Alcohol Act 2012.</td>
</tr>
<tr>
<td></td>
<td>Alcohol has the meaning given by section 5(1) of the Sale and Supply of Alcohol Act 2012.</td>
</tr>
</tbody>
</table>
### Existing Bylaw

Explanatory Note: As at 01 April 2014, the definition in section 3(1) of the Sale and Supply of Alcohol Act 2012 “...means a substance—

(a) that—
   (i) is or contains a fermented, distilled, or spirituous liquor; and
   (ii) at 20°C is found on analysis to contain 1.15% or more ethanol by volume; or

(b) that—
   (i) is a frozen liquid, or a mixture of a frozen liquid and another substance or substances; and
   (ii) is alcohol (within the meaning of paragraph (a)) when completely thawed to 20°C; or

(c) that, whatever its form, is found on analysis to contain 1.15% or more ethanol by weight in a form that can be assimilated by people.”

**Auckland** has the meaning given by the Local Government (Auckland Council) Act 2010.

Explanatory Note: As at 20 September 2011, the definition in section 4 of the Local Government (Auckland Council) Act 2009 “...means the area within the boundaries determined by the Local Government Commission under section 33(1) (as that determination is given effect to by Order in Council under section 35(1)).”

### Bylaw with proposed amendments

Auckland has the meaning given by section 4(1) of the Local Government (Auckland Council) Act 2009.

**Related information**

The Local Government (Auckland Council) Act 2009 enabled the Local Government Commission to determine Auckland’s boundaries in a map titled LGC-Ak R1. The boundaries were formally adopted by **Order in Council** on 15 March 2010, and came into effect on 1 November 2010.
**Existing Bylaw**  
Christmas / New Year holiday period means Christmas Eve (the day before Christmas Day) to the day after New Year’s Day as determined by the Holidays Act 2003.

Explanatory Note: As at 01 April 2014, section 45 of the Holidays Act 2003 specifies that where the public holiday falls on a Saturday or Sunday, the public holiday must be treated as falling on the following Monday or Tuesday respectively.

**Community-focused solutions** mean alternative or complementary measures to an alcohol ban to reduce alcohol-related harm. Examples include crime prevention through environmental design, local community initiatives, discussions with nearby licensees, youth and leadership development programmes, and partnering with Police, Ministry of Justice, sports clubs and town centre / business associations.

**Council** means the Governing Body of the Auckland Council or any person delegated to act on its behalf.

Explanatory Note: A list of delegations may be attached to this bylaw for information only purposes.

**Licensed premises** has the meaning given by section 5(1) of the Sale and Supply of Alcohol Act 2012.

Explanatory Note: As at 01 April 2014, the definition in section 5(1) of the Sale and Supply of Alcohol Act 2012 “... means any premises for which a licence [under the Sale and Supply of Alcohol Act 2012] is held.”

**Bylaw with proposed amendments**  
Christmas / New Year holiday period means Christmas Eve (the day before Christmas Day) to the day after New Year’s Day as determined by the **Holidays Act 2003**.

**Council** means the Governing Body of the Auckland Council or any person delegated or authorised to act on its behalf.

**Related information about who can make an alcohol ban**
Council has delegated the making of alcohol bans by resolution under clause 7 to –
- local boards for local parks, streets and car parks as at 30 October 2014 (GB/2014/121)
- the Regulatory Committee for areas of regional significance as at 30 October 2014 (GB/2014/121)
- the Auckland Domain Committee for the Auckland Domain as at 1 November 2016 (GB/2016/237).

The Governing Body of Auckland Council is responsible for making alcohol bans in all other public places, and for any alcohol bans in Schedule 1.
<table>
<thead>
<tr>
<th>Existing Bylaw</th>
<th>Bylaw with proposed amendments</th>
</tr>
</thead>
</table>
| **Public holiday** has the same meaning given in the Holidays Act 2003.  
Explanatory Note: As at 01 January 2014, the definition of public holiday in section 44 of the Holidays Act 2014 means "...  
(a) Christmas Day;  
(b) Boxing Day;  
(c) New Year’s Day;  
(d) 2 January;  
(e) Waitangi Day;  
(f) Good Friday;  
(g) Easter Monday;  
(h) ANZAC Day;  
(i) the birthday of the reigning Sovereign (observed on the first Monday in June);  
(j) Labour Day (being the fourth Monday in October);  
(k) the day of the anniversary of a province or the day locally observed as that day." | **Public holiday** has the same meaning given in the [Holidays Act 2003](#). |
| **Public place** has the meaning given by section 147 of the Local Government Act 2002.  
Explanatory Note: As at 01 April 2014, the definition in section 147 of the Local Government Act 2002 "... means a place that is open to or is being used by the public, whether free or on payment of a charge, and whether any owner or occupier of the place is lawfully entitled to exclude or eject any person from it; but  
(b) does not include licensed premises." | **Public place** has the meaning given by [section 147](#) of the Local Government Act 2002.  
**Related information**  
The Local Government Act 2002 (as reprinted on 1 July 2018) states a public place –  
(a) means a place that is open to or is being used by the public, whether free or on payment of a charge, and whether any owner or occupier of the place is lawfully entitled to exclude or eject any person from it; but  
(b) does not include licensed premises. |
| **Vehicle** has the meaning given by [section 2(1)](#) of the Land Transport Act 1998. |  |
### Attachment A

Item 26

<table>
<thead>
<tr>
<th>Existing Bylaw</th>
<th>Bylaw with proposed amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>(2) The Interpretation Act 1999 applies to this bylaw.</td>
<td>(2) Related information does not form part of this Bylaw and may be inserted, changed or removed without any formality.</td>
</tr>
<tr>
<td>(3) Explanatory notes and additional information attached at the end of this bylaw are for information purposes only, do not form part of this bylaw, and may be made, amended, revoked or replaced by the council at any time without a formal process.</td>
<td>(3) The Interpretation Act 1999 applies to this Bylaw. Clause 5 amended in accordance with Clause 2(2).</td>
</tr>
<tr>
<td><strong>Part 2</strong></td>
<td><strong>Part 2</strong></td>
</tr>
<tr>
<td>Control of alcohol</td>
<td>Alcohol consumption and possession in public places</td>
</tr>
</tbody>
</table>
Every person is prohibited from consuming, bringing into, or possessing alcohol in any public place (including in a vehicle) in contravention of an alcohol ban made by the council in accordance with clause 7(1).

Explanatory note: As at 01 April 2014 under section 147(4) of the Local Government Act 2002, the prohibition in clause 6(1) does not apply to alcohol in an unopened container in the following circumstances:

- the transport of the alcohol from licensed premises next to a public place, if:
  - it was lawfully bought on those premises for consumption off those premises; and
  - it is promptly removed from the public place; or
- the transport of the alcohol from outside a public place for delivery to licensed premises next to the public place; or
- the transport of the alcohol from outside a public place to premises next to a public place by, or for delivery to, a resident of the premises or his or her bona fide visitors; or
- the transport of the alcohol from premises next to a place outside the public place if:
  - the transport is undertaken by a resident of those premises; and
  - the alcohol is promptly removed from the public place.

A person must not consume, bring or possess alcohol in any public place or in any vehicle in any public place where:

- an alcohol ban made by council in accordance with clause 7 of this Bylaw applies; or
- an alcohol ban in a Schedule of this Bylaw applies.

However, subclause (1) does not apply in those circumstances described in section 147(4) or section 147(1)(b) of the Local Government Act 2002.

Related information about alcohol bans
A list of all alcohol bans made using clause 7 and related maps is attached at the end of this Bylaw for information only, and can be viewed on council’s website.

Related information about exceptions – Transport of alcohol
In section 147(4) of the Local Government Act 2002 (as reprinted on 26 March 2020), an alcohol ban does not apply in the case of alcohol in an unopened container to—

- the transport of the alcohol from licensed premises next to a public place, if:
  - it was lawfully bought on those premises for consumption off those premises; and
  - it is promptly removed from the public place; or
- the transport of the alcohol from outside a public place for delivery to licensed premises next to the public place; or
- the transport of the alcohol from outside a public place to premises next to a public place by, or for delivery to, a resident of the premises or his or her bona fide visitors; or
- the transport of the alcohol from premises next to a place outside the public place if:
  - the transport is undertaken by a resident of those premises; and
  - the alcohol is promptly removed from the public place.

This may include for example, transporting alcohol from a supermarket to your home, from your home to a BYO restaurant or from your home to a friend’s house.

Related information about exceptions – Licensed premises
In section 147(1)(b) of the Local Government Act 2002 (as reprinted on 26 March 2020), exceptions apply to an alcohol ban where a licence is held under the Sale and Supply of Alcohol Act 2012 (Part 1 of Part 2). This may include for example, buying alcohol at an event at a park that holds a special licence or dining on the footpath at a restaurant that holds an on-licence providing for BYO alcohol.

Clause 6 amended in accordance with Clause 2(2).
<table>
<thead>
<tr>
<th>Existing Bylaw</th>
<th>Bylaw with proposed amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Part 3</td>
</tr>
<tr>
<td></td>
<td>Controls</td>
</tr>
</tbody>
</table>
### 7 Making alcohol bans

(1) The council may make an alcohol ban for the purpose of prohibiting or otherwise regulating or controlling, either generally or for one or more specified periods, any or all of the following:
   - the consumption, bringing into or possession of alcohol in public places; and
   - in conjunction with (a), the presence or consumption of alcohol in vehicles, or vehicles of stated kinds or descriptions, in public places.

(2) The council must, before making an alcohol ban in clause 7(1):
   - be satisfied that the alcohol ban gives effect to the purpose of the bylaw, and
   - comply with the decision-making requirements under Subpart 1 of Part 6 of the Local Government Act 2002; and
   - comply with the criteria under section 1478 of the Local Government Act 2002 as follows:
     (i) be satisfied that there is documented evidence that the area to which the alcohol ban will apply has experienced a high level of crime or disorder that can be shown to have been caused or made worse by alcohol consumption in the area; and
     (ii) be satisfied that the alcohol ban is appropriate and proportionate in light of the evidence and can be justified as a reasonable limitation on people's rights and freedoms; and
   - investigate and where appropriate, implement community-focused solutions as an alternative to or to complement an alcohol ban; and

### 7 Council may make an alcohol ban

(1) Council may make an alcohol ban for the purpose of prohibiting or otherwise regulating or controlling, either generally or for one or more specified periods, any or all of the following:
   - the consumption, bringing into or possession of alcohol in public places; and
   - in conjunction with (a), the presence or consumption of alcohol in vehicles, or vehicles of stated kinds or descriptions, in public places.

(2) Council may amend, replace or revoke an alcohol ban in accordance with clause 8 with all necessary modifications.

Clause 7 amended in accordance with Clause 2(2).

### 8 Procedure for making an alcohol ban

(1) Council must, before making an alcohol ban in clause 7:
   - comply with decision-making requirements under the Local Government Act 2002; and
   - consider using one of the following standard times where appropriate in relation to the requirements in subclause 7(1):
     - 24 hours, 7 days a week (at all times alcohol ban);
     - 7pm to 7am daily (evening alcohol ban);
     - 10pm to 7am daylight saving and 7pm to 7am outside daylight saving (night-time alcohol ban);
     - 7pm on the day before to 7am on the day after any weekend, public holiday or Christmas / New Year holiday period (weekend and holiday alcohol ban).

### Related information about making an alcohol ban
- Council may make a permanent or temporary alcohol ban by resolution in clause 7 or by making a bylaw. The process to amend, replace or revoke an alcohol ban is similar to the process that made the ban.
- The Local Government Act 2002 (as reprinted on 26 March 2020) prescribes the criteria to make an alcohol ban in sections 1478 (for resolutions) and 1476 (for bylaws). The criteria cannot be changed by council.
- For permanent alcohol bans by resolution or in a bylaw, the statutory criteria requires:
  - evidence of a high level of crime or disorder in the area caused by or made worse by alcohol consumption in that same area.
<table>
<thead>
<tr>
<th>Existing Bylaw</th>
<th>Bylaw with proposed amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>(f) consider the views of the New Zealand Police; and</td>
<td>• the ban to be appropriate and proportionate in light of the crime or disorder</td>
</tr>
<tr>
<td>(g) consider the views of Maori; and</td>
<td>• the ban to be justified as a reasonable limitation on people's rights and freedoms.</td>
</tr>
<tr>
<td>(h) consider the views of owners, occupiers, or persons that council has reason to believe are representative of the interests of owners or occupiers; of premises within the area to which the alcohol ban will apply; and</td>
<td>• For temporary alcohol bans in Schedule 1, the statutory criteria requires the alcohol ban to be justified as a reasonable limitation on people's rights and freedoms.</td>
</tr>
<tr>
<td>(i) consider the following times, where appropriate and not contrary to the requirements in subclause 2(c) –</td>
<td>• Before making a decision, council must also comply with the general decision-making requirements under Subpart 1 of Part 6 of the Local Government Act 2002 (as reprinted on 28 March 2020). This could include considering –</td>
</tr>
<tr>
<td>(ii) 24 hours, 7 days a week (at all times alcohol ban);</td>
<td>• complementary or alternative solutions to an alcohol ban, for example locking gates, public bins, lighting, CCTV and Moon or Pacific Wardens.</td>
</tr>
<tr>
<td>(iii) 7pm to 7am daily (evening alcohol ban);</td>
<td>• views of people likely to be affected by or interested in the alcohol ban, for example nearby residents or businesses, community groups, and the New Zealand Police.</td>
</tr>
<tr>
<td>(iv) 10pm to 7am daylight saving and 7pm to 7am outside daylight saving (night time alcohol ban);</td>
<td>• the nature, severity and frequency of alcohol-related crime or disorder.</td>
</tr>
<tr>
<td>(v) 7pm on the day before to 7am on the day after any weekend, public holiday or Christmas / New Year holiday period (weekend and holiday alcohol ban).</td>
<td>• whether the crime or disorder is a result of displacement from an existing alcohol ban.</td>
</tr>
</tbody>
</table>

Explanatory note: The times in clause 7(2)(f) are a guide to improve consistency in times across Auckland, but recognises that in some instances use of the times specified may be clearly disproportionate to the evidence of the problem and therefore contrary to the statutory requirements in clause 7(2)(c) that requires alcohol bans be proportionate in light of the evidence.

(3) The council may, at any time, amend or revoke an alcohol ban in accordance with clause 7(1) and 7(2) with the necessary modifications.

Clause 8 replaced in accordance with Clause 2(2).

Related information about making an alcohol ban – making a request
• Members of the public (for example community groups, businesses and the New Zealand Police) may request council to make an alcohol ban at any time, with supporting evidence.

Related information about alcohol ban signage
• Council uses alcohol ban signage to inform, educate and assist with enforcement.
• The Governor General may use section 147C of the Local Government Act 2002 (as reprinted on 28 March 2020) to make rules about alcohol ban signage. No rules have been made to date.
### Existing Bylaw

<table>
<thead>
<tr>
<th></th>
<th>Signage</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>(1) The council may make controls on any or all of the following in relation to signage for alcohol ban areas subject to compliance with any regulations under section 147C of the Local Government Act 2002:</td>
</tr>
<tr>
<td></td>
<td>(a) require the council to erect and maintain signs indicating the existence or boundaries of an alcohol ban;</td>
</tr>
<tr>
<td></td>
<td>(b) describe the placement of the signs</td>
</tr>
<tr>
<td></td>
<td>(c) prescribe kinds of signs required to be erected and maintained (including, without limitation, content, images, maps, size, lettering, symbols, and colouring).</td>
</tr>
</tbody>
</table>

### Bylaw with proposed amendments

<table>
<thead>
<tr>
<th>Part 3</th>
<th>Enforcement, offences, penalties</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>Enforcement</td>
</tr>
<tr>
<td></td>
<td>(1) A constable may use their powers under the Local Government Act 2002 to enforce this bylaw.</td>
</tr>
<tr>
<td></td>
<td>(2) In addition to their general powers under sections 169 and 170 of the Local Government Act 2002, the Police may exercise the power under section 170(2) of that Act (to search a container or vehicle immediately and without further notice) on specified dates or in relation to specified events notified in accordance with section 170(3) of that Act.</td>
</tr>
</tbody>
</table>

**Explanatory note:** As at 01 April 2014 under section 169 and 170 of the Local Government Act 2002, a constable has powers of arrest, search and seizure in relation to alcohol bans.

<table>
<thead>
<tr>
<th>Part 4</th>
<th>Enforcement powers, offences and penalties</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>Police can use statutory powers and other methods to enforce this Bylaw</td>
</tr>
<tr>
<td></td>
<td>(1) A Police constable may use their powers under the Local Government Act 2002 to enforce this Bylaw.</td>
</tr>
</tbody>
</table>

**Related information about enforcement:**
The New Zealand Police are responsible for enforcing alcohol bans and have powers relating to search, seizure and arrest under sections 169 and 170 of the Local Government Act 2002 (as reprinted on 26 March 2020).

Clause 9 amended in accordance with Clause 2(2).

<table>
<thead>
<tr>
<th>10</th>
<th>Offences and penalties</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>Every person who breaches this bylaw commits an offence.</td>
</tr>
<tr>
<td>(2)</td>
<td>Every person who commits an offence under this bylaw is liable to a penalty under the Local Government Act 2002.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>10</th>
<th>A person can be penalised for not complying with this Bylaw</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>A person who fails to comply with Part 2 of this Bylaw commits an offence and is liable to a penalty under the Local Government Act 2002.</td>
</tr>
</tbody>
</table>

**Related information about penalties**
# Attachment A

## Item 26

<table>
<thead>
<tr>
<th>Existing Bylaw</th>
<th>Bylaw with proposed amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Explanatory note: As at 29 October 2013 the penalty for breaching an alcohol ban is an infringement fee of $250 under the Local Government (Alcohol Ban Breaches) Regulations 2013.</td>
<td>A person who breaches an alcohol ban commits an offence and is liable to an infringement fee of $250 under section 4 of the Local Government (Alcohol Ban Breaches) Regulations 2013 (as printed on 18 December 2013). Clause 10 amended in accordance with Clause 2(2).</td>
</tr>
</tbody>
</table>

## Part 5

### Savings and transitional provisions

<table>
<thead>
<tr>
<th>11</th>
<th>Existing resolutions continue to apply</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>This clause applies to all resolutions made under this Bylaw prior to amendments in clause 2(2) coming into force.</td>
</tr>
<tr>
<td>(2)</td>
<td>Every resolution made continues to apply as if made after the amendments to this Bylaw until the expiration date specified in the resolution or until amended, replaced or revoked by council, whichever comes first.</td>
</tr>
</tbody>
</table>

Clause 11 inserted in accordance with Clause 2(2).

<table>
<thead>
<tr>
<th>12</th>
<th>Existing inquiries to be completed under this Bylaw</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>Any compliance or enforcement action by council under this Bylaw that was not completed prior to amendments in clause 2(2) coming into force will continue to be actioned under this Bylaw as if the amendments had not been made.</td>
</tr>
</tbody>
</table>

Clause 12 inserted in accordance with Clause 2(2).

## Schedule 1

### Event-Based (Temporary) Alcohol Bans

[Attached maps will be formatted to council communication standards prior to notification]

In this Schedule, "major events" has the same meaning as "large scale events" in section 14.7A of the Local Government Act 2002.

<table>
<thead>
<tr>
<th>Name</th>
<th>Alcohol Ban Area</th>
<th>Operative Time</th>
<th>Map number</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Auckland Domain major events alcohol ban (excluding · Associated carpark areas and sports fields</td>
<td>Auckland Domain</td>
<td>6am on the day of any major event at Auckland Domain to 6am on the day after that event</td>
<td>1</td>
</tr>
<tr>
<td>Existing Bylaw</td>
<td>Bylaw with proposed amendments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------</td>
<td>---</td>
<td></td>
</tr>
<tr>
<td>'Christmas in the Park')</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Auckland Domain</td>
<td>• Auckland Domain</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>• 'Christmas in the Park' alcohol ban</td>
<td>• Associated carpark areas, sports fields and surrounding streets</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4pm on the Friday before any 'Christmas in the Park' event at the Auckland Domain to 8am on the following Monday after that event</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Eden Park major events alcohol ban</td>
<td>• Eden Park</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Surrounding streets</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Fan Trail if activated as part of the event</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>12 hours before any major event at Eden Park to 12 hours after that event</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Mt Smart Stadium major events alcohol ban</td>
<td>• Mt Smart Stadium</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Surrounding streets</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>6am on the day of any major event at Mt Smart Stadium to 6am on the day after that event</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Western Springs major events alcohol ban</td>
<td>• Western Springs Stadium</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Western Springs Lakeside</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Western Springs Outer Fields</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Surrounding streets</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>6am on the day of any major event at Western Springs Stadium to 6am on the day after that event</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Related information about event-based (temporary) alcohol bans**

- More information on major events can be found in council’s [Events Policy](#). The policy describes major events as events that have a regional, national and international profile. Examples of major events where a temporary alcohol ban could apply include concerts (Stk60 at Western Springs), festivals (Lantern Festival at Auckland Domain), and sporting events (Warriors at Mount Smart).
- There are two Eden Park Fan Trails. One is a 2.3 kilometre walking route to Eden Park activated on match days, starting at Western Park on Ponsonby Road. The second was activated last during the 2011 Rugby World Cup and is a 4 kilometre walking route to Eden Park from Queen Elizabeth Square.
Te take mō te pūrongo / Purpose of the report
To provide an update on achievements of the Ōtara-Papatoetoe Local Board for the 2019-2022 electoral term, to date. Attachment A.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:
   a) note the Achievements Register 2019-2022 electoral term report.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Ōtara-Papatoetoe Local Board Achievements Register to date</td>
<td>219</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Carol McGarry - Democracy Advisor Otara-Papatoetoe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Ōtara-Papatoetoe Local Boards</td>
</tr>
<tr>
<td>Date</td>
<td>OTARA-PAPATOETOE LOCAL BOARD ACHIEVEMENTS</td>
</tr>
<tr>
<td>--------------</td>
<td>----------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>3 August 2020</td>
<td>OPLB Draft Local Board Plan – Online Consultation.</td>
</tr>
<tr>
<td>29 July 2020</td>
<td>Objected to an application for a new liquor off-licence at Hunters Corner Liquor (68 East Tamaki Road, Papatoetoe).</td>
</tr>
<tr>
<td>28 July 2020</td>
<td>Draft Local Board Plan - Have Your Say Event, Papatoetoe Town Hall.</td>
</tr>
<tr>
<td>21 July 2020</td>
<td>Adopted the Local Board Agreement 2020/2021 and the local fees and charges schedule for 2020/2021.</td>
</tr>
<tr>
<td>20 July 2020</td>
<td>Draft Local Board Plan – Online consultation</td>
</tr>
<tr>
<td>14 July 2020</td>
<td>Mana Whenua Hui – engagement, draft local board plans.</td>
</tr>
<tr>
<td>11 July 2020</td>
<td>Public Planting day at Puhinui reserve</td>
</tr>
<tr>
<td>7 July 2020</td>
<td>Provided input into the Emergency Budget 2020/2021 supporting the 3.5% rates increase.</td>
</tr>
<tr>
<td>7 July 2020</td>
<td>Received consultation feedback from 742 respondents on regional proposals in the Emergency Budget 2020/2021 from people or organisations based in the Ōtara-Papatoetoe local board area.</td>
</tr>
<tr>
<td>7 July 2020</td>
<td>Approved subject to any objections, a new community lease for Haumaru Housing Limited Partnership at 161 East Tamaki Road, Ōtara.</td>
</tr>
<tr>
<td>7 July 2020</td>
<td>Approved the community lease renewal and variation for Ngāti Otara Marae Society Incorporated, Ngāti Otara Park, Ōtara.</td>
</tr>
<tr>
<td>7 July 2020</td>
<td>Objected to an application for a new liquor off-licence at Unit 3, 64 Orniston Road, East Tamaki to trade as ‘Flat Bush Liquor’ and note the application has since been withdrawn.</td>
</tr>
<tr>
<td>4 July 2020</td>
<td>Public Planting day at Puhinui reserve</td>
</tr>
<tr>
<td>20 June 2020</td>
<td>Neat Streets Event, Ashlynne Avenue Church, Papatoetoe - inorganic waste sort it and minimize it day.</td>
</tr>
<tr>
<td>16 June 2020</td>
<td>Provided feedback the list of local projects proposed as suitable for inclusion in Auckland Council’s application to the Waka Kotahi New Zealand Transport Agency Innovating Streets Pilot Fund.</td>
</tr>
<tr>
<td>16 June 2020</td>
<td>Adopted the draft Ōtara-Papatoetoe Local Board plan 2020.</td>
</tr>
<tr>
<td>16 June 2020</td>
<td>Approved an additional $75,000 for the upgrade of the sports facility at Papatoetoe Recreation Ground.</td>
</tr>
<tr>
<td>16 June 2020</td>
<td>Granted a lease for an additional premise to Taeaofou 1 Puassisei Preschool Trust at Aorere Park.</td>
</tr>
<tr>
<td>19 May 2020</td>
<td>Approved, subject to any objections being resolved, the reclassification of a part of Papatoetoe Recreation Ground and granted a new community lease for Te Whānau Tupu Ngātahi O Aotearoa – Playcentre Aotearoa (Papatoetoe) for Papatoetoe Recreation Ground, Papatoetoe.</td>
</tr>
<tr>
<td>19 May 2020</td>
<td>Approved, subject to any objections being resolved, a new community lease for Papatoetoe Athletics Club Incorporated at Omana Park, Papatoetoe.</td>
</tr>
<tr>
<td>19 May 2020</td>
<td>Approved, subject to any objections being resolved, a new community lease for the Hunters Corner Community Office at 63 East Tamaki Road, Papatoetoe.</td>
</tr>
<tr>
<td>19 May 2020</td>
<td>Provided feedback on Plan Change 22 and Plan Modification 12 – additions of places of significance to Mana Whenua.</td>
</tr>
<tr>
<td>19 May 2020</td>
<td>Approved Local grants of $74,802.72 and Multi-Board grants of $22,000 in round two 2019/2020.</td>
</tr>
<tr>
<td>Date</td>
<td>Description</td>
</tr>
<tr>
<td>---------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>19 May 2020</td>
<td>Endorsed the expansion of the Manukau Business Improvement District programme and targeted rate.</td>
</tr>
<tr>
<td>19 May 2020</td>
<td>Recommended to the Governing Body to endorse the setting of the targeted rates in the Annual Budget 2020/2021 for the Business Improvements Districts in the local board area.</td>
</tr>
<tr>
<td>5 May 2020</td>
<td>Provided feedback on the Waka Kotahi New Zealand Transport Agency on the Accessible Streets Regulatory Package.</td>
</tr>
<tr>
<td>5 May 2020</td>
<td>Received consultation feedback on regional proposals in the Annual Budget 2020/2021 from 64 people or organisations based in the Ōtara-Papatoetoe local board area.</td>
</tr>
<tr>
<td>5 May 2020</td>
<td>Provided feedback on the proposed Annual Budget 2020/2021 on local priorities based on the first tranche of consultation.</td>
</tr>
<tr>
<td>5 May 2020</td>
<td>Amended Standing Orders to allow for attendance of non-members by electronic link.</td>
</tr>
<tr>
<td>19 March 2020</td>
<td>DLC Hearing – Drip by Drip Holdings Ltd at 68 East Tamaki Road, Trading as Liquor Hut Papatoetoe – application withdrawn by the applicant.</td>
</tr>
<tr>
<td>17 March 2020</td>
<td>Provided feedback on the Auckland Council Submission on Water Services Regulator Bill - Taumata Arowai.</td>
</tr>
<tr>
<td>17 March 2020</td>
<td>Provided feedback on proposed new Food Safety Information Bylaw 2020.</td>
</tr>
<tr>
<td>17 March 2020</td>
<td>Granted a new community lease for East Tamaki Domain Tennis Club Incorporated at Ōtara.</td>
</tr>
<tr>
<td>17 March 2020</td>
<td>Approved the classification of a portion of land located at Kohuora Park and granted two new community leases to Papatoetoe Panthers Rugby League Club Incorporated, Papatoetoe.</td>
</tr>
<tr>
<td>17 March 2020</td>
<td>Granted a new community ground lease to Te Kōhanga Reo National Trust Board (Ki Papatoetoe Whanau) for the land at Middlemore Park, Papatoetoe.</td>
</tr>
<tr>
<td>17 March 2020</td>
<td>Supported in principle the proposed changes to Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework.</td>
</tr>
<tr>
<td>17 March 2020</td>
<td>Provided feedback to the Independent Council-Controlled Organisations review.</td>
</tr>
<tr>
<td>14 March 2020</td>
<td>Neat Streets Event, Coombe Avenue, Ōtara - inorganic waste sort it and minimize it day.</td>
</tr>
<tr>
<td>6 March 2020</td>
<td>Hosted the Business Sector Fono (to engage on draft local board plan).</td>
</tr>
<tr>
<td>3 March 2020</td>
<td>Hosted the Have Your Say: Annual Budget 2020/2021 and Ōtara-Papatoetoe Local Board draft local board plan / Diversity Forum</td>
</tr>
<tr>
<td>18 February 2020</td>
<td>Provided feedback to the Justice Committee on the 2019 Local Government Elections.</td>
</tr>
<tr>
<td>18 February 2020</td>
<td>Provided feedback to be appended to the council submission on the Urban Development Bill.</td>
</tr>
<tr>
<td>18 February 2020</td>
<td>Provided feedback for inclusion as part of Auckland Council’s submission to the Ministry for Health’s consultation on proposed changes to modernise New Zealand’s legislation relating to death, burial, cremation and funerals in New Zealand.</td>
</tr>
<tr>
<td>Date</td>
<td>Description</td>
</tr>
<tr>
<td>--------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>18 February 2020</td>
<td>Provided feedback for inclusion as part of Auckland Council's input into the government's 'Reducing waste: a more effective landfill levy- consultation'.</td>
</tr>
<tr>
<td>18 February 2020</td>
<td>Provided feedback on Local Government New Zealand discussion paper: Reinvigorating local democracy: The case for localising power and decision-making to councils and communities.</td>
</tr>
<tr>
<td>18 February 2020</td>
<td>Endorsed the detail design for the Barrowcliffe Bridge and Place streetscape upgrade in Manukau.</td>
</tr>
<tr>
<td>18 February 2020</td>
<td>Allocated $550,000 from the Local Board Transport Capital Fund for a streetscape upgrade of Hunters Corner.</td>
</tr>
<tr>
<td>15 February 2020</td>
<td>Neat Streets event, 122-108 Pah Road, Papatoetoe - inorganic waste sort it and minimize it day.</td>
</tr>
<tr>
<td>13 February 2020</td>
<td>Hosted the Otara Creek reserve Pedestrian Bridge opening.</td>
</tr>
<tr>
<td>11 February 2020</td>
<td>Attended Hui – Improving Maori input into Local Board decision making.</td>
</tr>
<tr>
<td>8 February 2020</td>
<td>Held Movies in the Park at the Manukau Sports Bowl.</td>
</tr>
<tr>
<td>30 January 2020</td>
<td>Attended Hui at Ngati Otara Marae Kohanga Reo, for Mana Whenua to present aspirations, visions and goals to the southern local boards.</td>
</tr>
<tr>
<td>21 January 2020</td>
<td>Invited to attend the State Highway 20 Early Improvements project – sod turning.</td>
</tr>
<tr>
<td>10 December 2019</td>
<td>Hosted the Otara-Papatoetoe Local Board Diversity Forum</td>
</tr>
<tr>
<td>7 December 2019</td>
<td>Neat Streets event, Cobham Crescent, Otara - inorganic waste sort it and minimize it day.</td>
</tr>
<tr>
<td>3 December 2019</td>
<td>Approved the name Shaan for the new private road, at 25 Kautami Avenue Papatoetoe.</td>
</tr>
<tr>
<td>3 December 2019</td>
<td>Agreed to re-constitute the Manukau Harbour Forum Joint Committee.</td>
</tr>
<tr>
<td>3 December 2019</td>
<td>Approved a Pursuit of Excellence grant for Omar Dada on behalf of Papatoetoe High Schools Tournament of Minds International Students for $2,000.00</td>
</tr>
<tr>
<td>3 December 2019</td>
<td>Adopted the meeting schedule for the 2019-2022 electoral term.</td>
</tr>
<tr>
<td>3 December 2019</td>
<td>Approved the content for consultation for the Annual Budget 2020/2021 including the Manukau Central Business Associations proposed business improvements district (BID) boundary expansion.</td>
</tr>
<tr>
<td>3 December 2019</td>
<td>Approved Quick response Grant Round One 2019/2020 grants totaling $19,793.00.</td>
</tr>
<tr>
<td>26 November 2019</td>
<td>Inaugural tea with the Delegates of the 3rd Pacific Parliamentary Forum jointly hosted with the Mangere-Otahuhu Local Board.</td>
</tr>
<tr>
<td>5 November 2019</td>
<td>Inaugural meeting of the new Ōtara-Papatoetoe Local Board held at the Ngā Kete Wānanga Marae, Otara. The newly Elected Members Apulu Reece Autagavaia; Ashraf Choudhary; Ofa Dewes, Lotu Ful; Swanie Nelson, Ross Robertson and Dawn Trenberth made declarations. Lotu Ful was elected as Chair for period one to 30 April 2021 and Apulu Reece Autagavaia was elected Chair for period two, 1 May 2021 to the end of the 2019-2022 political term. Ashraf Choudhary was elected Deputy Chair for period one to 30 April 2021 and Dawn Trenberth was elected Chair for period two, 1 May 2021 to the end of the 2019-2022 political term.</td>
</tr>
</tbody>
</table>
Local board resolution responses and information report

File No.: CP2020/10341

Te take mō te pūrongo / Purpose of the report
1. This report provides a summary of resolution responses and information reports for circulation to the Ōtara-Papatoetoe Local Board.

Information reports for the local board:
2. The Ōtara-Papatoetoe Local Board draft Plan 2020 notes as one of its outcomes, ‘A thriving, inclusive and safe community’. To this end the local board supports community action taken by groups to reduce alcohol harm and off-licence proliferation in the local area.
3. The local board made an objection to an application for a new liquor off-license at objection to new off-licence application for Hunters Corner Liquor (68 East Tamaki Road, Papatoetoe) on 29 July 2020.

Ngā tūtohunga / Recommendation/s That the Ōtara-Papatoetoe Local Board:

a) confirm its objection to an application for a new liquor off-licence at Hunters Corner Liquor (68 East Tamaki Road, Papatoetoe).

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Carol McGarry - Democracy Advisor Ōtara-Papatoetoe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Ōtara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo / Purpose of the report
1. To present the Ōtara-Papatoetoe Local Board with its updated governance forward work calendar.

Whakarāpopototanga matua / Executive summary
2. The governance forward work calendar for the Ōtara-Papatoetoe Local Board is in Attachment A. The calendar is updated monthly, reported to business meetings and distributed to council staff.

3. The governance forward work calendars were introduced in 2016 as part of Auckland Council’s quality advice programme and aim to support local boards’ governance role by:
   • ensuring advice on meeting agendas is driven by local board priorities
   • clarifying what advice is expected and when
   • clarifying the rationale for reports.

4. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:
   a) note the Governance Forward Work Calendar.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A0</td>
<td>Governance Work Calendar</td>
<td>227</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Role</th>
</tr>
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<tbody>
<tr>
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<td>Carol McGarry - Democracy Advisor Otara-Papatoetoe</td>
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<td></td>
</tr>
<tr>
<td>Workshop or business meeting</td>
<td>Month/Quarter</td>
<td>Topic</td>
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<tr>
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</tr>
<tr>
<td>Workshop</td>
<td>25 August</td>
<td>Community Facilities – monthly update</td>
</tr>
<tr>
<td>Workshop</td>
<td>25 August</td>
<td>Panuku update</td>
</tr>
<tr>
<td>Workshop</td>
<td>25 August</td>
<td>Parks Sport and recreation - update</td>
</tr>
<tr>
<td>Workshop</td>
<td>1 September</td>
<td>Auckland Transport – connected communities workshop 3</td>
</tr>
<tr>
<td>Workshop</td>
<td>1 September</td>
<td>Quarter 4 report</td>
</tr>
<tr>
<td>Workshop</td>
<td>1 September</td>
<td>Draft proposal for new Navigation Safety Bylaw for public consultation</td>
</tr>
<tr>
<td>Workshop</td>
<td>8 September</td>
<td>Arts, Community and Events monthly update</td>
</tr>
<tr>
<td>Workshop</td>
<td>8 September</td>
<td>Local Board plan</td>
</tr>
<tr>
<td>Workshop</td>
<td>8 September</td>
<td>Local grants – round one</td>
</tr>
<tr>
<td>Workshop</td>
<td>8 September</td>
<td>Auckland Transport</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>15 September</td>
<td>Navigation safety bylaw review</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>15 September</td>
<td>Water tank Plan Change</td>
</tr>
<tr>
<td>Workshop</td>
<td>22 September</td>
<td>Community Facilities – monthly update</td>
</tr>
<tr>
<td>Workshop</td>
<td>22 September</td>
<td>Panuku update</td>
</tr>
<tr>
<td>Workshop</td>
<td>22 September</td>
<td>Parks, Sport and recreation – monthly update</td>
</tr>
<tr>
<td>Workshop</td>
<td>13 October</td>
<td>Grants – quick response round one</td>
</tr>
<tr>
<td>Workshop or business meeting</td>
<td>Month/Quarter</td>
<td>Topic</td>
</tr>
<tr>
<td>------------------------------</td>
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</tr>
<tr>
<td>Business Meeting</td>
<td>20 October</td>
<td>Project Streetscapes - Weed Management</td>
</tr>
<tr>
<td>Workshop</td>
<td>3 November</td>
<td>Governance Framework review – service levels and funding project proposals</td>
</tr>
<tr>
<td>Date</td>
<td>Resolution</td>
<td>Description</td>
</tr>
<tr>
<td>----------</td>
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<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| 15-Nov-16| OP/2016/191| Deputation – GymCity Papatoetoe Gymnastics Club  
b) request Community Facilities and Sport & Recreation officers to provide an update report on options for GymCity including at Manukau Sports Bowl. | Meeting Action sent to Community Facilities and Parks officers                                              | TBA                           |
| 18-Sep-18| OP/2018/155| Request officers to meet with the South Auckland Rangers Club and the Rongomai Sports Trust about their requests and report their findings on the capacity of Rongomai Park to meet the needs of its users, back to the local board at a workshop. | Officers looking at options to upgrade the drainage and fields at Rongomai park.                         | To be included in future work discussions |
| 19-Feb-19| OP/2019/10 | Auckland Council participation in Tuia Here Tangata 2019  
d) request officers to provide a final update to the board on the completion of this year’s programme. | Action memo sent to TSI officers 21 February 2019.                                                        | Report to future business meeting |
| 19-Mar-19| OP/2019/26 | Approval of Papatoetoe town square design Request to be updated as details of the Service Agreement are being negotiated with the owner and occupiers of the National Trading Company land. | Action memo sent to Panuku officers 20 March 2019.                                                       |                               |
| 16-Apr-19| OP/2019/46 | Maori naming of parks and places  
f) request officers to provide further discussions on the details for use of the names once gifted. | Action memo sent to Parks Sports and Recreation, Te Waka Tai-ranga-whenua officers 17 April 2019.          | Report to future business meeting |
| 16-Jul-19| OP/2019/97 | Allocation of Ōtara-Papatoetoe Local Board Auckland Transport - Community Safety Fund  
c) request Auckland Transport to report back to the board early in 2020 on the results of the trial of options to provide safety outside schools for all road users, in particular students and their families, so that CSFOP1.5: Ashton Avenue outside Saint John The Evangelist School, may be addressed | Action memo sent to Auckland Transport 18 July 2019                                                      | Still in progress. |
## Resolutions Reports pending

<table>
<thead>
<tr>
<th>Date</th>
<th>Resolution</th>
<th>Description</th>
<th>Progress/Update</th>
<th>Status</th>
</tr>
</thead>
</table>
| 16-Jul-19 | OP/201 9/101 | Community lease renewals and variation - Manukau Performing Arts Incorporated and Ngāti Ōtara Marae Society Incorporated  
b) defer the renewal of the community lease to Ngāti Ōtara Marae Society Incorporated for the land at Ngāti Ōtara Park, 100R Ōtara Road, Ōtara until the board has had a workshop on this proposal. | Lease approved OP/2020/85                                                                                                   | Completed |
| 17-Sep-19 | OP/201 9/137 | September 2019 Auckland Transport LBTCF  
b) request officers to provide an update on the timeline for completion of the Ōtara Hub Canopy | Action memo sent to Auckland Transport Elected Member Relationship Manager  
Updated via monthly AT updates, currently in design phase including discussion with artist for artwork. Is expected to be delivered in 2020. | TBA      |
| 3-Dec-19  | OP/201 9/170 | Approval for a new road name at 55 Hillside Road, Papatoetoe  
a) Agree the item be deferred to allow the developer time for a thorough engagement with mana whenua.                                                                                                                         | Action memo sent to Subdivision Advisor                                                                                   |         |
| 3-Dec-19  | OP/201 9/172 | New community lease for Te Kohanga Reo National Trust Board (Ki Papatoetoe Whanau) for Middlemore Park, 67R Swaffield Road, Papatoetoe  
b) request council officers to arrange a meeting with the Te Kohanga Reo National Trust as it is keen to understand more about the organisations work in the local area, trends and challenges. | Lease approved OP/2020/71                                                                                                   | Completed |
Te take mō te pūrongo
Purpose of the report
1. To provide a summary of Ōtara-Papatoetoe Local Board (the Board) workshop notes.

Whakarāpopototanga matua
Executive summary
2. The attached summary of workshop notes provides a record of the Board’s workshops held in June and July 2020.
3. These sessions are held to give informal opportunity for board members and officers to discuss issues and projects and note that no binding decisions are made or voted on at workshop sessions.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:
 a) note the Ōtara-Papatoetoe Local Board workshop notes for: 2 June, 9 June, 23 June, 30 June, 7 July and 21 July 2020.

Ngā tāpirihanga
Attachments

<table>
<thead>
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<th>Title</th>
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<td>Ōtara-Papatoetoe Local Board Workshop Record, 2 June 2020</td>
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<tr>
<td>B</td>
<td>Ōtara-Papatoetoe Local Board Workshop Record, 9 June 2020</td>
<td>235</td>
</tr>
<tr>
<td>C</td>
<td>Ōtara-Papatoetoe Local Board Workshop Record, 23 June 2020</td>
<td>237</td>
</tr>
<tr>
<td>D</td>
<td>Ōtara-Papatoetoe Local Board Workshop Record, 30 June 2020</td>
<td>239</td>
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<tr>
<td>E</td>
<td>Ōtara-Papatoetoe Local Board Workshop Record, 7 July 2020</td>
<td>241</td>
</tr>
<tr>
<td>F</td>
<td>Ōtara-Papatoetoe Local Board Workshop Record, 21 July 2020</td>
<td>243</td>
</tr>
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</table>

Ngā kaihaina
Signatories

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<tr>
<td>Carol McGarry</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
## Workshop record of the Ōtara-Papatoetoe Local Board held via skype on Tuesday, 2 June 2020 at 9.30am.

### PRESENT:
- Chairperson: Lotu Fuli
- Deputy Chairperson: Ashraf Choudhary

### Members:
- Apulu Reece Autagavaia
- Ofa Dewes
- Swanie Nelson
- Ross Robertson
- Dawn Trenberth

### ABSENT:
- Rina Tagore (Senior Local Board Advisor)
- Albert Scott (Local Board Advisor)
- Victoria Villaraza (Relationship Manager)
- Shoma Prasad (Engagement Advisor)
- Dale Sparks (Strategic Broker) from 11am
- Carol McGarry (Democracy Advisor)

### ALSO PRESENT:
- Richard Davison, Judy Jackson-Becerra
- Kenneth Tui, Veralina Tanielu, Fransika Amos

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karakia and declarations of interest</td>
<td></td>
<td>Member Robertson opened the workshop with a Karakia.</td>
</tr>
<tr>
<td>Panuku Richard Davison, Jody Jackson-Becerra</td>
<td>Keeping informed</td>
<td>The board was updated on the impact of Covid-19 on the Transform Manukau budgets.</td>
</tr>
<tr>
<td>Auckland Transport - Proposal for Safety Improvements on Pah / Ferndown Road Intersection Kenneth Tui, Veralina Tanielu, Fransika Amos</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board reviewed the options for proposed safety improvements at the Pah / Ferndown Road Intersection, prior to the allocation of funds from the Local Board Transport Capital Fund in a report to a future business meeting.</td>
</tr>
<tr>
<td>Airport to Botany Rapid Transit Ben Levesque, Kenneth Tui, Renata Smit, Mark Allen</td>
<td>Keeping informed</td>
<td>The board was updated on the Puhinui Rd / Lambie Drive construction improvements.</td>
</tr>
<tr>
<td>Workshop Item</td>
<td>Governance role</td>
<td>Summary of discussions</td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>------------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Business Improvement District funding Tia Hatcher, Zella Morrison</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board discussed funding options for two local business associations – Ōtara Town Centre Business Association and Papatoetoe Mainstreet Centre Business Association, prior to a report to the 16 June 2020 business meeting.</td>
</tr>
<tr>
<td>The Good Food Roadmap George Makapatama, Julia Bin, Jacqui Yip</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The Good Food Roadmap - a framework for a regenerative, inclusive and resilient food system, was shared with the board. Officers from Healthy Families advised how they can support the Ōtara-Papatoetoe Local Board during the COVID-19 pandemic and the long-term impacts it will have on the community.</td>
</tr>
<tr>
<td>Local Board Plan Advocacy Albert Scott</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board discussed the Advocacy list to be included in the Local Board plan.</td>
</tr>
<tr>
<td>Quick Response Grants round 2 Helen Tamarangi</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board discussed the Quick response Grants round 2 prior to a formal report to the 16 June 2020 business meeting.</td>
</tr>
<tr>
<td>Upcoming appointments to members Loretta Van Rooyen</td>
<td></td>
<td>The board discussed the upcoming appointment and events.</td>
</tr>
</tbody>
</table>

The workshop concluded at 1.38pm.
Otara-Papatoetoe Local Board

Workshop record of the Otara-Papatoetoe Local Board held via skype on Tuesday, 9 June 2020 at 9.30am.

PRESENT:
Chairperson: Lotu Fuli from 10.25am
Deputy Chairperson: Ashraf Choudhary presiding until 10.25am

Members: Ofa Dewes
Swanie Nelson
Ross Robertson
Dawn Trenberth

ABSENT: Apulu Reece Autagavaia and Chair Lotu Fuli apology for lateness.

ALSO PRESENT: Rina Tagore (Senior Local Board Advisor)
Albert Scott (Local Board Advisor)
Victoria Villaraza (Relationship Manager)
Shoma Prasad (Engagement Advisor)
Dale Sparks (Strategic Broker)
Carol McGarry (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karakia and declarations of interest</td>
<td>Member Dewes opened the meeting with a prayer.</td>
<td></td>
</tr>
<tr>
<td>Arts, Community and Events-monthly update</td>
<td>Local initiative / preparing for specific decisions</td>
<td></td>
</tr>
<tr>
<td>2021 Diversity Festival</td>
<td></td>
<td>The board discussed options for the 2021 Diversity festival and requested a follow-up workshop prior to the adoption of the work programme. The Arts, Community and Events monthly update was discussed.</td>
</tr>
<tr>
<td>Dale Sparks, Zella Morrison, Kaiya Irvine, Swati Sharma</td>
<td></td>
<td>The board was advised of the draft proposed amendments to the Alcohol Control Bylaw 2014, prior to a report to the 18 August 2020 business meeting.</td>
</tr>
<tr>
<td>Proposed amendments to the Alcohol Control Bylaw 2014</td>
<td>Input to regional decision-making</td>
<td></td>
</tr>
<tr>
<td>Paul Wilson</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency Budget</td>
<td>Accountability to the public</td>
<td></td>
</tr>
<tr>
<td>Faithe Smith</td>
<td></td>
<td>The board was updated on the emergency budget context and next steps.</td>
</tr>
<tr>
<td>LBS Advisors and Board Members - upcoming topics</td>
<td></td>
<td>There was further discussion on the Business Improvements District (BID) funding, prior to the formal report to the 16 June 2020 business meeting.</td>
</tr>
<tr>
<td>Rina Tagore, Albert Scott, Tiaria Fletcher, Zella Morrison</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Upcoming appointments to members</td>
<td></td>
<td>The board discussed upcoming appointments and events.</td>
</tr>
<tr>
<td>Loretta Van Rooyen</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 11.52am
Ōtara-Papatoetoe Local Board

Workshop record of the Ōtara-Papatoetoe Local Board held in the Woodside Room on Tuesday, 23 June 2020 at 9.30am.

**PRESENT:**
- Chairperson: Lotu Fuli
- Deputy Chairperson: Ashraf Choudhary

**Members:**
- Apulu Reece Autagavaia – from 9.37am
- Ofa Dewes
- Swanie Nelson – from 9.37am
- Ross Robertson until 10.30am
- Dawn Trenberth

**ABSENT:**
- Rina Tagore (Senior Local Board Advisor)
- Albert Scott (Local Board Advisor)
- Victoria Villaraza (Relationship Manager)
- Dale Sparks (Strategic Broker)
- Carol McGarry (Democracy Advisor)
- Simone Tongatule (Graduate)

**ALSO PRESENT:**
- Richard Davison, Jody Jackson-Becerra

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Karakia and declarations of interest</td>
<td></td>
<td>Chair Lotu Fuli opened the workshop with a prayer.</td>
</tr>
<tr>
<td>Panuku monthly update – Richard Davison, Jody Jackson-Becerra</td>
<td>Oversight and monitoring</td>
<td>The board discussed the monthly update from Panuku.</td>
</tr>
<tr>
<td>Community Facilities monthly update – Bill Teakura, Linda Pillay, Jenny Young</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board discussed the monthly update from Community Facilities including community leasing. ACTION: Ōtara Senior Citizens lounge and Ngati Ōtara marae lease reports to the 7 July 2020 business meeting.</td>
</tr>
<tr>
<td>Parks Sport and Recreation monthly update – Debra Langton via skype</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board received a verbal monthly update from Parks Sport and Recreation.</td>
</tr>
<tr>
<td>Wylie Park – Ann-Marie Quinn, Steve Owens via skype</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board had further discussion on the options for the Wylie Park proposal. ACTION: Further workshop scheduled for August 2020.</td>
</tr>
</tbody>
</table>
## Workshop Item

<table>
<thead>
<tr>
<th>Item</th>
<th>Governance role</th>
<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item 30</td>
<td>Setting direction / priorities / budget</td>
<td>The board discussed the Arts Community and Events venue partners interim service approach report from the 16 June 2020 business meeting. ACTION: Decision delegated to the Chair and Deputy Chair.</td>
</tr>
<tr>
<td>Upcoming appointments to members Loretta Van Rooyen</td>
<td></td>
<td>The board discussed the upcoming appointments and events.</td>
</tr>
</tbody>
</table>

The workshop concluded at 12.33 pm.
Workshop record of the Ōtara-Papatoetoe Local Board held in the Woodside Room on Tuesday and via skype, 30 June 2020 at 9.30am.

Present:
Chairperson: Lotu Fuli
Deputy Chairperson: Ashraf Choudhary

Members:
Apulu Reece Autagavaia
Ofa Dewes
Ross Robertson to 1.08pm.
Dawn Trenberth

Apologies:
Swanie Nelson and Councillors Efeso Collins and Alf Filipaina

Also Present:
Shirley Coutts (Senior Local Board Advisor)
Albert Scott (Local Board Advisor)
Victoria Villaraza (Relationship Manager)
Dale Sparks (Strategic Broker) from section B
Carol McGarry (Democracy Advisor)
Simone Tongatule (Graduate)

Declarations of Interest:
Member Autagavaia opened the workshop with a Karakia.

<table>
<thead>
<tr>
<th>Workshop 5</th>
<th>Governance role - Setting direction / priorities / budget Presenting</th>
<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1 - Introduction</td>
<td>Shirley Coutts, Albert Scott, Faithe Smith</td>
<td>The board was provided with an overview of the emergency budget and local council services.</td>
</tr>
<tr>
<td>A2 - ABS Opex Confidential</td>
<td>Claudia Wyss – Director Customer and Community Services, Kevin Marriott – Manager Community Places, Kim Taunga and Gill Pannell – Libraries, Bill Teaukura and Rod Sheridan - Community Facilities, Martin van Jaarsveld – Parks, Rod Sheridan and Bill Teaukura -Community Facilities,</td>
<td>Senior department managers from Customer and Community Services attended to brief the local board on work underway to plan for the next financial year (pending the outcome of the Emergency Budget public consultation and resulting Annual Plan decisions by the Governing Body).</td>
</tr>
<tr>
<td>B - LDI Opex</td>
<td>Dale Sparks, Gill Pannell – Library Manager Library and Luo Lei - ATEED Via skype - Debra Langton, PSR Zella Morrison Manager Strategic Broker, Sarah Edwards Arts &amp; Culture Emma Cowie IES</td>
<td>Staff presented draft 2020/2021 work programmes that had been reconfigured to reflect likely operational expenditure scenarios for the coming financial year. Feedback from the local board was provided and staff will return with a final draft work programmes on 28 July 2020.</td>
</tr>
<tr>
<td>Workshop 5</td>
<td>Governance role - Setting direction / priorities / budget</td>
<td>Summary of discussions</td>
</tr>
<tr>
<td>------------</td>
<td>--------------------------------------------------------</td>
<td>------------------------</td>
</tr>
<tr>
<td>Auckland Transport – Hunters Corner Safety Report</td>
<td>Kenneth Tuai</td>
<td>The board discussed the Hunters Corner Safety report.</td>
</tr>
<tr>
<td>Auckland Transport – Ōtara Town Centre</td>
<td>Kenneth Tuai</td>
<td>The board discussed the Ōtara Town Centre including the roundabout at Bairds Road and Hayman St Ōtara.</td>
</tr>
<tr>
<td>Tamaki Estuary Environmental Forum</td>
<td>Dr Julie Chambers – Swati Sharma</td>
<td>Dr Julie Chambers was in attendance to present a book to the Chair and member Trenberth.</td>
</tr>
<tr>
<td>Upcoming appointments to members</td>
<td>Loretta van Rooyen</td>
<td>The board discussed the upcoming appointments and events.</td>
</tr>
</tbody>
</table>

The workshop concluded at 3.00 pm
**Otara-Papatoetoe Local Board**

Workshop record of the Otara-Papatoetoe Local Board held in the Woodside Room on Tuesday, 7 July 2020 at 3.00pm.

**PRESENT:**
Deputy Chairperson: Ashraf Choudhary - presiding

Members: Apulu Reece Autagavaia
Ofa Dewes
Swanie Nelson – via skype
Ross Robertson
Dawn Trenberth
Chair Lotu Fuli

**ABSENT:**

**ALSO PRESENT:** Shirley Coutts (Senior Local Board Advisor)
Albert Scott (Local Board Advisor)
Victoria Villaraza (Relationship Manager)
Shoma Prasad (Engagement Advisor)
Dale Sparks (Strategic Broker)
Carol McGarry (Democracy Advisor)
Simone Tongatule (Graduate)

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member Robertson opened the meeting with a prayer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conflict of interest</td>
<td>Dr Dewes made a submission to the Emergency Budget and in light of that submission declared a conflict of interest and did not partake in the discussions around the Emergency Budget.</td>
<td></td>
</tr>
<tr>
<td>Fees and Charges and Key Performance Indicators Fathe Smith</td>
<td>Setting direction / priorities / budget</td>
<td>The board discussed the proposed Fees and Charges and Key Performance Indicators, prior to adopting the Local Board agreement.</td>
</tr>
<tr>
<td>Emergency Budget Shirley Coutts</td>
<td></td>
<td>The board discussed the submissions received from the Emergency Budget consultation, prior to providing formal feedback on the Emergency Budget at the 7 July 2020 business meeting.</td>
</tr>
</tbody>
</table>

The workshop concluded at 4.37 pm
## Workshop Item

<table>
<thead>
<tr>
<th>Karakia and declarations of interest</th>
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<tr>
<td>Member Robertson opened the meeting with a prayer.</td>
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| Emergency Budget debrief Victoria Villaraza Shirley Coutts | Keeping informed | The board members were updated on the Emergency Budget decisions and what it means for local budgets. |

| Local Board Agreement, Workshop 7 - finalise local board agreement Faithe Smith, Shirley Coutts Albert Scott | Setting direction / priorities / budget | The board members discussed the Local Board Agreement tabled at the workshop and the fees and charges, to be adopted at the 12.30pm business meeting. |

| Further discussion on CEU work programme item: Town centre programmes/BIDS Zelia Morrison, Tiaria Fletcher | Setting direction / priorities / budget | To board members had further discussions with officers on options to reshape this work programme item |

| Diversity Festival 2021 Kaila Irvine | Setting direction / priorities / budget | The board discussed options for the 2021 Diversity festival. |
### Workshop Item
| LBS Advisors and Board Members - upcoming topics and appointments to members  
Shirley Coutts, Albert Scott, Loretta Van Rooyen | Keeping informed | The board discussed the upcoming appointments and events. |

The workshop concluded at 11.56am