Minutes of a meeting of the Papakura Local Board held via Skype for Business on Wednesday 26 August 2020 at 4.34pm. Either a recording or written summary will be uploaded on the Auckland Council website.

PRESENT

Chairperson
Brent Catchpole

Deputy Chairperson
Jan Robinson
Felicity Auva’a

Members
George Hawkins
Keven Mealamu
Sue Smurthwaite

ALSO PRESENT

Councillors
Angela Dalton
Daniel Newman, JP
1 Welcome

Member George Hawkins led the meeting in prayer.

2 Apologies

Resolution number PPK/2020/123

MOVED by Chairperson B Catchpole, seconded by Member F Auva'a:

That the Papakura Local Board:

a) accept the apologies from Councillors Daniel Newman and Angela Dalton for lateness.

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number PPK/2020/124

MOVED by Chairperson B Catchpole, seconded by Member S Smurthwaite:

That the Papakura Local Board:

a) confirm the ordinary minutes of its meeting held on Wednesday 22 July 2020, as true and correct noting the following change to resolution b) for Item 15 - Adoption of the Papakura Local Board Agreement 2020/2021 below:

“b) adopt a local fees and charges schedule for 2020/2021 provided as Attachment A to this report (noting that Attachment A in the agenda report was incorrectly headed Attachment B)”.

CARRIED

5 Leave of Absence

There were no requests for leave of absence.

6 Acknowledgements

6.1 Acknowledgment - The Supreme Sikh Society

Resolution number PPK/2020/125

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:

That the Papakura Local Board:

a) acknowledge the Supreme Sikh Society based at the Takanini Gurudwara, for giving out over 2,300 food parcels to the community in the last week, as Auckland is currently in COVID-19 level 3. This gift of assistance in the community was also shown on TV3.
b) acknowledge the Papakura Marae for all of their support in the community, particularly during this Covid-19 crisis. CARRIED

7 Petitions

There were no petitions.

8 Deputations

8.1 Deputation - Juhee Sachdev - migrant workshop introduction

Juhee Sachdev provided a presentation on the migrant workshop she runs for women. A copy of the presentation is publicly available on the Auckland Council website as an attachment to the minutes.

Resolution number PPK/2020/126
MOVED by Chairperson B Catchpole, seconded by Member F Auva’a:
That the Papakura Local Board:
 a) thank Juhee Sachdev for speaking to the 'Idea 2 Launch' workshops that she runs for migrant women. CARRIED

Attachments
A Papakura Local Board - 26 August 2020 - Deputation - Juhee Sachdev

9 Public Forum

There was no public forum.

10 Extraordinary Business

11 Governing Body Member’s Update

Resolution number PPK/2020/127
MOVED by Chairperson B Catchpole, seconded by Member S Smurthwaite:
That the Papakura Local Board:
 a) receive both Councillor Angela Dalton and Councillor Daniel Newman’s verbal updates. CARRIED
12 **Chairperson's Update**

Resolution number PPK/2020/128

MOVED by Chairperson B Catchpole, seconded by Member F Auva’a:

That the Papakura Local Board:

a) receive the verbal report from the Papakura Local Board Chairperson.

CARRIED

13 **Auckland Transport August 2020 report to the Papakura Local Board**

Bruce Thomas, Elected Member Relationship Manager, Auckland Transport, was in attendance to speak to his report.

Resolution number PPK/2020/129

MOVED by Chairperson B Catchpole, seconded by Member F Auva’a:

That the Papakura Local Board:

a) receive the Auckland Transport August 2020 monthly update report as provided in Attachment A to this report.

CARRIED

14 **Road Name Approval for a New Public Road and Two Public Road Name Extensions at 200-252 Park Estate Road, Hingaia**

Resolution number PPK/2020/130

MOVED by Chairperson B Catchpole, seconded by Member S Smurthwaite:

That the Papakura Local Board:

a) approve the name ‘Parkmore Drive’ for the new public road known as ‘Road 6’, created by way of subdivision at 200-252 Park Estate Road, Hingaia, in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent references SUB60343387 and BUN60343386)

b) approve the extension of two existing public road names, being ‘Park Green Avenue’ and ‘Port Way’ (Papakura Local Board resolution PPK/2019/177), so that these names can be extended across the newly formed sections of public road in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent references SUB60343387 and BUN60343386).

CARRIED
15 Approval of the Papakura Local Board Local Economic Development work programme 2020/2021
Resolution number PPK/2020/131
MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:
That the Papakura Local Board:
   a) approve the local economic development work programme 2020/2021 provided in Attachment A to the agenda report
   b) approve increasing the amount allocated to Commercial Project Group Implementation, line 1918 of the Local Economic Development work programme2020/2021, from $100,000 to $142,000 using budget from Community Grants Papakura line 979.
   c) request the activity description for line 1918 be updated to include 'Initiatives proposed by the Papakura Business Association amounting to $42,000' as follows:
      i) Developers Evening (Take 2) - $2,000
      ii) Update the Why Papakura Brochure - $2,000
      iii) Broadway Outdoor Event - $8,000
      iv) Lighting across Broadway - $8,000
      v) Murals - $4,000
      vi) #LivePapakura Flags for the town – $8,000
      vii) Eventing budget - $10,000.
CARRIED

16 Approval of the Papakura Local Board The Southern Initiative (TSI) work programme 2020/2021
Resolution number PPK/2020/132
MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:
That the Papakura Local Board:
   a) approve the The Southern Initiative (TSI) work programme 2020/2021 as provided in Attachment A to the agenda report, reducing the budget to $5,000.
CARRIED

17 Approval of the Papakura Local Board’s environment programme 2020/2021
Resolution number PPK/2020/133
MOVED by Chairperson B Catchpole, seconded by Member S Smurthwaite:
That the Papakura Local Board:
   a) approve the environment work programme 2020/2021 as provided in Attachment A to the agenda report, including associated budget as summarised in the table below:

<table>
<thead>
<tr>
<th>Activity name</th>
<th>2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>associates budget as summarised in the table below:</td>
<td></td>
</tr>
</tbody>
</table>
Dominion Reserve weed control 2018/2019 to 2020/2021 $15,000
Papakura Stream restoration planting $15,000
Community Waste Minimisation Papakura $10,000
Wai Care Papakura $20,000
Manukau Harbour Forum $1,750
Papakura Stream Landowner Engagement $5,000
Total $66,750

b) note that $5,000 of locally driven initiatives budget has been carried forward for the 2019/2020 Manukau Harbour Forum, for completion as part of the attached work programme in 2020/2021.

CARRIED

18 Approval of the Papakura Local Board community services work programme 2020/2021

Resolution number PPK/2020/134

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

a) approve the community services work programme 2020/2021 and associated budget as provided in Attachment A to the agenda report

b) note that activities with locally driven initiatives (LDI) operational budget carried forward from 2019/2020 are included in the work programme as provided in Attachment A to the agenda report

c) approve the remaining $1,000 grant amount, from the 26 June 2019 (PPK/2019/99) previously allocated to the ‘chillin in the park’ grant application of $1,300 to the Papakura Business Association, to be used for a late night Christmas trading event in December 2020. Noting there was $300 unrecovered costs from the ‘chillin in the park’ event

d) note the advice received from Arts, Community and Events staff management that the Papakura Art Gallery is unable to be opened without locally driven initiative (LDI) operational funding

e) allocate up to $71,566 of the board’s LDI opex (made up of $64,000 towards council staffing and $7,566 towards programming) to offset the reduction of ABS budget for the Papakura Art Gallery to ensure the Art Gallery continues to deliver services to the Papakura community in 2020/2021

f) requests staff urgently provide advice to the board on the options to re-open the Art Gallery, including through the use of volunteers from local art groups

g) request staff top up 2020/2021 work programme line item 979 Community Grants Papakura with any remaining Locally Driven Initiatives unallocated budget.

CARRIED
Approval of the Papakura Local Board Community Facilities work programme 2020 - 2023

Resolution number PPK/2020/135

MOVED by Chairperson B Catchpole, seconded by Member F Auva’a:

That the Papakura Local Board:

a) approve the Community Facilities work programme 2020/2021 and associated budget (Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report)

b) approve in principle the Community Facilities work programme 2021/2022 and 2022/2023 (Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report)

c) approve the Risk Adjusted Programme (RAP) projects identified in the work programme (Attachment A to the agenda report) as projects that will commence and may be delivered in advance of the expected delivery year, if required to meet expected financial expenditure for the 2020/2021 financial year

d) note that approval of budget allocation in the 2020/2021 year for multi-year projects implies the local board’s support for the projects in their entirety

e) note that the inclusion in the 2020/2021 work programme of projects that are funded from the Coastal Renewals, Slips Prevention, Local Parks and Sports Field Development and Natural Environment Targeted Rate budgets are subject to approval of the identified budget allocation by the relevant Governing Body committees

f) provide the following feedback for consideration by the relevant Governing Body committees in relation to the projects funded from the Coastal Renewals, Slips Prevention and Local Parks and Sports Field Development budgets:

i. Line item 4 – ID 23875: Bottle Top Bay Esplanade - investigate the redevelopment of the coastal site

ii. Line item 5 – ID 26414: Bottle Top Bay Esplanade - renew boat ramp

iii. Line item 31 – ID 15378: Hingaia Park - develop new park (Stage 1a)

iv. Line item 35 – ID 19907: Kauri Heart Park – development

v. Line item 49 – ID 16246: Opaheke Reserve - develop toilets and changing room


g) amend the 2020/2021 work programme line 71 - ID 15314: activity name to state “Pukekiwiriki Pā - install the stairs, the waharoa and upgrade the track’ and add the construction of the waharoa to the activity description

h) note that budget allocations for all projects in the Community Facilities 2020/2021 work programme are best current estimates, and amendments may be required to the work programme to accommodate final costs as the year progresses

i) increase the amount allocated to the Waiata Shores 2020/2021 work programme line 83 - ID 29135, from $25,000 to $40,000 using budget from the ‘Community Grants Papakura’ work programme line item 979

j) request staff to add into the Community Facilities three year work programme 2021-2023, the historic Centennial Restrooms building at 35 Coles Crescent,
noting the refurbishment costs will be funded from the Corporate Property budget

k) request urgent clarification from Panuku and Corporate Property of the timeline and process for the sub-division of the Village Green Reserve (including the Centennial Restrooms, the time capsule, mill stone and plough) to be preserved in council ownership, from the rest of the site at 35 Coles Crescent that is planned to be sold.

CARRIED

20 Urgent decision - National Tertiary Badminton Championships - Counties Manukau Badminton 41 Elliott Street, Papakura

Resolution number PPK/2020/136

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:

That the Papakura Local Board:

a) note that following urgent decision approving an out of cycle grant of $2,500 to assist with hosting costs of the National Tertiary Badminton Championships:

That the Papakura Local Board:

a) approve an out of cycle grant of $2,500 from the community grants budget (line #979) to Badminton New Zealand to assist Counties Manukau Badminton with hosting costs of the National Tertiary Badminton Championships event that will be held from 22 – 23 August 2020 at 41 Elliott Street, Papakura.

b) note that the board

i. is treating this matter as an urgent decision and an exception to its normal approach to community grants due to the unprecedented and unexpected impact of Covid-19 on this event

ii. supports this event due to its likely positive economic impact on Papakura businesses and the exposure Papakura will receive in national media coverage.

b) note the date of the National Tertiary Badminton Championships has been postponed to the 26-27 September 2020 due to COVID-19 and that the board remains supportive of the grant.

CARRIED

21 Papakura Local Board Achievements Register 2019-2022 Political Term

Resolution number PPK/2020/137

MOVED by Chairperson B Catchpole, seconded by Member S Smurthwaite:

That the Papakura Local Board:

a) request any new achievements be added to the Papakura Local Board Achievements Register for the 2019-2022 political term.

<table>
<thead>
<tr>
<th>Date</th>
<th>Achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>28 July 2020</td>
<td>Attended the CAB Service Framework - Political Advisory Group meeting</td>
</tr>
</tbody>
</table>
28 July 2020  |  Attended the Karaka Harbourside community group meeting
---|---
29 July 2020  |  Organised and attended the Local Board Plan - Have Your Say event
1 August 2020  |  Supported and attended the Neighbourhood Support event at McLennan Park
4 August 2020  |  Attended the Papakura Business Association - Local Board quarterly update
5 August 2020  |  Attended the Papakura Community Network Meeting
5 August 2020  |  Attended the Papakura Business Association after five function
6 August 2020  |  Attended the Waiata Shores - Pedestrian Bridge meeting
6 August 2020  |  Attended the Massey Park User Group Association meeting
7 August 2020  |  Attended the Announcement of Auckland Metro upgrade
10 August 2020  |  Attended the Chairs Only Session and Local Board Chairs Forum
11 August 2020  |  Attended the Governing Body Workshop - CCO Review
11 August 2020  |  Attended the Project Reference Group (PRG) Hui - Improving Maori Input into Local Board Decision Making
12 August 2020  |  Attended the COVID-19 briefing for all elected members
17 August 2020  |  Attended the Proposed plan change to enable rainwater tank Installation in the Auckland region
17 August 2020  |  Attended the Local Board Members' Forum
18 August 2020  |  Attended the COVID-19 Alert Level 3 update for all elected members
19 August 2020  |  Attended the Governing Body Workshop - CCO Review Q&A
20 August 2020  |  Attended the Te Araroa Trail meeting - to discuss local challenges and opportunities

---

**Papakura Local Board Governance Forward Work Calendar - August 2020**

Resolution number PPK/2020/138

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

a) note the Governance Forward Work Calendar as at 20 August 2020.

---

**Papakura Local Board Workshop Records**

Resolution number PPK/2020/139

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:

That the Papakura Local Board:

a) note the Papakura Local Board Workshop Records held on:
CARRIED

24 Consideration of Extraordinary Items

5.38pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE PAPAKURA LOCAL BOARD HELD ON

DATE:...........................................................

CHAIRPERSON:............................................