Date: Thursday 20 August 2020  
Time: 9:30am  
Meeting Room: Via Skype for Business  
Venue: Either a recording or written summary will be uploaded on the Auckland Council website

**Upper Harbour Local Board**

**OPEN MINUTE ITEM ATTACHMENTS**

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**Note:** The attachments contained within this document are for consideration and should not be construed as Council policy unless and until adopted. Should Councillors require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
Auckland’s Emergency Budget

Together we can recover stronger.

Additional ACE information requested
Purpose

Staff have been requested to provide advice about how the ACE venues service can be adjusted to achieve the savings in the level of service, the main driver for which is pressure on staff budgets.
Context

There are two elements to this proposal:

- Level of Service changes linked to staffing reduction
- Reduction in programming budget

The savings total from ABS opex is approx. 10% of total operating budget for the ACE Venues portfolio:

- $357,000 from staffing
- $430,000 from programming

No savings have been made from ACE Venue Partner funding
Programme budget reductions

There are no programme budget reductions for Albany Community Hub - Te Pokapū ā-Hapori o Ōkahukura.

Programming budget remains:

• $21,000
Level of service reduction

- Level of service changes affect 7 venues
- There are 6.63 FTE in total providing service from these venues
- The total annual salary of these staff is $416,000
- 1 FTE needs to be retained in venue hire to provide the lower level of service
- The total annual saving is therefore $357,000
- The specific for Upper Harbour is $50,000 saving through disestablishment of the Programme Coordinator role that provided 30 hours of on site coordination

Together we can recover stronger.
# Options

<table>
<thead>
<tr>
<th>Options</th>
<th>Option one</th>
<th>Option two</th>
<th>Option three</th>
<th>Option four</th>
<th>Option five</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Venue for Hire</td>
<td>Venue for hire with</td>
<td>Activated space funded</td>
<td>Activated space funded</td>
<td>Activated space funded</td>
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<tr>
<td>Description</td>
<td>Access is provided by the venue for hire.</td>
<td>programming</td>
<td>through ABS</td>
<td>through ABS and LDI</td>
<td>through LDI with programming</td>
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<tr>
<td>Financial implications</td>
<td>$50,000 from staffing to EB savings</td>
<td>$50,000 from staffing to EB savings</td>
<td>Savings</td>
<td>Savings</td>
<td>Savings</td>
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<tr>
<td></td>
<td>$21,006 ABS from programming</td>
<td>$21,006 ABS from programming</td>
<td>Retained</td>
<td>Retained</td>
<td>Retained</td>
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<tr>
<td></td>
<td>No additional investment</td>
<td>No additional investment</td>
<td>$21,006 ABS used for contracted presence on site</td>
<td>$21,006 ABS used for contracted presence on site</td>
<td>$21,006 ABS for programming</td>
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<tr>
<td>Revenue</td>
<td>$88,879</td>
<td>Revenue</td>
<td>$88,879</td>
<td>$88,879</td>
<td>Additional investment</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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<td>$50,000 (market dependent)</td>
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*Together we can recover stronger.*
Recommendation and Next steps

Staff recommend:

- Option Two - that Albany Community Hub - Te Pokapū ā-Hapori o Ōkahukura operates as a venue for hire with programming enabled through retention of the programming budget.

This option enables the required Emergency Budget savings, ensures service and programmes to the community are maintained, is cost effective, aligns to decisions of the Local Board and organisational goals.

The Upper Harbour Local Board can choose to top up this proposed saving from their Locally Driven Initiatives budget. This would require:

- $50,000 from LDI to reinstate the previous budget which will now deliver 2 coordination staff, each at 15 hours per week to comply with lone worker policy.

Next steps:

Work programmes presented for adoption at August business meetings.
20 August 2020

Margaret Miles Chair’s Report

Roles assigned by the local board
- Topic Lead Transport
  - No update
- Topic Lead Policy and Planning
  - No update
- Topic Lead Arts, Communities, and Events
  - No update
- Resource Consent application feedback
  - Nil

General / assigned roles update
I have received phone calls from residents seeking clarification of playground use during Level 3.

Meetings / events attended
- 27 July - Chairs Local Board Staff Catchup
- 27 July - Chairs Forum
- 31 July - Catchup by phone with Sunny Patel Area Commander NZ Police
- 3 August - Chair Local Board Staff Catchup and Comms catchup (Francis)
- 4 August - Attended Greenhithe Residents and Ratepayers bimonthly meeting
- 10 August - Chairs Forum
- 11 August - Chairs Local Board Staff Catchup
- 12 August - Covid 19 update
- 17 August - Workshop – Proposed plan change to enable rainwater tank installation
- 17 August - Chairs Local Board Staff Catchup
- 18 August - Covid 19 update
- 19 August – Workshop CCO Review

Followed up on residents’ requests by seeking information through Local Board Staff. Happy to discuss detail of any of the above.

Recommendation
That this report be received

Margaret Miles QSM JP
Chairperson Upper Harbour Local Board
Upper Harbour Local Board  
20 August 2020

Nicholas Mayne Board Member Report

Roles assigned by the local board
- Topic Lead Parks (Reserves), Sports, and Recreation
  - 06/08/2020 Provided Local Board feedback on Landowner Approval for Watercare Pipe in Rosedale Park
  - 12/08/2020 Responded to email concern about safety of Shared path in Unsworth Reserve
  - 13/08/2020 Provided Local Board feedback on Landowner Approval application to install park furniture within Bomb Point Esplanade Reserve
- Topic Lead Infrastructure and Environment
  - 28/07/2020 Provided a view on the council’s cross-council Strategic Approach to Planting working group
  - 31/07/2020 Meeting with Danielle Hancock Rodney Local Board Member to discuss EV infrastructure and local environmental issues
  - 04/08/2020 Meeting with Andrew Shaw Kaipatiki Local Board Member to discuss Waste Management and local environmental issues
- Topic Lead Arts, Communities, and Events
  - No updates this month

General / assigned roles update
As I write this, we are back at Level 3 COVID-19 alert in Auckland. Between this and the fine weather in the weekend I am already seeing an increase in the use of our walkways, and facilities. The good news is that council has managed to do essential maintenance to some of these facilities, such as the paths in Unsworth Reserve. Work still needs to be done, however, on improving communication between council’s Community Facilities team, Local Boards, and the communities they serve.

Today’s meeting is the culmination weeks of work with council officers to develop our Local Board Work program. This is our annual budget of programs that the Local Board is seeking to deliver, in line with the 2017 Local Board Plan. Like all democratic processes there are things I would have done differently, and programs that will have to work hard to impress me; but on the whole I think that the Board has delivered a program that meets our planed objectives and is responsive to community ambitions. I would single out an increase in our Ecological Volunteers Program as an example of this, as in the previous financial year our Community Ranger received more requests than his budget could fund. Another example is the a top up to our parks maintenance budget which can be applied to dealing with problematic trees.

Meetings / events attended
- 20/07/2020 Upper Harbour Ecology Network

Recommendation
That this report be received.
Anna Atkinson Board Member Report

Roles assigned by the local board

- Topic area co-lead in the following areas:
  - Transport
  - Infrastructure and Environment
  - Economic Development

- Research and provided feedback on the AT proposal for the intersection of Sinton Road East and Hobsonville Road. I feel that this AT proposal needs re-work. That area of Hobsonville Road has wide shoulders which cyclists use for commuting. The proposal involved getting rid of these wide shoulders and putting in two lanes of traffic with turning lanes into the side road. This would leave the area very dangerous for cyclists and would also not allow cycle lanes to be added at a future point as all the road space has been allocated to cars. I also feel that the section between Countdown and the Sinton Road East should have a footpath, this will enable residents to walk to the new shops. The area is very close to Hobsonville Point which has a lot of residents who walk and ride. Infrastructure should be built to encourage active transport and this proposal doesn’t seem to do this.

- Followed up (again) with AT responding to complaints from Greenhithe residents as to the removal of a ‘paper road’ walking path that was well used to connect from Traffic Road to Rahul Reserve. What was once a well used path has now been planted. This requires residents to walk on a road as there is no footpath. I’m trying to get a solution to this issue.

- Following up with AT about pedestrian and safety issues around Scott Point, particularly Scott Point Road where there is no footpath and the only way to walk up Scott Point Road is a narrow grass berm. I’m still trying to get a date for the agreed temporary solution to be implemented.

- Met with a resident concerned about the proposed widening of his road.

- Did a site visit to Nimrod Esplanade to see if the works in clearing pest plants had been done. It’s looking a lot better. I recommended that we encourage a community planting day to improve the area. Hopefully this can be organised for the next planting season as the area badly in need of some planting.

General / assigned roles update

Today we meet to vote in the annual budget which is the culmination of a lot of work and planning. I’m proud of how things stand, even though I will be advocating for ‘wheeled activity’ assessment. Hopefully that goes through. It’s becoming obvious that due to Covid the cuts are very severe, especially in the capital realm. As a board we really need to work on maximising opportunities so that when capital becomes available we can use it wisely. We also need to advocate for more capital and a better share of renewal funding. I am extremely disappointed that the Local Board Capital Transport Funds have been severely cut. This was essential funds used by Local Boards for a variety of transport projects and will really impact our ability to provide active transport alternatives. I will keep advocating for these projects, as we will need to find alternatives to fund some of them.
Upper Harbour Local Board
20 August 2020

Meetings / events attended

- 4/8/2020. Greenhithe residents and ratepayers meeting
- 17/8/2020. Upper Harbour Ecology Network meeting

Conferences / member development

- NZTA webinar on shaping urban form
- NZTA webinar on healthy streets

Disclosures

- No disclosures.

Recommendation

That this report be received.