Upper Harbour Local Board

OPEN MINUTES

Minutes of a meeting of the Upper Harbour Local Board held via Skype for Business on Thursday, 20 August 2020 at 9:36am. Either a recording or written summary will be uploaded on the Auckland Council website.

PRESENT

Chairperson
Margaret Miles, QSM, JP
Deputy Chairperson
Lisa Whyte
Anna Atkinson
Uzra Casuri Balouch, JP
Nicholas Mayne
Brian Neeson, JP

Members
until 1pm [item 20]

Until 1pm [item 20]
1 Welcome
The Chairperson opened the meeting and welcomed those present.

2 Apologies
There were no apologies.

3 Declaration of Interest
Chairperson M Miles advised the meeting that she had a possible conflict of interest with the East Coast Bays' and Districts Cricket Club Incorporated and took no part in the discussion or voting on Item 21 Upper Harbour Quick Response Grants round one 2020/2021 grant allocations (application number QR2117-102).

Member U Casuri Balouch advised the meeting that she had a possible conflict of interest with Dorian Scott and took no part in the discussion or voting on Item 21 Upper Harbour Quick Response Grants round one 2020/2021 grant allocations (application number QR2117-110).

4 Confirmation of Minutes
Resolution number UH/2020/78
MOVED by Chairperson M Miles, seconded by Member A Atkinson:
That the Upper Harbour Local Board:
   a) confirm the ordinary minutes of its meeting, held on Thursday, 23 July 2020, as true and correct.
CARRIED

5 Leave of Absence
There were no leaves of absence.

6 Acknowledgements
There were no acknowledgements.

7 Petitions
There were no petitions.

8 Deputations
There were no deputations.

9 Public Forum
There was no public forum.

10 Extraordinary Business
There was no extraordinary business.
11 Minutes of the Upper Harbour Local Board meeting held Thursday, 23 July 2020

Note: That the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 23 July 2020, are attached at item 11 of the agenda for the information of the board only and were confirmed under item 4 of the agenda.

12 Development of open space land at Hobsonville Point - Te Uru Precinct

The Senior Parks Planner, Parks, Sport and Recreation, was in attendance to support the item.

Resolution number UH/2020/79

MOVED by Member U Casuri Balouch, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) approve the pocket park detailed design dated 20 July 2020 (refer to Attachment A to the agenda report), subsequent construction of the playground by Fletchers Residential Limited, and that the asset be taken on by Auckland Council at practical completion.

CARRIED

13 Classify an unclassified local purpose (drainage) reserve – 17R Pharlap Drive, Ōtehā Valley

The Specialist Technical Statutory Advisor, Community Facilities, was in attendance to support the item.

Deputy Chairperson L Whyte left the meeting at 10.15 am and was absent for the vote. Deputy Chairperson L Whyte returned to the meeting at 10.32 am.

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) approve, pursuant to Section 16 (2A) of the Reserves Act, the classification of Lot 710 DP 489340 held in Record of Title 703896 and comprising 2989m\(^2\) as recreation reserve.

A division was called for, voting on which was as follows:

<table>
<thead>
<tr>
<th>For</th>
<th>Against</th>
<th>Abstained</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member A Atkinson</td>
<td>Chairperson M Miles</td>
<td>Member U Casuri Balouch</td>
</tr>
<tr>
<td>Member N Mayne</td>
<td>Member B Neeson</td>
<td></td>
</tr>
</tbody>
</table>

The motion was declared EQUAL.

The chair exercised their casting vote against so the motion was Lost.

Resolution number UH/2020/80

MOVED by Chairperson M Miles, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

a) defer this item until such time as the board and staff are able to conduct a site visit and that a report is presented to the next available meeting following that visit.

CARRIED

Note: Item 13 was left to lie on the table at 10.28am and Item 14 Upper Harbour local parks additional classifications was considered before voting took place on Item 13.
14  **Upper Harbour local parks - additional classifications**

The Service and Asset Planner and the Service and Asset Planning Specialist, Service Strategy and Integration, were in attendance to support the item.

Resolution number UH/2020/81

MOVED by Chairperson M Miles, seconded by Member U Casuri Balouch:

**That the Upper Harbour Local Board:**

a)  confirm that one parcel of land will continue to be held under the Local Government Act 2002, as described in Attachment A of the agenda report (dated 20 August 2020).

b)  approve public notification of the proposal to declare and classify pursuant to Section 14(1) of the Reserves Act 1977 one parcel described in Attachment A of the agenda report (dated 20 August 2020).

c)  revoke the resolution regarding the classification of Lot 5 DP 152983 (Taihinui Historical Reserve), being part of resolution c) UH/2019/48 noting that this land parcel is being classified as per resolution d) below.

d)  approve the classification of 19 parcels of reserve land pursuant to Section 16(2A) of the Reserves Act 1977, as described in Attachment B of the agenda report (dated 20 August 2020).

e)  approve the reclassification of 10 parcels of reserve land pursuant to Section 24(2)(b) of the Reserves Act 1977, as described in Attachment C of the agenda report (dated 20 August 2020).

**CARRIED**

15  **Auckland Transport monthly update - August 2020**

The Elected Member Relationship Manager, Auckland Transport, was in attendance to support the item.

Resolution number UH/2020/82

MOVED by Member A Atkinson, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

a)  receive the monthly update report from Auckland Transport for August 2020.

b)  provide the following feedback to Auckland Transport regarding the proposed plans to signalise the intersection of Hobsonville Road / Sinton Road East, Hobsonville:

   i)  the local board does not support the plans as provided to them via email on 28 July 2020, as the board does not believe the proposal adequately provides for active transport, cyclists or pedestrians

   ii) the local board does not support the proposed removal of the on-road shoulder, as retaining the approximately 1.5m-wide shoulder would continue to provide a safe space for cyclists, and would continue to provide a safe transition through to shared paths and marked cycleways located within close proximity to the intersection

   iii) the local board believes that the proposed plans do not adequately future-proof for the ability to add cycle lanes in the future due to the proposed removal of the wide on-road shoulder

   iv) the local board requests Auckland Transport consider the installation of a footpath between Countdown and Sinton Road East, as well as extending
the footpath that ends abruptly at the New World supermarket end of the development on the other side of the loading bay
v) the local board requests that the footpath on the southern side of the road be retained in full, given its proximity to the busy community hall and the medical practice located across the road from the intersection
vi) the local board notes that the proposal as presented would have significant negative implications for the progression of the Upper Harbour Local Board Greenways Plan in this area, which identifies Hobsonville Road as an ‘express network path’.

c) request a workshop with relevant staff from Auckland Transport to discuss the board’s concerns about the proposed Hobsonville Road / Sinton Road East intersection plans in more detail, with a view towards developing a solution that adequately considers the provision of safe cycling and pedestrian infrastructure, either as part of this proposal or to ensure such infrastructure can be provided for in the future.

CARRIED

16 Panuku Development Auckland - Upper Harbour Local Board six-month report:
1 September 2019 to 29 February 2020

The Head of Engagement, Panuku Development Auckland, was in attendance to support the item.

Resolution number UH/2020/83
MOVED by Chairperson M Miles, seconded by Member A Atkinson:

That the Upper Harbour Local Board:
a) receive the Panuku Development Auckland – Upper Harbour Local Board six-month report for 1 September 2019 to 29 February 2020.
b) request a workshop with relevant staff from Auckland Council and Panuku Development Auckland regarding the status of the Wasp Hangar proposal.

CARRIED

17 Approval of the Upper Harbour Local Board Local Economic Development work programme 2020/2021

Resolution number UH/2020/84
MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:
a) approve the Local Economic Development work programme 2020/2021 (refer to Attachment A to the agenda report).

CARRIED

18 Approval of the Upper Harbour Local Board’s Environment work programme 2020/2021

The Relationship Advisor, Infrastructure and Environmental Services, was in attendance to support the item.

Resolution number UH/2020/85
MOVED by Member N Mayne, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

a) approve the Environment work programme 2020/2021 (refer to Attachment A to the agenda report) including associated budget as summarised in the table below, and with the following amendment:

i) under work programme item ‘Carry Forward: Pest Free Upper Harbour’ (ID2272), include in the ‘Further decision-making points for local board’ column, the wording ‘Workshop with the board prior to adoption at business meeting’.

<table>
<thead>
<tr>
<th>Activity name</th>
<th>2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>New kiwis zero waste education initiative</td>
<td>$18,000</td>
</tr>
<tr>
<td>Construction and demolition waste leaders</td>
<td>$23,000</td>
</tr>
<tr>
<td>Restoration of the Waiarohia Stream</td>
<td>$10,000</td>
</tr>
<tr>
<td>Survey of inanga spawning sites</td>
<td>$15,500</td>
</tr>
<tr>
<td>Sustainable schools project – our local streams</td>
<td>$30,000</td>
</tr>
<tr>
<td>Upper Harbour North-West Wildlink assistance</td>
<td>$80,000</td>
</tr>
<tr>
<td>programme</td>
<td></td>
</tr>
<tr>
<td>Sediment related water quality testing</td>
<td>$25,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$201,500</strong></td>
</tr>
</tbody>
</table>

b) note that $28,000 of locally driven initiatives budget has been carried forward for the 2019/2020 Pest Free Upper Harbour project for completion as part of the attached work programme in 2020/2021 (refer Attachment A to the agenda report).

c) note the allocation of $112,952 asset-based services operational budget towards the septic tank pump-out programme in the 2020/2021 financial year.

CARRIED

19 Approval of the Upper Harbour Local Board Community Facilities work programme 2020-2023

The Manager Area Operations, Community Facilities, was in attendance to support the item.

Resolution number UH/2020/86

MOVED by Chairperson M Miles, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

a) approve the Community Facilities work programme 2020/2021 and associated budget (refer to Attachments A and B to the agenda report), subject to the following amendment:

i) include the Whenuapai Village Hall lease in Attachment B.

b) approve in principle the Community Facilities work programme 2021/2022 and 2022/2023 (refer to Attachments A and B to the agenda report).

c) approve the risk adjusted programme projects identified in the work programme (refer to Attachment A to the agenda report) as projects that will commence and
may be delivered in advance of the expected delivery year, if required to meet expected financial expenditure for the 2020/2021 financial year.

d) note that approval of budget allocation in the 2020/2021 year for multi-year projects implies the local board’s support for the projects in their entirety.

e) note that the inclusion in the work programme of projects that are funded from the coastal renewals, slips prevention, local parks and sports field development and natural environment targeted rate budgets are subject to approval of the identified budget allocation by the relevant Governing Body committees.

f) provide feedback for consideration by the relevant Governing Body committees in relation to the projects funded from the coastal renewals, slips prevention and local parks and sports field development budgets.

g) note that budget allocations for all projects in the Community Facilities work programme are best current estimates, and amendments may be required to the work programme to accommodate final costs as the year progresses.

CARRIED

The meeting adjourned at 11.47am and reconvened at 12.03pm. All members were present.

20 Approval of the Upper Harbour Local Board Community Services work programme 2020/2021

The Senior Project Lead, Arts, Community and Events, and the Portfolio Manager, Parks, Sport and Recreation, were in attendance to support the item.

A presentation was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

MOVED by Chairperson M Miles, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

a) approve the Community Services work programme 2020/2021 and associated budget (refer to Attachment A to the agenda report), with the following amendments:

   i) direct staff to review the scope and activities of ‘Albany placemaking and neighbourhood engagement’ (ID1035), to include a specific focus on:

      A) supporting an expression of interest process for a community organisation to run the Albany Community Hub

      B) supporting wider community-led development in Albany through community-led management of the Albany Community Hub

   ii) note the budget for ACE project ID1050 (‘Community grants Upper Harbour’) is $247,383.

b) reiterate its support for the long-term management of the Albany Community Hub by a community partner.

c) note that activities with locally driven initiatives operational budget carried forward from 2019/2020 are included in the Community Services work programme (refer to Attachment A to the agenda report).

MOVED by Member A Atkinson, seconded by Member N Mayne:

Member A Atkinson moved an amendment by replacement to the original recommendation a) as follows:

That the Upper Harbour Local Board:
a) approve the Community Services work programme 2020/21 and associated budgets (refer to Attachment A of the agenda report), subject to the following amendments:

i) direct staff to review the scope and activities of ‘Albany placemaking and neighbourhood engagement’ (ID1035), to include a specific focus on:

A) supporting an expression of interest process for a community organisation to run the Albany Community Hub

B) supporting wider community-led development in Albany through community-led management of the Albany Community Hub

ii) the addition of a ‘wheeled sports activity service assessment’ project to the proposed Parks, Sport and Recreation 2020/2021 work programme, noting that this assessment should focus on the need and desire for ‘learn to ride’ and ‘wheeled’ sports within the local board area, as well as an assessment of which local parks, reserves and playgrounds may be suitable to cater for such activities

iii) that a budget of $10,000 is allocated from the local boards locally driven initiatives operational budget to support the ‘wheeled sports activity service assessment’ project outlined in recommendation a) ii) above, noting that:

A) this allocation should be drawn from the budget associated with the proposed project ‘Community grants Upper Harbour’ (ID1050) in the proposed Arts, Community and Events (ACE) 2020/2021 work programme

B) the amended budget for the ACE line item ‘Community grants Upper Harbour’ (ID1050) would be $237,383 as a result of this allocation

C) this project will be progressed across two financial years and that an additional $10,000 of locally driven initiative operational budget will be required in the 2021/2022 financial year in order to complete the project.

The amendment was put and declared. CARRIED

Resolution number UH/2020/87

MOVED by Chairperson M Miles, seconded by Member U Casuri Balouch:

The Chairperson put the substantive motion.

That the Upper Harbour Local Board:

a) approve the Community Services work programme 2020/21 and associated budgets (refer to Attachment A of the agenda report), subject to the following amendments:

i) direct staff to review the scope and activities of ‘Albany placemaking and neighbourhood engagement’ (ID1035), to include a specific focus on:

A) supporting an expression of interest process for a community organisation to run the Albany Community Hub

B) supporting wider community-led development in Albany through community-led management of the Albany Community Hub

ii) the addition of a ‘wheeled sports activity service assessment’ project to the proposed Parks, Sport and Recreation 2020/2021 work programme, noting that this assessment should focus on the need and desire for ‘learn to ride’ and ‘wheeled’ sports within the local board area, as well as an assessment
of which local parks, reserves and playgrounds may be suitable to cater for such activities

iii) that a budget of $10,000 is allocated from the local boards locally driven initiatives operational budget to support the ‘wheeled sports activity service assessment’ project outlined in recommendation a) ii) above, noting that:

A) this allocation should be drawn from the budget associated with the proposed project ‘Community grants Upper Harbour’ (ID1050) in the proposed Arts, Community and Events (ACE) 2020/2021 work programme

B) the amended budget for the ACE line item ‘Community grants Upper Harbour’ (ID1050) would be $237,383 as a result of this allocation

C) this project will be progressed across two financial years and that an additional $10,000 of locally driven initiative operational budget will be required in the 2021/2022 financial year in order to complete the project.

b) reiterate its support for the long-term management of the Albany Community Hub by a community partner.

c) note that activities with locally driven initiatives operational budget carried forward from 2019/2020 are included in the Community Services work programme (refer to Attachment A to the agenda report).

The substantive motion was declared. **CARRIED**

**Attachments**

A 20 August 2020 Upper Harbour Local Board: Item 20 Approval of the Upper Harbour Local Board Community Services work programme 2020/2021 - ACE presentation

**Note:** The meeting was adjourned at 1.00pm and reconvened at 1.19pm. Deputy Chairperson L White and Member B Neeson were not in attendance.

**21 Upper Harbour Quick Response Grants round one 2020/2021 grant allocations**

The Grants Advisor was in attendance to support the item.

Chairperson M Miles declared an interest in application QR2117-102 East Coast Bays and Districts Cricket Club Incorporated and took no part in the discussion or voting on the matter.

Member U Casuri Balouch declared an interest in application QR2117-110 Dorian Scott and took no part in the discussion or voting on the matter.

Resolution number UH/2020/88

MOVED by Chairperson M Miles, seconded by Member U Casuri Balouch:

**That the Upper Harbour Local Board:**

a) agree to fund, part-fund or decline each application received in the Upper Harbour Quick Response Grants round one 2020/2021:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR2117-111</td>
<td>Pet Refuge New Zealand Charitable Trust</td>
<td>Community</td>
<td>Towards the internal fit-out for the establishment</td>
<td>$5000</td>
<td>$0</td>
</tr>
<tr>
<td>QR2117-108</td>
<td>Sea Cadet Association of New Zealand</td>
<td>Sport and recreation</td>
<td>Towards the costs of new sails and an inflatable boat for the TS Bellona Sea Cadet Unit</td>
<td>$4290.26</td>
<td>$4000</td>
</tr>
<tr>
<td>QR2117-114</td>
<td>Greenhithe Tennis Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the purchase of a heat pump and installation costs at Greenhithe Tennis Club facility</td>
<td>$2847</td>
<td>$2500</td>
</tr>
<tr>
<td>QR2117-103</td>
<td>Albany Senior High School</td>
<td>Events</td>
<td>Towards the ‘75th Anniversary of Atomic Bombings of Hiroshima and Nagasaki’, including catering, stationery, food, and gifts for guests</td>
<td>$2665.30</td>
<td>$0</td>
</tr>
<tr>
<td>QR2117-112</td>
<td>Environmental Education for Resource Sustainability Trust</td>
<td>Environment</td>
<td>Towards the overall costs to deliver native plants and recycling bins to schools in the Upper Harbour area</td>
<td>$4997.95</td>
<td>$2000</td>
</tr>
<tr>
<td>QR2117-101</td>
<td>North West Toy Library Incorporated</td>
<td>Community</td>
<td>Towards the purchase of outdoor games, toys and toy containers for the North West Toy Library</td>
<td>$1984.02</td>
<td>$1984.02</td>
</tr>
<tr>
<td>QR2117-104</td>
<td>Aotearoa Pasifika NZ Prisoner Reintegration Education Socio-Cultural Support Services Charitable Trust</td>
<td>Community</td>
<td>Towards an annual radio fee to deliver a youth empowerment radio show from September to November 2020</td>
<td>$1920</td>
<td>$1920</td>
</tr>
<tr>
<td>QR2117-113</td>
<td>Habitat Hobsonville</td>
<td>Environment</td>
<td>Towards the purchase of tools, gloves and compost bags for the Tool Library</td>
<td>$975</td>
<td>$975</td>
</tr>
<tr>
<td>QR2117-102</td>
<td>East Coast Bays' and Districts Cricket Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the net hire for indoor cricket</td>
<td>$2340</td>
<td>$2000</td>
</tr>
<tr>
<td>QR2117-105</td>
<td>Kaipātiki Project Incorporated</td>
<td>Environment</td>
<td>Towards the project delivery cost for three months</td>
<td>$4290</td>
<td>$2000</td>
</tr>
<tr>
<td>QR2117-110</td>
<td>Dorian Scott</td>
<td>Environment</td>
<td>Towards the coordinator’s salary and printing costs</td>
<td>$990</td>
<td>$990</td>
</tr>
<tr>
<td>QR2117-115</td>
<td>Albany Chinese Association</td>
<td>Arts and culture</td>
<td>Towards venue hire and English tutor fees from September 2020 to March 2021</td>
<td>$3000</td>
<td>$2000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$35,299.53</strong></td>
<td><strong>$20,369.02</strong></td>
</tr>
</tbody>
</table>

**Governance forward work calendar - September 2020 to August 2021**

Resolution number UH/2020/89

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) receive the Upper Harbour Local Board governance forward work calendar for the period September 2020 to August 2021, as set out in Attachment A to this agenda report.

CARRIED
23 Record of the Upper Harbour Local Board workshops held on Thursday 16 and 30 July, and 6 August 2020

Resolution number UH/2020/90

MOVED by Member U Casuri Balouch, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) receive the records of the Upper Harbour Local Board workshops held on Thursday 16 and 30 July, and 6 August 2020 (refer to Attachments A, B and C to the agenda report).

CARRIED

24 Board members' reports - August 2020

Written board members' reports were provided. Copies have been placed on the official minutes and are available on the Auckland Council website as a minutes attachment.

Resolution number UH/2020/91

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) receive the verbal and written board members’ reports.

CARRIED

Attachments

A 20 August 2020 Upper Harbour Local Board: Item 24 Board members’ reports - Chairperson M Miles

B 20 August 2020 Upper Harbour Local Board: Item 24 Board members’ reports - Member N Mayne

C 20 August 2020 Upper Harbour Local Board: Item 24 Board members’ reports - Member A Atkinson

25 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

1.47pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE UPPER HARBOUR LOCAL BOARD HELD ON

DATE:...........................................................................................................

CHAIRPERSON:..................................................................................