Minutes of a meeting of the Waiheke Local Board held on Wednesday, 26 August 2020 at 5.15pm via Skype for Business. A recording will be uploaded on the Auckland Council website.

PRESENT

Chairperson          Cath Handley
Deputy Chairperson   Bob Upchurch
Members              Kylee Matthews
                                   Paul Walden

APOLOGIES

Member              Robin Tucker

ALSO PRESENT

Councillor          Pippa Coom
                                   Until 6.30pm
Welcome

Members led the meeting in karakia.

Kua uru mai a hau kaha, a hau maia, a hau ora, a hau nui,
Ki runga, ki raro, ki roto, ki waho
Rire, rire hau…pai marire

Apologies

Resolution number WHK/2020/108

MOVED by Chairperson C Handley, seconded by Deputy Chairperson B Upchurch:

That the Waiheke Local Board:

a) accept apologies from Member Robin Tucker.

CARRIED

Declaration of Interest

Member Kylee Matthews declared a conflict of interest, being a member of Waiheke Connect when discussing Item 14 of the agenda. Member Matthews will abstain from voting at this item.

Confirmation of Minutes

Resolution number WHK/2020/109

MOVED by Chairperson C Handley, seconded by Deputy Chairperson B Upchurch:

That the Waiheke Local Board:

b) confirm the ordinary minutes of its meeting, held on Wednesday, 22 July 2020, as a true and correct record.

CARRIED

Leave of Absence

There were no leaves of absence.

Acknowledgements

There were no acknowledgements.

Petitions

There were no petitions.

Deputations

8.1 Deputation - Anne Bailey - Senior Housing Needs

A document was tabled for this item. A copy has been placed on the official minutes and is available on the Auckland Council website as a minute attachment.

Resolution number WHK/2020/110

MOVED by Chairperson C Handley, seconded by Member K Matthews:

That the Waiheke Local Board:
9 Public Forum

9.1 Public Forum - Carys Templer and Kayleigh Appleton - Good to Go reusable takeaway packaging service on Waiheke
Resolution number WHK/2020/111
MOVED by Chairperson C Handley, seconded by Deputy Chairperson B Upchurch:
That the Waiheke Local Board:
a) thank Carys Templer and Kayleigh Appleton of Good to Go, for their attendance and presentation.
CARRIED

9.2 Public Forum - Sophie Poelman and Emily King - Application for the Old Surfdale Post Office Lease
Resolution number WHK/2020/112
MOVED by Chairperson C Handley, seconded by Member K Matthews:
That the Waiheke Local Board:
a) thank Sophie Poelman and Emily King for their attendance.
CARRIED

9.3 Public Forum - Rob Leaupepe-Hansell and Raewynne Jacobs - Warmer Kiwi Homes Initiative
Resolution number WHK/2020/113
MOVED by Chairperson C Handley, seconded by Deputy Chairperson B Upchurch:
That the Waiheke Local Board:
a) thank Rob Leaupepe-Hansell and Raewynne Jacobs for their attendance and presentation.
CARRIED

9.4 Public Forum - Andrea Rongonui – Old Surfdale Post Office - new lease to Waiheke Connect
Resolution number WHK/2020/114
MOVED by Chairperson C Handley, seconded by Member K Matthews:
That the Waiheke Local Board:
a) Thank Andrea Rongonui for her attendance.
CARRIED
10 Extraordinary Business

There was no extraordinary business.

11 Councillor’s Update

Resolution number WHK/2020/115

MOVED by Chairperson C Handley, seconded by Member P Walden:

That the Waiheke Local Board:

a) receive Waitemata and Gulf Ward Councillor, Pippa Coom’s update.

CARRIED

12 Minutes of the Waiheke Local Board meeting held Wednesday, 22 July 2020

Resolution number WHK/2020/116

MOVED by Chairperson C Handley, seconded by Member K Matthews:

That the Waiheke Local Board:

a) note that the open unconfirmed minutes of the Waiheke Local Board ordinary meeting held on Wednesday, 22 July 2020, attached at item 12 of the agenda for the information of the board only and will be confirmed under item 4 of the agenda.

CARRIED

13 Herbicide Dispensation Request for Mary Wilson Reserve

MOVED by Chairperson Handley, seconded by Deputy Chairperson B Upchurch:

That the Waiheke Local Board:

a) approve the dispensation for the use of Glyphosate and Metsulfuron in Mary Wilson Reserve from 1st September 2020 to June 30th, 2023.

b) limit the use of Glyphosate and Metsulfuron to the Waiheke specific methodologies as specified within this report and as outlined on the attachment (A) to this report.

Board member Walden moved the following amendment. Seconded by Board member Matthews:

That the Waiheke Local Board:

a) defer the approval of on the dispensation for the use of Glyphosate and Metsulfuron in Mary Wilson Reserve until it is required.

With the agreement board the amendment was substituted with the following.

Resolution number WHK/2020/117

MOVED by Member K Matthews, seconded by Deputy Chairperson B Upchurch:

That the Waiheke Local Board:

a) agree that the Herbicide Dispensation Request for Mary Wilson Reserve be deferred until the next meeting of the Waiheke Local Board scheduled to be held 23 September 2020 at 5.15pm.
Note: With the agreement of the board Item 14 was moved to the end of the agenda, to be taken before item 30.

15 Auckland Transport Report - August 2020
Resolution number WHK/2020/118
MOVED by Chairperson C Handley, seconded by Deputy Chairperson B Upchurch:
That the Waiheke Local Board:
 a) receive the Auckland Transport August 2020 update report.
CARRIED

16 Mātiatia Traffic Trial Report and Next Steps
Resolution number WHK/2020/119
MOVED by Deputy Chairperson B Upchurch, seconded by Member K Matthews:
That the Waiheke Local Board:
 a) receive the Auckland Transport report on the Mātiatia Traffic Trial.
 b) endorse option two for the management and operation of taxis.
 c) support Auckland Transport’s intention to retain the current layout for buses in the keyhole.
CARRIED

17 Minutes of the Waiheke Transport Forum 5 August 2020
Resolution number WHK/2020/120
MOVED by Chairperson C Handley, seconded by Member K Matthews:
That the Waiheke Local Board:
 a) note the actions from the Waiheke Transport Forum business meeting dated 5 August 2020.
CARRIED

Adjournment of Meeting
Resolution number WHK/2020/121
MOVED by Chairperson C Handley, seconded by Deputy Chairperson B Upchurch:
That the Waiheke Local Board:
 a) agree to adjourn the meeting at 7.34pm and reconvene at 7.45pm
CARRIED

18 Completion of the Waiheke Governance Pilot
Resolution number WHK/2020/122
MOVED by Deputy Chairperson B Upchurch, seconded by Member K Matthews:
That the Waiheke Local Board:
a) note that:
   i. the three-year Waiheke governance pilot is set to conclude by the end of 2020.
   ii. Council's Research and Evaluation unit will undertake a formal pilot evaluation including its effectiveness and recommendations for next steps and options to extend pilot learnings to other local board areas. The evaluation will be conducted in consultation with the Waiheke Local Board and formally reported to the board.
   iii. the pilot manager will continue with key projects by agreement with the Waiheke Local Board until the evaluation process is completed.

   CARRIED

19 Asset Recycling - 7 Waitai Road, Ostend, Waiheke Island

A document was tabled for this item. A copy has been placed on the official minutes and is available on the Auckland Council website as a minute attachment.

Resolution number WHK/2020/123

MOVED by Member P Walden, seconded by Deputy Chairperson B Upchurch:

That the Waiheke Local Board:

a) provide formal feedback as attached to the 17 September 2020 Finance and Performance Committee outlining its proposals for the provision of community housing at 7 Waitai Road, Ostend Waiheke Island, and requesting that 7 Waitai Road be removed from the asset recycling list to enable the housing proposal to be developed further.

b) under the Waiheke Governance Pilot request a delegation from the Governing Body to lead on processes to develop community housing and health services at 7 Waitai Road, and as appropriate the adjoining Council owned land at 6 Belgium Street, including the development and approval of a business case, and with development being subject to adequate budget being available.

   CARRIED

Attachments

A 26 August 2020 - Waiheke Local Board Meeting - Item 19 - Feedback submitted to Finance and Performance Committee

20 Wharetana Bay planting plan not proceeding

Resolution number WHK/2020/124

MOVED by Chairperson C Handley, seconded by Deputy Chairperson B Upchurch:

That the Waiheke Local Board:

a) agree that the Wharetana Bay Planting Plan be deferred until the next meeting of the Waiheke Local Board Meeting scheduled to be held 23 September 2020 at 5.15pm.

   CARRIED
21  CCO Review report feedback

A document was tabled for this item. A copy has been placed on the official minutes and is available on the Auckland Council website as a minute attachment.

Resolution number WHK/2020/125

MOVED by Chairperson C Handley, seconded by Member K Matthews:

That the Waiheke Local Board:

a) welcome the findings and recommendations in the review of CCOs by the independent panel.

b) welcome the proposal in recommendation 34 on how to address CCO-local board engagement and request that this work be started as soon as possible.

c) provide views and preferences on the recommendation to approve a merger of two CCOs (namely Auckland Tourism, Events and Economic Development and Regional Facilities Auckland Limited) as tabled.

d) note that local boards will be able to provide input on the other relevant CCO review recommendations as they are further developed for implementation.

e) provide views and preferences on the other findings and recommendations in the CCO review as tabled.

Attachments

A  26 August 2020 - Waiheke Local Board meeting - Item 23 - Feedback submitted in April 2020

B  26 August 2020 - Waiheke Local Board meeting - Item 23 - Feedback submitted in August 2020

CARRIED

22  Approval of the Waiheke Local Board’s environment work programme 2020/2021

Resolution number WHK/2020/126

MOVED by Member K Matthews, seconded by Deputy Chairperson B Upchurch:

That the Waiheke Local Board:

a) approve its environment work programme 2020/2021 (Attachment A to the agenda report) including associated budget as summarised in the table below:

<table>
<thead>
<tr>
<th>Activity name</th>
<th>2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Awaawaroa wetland management</td>
<td>$12,000</td>
</tr>
<tr>
<td>Waiheke Environmental Grant</td>
<td>$33,000</td>
</tr>
<tr>
<td>Bike hub</td>
<td>$10,000</td>
</tr>
<tr>
<td>Waiheke Low Carbon Action Plan</td>
<td>$10,000</td>
</tr>
<tr>
<td>Sustainable Schools Waiheke marine project</td>
<td>$35,000</td>
</tr>
<tr>
<td>Waiheke water quality project</td>
<td>$30,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$130,000</strong></td>
</tr>
</tbody>
</table>

CARRIED
Approval of the Waiheke Local Board Community Facilities work programme 2020 - 2023

Resolution number WHK/2020/127

MOVED by Deputy Chairperson B Upchurch, seconded by Member P Walden:

That the Waiheke Local Board:

a) approve the Community Facilities work programme 2020/2021 and associated budget. (Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report).

b) approve in principle the Community Facilities work programme 2021/2022 and 2022/2023. (Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report).

c) approve the Risk Adjusted Programme (RAP) projects identified in the work programme (Attachment A to the agenda report) as projects that will commence and may be delivered in advance of the expected delivery year, if required to meet expected financial expenditure for the 2020/2021 financial year.

d) note that approval of budget allocation in the 2020/2021 year for multi-year projects implies the local board’s support for the projects in their entirety.

e) note that the inclusion in the work programme of projects that are funded from the Coastal Renewals, Slips Prevention, Local Parks and Sports Field Development and Natural Environment Targeted Rate budgets are subject to approval of the identified budget allocation by the relevant Governing Body committees.

f) provide the following feedback for consideration by the relevant Governing Body committees in relation to the projects funded from the Coastal Renewals, Slips Prevention and Local Parks and Sports Field Development budgets.

   i. Line item 6 - Church Bay - purchase adjacent land and stabilise – This is a well-used track part of a loop walk but is now hazardous due to slippage
   
   ii. Line item 7 - Esslin Road, Picnic Bay - install storm water system – This is a reserve adjoining the coastal area and remedies are required to prevent further erosion
   
   iii. Line item 11 - Hekerua Bay Reserve - renew path and install retaining wall – This is a well-used loop track and infrastructure works are required to ensure service levels are maintained
   
   iv. Line item 16 - Onetangi Sports Park - install lighting & upgrade to sand carpet on field 3 – Due to the increase of use clubs the fields are no longer fit for purpose and KPIs are not being met.

g) note that budget allocations for all projects in the Community Facilities work programme are best current estimates, and amendments may be required to the work programme to accommodate final costs as the year progresses.

h) note the cancellation of Locally Driven Initiative (LDI) capex for work programme activity ‘Picnic Bay Reserve - drainage infrastructure improvements’, resolved in the 2018/2019 financial year (Resolution WHK/2017/215) as the required renewal works are to be funded with Asset Based Services (ABS) capex - Slips Prevention (regional) renewals through work programme activity ‘Esslin Road, Picnic Bay - install storm water system’. Locally Driven Initiative (LDI) capex funding of $40,000 to be returned for reallocation.

CARRIED
24 Approval of the Waiheke Local Board community services work programme 2020/2021

Resolution number WHK/2020/128

MOVED by Member K Matthews, seconded by Deputy Chairperson B Upchurch:

That the Waiheke Local Board:

a) approve the community services work programme 2020/2021 and associated budget (Attachment A to the agenda report) with the following changes.
   i. ID 1161 – Build capacity – Sustainable community and tourism: Update activity description to:

Support sustainable tourism initiatives that reduce impacts of tourism on local natural, social, and cultural environments in line with the actions and objectives within the Waiheke Island Sustainable Community and Tourism Strategy 2019-2024.

b) note that activities with locally driven initiatives (LDI) operational budget carried forward from 2019/2020 are included in the work programme (Attachment A to the agenda report).

CARRIED

25 Piritahi Marae Trust - Kaiwhakahaere Marae Pilot Project

Resolution number WHK/2020/129

MOVED by Member K Matthews, seconded by Chairperson C Handley:

That the Waiheke Local Board:

a) approve a grant of $15,000 to the Piritahi Marae Trust from the 2020/2021 Māori Responsiveness work programme to pilot the role of Kaiwhakahaere Marae (Marae Operations Manager) to engage with local Māori and advance the marae’s strategic goals.

CARRIED

Note: Board Member Walden requested his vote against be recorded.

26 Chairperson’s report

Resolution number WHK/2020/130

MOVED by Deputy Chairperson B Upchurch, seconded by Member K Matthews:

That the Waiheke Local Board:

a) receive the Chairperson, Cath Handley’s update.

b) note the Project Forever Waiheke agreement with the board is to be negotiated and presented at the September 2020 business meeting and that the draft heads of agreement letter is withdrawn.

CARRIED

27 List of Resource Consents Applications

Resolution number WHK/2020/131

MOVED by Deputy Chairperson B Upchurch, seconded by Chairperson C Handley:

That the Waiheke Local Board:
a) note the lists of resource consents lodged related to Waiheke Island from 5 July to 8 August 2020.

**CARRIED**

28 Waiheke Local Board Governance Forward Work Calendar 2019 - 2022
Resolution number WHK/2020/132
MOVED by Deputy Chairperson B Upchurch, seconded by Chairperson C Handley:
That the Waiheke Local Board:

**CARRIED**

29 Waiheke Local Board Workshop Record of Proceedings
Resolution number WHK/2020/133
MOVED by Deputy Chairperson B Upchurch, seconded by Chairperson C Handley:
  a) note the record of proceedings for the local board workshops held on 15, 22, 29 July and 12 August 2020.

**CARRIED**

**Note:** With the agreement of the board the meeting moved into confidential at 8.27pm to discuss an issue relating to item 14.

14 New community lease to Waiheke Connect Incorporated at 6 Hamilton Road, Surfdale
Resolution number WHK/2020/134
MOVED by Chairperson C Handley, seconded by Member K Matthews:
That the Waiheke Local Board:
  a) exclude the public from the following part(s) of the proceedings of this meeting.
  b) agree that Fiona Gregory Strategic Broker and Janine Geddes Acting Relationship Manager be permitted to remain for the confidential item after the public has been excluded, because of their knowledge of the issue.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

<table>
<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>The public conduct of the part of the meeting would be likely</td>
<td>s7(2)(a) - The withholding of the information is necessary to</td>
<td>s48(1)(a)</td>
</tr>
</tbody>
</table>

C1 New Community Lease to Waiheke Connect Incorporated at 6 Hamilton Road, Surfdale
CARRIED

8:27pm The public was excluded.
9.07pm The public was re-admitted.

14 New community lease to Waiheke Connect Incorporated at 6 Hamilton Road, Surfdale
Resolution number WHK/2020/135
MOVED by Chairperson C Handley, seconded by Member P Walden:
That the Waiheke Local Board:
a) agree that the New community lease to Waiheke Connect Incorporated at 6 Hamilton Road, Surfdale be deferred until the next meeting of the Waiheke Local Board scheduled to be held on 23 September 2020 at 5.15pm.

CARRIED

Note: Member Kylee Matthews declared a conflict of interest, being a member of Waiheke Connect when discussing Item 14 of the agenda. Member Matthews will abstained from voting at this item.

30 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

Member Kylee Matthews closed the meeting with the following karakia.

_Waiho i te toipoto kaua i te toiroa_
_Let us keep close together, not far apart_

9.08 pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WAIHEKE LOCAL BOARD HELD ON

DATE:........................................................................................................

CHAIRPERSON:..............................................................................