Minutes of a meeting of the Waitākere Ranges Local Board held via Skype for Business on Thursday, 27 August 2020 at 4.05pm.

As required under the COVID-19 Response (Urgent Management Measures) Legislation Act 2020, either a recording of the meeting or a written summary will be published on the Auckland Council website.

PRESENT

Chairperson
Greg Presland
Deputy Chairperson
Saffron Toms
Members
Mark Allen
Michelle Clayton
Sandra Coney, QSO
Ken Turner

ALSO PRESENT

Ward Councillor
Linda Cooper

Note: All members attended via electronic link.
Note: Pursuant to Resolution WTK/2020/16 of the Waitākere Ranges Local Board, the Standing Orders of the Waitākere Ranges Local Board have been updated to allow a person other than a member of the local board to participate in a meeting by means of audio link or audio-visual link if the person is otherwise approved to participate in accordance with Standing Orders Sections 6 and 7.

1 Welcome
Chair G Presland opened the meeting and welcomed those present.

2 Apologies
There were no apologies.

3 Declaration of Interest
Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically, members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitākere Ranges Local Board:

<table>
<thead>
<tr>
<th>Board Member</th>
<th>Organisation/Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Allen</td>
<td>Community Waitākere – Executive Officer</td>
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<tr>
<td></td>
<td>Bethells Valley Fire – Senior Fire Fighter</td>
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<td></td>
<td>Waitākere Licensing Trust – Trustee</td>
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<tr>
<td>Michelle Clayton</td>
<td>Glen Eden Community House – Treasurer</td>
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<td></td>
<td>Glen Eden Residents’ Association – Treasurer</td>
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<td></td>
<td>Waitākere Community Organisation Grants Scheme (COGS) – Committee Member</td>
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<td></td>
<td>The Personal Advocacy and Safeguarding Adults Trust – Trustee</td>
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<td></td>
<td>Glen Eden Returned Services Association (RSA) – Member</td>
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<td></td>
<td>Glen Eden Railway Trust – Member</td>
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<tr>
<td>Sandra Coney</td>
<td>Waitemātā District Health Board – Elected Member &amp; Chair of Hospital Advisory Committee</td>
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<td>Women’s Health Action Trust – Patron</td>
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<td></td>
<td>New Zealand Society of Genealogists – Member</td>
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<td></td>
<td>New Zealand Military Defence Society – Member</td>
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<td></td>
<td>Cartwright Collective – Member</td>
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<tr>
<td>Greg Presland</td>
<td>Whau Coastal Walkway Environmental Trust – Trustee</td>
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<td></td>
<td>Combined Youth Services Trust – Trustee</td>
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<td></td>
<td>Glen Eden Bid – Member</td>
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<td></td>
<td>Titirangi Ratepayers and Residents Association – Member</td>
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<td></td>
<td>Waitākere Ranges Protection Society - Member</td>
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<td></td>
<td>Titirangi RSA - Member</td>
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<td></td>
<td>Maungakiekie Golf Club – Member</td>
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<tr>
<td>Saffron Toms</td>
<td>Titirangi Community House – Secretary</td>
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<tr>
<td>Ken Turner</td>
<td>Nil</td>
</tr>
</tbody>
</table>
Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council:

<table>
<thead>
<tr>
<th>External community group or organisation</th>
<th>Lead</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aircraft Noise Community Consultative Group</td>
<td>Mark Allen</td>
<td>Saffron Toms</td>
</tr>
<tr>
<td>Ark in the Park</td>
<td>Mark Allen</td>
<td>Sandra Coney</td>
</tr>
<tr>
<td>Friends of Arataki and Waitākere Regional Parkland Incorporated</td>
<td>Michelle Clayton</td>
<td>Sandra Coney</td>
</tr>
<tr>
<td>Glen Eden Business Improvement District (Glen Eden Business Association)</td>
<td>Michelle Clayton</td>
<td>Greg Presland</td>
</tr>
<tr>
<td>Glen Eden Playhouse Theatre Trust</td>
<td>Ken Turner</td>
<td>Mark Allen</td>
</tr>
<tr>
<td>Te Uru Waitākere Contemporary Gallery</td>
<td>Mark Allen</td>
<td>Saffron Toms and Sandra Coney</td>
</tr>
<tr>
<td>The Rural Advisory Panel</td>
<td>Ken Turner</td>
<td>Saffron Toms</td>
</tr>
</tbody>
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4 Confirmation of Minutes

Resolution number WTK/2020/82

MOVED by Chairperson G Presland, seconded by Member M Clayton:

That the Waitākere Ranges Local Board:

a) confirm the minutes of its meeting held on Thursday, 23 July 2020, as true and correct.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

8.1 Deputation - Glen Eden Community House

Resolution number WTK/2020/83

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) receive the presentation and thank Natalie Makeef, Chair, and Leanne Appleby, Glen Eden Community House Manager, for their attendance.

CARRIED
8.2 Deputation - Norm Judd - Regional Parks Management

Resolution number WTK/2020/84

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:
  a) receive the presentation and thank Norm Judd for his attendance.

CARRIED

9 Public Forum

9.1 Public Forum - Deirdre Green - Public land at Laingholm

Resolution number WTK/2020/85

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:
  a) receive the presentation and thank Deirdre Green for her attendance.

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Waitākere Ward Councillors' Update

Resolution number WTK/2020/86

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:
  a) thank Waitākere Ward Councillor Linda Cooper for her verbal update.

CARRIED

12 New land owner approval to replace the lifeguard tower located at Les Waygood Park, 2A North Piha Road, Piha

Glenn Boyd, Relationship Manager, Glenn Riddell, Senior Land Use Advisor and Brett Lane, Local Board Advisor, were in attendance to speak to this item.

It was noted this is the second time this item has been reported to the Board, as the first time (28 May 2020) the Board requested the opportunity to gauge the points of view of the Piha Community on the proposed replacement of the lifeguard tower at Les Waygood Park (Resolution number WTK/2020/36).

Resolution number WTK/2020/87

MOVED by Chairperson G Presland, seconded by Member M Clayton:

That the Waitākere Ranges Local Board:
  a) receive the consultation feedback on the proposed replacement of the lifeguard tower at Les Waygood Park.

CARRIED

Note: Pursuant to Standing Order 1.9.5 a division was called.

Resolution number WTK/2020/88

MOVED by Chairperson G Presland, seconded by Member M Clayton:
That the Waitākere Ranges Local Board:

b) approve the land owner approval request from United North Piha Lifeguard Service Incorporated to replace the existing lifeguard tower within Les Waygood Park, 2A North Piha Road, Piha.

A division was called for, voting on which was as follows:

<table>
<thead>
<tr>
<th>For</th>
<th>Against</th>
<th>Abstained</th>
</tr>
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<tbody>
<tr>
<td>Member M Allen</td>
<td>Member S Coney</td>
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<tr>
<td>Member M Clayton</td>
<td>Deputy Chairperson S Toms</td>
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<tr>
<td>Chairperson G Presland</td>
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<tr>
<td>Member K Turner</td>
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The motion was declared CARRIED by 4 votes to 2.

Note: The Chair accorded precedence to Item 18 – Auckland Transport Update – August 2020 at this point.

18 Auckland Transport Update - August 2020

Caroline Tauevihi, Elected Member Relationship Manager, was in attendance to speak to this item.

Resolution number WTK/2020/89

MOVED by Chairperson G Presland, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

a) receive Auckland Transport’s August 2020 update report.

b) note that at the Board’s May 2020 meeting it was advised “there is currently $1,505,453 left in the Board’s Local Board Transport Capital Fund (LBTCF) from the previous political term. The amount allocated for 2019 – 2022 is $2,019,339. A total of $3,524,792 is available” (cf. statements relating to LBTCF budget allocation in the current August 2020 report).

CARRIED

13 Approval of the Waitākere Ranges Local Board Plans and Places 2020/2021 Work Programme

Raewyn Curran, Senior Advisor, was in attendance to speak to this item.

Resolution number WTK/2020/90

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) approve the allocation of $12,000 for Long Tail Bat activities

b) approve the allocation of $3,000 for repetition of traffic counters for visitor data at Piha and Bethells Te Henga

c) approve the allocation of $10,000 to replace a number of signs at the Te Henga reserve with one walk-around sign that provides a range of information on the values of the area and appropriate use

d) approve the allocation of $10,085 to investigate dog management issues at Bethells/Te Henga
e) approve the allocation of $8,000 to support local businesses and communities in the heritage area
f) approve the allocation of $50,000 for continuation of the buffer zone programme
g) approve the allocation of $70,000 for the continuation of community weed bin programme
h) approve the allocation of $6,500 for the carbon dating of the two midden sites (archaeological site CHI 17333 and CHI 5857) at Cornwallis.

CARRIED

Note: Member M Allen declared an interest in the following line item and took no part in discussion or voting on this item.

- Line Item 1701 - Long tail bat activities

14 Approval of the Waitākere Ranges Local Board Community Facilities 2020 - 2023 Work Programme

Raewyn Curran, Senior Advisor, and Helen Biffin, Work Programme Lead, were in attendance to speak to this item.

Resolution number WTK/2020/91

MOVED by Member S Coney, seconded by Member M Clayton:

That the Waitākere Ranges Local Board:

a) approve the Community Facilities work programme 2020/2021 and associated budget. (Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report).

b) approve in principle the Community Facilities work programme 2021/2022 and 2022/2023. (Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report).

c) approve the Risk Adjusted Programme (RAP) projects identified in the work programme (Attachment A to the agenda report) as projects that will commence and may be delivered in advance of the expected delivery year, if required to meet expected financial expenditure for the 2020/2021 financial year.

d) note that approval of budget allocation in the 2020/2021 year for multi-year projects implies the local board’s support for the projects in their entirety.

e) note that the inclusion in the work programme of projects that are funded from the Coastal Renewals, Slips Prevention, Local Parks and Sports Field Development and Natural Environment Targeted Rate budgets are subject to approval of the identified budget allocation by the relevant Governing Body committees.

f) support the inclusion of the following projects in the Slips Prevention, Local Parks and Sports Field Development (Growth):

- Line item 37 – ID 24439: Penihana Park - develop site
- Line item 88 – ID 19988: Withers Reserve - replace pedestrian bridge and pathways

g) note that budget allocations for all projects in the Community Facilities work programme are best current estimates, and amendments may be required to the work programme to accommodate final costs as the year progresses.

CARRIED
15 Approval of the Waitākere Ranges Local Board Community Services 2020/2021 Work Programme

Raewyn Curran, Senior Advisor, was in attendance to speak to this item.

A tabled copy of the Community Services 2020/2021 Work Programme including the (previously omitted) Parks, Sport and Recreation 2020/2021 Work Programme, has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2020/92

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

a) approve the Community Services 2020/2021 Work Programme 2020/2021 and associated budget.

b) note that activities with locally driven initiatives (LDI) operational budget carried forward from 2019/2020 are included in the Work Programme.

c) approve $10,000 from the community response fund for two oral history videos intended to raise awareness, and record the history of, people and places relevant to the Waitākere Ranges Heritage Area.

CARRIED

Note: Deputy Chair Toms and Member M Clayton both declared an interest in the following line item and took no part in discussion or voting on this item.

- Line Item 1252 – Top up for funding agreement – Glen Eden and Titirangi Community Houses

Member M Allen declared an interest in the following line items and took no part in discussion or voting on either item.

- Line Item 1235 - Build Capacity: Community Waitakere Resource Centre
- Line Item 1239 - Fund Community Waitakere to build the capacity of people in local neighbourhoods to lead activities that build community connections, celebrate cultural diversity, build community resilience and self-reliance, and increase access to information and external resources.
- Line Item 1240 - Placemaking: Neighbours Day Waitakere Ranges

Attachments

A 27 August 2020, Waitakere Ranges Local Board: Item 15 - Tabled copy of the Community Services 2020/2021 Work Programme including the Parks, Sport and Recreation 2020/2021 Work Programme

16 Approval of the Waitakere Ranges Local Board Environment 2020/2021 Work Programme

Raewyn Curran, Senior Advisor, was in attendance to speak to this item.

Resolution number WTK/2020/93

MOVED by Member M Clayton, seconded by Deputy Chairperson S Toms:

That the Waitakere Ranges Local Board:

a) approve its environment work programme 2020/2021 (Attachment A to the agenda report) including associated budget as summarised in the table below:
Activity name | 2020/2021
---|---
Coastal and Marine Project - Shorebirds Survey | $12,850
Kerbside recycling collection for commercial premises in Piha | $5,150
Manukau Harbour Forum | $1,750
South Titirangi Community Weed Control | $15,000
Waitākere Ranges Community Restoration | $75,000
Waitākere Weed Action Project | $100,000
EcoMatters Environment Trust funding | $103,750
Total | $313,500

b) approve the renewal of a three-year funding agreement with EcoMatters (ending 30 June 2023) noting that with the funding of $103,750, EcoMatters Environment Trust will deliver the following projects in the 2020/2021 financial year:
   i) Community nurseries - $10,550
   ii) EcoFest West festival - $10,600
   iii) EcoMatters environment centre and sustainability hub - $37,050
   iv) Healthy homes on a budget (Project HomeWise) - $5,300
   v) Love your neighbourhood - $10,600
   vi) Love your place awards - $5,300
   vii) War on weeds - $24,350.

c) note the allocation of $680,000 asset-based services operational budget towards the septic tank pumpout programme in the 2020/2021 financial year.

d) note that $4,730 of locally driven initiatives budget has been carried forward for the 2019/2020 Manukau Harbour Forum work programme, for completion as part of the attached work programme in 2020/2021.

CARRIED

17 Approval of the Waitākere Ranges Local Board Youth Connections 2020/2021 Work Programme

Raewyn Curran, Senior Advisor, was in attendance to speak to this item.

Resolution number WTK/2020/94

MOVED by Deputy Chairperson S Toms, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

a) approve the Youth Connections work programme 2020/2021 (Attachment A to the agenda report)

b) note that the following activities not completed in 2019/2020 have been carried forward into the 2020/2021 financial year and are included in this work programme:
   i) Te Kura Kaupapa o Hoani Waititi Marae - $20,000
   ii) NEETs prevention - $6,000.

CARRIED
19  Waitākere Ranges Local Board - Local workshop guidelines to support the conduct of open workshops

Glenn Boyd, Relationship Manager and Raewyn Curran, Senior Advisor, were in attendance to speak to this item.

Resolution number WTK/2020/95

MOVED by Member K Turner, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

a) endorse the local workshop guidelines for the Waitākere Ranges Local Board, to support the conduct of open workshops.

CARRIED

20  CCO Review report feedback

Glenn Boyd, Relationship Manager, was in attendance to speak to this item.

A copy of the Board’s Council Controlled Organisation (CCO) feedback provided through the urgent decision-making process has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2020/96

MOVED by Chairperson G Presland, seconded by Member K Turner:

That the Waitākere Ranges Local Board:

a) endorse feedback provided by the local board, through the Urgent Decision-Making process, on the CCO review report to the Governing Body.

CARRIED

Attachments

A  27 August 2020, Waitakere Ranges Local Board: Item 20 – CCO Review Report feedback, Board feedback

21  Feedback on Emergency Budget 2020/2021 proposed asset recycling of 300 West Coast Road, Glen Eden

Glenn Boyd, Relationship Manager, was in attendance to speak to this item.

Note: Changes to original resolution number WTK/2019/28 of 28 March 2019, adding new clauses c) to h), were made with the agreement of the meeting.

Resolution number WTK/2020/97

MOVED by Member S Coney, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) support the retention of 4,900 square metres of the property for greenways purposes.

b) oppose divestment of the balance of land as:

i) likely sale price is limited
ii) Glen Eden is experiencing considerable growth and open space is already at a premium

iii) the area has considerable potential use either as a playground or for open space and recreation

iv) the land is in a strategically important location

v) the local board is currently in the process of finalising its vision for Glen Eden and decisions should be deferred until this is completed.

c) furthermore notes the proposed sale of part of 300 West Coast Road would remove the road frontage on West Coast Road and access to open space behind, as well as limiting opportunities for connection to the Board’s previously adopted greenways plan.

d) request that planning for the development of 300 West Coast Road as a park be programmed, and that the park and its development be identified in the upcoming long-term plan so that development contributions can be collected for its creation within the next three years.

e) expresses its concern of Finance Committee decisions made without substantive local board involvement and Committees’ endorsement of sale of properties in its local area that were on a Schedule A list at the budget meeting of 16 July 2020, in particular 12 Western Road, Laingholm and 220-240 Shaw Road, Oratia.

f) requests the decision regarding asset recycling of 12 Western Road, Laingholm and 220-240 Shaw Road, Oratia be revisited and the sites be retained.

g) note that the property at 12 Western Road, Laingholm adjoins an existing reserve and the Board has been approached by Restoration Ruatuna (previously Laingholm Wai Ora and Pest Free Laingholm) to see this site amalgamated into the reserve and they commit to a plan of action for its restoration.

h) request formal feedback from Auckland Council staff on the outcome(s) of these resolutions.

CARRIED

22 Urgent Decision - Open Studios Waitākere event - Waitākere Ranges Local Board 2020/2021 Work Programme

Resolution number WTK/2020/98

MOVED by Chairperson G Presland, seconded by Member K Turner:

That the Waitākere Ranges Local Board:

a) note the urgent decision made on 17 August 2020 to approve in principle the allocation of $25,000 for the Open Studios Waitākere event to be held in 2020/2021.

CARRIED
23 Chair's Report - August 2020

A copy of the tabled Chair’s report has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2020/99

MOVED by Chairperson G Presland, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

a) receive Chair Presland’s tabled report for August 2020.

CARRIED

Attachments

A 27 August 2020, Waitākere Ranges Local Board: Item 23 - Chair’s Report - August 2020, Tabled Chair’s Report

24 Confirmation of Workshop Records

Resolution number WTK/2020/100

MOVED by Chairperson G Presland, seconded by Member M Clayton:

That the Waitākere Ranges Local Board:

a) receive the workshop records for 16, 21, 23 & 30 July and 6 & 13 August 2020.

CARRIED

25 Governance Forward Work Programme

Resolution number WTK/2020/101

MOVED by Chairperson G Presland, seconded by Member M Clayton:

That the Waitākere Ranges Local Board:

a) receive the governance forward work programme calendar for August 2020.

CARRIED

26 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.00 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WAITĀKERE RANGES LOCAL BOARD HELD ON

DATE:.................................................................

CHAIRPERSON:....................................................