Franklin Local Board Business Meeting
Tuesday 22 September 2020

This meeting will proceed via Skype for Business.
As required under the COVID-19 Response (Urgent Management Measures) Act 2020, either a recording of the meeting or a written summary will be published on the Auckland Council website.
Minutes of a meeting of the Franklin Local Board held via videoconference and in the Local Board Chambers, Pukekohe Service Centre, 82 Manukau Road, Pukekohe on Tuesday, 22 September 2020 at 9.30am. In-person attendance was guided by COVID-19 Level 2.5

PRESENT

Chairperson
Andrew Baker

Deputy Chairperson
Angela Fulljames

Members
Malcolm Bell
Alan Cole
Sharlene Druyven
Lance Gedge
Matthew Murphy
Logan Soole

ABSENT

Member
Amanda Kinzett
1 Welcome

The Chair opened the meeting and welcomed everyone present.

2 Apologies

Resolution number FR/2020/86
MOVED by Member A Cole, seconded by Member L Soole:
That the Franklin Local Board:
a) accept the apology from Member Kinzett for absence.

CARRIED

3 Declaration of Interest

Member Druyven declared an interest in Item 11 – Franklin Local Grant Round One 2020/2021 grant allocations – Waiuku Business & Development Association.

4 Confirmation of Minutes

Resolution number FR/2020/87
MOVED by Member M Murphy, seconded by Deputy Chairperson A Fulljames:
That the Franklin Local Board:
a) confirm the ordinary minutes of its meeting held on Tuesday, 25 August 2020 as true and correct.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.
9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Franklin Local Grant Round One 2020/2021 grant allocations

Marion Davies was in attendance to speak to this item.

Member Druyven declared an interest in Item 11: Waiuku Business & Development Association, and this item was taken separately. Member Druyven took no part in discussion or voting on this item.

Resolution number FR/2020/88

MOVED by Deputy Chairperson A Fulljames, seconded by Member M Bell:

That the Franklin Local Board:

a) agree to fund, part-fund or decline each application in Franklin Local Grants and Multiboard Round One 2020/2021, listed in Table One, Table Two and Table Three below.

<table>
<thead>
<tr>
<th>App ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Granted</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>LG210 3-101</td>
<td>Rotary Club of Pohutukawa Coast Incorporated Charitable Trust</td>
<td>Towards the Rotary Allfit Coastal Fun Run at Duder Regional Park on 8 November 2020.</td>
<td>$8,357.00</td>
<td>$4,500.00</td>
<td>Traffic management</td>
</tr>
<tr>
<td>LG210 3-102</td>
<td>Pukekohe Performing Arts Incorporated</td>
<td>Towards costs for staging the production of Moana Junior at the Harrington Theatre, including costumes, sound, lighting choreographer set, and advertising.</td>
<td>$10,000.00</td>
<td>$4,255.00</td>
<td>Stage rights for the theatre</td>
</tr>
<tr>
<td>LG210 3-104</td>
<td>Business and Professional Women Franklin Incorporated</td>
<td>Towards advertising, school student tickets and awards for the International Womens Day event in March 2021.</td>
<td>$3,520.00</td>
<td>$1,220.00</td>
<td>School tickets and awards</td>
</tr>
<tr>
<td>App ID</td>
<td>Organisation</td>
<td>Requesting funding for</td>
<td>Amount requested</td>
<td>Granted</td>
<td>Comment</td>
</tr>
<tr>
<td>--------</td>
<td>--------------</td>
<td>----------------------------------------------------------------------------------------</td>
<td>-----------------</td>
<td>----------</td>
<td>------------------------------------------------------</td>
</tr>
<tr>
<td>LG210 3-105</td>
<td>Maraetai Sailing Club Incorporated</td>
<td>Towards the security costs over four nights, for the National Championships for the New Zealand junior dinghy regatta.</td>
<td>$5,636.00</td>
<td>$3,200.00</td>
<td></td>
</tr>
<tr>
<td>LG210 3-108</td>
<td>Manukau Heads Lighthouse Trust</td>
<td>Towards integrated customer experience for the Manukau Heads Lighthouse to increase the visitor experience and donations.</td>
<td>$12,650.00</td>
<td>$2,800.00</td>
<td>Tagged to website, design</td>
</tr>
<tr>
<td>LG210 3-111</td>
<td>Clevedon Community and Business Association Incorporated</td>
<td>Towards the Clevedon Christmas Parade including insurance, traffic management plan, advertising and entertainment.</td>
<td>$6,566.79</td>
<td>$2,145.00</td>
<td>Traffic management insurance, road closure</td>
</tr>
<tr>
<td>LG210 3-116</td>
<td>Dance Therapy NZ</td>
<td>Towards the “Arts 4 Us” and “STARS Waiuku” programme for eight to 12 year olds in Waiuku. including venue hire, marketing, facilitation fees and equipment.</td>
<td>$8,000.00</td>
<td>$700.00</td>
<td>Venue hire</td>
</tr>
<tr>
<td>LG210 3-118</td>
<td>Waiuku Lions Club Charitable Trust</td>
<td>Towards the Sand to Mud event on 18 April 2021, including traffic management, advertising and resources.</td>
<td>$2,800.00</td>
<td>$1502.00</td>
<td></td>
</tr>
<tr>
<td>LG210 3-119</td>
<td>Waiuku Bowling Club Incorporated</td>
<td>Towards costs to reroof the Waiuku Bowling Club building.</td>
<td>$10,000.00</td>
<td>$5,000.00</td>
<td></td>
</tr>
<tr>
<td>LG210 3-120</td>
<td>Life Education Trust Counties Manukau</td>
<td>Towards the teaching of Life Education’s health and well-being programme in schools from 14 September to 25 November 2020.</td>
<td>$8,000.00</td>
<td>$2,000.00</td>
<td>Resources</td>
</tr>
<tr>
<td>LG210 3-121</td>
<td>The Buckland Community Centre Incorporated</td>
<td>Towards the reroofing of the Buckland Community Centre,</td>
<td>$100,000.00</td>
<td>$5,000.00</td>
<td></td>
</tr>
<tr>
<td>App ID</td>
<td>Organisation</td>
<td>Requesting funding for</td>
<td>Amount requested</td>
<td>Granted</td>
<td>Comment</td>
</tr>
<tr>
<td>--------</td>
<td>-----------------------------------------------</td>
<td>----------------------------------------------------------------------------------------</td>
<td>------------------</td>
<td>---------</td>
<td>-------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>LG210 3-122</td>
<td>Dream Big Trust</td>
<td>Towards the Dream Big activities including dance class fees, sport and team building.</td>
<td>$12,014.25</td>
<td>$0.00</td>
<td>Alternative funding sources available including Tu Manawa</td>
</tr>
<tr>
<td>LG210 3-123</td>
<td>Shiloh Creative Life Centre Charitable Trust</td>
<td>Towards the Tribal Art Connection eight week course for young people at Ardmore Community Hall, including facilitator fees and venue hire from 8 October to 26 November 2020.</td>
<td>$3,276.16</td>
<td>$0.00</td>
<td>Lower priority due to the local board supporting the second application in the same grant round</td>
</tr>
<tr>
<td>LG210 3-124</td>
<td>Waiuku Toy Library Incorporated</td>
<td>Towards the purchase of new outdoor toys for hireage including toys for the party hire packages at the Waiuku Toy Library</td>
<td>$1,764.00</td>
<td>$1,764.00</td>
<td></td>
</tr>
<tr>
<td>LG210 3-125</td>
<td>Youthline Charitable Trust Auckland</td>
<td>Towards training volunteer counsellors at the Helpline from 1 October 2020 to 31 March 2021.</td>
<td>$4,000.00</td>
<td>$2,000.00</td>
<td>Request deputation</td>
</tr>
<tr>
<td>LG210 3-126</td>
<td>Ararimu Residents and Ratepayers Association</td>
<td>Towards acoustic panels for the Ararimu Hall.</td>
<td>$3,515.00</td>
<td>$0.00</td>
<td>Provided funds to other application (insulation)</td>
</tr>
<tr>
<td>LG210 3-127</td>
<td>Splore Dynamics Ltd</td>
<td>Towards the cost of printing trainee certificates, training resource and additional materials for the Zero Waste Hub.</td>
<td>$5,000.00</td>
<td>$0.00</td>
<td>Limited Liability Company, Environmental Services involvement</td>
</tr>
<tr>
<td>LG210 3-128</td>
<td>Kokako Lodge Trust</td>
<td>Towards new safety equipment for the Kokako Lodge, including carabiners and ropes.</td>
<td>$3,081.00</td>
<td>$3,081.00</td>
<td></td>
</tr>
<tr>
<td>LG210 3-129</td>
<td>YMCA North</td>
<td>Towards the Hunua Falls Water Safety project including staff training and wages, gazebos, flags and a tablet.</td>
<td>$12,784.00</td>
<td>$5,000.00</td>
<td>For trainer fees</td>
</tr>
<tr>
<td>App ID</td>
<td>Organisation</td>
<td>Requesting funding for</td>
<td>Amount requested</td>
<td>Granted</td>
<td>Comment</td>
</tr>
<tr>
<td>--------</td>
<td>--------------</td>
<td>------------------------</td>
<td>-----------------</td>
<td>---------</td>
<td>---------</td>
</tr>
<tr>
<td>LG210 3-130</td>
<td>Shiloh Creative Life Centre Charitable Trust</td>
<td>Towards the “Art Collective” project at Ardmore Community Hall from 13 October to 5 December 2020.</td>
<td>$8,000.00</td>
<td>$1,600.00</td>
<td>For venue hire</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>$233,152.20</td>
<td>$46,157.00</td>
<td></td>
</tr>
</tbody>
</table>

Table Two: Franklin Local Grants Round One 2020/2021 multi-board grant applications:

<table>
<thead>
<tr>
<th>App ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Granted</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>MB20 21-144</td>
<td>The Auckland King Tides Initiative under the umbrella of The Institution of Professional Engineers New Zealand Inc</td>
<td>Towards the &quot;King Tides&quot; project including design and installation of gauge, data digitization and public launch.</td>
<td>$22,945.00</td>
<td>$4,000</td>
<td>Rimu: Citizen science project. Funding dependent upon Franklin locations and receiving funding from other applications; explore use of work programme</td>
</tr>
<tr>
<td>MB20 21-141</td>
<td>Presbyterian Support Services (Northern)</td>
<td>Towards operational costs for Shine’s two refuges for women</td>
<td>$10,000.00</td>
<td>$0.00</td>
<td>Central government area</td>
</tr>
<tr>
<td>MB20 21-150</td>
<td>The Kids for Kids Charitable Trust</td>
<td>Towards venue hire and production cost of the Kids Youth Choir performance at the Vodafone Events Centre.</td>
<td>$20,000.00</td>
<td>$0.00</td>
<td>Out of board area</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>$52,945.00</td>
<td>$4,000.00</td>
<td></td>
</tr>
</tbody>
</table>
b) agree to fund, part-fund or decline two deferred applications from Franklin Quick Response Round One 2020/2021, listed in Table Three below.

Table Three: Deferred Franklin Quick Response Round One 2020/2021 applications

<table>
<thead>
<tr>
<th>App ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Granted</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR210 3-113</td>
<td>Takutai Charitable Trust</td>
<td>Towards the Pohutukawa Coast Christmas Parade on 5 December 2020 including traffic management, street entertainment and insurance costs.</td>
<td>$2,680.00</td>
<td>$2,680.00</td>
<td>Traffic management. (Police in attendance but not for TM)</td>
</tr>
<tr>
<td>QR210 3-121</td>
<td>Ararimu Residents and Ratepayers Association Incorporated</td>
<td>Towards placing insulation under the Ararimu Hall to improve ventilation.</td>
<td>$4,000.00</td>
<td>$4,000.00</td>
<td></td>
</tr>
</tbody>
</table>

Total | | | $6,680.00 | $6,680.00 | |

CARRIED

Resolution number FR/2020/89

MOVED by Member M Bell, seconded by Deputy Chairperson A Fulljames:

That the Franklin Local Board:

c) agree to fund or part-fund or decline one application in Franklin Local Grants and Multiboard Round One 2020/2021

Table Four: Franklin Local Grants Round One 2020/2021 grant application

<table>
<thead>
<tr>
<th>App ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Granted</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>LG21 03-107</td>
<td>Waiuku Business and Development Association Incorporated</td>
<td>Towards the annual Waiuku Christmas event on 13 December 2020, including traffic management and first aid support.</td>
<td>$4,188.00</td>
<td>$3,848.00</td>
<td>Decision made re event on 30 Sept to proceed or not. TM funded</td>
</tr>
</tbody>
</table>

CARRIED

12 Franklin Sport and Active Recreation Facilities Plan - allocation of funding for projects in 2020/2021.

Resolution number FR/2020/90

MOVED by Member L Soole, seconded by Member M Bell:

That Franklin Local Board:

a) approve the following grants from line item 63 of the 2020/2021 local board work programme:

i) $70,285 to the Pohutukawa Coast Bike Club towards constructing new tracks and winterproofing tracks in Whitford Forest
ii) $46,545 to Maraetai Beach Boating Club towards renovating toilets and changing rooms and laying a concrete pad

iii) $33,170 to Pukekohe Netball Centre towards resealing one netball court with a rubber surface.

CARRIED

13 Franklin Local Board Māori Responsiveness Action Plan Achievements
Simone Tongatule was in attendance to speak to this item

Resolution number FR/2020/91

MOVED by Member L Soole, seconded by Member M Murphy:

That the Franklin Local Board:

a) retain and further develop the Franklin Local Board’s Māori Responsiveness Action Plan by incorporating an annual refresh, with a further review of the plan’s progress in conjunction with mana whenua in 2022.

b) share annual achievement reports with mana whenua and mataawaka who took part in the foundational report.

CARRIED

14 Feedback on the Regional Facilities Auckland (RFA) local board engagement plan

Resolution number FR/2020/92

MOVED by Chairperson A Baker, seconded by Deputy Chairperson A Fulljames:

That the Franklin Local Board:

a) note the Franklin Local Board feedback on the Regional Facilities Auckland (RFA) local board engagement plan (included as Attachment A of the report).

CARRIED

15 Project Streetscapes: Weed Management report

Resolution number FR/2020/93

MOVED by Chairperson A Baker, seconded by Member A Cole:

That the Franklin Local Board:

a) provide feedback on the recommended approach to a standardised methodology to managing weeds on footpaths, berms and the kerb and channel across more than 5000km of urban roads as follows:

i) support the recommendation for a single default methodology for Auckland.

ii) support the use of a combination of plant-based herbicide with spot spraying of glyphosate for difficult weeds, noting that use of glyphosate shall be used in accordance with current NZ Environmental Protection Agency guidelines.

iii) request that any local board seeking to achieve a level of service or methodology that exceeds the default methodology would be required to fund any increase in costs through LDI budget so as to not create inequity for those local boards electing to use the default methodology.
iv) note that the preferred option is achievable within existing operational budgets.

v) support ongoing investigation and trials of methodologies and products alongside reporting against impacts on budgets.

b) request clarification on the methodology to be used for rural roads, in particular pest weeds.

CARRIED

16 Auckland Transport monthly report to the Franklin Local Board

Kenneth Tuai was in attendance to speak to this item

Resolution number FR/2020/94

MOVED by Chairperson A Baker, seconded by Member A Cole:

That the Franklin Local Board:

a) receive the Auckland Transport monthly update report of September 2020.

b) approve a change to the nominated transport representative for the Wairoa subdivision for the 2019-2022 electoral term (previously resolved FR/2020/21), replacing Member Lance Gedge with Member Malcolm Bell.

c) reconfirm that appointed Transport Representatives are authorised by the board to:

i) prepare and provide local board area views on transport issues, works or projects within their area that are time-sensitive and that are unable to be presented to the whole board via weekly workshops

ii) receive staff notifications of areas that may involve reputational, financial, performance or political risk

iii) consult with other board members where practical, ensure board members are updated on views provided at the next available opportunity.

CARRIED

17 Governance Forward Work Calendar September 2020

Resolution number FR/2020/95

MOVED by Deputy Chairperson A Fulljames, seconded by Member A Cole:

That the Franklin Local Board:

a) note the governance forward work calendar dated August 2020 (Attachment A).

CARRIED

18 Franklin Local Board workshop records

Resolution number FR/2020/96

MOVED by Member A Cole, seconded by Member M Bell:

That the Franklin Local Board:

a) receive the Franklin Local Board workshop records for 4, 11, 18 and 25 August.

CARRIED
19  Local Board Annual Report 2019/2020
Resolution number FR/2020/97
MOVED by Chairperson A Baker, seconded by Deputy Chairperson A Fulljames:
That the Franklin Local Board:

a) adopt the 2019/2020 Franklin Local Board Annual Report as set out in Attachment A of the agenda report.

b) note that any proposed changes after the adoption will be clearly communicated and agreed with the chairperson before the report is submitted for adoption by the Governing Body by 29 October 2020.

c) note that the draft 2019/2020 Franklin Local Board Annual Report (refer to Attachment A to the agenda report) will remain confidential until after the Auckland Council group results for 2019/2020 are released to the New Zealand Stock Exchange which are expected to be made public by 30 October 2020.

CARRIED

20  Auckland Council’s Year End and Quarterly Performance Report: Franklin Local Board for Quarter Four 2019/2020
Resolution number FR/2020/98
MOVED by Chairperson A Baker, seconded by Member L Soole:
That the Franklin Local Board:

a) receive the performance report for the financial Quarter Four and year ending 30 June 2020.

b) note the financial performance report in Attachment B of the report will remain confidential until after the Auckland Council Group results for 2019/2020 are released to the New Zealand’s Exchange (NZX) which are expected to be made public on or about 30 October 2020.

c) note that COVID-19 has resulted in significant pressure on council’s financial position and ability to deliver agreed 2019/2020 work programme activities because:
   i)    asset based services were significantly impacted. Regional and community facilities were either fully or partially closed
   ii)   spending on contracts was restricted to essential services only.

d) note that Quarter Three reporting was not supplied to the local board as there was limited capacity to access information.

CARRIED

21  Consideration of Extraordinary Items
There was no consideration of extraordinary items.
22 Procedural motion to exclude the public

Resolution number FR/2020/99

MOVED by Chairperson A Baker, seconded by Member A Cole:

That the Franklin Local Board:

a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

<table>
<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage. In particular, the report contains detailed financial adjustments, assumptions and judgements that have impact on the financial results of the Auckland Council group as at 30 June 2020 that require final Audit New Zealand sign-off and release to the New Zealand Stock Exchange.</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
</tr>
</tbody>
</table>


## C1 Statement of proposal for a new Navigation Safety Bylaw

<table>
<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
</tr>
</tbody>
</table>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**
10.03am The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

10.09am The public was re-admitted.

**RESTATEMENTS**

It was resolved while the public was excluded:

19 **Local Board Annual Report 2019/2020**

Resolution number FR/2020/86

MOVED by Deputy Chairperson A Fulljames, seconded by Member M Murphy:
That the Franklin Local Board:

   a) agree to note the confidential status of attachment A to Item 19.

20 **Auckland Council’s Year End and Quarterly Performance Report: Franklin Local Board for Quarter Four 2019/2020**

Resolution number FR/2020/87

MOVED by Deputy Chairperson A Fulljames, seconded by Member M Murphy:
That the Franklin Local Board:

   a) agree to note the confidential status of attachment A to Item 19.

C1 **Statement of proposal for a new Navigation Safety Bylaw**

Resolution number FR/2020/88

MOVED by Member M Bell, seconded by Member L Soole:
That the Franklin Local Board

   a) support the public release of the draft statement of proposal in Attachment A of this agenda report to make a new Te Kaunihera o Tāmaki Makaurau Ture ā-Rohe Urungi Āhuru 2021 / Auckland Council Navigation Safety Bylaw 2021 and associated controls for public consultation.

10.12am The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE FRANKLIN LOCAL BOARD HELD ON

**DATE:**............................................................................................................

**CHAIRPERSON:**..........................................................................................