Minutes of a meeting of the Papakura Local Board held via Skype for Business on Wednesday 23 September 2020 at 4.35pm. Either a recording or written summary will be uploaded on the Auckland Council website.

PRESENT

Chairperson (acting) Jan Robinson (Deputy Chairperson)
Members Brent Catchpole (Chairperson unwell)
Felicity Auva’a
George Hawkins
Keven Mealamu
Sue Smurthwaite

ALSO PRESENT

Councillor Angela Dalton
Councillor Daniel Newman, JP
1 Welcome
   Member Felicity Auva’a led the meeting in prayer.

2 Apologies
   There were no apologies.

3 Declaration of Interest
   Member Felicity Auva’a declared a conflict of interest in item 15, Papakura Local Board
   Grants Round One and Multi-Board Grants Round One 2020/2021 grant allocations, in
   relation to application LG2114-120, Ki o Rahi Tāmaki Makaurau, and will not speak or vote
   on this item.

4 Confirmation of Minutes
   Resolution number PPK/2020/140
   MOVED by Deputy Chairperson J Robinson, seconded by Member S Smurthwaite:
   That the Papakura Local Board:
   a) confirm the ordinary minutes of its meeting held on Wednesday 26 August
      2020, as true and correct.  
   CARRIED

5 Leave of Absence
   There were no requests for leaves of absence.

6 Acknowledgements
   There were no acknowledgements.

7 Petitions
   There were no petitions.
8 Deputations
8.1 Deputation - Kristian Eek
Kristian Eek, Producer/Production Manager, representing the New Zealand Advertising Producers Group spoke about fostering better relationships between the screen industry and local stakeholders.

Resolution number PPK/2020/141
MOVED by Deputy Chairperson J Robinson, seconded by Chairperson B Catchpole:
That the Papakura Local Board:
   a) thank Kristian Eek, Producer/Production Manager, representing the New Zealand Advertising Producers Group, for his presentation regarding fostering better relationships between the screen industry and local stakeholders. CARRIED

9 Public Forum
There was no public forum.

10 Extraordinary Business
There was no extraordinary business.

11 Governing Body Member’s Update
Resolution number PPK/2020/142
MOVED by Deputy Chairperson J Robinson, seconded by Member K Mealamu:
That the Papakura Local Board:
   a) receive Councillor Angela Dalton and Councillor Daniel Newman’s verbal updates. CARRIED

12 Chairperson’s Update
Resolution number PPK/2020/143
MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:
That the Papakura Local Board:
   a) receive the verbal report from the Papakura Local Board Chairperson, Brent Catchpole. CARRIED
13 Auckland Transport September 2020 report to the Papakura Local Board
Resolution number PPK/2020/144
MOVED by Deputy Chairperson J Robinson, seconded by Chairperson B Catchpole:
That the Papakura Local Board:
  a) receive the Auckland Transport September 2020 monthly update report as provided in Attachment A to this report.
CARRIED

14 Approval of the Prince Edward Sports Park and Drury Sports Complex Master Plans
Resolution number PPK/2020/145
MOVED by Deputy Chairperson J Robinson, seconded by Member F Auva’a:
That the Papakura Local Board:
  a) adopt the Prince Edward Sports Park master plan provided as Attachment A and Drury Sports Complex master plan provided as Attachment B to this report.
CARRIED

15 Papakura Local Board Grants Round One and Multi-Board Grants Round One 2020/2021, grant allocations
Member Felicity Auva’a declared a conflict of interest in item 15, in relation to application LG2114-120, Ki o Rahi Tamaki Makaurau, and did not speak or vote on this item.
Resolution number PPK/2020/146
MOVED by Deputy Chairperson J Robinson, seconded by Chairperson B Catchpole:
That the Papakura Local Board:
  a) fund the following applications received in the Papakura Local Board Grants Round One 2020/2021:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Funding request</th>
<th>Amount requested</th>
<th>Eligibility</th>
<th>Amount granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>LG2114-101</td>
<td>Mountains to Sea Conservation Trust</td>
<td>Environment</td>
<td>Towards the costs of &quot;Te Papa Kaitiaki Programme&quot; to Rosehill Intermediate School, snorkelling, Papakura guided paddle, kayaks and administration costs.</td>
<td>$4,967.39</td>
<td>Eligible</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>LG2114-102</td>
<td>Papakura Parents Centre</td>
<td>Community</td>
<td>Towards a contribution to fees of the &quot;Papakura Parents Centre&quot; programme.</td>
<td>$2,691.00</td>
<td>Eligible</td>
<td>$0.00 suggest seeking DHB funding</td>
</tr>
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</tr>
<tr>
<td>LG2114-104</td>
<td>Southside Drama</td>
<td>Arts and culture</td>
<td>Towards venue hire for production workshops and finale.</td>
<td>$5,575.00</td>
<td>Eligible</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>LG2114-105</td>
<td>Papakura Rugby League Foundation</td>
<td>Sport and recreation</td>
<td>Towards costs of a new gear shed and to fix club room doors.</td>
<td>$3,273.36</td>
<td>Eligible</td>
<td>$0.00 suggest seek funding from CLM</td>
</tr>
<tr>
<td>LG2114-106</td>
<td>Bruce Pulman Park Trust</td>
<td>Environment</td>
<td>Towards the purchase and installation costs of commercial-grade composting worm farm.</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>LG2114-108</td>
<td>Blue Light Ventures Incorporated</td>
<td>Community</td>
<td>Towards cost for two youth from the local board area to attend a week-long life skills camp. Accommodation food, activities and transportation.</td>
<td>$869.56</td>
<td>Eligible</td>
<td>$869.56</td>
</tr>
<tr>
<td>LG2114-109</td>
<td>Road Safety Education Limited</td>
<td>Community</td>
<td>Towards venue hire and facilitation costs of the road safety programme for youth in Papakura.</td>
<td>$4,570.00</td>
<td>Eligible</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>LG2114-110</td>
<td>Papakura Swimming Club</td>
<td>Sport and recreation</td>
<td>Towards pool hire costs for swimming classes in the local board area.</td>
<td>$3,850.00</td>
<td>Eligible</td>
<td>$0.00 suggest seek funding from CLM</td>
</tr>
<tr>
<td>LG2114-111</td>
<td>Auckland southern District Chinese Association Incorporated</td>
<td>Community</td>
<td>Towards costs of the &quot;Southern District Chinese Association&quot; programmes in Papakura, tai chi coaching, Maori cultural exchange lecture, laptop, printer, audio equipment, microphone, table tennis platform and table tennis racket.</td>
<td>$4,959.00</td>
<td>Eligible</td>
<td>$2,000.00 towards venue hire only</td>
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<tr>
<td>LG2114-112</td>
<td>Papakura Business Association</td>
<td>Community</td>
<td>Towards costs of stars for the Papakura town centre tree for Christmas.</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>LG2114-113</td>
<td>Shiloh Creative Life Centre Charitable Trust</td>
<td>Arts and culture</td>
<td>Towards venue hire costs and facilitator fees for the &quot;Youth Tribe Art Connection Works&quot; 8-week programme.</td>
<td>$3,276.16</td>
<td>Eligible</td>
<td>$0.00 application incomplete</td>
</tr>
<tr>
<td>LG2114-114</td>
<td>Children's Autism Foundation</td>
<td>Community</td>
<td>Towards salaries of staff for &quot;Social, Communication and Friendship Project&quot; workshops.</td>
<td>$5,124.25</td>
<td>Eligible</td>
<td>$0.00 salaries are a low priority</td>
</tr>
<tr>
<td>LG2114-116</td>
<td>Life Education Trust Counties Manukau</td>
<td>Community</td>
<td>Towards costs of the health and wellbeing programme in Kelvin Rd School and Kauri Flats School.</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>LG2114-118</td>
<td>Sustainable Papakura</td>
<td>Community</td>
<td>Towards costs of gazebos, trolleys and tables, for the community education programme on resource recovery to minimize waste.</td>
<td>$3,120.00</td>
<td>Eligible</td>
<td>$3,120.00</td>
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<tr>
<td>LG2114-119</td>
<td>Arogya Mantra</td>
<td>Arts and culture</td>
<td>Towards costs of the Papakura Diwali event, dancers, workshop costs and volunteer petrol vouchers.</td>
<td>$4,863.00</td>
<td>Eligible</td>
<td>$0.00 as operating as a business - does not meet the criteria</td>
</tr>
<tr>
<td>LG2114-120</td>
<td>Ki o Rahi Tamaki Makaurau</td>
<td>Sports and Recreation</td>
<td>Towards &quot;Te Whaitua o Uenuku Ki o Rahi Papakura 2020&quot; costs, uniform and gift cards for referees, taonga engraved, first aid, generator, line marking, sound system and photographer.</td>
<td>$2,830.88</td>
<td>Eligible</td>
<td>$2,830.88</td>
</tr>
<tr>
<td>LG2114-121</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards the Papakura area share of Youthline Auckland Charitable Trust annual costs.</td>
<td>$4,000.00</td>
<td>Eligible</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>LG2114-122</td>
<td>Leader in U</td>
<td>Community</td>
<td>Towards &quot;Idea 2 Launch Program&quot; small business workshops for migrant women, workshop resources and mentor costs.</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td>$3,000.00</td>
</tr>
</tbody>
</table>
That the Papakura Local Board:

b) fund the following applications received in Papakura Multi-Board Grants Round One 2020/2019:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Eligibility</th>
<th>Amount granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>MB2021-123</td>
<td>The Middlemore Foundation for Health Innovation</td>
<td>Community</td>
<td>Towards salary/wage cost for a change behaviour specialist.</td>
<td>$2,000.00</td>
<td>Eligible</td>
<td>$0.00 salaries are low priority</td>
</tr>
<tr>
<td>MB2021-137</td>
<td>CLM Programme Limited</td>
<td>Events</td>
<td>Towards entry fee cost for 350 children across the local boards to participate in the Building Champions Obstacle Challenge Series.</td>
<td>$2,000.00</td>
<td>Eligible</td>
<td>$2,000.00</td>
</tr>
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</tr>
<tr>
<td>MB2021-144</td>
<td>The Auckland King Tides Initiative under the umbrella of The Institution of Professional Engineers New Zealand Incorporated</td>
<td>Environment</td>
<td>Towards the &quot;King Tides&quot; project including design and installation of gauge, data digitization and public launch.</td>
<td>$5,000.00</td>
<td>Eligible</td>
<td>$5,000.00 conditional on prior approval from mana whenua</td>
</tr>
</tbody>
</table>

Total | $9,000.00 | $7,000.00 |

CARRIED

16 Approval for a new private road name at 25-31 Porchester Road, Papakura

Resolution number PPK/2020/147

MOVED by Deputy Chairperson J Robinson, seconded by Member K Mealamu:

That the Papakura Local Board:

a) approve the name Tauārai Place, as gifted by Te Ākitai Waiohua, for the new private road created by way of subdivision at 25-31 Porchester Road, Papakura in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent reference BUN60077843 and SUB60215308).
17 Papakura City Football Club Inc - Community Loan & Variation to Lease

Resolution number PPK/2020/148

MOVED by Deputy Chairperson J Robinson, seconded by Member G Hawkins:

That the Papakura Local Board:

a) approve the variation to the existing lease agreement between Auckland Council and Papakura City Football Club Inc. at McLennan Park, to provide for the inclusion of a cross-default clause in respect of the community loan agreement between the club and council.

CARRIED

18 Project Streetscapes: Weed Management

Resolution number PPK/2020/149

MOVED by Deputy Chairperson J Robinson, seconded by Chairperson B Catchpole:

That the Papakura Local Board:

a) reluctantly agrees to the recommended approach of a standardised methodology for managing weeds on footpaths, berms and the kerb and channel across urban roads in Auckland through a combination of plant based herbicides and glyphosate, noting that the board is unable to pay for an enhanced level of service through its locally driven initiatives budget

b) encourages the reduction of glyphosate across the city but acknowledges the current difficult financial position of the council

c) recommends that council considers an approach to systematically reduce glyphosate use across Auckland over the term of the next Long-term Plan and include such an approach in the draft Long-term Plan 2021-31 for public feedback.

CARRIED
19 **Additions to the Papakura Local Board Key Stakeholder Liaison Roles 2019-2022 Triennium list**

Resolution number PPK/2020/150

MOVED by Deputy Chairperson J Robinson, seconded by Member F Auva'a:

That the Papakura Local Board:

a) agree the local board members allocations made at the 4 December 2019 business meeting to the Papakura Local Board Key Stakeholder Liaison Roles 2019-2022 Triennium list remain unchanged

b) approve the addition of the Manukau Harbour Forum and Kāinga Ora to the Papakura Local Board Key Stakeholder Liaison Roles 2019-2022 Triennium list with representatives as follows:

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Lead</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manukau Harbour Forum</td>
<td>Sue Smurthwaite</td>
<td>George Hawkins</td>
</tr>
<tr>
<td>(as per 4 Dec 2019 resolution no. PPK/2019/218)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kāinga Ora</td>
<td>Chairperson, Brent Catchpole</td>
<td>Deputy Chairperson, Jan Robinson</td>
</tr>
</tbody>
</table>

CARRIED

20 **Papakura Local Board Achievements Register 2019-2022 Political Term**

Resolution number PPK/2020/151

MOVED by Deputy Chairperson J Robinson, seconded by Member S Smurthwaite:

That the Papakura Local Board:

a) request the following new achievements be added to the Papakura Local Board Achievements Register for the 2019-2022 political term:

<table>
<thead>
<tr>
<th>Date</th>
<th>Achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>21 August 2020</td>
<td>Attended and supported the Waiata Shores Bridge Project Meeting</td>
</tr>
<tr>
<td>24 August 2020</td>
<td>Attended the Local Board Members' Forum (Southern Session) &amp; Networking</td>
</tr>
<tr>
<td>24 August 2020</td>
<td>Attended the Papakura Business Association monthly meeting</td>
</tr>
<tr>
<td>26 August 2020</td>
<td>Attended the Finance and Performance Committee workshop (10-year Budget 2021-2031)</td>
</tr>
<tr>
<td>27 August 2020</td>
<td>Organised and attended the Manurewa and Papakura Local Board Joint Workshop</td>
</tr>
<tr>
<td>31 August 2020</td>
<td>Attended the Local Board Chairs / ELT weekly briefing</td>
</tr>
<tr>
<td>1 September 2020</td>
<td>Attended the Papakura Youth Council meeting</td>
</tr>
<tr>
<td>2 September 2020</td>
<td>Attended the Papakura Community Network meeting</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
</tr>
<tr>
<td>------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>8 September 2020</td>
<td>Attended the Conifer Grove Residents meeting</td>
</tr>
<tr>
<td>9 September 2020</td>
<td>Organised and attended the Papakura Commercial Projects Group meeting</td>
</tr>
<tr>
<td>11 September 2020</td>
<td>Attended the LGNZ Auckland zone meeting</td>
</tr>
<tr>
<td>11 September 2020</td>
<td>Attended the Police/Local Govt meeting</td>
</tr>
<tr>
<td>14 September 2020</td>
<td>Attended the Auckland Airport Noise Community Group meeting (ANCCG) meeting</td>
</tr>
<tr>
<td>15 September 2020</td>
<td>Organised and attended the Constituent Drop in sessions</td>
</tr>
<tr>
<td>15 September 2020</td>
<td>Organised, supported and attended the Pukekiwiriki Paa dawn staircase blessing</td>
</tr>
</tbody>
</table>

CARRIED

21 Papakura Local Board Governance Forward Work Calendar - September 2020

Resolution number PPK/2020/152

MOVED by Deputy Chairperson J Robinson, seconded by Member K Mealamu:

That the Papakura Local Board:

a) note the Governance Forward Work Calendar as at 14 September 2020.

CARRIED

22 Papakura Local Board Workshop Records

Resolution number PPK/2020/153

MOVED by Deputy Chairperson J Robinson, seconded by Member G Hawkins:

That the Papakura Local Board:

a) note the Papakura Local Board workshop records held on:
   i) 19 August 2020
   ii) 2 September 2020
   iii) 9 September 2020.

CARRIED
23 Auckland Council’s Year End and Quarterly Performance Report: Papakura Local Board for quarter four 2019/2020
Resolution number PPK/2020/154
MOVED by Deputy Chairperson J Robinson, seconded by Chairperson B Catchpole:
That the Papakura Local Board:
  a) receive the performance report for the financial quarter four and year ending 30 June 2020
  b) note the financial performance report in Attachment B of the report will remain confidential until after the Auckland Council Group results for 2019/2020 are released to the New Zealand’s Exchange (NZX) which are expected to be made public 30 October 2020
  c) note that COVID-19 has resulted in significant pressure on council’s financial position and ability to deliver agreed 2019/2020 work programme activities because:
     i) asset based services were significantly impacted. Regional and community facilities were either fully or partially closed
     ii) spending on contracts was restricted to essential services only.
  d) note that quarter three reporting was not supplied to the local board as there was limited capacity to access information.
  CARRIED

24 Local Board Annual Report 2019/2020
Resolution number PPK/2020/155
MOVED by Deputy Chairperson J Robinson, seconded by Member F Auva'a:
That the Papakura Local Board:
  a) adopt the 2019/2020 Papakura Local Board Annual Report as set out in Attachment A to the agenda report
  b) note that any proposed changes after the adoption will be clearly communicated and agreed with the chairperson before the report is submitted for adoption by the Governing Body by 29 October 2020
  c) note that the draft 2019/2020 Papakura Local Board Annual Report in Attachment A will remain confidential until after the Auckland Council group results for 2019/2020 are released to the New Zealand Stock Exchange which are expected to be made public by 30 October 2020.
  CARRIED

25 Consideration of Extraordinary Items

There was no consideration of extraordinary items.
26 Procedural motion to exclude the public

Resolution number PPK/2020/156

MOVED by Deputy Chairperson J Robinson, seconded by Member F Auva’a:

That the Papakura Local Board:

a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

<table>
<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage. In particular, the report contains detailed financial information that have an impact on the financial results of the Auckland Council group as at 31 July 2020 that require release to the New Zealand Stock Exchange.</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
</tr>
</tbody>
</table>

23 Auckland Council’s Year End and Quarterly Performance Report: Papakura Local Board for quarter four 2019/2020 - Attachment B - Papakura Local Board Financial Performance Report for Quarter Four

## C1 Statement of proposal for a new Navigation Safety Bylaw

<table>
<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(c)(i) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied. In particular, the report contains a working draft of a bylaw yet to be approved for public consultation.</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
</tr>
</tbody>
</table>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

5.13pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.
RESTATMENTS

It was resolved while the public was excluded:

C1 Statement of proposal for a new Navigation Safety Bylaw

The board resolved as follows in the confidential section of the meeting:

That the Papakura Local Board:

d) agree that the decision and report remain confidential until the Regulatory Committee recommends a statement of proposal for public consultation for a new navigation safety bylaw to the Governing Body.

5.18 pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE PAPAKURA LOCAL BOARD HELD ON

DATE:...........................................................

CHAIRPERSON:..............................................