I hereby give notice that an ordinary meeting of the Waiheke Transport Forum will be held on:

**Date:** Wednesday, 2 September 2020  
**Time:** 5.00pm  
**Meeting Room:** This meeting will proceed via Skype for Business. Either a recording or written summary will be uploaded on the Auckland Council website  
**Venue:**

---

### Waiheke Transport Forum

**OPEN AGENDA**

---

#### MEMBERSHIP

- **Chairperson:** Bianca Ranson  
- **Deputy Chairperson:** Grant Crawford  
- **Members:** Chris Howard, Tony King-Turner, Richard La Ville, Raymond Matthews, Don McKenzie, Norm Robins, Robin Tucker, Bob Upchurch

(Quorum 5 members)

---

**Dileeka Senewiratne**  
**Democracy Advisor**  
**28 August 2020**

Contact Telephone: 09 980 5328  
Email: Dileeka.Senewiratne@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

---

**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
<table>
<thead>
<tr>
<th>ITEM</th>
<th>TABLE OF CONTENTS</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Welcome</td>
<td>6</td>
</tr>
<tr>
<td>2</td>
<td>Apologies</td>
<td>5</td>
</tr>
<tr>
<td>3</td>
<td>Declaration of Interest</td>
<td>5</td>
</tr>
<tr>
<td>4</td>
<td>Confirmation of Minutes</td>
<td>5</td>
</tr>
<tr>
<td>5</td>
<td>Petitions</td>
<td>5</td>
</tr>
<tr>
<td>6</td>
<td>Public Forum</td>
<td>5</td>
</tr>
<tr>
<td>7</td>
<td>Deputations</td>
<td>5</td>
</tr>
<tr>
<td>8</td>
<td>Extraordinary Business</td>
<td>5</td>
</tr>
<tr>
<td>9</td>
<td>Forum Member Reports</td>
<td>6</td>
</tr>
<tr>
<td>10</td>
<td>Minutes of the Waiheke Transport Forum held Wednesday 5 August 2020</td>
<td>7</td>
</tr>
<tr>
<td>11</td>
<td>Informal discussion item</td>
<td>19</td>
</tr>
<tr>
<td>12</td>
<td>Consideration of Extraordinary Items</td>
<td>6</td>
</tr>
</tbody>
</table>
Welcome

Apologies
At the close of the agenda no apologies had been received.

Declaration of Interest
Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Confirmation of Minutes
That the Waiheke Transport Forum:
  a) confirm the ordinary minutes of its meeting, held on Wednesday, 5 August 2020, as a true and correct record.

Petitions
At the close of the agenda no requests to present petitions had been received.

Public Forum
A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.
At the close of the agenda no requests for public input had been received.

Deputations
At the close of the agenda no requests for deputations had been received.

Extraordinary Business
Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-
(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

9 Forum Member Reports

10 Consideration of Extraordinary Items
Te take mō te pūrongo

Purpose of the report

1. The open unconfirmed minutes of the Waiheke Transport Forum ordinary meeting held on Wednesday 5 August 2020 are attached at item 10 of the agenda for the information of the board only.

Ngā tūtohunga

Recommendation/s

That the Waiheke Transport Forum:

a) note that the open unconfirmed minutes of the Waiheke Transport Forum held on Wednesday 5 August 2020 are attached at item 10 of the agenda for the information of the board only and will be confirmed under item 4 of the agenda.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A4</td>
<td>Waiheke Transport Forum open unconfirmed minutes - 05 August 2020</td>
<td>9</td>
</tr>
<tr>
<td>B5</td>
<td>Waiheke Transport Forum open unconfirmed minute attachment - 05 August 2020</td>
<td>15</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Dileeka Senewiratne – Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason – General Manager - Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards</td>
</tr>
</tbody>
</table>
Waiheke Transport Forum
OPEN MINUTES

Minutes of a meeting of the Waiheke Transport Forum held in the Waiheke Local Board Office, 10 Belgium Street, Ostend, Waiheke on Wednesday, 5 August 2020 at 5.00pm.

PRESENT

Chairperson
Bianca Ranson
Deputy Chairperson
Grant Crawford
Members
Tony King-Turner
Richard La Ville
Don McKenzie
Norm Robins
Bob Upchurch

APOLOGIES

Members
Chris Howard
Robin Tucker

ABSENT

Member
Raymond Matthews
1 Welcome
Chairperson Bianca Ranson opened the meeting with a karakia.

2 Apologies
Resolution number WAI/2020/51
MOVED by Member B Upchurch, seconded by Member N Robins:
That the Waiheke Transport Forum:
a) accept apologies from members Chris Howard and Robin Tucker. CARRIED

3 Declaration of Interest
There were no declarations of interest.

4 Confirmation of Minutes
Resolution number WAI/2020/52
MOVED by Chairperson B Ranson, seconded by Member N Robins:
That the Waiheke Transport Forum:
a) confirm the ordinary minutes of its meeting, held on Thursday, 9 July 2020 as a true and correct record. CARRIED

5 Petitions
There were no petitions.

6 Public Forum
There was no public input.

7 Deputation
7.1 Deputation - Briar Ross - Safety of Segways
Resolution number WAI/2020/53
MOVED by Chairperson B Ranson, seconded by Member D McKenzie:
That the Waiheke Transport Forum:
a) thank Briar Ross for her attendance. CARRIED

8 Extraordinary Business
There was no extraordinary business.
9  Forum Member Reports

9.1 Forum Member Report - Grant Crawford

A document was tabled for this item. A copy has been placed on the official minutes and is available on the Auckland Council website as a minute attachment.

Resolution number WAI/2020/54

MOVED by Member B Upchurch, seconded by Member N Robins:

That the Waiheke Transport Forum:

a) receive Member Crawford’s report.
b) request the Auckland Transport Operations Manager to get more information on the possibility of reinstating the flat rate daily bus pass.
c) request the Project Manager to invite the Waiheke Transport Forum members for the stakeholder meeting of the Mātāatua Land Side Transport Improvements Hui.

CARRIED

Attachments

A 05 August 2020 - Waiheke Transport Forum - Item 9 - Forum Member Report - Grant Crawford

10 Minutes of the Waiheke Transport Forum held Thursday, 9 July 2020

Resolution number WAI/2020/55

MOVED by Member B Upchurch, seconded by Member T King-Turner:

That the Waiheke Transport Forum:

a) note that the open unconfirmed minutes of the Waiheke Transport Forum held on Thursday, 9 July 2020 are attached at Item 10 of the agenda for the information of the board only and will be confirmed under item 4 of the agenda.

CARRIED

11 Informal discussion item

Resolution number WAI/2020/56

MOVED by Member B Upchurch, seconded by Member D McKenzie:

That the Waiheke Transport Forum:

a) temporarily suspend standing orders 7.7.6 and 7.8.3 to enable open dialogue between members.

Resolution number WAI/2020/57

MOVED by Member B Upchurch, seconded by Deputy Chairperson G Crawford:

That the Waiheke Transport Forum:

b) note the informal discussion items:

i) Wheel stops.
ii) Transport Design Guide.
iii) Innovating Street’s application.

CARRIED

Resolution number WAI/2020/58

MOVED by Member N Robins, seconded by Member D McKenzie:
That the Waiheke Transport Forum:
  a) resume standing orders.  

CARRIED

12 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

Chairperson Bianca Ranson closed the meeting with a karakia.

6.41 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WAIHEKE TRANSPORT FORUM HELD ON

DATE:..........................................................................................

CHAIRPERSON:...........................................................................
### Waiheke Transport Forum

OPEN MINUTE ITEM ATTACHMENTS

<table>
<thead>
<tr>
<th>ITEM</th>
<th>TABLE OF CONTENTS</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.1</td>
<td>Forum Member Report - Grant Crawford</td>
<td>3</td>
</tr>
<tr>
<td>A.</td>
<td>05 August 2020 - Waiheke Transport Forum - Item 9 - Forum Member Report - Grant Crawford</td>
<td>3</td>
</tr>
</tbody>
</table>

**Note:** The attachments contained within this document are for consideration and should not be construed as Council policy unless and until adopted. Should Councillors require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
Grant Crawford
Transport Forum meeting 5th August 2020
Member Report

Kia ora koutou,

Matiatia upgrade project

I have updated the Waiheke Island Tourism Forum committee at their July meeting, that a consultation would soon begin over 3 possible versions of a Matiatia plan & that the transport forum would get to see this in August. This week I have received an invite to a Stakeholder meeting for 17th August 2020 titled Matiatia Landside Transport Improvements.

Questions;

1. should the Transport forum members be added the invite if there is no dedicated workshop for them?

2. should the Tourism Forum membership be added to the invite?

Transport operators meeting with AT

AT called a meeting last Tuesday with Transport operators to discuss the Matiatia trial I attended in my capacity as a Tourism industry. This was an informal discussion and an open discussion: The Transport Forums earlier recommendation was mentioned, and some feel this should be considered in future versions. AT do not intend on dismantling the physical elements at this stage. The main outcome was a universal view that a pedestrian crossing would help with safety concerns in the keyhole.

All Day Bus pass

The Waiheke Island All-day bus pass offered unlimited travel on the scheduled bus network providing an economic transport option for visitors. The price was $10 per Adult and prior to being withdrawn by AT, was only bookable at the Fullers CBD offices, not on board buses or at the Matiatia terminal.

I have had feedback from several small tourism operators in the retail sector, that they would like to see the All day pass returned. The key reasons are ease of communication and reassurance of economical transport cost in an unknown destination.

Would it be possible to cap the AT Hop card cost for say $10 for a time period?

This request is supported by the WITF. The understanding is that Fullers360 are not opposed to it’s return advising that AT would need to agree to this.

Other info; There is currently no cash accepted on AT buses so alternative is using the AT Hop Card – soon to be available at Matiatia and using a pay-per-ride basis, eg. Matiatia to Onerangi is $2.00 The tour product, Fullers360 Explorer bus has 8 locations, some are Vineyard locations. Adult $68 incl return Ferry (542)

Thank-you,
Informal discussion item

File No.: CP2020/11929

Te take mō te pūrongo
Purpose of the report

1. The purpose of this report is to introduce various topics which will be discussed during informal discussion at the Waiheke Transport Forum.

Whakarāpopototanga matua
Executive summary

2. The Waiheke Transport Forum will be discussing the following items during informal discussions at its business meeting on 2 September 2020.

   a) Response to media requests
   b) Matiatia Landside Transport Improvements Stakeholder meetings
   c) Auckland Transport's maintenance process:
      • frequency of routine maintenance inspections
      • how are public reports about maintenance issues handled
      • how often are road maintenance crews on the island
      • budget levels for roading maintenance
   d) The AT resealing programme
   e) Progress report on community request on:
      • closing The Esplanade to motor vehicles
      • recurring problem of poorly maintained potholes
   f) Progress on timing of the AT Waiheke speed limit review
   g) Waiheke Transport Design Guide – discussion on principles

3. Further items may be taken verbally at the meeting at the discretion of the Chair.

4. Resolutions under this item are limited to requests for further information or recommendations to the Waiheke Local Board.

Ngā tūtohunga
Recommendation

That the Waiheke Transport Forum:

a) note the informal discussion items.

Ngā tāpirihanga
Attachments

There are no attachments for this report.
### Ngā kaihaina
**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Mark Inglis - Local Board Advisor</th>
</tr>
</thead>
</table>
| Authorisers          | Louise Mason – General Manager - Local Board Services  
                       | Janine Geddes - Acting Relationship Manager: Aotea / Great Barrier and Waiheke Local Boards |