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# Kōmiti Mahi Āta Torotoro Rawa / Strategic Procurement Committee

## OPEN MINUTES

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Minutes of a meeting of the Strategic Procurement Committee held in Room 1, Level 26, 135 Albert Street, Auckland on 2 February 2021 at 2.00pm.

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### PRESENT

**Chairperson**  
**Deputy Chairperson**  
**Members**

Cr Greg Sayers  
Cr John Watson  
Cr Dr Cathy Casey  
Deputy Mayor Cr Bill Cashmore  
From 2.16pm, Item 5.1  
Until 3.29pm, Item C1  
  
Cr Linda Cooper, JP  
Cr Alf Filipaina  
Cr Tracy Mulholland  
IMSB Member Karen Wilson

### ABSENT

Mayor Phil Goff

### ALSO PRESENT

Cr Angela Dalton

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## 1 Apologies

Resolution number STR/2021/1

MOVED by Cr G Sayers, seconded by Cr L Cooper:

**That the Strategic Procurement Committee:**

- a) **accept the apology from Mayor P Goff for absence on council business, and Deputy Mayor Cr B Cashmore for lateness on council business.**

**CARRIED**

## 2 Declaration of Interest

There were no declarations of interest.

## 3 Confirmation of Minutes

Resolution number STR/2021/2

MOVED by Cr C Casey, seconded by Cr T Mulholland:

**That the Strategic Procurement Committee:**

- a) **confirm the ordinary minutes of its meeting, held on Tuesday, 1 December 2020, including the confidential section, as a true and correct record.**

**CARRIED**

## 4 Petitions

There were no petitions.

## 5 Public Input

### 5.1 Public Input – Suzanne Kendrick and Dr Grant Hewison – Waitematā Low Carbon Network, and Kathy Voyles – Waiheke Carbon Neutral Trust

*Deputy Mayor B Cashmore joined the meeting at 2.16pm.*

Resolution number STR/2021/3

MOVED by Cr G Sayers, seconded by Cr T Mulholland:

**That the Strategic Procurement Committee:**

- a) **receive the presentation from Suzanne Kendrick and Dr Grant Hewison – Waitematā Low Carbon Network, and Kathy Voyles – Waiheke Carbon Neutral Trust, and thank them for attending.**

**CARRIED**

#### Attachments

- A 2 February 2021 - Strategic Procurement Committee, Item 5.1 Public Input - Waitematā Low Carbon Network and Waiheke Carbon Neutral Trust - presentation

## 6 Local Board Input

There was no local board input.

## 7 Extraordinary Business

There was no extraordinary business.

## 8 Summary of Strategic Procurement Committee information memoranda and briefings (including the forward work programme) - 2 February 2021

Resolution number STR/2021/4

MOVED by Cr T Mulholland, seconded by IMSB Member K Wilson:

**That the Strategic Procurement Committee:**

- a) **note the progress on the forward work programme appended as Attachment A of the agenda report.**
- b) **receive the Summary of Strategic Procurement Committee information memoranda and briefings – 2 February 2021.**

**CARRIED**

## 9 Procurement plan for legal services

Resolution number STR/2021/5

MOVED by Cr L Cooper, seconded by Cr C Casey:

**That the Strategic Procurement Committee:**

- a) **note the information contained in this report on the procurement for legal services enables transparency on the topic due for discussion in the public excluded part of the meeting.**
- b) **note that the confidential report contains information that could prejudice the council's position in negotiations with suppliers.**

**CARRIED**

## 10 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

**11 Procedural motion to exclude the public**

Resolution number STR/2021/6

MOVED by Cr G Sayers, seconded by Deputy Mayor BC Cashmore:

**That the Strategic Procurement Committee:**

a) **exclude the public from the following part(s) of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**C1 CONFIDENTIAL: Procurement plan for legal services**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>In particular, the report contains information that could prejudice the council's position with potential suppliers.</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

3.13pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

4.11pm The public was re-admitted.

**RESTATEMENTS**

It was resolved while the public was excluded:

**C1 CONFIDENTIAL: Procurement plan for legal services**

Resolution number STR/2021/7

MOVED by Cr L Cooper, seconded by Cr T Mulholland:

That the Strategic Procurement Committee:

- b) confirm that the resolutions, report and any attachments remain confidential until reasons for confidentiality no longer exist.

4.11pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE STRATEGIC  
PROCUREMENT COMMITTEE HELD ON

**DATE:**.....

**CHAIRPERSON:**.....