

I hereby give notice that an ordinary meeting of the Auckland City Centre Advisory Board will be held on:

Date: Monday, 29 March 2021
Time: 3.00pm
Meeting Room: Room 1, Level 26
Venue: 135 Albert Street
 Auckland

Ngā Hui a te Poari Kaitohutohu mō te Pokapū o Te Tāone Nui o Tāmaki Makaurau / Auckland City Centre Advisory Board OPEN AGENDA

MEMBERSHIP

Chairperson	Ms Viv Beck	Business Improvement District
Deputy Chairperson	Mr Andrew Gaukrodger	Corporate sector
Members	Ms Noelene Buckland	City Centre Residents Group
	Mr Greg Cohen	Tourism/Travel
	Cr Pippa Coom	Waitematā and Gulf Ward Councillor, Auckland Council
	Mr George Crawford	Property Council of NZ
	Cr Chris Darby	Auckland Council (Mayor's alternate)
	Mayor Hon Phil Goff, CNZM, JP	Auckland Council
	Mr Matt Harray	Retail sector
	Mr Mark Kingsford	Corporate sector
	Ms Amy Malcolm	Tertiary sector (University of Auckland)
	Mr James Mooney	Urban design/institute of architects
	Mr Nigel Murphy	Tertiary sector (Auckland University of Technology)
	Mr Richard Northey	Waitematā Local Board, Auckland Council
	Mr Adam Parkinson	City Centre Residents Group
	Ms Anahera Rawiri	Ngāti Whātua Ōrākei
	Mr Patrick Reynolds	Transport representative
	Mr Michael Richardson	Business Improvement District

(Quorum 10 members)

Mike Giddey
Kaitohutohu Mana Whakahaere / Governance
Advisor
24 March 2021
 Contact Telephone: +64 9 890 8143
 Email: mike.giddey@aucklandcouncil.govt.nz
 Website: www.aucklandcouncil.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference

(Excerpt –full terms of reference available as a separate document)

1. These terms of reference set out the roles, responsibilities and working arrangements for the Auckland City Centre Advisory Board.
2. The board is a key advisory body, with no decision-making or autonomous budgetary authority.
3. The board will assist the Auckland Council, specifically the Governing Body and the Waitemata Local Board and Auckland Council Controlled Organisations to oversee and be a key advisor to the Auckland Council on achieving the vision and strategic outcomes of the Auckland Plan, the City Centre Masterplan, the expenditure of the city centre targeted rate and city centre issues.

Membership:

Includes one councillor and one local board member.

The board should include members who can provide expert advice on many areas including transport, landscape, environment and youth sectors. The membership includes a position for Mana Whenua. Representatives from CCOs may be board members without voting rights. The number of the board members should be between 16 and 21 at any time.

The new panel's term should end one month prior to the next local government elections in 2019. The membership of the panel may be rolled over for more than one electoral term of three years.

Purpose of City Centre Targeted Rate

(Excerpt –full information available in a separate document)

Background

The City Centre targeted rate is to help fund the development and revitalisation of the city centre. The rate applies to business and residential land in the City Centre area.

Activities to be funded

The City Centre redevelopment programme aims to enhance the city centre as a place to work, live, visit and do business. It achieves this by providing a high-quality urban environment, promoting the competitive advantages of the city centre as a business location, and promoting the city centre as a place for high-quality education, research and development. The programme intends to reinforce and promote the city centre as a centre for arts and culture, with a unique identity as the heart and soul of Auckland. The rate will fund expenditure within the following activities: Regional planning; Roads and footpaths; Local parks, sports and recreation.

The targeted rate will continue until 2024/2025 to cover capital and operating expenditure generated by the projects in the City Centre redevelopment programme. From 2016/2017, unspent funds from the targeted rate have been used to transition the depreciation and consequential operating costs of capital works to the general rate so that from 2019/2020 these costs will be entirely funded from general rates.

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1 Apologies

An apology from Mayor P Goff has been received.

2 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3 Confirmation of Minutes

That the Auckland City Centre Advisory Board:

- a) confirm the ordinary minutes of its meeting, held on Monday, 30 November 2020, as a true and correct record.

4 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Election of chairperson and deputy chairperson

File No.: CP2021/02741

Te take mō te pūrongo Purpose of the report

1. To elect a chairperson and deputy chairperson for the Auckland City Centre Advisory Board (the board).

Whakarāpopototanga matua Executive summary

2. The Auckland City Centre Advisory Board terms of reference states that there should be an annual process of electing the chairperson and deputy chairperson.
3. The terms of reference also states that the chairperson and deputy chairperson may be re-elected and that the three elected members on the board are ineligible to be appointed in these roles.
4. The election will take place at this meeting.
5. The board must decide whether the election will be conducted by open or closed ballot.
6. The board must also choose a voting system. Staff recommend that the board adopt one of the two voting systems outlined in the Local Government Act 2002 (refer to paragraphs 12 and 13 of this report).
7. Once the board has made these choices, the lead officer will lead the process for the election of the chairperson. The chairperson will then lead the process for the deputy chairperson.

Ngā tūtohunga Recommendation/s

That the Auckland City Centre Advisory Board:

- a) decide whether the chairperson and deputy chairperson will be elected by open or closed ballot
- b) decide whether the chairperson will be elected using voting system A or voting system B (as described in Schedule 7, Clause 25 of the Local Government Act 2002)
- c) elect a chairperson
- d) elect a deputy chairperson.

Horopaki Context

8. The board is required to elect a chairperson and deputy chairperson annually.
9. Once the chairperson has been elected the same process for the deputy chair will follow.
10. There is no provision for proxy voting. Only members present may nominate and vote for the chairperson. Candidates can vote for themselves.
11. The board's terms of reference state that the three elected members are ineligible to be elected as chair or deputy chair to the board.

Open or closed ballot

12. The board can choose to elect the chairperson by show of hands, which is an open ballot, or by writing their preference on a ballot paper, which is a closed ballot.

Voting system

13. The board needs to decide what voting system it wants to use.
14. Staff recommend undertaking the election in accordance with Schedule 7, Clause 25 of the Local Government Act 2002, and to choose one of the two systems that can be used to elect chairpersons and deputy chairpersons of regional councils and other committees. The two systems are described below.
- a) System A requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting, and has the following characteristics:
- there is a first round of voting for all candidates
 - if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded
 - if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded
 - in any round of voting, if two or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.
- b) System B requires that a person is elected or appointed if he or she receives more votes than any other candidate, and has the following characteristics:
- there is only one round of voting
 - if two or more candidates tie for the most votes, the tie is resolved by lot.

Voting procedure at the meeting

15. The meeting will proceed as follows:
- the lead officer will call the meeting to order and deal with apologies and the initial procedural items
 - the first item of substantive business will be the election of chairperson and the meeting will be chaired by the lead officer, assisted by the governance advisor
 - the lead officer will call for a decision on whether the ballot will be open or closed. This will be by simple voice or show of hands vote
 - the lead officer will then call for a decision on the voting system. Once a member moves one of the systems and is seconded, it will be put to the vote. Again, a decision will be by voice or show of hands
 - the lead officer will call for nominations for chairperson. Each candidate must be nominated and seconded by a board member who is present
 - if there is only one nomination that person will be declared elected and will assume the chair
 - if there is more than one candidate, an election will take place using the voting system agreed earlier
 - if it is closed voting, the governance advisor will undertake the vote, scrutineered by the lead officer
 - once the chairperson is elected, they will assume the chair and carry out the process for electing the deputy chairperson
 - the meeting will then continue with the next item of business.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Author	Carol Hayward - Principal Advisor Panels
Authoriser	John Dunshea - General Manager Development Programmes Office

10-year Budget 2021-2031 - Process overview

File No.: CP2021/01857

Te take mō te pūrongo

Purpose of the report

1. To agree on Auckland City Centre Advisory Board's intention, to provide feedback to Auckland Council's Finance and Performance Committee on the draft 10-year Budget 2021-2031 (long-term plan).

Whakarāpopototanga matua

Executive summary

2. Auckland Council's draft Long-term Plan 2021-2031 sets out the key issues of importance for Auckland, along with options for addressing each issue and the implications for rates, debt and levels of service. Widespread consultation with Aucklanders ran during February and March 2021.
3. There is an opportunity for the Auckland City Centre Advisory Board, to present their collective feedback on the draft long-term plan at the 21 April 2021 Finance and Performance Committee workshop.
4. Time has been allocated at the 29 March 2021 ACCAB workshop, for the board to confirm their intent to present to the committee workshop, and to discuss their collective feedback, the approach for the preparation of materials and nominate representative(s) to present.
5. Following feedback from the community, local boards and the Governing Body will reconsider the draft budgets and make final decisions in May 2021. The Governing Body will then adopt the final 10-year Budget 2021-2031 in June 2021.

Context

6. All councils are required, under the Local Government Act 2002, to adopt a long-term plan and review it every three years. The process to develop council's fourth long-term plan (or 10-year Budget) for the period 2021-2031 began in August 2020.
7. The 10-year Budget sets out the council's activities and community outcomes of the Auckland region, and provides integrated decision-making and co-ordination of the council's resources as well as a long-term focus for the council's decisions and activities.
8. Widespread consultation with Aucklanders ran during February and March 2021. The primary focus of the consultation was to provide a fair representation of the matters the council proposes to include in the 10-year Budget, and to clearly set out the key issues of importance for Auckland, along with options for addressing each issue and the implications for rates, debt and levels of service.
9. Board members were invited to provide individual feedback and to encourage others from the city centre to participate.

Discussion

10. There is an opportunity for Auckland City Centre Advisory Board, to present their collective feedback on the draft long-term plan at the 21 April 2021 Finance and Performance Committee workshop. The board has been allocated 15 minutes to present its feedback including question time.
11. The board may choose to prepare materials such as a presentation or written feedback. It is requested that the materials be provided to staff by Friday, 9 April 2021, if possible, for pre-circulation to Finance and Performance Committee members. Staff are unable to assist to the preparation of the materials.

12. While the workshop will be confidential, any accompanying presentations or briefing notes will be published in a future committee meeting agenda.
13. To assist the board to prepare its feedback, staff have prepared a discussion document that summarises key information for the city centre in the draft Long-term Plan 2021-2031, and in addition, the board's feedback to the previous Long-term Plan 2018-2028 will be circulated separately for the board's workshop on 29 March 2021.

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Next Steps

14. Time will be allocated at the 29 March 2021 ACCAB workshop, for the board to confirm their intent to present to the committee workshop, and to discuss their collective feedback, the approach for the preparation of materials and nominate representative(s) to present.
15. Following feedback from the community, local boards and the Governing Body will reconsider the draft budgets and make final decisions in May 2021. The Governing Body will then adopt the final 10-year Budget 2021-2031 in June 2021.

Ngā tūtohunga Recommendation/s

That the Auckland City Centre Advisory Board:

- a) confirm their intent to present to the Finance and Performance Committee workshop on 21 April 2021 on their feedback on the 10-year Budget 2021-2031.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Author	Jenny Larking – Head of City Centre Programmes
Authoriser	John Dunshea - General Manager Development Programmes Office

Auckland City Centre Advisory Board forward work programme

File No.: CP2021/03071

Item 7

Te take mō te pūrongo

Purpose of the report

1. To provide input into the developing of the Auckland City Centre Advisory Board (ACCAB) work programme.

Whakarāpopototanga matua

Executive summary

2. The advisory board held its workshop on 18 March 2021 focusing on the overview of the city centre programme that delivers on the outcomes of the City Centre Masterplan 2020.
3. The proposed ACCAB forward work programme for 2021 that responds to insights and feedback gathered at its workshop will be circulated on Friday, 26 March 2021.
4. This is a late covering report for the above item. The agenda report was not available when the agenda went to print.

Ngā tūtohunga

Recommendation/s

The recommendations will be provided in the agenda report.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

Author	Tam White - Senior Governance and Relationship Advisor
Authoriser	John Dunshea - General Manager Development Programmes Office