

Upper Harbour Local Board

OPEN MINUTES

Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany village, on Thursday 18 March 2021 at 9.34am

PRESENT

Chairperson	Margaret Miles, QSM, JP	
Deputy Chairperson	Lisa Whyte	
Members	Anna Atkinson	<i>via electronic attendance</i>
	Uzra Casuri Balouch, JP	
	Nicholas Mayne	
	Brian Neeson, JP	<i>via electronic attendance</i>

1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

There were no apologies.

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number UH/2021/11

MOVED by Deputy Chairperson L Whyte, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

- a) **confirm the ordinary minutes of its meeting held on Thursday, 18 February 2021, as true and correct.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Minutes of the Upper Harbour Local Board meeting held Thursday, 18 February 2021

Note: That the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 18 February 2021, are attached at item 11 of the agenda for the information of the board only and were confirmed under item 4 of the agenda.

12 Albany Tennis Park development grant

Resolution number UH/2021/12

MOVED by Chairperson M Miles, seconded by Member B Neeson:

That the Upper Harbour Local Board:

- a) **approve a variation in the funding agreement with the Tennis Charitable Trust for \$136,800 from the legacy Community Facility Development Fund, to be used towards the development of office space at the Albany Tennis Park, 361 Ōteihā Valley Road, Albany.**

CARRIED

13 Auckland Transport bulletin update - March 2021

Resolution number UH/2021/13

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

- a) **receive the March 2021 Auckland Transport bulletin update as per Attachment A to the agenda report.**
- b) **support an Auckland Transport update but is of the view that the information needs to be up-to-date and timely and that specifically, all current local board transport projects should be updated monthly.**
- c) **express a preference for the previous format for Auckland Transport's monthly reporting, including the local board specific updates.**
- d) **express concern that major projects in the Upper Harbour Local Board area which have previously had extensive work/business cases carried out by Auckland Transport, are no longer appearing in the draft 10-year Regional Land Transport Plan.**

CARRIED

14 Amendment to the 2020/2021 Pest Free Upper Harbour project

The Relationship Advisor, Infrastructure and Environmental Services, was in attendance to support the item.

Resolution number UH/2021/14

MOVED by Member U Casuri Balouch, seconded by Member N Mayne:

That the Upper Harbour Local Board:

- a) **approve the expanded scope of the 2020/2021 Pest Free Upper Harbour project to support the identification of priority ecological areas for management, existing corridors, and opportunities for landscape development, and develop a landscape-wide ecological strategy document.**
- b) **approve the amendment to rename its 2020/2021 Pest Free Upper Harbour project to '2020/2021 Pest Free Upper Harbour Ecological Connectivity Strategy'.**
- c) **note that the detail and content of the 2020/2021 Pest Free Upper Harbour Ecological Connectivity Strategy project will be delivered through the work programme during the remainder of the current financial year.**

CARRIED

15 Amendment to the 2020/2021 Restoration of the Waiarohia Stream project

The Relationship Advisor, Infrastructure and Environmental Services, was in attendance, and the Healthy Waters Specialist was in attendance via Skype for Business, to support the item.

Resolution number UH/2021/15

MOVED by Member N Mayne, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

- a) **approve an amendment to its 2020/2021 Waiarohia Stream restoration project to allocate \$4000 to the development of a restoration plan, and \$6000 to restoration activity.**
- b) **note that no additional budget is required for this project scope amendment.**

CARRIED

16 Upper Harbour transitional rates grants

The Senior Finance and Performance Advisor was in attendance to support the item.

Resolution number UH/2021/16

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

Ngā tūtohunga Recommendation/s

That the Upper Harbour Local Board:

- a) **note that transitional rates grants are ending 30 June 2021.**
- b) **note that the local board retains the budget for the transitional rates grants as asset based services budget as a separate line item, with discretion over its future allocation, which will enable the grants to be considered as part of the Governance Framework Review on funding for asset based services.**
- c) **agree to continue the transitional rates grants for the 2021/2022 financial year during which period staff will report back to the local board with more information on the recipients and these grants will be reviewed prior to the adoption of the 2022/2023 Local Board Agreement.**
- d) **request that the following groups present to the local board at a business or community forum meeting to discuss the impact of the transitional rates grants scheme and their contribution to the Upper Harbour Local Board area:**
 - i) **Greenhithe Residents Ratepayers and Community Hall Association Inc**
 - ii) **North Shore Golf Club Inc**
 - iii) **Scout Association of New Zealand (Camp Maynard).**
- e) **request the above resolutions be forwarded to the Community Grants team for consideration prior to the development of the local board's 2021/2022 Community Grants criteria.**

CARRIED

17 Local board input into preparation of the draft 2021 Regional Parks Management Plan

Resolution number UH/2021/17

MOVED by Member U Casuri Balouch, seconded by Member N Mayne:

That the Upper Harbour Local Board:

- a) note that the local board does not have any formal feedback to inform the preparation of the draft Regional Park Management Plan 2021.

CARRIED

18 2021 Local Government New Zealand Conference and Annual General Meeting

Resolution number UH/2021/18

MOVED by Chairperson M Miles, seconded by Member B Neeson:

That the Upper Harbour Local Board:

- a) note the budget constraints in the current financial year and the recommended process for the appointment of attendees and delegates to the Local Government New Zealand 2021 Conference and Annual General Meeting in Blenheim from 15 to 17 July 2021.
- b) endorse the selection of one local board representative per cluster through the Local Board Chairs' Forum and agree to put nominations for cluster representatives through the local board chair for consideration at their April 2021 meeting.
- c) note the process to submit remits to the Annual General Meeting and entries for the 2021 Local Government New Zealand Excellence Awards has been communicated to elected members on 2 March 2021.
- d) confirm that conference attendance, including travel and accommodation, will be paid for in accordance with the current Auckland Council Elected Member Expense Policy.
- e) note that all local board members who are appointed to attend the conference will be confirmed to the General Manager Local Board Services by 15 April 2021 at the latest to ensure that they are registered with Local Government New Zealand.
- f) note that any member who wishes to attend the conference using their Individual Development Budget allocation will need to subsidise the cost and must contact the General Manager Local Board Services by 8 April 2021 to make the necessary arrangements.
- g) note that the Governing Body will be appointing delegates to the 2021 LGNZ Annual General Meeting at their 25 March 2021 meeting, with the recommendation being to appoint Mayor Phil Goff as presiding delegate, and to appoint Chief Executive Jim Stabback and up to two other Auckland Council conference attendees as delegates.
- h) note that conference attendees can attend the 2021 Local Government New Zealand Annual General Meeting in an advisory capacity provided their names are included on the Annual General Meeting registration form, which will be signed by the mayor.

CARRIED

19 Approval of changes to the Upper Harbour Local Board topic area leads and associated delegations

The Local Board Advisor was in attendance to support the item.

Resolution number UH/2021/19

MOVED by Chairperson M Miles, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

- a) **delegate the following local board members as topic area leads to the respective topic lead areas as per the table below:**

Topic lead area	Topic area lead
Transport	Member U Casuri Balouch and Member A Atkinson
Infrastructure and Environment	Member M Mayne and Member A Atkinson
Arts, Community and Events	Chairperson M Miles and Member U Casuri Balouch
Parks (Reserves), Sport and Recreation	Deputy Chairperson L Whyte and Member N Mayne
Economic Development	Member U Casuri Balouch and Member A Atkinson
Policy and Planning	Chairperson M Miles and Deputy Chairperson L Whyte
Libraries	Chairperson M Miles and Deputy Chairperson L Whyte

- b) **appoint Chairperson M Miles and Member U Casuri Balouch as the nominated local board members for landowner consents for filming and authorise them to:**
- i) **be the point of consultation for relevant council staff on all applications for landowner consents for filming**
 - ii) **distribute to all local board members any materials, documentation and correspondence in relation to landowner consents for filming, which will enable all members to have an opportunity to provide individual views and preferences**
 - iii) **refer any application for landowner consent for filming to the full local board for a decision under the following circumstances:**
 - A) **if the landowner consent application for filming is determined by Chairperson M Miles and Member U Casuri Balouch, or a majority of responding local board members, to be of significant public interest to merit consideration by the full local board for decision-making at a business meeting**
 - B) **if there is either disagreement between Chairperson M Miles and Member U Casuri Balouch or amongst local board members to the point where it is not possible to achieve a majority view of the local board, or**

21 New private road name for subdivision at 39 Wicklam Lane, Greenhithe

The Senior Subdivision Advisor was in attendance via Skype for Business to support the item.

Resolution number UH/2021/21

MOVED by Member U Casuri Balouch, seconded by Chairperson M Miles:

That the Upper Harbour Local Board:

- a) **approve the road name 'Antler Lane' for the private road within the subdivision at 39 Wicklam Lane, Greenhithe.**

CARRIED

Note: Under Standing Order 1.9.7 Deputy Chairperson L Whyte and Members N Mayne and A Atkinson requested that their dissenting votes be recorded. Chairperson M Miles exercised her casting vote for so the motion was carried.

22 Urgent decision: Change of date and venue for March 2021 community forum meeting due to COVID-19

Resolution number UH/2021/22

MOVED by Chairperson M Miles, seconded by Member N Mayne:

That the Upper Harbour Local Board:

- a) **note the urgent decision made on 2 March 2021:**
 - i) **change the date and location of the community forum meeting scheduled to be held at the Headquarters building, Buckley Avenue, Hobsonville Point, on Thursday 4 March 2021 at 6.30pm to Thursday 11 March 2021 at 6.30pm to be held at the Local Board office, 30 Kell Drive, Albany village.**

CARRIED

23 Governance forward work calendar - April to December 2021

Resolution number UH/2021/23

MOVED by Chairperson M Miles, seconded by Member N Mayne:

That the Upper Harbour Local Board:

- a) **receive the Upper Harbour Local Board governance forward work calendar for the period April to December 2021, as set out in Attachment A to this agenda report.**

CARRIED

24 Record of the Upper Harbour Local Board workshops held on Thursday 11 and 25 February, and 4 March 2021

Resolution number UH/2021/24

MOVED by Deputy Chairperson L Whyte, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

- a) **receive the records of the Upper Harbour Local Board workshops held on Thursday 11 and 25 February, and 4 March 2021 (refer to Attachments A, B and C to the agenda report).**

CARRIED

25 Board members' reports - March 2021

Three written reports were provided. Copies have been placed on the official minutes and are available on the Auckland Council website as a minutes attachment.

Resolution number UH/2021/25

MOVED by Member A Atkinson, seconded by Member B Neeson:

That the Upper Harbour Local Board:

a) receive the verbal and written board members' reports.

CARRIED

Attachments

- A 18 March 2021 Upper Harbour Local Board: Item 25 Board members report - Chairperson M Miles
- B 18 March 2021 Upper Harbour Local Board: Item 25 Board members report - Member A Atkinson
- C 18 March 2021 Upper Harbour Local Board: Item 25 Board members report - Member N Mayne

26 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

10.32am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE UPPER HARBOUR LOCAL
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....