

I hereby give notice that an ordinary meeting of the Rodney Local Board will be held on:

**Date:** Wednesday 21 April 2021  
**Time:** 3.00pm  
**Meeting Room:** Te Whare Oranga ō Parakai  
**Venue:** 5 Rere Place,  
Parakai

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## **Rodney Local Board**

### **OPEN ADDENDUM AGENDA**

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#### **MEMBERSHIP**

<b>Chairperson</b>	Phelan Pirrie
<b>Deputy Chairperson</b>	Beth Houlbrooke
<b>Members</b>	Brent Bailey
	Steve Garner
	Danielle Hancock
	Tim Holdgate
	Louise Johnston
	Vicki Kenny
	Colin Smith

(Quorum 5 members)

**Robyn Joynes**  
**Democracy Advisor**

**20 April 2021**

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## Changes to Community Facilities Work Programme 2020-2023

File No.: CP2021/03956

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### Te take mō te pūrongo Purpose of the report

1. To seek approval for amendments to the Rodney Local Board's 2020–2023 Community Facilities work programme for the following projects:
  - a) Project ID 3228 – Rodney Town Centre Revitalisation – implement concept plan – Helensville.
  - b) Project ID 3108 - Warkworth Library – report on structural development options.
  - c) Project ID 3229 – Rodney Town Centre Revitalisation – implement concept plan – Warkworth.
  - d) Project ID 2994 – Merlot Heights Reserve – relocate and renew playspace.

### Whakarāpopototanga matua Executive summary

2. The Rodney Local Board approved the Community Facilities Work Programme 2020-2023 on 19 August 2020 (resolution RD/2020/105).
3. As projects progress through the design and delivery process the specific work required and the cost of delivery can change, impacting the approved budget. As a result, variations are regularly required to the work programme to accommodate final costs for some projects.
4. Budget savings are declared as other projects approved for delivery in the Rodney Local Board Community Facilities Work Programme 2020-2023 are completed. The savings accumulated as of 21 April 2021, within the 2020/2021 financial year are:
  - a) **2020/2021 ABS: Capex Local Renewal budget savings** **\$60,248**
  - b) **2020/2021 LDI: Opex budget savings** **\$85,800**
5. Staff have identified four projects which have costs that require more than the funding allocation approved in the 2020/2021 financial year:
  - e) Project ID 3228 – Rodney Town Centre Revitalisation – implement concept plan – Helensville. Additional budget allocation sought:  
**2020/2021 ABS: Capex Local Renewal budget shortfall** **\$41,676**
  - f) Project ID 3108 – Warkworth Library – report on structural development options. Additional budget allocation sought:  
**2020/2021 ABS: Capex Local Renewal budget shortfall** **\$18,265**
  - g) Project ID 3229 – Rodney Town Centre Revitalisation – implement concept plan – Warkworth. Additional budget allocation sought:  
**2020/2021 LDI: Opex budget shortfall** **\$5,800**
  - h) Project ID 2994 – Merlot Heights Reserve – relocate and renew playspace. Additional budget allocation sought:

2020/2021 LDI: Opex budget shortfall

\$80,000

### Significant Financial Variations

6. The proposed budget variations are within the local board 2020/2021 financial year budget envelopes and will not substantially impact the approved projects or the overall work programme. Staff recommend that the Rodney Local Board approve the variations to the Community Facilities Work Programme 2020-2023 to ensure delivery is completed in the 2020/2021 financial year.

### Significant Project Scope Variation

7. During delivery of a project in Warkworth the contractor working on site accidentally damaged the external cladding on the east side of the Warkworth Library exposing structural issues which require immediate attention. An asset assessment was undertaken without delay which informed the urgent works required.
8. The local board approved a project in the 2020/2021 Community Facilities Work Programme to provide an extensive building structural report which will inform the future use and potential development options for the building to provide for the pending population growth expected in the Warkworth area.
9. Staff have proposed the local board approve a significant change to the approved project scope to address the structural remediation works recommended in the asset assessment. The budget allocated to the approved project is slightly insufficient to address the structural damage to the exterior of the building. It is proposed the local board approve a change to the project name and description as follows, in addition to increasing the 2020/2021 financial year budget allocated for delivery:

a) **Current Approved Project**

**Project ID 3108 – Warkworth Library – report on structural development options**

Obtain a structural engineer report advising the buildings options for development in the near future.

Financial year 2019/2020 - consultation.

Financial year 2020/2021 - obtain report and submit to the local board for future decision making.

b) **Proposed Changes to Approved Project**

**Project ID 3108 – Warkworth Library – remediate structural faults**

Replace timber bottom plate, studs, and nogs. Replace the damaged insulation and building exterior wall cladding. Remediate the reinforcing bar corrosion and spalled concrete in the basement of the building.

Financial year 2019/2020 - consultation

Financial year 2020/2021 – investigate, scope, and deliver physical works.

## Ngā tūhonga Recommendation/s

That the Rodney Local Board:

That the Rodney Local Board:

- a) note the following project savings as of 21 April 2021 in the Rodney Local Board Community Facilities 2020-2023 Work Programme available for reallocation:
- |                                    |          |
|------------------------------------|----------|
| i) ABS: Capex Local Renewal budget | \$60,248 |
| ii) LDI: Opex budget               | \$85,800 |

- b) approve the allocation of budget savings declared within the Community Facilities 2020-2023 Work Programme as detailed below:
- i) **Project ID 3228 – Rodney Town Centre Revitalisation – implement concept plan – Helensville.**  
Additional budget allocation of ABS: Capex Local Renewal of \$41,676
  - ii) **Project ID 3108 – Warkworth Library – report on structural development options.**  
Additional budget allocation of ABS: Capex Local Renewal of \$18,265
  - iii) **Project ID 3229 – Rodney Town Centre Revitalisation – implement concept plan – Warkworth.**  
Additional budget allocation of LDI: Opex of \$5,800
  - iv) **Project ID 2994 – Merlot Heights Reserve – relocate and renew playspace.**  
Additional budget allocation of LDI: Opex of \$80,000
- c) approve the amendment of activity name and activity description of Project ID 3108 – Warkworth Library – report on structural development options to:
- Project ID 3108 – Warkworth Library – remediate structural faults**  
Replace timber bottom plate, studs, and nogs. Replace the damaged insulation and building exterior wall cladding. Remediate the reinforcing bar corrosion and spalled concrete in the basement of the building.  
FY19/20 - consultation  
FY20/21 – investigate, scope, and deliver physical works.

## Horopaki Context

10. The Rodney Local Board approved the Community Facilities Work Programme 2020-2023 on 19 August 2020 (resolution RD/2020/105). The budget allocated for all projects in the work programme are best estimates and are subject to change.

### Financial Variations

11. As projects progress and the specific work required to achieve the project benefit and strategic outcome is established at a detailed level, the refined budget requirement can exceed the estimated costs approved by the local board. This then requires a budget variation to meet the funding shortfall within the current financial year.
12. As projects are completed, any unspent budget is declared as project savings and this funding can be reallocated to projects within the Rodney Local Board work programme to meet budget shortfalls or other works requiring immediate attention, at the local board's discretion.
13. Staff have identified budget shortfalls in four approved projects in the 2020/2021 financial year that require additional budget allocation to complete the projects prior to 30 June 2021. The approved budgets allocated to date in the projects are identified in Table 1.

### Project Scope Variation

14. Staff have investigated an incident at the Warkworth Library which exposed failing structural framing in the building. Upon further investigation while assessing the extent of the damage, it has been strongly recommended to address the structural remediation works immediately to ensure the facility is fit for continued use by the user groups and prior to the winter season which poses a high risk of further damage.
15. The existing approved project in the 2020/2021 Community Facilities work programme **“Warkworth Library – report on structural development options”** has sufficient budget allocated to deliver the urgent remediation works identified for immediate renewal.

**Table 1:** Community Facilities Work Programme – approved financial allocations – all financial years.

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Project ID	Activity Name	Financial Year	Budget Source	Approved Allocation
3228	Rodney Town Centre Revitalisation – implement concept plan – Helensville	2019/2020	LDI Capex	\$58,676
		2020/2021	LDI Capex	\$309,365
			<b>TOTAL</b>	<b>\$368,041</b>
3108	Warkworth Library – report on structural development	2019/2020	Local Renewals	\$5,914
		2020/2021	Local Renewals	\$18,735
			<b>TOTAL</b>	<b>\$24,649</b>
3229	Rodney Town Centre Revitalisation – implement concept plan – Warkworth	2019/2020	LDI Capex	\$64,246
		2020/2021	LDI Capex	\$350,754
			<b>TOTAL</b>	<b>\$415,000</b>
2994	Merlot Heights Reserve – relocate and renew playspace	2018/2019	Local Renewals	\$24,305
		2019/2020	Local Renewals	\$40,018
		2020/2021	Local Renewals	\$404,725
			<b>TOTAL</b>	<b>\$469,048</b>

## Tātaritanga me ngā tohutohu Analysis and advice

### Proposed Variations

- The staff managing the delivery of the projects identified have submitted change requests for both budget provision shortfalls and scope of work variations.
- The projects identified are planned to be completed in the 2020/2021 financial year.
- The detail supporting these variation requests have been workshopped with the local board on 7 April 2021.
- The project savings will offset the proposed variations and are sufficient to meet the shortfalls identified for each project line item. Details for each variation is provided in Table 2 below.



Table 2: Community Facilities Work Programme – proposed project variation detail

Project ID	Activity Name and Variation Detail	Financial Year	Budget Source	Approved Allocation
3228	Rodney Town Centre Revitalisation – implement concept plan – Helensville	2019/2020	LDI Capex	\$58,676
		2020/2021	LDI Capex	\$309,365
		<b>2020/2021</b>	<b>Local Renewals</b>	<b>\$41,676</b>
			<b>REVISED TOTAL</b>	<b>\$409,717</b>
3108	Warkworth Library – report on structural development	2019/2020	Local Renewals	\$5,914
		2020/2021	Local Renewals	\$18,735
		<b>2020/2021</b>	<b>Local Renewals</b>	<b>\$18,265</b>
			<b>REVISED TOTAL</b>	<b>\$42,914</b>
3229	Rodney Town Centre Revitalisation – implement concept plan – Warkworth	2019/2020	LDI Capex	\$64,246
		2020/2021	LDI Capex	\$350,754
		<b>2020/2021</b>	<b>LDI Opex</b>	<b>\$5,800</b>
			<b>REVISED TOTAL</b>	<b>\$420,800</b>
2994	Merlot Heights Reserve – relocate and renew playspace	2018/2019	Local Renewals	\$24,305
		2019/2020	Local Renewals	\$40,018
		2020/2021	Local Renewals	\$404,725
		<b>2020/2021</b>	<b>LDI Opex</b>	<b>\$80,000</b>
			<b>REVISED TOTAL</b>	<b>\$549,048</b>

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**Tauā  
kī**

	provision to the local community user groups.			
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**whakaaweawe āhuarangi  
Climate impact statement**

20. In June 2019, council declared a climate emergency and in response to this, council adopted the Te Tāruke-ā-Tāwhiri: Auckland's Climate Plan in July 2020.
21. Each activity in the work programme is assessed to identify whether it will have a positive or negative impact on greenhouse gas emissions and contribute towards climate change adaptation, at either a low, neutral or high level.
22. It is anticipated that there will be an increase in carbon emission from construction, including contractor emissions. Staff will seek to minimise carbon and contractor emissions as far as possible when delivering the project. Maximising the upcycling and recycling of existing material, aligned with the waste management hierarchy (prevention, reduction, recycle), will also be prioritised to ensure minimum impact.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera  
Council group impacts and views**

23. The overall 2020-2023 work programme was developed through a collaborative approach by operational council departments, with each department represented in an integrated team.
24. The projects identified for variations will deliver the Local Board Plan 2020 Outcome 3:
- a) Infrastructure and development meet the needs of our growing communities.
- Objective:** Our villages and towns retain their individual character and heritage aspects, and development is sympathetic to the natural and existing built environment.
- Objective:** Our facilities and infrastructure meet the needs of our growing communities.
25. Collaboration with staff will be ongoing throughout the life of the project to ensure integration into the operational maintenance and asset management systems.
26. The decision sought for this report has no direct impact on other parts of the council group. The overall 2020-2023 work programme was developed through a collaborative approach by operational council departments, with each department represented in an integrated team.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe  
Local impacts and local board views**

27. Community facilities and open spaces provide important community services to the people of the local board area. They contribute to building strong, healthy and vibrant communities by providing spaces where Aucklanders can participate in a wide range of social, cultural, art and recreational activities. These activities improve lifestyles and a sense of belonging and pride amongst residents.
28. The activities in the work programme align with the Rodney Local Board Plan 2020 outcomes.
29. The Rodney Local Board approved the Community Facilities Work Programme 2020-2023 on 19 August 2020 (resolution RD/2020/105).
30. The proposed project budget variations were discussed with the local board at the workshop held on 8 April 2021.

## Tauākī whakaaweawe Māori Māori impact statement

31. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader obligations to Māori.
32. The projects discussed in this report will benefit Māori and the wider community through the provision of quality facilities and open spaces that promote good health, the fostering of family and community relationships and connection to the natural environment.
33. Ngati Manuhiri and Ngati Whatua o Kaipara have been extensively engaged and consulted with throughout the planning and delivery of each of these projects.

## Ngā ritenga ā-pūtea Financial implications

34. Although there are significant financial implications for the proposed variations, the proposed budget variations for the 2020/2021 financial year can be achieved by reallocating savings declared from other completed projects in the work programme in the 2020/2021 financial year.
35. Details of the proposed variations for funding are outlined in Table 2 above.
36. The budgets and allocations including the proposed variation requests are provided in Table 3 below.
37. Table 3 provides the local board a financial summary for the ABS: Capex – Local Renewal and LDI: Opex budgets for their reference.

**Table 3:** Financial summary for 2020/2021 Community Facilities work programme

2020/2021 Rodney Local Board Budget Sources – as at	Budget Amounts
ABS: Capex - Local Renewals - Budget	\$3,462,150
Less ABS: Capex - Local Renewals - Allocated	\$2,690,278
Less ABS: Capex - Local Renewal - LDI Capex Trade Off	\$771,872
Plus ABS: Capex - Local Renewal - Declared Savings	\$60,248
Less ABS: Capex - Local Renewal - Proposed Variations	\$59,941
ABS: Capex - Local Renewal Budget - Balance	<b>\$307</b>
LDI: Opex - Budget	\$1,054,156
Less LDI: Opex - Allocated	\$1,054,156
Plus LDI: Opex – Declared Savings	\$85,800
Less LDI: Opex - Proposed Variations	\$85,800
LDI: Opex - Balance	<b>\$0</b>

38. The proposed variations are within the local board's 2020/2021 financial year budget envelope and will not substantially impact the approved projects or the overall work programme.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

39. The COVID-19 pandemic could have a further negative impact on the delivery of the work programme if the COVID-19 Alert level changes.
40. If the proposed variations to the work programme are not approved, there is a risk that the projects identified may not be delivered within the 2020/2021 financial year.
41. If assets are not renewed in a timely way, they may deteriorate further and need to be closed or removed. Staff will continue to monitor the condition of the assets and consider action to be taken in the future.

## Ngā koringa ā-muri Next steps

42. Subject to local board approval, the budget variations will be made to the projects identified in Table 2. Details of the variations will be noted in the Community Facilities quarterly reports to the local board.

## Ngā tāpirihanga Attachments

There are no attachments for this report.

## Ngā kaihaina Signatories

Author	Angie Bennett – Work Programme Lead
Authorisers	Kim O'Neill - Head of Stakeholder and Land Advisory Lesley Jenkins - Local Area Manager

## Review of the Code of Conduct - draft revised code

File No.: CP2021/04025

Item 28

### Te take mō te pūrongo

#### Purpose of the report

1. To seek formal feedback on the draft Auckland Council Code of Conduct.

### Whakarāpopototanga matua

#### Executive summary

2. Every council is required to adopt a Code of Conduct which must set out:
  - (a) *understandings and expectations adopted by the local authority about the manner in which members may conduct themselves while acting in their capacity as members, including—*
    - (i) *behaviour toward one another, staff, and the public; and*
    - (ii) *disclosure of information, including (but not limited to) the provision of any document, to elected members that—*
      - (A) *is received by, or is in the possession of, an elected member in his or her capacity as an elected member; and*
      - (B) *relates to the ability of the local authority to give effect to any provision of this Act; and*
  - (b) *a general explanation of—*
    - (i) *the Local Government Official Information and Meetings Act 1987; and*
3. All elected members must comply with the Code of Conduct adopted by the Governing Body.
4. Auckland Council's current code of conduct was last reviewed in 2013. In 2020, staff sought agreement from local boards and the Governing Body on the scope and process for reviewing the current code.
5. An initial draft of the code of conduct was presented to local board workshops in March/April 2021 to provide feedback for staff to consider when developing the second draft.
6. The second draft of the code of conduct is attached for formal feedback which will be reported to the Governing Body when it meets to adopt the revised code on 27 May 2021.

### Ngā tūtohunga

#### Recommendation/s

That the Rodney Local Board:

- a) consider and provide its feedback to staff on the draft revised Auckland Council Code of Conduct to append to the report to the Governing Body on 27 May 2021.
- b) support the proposed revised draft Auckland Council Code of Conduct to be adopted by the Governing Body.

## Horopaki Context

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7. In October and November 2020, presentations on the review of the draft Auckland Council Code of Conduct (draft code) process and scope were made to local board workshops and local board feedback was reported to the Governing Body on 26 November 2020.
8. The Governing Body resolved to:
  - a) *note the feedback from local boards provided in Attachment B.*
  - b) *agree that the scope of the review of the Auckland Council Code of Conduct will include consideration of:*
    - i) *retaining and updating principles*
    - ii) *retaining a process for complaints*
    - iii) *appointing conduct commissioners*
    - iv) *making reports of investigations by conduct commissioners public unless there are significant reasons to withhold them*
    - v) *defining materiality*
    - vi) *providing for sanctions which will be decided by conduct commissioners*
    - vii) *providing policies on:*
      - A) *conflicts of interest (including declarations on an interest register)*
      - B) *confidential information access and disclosure*
      - C) *election year*
      - D) *communications*
      - E) *media*
      - F) *social media*
      - G) *governance roles and responsibilities*
      - H) *working with staff*
      - I) *elected members expenses.*
  - c) *agree that the process for finalising the review includes a:*
    - i) *draft Code being presented to a Governing Body workshop followed by local board workshops (February 2021)*
    - ii) *second draft incorporating feedback from workshops being presented to the Governing Body / Local Board Chairs meeting for joint discussion (March 2021)*
    - iii) *a final draft reported to local boards for formal feedback (April 2021)*
    - iv) *a final draft reported to Governing Body for adoption (May 2021).*
9. During March 2021, the draft code, in line with the agreed scope, was presented to local board workshops so that feedback could be considered when preparing a second draft for formal presentation to local board business meetings.
10. The second draft code is appended as Attachment A for consideration at this meeting.
11. Due to the way that dates for the joint meetings of the Governing Body and local board chairpersons fall, the presentation to that meeting was moved to the Local Board Chairs Forum on 12 April 2021.

## Tātaritanga me ngā tohutohu Analysis and advice

12. Local board members generally supported the first draft code. The feedback given at workshops is summarised in the following paragraphs. The feedback was informally provided by individual members and not by resolution of the full boards.

### Conduct Commissioner

13. Comments at the Māngere-Ōtāhuhu, Ōtara-Papatoetoe and Waitemata Local Board workshops noted the need for diversity of commissioners. A comment at the Devonport-Takapuna Local Board felt the panel of three was preferable to a single commissioner.

#### Comments

14. Most local boards did not object to replacing the panel with a single Conduct Commissioner and so the provision in the draft code for a single Conduct Commissioner has not been changed.

### Decisions of the Investigator and Conduct Commissioner

15. A couple of comments queried these decisions not being open to challenge.

#### Comments

16. The draft code has been amended to clarify that although the code itself does not provide an appeal process, this does not prevent the intervention of the Ombudsman or the courts.

### Conflict of Interest Policy

17. The draft code reduced the threshold for declaring gifts from \$300 to \$50 based on a survey of other councils. There was feedback from some local boards that a threshold of \$100 would be more realistic.

#### Comments

18. The Conflict of Interest Policy has been amended to set the threshold for declaring gifts at \$100. The purpose of declaring gifts as part of the register is transparency around any sense of obligation that a member might have towards those who provide gifts. Often, the greater the gift the greater the sense of obligation. A threshold set at too low a level would require declarations of items which could result in non-compliance with making declarations due the administrative requirements and which would likely not create any sense of obligation to the giver. Staff consider a threshold of \$100 as being reasonable for elected members. By comparison, the threshold for staff is \$0 (all gifts need to be declared) but this is in the context of being work-related. The meaning of 'work-related' for elected members is less defined than it is for staff and could mean a greater range of gifts that need to be declared.

### Confidential information

19. One workshop noted that restrictions on disclosure should apply to discussions in workshops.

#### Comments

20. Attachment B to the draft code has been amended to recognise confidentiality implications around workshops (which would not apply if a workshop was open to the public).

### Other feedback

21. The draft code has been amended to clarify various additional matters that were raised. These include:
- i) References in the draft code to decisions of the Investigator or Conduct Commissioner being final mean that the code does not provide an appeal process, but this does not prevent recourse to the Ombudsman or to the courts.

- ii) Clarification that a complaint would normally be provided to the respondent in full but there may be occasions where, for reasons such as privacy, identities might not be provided.
- iii) Under principles applying to consideration of complaints, the word 'reasonableness' has been added to the bullet:

*the concepts of natural justice, fairness and reasonableness will apply in the determination of any complaints made under this code.*

### Additional changes that have been made by staff

- 22. There have been additional changes made by staff to improve the presentation and as a result of internal legal review:
  - i) The relationship of the attachments to the draft code has been clarified in section 2 of the code. This section notes that some attachments are considered to be adopted with the code and have provisions that can lead to a breach of the draft code.
  - ii) In the complaints section 4.2, the list of situations pertinent to lodging a complaint has been removed such that a complaint must simply relate to a member acting in their capacity as a member.

### Additional changes that might yet be made

- 23. The second draft that is attached to this report has also been sent to the Ombudsman and Professor Ron Paterson for comment. The Ombudsman has previously expressed interest in the protocol relating to confidential information and Professor Paterson is the current Principal Convenor of the Conduct Review Panel. There may be changes arising from their feedback.
- 24. There may be changes arising from further internal legal review.
- 25. There may be changes arising from feedback from local boards.

### Tauākī whakaaweawe āhuarangi Climate impact statement

- 26. The code of conduct is purely procedural. It does not use any resources that could have an impact on climate.

### Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

- 27. The code of conduct applies to elected members acting in their capacity as elected members.

### Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

- 28. The draft code is ultimately adopted at a meeting of the Governing Body, but all elected members are required to comply with it. It is important, therefore, that local boards have adequate input into the review of the draft code. Local boards will resolve their comments which will be conveyed to the Governing Body when it considers adopting the revised draft code.

### Tauākī whakaaweawe Māori Māori impact statement

- 29. The Māori community is affected by the relationship it has with its local council. The conduct of members has relevance to this. The revised draft code centres around two key principles, an ethical principle and a relationship principle. These principles contribute to the relationship the council develops with its Māori community.



## Ngā ritenga ā-pūtea Financial implications

30. A key financial aspect of the revised draft code relates to replacing the current conduct review panel of three members with a single Conduct Commissioner (who is drawn from a list of commissioners approved by the Governing Body).
31. Under the current code, if a complaint cannot be resolved in its initial stages, it is escalated to the Principal Convenor of the panel and could result in the panel conducting a hearing for a cost of possibly around \$10,000.
32. A single Conduct Commissioner would reduce that cost.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

33. The key risk of not adopting the revised draft code lies primarily in the Conflict of Interest Policy. The current policy does not reflect the current law.
34. A mitigation is that at its meeting on 27 May 2021, the Governing Body will be asked to adopt the attachments to the code of conduct part by part so that the likelihood of one singular matter holding up adoption of the whole code of conduct is lessened. Additionally, if there are issues with a particular attachment, they can be further researched and reported back as a separate part.

## Ngā koringa ā-muri Next steps

35. The feedback from local boards will be incorporated into the report to the Governing Body which will recommend adoption of a revised Code of Conduct.

## Ngā tāpirihanga Attachments

No.	Title	Page
A	Draft Code of Conduct - for local boards ( <i>Under Separate Cover</i> )	
B	Draft Code of Conduct - attachments for local boards ( <i>Under Separate Cover</i> )	

## Ngā kaihaina Signatories

Authors	Warwick McNaughton - Principal Advisor
Authorisers	Rose Leonard - Manager Governance Services Louise Mason - GM Local Board Services Lesley Jenkins - Local Area Manager