

Date: Thursday 15 July 2021
Time: 10.00am
Meeting Room: Local Board Office
Venue: 560 Mt Albert Road
Three Kings

Puketāpapa Local Board

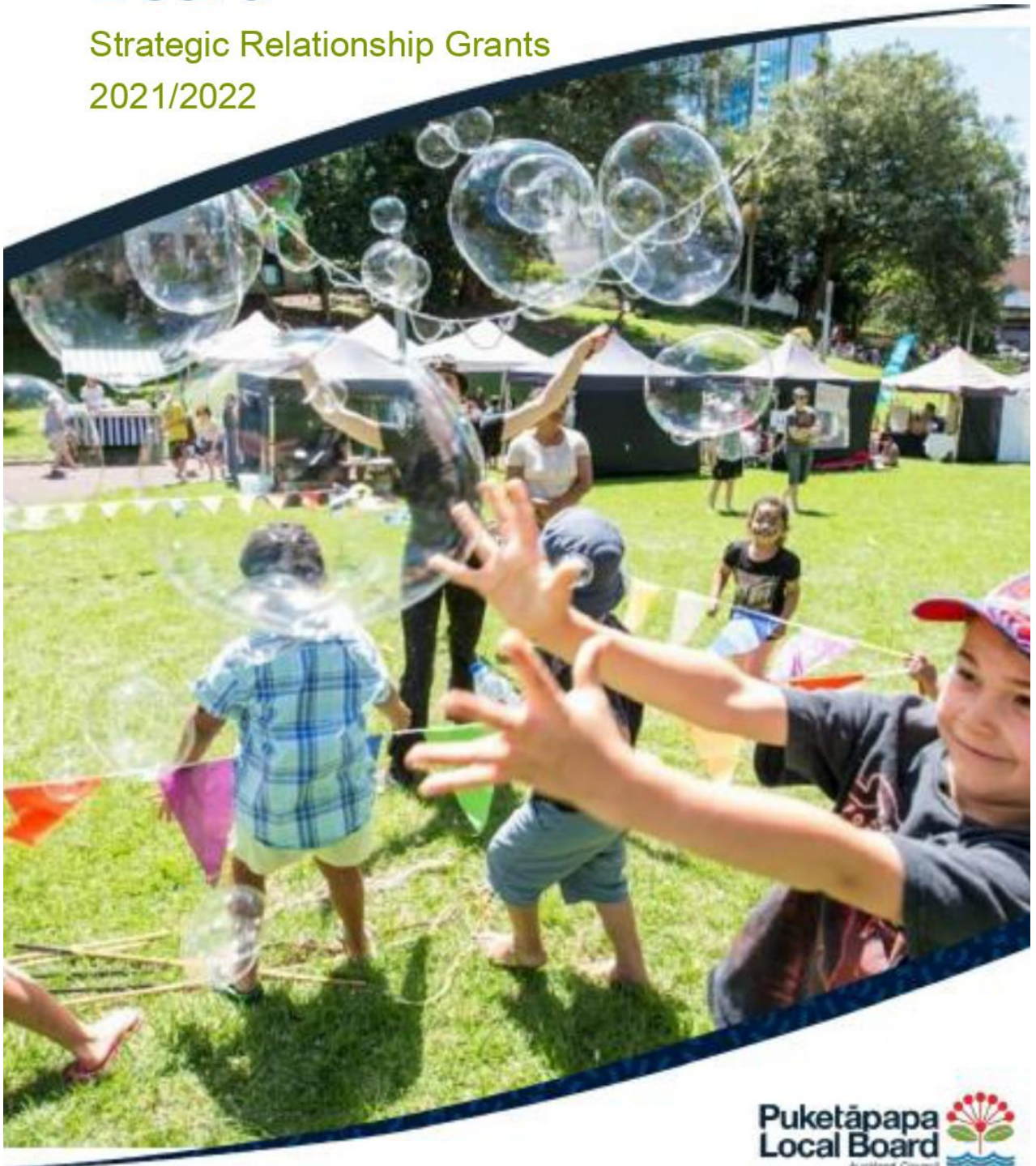
OPEN ADDENDUM ATTACHMENTS

**ADDITIONAL ATTACHMENTS
UNDER SEPARATE COVER**

ITEM	TABLE OF CONTENTS	PAGE
15	Puketāpapa Strategic Relationship Grants 2021-2022	
	A. Attachment A- Puketāpapa Strategic Relationship Grant 2021- 2022 Terms of Reference	3

Puketāpapa Local Board

Strategic Relationship Grants
2021/2022



Puketāpapa Local Board Strategic Relationship Grant 2021 - 2022 Terms of Reference

Context

The purpose of the strategic relationship grant is to develop strategic relationships with organisations that demonstrate a clear track record of achievement. Priority will be given to community groups that are delivering on priority outcomes of the local board. These are highlighted in this document. The Puketāpapa Local Board will consider entering multi-year funding relationships with a small number of organisations for a maximum of three years. The aim of the multi-year funding is to support recipients to increase their capacity, expand their activities and make faster progress towards financial sustainability.

- The local board is keen to build capacity in community groups to enable them to have a more strategic focus which includes organisational growth and collaboration
- The local board wants to achieve a breadth and depth of outcomes that will be of benefit to the Puketāpapa local board area (Royal Oak, Hillsborough, Lynfield, Roskill South, Waikowhai, Mt Roskill, Wesley and parts of New Windsor) with this fund. These include community connectedness, health, safety and wellbeing, enhanced stewardship of the environment, and increased local employment opportunities

The strategic relationship grant sits alongside the board's other contestable grants in the Local Grants Programme.

Table1: Contestable grants for Puketāpapa Local Board:

Grant name	Quick Response Grants	Local Project Grants	Strategic Relationships Grant
Minimum and maximum amounts	Minimum amount per grant: \$300 Maximum amount per grant: \$1,000	Minimum amount per grant: \$1,000 Maximum amount per grant: Indicative \$5,000	Indicative amount per grant: \$10,000-20,000
Number of rounds per year	1	1	1
Comments	Small (quick response) grants to supplement other funding to ensure a project/ event can take place. Simplified application process	Medium (local) sized grants	Large (strategic) grants to support organisations that are delivering on outcomes that are aligned with the board's

Funding for 2021 - 2022

The Puketāpapa Local Board has set the following amounts for their 2021/2022 programme:

- Funding amount: \$10,000 - \$20,000 for one-off projects
- Multi-funding of \$20,000 per year up to three years.

Puketāpapa Local Board will consider entering multi-year funding relationships with strategic organisations. Many of these organisations will have existing relationships with the local board and be able to demonstrate a clear track record of achievement. The multi-year funding enables organisations to develop their capacity and accelerate organisational growth to expand their activities and increase financial sustainability. Applications for multi-year funding will be required to complete the self-assessment tool to determine areas for capacity development and the type of strategic relationship the organisation currently has with the local board.

Your application will need to meet at least one of the key local board outcomes:

Mana Tangata: People and communities

- Creation of a sense of ownership and pride in Puketāpapa through community-led placemaking
- Supporting migrant and refugee communities
- Improving health, safety and well-being for the people of Puketāpapa (referencing models such as the Five Ways To Wellbeing and the Healthy Puketāpapa Action Plan)
- Connected communities with a strong sense of belonging

Mana Taiao: Environment

- Increased use of the cycle network and other active transport modes
- Initiatives to reduce carbon and other vehicle emissions
- Transport choices meet our varied travel needs
- Restoration of the harbour and waterways to greater health and ecological sustainability
- Sustainability programmes and waste minimisation
- Urban development meets community needs
- Vibrant and popular parks and facilities
- Treasured and enhanced natural environment

Mana Taurite: Equity and fairness

- Recognition and affirmation of Māori culture as the foundational culture in our area
- Reduction of socio-economic inequalities in our community
- Support for the provision of healthy, affordable housing
- Thriving local economy and good job opportunities

Key application questions

- Describe how your organisation's vision, values (the way you work) and the difference you want to make in the community, align with the local board's priorities as listed on section three of this document. How do your organisation priorities support the difference you would like to make?
- What is your organisation's current priorities and key focus areas and how do you know that these are a priority for the community?
- To help the local board understand your organisation's capacity development needs, could you please outline the number of full-time, part time and volunteers involved in your work.
- Describe how you are working with other community groups and providers and in what ways are you collaborating? What has resulted from your collaboration?
- On completion of the organisational self-assessment tool, describe your organisational capacity development priorities and activities and how your organisation will develop and grow in the next three to five years to expand your business and make faster progress to financial sustainability.
- If the local board did not provide funding, which of your objectives can you still achieve? Please explain
- If your application is successful, how would this funding make a difference to your organisation and your strategic relationship with the local board?

Criteria

The following criteria will be used when considering strategic relationships:

Location

Applications must be based, and benefit people in the Puketāpapa Local Board area. Regional applications must be able to articulate the direct impact and benefits to communities within Puketāpapa, including identifying specific communities they will be working with, and where appropriate, the percentage of local people this will impact.

Credibility

Preference will be given to community groups that have a track record of delivering services to communities in the Puketāpapa area.

Nature of applicant's group

The board is looking to support community-oriented groups, and local grass root organisations. Preferred applicants must be a community group, trust or organisation which must be legally constituted (i.e. an incorporated society or charitable trust).

Financial

Applicants must submit a copy of their annual financial statements with evidence of good financial management, and annual plan and budget for the next financial year.

Self-Assessment Tool

(if applying for multi-year funding)

Willingness to Acknowledge Funding

The local board's contribution must be recognised in printed material, events or social media. Successful applicants must contact the Puketāpapa Local Board office to get guidance about the appropriate use of the Council logo.

7. Ineligible Applications

- The fund will not support retrospective funding applications, debt funding or maintenance costs.
- Applications need to specify the total amount that is required. Any applications that are more than \$20,000 will be ineligible for this fund.
- The grant will not support those with profit focussed business interests, nor institutions or government agencies including schools.
- The grant does not intend to substitute funding that would otherwise be obtained from central government agencies, i.e. Ministries

Accountability Measures

To ensure that the Puketāpapa Local Board's financial assistance is achieving positive results, recipients will be obligated to provide evidence that the grant has been used for the agreed purpose and stated outcomes have been achieved.

The following accountability measures will be required for all successful applicants:

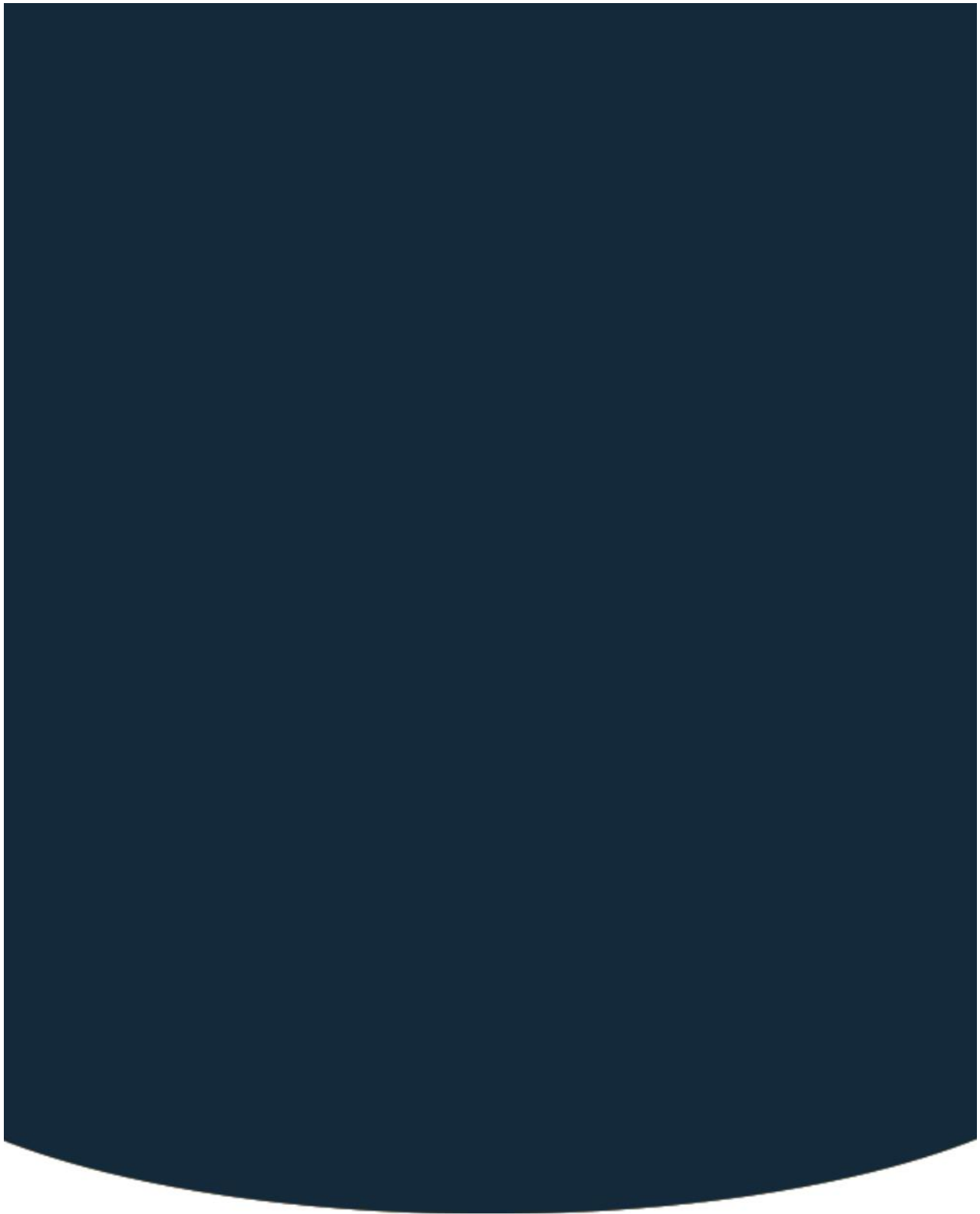
- Meet the objectives and measures as outlined in the funding agreement.
- A mix of a face to face meetings and presentations to the local board will be scheduled to discuss progress and learnings, and a written accountability report on key milestones and achievements will be delivered.

Application Process and Timeline

Funding forums will be offered for the Strategic Relationships Grant. These will provide information about the grant so that potential applicants can better understand what it is intended for. This will be a publicly advertised process where applications will be sought for consideration by the local board. For further information, contact Specialist Advisor Daylyn Braganza (daylyn.braganza@aucklandcouncil.govt.nz).

Item 15

Attachment A



Find out more: phone 09 301 0101
or visit aucklandcouncil.govt.nz/grants