

I hereby give notice that an ordinary meeting of the Kaipātiki Local Board will be held on:

Date: Wednesday, 11 May 2022
Time: 10.00am
Meeting Room: Kaipātiki Local Board Office and Microsoft Teams
Venue: 90 Bentley Avenue
Glenfield

Kaipātiki Local Board

OPEN AGENDA

MEMBERSHIP

Chairperson	John Gillon
Deputy Chairperson	Danielle Grant, JP
Members	Paula Gillon
	Ann Hartley
	Melanie Kenrick
	Cindy Schmidt
	Andrew Shaw
	Adrian Tyler

(Quorum 4 members)

Jacinda Short
Democracy Advisor

6 May 2022

Contact Telephone: (09) 484 6236
Email: jacinda.short@aucklandcouncil.govt.nz
Website: www.aucklandcouncil.govt.nz

ITEM	TABLE OF CONTENTS	PAGE
1	Welcome	5
2	Apologies	5
3	Declaration of Interest	5
4	Confirmation of Minutes	6
5	Leave of Absence	6
6	Acknowledgements	6
7	Petitions	6
8	Deputations	6
9	Public Forum	6
10	Extraordinary Business	6
11	Kaipātiki Local Board Chairperson's Report	9
12	Members' Reports	11
13	Governing Body and Independent Maori Statutory Board Members' Update	13
14	Local board consultation feedback and input into the Annual Budget 2022/2023	15
15	Consideration of Extraordinary Items	

1 Welcome/Karakia

Whakataka te hau ki te uru	Cease o winds from the west
Whakataka te hau ki te tonga	Cease o winds from the south
Kia mākinakina ki uta	Bring calm breezes over the land
Kia mātaratara ki tai	Bring calm breezes over the sea
E hī ake ana te atakura	And let the red-tipped dawn come
He tio	With a touch of frost
He huka	A sharpened air
He hau hū	And promise of a glorious day.
Tīhei mauri ora	

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The Auckland Council Code of Conduct for Elected Members (the Code) requires elected members to fully acquaint themselves with, and strictly adhere to, the provisions of Auckland Council's Conflicts of Interest Policy. The policy covers two classes of conflict of interest:

- i. A financial conflict of interest, which is one where a decision or act of the local board could reasonably give rise to an expectation of financial gain or loss to an elected member
- ii. A non-financial conflict interest, which does not have a direct personal financial component. It may arise, for example, from a personal relationship, or involvement with a non-profit organisation, or from conduct that indicates prejudice or predetermination.

The Office of the Auditor General has produced guidelines to help elected members understand the requirements of the Local Authority (Member's Interest) Act 1968. The guidelines discuss both types of conflicts in more detail, and provide elected members with practical examples and advice around when they may (or may not) have a conflict of interest.

Copies of both the Auckland Council Code of Conduct for Elected Members and the Office of the Auditor General guidelines are available for inspection by members upon request.

Any questions relating to the Code or the guidelines may be directed to the Local Area Manager in the first instance.

4 Confirmation of Minutes

That the Kaipātiki Local Board:

- a) confirm the ordinary minutes of its meeting, held on Wednesday, 20 April 2022, as true and correct.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Kaipātiki Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Kaipātiki Local Board Chairperson's Report

File No.: CP2022/00234

Item 11

Te take mō te pūrongo Purpose of the report

1. An opportunity is provided for the Kaipātiki Local Board Chairperson to update members on recent activities, projects and issues since the last meeting.

Ngā tūtohunga Recommendation/s

That the Kaipātiki Local Board:

- a) note the chairperson's report.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Author	Jacinda Short - Democracy Advisor
Authoriser	Eric Perry - Local Area Manager

Members' Reports

File No.: CP2022/00242

Whakarāpopototanga matua Executive summary

1. An opportunity is provided for members to update the Kaipātiki Local Board on the projects and issues they have been involved with since the last meeting.

Ngā tūtohunga Recommendation/s

That the Kaipātiki Local Board:

- a) note any verbal reports of members.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Author	Jacinda Short - Democracy Advisor
Authoriser	Eric Perry - Local Area Manager

Governing Body and Independent Maori Statutory Board Members' Update

File No.: CP2022/00250

Item 13

Whakarāpopototanga matua Executive summary

1. An opportunity is provided for Governing Body and Independent Maori Statutory Board members to update the board on Governing Body or Independent Maori Statutory Board issues, or issues relating to the Kaipātiki Local Board.

Ngā tūtohunga Recommendation/s

That the Kaipātiki Local Board:

- a) note the Governing Body and Independent Maori Statutory Board members' verbal updates.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Author	Jacinda Short - Democracy Advisor
Authoriser	Eric Perry - Local Area Manager

Local board consultation feedback and input into the Annual Budget 2022/2023

File No.: CP2022/05738

Item 14

Te take mō te pūrongo Purpose of the report

1. To receive consultation feedback from the Kaipātiki Local Board area on:
 - proposed priorities and activities for the Kaipātiki Local Board Agreement 2022/2023.
 - regional topics for the Annual Budget 2022/2023.
2. To recommend any local matters to the Governing Body that they will need to consider or make decisions on in the Annual Budget 2022/2023 process.
3. To provide input on the proposed regional topics in the Annual Budget 2022/2023.

Whakarāpopototanga matua Executive summary

4. Local board agreements set out annual funding priorities, activities, budgets, levels of service, performance measures and initiatives for each local board area. Local board agreements for 2022/2023 will be included in the council's Annual Budget 2022/2023.
5. Auckland Council publicly consulted from 28 February to 28 March 2022 to seek community views on the proposed Annual Budget 2022/2023. This included consultation on the Kaipātiki Local Board's proposed priorities for 2022/2023 to be included in their local board agreement.
6. Auckland Council received 11,550 pieces of feedback in total across the region, including 460 pieces of feedback from the Kaipātiki Local Board area. Kaipātiki respondents were largely supportive of the local board priorities, with 80% of respondents to the question indicating support for most or all priorities. Kaipātiki respondents were largely supportive of three of the four regional topics of climate (64%), budget pressures (50%), and operating spending prioritization (52%). However, 52% of Kaipātiki respondents preferred a pay-as-you-throw system for their waste service, compared to 39% supporting a rates-funded system.
7. In the Annual Budget process there are financial matters where local boards provide recommendations to the Governing Body for consideration or decision-making. This includes:
 - proposed locally driven initiative (LDI) capital projects outside local boards' decision-making responsibility;
 - release of local board specific reserve funds; and
 - any local board advocacy initiatives.
8. The Governing Body will consider these items as part of the Annual Budget decision-making process in June 2022.
9. Local boards have a statutory responsibility to provide input into regional strategies, policies, plans, and bylaws. This report provides an opportunity for the local board to provide input on council's proposed Annual Budget 2022/2023.

Ngā tūtohunga Recommendation/s

That the Kaipātiki Local Board:

- a) receive consultation feedback on the proposed Kaipātiki Local Board priorities and activities for 2022/2023.
- b) receive consultation feedback on regional topics in the Annual Budget 2022/2023 from people and organisations based in the Kaipātiki Local Board area.
- c) provide input on regional topics in the proposed Annual Budget 2022/2023 to the Governing Body.
- d) provide its advocacy initiatives for the Annual Budget 2022/2023 to the Governing Body.

Horopaki Context

10. Each financial year Auckland Council must have a local board agreement (as agreed between the Governing Body and the local board) for each local board area. The Kaipātiki Local Board Agreement sets out how the council will reflect the priorities in the Kaipātiki Local Board Plan 2020 in respect to the local activities to be provided in the Kaipātiki Local Board area, and includes information relating to budgets, levels of service, and performance measures.
11. The local board agreements for 2022/2023 will form part of Auckland Council's Annual Budget 2022/2023.
12. Auckland Council publicly consulted from 28 February to 28 March 2022 to seek community views on the proposed Annual Budget 2022/2023, as well as local board priorities and proposed activities to be included in the local board agreement 2022/2023.
13. Due to the impacts of the ongoing COVID-19 global pandemic, significant pressure has been placed upon the council's financial position. This has created significant flow on effects for the council's proposed Annual Budget 2022/2023.

Tātaritanga me ngā tohutohu Analysis and advice

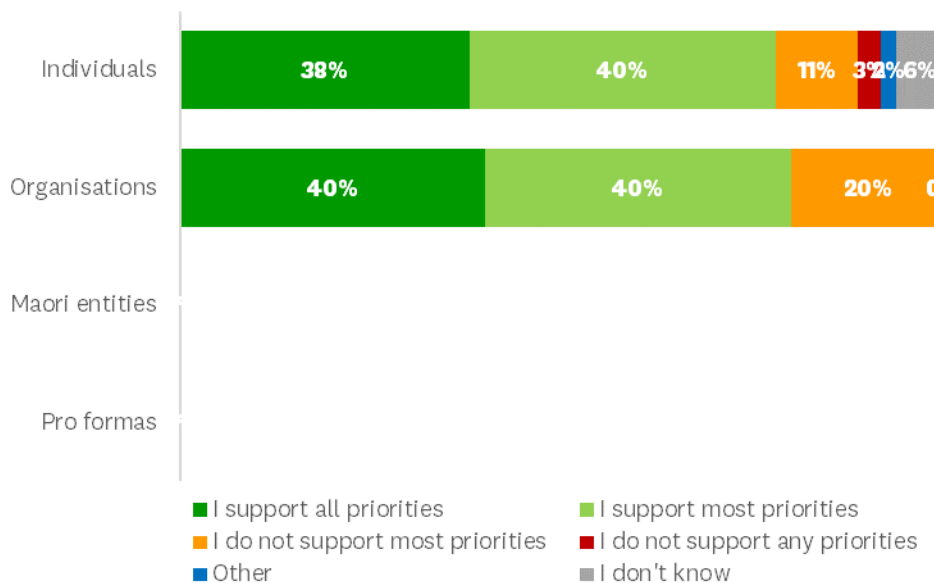
14. This report includes analysis of consultation feedback, any local matters to be recommended to the Governing Body, and seeks input on regional topics in the proposed Annual Budget 2022/2023.

Consultation feedback overview

15. As part of the public consultation, Auckland Council used a variety of methods and channels to reach and engage a broad cross section of Aucklanders to gain their feedback and input into regional and local topics.
16. In total, Auckland Council received 11,550 pieces of feedback in the consultation period. This feedback was received through:
 - written feedback – 9,464 online or hard copy forms, emails or letters; and
 - in person – 2,086 pieces of feedback through online Have Your Say events, or independently managed phone interviews. All events (except one which did not have any attendees) were moved to an online platform or cancelled due to the red COVID-19 traffic light setting.

Feedback received on the Kaipātiki Local Board's priorities for 2022/2023

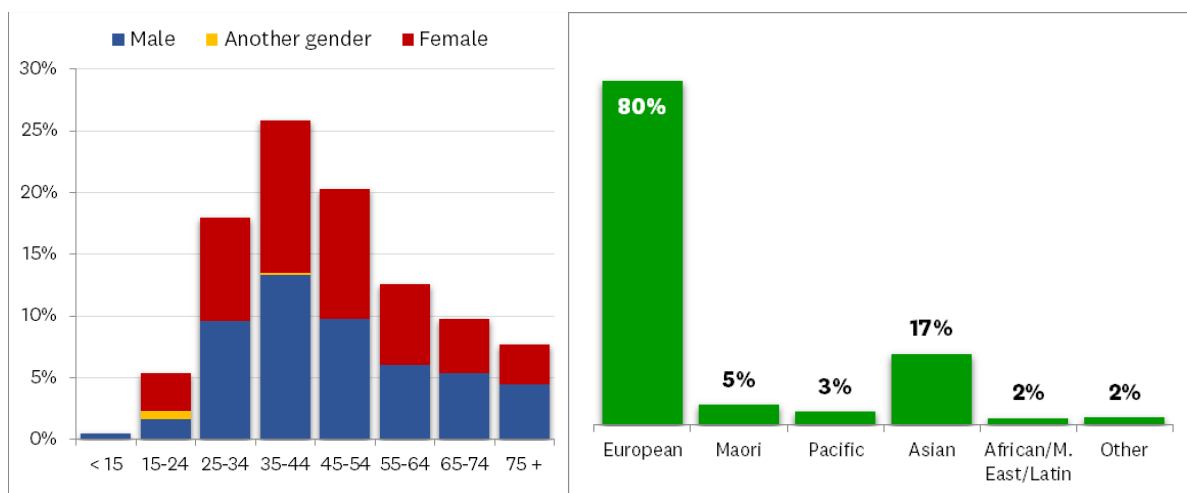
17. Of the 460 submissions received in total from the Kaipātiki Local Board area, 369 submissions responded to the Kaipātiki Local Board's priorities for 2022/2023. Of these, a 78% majority, or 288 local respondents, were generally supportive of the priorities, with 137 providing comments:



18. Consultation feedback on local board priorities will be further considered by the local board when approving its local board agreement between 21-23 June 2022.

Information on submitters

19. The tables and graphs below indicate the demographic categories respondents identified with. This information only relates to those submitters who provided demographic information:



Demographics	Count	%
Male	219	50%
Female	212	49%
Another gender	4	1%
Under 15	2	0%

Demographics	Count	%
15-24	24	5%
25-34	78	18%
35-44	113	26%
45-54	89	20%
55-64	54	12%
65-74	43	10%
75+	34	8%
Ethnicity	427	NA
Pākehā/NZ European	299	70%
Other European	44	10%
Māori	20	5%
Samoan	3	1%
Cook Islands Māori	4	1%
Tongan	6	1%
Other Pasifika	0	0%
Chinese	41	10%
Southeast Asian	18	4%
Korean	4	1%
Indian	7	2%
Other Asian	1	0%
Middle Eastern	1	0%
Latin American	6	1%
African	0	0%
Other Ethnicity	8	2%

Key themes

20. Key themes of note across the feedback received (through written, in-person and social media channels) included:

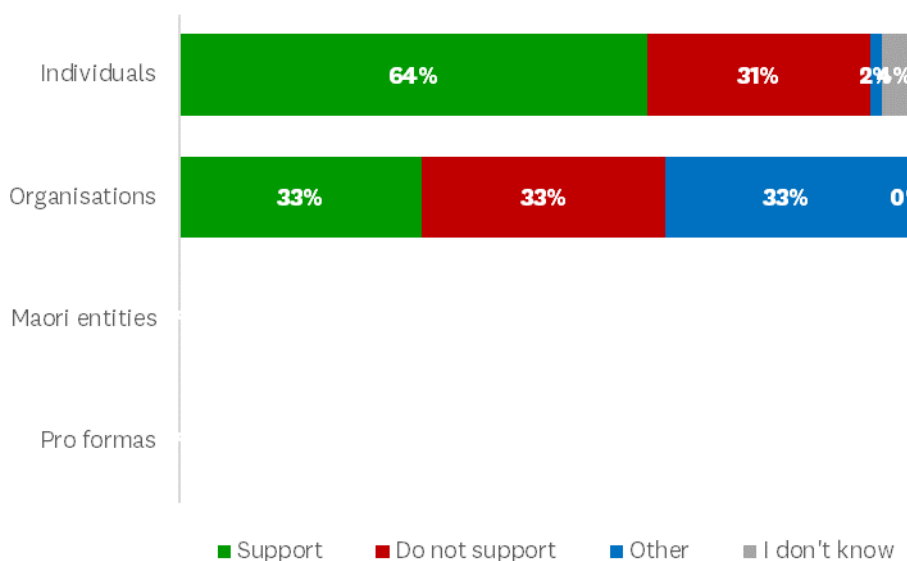
- Investment in parks, tracks and recreational activities, with 33 of the 137 comments. Nine of these were pro forma requesting permanent baseball infrastructure at Stafford Park, while three were requests for additional training lanes at Onewa Domain.
- General support for the local board’s priorities with 20 comments.

Overview of feedback received on regional topics in the Annual Budget 2022/2023 from the Kaipātiki Local Board area

21. The proposed Annual Budget 2022/2023 sets out Auckland Council’s priorities and how to pay for them. Consultation on the proposed Annual Budget asked submitters to respond to four key questions on:
1. Climate
 2. Budget Pressures
 3. Operating Spending Prioritisation
 4. Waste Service Standardisation.
22. The submissions received from the Kaipātiki Local Board area on these key issues are summarised below, along with an overview of any other areas of feedback on regional proposals with a local impact. Key themes have been identified among submissions that included comments with their responses. Multiple key themes may be identified in some comments and have been coded accordingly. A full copy of all submissions received are available to view at <https://akhaveyoursay.aucklandcouncil.govt.nz/submissions-annual-budget-2022-2023>

Key Question 1: Climate

23. Aucklanders were asked about a proposed climate action package which is proposed to be funded by a targeted rate. The climate action package includes investment in low-carbon public transport, active walking and cycling networks; and urban ngahere (forest) canopy cover.
24. This is proposed to be funded through \$574 million from a targeted rate over the next 10 years, as well additional funding from central government.
25. The graph below gives an overview of the responses from the Kaipātiki Local Board area. 291 respondents commented on the climate action package proposal. Of these, 179 supported the proposal, 101 did not support it, four responded with “I don’t know”, and seven had comments categorised as “Other”:



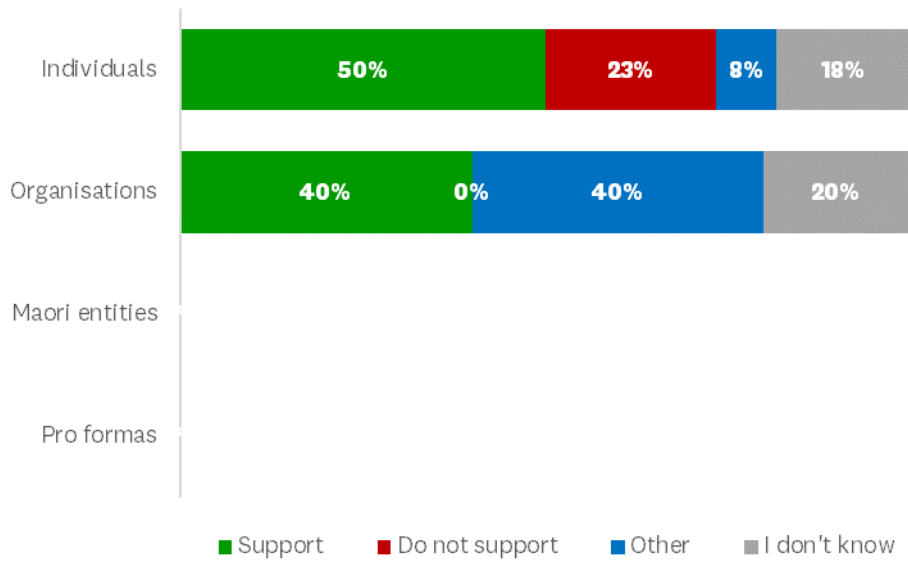
Key themes

26. Key themes of note across the feedback received included:
- Support (179 comments):
 - Climate action is important, secure future for tamariki (81 comments)
 - Urgent action needed, we are in a climate emergency (19 comments)
 - More should be done, council should be doing more (9 comments)
 - Money is needed for implementation, imposed cost is reasonable (12 comments).
 - Do not support (101 comments):
 - Not a council issue, central government responsibility (10 comments)
 - Proposed measures will have little effect on climate change, New Zealand already one of the lowest contributors to climate change globally, should target large global polluters instead, climate change is not man-made (16 comments)
 - Additional cost is unbearable or unaffordable for many, just a disguised rates increase (39 comments)
 - Cut council costs instead, find other revenue sources or savings (15 comments).

Key Question 2: Budget Pressures

27. Aucklanders were asked about a range of levers proposed to manage on-going budget pressures. Council is forecasting a budget shortfall of \$85 million for 2022/2023 compared to what was budgeted for in the 10-year Budget 2021-2031. This is due to on-going impacts of COVID-19 on revenue and growing inflationary pressure.
28. A range of levers are proposed to manage the budget pressures, including:
- using the Government's 'Better Off' support package funding;
 - changing the timing of some capital spending;
 - implementing cost reductions in the form of efficiency savings and a potential reduction in some services;
 - keeping the previously agreed general rates increase of 3.5 per cent for 2022/2023; and
 - continuing work on the sale or long-term lease of non-strategic assets as required.
29. The graph below gives an overview of the responses from the Kaipātiki Local Board area. 177 respondents commented on the proposed approach to manage the budget pressures, with 57 expressing support, 69 against, 19 choosing "I don't know" regarding the question,

31 who chose “Other”, and one who had not selected an option but still commented:



Key themes

30. Key themes of note across the feedback received included:

- Support (57 comments):
 - General support, proposed approach and levers sound sensible (22 comments)
 - Cut costs elsewhere or achieve additional savings by cutting council staff salaries, reduce unnecessary waste, lower or reduce services if necessary, delay unnecessary capital projects (13 comments)
 - Do not sell off assets (8 comments).
- Do not support (69 comments):
 - Reduce costs rather than increase rates, council is overstaffed and bloated (27 comments)
 - Financial hardship, cost of living too high (11 comments)
 - Do not sell off assets (12 comments)
 - Rates are too high, do not increase rates (16 comments).

31. Since consultation, further reduction in revenue caused by the COVID-19 omicron outbreak, and rising interest and inflation costs have compounded budget pressures.

32. Local board chairs attended a Finance and Performance Committee workshop outlining the increased pressures, and a briefing was held for all local board members.

Key Question 3: Operating Spending Prioritisation

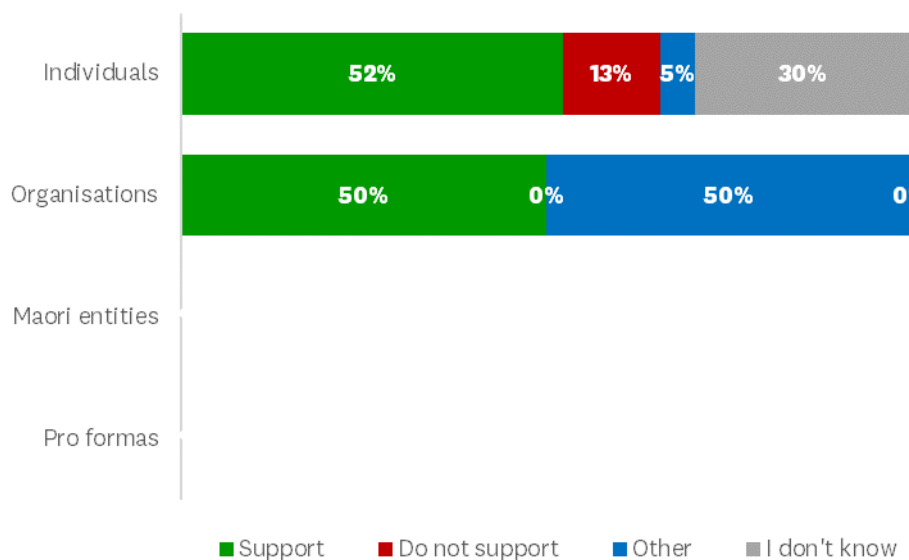
33. Aucklanders were asked to provide feedback on a proposal that would see council prioritise operating spending to help manage on-going budget pressures. A set of criteria was proposed to enable decisions about cost reductions, including those that could reduce, stop or change some services.

34. The proposal involves implementing \$15 million of additional permanent cost reductions in the form of efficiency saving and low-priority service reductions across the group in 2023/2024, growing to \$30 million per annum from 2024/2025 onwards.

35. The graph below gives an overview of the responses from the Kaipātiki Local Board area. The question on the proposal to prioritise operating spending attracted 133 comments. Among the respondents who commented on this proposal, 60 were supportive, 31 were

unsupportive, 24 had selected “I don’t know” as their response, 14 had chosen “Other”, and four had not selected an option but still left a comment.

Item 14



Key themes

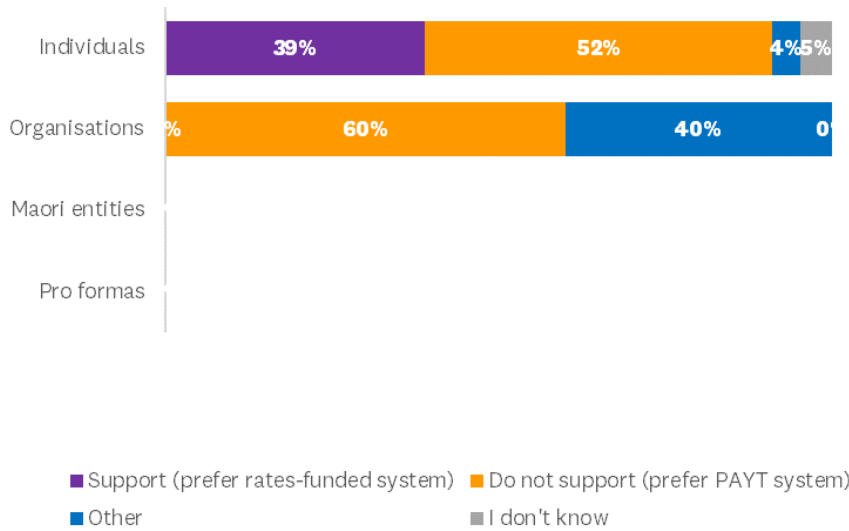
36. Key themes of note across the feedback received included:

- Support (60 comments):
 - Agree with criteria, sensible approach (28 comments)
 - Prioritise transport, climate action, sports and recreational activities (12 comments)
 - Reduce services back to core services only (6 comments).
- Do not support (31 comments):
 - Cut unnecessary spending, reduce staff salaries (10 comments)
 - General dissatisfaction with Council (8 comments)
 - Generally do not support (5 comments).

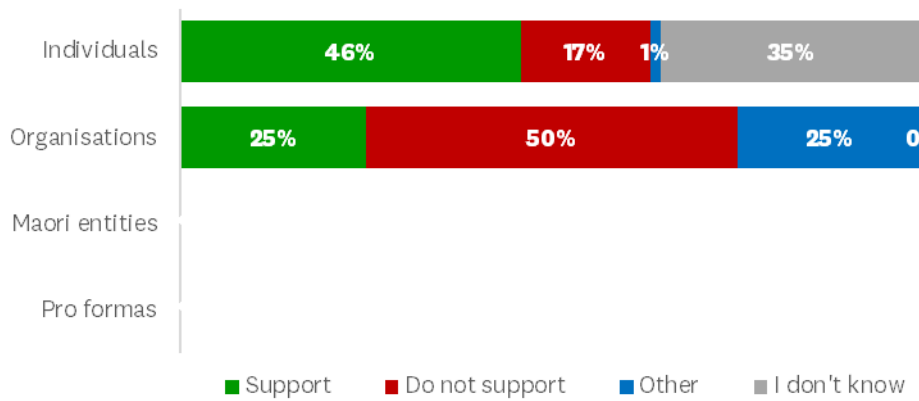
Key Question 4: Waste Service Standardisation

37. Aucklanders were asked about a proposal to standardise waste services and charges across Auckland. The proposal would involve a move to a region-wide rates funded refuse collection service and see a choice of three bin sizes (with different pricing for each) to accommodate different household needs.
38. Auckland Council is also proposing to include standardising which properties can opt-out of waste management services and charges across Auckland.
39. The graphs below give an overview of the responses from the Kaipātiki Local Board area. 285 respondents commented on the proposal to standardise waste services and charges across Auckland. There were 78 comments in support of the proposal for a rates-funded system, while 177 respondents preferred a pay-as-you-throw system. Nine respondents were undecided, selecting ‘I don’t know’ as their option, while 20 chose ‘Other’ as their preferred answer. One submitter left a comment but otherwise left the response options blank.
40. There were no comments on standardising which properties can opt out of waste management services and charges:

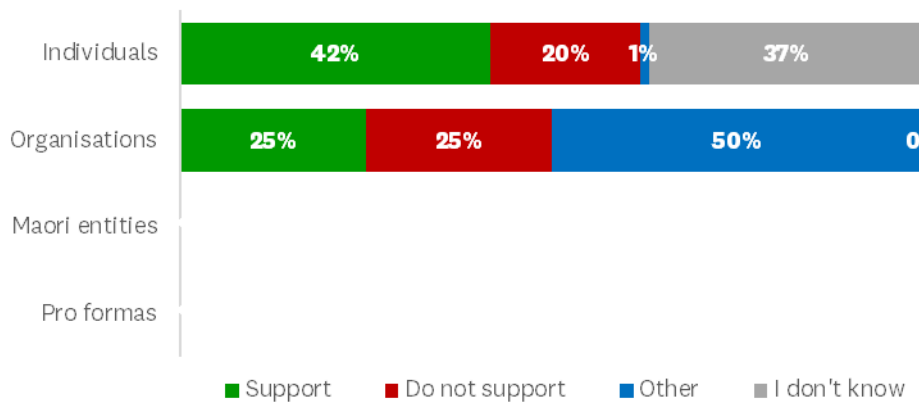
Waste service standardisation to a rates-funded system



Standardise the opt-out rules for residential multi-unit developments (10 or more units)

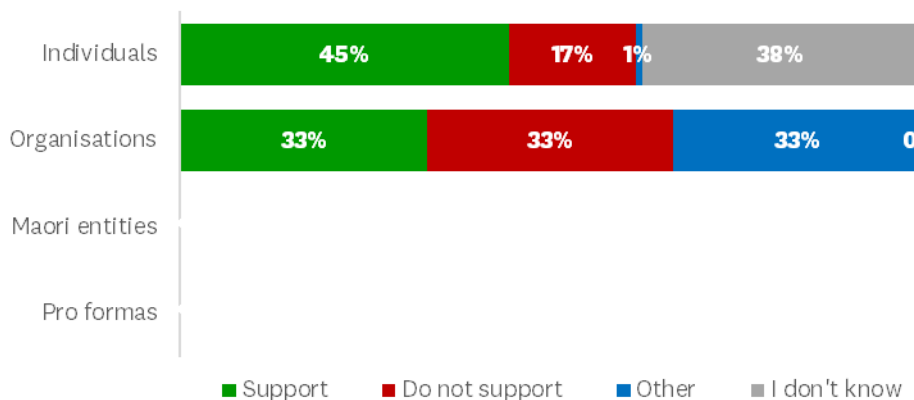


Standardise the opt-out rules for residential and lifestyle properties with between two and nine units

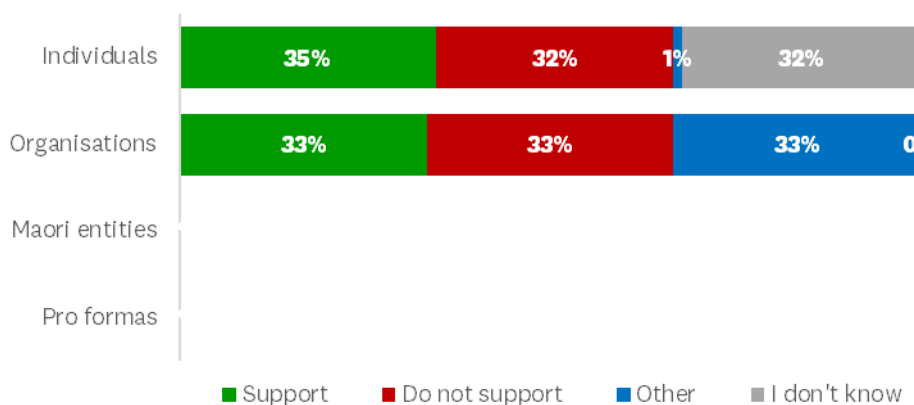


Standardise the opt-out rules for non-residential properties

Item 14



Apply a minimum base charge to every separately used or inhabited part of a property



Key themes

41. Key themes of note across the feedback received for the proposal to standardise waste services and charges across Auckland included:

- Support for a rates-funded system (78 comments):
 - More equitable, fairer for all (17 comments)
 - More cost-effective, simpler, less household administration (12 comments)
 - Better and easier system, bin tags were needlessly messy (29 comments)
 - More environmentally friendly, economies of scale from a streamlined service, reduces incidents of waste dumping (15 comments).
- Support for a pay-as-you-throw system (177 comments):
 - More equitable, fairer for all (49 comments)
 - More cost-effective, households are incentivised to reduce waste (70 comments)
 - Better and easier system, more practical for smaller households (12 comments)
 - Promotes waste minimisation (85 comments)
 - More environmentally friendly (36 comments)
 - Food waste collection, rates funded system unfair to composters (43 comments).

Recommendations on local matters

42. This report allows the local board to recommend local matters to the Governing Body for consideration as part of the Annual Budget process in June 2022. This includes:

- proposed locally driven initiative (LDI) capital projects outside local boards' decision-making responsibility;

- release of local board specific reserve funds; and
- local advocacy initiatives.

Funding for Locally Driven Initiatives (LDI)

43. Local boards are allocated funding for locally driven initiatives (LDI) annually to spend on local projects or programmes that are important to their communities. Local boards have decision-making over LDI funds but need approval from the Governing Body where:
- operational LDI funding is to be converted into capital LDI funding;
 - the release of local board specific reserve funds is requested, which are being held by the council for a specific purpose; and / or
 - a proposed LDI capital project exceeds \$1 million.
44. These conditions do not apply to the Kaipātiki Local Board for the 2022/2023 financial year, as the local board is not proposing any projects that meet any of the above criteria.

Local board advocacy

45. Local boards are requested to provide approved advocacy initiatives which considers the consultation feedback above. This allows the Finance and Performance Committee to consider these advocacy items when making recommendations on the Annual Budget 2022/2023 to the Governing Body in June.
46. The advocacy initiatives approved by the local board will be included as an appendix to the 2022/2023 Local Board Agreement.

Local board input on regional topics in the Annual Budget 2022-2023

47. Local boards have a statutory responsibility for identifying and communicating the interests and preferences of the people in its local board area in relation to Auckland Council's strategies, policies, plans, and bylaws, and any proposed changes to be made to them. This report provides an opportunity for the local board to provide input on council's proposed Annual Budget 2022/2023.

Tauākī whakaaweawe āhuarangi

Climate impact statement

48. The decisions recommended in this report are part of the Annual Budget 2022/2023 and local board agreement process to approve funding and expenditure over the next year.
49. Projects allocated funding through this Annual Budget process will all have varying levels of potential climate impact associated with them. The climate impacts of projects Auckland Council chooses to progress, are all assessed carefully as part of council's rigorous reporting requirements.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

50. The Annual Budget 2022/2023 is an Auckland Council Group document and will include budgets at a consolidated group level. Consultation items and updates to budgets to reflect decisions and new information may include items from across the group.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

51. The local board's decisions and feedback are being sought in this report. The local board has a statutory role in providing its feedback on regional plans.

52. Local boards play an important role in the development of the council's Annual Budget. Local board agreements form part of the Annual Budget. Local board nominees have also attended Finance and Performance Committee workshops on the Annual Budget.

Tauākī whakaaweawe Māori Māori impact statement

53. Many local board decisions are of importance to and impact on Māori. Local board agreements and the Annual Budget are important tools that enable and can demonstrate the council's responsiveness to Māori.
54. Local board plans, developed in 2020 through engagement with the community including Māori, form the basis of local board area priorities. There is a need to continue to build relationships between local boards and iwi, and the wider Māori community.
55. Analysis provided of consultation feedback received on the proposed Annual Budget includes submissions made by mana whenua and the wider Māori community who have interests in the rohe / local board area.
56. Ongoing conversations between local boards and Māori will assist to understand each other's priorities and issues. This in turn can influence and encourage Māori participation in the council's decision-making processes.
57. Some projects approved for funding could have discernible impacts on Māori. The potential impacts on Māori, as part of any project progressed by Auckland Council, will be assessed appropriately and accordingly as part of relevant reporting requirements.

Ngā ritenga ā-pūtea Financial implications

58. This report is seeking the local board's decisions on financial matters in the local board agreement that must then be considered by the Governing Body.
59. The local board also provides input to regional plans and proposals. There is information in the council's consultation material for each plan or proposal with the financial implications of each option outlined for consideration.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

60. The council must adopt its Annual Budget, which includes local board agreements, by 30 June 2022. The local board is required to make recommendations on these local matters for the Annual Budget by mid May 2022 and present to the Finance and Performance Committee on 25 May, to enable and support the Governing Body to make decisions on key items to be included in the Annual Budget on 7 June 2022.

Ngā koringa ā-muri Next steps

61. The local board will approve its local board agreement and corresponding work programmes in June 2022.
62. Recommendations and feedback from the local board will be provided to the Finance and Performance committee for consideration ahead of that Committee making recommendations to the Governing Body for decision.
63. The final Annual Budget 2022/2023 (including local board agreements) will be adopted by the Governing Body on 29 June 2022.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Author	Daniel Han - Local Board Advisor
Authorisers	Louise Mason - General Manager Local Board Services Eric Perry - Local Area Manager