

## **Upper Harbour Local Board OPEN MINUTES**

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Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office and via Microsoft Teams, 30 Kell Drive, Albany on Thursday, 19 May 2022 at 9.31am.

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### **PRESENT**

<b>Chairperson</b>	Lisa Whyte
<b>Deputy Chairperson</b>	Margaret Miles, QSM, JP (until 12.41pm)
<b>Members</b>	Anna Atkinson Uzra Casuri Balouch, JP Nicholas Mayne Brian Neeson, JP

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1 **Welcome**

2 **Apologies**

There were no apologies.

3 **Declaration of Interest**

There were no declarations of interest.

4 **Confirmation of Minutes**

Resolution number UH/2022/45

MOVED by Chairperson L Whyte, seconded by Deputy Chairperson M Miles:

**That the Upper Harbour Local Board:**

- a) **note that the ordinary minutes of its meeting, held on Thursday, 12 May 2022 will be confirmed at its meeting on 16 June 2022.**

**CARRIED**

5 **Leave of Absence**

There were no leaves of absence.

6 **Acknowledgements**

6.1 **Sonya McKinney**

Resolution number UH/2022/46

MOVED by Chairperson L Whyte, seconded by Member U Casuri Balouch:

**That the Upper Harbour Local Board:**

- a) **acknowledge PA/Office Manager Sonya McKinney, thank her for her ongoing service to the board and wish her well on her future endeavors.**

**CARRIED**

## 7 Petitions

### 7.1 Petition - Removing Concrete Barriers on Upper Harbour Drive

Member Casuri-Balouch tabled a petition on behalf of a group of residents requesting the removal of concrete barriers on Upper Harbour Drive. A copy of the petition tabled at the meeting has been placed on the official minutes and is available on the Auckland Council website as a minute attachment. Resolution number UH/2022/47

MOVED by Member U Casuri Balouch, seconded by Deputy Chairperson M Miles:

**That the Upper Harbour Local Board:**

- a) receive the petition requesting the removal of concrete barriers on Upper Harbour Drive.
- b) forward the petition to Auckland Transport.

**CARRIED**

#### **Attachments**

- A 19 May 2022, Upper Harbour Local Board - Item 7: Petition - Removing concrete barriers on Upper Harbour Drive.

## 8 Deputations

There were no deputations.

## 9 Public Forum

### 9.1 Public Forum - Draft Auckland Golf Investment Plan - Golf NZ

Dean Murphy, CEO Golf NZ, attended the meeting to present Golf NZ's concerns about the Draft Auckland Golf Investment Plan and to request it's withdrawal and correction.

A copy of the presentation tabled at the meeting has been placed on the official minutes and is available on the Auckland Council website as a minute attachment. Resolution number UH/2022/48

MOVED by Deputy Chairperson M Miles, seconded by Member A Atkinson:

**That the Upper Harbour Local Board:**

- a) thank Dean Murphy for his presentation.

**CARRIED**

#### **Attachments**

- A 19 May 2022, Upper Harbour Local Board - Item 9: Public Forum - Draft Auckland Golf Investment Plan - request for withdrawal and correction

## 10 Extraordinary Business

There was no extraordinary business.

**11 Local Board views on a Notice of Requirement for a designation for a primary school and early childhood education centre at 2 Waka Moana Drive, Hobsonville.**

Jo Hart, Senior Policy Planner, was in attendance to support the item.

Resolution number UH/2022/49

MOVED by Chairperson L Whyte, seconded by Member U Casuri Balouch:

**That the Upper Harbour Local Board:**

- a) **receive public feedback on the Notice of Requirement for a new primary school and early childhood education centre at 2 Waka Moana Drive, Hobsonville and note key submission themes highlighted in the report as follows:**
  - i) **support for a new primary school**
  - ii) **lack of capacity of the existing Hobsonville Primary School**
  - iii) **combining the proposed new primary school with the current primary school to:**
    - A) **utilise resources efficiently and effectively**
    - B) **avoid separation of students of the same year who are living, and growing up in the same location**
  - iv) **traffic congestion and safety issues for pedestrians**
  - v) **support for walking and cycling**
  - vi) **amendment sought to one of the proposed Notice of Requirement conditions for on-road interventions to ensure safe connections for active mode users**
  - vii) **risk to aircraft safety at the Whenuapai Airbase, and in particular the approach and departure path, including glare, reflectivity and bird strikes, related to structures particularly during construction.**
- b) **provide local board views on the Notice of Requirement for a new primary school and early childhood education centre at 2 Waka Moana Drive, Hobsonville as follows:**
  - i) **support the proposed components that the school is to be made up of, recognising the need for further learning spaces for primary school aged children, as well as the early childhood education center provision**
  - ii) **request that there be no reliance on local roads to provide for parking and that bus routes and appropriate safe crossing areas are provided**
  - iii) **request that the Minister of Education considers, at the detailed design stage, the heritage and character area in which the school will be built, including design elements that complement the art-deco look of surrounding properties.**
- c) **request the opportunity to provide further local board views at the outline plan of works plan stage of the proposal.**
- d) **appoint a local board member to speak to the local board views at a hearing (if one is held) on the Notice of Requirement if that is considered necessary by the local board.**
- e) **delegate authority to the chairperson of Upper Harbour Local Board to make a replacement appointment in the event the local board member appointed in resolution b) is unable to attend the hearing (if one is held).**

**CARRIED**

## 12 Sanders Reserve Bike Facility Analysis and Development Strategy

John McKellar, Parks and Places Specialist, and Melissa Johnson, Project Manager, were in attendance to support the item.

Resolution number UH/2022/50

MOVED by Member A Atkinson, seconded by Deputy Chairperson M Miles:

**That the Upper Harbour Local Board:**

- a) **adopt the Sanders Reserve Bike Facility Analysis and Development Strategy (Attachment A), subject to the plan stating that any proposed planting must not be in conflict with the current approved planting plan for Sanders Reserve.**
- b) **note that as the strategy implementation is progressed with Community Facilities there will be liaison with the local board about appropriate stakeholder engagement.**

**CARRIED**

The meeting adjourned at 10:43am and reconvened at 10:53am

Note: the following items were considered ahead of Item 13 – Upper Harbour Local and Multi-Board Grants Round two 2021/2022 grant allocation and Item 14 – Upper Harbour Local Board Grants Programme 2022/2023:

- Item 15 – Draft golf investment plan
- Item 16 – Endorsing Business Improvement District (BID) targeted rate grant for 2022/2023
- Item 17 – Community Facilities Network Plan revised Action Plan (2022)
- Item 18 – Local Board feedback on Auckland Transport proposed speed limit changes
- Item 19- Governance forward work calendar
- Item 20 – Workshop records

## 15 Draft Auckland golf investment plan

Carole Canler, Senior Policy Manager and Aubery Bloomfield, Senior Policy Advisor, were in attendance to support the item.

A PowerPoint presentation was provided for this item. A copy has been placed on the official minutes and is available on the Auckland Council website as a minute attachment.

Resolution number UH/2022/51

MOVED by Chairperson L Whyte, seconded by Deputy Chairperson M Miles:

That the Upper Harbour Local Board:

- a) **cannot support in principle the three policy objectives set in the draft Auckland golf investment plan until the concerns outlined below have been satisfactorily addressed:**
- i) **note that there is no public golf course in Upper Harbour and our residents use the facility in a neighbouring local board area**
  - ii) **note that public golf courses provide for grass roots participation at a very inclusive and diverse level. It provides an affordable access for all ages and stages of golf, all ethnicities and all socio-economic groupings.**
  - iii) **As golf courses move towards the rural parts of the city, barriers to participation through cost and access increase.**
  - iv) **note the concerns raised by Golf New Zealand about the validity of the data, the process undertaken to develop the draft Auckland Golf Investment plan and the conclusions reached and seek further advice from staff on these issues prior to the board providing specific feedback**
  - v) **is concerned that the decision making framework in the plan is unclear and is inconsistent with the allocation of decisions to local boards and local boards' governance responsibility for provision of active recreation activity, community leases and local parks/open space, particularly given the governance framework review**
  - vi) **request further work to be completed on a regional provision standard for golf and access to golf facilities prior to adopting the draft Auckland Golf Investment plan, so access to these facilities is considered across Auckland, including in areas without existing golf courses on public land**
  - vii) **have serious concerns that a piecemeal approach to decision making upon lease expiry will only focus on provision reductions, which will sub optimise outcomes leading to significant gaps in the network which will be unable to provide for existing demand, let alone expected growth.**

**CARRIED**

### Attachments

- A 19 May 2022, Upper Harbour Local Board, Item 15: Auckland Golf Investment Plan presentation.

**16 Endorsing Business Improvement District (BID) targeted rate grant for 2022/2023**

Resolution number UH/2022/52

MOVED by Member N Mayne, seconded by Member U Casuri Balouch:

**That the Upper Harbour Local Board:**

- a) **recommend to the Governing Body the setting of the targeted rate for inclusion in the Annual Budget 2022/2023 for the following Business Improvement District (BID) programme:**
  - i) **\$732,403.52 for Business North Harbour Incorporated.**

**CARRIED**

**17 Community Facilities Network Plan revised Action Plan (2022)**

Resolution number UH/2022/53

MOVED by Member N Mayne, seconded by Member U Casuri Balouch:

**That the Upper Harbour Local Board:**

- a) **defer providing local board views on the revised Community Facilities Network Plan Action Plan (2022) to the 16 June 2022 business meeting pending further information considering the Governance Framework Review and impacts of ongoing discussions on the proposed 2022/2023 annual budget.**

**CARRIED**

**18 Local board feedback on Auckland Transport's proposed speed limit changes**

Resolution number UH/2022/54

MOVED by Member N Mayne, seconded by Member A Atkinson:

**That the Upper Harbour Local Board:**

- a) **receive the report on speed limit changes proposed as part of Phase Three of Auckland Transport's Safe Speeds Programme.**
- b) **do not support the blanket 24/7 nature of speed reductions to 30km/h.**
- c) **believe the 40km/h school zones are working well around schools in Upper Harbour currently where they are in place.**
- d) **have specific concerns with reductions proposed on the following roads due to the collector role they play:**
  - i) **Kyle Road**
  - ii) **Orwell Road.**

**CARRIED**



**19 Governance forward work calendar**

Resolution number UH/2022/55

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **receive the Upper Harbour Local Board governance forward work calendar for May 2022 – July 2022.**

**CARRIED**

**20 Workshop records**

Resolution number UH/2022/56

MOVED by Member B Neeson, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **receive the records of the Upper Harbour Local Board workshops held on Thursday 14 and 28 April and 5 May 2022 (refer to Attachments A, B, and C to the agenda report).**

**CARRIED**

Note: the following items were considered ahead of Item 13 – Upper Harbour Local and Multi-Board Grants Round two 2021/2022 grant allocation and Item 14 – Upper Harbour Local Board Grants Programme 2022/2023:

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- Item 16 – Endorsing Business Improvement District (BID) targeted rate grant for 2022/2023
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### 13 Upper Harbour Local and Multi-Board Grants Round Two 2021/2022 grant allocations

Ann Kuruvilla, Grants Advisor, and Mark Purdie, Manager Local Board Financial Advisors, were in attendance to support the item.

*Deputy Chairperson M Miles left the meeting at 12.41pm.*

Resolution number UH/2022/57

MOVED by Chairperson L Whyte, seconded by Member A Atkinson:

**That the Upper Harbour Local Board:**

- a) note that Greenhithe Community Trust has returned an amount of \$3,900 to Auckland Council for application QR2017-327 as, this project is not going ahead, therefore the total budget available is \$75,033.
- b) note that the Upper Harbour Local Board Quick Response Round One closed on 6 May 2022 with total sum of applications requesting \$57,991.20 which will be considered at the 16 June business meeting.
- c) note that officers have identified an underspend totaling \$39,400 in the 2021/2022 Locally Driven Initiatives Operational budget (LDI Opex) that will not be spent by the end of the financial year for the following activities:
  - i) Activity ID 26277 – ‘Local Parks Maintenance for unscheduled maintenance or increased level of service’ - \$30,000
  - ii) Activity ID 472 – ‘Anzac Day Services’ - \$3,800
  - iii) Activity ID 1599 – ‘Business emergency resilience programme’ -\$5,600
- d) approve the reallocation of \$39,400 from the activities identified in resolution number UH/2022/57 clause c) to Activity ID 474 – Upper Harbour Community Grants, bringing the remaining budget available for 2021/2022 to \$114,433.
- e) Agree to fund, part-fund, or decline each application in the Upper Harbour Local Board Grants Round Two 2021/2022, listed in the following table:

Application ID	Organisation	Main focus	Requesting funding for	Amount approved
LG2217-202	Trixi Pavey	Community	Towards venue hire of Meadowood Community House between 1st June 2022 till 23rd December 2022.	\$0.00

LG2217-203	New Zealand Photographic Art Academy	Arts and culture	Towards printing photos, frames and editing of the photographic exhibition between 1st June 2022 and 30th June 2022.	\$0.00
LG2217-204	Kaipātiki Project Incorporated	Community	Towards various aspects of project delivery between 1 July 2022 till 30th September 2022.	\$2,500.00
LG2217-205	Life Education Trust North Shore	Community	Towards take home resources for 'Heathy Harold programme' between 1st June 2022 and 31st December 2022.	\$0.00
LG2217-206	Auckland Paraplegic and Physically Disabled Association Inc	Community	Towards venue hire, equipment, wages for sports officer and sport development manager and for Afterschool Athletics events.	\$1,000.00 tagged to equipment and venue hire
LG2217-207	East Coast Bays Hockey Club	Sport and recreation	Towards turf hire fees, umpiring fees and affiliation fees between 1st June 2022 and 28th August 2022.	\$5,000.00
LG2217-209	Camp Maynard	Community	Towards replacement of 2 bunks and 60 foam mattresses.	\$12,456.45
LG2217-210	Immerse Charitable Trust	Community	Towards travel costs, catering and overall expenses to run 20 days of events between 1st July 2022 and 30th June 2023.	\$0.00
LG2217-212	East Coast Bays Association Football Club	Sport and recreation	Towards salary of the director, coach and junior affiliation fees for Junior development programme.	\$5,000.00
LG2217-213	Salle Jean Louis Incorporated	Sport and recreation	Towards scoring machines, connection system of reels and connecting cables for fencing course.	\$1,000.00
LG2217-214	Albany Junior High School	Community	Towards repurpose of building by haulage of structure and renovations to convert into community wharenuī between 1st June 2022 to 20th December 2022.	\$5,000.00

LG2217-215	Albany Badminton Club Incorporated	Sport and recreation	Towards venue hire and shuttle costs for the Albany Badminton Tournament 2022.	\$0.00
LG2217-216	Waitemata Synchronised Swimming Club Incorporated	Sport and recreation	Towards underwater sound system, pool hire, coach fees and website costs between 1st August 2022 till 23rd December 2022.	\$0.00
LG2217-217	Youthline Auckland Charitable Trust	Community	Towards the professional fees for training and supervising volunteer counsellors.	\$2,000.00
LG2217-218	Mass Sport Trust	Sport and recreation	Towards an inaugural football tournament for women on 25th September 2022.	\$1,500.00
LG2217-219	Hobsonville Hall Society	Community	Towards hall insurance costs from 1st Dec 2022 till 1st Dec 2023	\$3,000.00
LG2217-220	Badminton New Zealand Incorporated	Sport and recreation	Towards Venue hire for Seniors North Island Inter-Association competition, between 30th July 2022 and 3rd September 2022.	\$2,000.00
LG2217-221	Hobsonville Point Marine Sports Recreation Centre Charitable Trust	Community	Towards the costs of the Transition of Concept detailed design and drawings for Upper Harbour Marine Centre, that occur after the 1st of June 2022.	\$20,000.00
LG2217-222	Greenhithe Community Trust	Community	Towards a tool shed, wheel barrow and two storage racks at Wainoni Park.	\$2,966.00
<b>Total</b>				<b>\$63,422.45</b>

- f) agree to fund, part fund, or decline each application in the Upper Harbour Multi-Board Grants Round Two 2021/2022, listed in the following table:

Application ID	Organisation	Main focus	Requesting funding for	Amount approved
MB2022-202	Re-Creators Charitable Trust	Community	Towards free or subsidised classes of Community Upcycling DIY Workshops in various locations in Auckland (June 2022 - March 2023)	\$0.00

MB2022-214	North Harbour Community Patrol	Community	Towards resources for mobile crime prevention patrols in suburbs in Devonport-Takapuna, Hibiscus and Bays, Kaipātiki, and Upper Harbour (June 2022 - May 2023)	\$1,317.00
MB2022-215	The Reading Revolution	Community	Towards wages of the manager delivering the "Readers Leaders programme"	\$0.00
MB2022-216	Assistance Dogs NZ Trust	Community	Towards wages of puppy development advisor and client instructor in Auckland (June 2022 - December 2022)	\$0.00
MB2022-220	Bellyful New Zealand Trust	Community	Towards meal production, volunteer support, and delivery costs in Auckland (June 2022 - December 2023)	\$0.00
MB2022-229	The StarJam Charitable Trust	Community	Towards the workshops costs of tutor fees, venue hire, tutor and volunteer training, regional programme coordinator`s salary and equipment between 1st June 2022 to 31st December 2022.	\$1,000.00
MB2022-232	Garden to Table Trust	Community	Towards the salary, mileage and home office costs of three regional coordinators of the "Garden to Table Food Education Programme"	\$1000.00
MB2022-233	Aotearoa Multicultural Families Society	Community	Towards organized walking programme for families at different local trails, parks, and beaches in Devonport, Takapuna, Mission Bay, East Coast Bays, Unsworth Heights, and Hobsonville (July 2022 - December 2022)	\$0.00
MB2022-236	Big Buddy Mentoring Trust	Community	Towards operational costs (such as wages, rent, transport, equipment) to recruit volunteer mentors for young boys with no father in their lives in Auckland (September 2022 - September 2023)	\$0.00

<b>MB2022-237</b>	<b>Pet Refuge New Zealand Charitable Trust</b>	<b>Community</b>	<b>Towards administration costs for the Pet Refuge shelter in Rosedale Auckland (June 2022 - December 2022)</b>	<b>\$1,000.00</b>
<b>MB2022-243</b>	<b>Anxiety New Zealand Trust</b>	<b>Community</b>	<b>Towards the marketing material costs and wages of co-ordinators and facilitators of the Community Education Webinars.</b>	<b>\$0.00</b>
<b>MB2022-244</b>	<b>PHAB Association (Auckland) Incorporated</b>	<b>Community</b>	<b>Towards the costs of youth worker wages, project coordination, external facilitation and administration fees to run 12 weekly recreational programmes between 6 June 2022 to 10 march 2023.</b>	<b>\$2,200.00</b>
<b>Total</b>				<b>\$6,517.00</b>

**CARRIED**

**14 Upper Harbour Local Board Grants Programme 2022/2023**

Resolution number UH/2022/58

MOVED by Member B Neeson, seconded by Member U Casuri Balouch:

**That the Upper Harbour Local Board:**

- a) **adopt the Upper Harbour Local Board Grants Programme 2022/2023 in Attachment A to this agenda report subject to the changes to the grant rounds for the 2022/2023 financial year as follows:**

<b>2022/2023 grant rounds</b>	<b>Opens</b>	<b>Closes</b>	<b>Decision made</b>	<b>Projects to occur after</b>
Local Grant Round one	13 Jun 2022	22 Jul 2022	15 Sep 2022	1 Oct 2022
Local Grant Round Two	13 Jan 2023	28 Feb 2023	20 Apr 2023	1 May 2023
Quick Response Round One	13 Mar 2023	14 Apr 2023	15 Jun 2023	1 Jul 2023
Multi board Round one	13 Jun 2022	19 Aug 2022	8 Dec 2022	1 Jan 2023
Multi board Round two	06 Mar 2023	07 Apr 2023	18 May 2023	1Jun 2023

**CARRIED**

Note: the following items were considered ahead of Item 13 – Upper Harbour Local and Multi-Board Grants Round two 2021/2022 grant allocation and Item 14 – Upper Harbour Local Board Grants Programme 2022/2023:

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The meeting adjourned at 1:08pm and reconvened at 1:17pm

## 21 Auckland Transport - West Hub Bulletin - May 2022

An updated Auckland Transport West Hub Bulletin – May 2022 was provided for this item. A copy has been placed on the official minutes and is available on the Auckland Council website as a minute attachment

Resolution number UH/2022/59

MOVED by Member U Casuri Balouch, seconded by Member A Atkinson:

**That the Upper Harbour Local Board:**

- receive the updated Auckland Transport West Hub Bulletin for May 2022 as tabled to the minutes.**

**CARRIED**

### Attachments

- 19 May 2022, Upper Harbour Local Board Item 21: Auckland Transport West Hub Bulletin - May 2022 update.

## 22 Local Board Members' Reports - May 2022

Deputy Chairperson Miles tabled a written report for this item. A copy has been placed on the official minutes and is available on the Auckland Council website as a minute attachment

Resolution number UH/2022/60

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- receive the verbal and written local board members reports.**

**CARRIED**

### Attachments

- 19 May 2022 Upper Harbour Local Board Item 22: Deputy Chairperson Miles report.



**23 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

1.30pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE UPPER HARBOUR LOCAL  
BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....