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# Waitākere Ranges Local Board

## OPEN MINUTES

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Minutes of a meeting of the Waitākere Ranges Local Board held on Thursday, 26 May 2022 at 4.00pm via MS Teams.

As required under the COVID-19 Response (Urgent Management Measures) Legislation Act 2020, either a recording or a written summary will be published on the Auckland Council website.

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### PRESENT

<b>Chairperson</b>	Saffron Toms
<b>Deputy Chairperson</b>	Greg Presland
<b>Members</b>	Mark Allen
	Michelle Clayton
	Sandra Coney, QSO
	Ken Turner

### ALSO PRESENT

<b>Councillors</b>	Linda Cooper
	Shane Henderson

Note: Waitākere Ranges Local Board members, support staff and those presenting to the meeting attended via electronic link.

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## 1 Welcome

Chairperson Saffron Toms opened the meeting and welcomed those present online.

## 2 Apologies

There were no apologies.

## 3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically, members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitākere Ranges Local Board:

Board Member	Organisation/Position
Mark Allen	<ul style="list-style-type: none"><li>- Community Waitākere – <i>Executive Officer</i></li><li>- Bethells Valley Fire – <i>Senior Fire Fighter</i></li><li>- Waitākere Licensing Trust – <i>Trustee</i></li></ul>
Michelle Clayton	<ul style="list-style-type: none"><li>- Glen Eden Community House – <i>Treasurer</i></li><li>- Glen Eden Residents' Association – <i>Member</i></li><li>- Waitākere Community Organisation Grants Scheme (COGS) – <i>Committee Member</i></li><li>- The Personal Advocacy and Safeguarding Adults Trust – <i>Trustee</i></li><li>- Glen Eden Returned Services Association (RSA) – <i>Member</i></li><li>- Glen Eden Railway Trust – <i>Member</i></li><li>- Te Wahi Ora Charitable Trust - <i>Trustee</i></li></ul>
Sandra Coney	<ul style="list-style-type: none"><li>- Cartwright Collective – <i>Member</i></li><li>- Women's Health Action Trust – <i>Patron</i></li><li>- New Zealand Society of Genealogists – <i>Member</i></li><li>- New Zealand Military Defence Society – <i>Member</i></li><li>- Pest Free Piha – <i>Partner is the Coordinator</i></li><li>- Piha Tennis Club – <i>Patron and Partner is the President</i></li><li>- Piha Wetland Trust – <i>Partner is a Trustee</i></li><li>- Waitākere Ranges Pest Free Alliance – <i>Partner is the Co-Chair of this group</i></li><li>- Waitemata District Health Board – <i>Elected Member &amp; Chair of Hospital Advisory Committee</i></li></ul>

Board Member	Organisation/Position
Greg Presland	<ul style="list-style-type: none"><li>- Whau Coastal Walkway Environmental Trust – <i>Trustee</i></li><li>- Combined Youth Services Trust – <i>Trustee</i></li><li>- Glen Eden BID – <i>Member</i></li><li>- Titirangi Ratepayers and Residents Association – <i>Member</i></li><li>- Waitākere Ranges Protection Society - <i>Member</i></li><li>- Titirangi RSA - <i>Member</i></li></ul>
Saffron Toms	<ul style="list-style-type: none"><li>- Titirangi Community House – <i>Secretary</i></li><li>- Huia-Cornwallis Residents and Ratepayers Association – <i>Committee Member</i></li></ul>
Ken Turner	<ul style="list-style-type: none"><li>- Huia-Cornwallis Residents and Ratepayers Association – <i>Committee Member</i></li></ul>

#### 4 Confirmation of Minutes

Resolution number WTK/2022/43

MOVED by Deputy Chairperson G Presland, seconded by Member M Clayton:

**That the Waitākere Ranges Local Board:**

- a) **confirm the minutes of its ordinary meeting, held on Thursday, 28 April 2022, reconvened on Tuesday, 3 May 2022, and the minutes of its extraordinary meeting, held on Thursday, 12 May 2022, as true and correct.**

**CARRIED**

#### 5 Leave of Absence

There were no leaves of absence.

#### 6 Acknowledgements

##### 6.1 Acknowledgements - the passing of Allie Eagle, Janet Gilmour and Joe Hawke

Resolution number WTK/2022/44

MOVED by Chairperson S Toms, seconded by Member S Coney:

**That the Waitakere Ranges Local Board:**

- a) **Acknowledge the passing of much loved Allie Eagle - artist, feminist, teacher, long term member and community worker in Te Henga/Bethells. Allie played a leadership role in raising the profile of women artists in New Zealand and in the activities of the women's art movement. She also created major art works for the Waitakere City Council celebrating the heritage of the West and strongly advocated for protection of the environment on the West Coast. She will be sorely missed.**
- b) **acknowledge the passing of Janet Gilmour community stalwart and mother of comedian Ewan Gilmour.**
- c) **acknowledge the passing of Joseph (Joe) Parata Hohepa Hawke. He led the occupation of Bastion Point in 1977 and in th 2008 Queen's Birthday Honours, Hawke was appointed a Member of the New Zealand Order of Merit.**

**CARRIED**

## 7 Petitions

There were no petitions.

## 8 Deputations

### 8.1 Deputation: Kowhai Reserve Pump Track representatives

Resolution number WTK/2022/45

MOVED by Member M Allen, seconded by Member M Clayton:

**That the Waitākere Ranges Local Board:**

- a) receive the deputation on the Kowhai Reserve Pump Track proposed remediation work and thank Davian Lorson, Daniel Stuart and Thomas Stuart for their attendance.
- b) request staff investigate the process for remediation work to be carried out on the Kowhai Reserve Pump Track and come back to the Board with a recommendation.

**CARRIED**

### 8.2 Deputation: Golf New Zealand - draft Auckland Golf Investment Plan

Resolution number WTK/2022/46

MOVED by Chairperson S Toms, seconded by Member K Turner:

**That the Waitākere Ranges Local Board:**

- a) receive the presentation on Golf New Zealand's concerns on the draft Auckland Golf Investment Plan and thank Thiem Nguyen, on behalf of Golf New Zealand, for his attendance.

**CARRIED**

## 9 Public Forum

There was no public forum.

## 10 Extraordinary Business

There was no extraordinary business.

## 11 Waitākere Ward Councillors' Update

Resolution number WTK/2022/47

MOVED by Chairperson S Toms, seconded by Member M Clayton:

**That the Waitākere Ranges Local Board:**

- a) thank Waitākere Ward Councillors' Linda Cooper and Shane Henderson for their verbal update.

**CARRIED**

## 12 Endorsing Business Improvement District (BID) target rates for 2022/2023

Deputy Chairperson G Presland declared an interest in this item as he is a member of Glen Eden BID and took no part in the discussion or voting on the matter.

Resolution number WTK/2022/48

MOVED by Chairperson S Toms, seconded by Member M Clayton:

**That the Waitākere Ranges Local Board:**

- a) **recommends to the Governing Body the setting of the targeted rate for inclusion in the Annual Budget 2022/2023 for the following Business Improvement District (BID) programme:**
- i) **\$95,000 for Glen Eden Business Association.**

**CARRIED**

## 13 Waitākere Ranges Local and Multi-Board Round Two 2021/2022 grant allocations

Rikka Barbosa, Senior Grants Advisor, was in attendance to speak to this item.

MOVED by Member S Coney, seconded by Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) agree to fund, part-fund, or decline each application in the Waitākere Ranges Local Board Grants Round Two 2021/2022, listed in the following table:

Application ID	Organisation	Requesting funding for	Amount requested	Amount recommended
LG2219-201	Act One Productions	Towards venue hire of Lopdell House and marketing of the Christmas show 'The Runaway Reindeer' from November 2022 and December 2022	\$3,897.50	\$1,500.00
LG2219-202	Paulina Godoy	Towards venue hire of community centres to run Cabbage Mami Coaching (August 2022 - December 2022)	\$1,000.00	\$0
LG2219-203	Manawaka Ao	Towards artist fees and materials to run two workshops online (March 2022 - April 2022) Not eligible: Funding amount request not eligible under the terms of the local board grants programme. Refer to quick-response grant round	\$1,000.00	\$0
LG2219-204	The Upside Downs Education Trust	Towards one-year subsidised costs of fortnightly speech and language therapy for eight children in various homes and schools in the Waitakere Ranges local board area from June 2022 to May 2023	\$6,500.00	\$1,000.00

LG2219-205	Glen Eden Community & Recreational Centre	Towards privacy film and window treatment at the Glen Eden Community Recreational Centre (June 2022 - September 2022)	\$9,130.14	\$3,000.00
LG2219-206	Playhouse Theatre Incorporated	Towards venue hire of Playhouse Theatre for the theatre production of Peter Pan Junior in June 2022	\$5,548.00	\$2,000.00
LG2219-209	Youthline Auckland Charitable Trust	Towards training and managing the Youthline Helpline volunteers in Waitakere Ranges (June 2022 - December 2022)	\$5,000.00	\$1,000.00
LG2219-212	Wayne Mackenzie  under the umbrella of The Laingholm & District Citizens Association 1998 Inc	Towards cost of printed local history books of the Laingholm and Parau districts (project duration July 2022 to April 2023)	\$5,000.00	\$3,000.00
LG2219-214	Piha Bowling Club	Towards project between June 2022 and July 2022 of the construction and installation of the new honours board at the Piha Bowling Club	\$1,937.22	\$1,500.00
LG2219-215	Greater Glen Eden	Towards morning tea and Christmas hampers for the elderly in Glen Eden Villages - Westview and Harmony (November 2022 - December 2022)	\$3,000.00	\$1,500.00
LG2219-216	Raukatauri Music Therapy Trust	Towards room rental and travel costs to Titirangi Community House to deliver music therapy sessions (June 2022 - May 2023) Note: Grant tagged towards music therapists	\$6,158.00	\$1,000.00
LG2219-217	New Zealand Bird Rescue Charitable Trust (t/a BirdCare Aotearoa)	Towards the delivery of a catastrophic weather event impacting wildlife tabletop exercise at the Trust Arena (June 2022 - September 2022)	\$26,564.20	\$4,000.00
Total			\$74,735.06	\$19,500.00

- b) agree to fund, part fund, or decline each application in the Waitākere Ranges Multi-Board Grants Round Two 2021/2022, listed in the following table:

Application ID	Organisation	Requesting funding for	Amount requested	Amount Recommended
MB2022-202	Re-Creators Charitable Trust	Towards free or subsidised classes of Community Upcycling DIY Workshops in various locations in Auckland (June 2022 - March 2023)	\$5,696.00	\$1,500.00
MB2022-204	The Auckland Association Incorporated	Towards ongoing operating expenses for facilitating softball leagues and tournaments in the Auckland Region from July 2022 to December 2022 Decline due to grant round oversubscribed	\$3,000.00	\$0
MB2022-206	Waitākere Adult Literacy Inc.	Towards rent and tutor wages to carry out literacy and numeracy programmes at Great North Road New Lynn (June 2022 - December 2023)	\$3,000.00	\$3,000.00
MB2022-220	Bellyful New Zealand Trust	Towards meal production, volunteer support, and delivery costs in Auckland (June 2022 - December 2023) Decline due to grant round oversubscribed	\$3,000.00	\$0
MB2022-221	Kiwi Harvest Ltd	Towards the operating costs of the food rescue project in Highbrook from June 2022 to June 2023 Decline due to grant round oversubscribed	\$5,000.00	\$0
MB2022-225	Outline Aotearoa Incorporated	Towards cost of the peer support service programme's volunteer training, clinical supervision, advertising, stationery, insurance and information technology service	\$1,500.00	\$1,000.00
MB2022-226	Social Enterprise Auckland/ Impact Hub Auckland	Towards business events with a focus on equity and climate from June 2022 to June 2023 Decline due to grant round oversubscribed	\$4,445.00	\$0



MB2022-230	Recreate NZ	Towards volunteer expenses, youth facilitators, and activities to run 'Urban Youth' in Auckland (June 2022 - April 2023) Decline due to grant round oversubscribed	\$2,800.00	\$0
MB2022-232	Garden to Table Trust	Towards the salary, mileage, and home office costs of three regional coordinators of the "Garden to Table Food Education Programme"	\$4,000.00	\$2,000.00
MB2022-236	Big Buddy Mentoring Trust	Towards operational costs (such as wages, rent, transport, equipment) to recruit volunteer mentors for young boys with no father in their lives in Auckland (September 2022 - September 2023) Decline due to grant round oversubscribed	\$10,000.00	\$0
MB2022-237	Pet Refuge New Zealand Charitable Trust	Towards administration costs for the Pet Refuge shelter in Rosedale Auckland (June 2022 - December 2022) Decline due to grant round oversubscribed	\$2,000.00	\$0
MB2022-238	Zeal Education Trust - Waitakere	Towards youth worker wages and resources for Zeal Nights in west Auckland (July 2022 - June 2023)	\$3,900.00	\$2,000.00
MB2022-239	The Operating Theatre Trust t/a Tim Bray Theatre Company	Towards Gift a Seat funding for 2,700 children to attend The Whale Rider in their local area for free (September 2022 - December 2022)	\$9,131.50	\$1,500.00
MB2022-241	Crescendo Trust of Aotearoa	Towards programme costs to deliver Mahi Waiata (The Gig) at Crescendo Studio in August 2022 (June 2022 - May 2023)	\$5,886.27	\$3,000.00
MB2022-245	Sport Waitakere Trust	Towards developing ethnic leaders project in Henderson from September 2022 to August 2023 Decline due to grant round oversubscribed	\$4,333.33	\$0
MB2022-248	KidsCan Charitable Trust	Towards items to deliver the KidsCan programme in schools and early childhood centres in Auckland (June 2022 - December 2022) Decline due to grant round oversubscribed	\$10,000.00	\$0

MB2022-256	PHAB Association (Auckland) Incorporated	Towards Covid Recovery - Supporting Well Being and Resilience in Sandringham, St Lukes, Mt Roskill, New Lynn, Henderson, Te Atatu, Waitakere and Royal Oak	\$1,500.00	\$1,000.00
Total			\$79,192.10	\$15,000.00

c) thank Rikka Barbosa, Senior Grants Advisor, for her attendance to speak to this item.

MOVED by Member M Clayton, seconded by Member K Turner, an amendment to Item LG2219-217 of the original motion.

LG2219-217	New Zealand Bird Rescue Charitable Trust (t/a BirdCare Aotearoa)	Towards the delivery of a catastrophic weather event impacting wildlife tabletop exercise at the Trust Arena (June 2022 - September 2022)	\$26,564.20	\$2,000.00
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The motion was put by the Chair and declared LOST on voices.

The substantive motion was put by the Chair.

Resolution number WTK/2022/49

MOVED by Member S Coney, seconded by Chairperson S Toms:

**That the Waitākere Ranges Local Board:**

a) **agree to fund, part-fund, or decline each application in the Waitākere Ranges Local Board Grants Round Two 2021/2022, listed in the following table:**

Application ID	Organisation	Requesting funding for	Amount requested	Amount approved
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<b>Total</b>			<b>\$74,735.06</b>	<b>\$19,500.00</b>

b) agree to fund, part fund, or decline each application in the Waitākere Ranges Multi-Board Grants Round Two 2021/2022, listed in the following table:

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<b>Total</b>			<b>\$79,192.10</b>	<b>\$15,000.00</b>

- c) thank Rikka Barbosa, Senior Grants Advisor, for her attendance to speak to this item.

**CARRIED**

Note: Pursuant to Standing Orders 1.9.7 Member M Clayson requested that her dissenting vote be recorded.

#### 14 Waitākere Ranges Local Board Grants Programme 2022/2023

Resolution number WTK/2022/50

MOVED by Deputy Chairperson G Presland, seconded by Member S Coney:

**That the Waitākere Ranges Local Board:**

- a) adopt the Waitākere Ranges Local Board Grants Programme 2022/2023.

**CARRIED**

#### 15 New road name in the Tessa Properties Limited subdivision for 4A Claywest Place, Glen Eden

Resolution number WTK/2022/51

MOVED by Chairperson S Toms, seconded by Deputy Chairperson G Presland:

**That the Waitākere Ranges Local Board:**

- a) approve the Meg Lane for the Commonly Owned Access Lot constructed within the subdivision being undertaken by Tessa Properties Limited at 4A Claywest Place, Glen Eden in accordance with section 319(1)(j) of the Local Government Act 1974.

**CARRIED**

**16 Urgent Decision - Reallocation of funding - Piha Returned Services Association ANZAC Day commemorations**

Resolution number WTK/2022/52

MOVED by Deputy Chairperson G Presland, seconded by Member S Coney:

**That the Waitākere Ranges Local Board:**

- a) note the urgent decision made on 19 April 2022 to approve the reallocation of \$1,445 of budget:
  - i) from ID531: Customer and Community Services – Community grants
  - ii) to ID527: ANZAC Day services Waitākere Ranges for the 2022 Piha RSA ANZAC Day programme.

**CARRIED**

**17 Submission on Te mahere urutaunga ā-motu (tuhinga hukihuki): Draft National Adaptation Plan**

Resolution number WTK/2022/53

MOVED by Deputy Chairperson G Presland, seconded by Member M Allen:

**That the Waitākere Ranges Local Board:**

- a) welcome the opportunity to provide feedback on Te mahere urutaunga ā-motu (tuhinga hukihuki): the draft National Adaptation Plan.
- b) support Auckland Council in its commitments under Taruke-a-Tawhiri (Auckland's Climate Plan) and is pleased that this plan shows that the government is taking climate change seriously.
- c) note that it is clear - following successive consultations, replacement of local seawall infrastructure, and the recent severe weather events and flooding in the Waitākere Ranges Local Board area - that the need to prepare for its effects, and the urgent need to reduce carbon emissions is already a high priority for our communities.
- d) welcome the focus in this plan on equity to ensure that the greatest burdens of climate change are not imposed on those least able to afford them.
- e) accept that responsibility for the costs and risks associated with climate change adaptation will be shared between asset or property owners, their insurance companies, their banks, local government and central government, and is pleased that the plan recognises the key role played by local government, being at the front line of climate change adaptation.
- f) urge that the above be taken into consideration as part of the review of local government and other aligned reforms to ensure that our model for local governance will be fit for purpose, ensuring a fair, equitable and consistent approach to climate mitigation across all parts of Aotearoa/New Zealand, noting that there is potential for rural or outlying communities across the greater Auckland region to be proportionately disadvantaged as agencies try to find a way through this.
- g) note that in recent years the local board replaced an eroding sea wall in the coastal settlement of Huia, on the Manukau Harbour, and is cognisant from this example that helping communities though the impact of sea level rise will be incredibly costly and engagement intensive.

- h) note that local government has neither the short- nor long-term financial resource to deal with this issue on the scale necessary.
- i) request that to ensure a fair, equitable and consistent approach to climate mitigation across all sectors and all parts of Aotearoa/New Zealand Central Government must provide clear, bold and decisive leadership, decision-making and funding to put systems and processes in place.
- j) agree that developing a legislative framework for managed retreat is seen to be a critical action within the national adaptation plan, noting additionally that the plan needs to acknowledge the significant emotional impact that this will have on local communities.
- k) strongly support an approach that recognises the importance of Te Tiriti o Waitangi and has partnership with Māori as a key focus.
- l) note with concern the impact of climate change on the natural environment. This is an area where local boards can and do play a part locally, through funding and implementation of various initiatives relating to environmental restoration – particularly around our waterways and coastal areas, protection and enhancement of indigenous biodiversity, protection against wildfires and eradication of pest species.

**CARRIED**

Note: Pursuant to Standing Orders 1.9.7 Member K Turner requested that his dissenting vote be recorded.

*Member M Allen left the meeting at 5.48pm.*

## **18 Waitākere Ranges Toilet Provision Assessment 2022**

Thomas Dixon, Parks and Places Specialist, was in attendance to speak to this item.

Resolution number WTK/2022/54

MOVED by Chairperson S Toms, seconded by Deputy Chairperson G Presland:

**That the Waitākere Ranges Local Board:**

- a) adopt the Waitākere Ranges Toilet Provision Assessment 2022 (Attachment A of the agenda report).
- b) thank Thomas Dixon, Parks and Places Specialist, for his attendance to speak to this and the following two items.

**CARRIED**

Note: Pursuant to Standing Orders 1.9.7 Member S Coney requested that her dissenting vote be recorded.



**19 Waitākere Ranges Drinking Fountain Provision Assessment 2022**

Thomas Dixon, Parks and Places Specialist, was in attendance to speak to this item.

Resolution number WTK/2022/55

MOVED by Deputy Chairperson G Presland, seconded by Chairperson S Toms:

**That the Waitākere Ranges Local Board:**

- a) **adopt the Waitākere Ranges Drinking Fountain Provision Assessment 2022 (Attachment A of the agenda report).**

**CARRIED**

*Member M Allen returned to the meeting at 5.53pm.*

**20 Accessible Design within Parks in Waitākere Ranges**

Thomas Dixon, Parks and Places Specialist, was in attendance to speak to this item.

Resolution number WTK/2022/56

MOVED by Member M Clayton, seconded by Chairperson S Toms:

**That the Waitākere Ranges Local Board:**

- a) **adopt the key principles of accessible design for parks and open spaces as outlined in the Accessible Design within Parks in Waitākere Ranges document (Attachment A of the agenda report).**

**CARRIED**

**21 Community Facilities Network Plan revised Action Plan (2022)**

Resolution number WTK/2022/57

MOVED by Chairperson S Toms, seconded by Deputy Chairperson G Presland:

**That the Waitākere Ranges Local Board:**

- a) **support the revised Community Facilities Network Plan Action Plan (2022), provided in Attachment A of the agenda report.**

**CARRIED**

**22 Local board feedback on Auckland Transport's proposed speed limit changes**

Resolution number WTK/2022/58

MOVED by Chairperson S Toms, seconded by Member M Clayton:

**That the Waitākere Ranges Local Board:**

- a) **agree that Item 22 - Local Board feedback on Auckland Transport's proposed speed limit changes be adjourned to the Board's 23 June 2022 business meeting.**

**CARRIED**

**23 Draft Auckland golf investment plan**

That the Waitākere Ranges Local Board:

- a) receive the draft Auckland golf investment plan titled *Where all Aucklanders benefit from publicly owned golf land* (Attachment A to the agenda report).

The motion was put by the Chair and declared LOST on voices.

**24 Auckland Council's Quarterly Performance Report: Waitākere Ranges Local Board for quarter three 2021/2022**

Resolution number WTK/2022/59

MOVED by Chairperson S Toms, seconded by Deputy Chairperson G Presland:

**That the Waitākere Ranges Local Board:**

- a) **receive the performance report for quarter three ending 31 March 2022.**

**CARRIED**

**25 Chair's Report - Saffron Toms**

Resolution number WTK/2022/60

MOVED by Chairperson S Toms, seconded by Deputy Chairperson G Presland:

**That the Waitākere Ranges Local Board:**

- a) **receive Chair Saffron Toms' May 2022 verbal report.**

**CARRIED**

**Attachments**

- A 26 May 2022, Waitākere Ranges Local Board Item 25: Chair's Report - Saffron Toms presentation to Finance and Performance Committee 25 May 2022
- B 26 May 2022, Waitākere Ranges Local Board Item 25: Chair's Report - Saffron Toms, Finance and Performance Committee 25 May 2022 screenshot

**26 Workshop Records**

Resolution number WTK/2022/61

MOVED by Deputy Chairperson G Presland, seconded by Member M Clayton:

**That the Waitākere Ranges Local Board:**

- a) **receive the workshop record and supporting materials for 7, 14 and 28 April 2022.**

**CARRIED**

**27 Governance Forward Work Programme**

Resolution number WTK/2022/62

MOVED by Chairperson S Toms, seconded by Member M Clayton:

**That the Waitākere Ranges Local Board:**

- a) receive the governance forward work programme for May 2022.

**CARRIED**

**28 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

6.25pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE WAITĀKERE RANGES  
LOCAL BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....