

I hereby give notice that an ordinary meeting of the Strategic Procurement Committee will be held on:

Date: Tuesday, 7 June 2022
Time: 10.00am
Meeting Room: This meeting will be held remotely and a recording of the meeting will be available on:
Venue: <https://www.aucklandcouncil.govt.nz/about-auckland-council/howauckland-council-works/meetings-council-bodies/Pages/webcastscouncil-meetings.aspx>

Kōmiti Mahi Āta Torotoro Rawa/ Strategic Procurement Committee

OPEN AGENDA

MEMBERSHIP

| | |
|---------------------------|--|
| Chairperson | Cr Greg Sayers |
| Deputy Chairperson | Cr John Watson |
| Members | Cr Dr Cathy Casey Deputy Mayor Cr Bill Cashmore Cr Linda Cooper, JP Cr Alf Filipaina, MNZM Cr Tracy Mulholland IMSB Member Karen Wilson |
| Ex-officio | Mayor Hon Phil Goff, CNZM, JP |

(Quorum 4 members)

Maea Petherick
Kaitohutohu Mana Whakahaere Matua /
Senior Governance Advisor

1 June 2022

Contact Telephone: 021417830
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Website: www.aucklandcouncil.govt.nz

Terms of Reference

Responsibilities

The committee is established to assist the chief executive to undertake the management procedure of ensuring sound procurement processes are followed in relation to procurement of goods and services necessary to deliver on the work programme and operations outlined in the council's adopted Annual Plan.

It will ensure that reasonable purchasing procedures have been followed in awarding contracts and will provide an efficient mechanism for documenting the approvals for those contracts.

Within a framework where contracts are an operational matter delegated to the chief executive, this committee will consider all contracts beyond the chief executive's financial delegations. The chief executive may refer contracts within his financial delegations which are sensitive or may impact on the reputation of the council.

The chief executive has power to award contracts up to \$20 million alone and the power to award contracts up to \$22.5 million jointly with the Mayor and Finance and Performance Committee chairperson.

The committee has responsibility for:

- awarding of contracts of \$22.5 million or greater
- awarding of contracts less than \$22.5 million which are sensitive or may impact on the reputation of the council if the chief executive refers the matter to the committee
- oversight over the procurement processes and procedures.

From time to time the committee may advise the chief executive and the council on changes to the procurement and contracts probity procedures.

Powers

All powers necessary to perform the committee's responsibilities.

Except:

- (a) powers that the Governing Body cannot delegate or has retained to itself (section 2)
- (b) where the committee's responsibility is limited to making a recommendation only
- (c) power to establish sub-committees.

Code of conduct

For information relating to Auckland Council's elected members code of conduct, please refer to this link on the Auckland Council website - <https://www.aucklandcouncil.govt.nz/about-auckland-council/how-auckland-council-works/elected-members-remuneration-declarations-interest/Pages/elected-members-code-conduct.aspx>

Exclusion of the public – who needs to leave the meeting

Members of the public

All members of the public must leave the meeting when the public are excluded unless a resolution is passed permitting a person to remain because their knowledge will assist the meeting.

Those who are not members of the public

General principles

- Access to confidential information is managed on a “need to know” basis where access to the information is required in order for a person to perform their role.
- Those who are not members of the meeting (see list below) must leave unless it is necessary for them to remain and hear the debate in order to perform their role.
- Those who need to be present for one confidential item can remain only for that item and must leave the room for any other confidential items.
- In any case of doubt, the ruling of the chairperson is final.

Members of the meeting

- The members of the meeting remain (all Governing Body members if the meeting is a Governing Body meeting; all members of the committee if the meeting is a committee meeting).
- However, standing orders require that a councillor who has a pecuniary conflict of interest leave the room.
- All councillors have the right to attend any meeting of a committee and councillors who are not members of a committee may remain, subject to any limitations in standing orders.

Independent Māori Statutory Board

- Members of the Independent Māori Statutory Board who are appointed members of the committee remain.
- Independent Māori Statutory Board members and staff remain if this is necessary in order for them to perform their role.

Staff

- All staff supporting the meeting (administrative, senior management) remain.
- Other staff who need to because of their role may remain.

Local Board members

- Local Board members who need to hear the matter being discussed in order to perform their role may remain. This will usually be if the matter affects, or is relevant to, a particular Local Board area.

Council Controlled Organisations

- Representatives of a Council Controlled Organisation can remain only if required to for discussion of a matter relevant to the Council Controlled Organisation.

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1 Apologies

At the close of the agenda no apologies had been received.

2 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3 Confirmation of Minutes

That the Strategic Procurement Committee:

- a) confirm the ordinary minutes of its meeting, held on Tuesday, 5 April 2022, including the confidential section, as a true and correct record.

4 Petitions

At the close of the agenda no requests to present petitions had been received.

5 Public Input

Standing Order 7.7 provides for Public Input. Applications to speak must be made to the Governance Advisor, in writing, no later than **one (1) clear working day** prior to the meeting and must include the subject matter. The meeting Chairperson has the discretion to decline any application that does not meet the requirements of Standing Orders. A maximum of **thirty (30) minutes** is allocated to the period for public input with **five (5) minutes** speaking time for each speaker.

At the close of the agenda no requests for public input had been received.

6 Local Board Input

Standing Order 6.2 provides for Local Board Input. The Chairperson (or nominee of that Chairperson) is entitled to speak for up to **five (5) minutes** during this time. The Chairperson of the Local Board (or nominee of that Chairperson) shall wherever practical, give **one (1) day's** notice of their wish to speak. The meeting Chairperson has the discretion to decline any application that does not meet the requirements of Standing Orders.

This right is in addition to the right under Standing Order 6.1 to speak to matters on the agenda.

At the close of the agenda no requests for local board input had been received.

7 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Open Report: Supplier recommendation report for combined software license provider for Council and Council Group

File No.: CP2022/07143

Item 8

Te take mō te pūrongo

Purpose of the report

1. To seek approval of the proposed supplier recommendation report for the Combined Software License Provider for Auckland Council and Auckland Council Group (ACG).

Whakarāpopototanga matua

Executive summary

2. Council's Information Communication and Technology (ICT) department is responsible for managing and delivering an efficient ICT service, this is often achieved through management of licenses, optimisation of our software assets and maintaining a balance of high-service delivery through software uptime.
3. Several ICT products and services contracts are due to expire between September 2022, and July 2023. Some of these include core council's services, including office productivity, email, collaboration tools, operating systems, website platforms, databases, and server infrastructure.
4. In 2021, council engaged with Auckland Transport and Watercare Services Ltd to ensure we take a group procurement approach, hence the "*Combined Licensing Provider*" description of this procurement. This is the first time we have taken a group approach for common software requirements.
5. Historically, the supply of software across the council group was done independently by the council organisation and council-controlled organisations, with multiple retail providers. This proves to be inefficient in managing the day-to-day activities and has been a lost opportunity to consolidate our spend.
6. The goal of the group procurement was to go to market for a combined licensing solution and select a single supplier for the supply of software licenses.
7. The scope of the procurement includes the below software and advisory services for council:
 - Microsoft
 - Adobe
 - VMware
 - Autodesk
 - Articulate
 - Citrix
 - Snow
 - Veritas
 - Atlassian
 - Miscellaneous low value software purchases primarily from Awhina requests.
8. The new contract will not change how users of the software or application receive the service, only how the service is delivered at the back end.

9. A procurement plan was approved by the Strategic Procurement Committee on 01 March 2022 (resolution STR/2022/12).
10. Staff issued a closed Request for Proposals (RFP) on 30 March 2022 (closing on 11 May 2022) to the below six resellers available for council through the AoG panel:
 - Cyclone Computer Company Limited
 - Datacom Systems New Zealand Limited
 - Fujitsu New Zealand Limited
 - Insight Enterprises Limited
 - NTT Limited
 - Spark Digital, a Division of Spark Trading New Zealand Limited.
11. A total of 3 proposals were received. All met to the requirements of the RFP.
12. Proposals were evaluated against non-price attributes first and pricing was assessed separately.
13. The recommended contract term is two years with the provision for one extension of three years, subject to suppliers' satisfactory performance.
14. More detail regarding the recommendation report for this project will be provided in the confidential section of this meeting agenda.

Ngā tūtohunga Recommendation/s

That the Strategic Procurement Committee:

- a) tuhi ā-taipitopito / note the information contained in this report on the supplier recommendations regarding a combined license provider enables transparency on the topic due for discussion in the confidential part of the meeting
- b) tuhi ā-taipitopito / note that the confidential report contains information that could prejudice the council's position in negotiations with the suppliers.

Horopaki Context

Council's current software contracts

Software applications for collaboration – Adobe, Citrix, VMWare, and Others

15. A lot of commercial software is sold through resellers rather than directly by the software manufacturers. Historically, the software that the council group procures through the resellers has been done independently; and each council group organisation has been procuring its software separately.

Office Productivity software - Microsoft

16. Council currently has enterprise license agreements with Microsoft via Insight our Licensing Solution Partner, under the previous All of Government Microsoft agreement negotiated in 2018 (G2018).
17. In September 2018 Auckland Council signed the Microsoft Cloud, Software and Service Agreement (MCSSA) negotiated by Department of Internal Affairs (DIA) to form the G2018 agreement. Council reviewed its licensing requirements and through a tendering process selected a Licensing Solution Partner (LSP) from the AoG panel.

18. In August 2021, council moved across to the 2021 version of the AoG agreement with Insight. The agreement with Insight is due to expire on 30 September 2022. There is now a potential opportunity to realise significant financial savings.
19. Table 1 below details the Licenses due to expire and the potential contract term proposed through the RFP. Current suppliers and contract expiry dates are shown in Table 1 below.

Table 1: Current suppliers and contract expiry dates

| License | Anniversary Date | Term (Years) |
|---|------------------|--------------|
| Microsoft MCSSA | 30/Sep/2022 | 2+3 |
| Adobe | 27/Sep/2022 | 2+3 |
| VMware Libraries Public Compute | 30/June/2022 | 2+3 |
| VMware Success 360 | 30/Sep/2022 | 2+3 |
| Autodesk | 30/Sep/2022 | 2+3 |
| Articulate | 30/Sep/2022 | 2+3 |
| Veritas Enterprise Vault | 24/Mar/2022 | 2+3 |
| Citrix Libraries Public Compute | 18/Jun/2022 | 2+3 |
| Snow Hosted Platform (Software Management System) | 04/Dec/22 | 2+3 |
| General Low Value Software | Various | 2+3 |

Procuring a new licensing service provider (reseller)

20. By consolidating the supply of software through a single reseller, the council group is able to leverages its size and push for economies of scale to extract benefit on price and service levels.
21. A procurement plan was approved by the Strategic Procurement Committee on 01 March 2022 through the resolution STR/2022/12.

Tātaritanga me ngā tohutohu Analysis and advice

Tender Process - closed-tender procurement

22. The procurement plan noted that there were only 6 resellers available for council group through the All of Government (AoG) panel set up by Department of Internal Affairs (DIA).
23. A closed competitive tender process was used to secure a licensing service provider and the evaluation criteria used to assess tenders was weighted 55% non-price and 45% price.
24. The evaluation criteria included preconditions (pass/ fail), track record, capability and capacity, methodology, innovation, and value add.
25. The procurement approach considered the sustainable procurement objectives and recognised that this contract presented an opportunity to work together with the reseller in delivering positive outcomes for Māori through employment and workforce development.
26. In their response, suppliers were required to identify the organisation's commitment to Te Tiriti o Waitangi and identify activities they have implemented to support suppliers' commitment and how successes are monitored.

27. The RFP received responses from three resellers which conformed to the preconditions of the RFP judged on a pass or fail basis.
28. Further analysis and advice regarding the supplier recommendations will be provided in the confidential section of the Strategic Procurement Committee meeting.

Tauākī whakaaweawe āhuarangi **Climate impact statement**

29. It is not anticipated there will be significant climate impact through this procurement activity.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera **Council group impacts and views**

30. This procurement has some impacts on other parts of council family and keeping insight of the opportunity a group source approach was led. This has led to deliver better value for the ratepayers and Aucklanders.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe **Local impacts and local board views**

31. It is recognised local boards use most of the applications identified in this RFP, however there should be no negative impacts experienced because of this activity. Approval of these recommendations is for the Strategic Procurement Committee.

Tauākī whakaaweawe Māori **Māori impact statement**

32. The responses from the market have shown a range of focus and commitment to social objectives, and to Māori. From the evaluation of the proposal and through following clarifications, the recommended supplier has evidenced a strong commitment to Māori objectives.
33. The procurement and evaluation outcomes for this contract contribute to several of these Māori priority actions:
34. Commitment to Te Tiriti o Waitangi: The recommended supplier has demonstrated their commitment through various training, formation of the recommended supplier's Te Tiriti o Waitangi Advisory group in consultation with Julian Wilcox, and partnerships such as AATEA and Te Runanga o Ngai Tahu. The objective of their Advisory Group is to assist, help guide, and where appropriate, lead the recommended supplier in matters relating to Tiriti o Waitangi partnerships, principles, and work programmes. The recommended supplier has assured as that they will seek guidance, support, and approvals from this committee to support its commitment to Auckland Council and its partners.
35. Support of Māori owned businesses: emphasis has been demonstrated through involvement with Amotai (He Waka Eke Noa), Te Runanga o Ngai Tahu a strategic partnership, HTK Group, Ko Māui Hangarau, Programming Māori Potential, and Take 2.
36. Enhancing Māori employment, professional development, and participation: The recommended supplier engages in multiple partnerships to attract and grow Māori and Pasifika talent such as: Unitec and Te Pūkenga, TupuToa, Te Manuka, Uptempo, Programming Māori Potential, TalentX, Take 2, and Digital Boost Alliance. The recommended supplier has provided evidence that these partnerships are fruitful and are delivering outcomes. Not just for Māori, but for Pasifika, and people with disabilities. For example, the recommended supplier became the first to employ a student of the Take 2 program, where all the students are of Maori or Pasifika heritage. The recommended supplier has also committed to two direct roles for the first year of the contract in the software product and asset management service area, directly related to this agreement, with growth moving forward.

Ngā ritenga ā-pūtea Financial implications

37. Details regarding the financial implications of the proposed contract is due to be discussed in the confidential section of this report.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

38. Key risks relating to the procurement and proposed mitigations to ensure successful outcomes are summarised below.
39. **Disruption:** any risk of disruption to business as usual is mitigated by extending the current Microsoft contract by 12 months from September 2021 to August 2022 to accommodate group source activity and potential change management.
40. **Risk of procurement failure:** risk of procurement failure is low due to the scope of services being procured. It is expected that this will be mitigated through continuous engagement and consultation with internal and group stakeholders for oversight.
41. **Market size:** with the limitation of six suppliers as panel members available for government agencies this may result in a need to re-procure some licenses outside of this RFP.
42. **Three Waters Review:** any change in the review of Three Waters will have an impact to councils licensing numbers.

Ngā koringa ā-muri Next steps

43. Auckland Council's Procurement and ICT staff will notify all successful and unsuccessful suppliers of the outcome of this procurement, subject to the approval of the supplier recommendations outlined in the confidential report. A transition plan will be enacted where required, working with both current and future suppliers to ensure there is no disruption to existing services.
44. A debrief meeting will be held with all unsuccessful suppliers to provide them with feedback on how to improve their bids in future, and to keep them engaged for future opportunities for delivery of services to the council.
45. A new contract will commence from 10th June 2022.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

| | |
|-------------|---|
| Authors | Dilin Abraham Kuriakose - Procurement Manager James Miller - Software Asset & Capacity Mgmt Team Leaderr |
| Authorisers | Mark Denvir - Director ICT Richard Jarrett - Director Group Services Jazz Singh - General Manager Procurement |

Open Report: Supplier recommendation report of outsource valuations procurement activity.

File No.: CP2022/06969

Item 9

Te take mō te pūrongo

Purpose of the report

1. To seek approval of the proposed Supplier Recommendation Report awarding the Outsource Valuations contracts.

Whakarāpopototanga matua

Executive summary

2. Auckland Council's rating valuation responsibilities are to meet the day-to-day legislative requirements under the Rating Valuations Rules 2008 and Rating Valuations Act 1998 and conduct a successful triennial revaluation of approximately 590,000 properties.
3. Based on legacy arrangements, rating valuation services are currently performed partly in-house, and partly outsourced. QV maintain 75 per cent of the Auckland region's valuations and the internal valuation team maintains the remaining 25 per cent.
4. The RFP process closed in October 2021 and was evaluated in November 2021.
5. Since the initial procurement was put on hold, the evaluation team have conducted scenario modelling which included a revised scope of work around the division of Auckland Council's legacy territorial authorities (TA) and various pricing options.
6. More detail regarding the recommendation report for this project will be provided in the confidential section of this meeting agenda.

Ngā tūtohunga

Recommendation/s

That the Strategic Procurement Committee:

- a) tuhi ā-taipitopito / note the information contained in this report on the supplier recommendations regarding the outsource valuation provider enables transparency on the topic due for discussion in the confidential part of the meeting
- b) tuhi ā-taipitopito / note that the confidential report contains information that could prejudice the council's position in negotiations with the suppliers.

Horopaki

Context

7. Under the Rating Valuations Act 1998, the council is required to undertake rating valuations for all properties listed within its rating database. By function, the activities can be broadly categorised into two discrete areas: (1) triennial revaluations; and (2) roll maintenance of valuations following resource consents, building consents and changes of ownership.
8. The council currently manages this through an internal team and a contract with the valuation service provider (VSP), QV.

Quotable Value

9. QV is a state-owned enterprise specialising in both private and rating property valuations.
10. In Auckland, QV maintain the legacy areas of Waitākere, Manukau, North Shore, Rodney and non-commercial areas within Franklin and Papakura District Councils. This contains around 75 per cent of Auckland's property base.

Auckland Council's Internal Valuation Team

11. The council use a software package called Valor. This system is provided as a Software as a Service (SaaS) model by Opteon.
12. Further details regarding the context of this procurement activity would be shared in the confidential section of this meeting agenda.

Tātaringa me ngā tohutohu Analysis and advice

13. There are currently a limited number of providers of sufficient scale and expertise to conduct rating valuations across New Zealand.
14. The topics relating to analysis, advice and recommendations are confidential information and the staff will provide further details in the confidential section of this meeting.

Tauākī whakaaweawe āhuarangi Climate impact statement

15. Suppliers in their proposal would contribute to climate change mitigation by reducing Auckland's greenhouse gas emissions.
16. Overall, the recommended decision is well aligned with council's Waste Management and Minimisation Plan.
17. Staff will provide further detail in the confidential section of this meeting.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

18. There was no engagement with the wider group as council has sole responsibility for the ratings valuation function.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

19. It is not anticipated that there will be any impact on local boards. Local boards will see no change as a result of this procurement activity.

Tauākī whakaaweawe Māori Māori impact statement

20. Procurement staff engaged with the Independent Māori Statutory Board secretariat staff to help with the development of a set of Māori outcome priorities for this procurement activity. These included the suppliers' commitment to Te Tiriti o Waitangi, programmes to enhance Māori employment, development and participation outcomes including representation in their firm's senior leadership, and pathways for Māori to become accredited valuers.
21. Staff will provide further details in the confidential section of this meeting.

Ngā ritenga ā-pūtea Financial implications

22. Commercial negotiations are ongoing and further details relating to financial implications will be provided in the confidential section of this meeting.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

23. The evaluation team, in consultation with the internal Audit and Probity team, carried out a detailed risk assessment of the submissions. These risks were factored into the considerations and recommendation by the evaluation panel.
24. Staff will provide further details in the confidential section of this meeting.

Ngā koringa ā-muri Next steps

25. If the Strategic Procurement Committee approves awarding of the contracts, staff will determine the final contract terms and conditions with both suppliers.
26. Internal council staff members will be informed of decisions and the impacts on them.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

| | |
|-------------|--|
| Author | Danny Doyle, Strategic Procurement Specialist |
| Authorisers | John Bishop - Group Treasurer Peter Gudsell - Group Chief Financial Officer Jazz Singh - General Manager Procurement |

Summary of Strategic Procurement Committee Information - updates, memos and briefings (including the forward work programme) 7 June 2022

File No.: CP2022/06896

Item 10

Te take mō te pūrongo Purpose of the report

1. To note the progress on the forward work programme appended as Attachment A.

Whakarāpopototanga matua Executive summary

2. This is a regular information-only report which aims to provide greater visibility of information circulated to Strategic Procurement Committee members via memoranda/briefings or other means, where no decisions are required.
3. Note that, unlike an agenda report, **staff will not be present to answer questions about the items referred to in this summary.** Strategic Procurement Committee members should direct any questions to the authors

Ngā tūtohunga Recommendation/s

That the Strategic Procurement Committee:

- a) tuhi ā-taipitopito / note the progress on the forward work programme appended as Attachment A of the agenda report.

Ngā tāpirihanga Attachments

| No. | Title | Page |
|----------------|------------------------|------|
| A ¹ | Forward Work Programme | 21 |

Ngā kaihaina Signatories

| | |
|------------|--|
| Author | Maea Petherick - Kaitohutohu Mana Whakahaere Matua / Senior Governance Advisor |
| Authoriser | Jazz Singh - General Manager Procurement |

Komiti Mahi Āta Torotoro Rawa / Strategic Procurement Committee Forward Work Programme 2022

This committee deals with ensuring sound procurement processes are followed in order to deliver on the work programme and operations outlined in council's adopted Annual Plan. It has responsibility for awarding contracts of \$22.5 million or greater, awarding sensitive contracts and oversight of procurement strategies, processes and procedures.

The full terms of reference can be found here: [Governing Body Terms of Reference](#)

Item 10

| Area of work and Lead Department | Reason for work | Committee role (decision and/or direction) | Expected timeframes | | | | | | | | | | | |
|--|--|--|--|-----|-----|-----|-----|-----|-----|-----|-----|--|--|--|
| | | | Highlight the month(s) this is expected to come to committee in 2022 | | | | | | | | | | | |
| | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | | | |
| Rates Valuations Rates, Valuations and Data Management | Auckland Council currently operates under a dual valuation service provider model for valuations. The overall objective of the Request for Proposal (RFP) is to streamline the valuations function to: <ul style="list-style-type: none"> • reduce operating costs • increase the quality of data, enabling future opportunities for commercialisation of valuation products increase the quality and consistency of data to ensure we can meet our legislative requirements. | Decision: Approval of supplier recommendation report. A report will be provided in June 2022 Progress to date: Procurement plan approved for rates valuations RFP on 10 August 2021 (Resolution number STR/2021/31). | | | | | | | | | | | | |
| Insurance Broker Treasury | Extension of existing contract | Decision: Approval of contract extension with incumbent A report will be provided in August | | | | | | | | | | | | |
| Microsoft Licensing Information Communication Technology | The Microsoft licensing reseller agreement expires in September 2022, and Auckland Council plans to approach the market again with Auckland Transport and Watercare. | Decision: Approval of supplier recommendation report. A report will be provided in March 2022 (procurement plan) and June 2022 (supplier recommendations) Progress to date: Procurement plan approved 1 March 2022 (Resolution number STR/2022/12) | | | ✓ | | | | | | | | | |

Attachment A

Item 10

Attachment A

| Area of work and Lead Department | Reason for work | Committee role (decision and/or direction) | Expected timeframes | | | | | | | | | | | | |
|---|--|---|--|-----|-----|-----|-----|-----|-----|-----|-----|--|--|--|--|
| | | | Highlight the month(s) this is expected to come to committee in 2022 | | | | | | | | | | | | |
| | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | | | | |
| Victoria Linear Park streetscape upgrade Development Programme Office | Procurement Plan for construction of Victoria Linear Park streetscape upgrade along Victoria St from Albert St to Kitchener St aligning with CRL works | Decision: Approval of the procurement plan for construction. A report will be provided in August 2022. | | | | | | | | | | | | | |
| Materials Recycling Facility Operator Contract Waste Solutions | To procure a materials recycling facility operator. The current contracts expire on 30 June 2024. | Decision: Approval of supplier recommendations for the new material recycling facility operator. A report will be provided in August 2022. Progress to date: Procurement plan approved for the new material recycling facility operator on 28 September 2021 (Resolution number STR/2021/43). | | | | | | | | | | | | | |
| Ports of Auckland Stormwater upgrade project Healthy Waters | Stormwater pipeline upgrade tunnelling project through Ports. Construction contract awarded. | Decision: Approval of variation to contract amount & additional contingency to the construction project and update on project status. A report will be provided in August 2022. | | | | | | | | | | | | | |
| Manukau Hub construction Corporate Property | Construction contract award for Manukau Hub as part of Corporate Property WorkSmart programme | Update: Update to the Committee on the recent construction contract award for Manukau Hub. A report will be provided in August 2022. | | | | | | | | | | | | | |

Completed

| Lead Department | Area of work | Committee Role (decision and/or direction) | Decision |
|----------------------|--|---|--|
| Community Facilities | <p>Full Facilities contract performance update</p> <p>To update the Strategic Procurement Committee on suppliers' performance under Community Facilities' arboriculture services, ecological services, and full facilities maintenance contracts.</p> | To receive the Community Facilities full facilities contracts performance update for Financial Year 19/20. | <p>Update received April 2022 (Resolution number STR/2022/20)</p> <p>The update was received in December 2020. (Resolution number STR/2020/26)</p> |
| Community Facilities | <p>Te Whau pathway shovel-ready funding project</p> <p>Environmental outcomes and better transport connectivity through walkways and pathways. Faster project delivery and construction to support multiple community outcomes using the shovel-ready funding.</p> <p>To provide an update on the progress of the project and amendments in scope if any from the previously approved procurement plan.</p> | Approval of procurement plan to approach market for the main project works covered by the shovel-ready funding. | <p>Procurement plan approved.</p> <p>Authority delegated to council's chief executive to execute the procurement plan.</p> <p>Authority delegated to council's chief executive to approve the supplier recommendation report, award of contract and approval of variations. (Resolution number STR/2020/20)</p> <p>Increase the contract award value for the Te Whau Pathway Physical Works approved</p> <p>Delegate authority to council's chief executive to award and approve variations within contingency (Resolution number STR/2021/62)</p> |
| Community Facilities | <p>Electricity Network Resilience Tree and Vegetation Maintenance</p> <p>To procure tree pruning services on trees covering areas around powerlines within the Auckland Council region.</p> | Approval of the supplier recommendations. | <p>Procurement Plan approved</p> <p>Supplier recommendations for enhanced tree and vegetation maintenance around electricity network</p> <p>Delegate financial signing authority to council's chief executive (Resolution STR/2021/52)</p> |
| Community Facilities | <p>Avondale Community Centre</p> <p>To approve procurement plan for Early Contractor Involvement engagement and construction of Avondale Community Centre</p> | Approval of the procurement plan for Early Contractor Involvement phase and construction. | <p>Procurement Plan approved</p> <p>Delegate authority to council's chief executive to execute the procurement plan (resolution number STR/2022/3).</p> <p>supplier for the Early Contractor Involvement contract and construction of the Avondale Library and Community Hub approved</p> <p>delegate authority to the Chief Executive to approve the award and signing of construction contracts (resolution number STR/2022/19)</p> |

Completed

Item 10

Attachment A

| Lead Department | Area of work | Committee Role (decision and/or direction) | Decision |
|------------------------|---|--|---|
| Environmental Services | <p>Biodiversity protection services delivered through the Natural Environment Targeted Rate – Category Strategy</p> <p>This procurement category strategy will support effective implementation of the council's key services related to the natural environment targeted rate work programmes.</p> | Endorsement of procurement category strategy for biosecurity protection services delivered through the Natural Environment Targeted Rate. | The Category Strategy was endorsed. (Resolution number STR/2020/4) |
| Environmental Services | <p>Update on suppliers for the Retrofit Your Home panels</p> <p>To provide an update on the suppliers who were appointed to the Retrofit Your Home panels.</p> | Establishment of supplier panels. | The establishment of the panels was approved. (Resolution number STR/2019/66) |
| Healthy Waters | <p>Healthy Waters Maintenance contracts</p> <p>To provide effective operations and maintenance of the regional stormwater network. This contributes to managing and improving the health of Auckland's harbours and waterways and responding to flooding events. This is council's responsibility under the Regional Stormwater Network Discharge Consent.</p> | Award contracts to recommended suppliers for Healthy Waters operations and maintenance contracts, and the regional maintenance of catchpits and treatment devices. | <p>Procurement plan for operations and maintenance services for: the southern area of the Auckland region; regional maintenance of catchpits; regional maintenance of treatment devices.</p> <p>Overall strategy approved for procuring stormwater operations and maintenance services for the northern and central areas. (Resolution number STR/2019/67)</p> <p>Emergency Committee approved the awarding of the southern and regional maintenance contracts. (Resolution number EME/2020/14)</p> <p>Procurement plan approved for the operations and maintenance contract for the northern and central area of the Auckland region. (Resolution number STR/2020/10)</p> <p>Supplier recommendation report and award of contract approved for northern and central area of the Auckland region. (Resolution number STR/2021/11)</p> |

Completed

| Lead Department | Area of work | Committee Role (decision and/or direction) | Decision |
|--------------------------------------|---|---|--|
| Healthy Waters | <p>Update on suppliers for physical works and technical services panels</p> <p>To provide an update on the suppliers who were appointed to the Healthy Waters technical services and physical work panels.</p> | Establishment of supplier panels. | The establishment of the panels was approved. (Resolution number STR/2019/25) |
| Healthy Waters | <p>Healthy Waters Programme Delivery model</p> <p>With the growing requirements for Healthy Waters asset investments and increased capex budget to be delivered in future financial years, a more efficient and collaborative delivery model is required. Healthy Waters department is pursuing a sustainable and efficient delivery of the programme of capex projects for the next six years and beyond.</p> | Approval of procurement plan and strategy to approach the market for Healthy Waters alternate programme delivery model. | Procurement plan and strategy to approach the market approved. (Resolution number STR/2021/35) |
| Healthy Waters | <p>Corban Reserve Supplier recommendation</p> <p>To procure a contractor to deliver the project to divert stormwater flows from the 78-hectare Waitaro Stream catchment away from the existing culvert under the closed landfill site at Corban Reserve by installing a new pipeline discharging to Opanuku Stream. The existing culvert under Corban Reserve is currently a high-risk asset due to the infiltration of landfill gas and leachate.</p> | Approval of the supplier recommendation report. | Procurement Plan approved to approach market for tender (Resolution number STR/2021/12) Supplier recommendations approved Delegate council's chief executive to carry out the award and signing of contract (Resolution STR/2021/53) |
| Healthy Waters | <p>Clinker Place Stormwater network project</p> <p>To award a contract to deliver the project for Stormwater network from Clinker Place to Rankin Avenue and Ambrico Place to a proposed outfall in Manawa wetland reserve. This project supports the Special Housing Area development at Clinker Place.</p> | Approval of the supplier recommendation report to award the construction contract after ECI phase. | supplier for Clinker Place stormwater project approved Delegate council's chief executive to award contract and execute any necessary variations (Resolution number STR/2021/61) |
| Information Communication Technology | <p>SAP Maintenance Agreement</p> <p>The current SAP maintenance agreement is due to expire at the end of December 2021. Procurement plan to approve direct negotiation with SAP.</p> | Approval of procurement plan to directly negotiate with SAP. | Procurement plan to directly negotiate with SAP approved. (Resolution number STR/2021/45) |

Completed

Item 10

Attachment A

| Lead Department | Area of work | Committee Role (decision and/or direction) | Decision |
|-----------------------|--|--|---|
| Legal and Risk | External Legal Services To procure external legal services. Current contracts expired in December 2020. | Award contracts to recommended suppliers for external legal services. | <p>Extension of current legal contract for legal services approved. (Resolution number STR/2020/24)</p> <p>Procurement plan for new external legal contract/services approved. (Resolution number STR/2021/5)</p> <p>Supplier recommendations approved. (Resolution number STR/2021/21)</p> |
| People and Capability | All of Government (AOG) Recruitment Panel To approve further budget, spend against AOG Recruitment panel. | Approval of contract variation to AOG Recruitment Panel. | Contract variation of AOG Agreement approved. (Resolution number STR/2021/44) |
| Procurement | SAP Licensing Renegotiation To re-negotiate current SAP agreement to better suit council's current and future needs, and to better align with SAP's commercial and technical roadmap. | Approval of contract variation for support and maintenance services for a 5-year period until December 2025. | A report was provided in December 2020. (Resolution number STR/2020/25) |
| Procurement | Group Procurement Policy To address recommendation 64 of the CCO Review which called for a revision of the council's Group Procurement Policy to better mandate Group Procurement activity. | Noting revision of Group Procurement Policy. | Policy approved at the Finance and Performance Committee meeting. (Resolution number FIN/2021/61) |
| Regulatory Services | Building Consents overflow services variation approval for additional years With the increased demand in consenting services, a review is done across the various current suppliers' services. To get service certainty and retention of key personnel, there is a need for providing certainty to the market with longer duration contracts and hence a variation approval is required for the current contracts to enable this | Approval of variation to increase the term of contract. | <p>Right of renewal for the contracts for the Building Consent Service approved</p> <p>Estimated contracted spend over renewal period approved</p> <p>Delegate authority to chief executive to execute variations and extensions (resolution number STR/2021/60)</p> |

Completed

| Lead Department | Area of work | Committee Role (decision and/or direction) | Decision |
|-----------------|---|--|---|
| Waste solutions | <p>Award of Waiheke waste services</p> <p>New waste services for Waiheke were procured in 2019 to deliver on the objectives on the Waste Management and Minimisation Plan 2018 and the Tikapa Moana Hauraki Gulf Islands Waste Plan which is an appendix to the overall waste plan. Implementing these plans is a legislative requirement under the Waste Minimisation Act 2008.</p> | <p>Approval of procurement plan to approach the market for the new waste services for Waiheke Island.</p> | <p>Procurement plan approved for Waiheke waste services. (Resolution number STR/2019/3)</p> <p>Supplier recommendations for Waiheke waste services approved. (Resolution number STR/2019/69)</p> <p>A memo was sent in November 2019 to provide an update on the award of Waiheke waste services.</p> |
| Waste Solutions | <p>Inorganic services contract</p> <p>To procure an inorganics service, which is an action in the Waste Management and Minimisation Plan 2018: Working together for Zero Waste. Implementing the waste plan is a legislative requirement under the Waste Minimisation Act 2008.</p> | <p>Approval of procurement plan and supplier recommendation report for new inorganic contract/services commencing February 2022.</p> | <p>Procurement plan for new inorganic contract/services commencing February 2022 approved. (Resolution number STR/2020/19)</p> <p>Supplier recommendation report approved. (Resolution number STR/2021/19)</p> |
| Waste Solutions | <p>Extension to inorganic services contracts</p> <p>To allow time for a review of the current inorganics service, which is an action in the Waste Management and Minimisation Plan 2018: Working together for Zero Waste. Implementing the waste plan is a legislative requirement under the Waste Minimisation Act 2008.</p> | <p>To approve a one-year extension/variation with incumbent suppliers for the inorganic collection and inorganic processing contracts.</p> | <p>Procurement plan approved for the inorganic collection service, and the six-month extension of the current inorganic collection contracts. (Resolution number STR/2020/18)</p> |

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

That the **Strategic Procurement Committee**

a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Closed Report: Supplier recommendation report for combined software license provider for Council and Council Group

| Reason for passing this resolution in relation to each matter | Particular interest(s) protected (where applicable) | Ground(s) under section 48(1) for the passing of this resolution |
|--|--|--|
| The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. | <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>In particular, the report contains information that could prejudice the council's position with potential suppliers.</p> | <p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p> |

C2 Closed Report: Supplier recommendation report of outsource valuations procurement activity

| Reason for passing this resolution in relation to each matter | Particular interest(s) protected (where applicable) | Ground(s) under section 48(1) for the passing of this resolution |
|--|--|--|
| The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. | <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>In particular, the report contains information that could prejudice the council's position with potential suppliers.</p> | <p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p> |