

Upper Harbour Local Board OPEN MINUTES

Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany and via Microsoft teams on Thursday, 23 June 2022 at 9.34am.

PRESENT

Chairperson	Lisa Whyte
Deputy Chairperson	Margaret Miles, QSM, JP
Members	Anna Atkinson
	Uzra Casuri Balouch, JP
	Nicholas Mayne

1 **Welcome**

2 **Apologies**

Resolution number UH/2022/61

MOVED by Chairperson L Whyte, seconded by Deputy Chairperson M Miles:

That the Upper Harbour Local Board:

- a) **accept the apology from Member Brian Neeson, JP.**

CARRIED

3 **Declaration of Interest**

There were no declarations of interest.

4 **Confirmation of Minutes**

Resolution number UH/2022/62

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

That the Upper Harbour Local Board:

- a) **confirm that the ordinary minutes of its meeting, held on Thursday, 16 June 2022, including the confidential section, will be confirmed at its meeting on 21 July 2022.**

CARRIED

5 **Leave of Absence**

There were no leaves of absence.

6 **Acknowledgements**

There were no acknowledgements.

7 **Petitions**

There were no petitions.

8 **Deputations**

There were no deputations.

9 Public Forum

9.1 Duncan Gross - Upper Harbour Drive Cycleway Separation

Resolution number UH/2022/63

MOVED by Member U Casuri Balouch, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

- a) **receive the presentation from Duncan Gross and thank him for his attendance.**

CARRIED

10 Extraordinary Business

There was no extraordinary business.

The meeting was adjourned at 9.52am and reconvened at 9.55am.

11 Adoption of the Upper Harbour Local Board Local Board Agreement 2022/2023

The Senior Local Board Advisor, Heather Skinner and the Manager Local Board Financial Advisors, Mark Purdie were in attendance to support the item.

Resolution number UH/2022/64

MOVED by Chairperson L Whyte, seconded by Deputy Chairperson M Miles:

That the Upper Harbour Local Board:

- a) **adopt the local content for the Annual Budget, which includes the Upper Harbour Local Board Agreement 2022/2023, the message from the chair, and approved local board advocacy (Attachment A)**
- b) **adopt a local fees and charges schedule for 2022/2023 (Attachment B)**
- c) **delegate authority to the Chair to make any final changes to the local content for the Annual Budget 2022/2023 (the Upper Harbour Local Board Agreement 2022/2023, message from the chair, and local board advocacy)**
- d) **note that the resolutions of this meeting will be reported back to the Governing Body when it meets to adopt the Annual Budget 2022/2023, including each Local Board Agreement, on 29 June 2022.**

CARRIED

12 Approval of the Upper Harbour Local Board Auckland Emergency Management work programme 2022/2023

The Head of Resilience, Melanie Hutton and the Resilience Advisor Local Boards and Community, Rachael Mercer were in attendance to support the item.

Resolution number UH/2022/65

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

- a) **approve the Auckland Emergency Management work programme 2022/2023 (Attachment A to the agenda report).**

CARRIED

13 Approval of the 2022/2023 Upper Harbour Local Board Infrastructure and Environmental Services Work Programme

The Relationships Advisor, Brandii Stephano was in attendance to support the item.

Resolution number UH/2022/66

MOVED by Chairperson L Whyte, seconded by Deputy Chairperson M Miles:

That the Upper Harbour Local Board:

- a) **approve its 2022/2023 Infrastructure and Environmental Services work programme and associated budgets, set out in Attachment A to the agenda report subject to the following changes:**
- i) **remove activity ID: 634, Upper Harbour New Kiwis Zero Waste Initiative**
 - ii) **increase locally driven Initiatives operational budget for activity ID: 716, Upper Harbour ecology initiatives assistance programme to \$100,000**
 - iii) **amend activity name ID: 1441 to Upper Harbour Construction Waste Education and Leadership**
 - iv) **increase locally driven Initiatives operational budget for activity ID: 1441, Upper Harbour Construction Waste Education and Leadership to \$45,000**
 - v) **remove activity ID: 3016, Upper Harbour circular economy programme.**

CARRIED

Note: Under Standing Order 1.9.7 Member Mayne requested that their dissenting vote be recorded.

Resolution number UH/2022/67

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

- b) **request that officers present the Upper Harbour circular economy programme proposal for consideration as part of the 2023/2024 work programme development discussions.**

CARRIED

Resolution number UH/2022/68

MOVED by Chairperson L Whyte, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

- c) **request that officers present the previously supported Industrial Pollution Prevention programme proposal for consideration as part of the 2023/2024 work programme development discussions.**

CARRIED

Resolution number UH/2022/69

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

That the Upper Harbour Local Board:

- d) **approve in principle the 2023/2024 Infrastructure and Environmental Services work programmes as set out in Attachment A to the agenda report subject to the following changes:**
 - i) **remove activity ID: 634, Upper Harbour New Kiwis Zero Waste Initiative**
 - ii) **remove activity ID: 3016, Upper Harbour circular economy programme.**

CARRIED

Resolution number UH/2022/70

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

That the Upper Harbour Local Board:

- e) **note that the indicative programmes and budgets for 2023/2024 are subject to change, and will be confirmed on an annual basis through the approval of the respective work programmes**

CARRIED

14 Approval of the 2022/2023 Upper Harbour Local Board Customer and Community Services work programme

The Senior Local Board Advisor, Heather Skinner, the Manager Local Board Financial Advisors, Mark Purdie and members of the Integration Team were in attendance to support the item.

Resolution number UH/2022/71

MOVED by Chairperson L Whyte, seconded by Deputy Chairperson M Miles:

That the Upper Harbour Local Board:

- a) **approve the 2022/2023 Customer and Community Services work programme and its associated budget as set out in Attachment A to the agenda report, with the following changes:**
 - i) **approve new project in the Connected Communities – Community Delivery programme as follows:**
 - Activity Name: Support for community-owned halls - Upper Harbour**
 - Activity Description: Hobsonville Hall Society Incorporated receive funding contribution for insurance covering the Hobsonville Hall**
 - Activity Benefits: Hobsonville Hall Society Incorporated receives support that enables the Hobsonville Hall building to be accessible to the local community**
 - Amount: \$3,000 locally driven Initiatives operational budget**

- ii) approve new project in the Connected Communities – Community Delivery programme as follows:
 - Activity Name: Diversity and Inclusion: Ethnic communities
 - Activity Description: Fund community organisations to enable ethnic community participation and programmes delivery
 - Activity Benefits: Residents from immigrant and ethnic communities have a strong sense of connection, belonging, safety and wellbeing
 - Amount: \$10,000 locally driven initiatives operational budget
- iii) increase locally driven Initiatives operational budget for activity ID: 410, Community Grants to \$111,069
- iv) amend activity description for activity ID 2878, Legacy Rates Grants ‘ Non-contestable rates remission funding for 2022/2023 and in principle for 2023/2024 to be reviewed before 2024/2025 aligned with the adoption of the 2023 Local Board Plan. Rate remission recipients: Greenhithe Residents Ratepayers & Community Hall Association Incorporated , The Scout Association of New Zealand, The North Shore Golf Club Incorporated’
- v) amend activity description for activity ID: 405, Access to community places Upper Harbour, to include ‘investigate opportunities to provide community access to the “Albany Hut” at R21 Library Lane’
- vi) note that the funding for activity ID: 1467, Upper Harbour Indoor Court Detailed Business Project, will be released in a phased manner per agreed milestones as the project progresses
- vii) amend activity description for activity ID: 2989, Whenuapai Park Service Guidance to include ‘investigation of interim public access to local parks at Trig and Spedding Roads prior to development’
- viii) amend activity description for activity ID: 3510, Online walking guide, to include Business North Harbour Business Improvement District as a specific catchment
- ix) amend further decision points for activity ID: 27866, Install drinking fountains, to seek feedback from local board on design options prior to implementation at a workshop
- b) request activity ID: 3498 “Funding review for Upper Harbour community-led facilities” be delivered by no later than quarter three 2022/2023 to allow for consideration of review findings in the 2023/2024 work programme discussions
- c) note that there may be minor changes to year one of the 2022/2023 Local Board Customer and Community Services work programme, and other changes in years 2 and 3 which are approved in principle, due to Annual Budget decisions affecting capital budgets and that changes required will be discussed and reported to the local board early in the new financial year.
- d) note that in the 2022/2023 Capital Work Programme, projects that are ‘like for like’ renewals, have no further decision points other than for those specifically indicated in the programme, instead the local board will provide direction on high level designs for implementation at a workshop.
- e) approve in principle the 2023/2024 Customer and Community Services work programme (Attachment A to the agenda report), noting that the LDI Opex allocations will be balanced to budgets in the associated future years’ work programme with the following changes:
 - i) approve new project in the Connected Communities – Community Delivery programme as follows:

- Activity Name: Support for community-owned halls - Upper Harbour**
Activity Description: Hobsonville Hall Society Incorporated receive funding contribution for insurance covering the Hobsonville Hall
Activity Benefits: Hobsonville Hall Society Incorporated receives support that enables the Hobsonville Hall building to be accessible to the local community
Amount: \$3,000 locally driven Initiatives operational budget
- ii) approve new project in the Connected Communities – Community Delivery programme as follows:
- Activity Name: Diversity and Inclusion: Ethnic communities**
Activity Description: Fund community organisations to enable ethnic community participation and programmes delivery
Activity Benefits: Residents from immigrant and ethnic communities have a strong sense of connection, belonging, safety and wellbeing
Amount: \$10,000 locally driven Initiatives operational budget
- f) approve in principle the 2024/2025 Customer and Community Services - Community Facilities only work programme (Attachment A to the agenda report), noting that the LDI Opex allocations will be balanced to budgets in the associated future years' work programme.
- g) approve the Risk Adjusted Programme projects identified in the 2022/2023 Customer and Community Services work programme (Attachment A to the agenda report).
- h) provide feedback for consideration by the Parks, Arts, Community and Events Committee on projects funded from the Landslide Prevention, Local Parks and Sports Field Development budgets in Attachment D to the agenda report as follows:
- i) support activity ID 29151, Observation Green – develop neighborhood park with budget of \$860,000 as part of the Growth Programme
- ii) support activity ID 16182 Scott Point – develop sustainable sports park (stage 1a) with budget of \$18,564,830 as part of the Growth Programme
- iii) support activity ID 30455 Scott Point – develop sustainable sports park (stage 1b) with budget of \$11,900,000 as part of the Growth Programme
- iv) support activity ID 20709 Upper Harbour implement actions from the Greenways Plan with budget of \$1,415,000 as part of the Growth Programme
- v) support activity ID 31939 Barbados Reserve Unsworth Heights – install retaining wall with budget of \$100,000 as part of the Landslide Prevention Programme
- vi) support activity ID 31943 Fernhill Reserve – landslide prevention with budget of \$370,000 as part of the Landslide Prevention Programme
- i) note that funding for the Coastal Renewals, Landslide Prevention, Local Parks and Sports Field Development budgets is subject to approval by the Parks, Arts, Community and Events Committee.

CARRIED

15 Approval of the Upper Harbour Local Board Tātaki Auckland Unlimited work programme 2022/2023

Resolution number UH/2022/72

MOVED by Member A Atkinson, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

- a) **approve the Tātaki Auckland Unlimited work programme 2022/2023 (Attachment A to the agenda report).**

CARRIED

16 To appoint a hearings panel regarding the proposal to grant a lease and licence to occupy for Sanders Reserve at 153 Sanders Road, Paremoremo

The Community Lease Specialist, Ophilia MacRae and The Local Area Manager, Lesley Jenkins were in attendance to support the item.

Resolution number UH/2022/73

MOVED by Chairperson L Whyte, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

- a) **appoint a hearings panel, Chairperson L Whyte, Member A Atkinson, Member N Mayne and Member U Casuri-Balouch, to hear from the submitters and objector to the proposal to grant a lease and licence to occupy at Sanders Reserve, 153 Sanders Road, Paremoremo and make recommendations to the local board on the proposal.**

CARRIED

17 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

10.42am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE UPPER HARBOUR LOCAL
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....