

I hereby give notice that an ordinary meeting of the Weed Management Political Advisory Group will be held on:

Date: Tuesday, 14 June 2022
Time: 9am
Meeting Room: This meeting will be held remotely and a recording of the meeting will be available on:
Venue: <https://www.aucklandcouncil.govt.nz/about-auckland-council/howauckland-council-works/meetings-council-bodies/Pages/webcastscouncil-meetings.aspx>

Weed Management Political Advisory Group

OPEN AGENDA

MEMBERSHIP

Chairperson
Members

Cr Richard Hills
Member Sandra Coney, QSO
Member Trish Deans
Cr Alf Filipaina, MNZM
Cr Christine Fletcher, QSO
Member Danielle Hancock
Member Kylee Matthews
Cr Greg Sayers
Member John Spiller
Member Jon Turner
Cr Wayne Walker
IMSB Member Glenn Wilcox
Cr Paul Young

(Quorum 9 members)

Suad Allie
Kaitohutohu Mana Whakahaere Matua /
Senior Governance Advisor

9 June 2022

Contact Telephone: (09) 977 6953
Email: Suad.allie@aucklandcouncil.govt.nz
Website: www.aucklandcouncil.govt.nz

b)

Weed Management Political Advisory Group

Draft Terms of Reference

1. Introduction

The Weed Management Political Advisory Group was established in accordance with a resolution of the Regional Strategy and Policy Committee at its meeting on 2 July 2015 (resolution number REG/2014/120).

Re-establishment of the group for the 2019 to 2022 term will be approved by Environment and Climate Change Committee on 12 March 2020 (resolution number ECC/2020/13).

These Terms of Reference outline the structure, purpose and objectives, and protocols of the Weed Management Political Advisory Group. Members are expected to abide by these Terms of Reference, as well as the Code of Conduct for Elected Members of Auckland Council.

2. Purpose and Objectives

The purpose of the Weed Management Political Advisory Group is to provide guidance and oversee the implementation of the Weed Management Policy 2013.

The objective of the Weed Management Political Advisory Group is to oversee the implementation and delivery of the Weed Management Policy, taking into account both community and technical considerations.

The group is not a decision-making entity. All decisions on matters relating to the implementation of the Weed Management Policy will be sought from the appropriate committee or local board.

3. Membership and quorum

The Weed Management Political Advisory Group includes:

- i) the Chair of Environment and Climate Change Committee
- ii) the Chair of the Parks, Art, Community and Events Committee
- iii) a councillor who is member of the Rural Advisory Panel
- iv) three other interested councillors
- v) a member of the Independent Māori Statutory Board
- vi) six local board members
- vii) mana whenua representation

Note – specific names to be added once confirmed.

The group will require a quorum of at least 50 per cent of the members to be present. Members must arrive within half an hour of the scheduled start of the meeting to be deemed present.

b)

a)

4. Governance

- a) The chairperson of the Weed Management Political Advisory Group will be the chair of the Environment and Climate Change Committee, being Councillor Richard Hills.
- b) The deputy chairperson of the Weed Management Political Advisory Group will be elected by the members.
- c) The Weed Management Political Advisory Group will aim to reach consensus on all of topics of discussion at meetings. However, if this is not possible, the recommendations of the group to the Environment and Climate Change Committee will also record minority views.
- d) At times, as required, the views of the members of the Weed Management Political Advisory Group may be sought by staff through means other than meetings, such as by email.

5. Administration

a) *Meeting schedule*

An initial meeting will take place to agree the Terms of Reference for the group.

Meetings will be scheduled at least twice a year in order for staff to seek feedback from the Weed Management Political Advisory Group on key decisions relating to implementation of the policy.

b) *Communications between Weed Management Political Advisory Group members*

Most communications will be conducted via email unless otherwise agreed.

c) *Agendas and minutes*

Meeting agendas and supporting documents will be distributed at least two working days prior to the scheduled Weed Management Political Advisory Group meetings. Minutes will be circulated to members as soon as possible following scheduled meetings. Hard copies will be made available at or in advance of the meeting upon request.

d) *Members' attendance*

Apologies for non-attendance should be communicated in advance of the meeting to:

Suad Allie – Senior Governance Advisor
Phone: +64 21 706 380
Email: suad.allie@aucklandcouncil.govt.nz

If a meeting is cancelled at short notice (less than 24 hours prior to the scheduled meeting), members will be contacted directly by phone.

Members must accept the consensus reached by the rest of the Weed Management Political Advisory Group if they cannot attend a meeting.

e) *Other matters*

Weed Management Political Advisory Group meetings will be open to the public.

At the discretion of the chairperson, councillors, local board members, and Independent Māori Statutory Board members who are not members of the Weed Management Political Advisory Group may attend meetings and participate in discussions. These elected members' views will not be reflected in recommendations to the Environment and Climate Change Committee, except by consensus of the Weed Management Political Advisory Group.

a)

b)

6. Roles of the Weed Management Advisory Group

a) *Updates to Council*

Update the governing body when necessary.

Update local boards six monthly or as required.

7. Media Enquiries and Public Communications

a) *Media enquiries*

Auckland Council's Communications department will work with other council staff (including staff from council-controlled organisations) and the chairperson to ensure clear and consistent responses to any media requests received.

The collective views of the Weed Management Political Advisory Group will be represented by the chairperson (or in their absence, the deputy chairperson, however this role may be delegated to other Weed Management Political Advisory Group members or senior staff at the discretion of the chairperson).

b) *Public and internal communications*

Staff will ensure that members of the Weed Management Political Advisory Group are kept well informed as to implementation of the Weed Management policy through detailed updates. Members of the Weed Management Political Advisory Group will also be given advance warning of any public communications so that they are well briefed to answer any enquiries they may receive from members of the public.

b)

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1 Apologies

At the close of the agenda no apologies had been received.

2 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3 Confirmation of Minutes

That the Weed Management Political Advisory Group:

- a) confirm the ordinary minutes of its meeting, held on Tuesday, 26 October 2021, as a true and correct record.

4 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Update to the Weed Management Political Advisory Group- April 2022

File No.: CP2022/08187

Item 5

Te take mō te pūrongo

Purpose of the report

1. To update the Weed Management Political Advisory Group on various activities related to implementation of the Weed Management Policy.

Whakarāpopototanga matua

Executive summary

2. This report outlines the topics that will be discussed at the next Weed Management Political Advisory Group Meeting.
3. Staff will provide verbal updates on:
 - Overview and initial implications for Auckland Council of the Parliamentary Commissioner for the Environment's recent report "Space Invaders: A review of how New Zealand manages weeds that threaten native ecosystems".
 - Weed control options in the urban road corridor assessment report - to be presented by Morphum Environmental.
 - Toxicity review report.
4. Presentations on these topics will be included in the minutes of these meetings.

Ngā tūtohunga

Recommendation/s

That the Weed Management Political Advisory Group:

- a. note the update provided by staff on:
 - i) Implications for Auckland Council of the Parliamentary Commissioner for the Environment's recent report on weed management.
 - ii) The progress of the regional project: Standardising of funding for weed management in the urban road corridor.
 - iii) Outcome of the toxicity review report.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

Author	Daya Gautam - Principal Environmental Specialist
Authorisers	Taryn Crewe - General Manager Community Facilities Megan Tyler - Chief of Strategy