

I hereby give notice that an additional meeting of the Waitematā Local Board will be held on:

Date: Tuesday, 7 February 2023
Time: 4.00pm
Venue: Waitematā Local Board Office
Ground Floor
33 Federal Street
Auckland

Waitematā Local Board

OPEN AGENDA

MEMBERSHIP

Chairperson	Genevieve Sage
Deputy Chairperson	Greg Moyle, (JP, ED)
Members	Alexandra Bonham
	Allan Matson
	Richard Northey, (ONZM)
	Anahera Rawiri
	Sarah Trotman, (ONZM)

(Quorum 4 members)

1 February 2023

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1 Nau mai | Welcome

Chairperson G Sage will welcome those present and begin the meeting with a karakia.

2 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 He Tamōtanga Motuhake | Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

5 Te Mihi | Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

6 Ngā Petihana | Petitions

At the close of the agenda no requests to present petitions had been received.

7 Ngā Tono Whakaaturanga | Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Waitematā Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

8 Te Matapaki Tūmatanui | Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

9 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Local board appointment for filming and events landowner approval applications

File No.: CP2022/17555

Item 10

Te take mō te pūrongo Purpose of the report

1. To make internal appointments for staff consultations over landowner approval applications for filming and events.

Whakarāpopototanga matua Executive summary

2. Local boards are responsible for a wide range of council decisions. As per their legislative role, most of these decisions relate to non-regulatory responsibilities of the council allocated to local boards.
3. In the first term of Auckland Council, all 21 local boards (and the Governing Body) made a general delegation to the Chief Executive of all their responsibilities, duties and powers subject to the exclusions, restrictions and clarifications set out in the Chief Executive's Delegations Register. The exercise of responsibilities, duties and powers delegated from local boards is subject to the *Local Board Delegation Protocols* (Protocols). The Protocols require a range of decisions to be reported to the local board and require that certain decisions made by staff be subject to consultation with the local board, through a nominated local board member (or portfolio holder).
4. Local boards have been allocated decision-making responsibility for various non-regulatory activities including the use of and activities within local parks and local community and recreation facilities. Considering and determining requests by the public and other third parties for the use of these parks and facilities is therefore within the allocated responsibilities of Local Boards. Auckland Council refers to these decisions as "landowner consents" or "landowner approvals".
5. Through the general delegation to the Chief Executive, all local boards have delegated landowner approval decisions to staff subject to consultation with the local board. This enables this customer-facing process to be administered efficiently.
6. On 22 November 2022, the Waitematā Local Board appointed a nominated contact, and an alternate, for staff consultations over landowner approval applications (excluding applications for filming and events) (Resolution number WTM/2022/197).
7. This report recommends the appointment of a nominated contact, and an alternate, for staff consultations over landowner approval applications for filming and events.

Ngā tūtohunga Recommendation/s

That the Waitematā Local Board:

- a) kopou / appoint a nominated contact, and an alternate, for staff consultations over landowner approval applications for filming and events.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Item 11

Author	Caroline Teh - Local Board Advisor
Authoriser	Glenn Boyd - Local Area Manager

Annual Budget 2023/2024 local board consultation content

File No.: CP2023/00241

Te take mō te pūrongo

Purpose of the report

1. To approve local consultation content and supporting information as part of the Annual Budget 2023/2024 process, along with a local engagement event.

Whakarāpopototanga matua

Executive summary

2. For each financial year, Auckland Council must have a local board agreement that is agreed between the Governing Body and the local board in each local board area. These agreements set out local board priorities and the local activities to be provided for the year. Together, the 21 local board agreements form a section of the annual budget.
3. Auckland Council will be consulting on both local and regional content as part of the Annual Budget 2022/2023 consultation. This is planned to take place from late February to late March 2023. Content relating to each local board agreement must be included as part of that consultation.
4. This report seeks approval from the local board for the local consultation content. It also seeks approval of a Have Your Say event to be held in the local board area to give Aucklanders an opportunity to provide face-to-face feedback during the consultation period.
5. Local boards will need to approve local consultation content by 9 February 2023 to be incorporated into the Annual Budget 2023/2024 consultation document and supporting information, which is planned to be adopted by the Governing Body on 15 February 2023.

Ngā tūtohunga

Recommendation/s

That the Waitematā Local Board:

- a) approve local consultation document content (Attachment A) and local supporting information content (Attachment B) for inclusion in the Annual Budget 2023/2024 consultation material.
- b) delegate authority to the local board Chair to approve any changes required to finalise the local consultation document and supporting information content for the Waitematā Local Board for the Annual Budget 2023/2024.
- c) approve the following Have Your Say event in the local board area during the Annual Budget 2023/2024 consultation period:
 - i) Tuesday 14 March 2023 at the Waitematā Local Board office, 33 Federal Street.
- d) delegate authority to the local board Chair to approve any changes required to the Have Your Say event.
- e) delegate to the following elected members and staff the power and responsibility to receive feedback and hear from the public through “spoken (or New Zealand sign language) interaction” at the council’s public engagement events during the consultation period for the Annual Budget 2023/2024:
 - i) local board members and Chair
 - ii) General Manager Local Board Services, Local Area Manager, Local Board Senior Advisor, Local Board Advisor, Local Board Engagement Advisor

- iii) any additional staff approved by the General Manager Local Board Services or the Group Chief Financial Officer

Item 12

Horopaki Context

6. The Annual Budget 2023/2024 will contain the budget and funding impact statement for the year, identify any variations from the financial statements and funding impact statement in the 10-year budget for the relevant year, and provides for integrated decision-making and coordination of the council's resources. The Governing Body is responsible for adopting the annual budget.
7. As part of this process, local boards develop annual local board agreements which are agreed between local boards and the Governing Body (and are included in the annual budget).
8. Local board agreements set out how the council will reflect the priorities and preferences in the local board's plan through the activities to be provided in the local board area.
9. Content relating to each local board agreement must be included in the Annual Budget 2023/2024 consultation document.
10. Auckland Council is facing an estimated \$295 million operational expenditure challenge for the Annual Budget 2023/2024.
11. The Mayoral Proposal was released on 5 December 2022. This included a proposed cut of 5 per cent to local board operational funding as part of the council's proposed response to mitigate the budget pressures for 2023/2024.
12. Local board chairs were invited to attend a Governing Body workshop, held after the Mayoral Proposal was released, where the proposed regional consultation content was discussed. All local board members were invited to attend briefings on the regional consultation topics.
13. On 15 December 2022, the Governing Body decided to consult on a proposed cut of 5 per cent to local board operational funding.
14. Public consultation on the budget is planned to take place from late February to late March 2023.
15. Aucklanders will be able to provide feedback during the consultation process through a variety of channels, which include face-to-face (for spoken and New Zealand sign language interaction), written and social media.

Tātaritanga me ngā tohutohu Analysis and advice

16. Local boards held workshops during November/December 2022 to determine their proposed priorities for their 2023/2024 local board agreement. Additional workshops held in January/February 2023 considered consultation requirements based on the proposed cut of 5 per cent to local board operational funding.
17. Each local board is now requested to approve its local consultation document and supporting information content for consultation (Attachments A and B respectively).
18. Should changes be required to the local consultation content during the document production, they will be provided to the local board chair for approval.
19. Aucklanders who wish to have their views on the proposed content of the local board agreement 2023/2024 and Annual Budget 2023/2024 considered by Auckland Council should be provided a reasonable opportunity to present those views in a manner and format that is appropriate to their preferences and needs.

20. As there is a proposal to amend the council's long-term plan (10-year Budget) identified in the regional consultation content for the Annual Budget 2023/2024, the special consultative procedure is required.
21. The special consultative procedure requires the council to provide an opportunity for Aucklanders to present their views to the council in a manner that enables 'spoken (or New Zealand sign language) interaction' between the person and the council's decision-makers or their official delegates. The recommended Have Your Say events, along with the recommended delegation to elected members and staff to hear from the public in relation to the local board agreement, provides for this spoken interaction.
22. The Have Your Say event recommended to be held in the Waitematā Local Board area is:
 - Tuesday 14 March 2023 at the Waitematā Local Board office, 33 Federal Street.
23. There will also be online information available and the opportunity to submit written or digital feedback. Note that the proposed date for the Have Your Say event will be checked with ward councillor/s to ensure they are able to attend.
24. If circumstances change between now and the start of the consultation period that require any changes to the approved Have Your Say event, these will be provided to the local board chair for approval in line with the recommended delegation.

Tauākī whakaaweawe āhuarangi **Climate impact statement**

25. The decision to consult is procedural in nature and the small scale of the Have Your Say events means any climate change impacts will be negligible.
26. However, where practicable, events proposed will be in locations accessible by public transport, to reduce private vehicle travel and increase opportunities for attendance.
27. Some of the proposed initiatives or projects included in the consultation content may have climate change impacts. The impacts of any initiatives or projects Auckland Council chooses to progress as a result of this consultation will be assessed as part of the relevant reporting requirements.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera **Council group impacts and views**

28. The Annual Budget 2023/2024 is an Auckland Council group document and will include budgets at a consolidated group level.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe **Local impacts and local board views**

29. Aucklanders will have the opportunity to give feedback on regional and local proposals contained in the budget. All feedback received from submitters residing in the local board area will be analysed by staff and made available for consideration by the local board, prior to the local board finalising its local board agreement.

Tauākī whakaaweawe Māori **Māori impact statement**

30. Many local board decisions are of importance to and impact on Māori. The local board agreement and Annual Budget 2023/2024 are important tools that enable and can demonstrate council's responsiveness to Māori. The 2020 local board plan forms the basis for local priorities.
31. The approach to Māori engagement for Annual Budget 2023/2024 will be finalised when the consultation documents are adopted, including development of bespoke materials.

32. There is a need to continue to build local board relationships with iwi and the wider Māori community. Ongoing conversations will assist the local board and Māori to understand each other's priorities and challenges.

Ngā ritenga ā-pūtea Financial implications

33. There may be marginal costs associated for Have-Your-Say events including venue hire (where council premises cannot be utilised).
34. After consultation local boards will make decisions on local spending in the local board agreement with financial impacts that affect local communities.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

35. There is a statutory requirement for content relating to each local board agreement to be included in the Annual Budget 2023/2024 consultation document. The local board must approve its local consultation content by close of business on 9 February 2023 in order for it to be formatted and reviewed in time to be incorporated into the Annual Budget 2023/2024 consultation document and supporting information for adoption by the Governing Body.

Ngā koringa ā-muri Next steps

36. The Governing Body is due to adopt the consultation document and supporting information material and to approve the consultation approach for the Annual Budget 2023/2024 on 15 February 2023.
37. Following consultation, the Governing Body and the local board will make decisions on the Annual Budget 2023/2024 and local board agreements respectively in June 2023.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Author	Phoebe Peguero - Senior Advisor Operations and Policy
Authorisers	Oliver Roberts - Acting General Manager Local Board Services Trina Thompson - Local Area Manager