
Pukekiwiriki Paa Joint Management Committee

OPEN MINUTES

Minutes of a meeting of the Pukekiwiriki Paa Joint Management Committee held in the Papakura Local Board Chambers, Level 1, 35 Coles Crescent, Papakura and by video conference on Wednesday, 5 April 2023 at 11am.

TE HUNGA KUA TAE MAI | PRESENT

Mana Whenua Members Karen Wilson (Te Ākitai Waiohua)
Zaelene Maxwell-Butler (Ngāi Tai ki Tāmaki)
Ted Ngataki (Ngāti Tamaoho)
Willie Brown (Ngaati Te Ata)

Local Board Members Brent Catchpole (Papakura Local Board Member)
Jan Robinson (Papakura Local Board Member)
George Hawkins (Papakura Local Board Member) - via Microsoft Teams
Felicity Auva'a (Papakura Local Board Member)
Kelvin Hieatt (Papakura Local Board Member)

TE HUNGA KĀORE I TAE MAI | ABSENT

Mana Whenua Members Martin Te Moni (Ngaati Whanaunga)
Local Board Members Andrew Webster (Papakura Local Board Member)

Note: Item 8a) was taken at this point. Dominic Wilson, Head of Co-Governance, chaired this section of the meeting. From item 8b) onwards the newly elected Chairperson chaired the meeting.

1 Ngā Tamōtanga | Apologies

Resolution number PUK/2023/1

MOVED by Deputy Chairperson B Catchpole, seconded by Member F Auva'a:

That the Pukekiwiriki Paa Joint Management Committee:

- a) **accept the apologies from member Martin Te Moni (Ngaati Whanaunga) and Andrew Webster (Papakura Local Board) for absence.**

CARRIED

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

There were no declarations of interest.

3 Te Whakaū i ngā Āmiki | Confirmation of Minutes

Resolution number PUK/2023/2

MOVED by Member J Robinson, seconded by Member T Ngataki:

That the Pukekiwiriki Paa Joint Management Committee:

- a) **confirm the ordinary minutes of its meeting, held on Wednesday 09 December 2020, as a true and correct record.**

CARRIED

4 Ngā Petihana | Petitions

There were no petitions.

5 Ngā Kōrero a te Marea | Public Input

There was no public input.

6 Ngā Kōrero a te Poari ā-Rohe Pātata | Local Board Input

There was no local board input.

7 Ngā Pakihi Autaia | Extraordinary Business

There was no extraordinary business.

8 Appointment of Chairperson and Deputy Chairperson

The Head of Co-governance called for nominations for the position of Chairperson.

Ted Ngataki (Ngāti Tamaoho) nominated Karen Wilson (Te Ākitai Waiohua) for the Chairperson role.

Zaelene Maxwell (Ngāi Tai ki Tāmaki) seconded the nomination.

Karen Wilson accepted the nomination. There were no further nominations.

Resolution number PUK/2023/3

MOVED by Member T Ngataki, seconded by Member Z Maxwell-Butler:

That the Pukekiwiriki Paa Joint Management Committee:

- a) **appoint Karen Wilson as Chairperson of the Pukekiwiriki Paa Joint Management Committee.**

CARRIED

The chairperson called for nominations for the position of deputy chairperson.

Kelvin Hieatt nominated Brent Catchpole for the deputy chairperson role.

Jan Robinson seconded the nomination.

Brent Catchpole accepted the nomination. There were no further nominations.

Resolution number PUK/2023/4

MOVED by Member K Hieatt, seconded by Member J Robinson:

That the Pukekiwiriki Paa Joint Management Committee:

- b) **appoint Brent Catchpole as the Deputy Chairperson of the Pukekiwiriki Paa Joint Management Committee.**

CARRIED

Resolution number PUK/2023/5

MOVED by Member Z Maxwell-Butler, seconded by Deputy Chairperson B Catchpole:

That the Pukekiwiriki Paa Joint Management Committee:

- c) **acknowledge the membership of the Pukekiwiriki Paa Joint Management Committee as:**

Member / alternate	Role
Karen Wilson / David Wilson	Te Ākitai Waiohua
Zaelene Maxwell-Butler	Ngāi Tai ki Tāmaki
Ted Ngataki	Ngāti Tamaoho
Willie Brown	Ngaati Te Ata
Martin Te Moni / Mike Baker	Ngaati Whanaunga
Brent Catchpole	Papakura Local Board member
Jan Robinson	Papakura Local Board member
Felicity Auva'a	Papakura Local Board member

George Hawkins	Papakura Local Board member
Andrew Webster	Papakura Local Board member
Kelvin Hieatt	Papakura Local Board member

CARRIED

9 Standing Orders and Terms of Reference

Resolution number PUK/2023/6

MOVED by Chairperson K Wilson, seconded by Deputy Chairperson B Catchpole:

That the Pukekiwiriki Paa Joint Management Committee:

- a) acknowledge the committee's existing Terms of Reference and Standing Orders were adopted in 2014, with the Terms of Reference last amended in 2019
- b) continue to operate within the general intent of the Terms of Reference and Standing Orders
- c) request staff to consider input from the committee and propose updated Terms of Reference and Standing Orders for formal adoption at the next meeting.

CARRIED

10 Pukekiwiriki Paa Joint Management Committee hui for 2023

Resolution number PUK/2023/7

MOVED by Member J Robinson, seconded by Member T Ngataki:

That the Pukekiwiriki Paa Joint Management Committee:

- a) agree to schedule hui for this committee on 26 July and 25 October 2023.

CARRIED

11 Pukekiwiriki Paa Operational Update

Resolution number PUK/2023/8

MOVED by Chairperson K Wilson, seconded by Member F Auva'a:

That the Pukekiwiriki Paa Joint Management Committee:

- a) receive the operational update report to end of February 2023.

CARRIED

12 Te Whakaaro ki ngā Take Pūtea e Autaia ana | Consideration of Extraordinary Items

There was no consideration of extraordinary items.

11.42pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE PUKEKIWIRIKI PAA JOINT
MANAGEMENT COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....