
Puketāpapa Local Board

OPEN MINUTES

Minutes of a meeting of the Puketāpapa Local Board held in the Local Board Office, 560 Mt Albert Road, Three Kings on Thursday, 20 April 2023 at 10.00am.

TE HUNGA KUA TAE MAI | PRESENT

Chairperson	Ella Kumar, JP
Deputy Chairperson	Fiona Lai
Members	Roseanne Hay
	Mark Pervan
	Jon Turner

TE HUNGA KĀORE I TAE MAI | ABSENT

Member	Bobby Shen
Councillor	Julie Fairey
Councillor	Christine Fletcher

1 Nau mai | Welcome

Member Roseanne Hay delivered the welcome message.

2 Ngā Tamōtanga | Apologies

Resolution number PKTPP/2023/32

MOVED by Chairperson E Kumar, seconded by Member M Pervan:

That the Puketāpapa Local Board:

- a) **accept the apology from Member B Shen for absence.**

CARRIED

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Chairperson E Kumar declared an interest in Item 12.0 Strategic Relationship Grants for applications for Roskill Together and Puketāpapa Business Voice for her involvement with the groups. She took no part in discussion or voting on the matter.

4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

Resolution number PKTPP/2023/33

MOVED by Chairperson E Kumar, seconded by Member R Hay:

That the Puketāpapa Local Board:

- b) **confirm the ordinary minutes of its meeting, held on Thursday, 16 March 2023, as true and correct.**

CARRIED

5 He Tamōtanga Motuhake | Leave of Absence

There were no leaves of absence.

6 Te Mihi | Acknowledgements

There were no acknowledgements.

7 Ngā Petihana | Petitions

There were no petitions.

8 Ngā Tono Whakaaturanga | Deputations

There were no deputations.

9 Te Matapaki Tūmatanui | Public Forum

There was no public forum.

10 Ngā Pakihi Autaia | Extraordinary Business

There was no extraordinary business.

11 Watercare – Wastewater Network Strategy

Resolution number PKTPP/2023/34

MOVED by Member J Turner, seconded by Member M Pervan:

That the Puketāpapa Local Board:

- a) **note / tuhi ā taipitopito the work being undertaken to improve the wastewater network in Puketāpapa, such as the Central Interceptor, aiming to reduce overflows and allow for growth.**
- b) **note / tuhi ā taipitopito that the current prioritisation of Strategic Management Areas shows Puketāpapa as a ‘low’ priority area and request that this be adjusted to reflect the level of intensification and work currently taking place.**
- c) **request / tono that the Wastewater Network Strategy includes a focus on the Manukau Harbour.**
- d) **request / tono that local boards are involved in the education programme around wastewater.**
- e) **request that managed retreat is considered in the development of the Wastewater Network Strategy.**

CARRIED

12 Puketāpapa Local Board Strategic Relationship Grants 2022/2023

Chairperson E Kumar declared an interest in this item for applications with Puketāpapa Business Voice and Roskill Together Trust she took no part in discussion or voting on the matter.

Chairperson E Kumar vacated the chair. Deputy Chairperson Fiona Lai assumed the position of acting chairperson for this Item.

Kat Teirney, Community Broker, Connected Communities and Daylyn Braganza, Specialist Advisor were in attendance to speak to this report.

Resolution number PKTPP/2023/35

MOVED by Member R Hay, seconded by Member M Pervan:

That the Puketāpapa Local Board:

- a) whakaae / approve the following applications to receive strategic relationship grants:

Applicant	Applicants' capacity needs	Direct funding request for:	Recommended funding
Waikowhai Community Trust	Develop the organisation's governance foundations, funding, strategy, policies, processes, communications, culture, and sustainability	A contribution towards operational cost: wages for staff, rent/utilities/maintenance, resources for programmes.	\$32,500
Puketāpapa Business Voice	Networking, building internal systems	Part-time coordinator to organise and plan events, part-time website administrator, regular newsletter publications, a business laptop (including antivirus software, laptop case), and Xero accounting charges	\$32,500
			TOTAL \$65,000

CARRIED

Note: Under Standing Orders: 1.9.7 Member J Turner requested that his dissenting vote be recorded.

Resolution number PKTPP/2023/36

MOVED by Deputy Chairperson F Lai, seconded by Member J Turner:

That the Puketāpapa Local Board:

b) decline the following applications for strategic relationship grants:

Applicant	Proposal	Recommended funding
Somali Education and Development Trust	<ol style="list-style-type: none"> 1. Planning and program development 2. Write report 3. Rent, water, and electricity for workstation 4. Language and cultural sessions 28 Weeks*3 Hours per day 5. Workshops on New Zealand education system 6. 3 vans for transporting mothers and young people 7. Te Tiriti and history of Aotearoa instructor 8. Know your rights workshop instructor 9. 15 March 2023 Islamophobia, Racism and Discriminations session 10. Interfaith programme 11. Somali Independence Day 10 hours programme, refreshment, venue cost 	\$0.00
Roskill Together Trust	Contribution towards community development manager salary, a community development coordinator, and operational costs. Need support with community hub development and management, staff development and succession planning.	\$0.00
New Zealand Business Association	Wesley Night Market promotion, operations, and training of local members to get food license and be able to operate at the market. Also, storage container to ensure the non-compete of the night market with the centre's venue facilities and for easy access to equipment on market days.	\$0.00
English Language Partners Auckland Central & West	To cover venue, hire of two Literacy classes at Wesley Community Centre (each class has around 20 learners) and teaching costs of a new online Literacy class.	\$0.00
The UMMA Trust	Two year funding towards the Muslim Refugee Women's Empowerment Programme which seeks to aid refugee women who are or have suffered domestic violence.	\$0.00

Belong Aotearoa	Towards development and upskill of staff that help network particularly with the local board and evaluation.	\$0.00
New Settlers Family and Community Trust	Towards developing a programme to support refugees, especially youth and women, to grow their capability in governance and to build their confidence to engage in governance and hold trustee and other strategic roles in the not-for-profit sector.	\$0.00

- c) thank Kat Teirney and Daylyn Braganza for their attendance.
- d) the Puketāpapa Local Board acknowledges all the groups and directs staff to work with the groups around opportunities for capacity and capability building.

CARRIED

13 Council-controlled organisation forward work programme and engagement approach for Quarter Four (April-June 2023)

Chairperson E Kumar returned to the meeting and assumed chairing from this item until the end of the meeting.

Vanessa Philips – Local Board Advisor, Local Board Services was in attendance to speak to this report.

Resolution number PKTPP/2023/37

MOVED by Member J Turner, seconded by Member M Pervan:

That the Puketāpapa Local Board:

- a) **whiwi / receive the council-controlled organisations forward work programme and engagement approach for Quarter Four (April-June 2023).**
- b) **note / tuhi ā taipitopito one transport projects was omitted from Attachment A: Auckland Transport and an update was provided to the Board via a memo:**
 - i. **May Road Pedestrian improvements**
- c) **thank Vanessa Phillips for her attendance.**

CARRIED

14 Seeking views on the proposed approach for Katoa, Ka Ora - Speed Management Plan for Tāmaki Makaurau Auckland 2024-2027

Resolution number PKTPP/2023/38

MOVED by Member J Turner, seconded by Deputy Chairperson F Lai:

That the Puketāpapa Local Board:

- a) **whakarite / provide the following views on the proposed approaches for development of Katoa, Ka Ora a Speed Management Plan for Auckland and tabled per the form in Attachment A.**

Consistent Approaches

Approach One - Easy to understand approach:

- a) the easy-to-understand approach would benefit the community as proposed.
- b) the local board has local knowledge to share that could help to improve the easy-to-understand approach. This information has already been shared with Auckland Transport at a local board workshop and will be reviewed by Auckland Transport in accordance with their responsibility as a road controlling authority.

Approach Two - High benefit cost ratio approach:

- c) the high benefit cost ratio approach would benefit the community as proposed.
- d) the local board has local knowledge to share that could help to improve the high benefit cost ratio approach. This information has already been shared with Auckland Transport at a local board workshop and will be reviewed by Auckland Transport in accordance with their responsibility as a road controlling authority.

Tailored Approaches

Approach Three - Responsive to community and partner requests approach:

- e) partner and community requests are prioritised.
- f) Auckland Transport determines the priority of these requests.
- g) these requests are proposed in a later phase of the programme.

Approach Four – High percentage of roads approach:

- h) a high total percentage cover should be consulted on in this phase of the programme.

Approach Five – Early implementation approach following consultation and Auckland Transport Board approval:

- i) approved changes are implemented early in the 2024-2027 plan.

CARRIED

15 Evaluation of the 2022 Auckland Council Elections

Resolution number PKTPP/2023/39

MOVED by Chairperson E Kumar, seconded by Member R Hay:

That the Puketāpapa Local Board:

- a) endorse the proposal moving from the postal voting method to a combination of postal and booth voting.
- b) recommend centralising and standardising local election processes and voting methods respectively.
- c) request additional resource into increasing public awareness and education around local elections.
- d) request special voting places are more accessible and well equipped.
- e) provide the following feedback to issues arising from the 2022 local elections:
 - i) there was confusion amongst the community how local elections work in comparison to general elections.

- ii) there is a lack of community appeal and participation with voting in local elections.
- iii) there is a need for better enabling community participation in standing with funding support options through central government budgets, it is very costly to independently run a campaign.
- iv) do not recommend election services being run by private organisations. If centrally run then it would ensure systems across the country are aligned, direct accountability for errors and the ability to implement changes
- v) note concern with messaging from Elections NZ such as vote for change. Neutral language needs to be used as well as the voting agency remaining neutral.
- vi) note there were too few special voting places, and these were not accessible enough such as closing early, too few locations and some running out of voting papers.
- vii) request increased efforts into ensuring no voting place can run out of voting papers.
- viii) alternatives to postal voting need to be explored that are well staffed and resourced.
- ix) postal voting requires too much effort on the community having to find a post box to send their vote in.
- x) postal ballots have a higher probability of exploitation.
- xi) postal voting does not appear to work, and the post is no longer in the majority of people's daily lives.
- xii) support a two week long voting period with polling stations to ensure vote integrity.
- xiii) increase opportunities for people to drop off their voting papers and have these easily identifiable.
- xiv) election boxes at Countdown supermarkets were not easily identifiable and required stronger and increase signage.

CARRIED

16 Local Crime Fund

Resolution number PKTPP/2023/40

MOVED by Deputy Chairperson F Lai, seconded by Member R Hay:

That the Puketāpapa Local Board:

- a) request the Local Crime Fund be allocated to each local board to distribute to local groups involved in this space. Noting:
 - i) local boards hold the local knowledge of their communities and is aware of preexisting groups involved in this space already and how best to distribute any funding that it is allocated.
 - ii) endorse an approach that empowers local community led organisations as this will have the biggest impact for value such as the Puketāpapa Rangātahi Kaiarahi.

- iii) note it is the community groups who step up in times of crisis' in the local board areas and who have insight into how funding can be best implemented through their locally developed initiatives.
- b) endorse Option 1: Local board allocation – spend on local safety and youth initiatives.
- c) note the significant impact crime and safety in the Puketāpapa Local Board area has had on the residents and businesses.
- d) request any allocation of funding is equitably distributed to areas of high deprivation such as the Puketāpapa Local Board area.
- e) request inclusion of the Puketāpapa Business Voice as the nominated Business Association for the Puketāpapa Local Board area should Option 4 – Business Improvement Districts (BIDs) / Business Associations be progressed for allocating the fund to.

CARRIED

17 Addition to the 2022-2025 Puketāpapa Local Board meeting schedule

Resolution number PKTPP/2023/41

MOVED by Chairperson E Kumar, seconded by Member M Pervan:

That the Puketāpapa Local Board:

- a) whakaae / approve the addition of four meeting dates to the 2022-2025 Puketāpapa Local Board meeting schedule to accommodate the Annual Budget 2023/2024 and Local Board Plan 2023 timeframes as follows:
 - i) Thursday, 11 May 2023, at 10am
 - ii) Thursday, 22 June 2023, at 10am.
 - iii) Thursday, 14 September 2023, at 10am.
 - iv) Thursday, 2 November 2023, at 10am.
- b) whakaae / agree that the additional meetings will be held at the Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.

CARRIED

18 Urgent Decision to provide Puketāpapa Local Board feedback for the Smoked Tobacco Regulatory Regime

Resolution number PKTPP/2023/42

MOVED by Deputy Chairperson F Lai, seconded by Chairperson E Kumar:

That the Puketāpapa Local Board:

- a) tuhi ā-taipitopito / note the urgent decision made on 8 March 2023 to provide feedback on the Smoked Tobacco Regulatory Regime.
- b) tuhi ā-taipitopito / note the feedback provided as follows:
 - i) note the relevance to the aspirations and efforts of the Puketapapa Local Board, which has a focus on hearing community voices and has adopted the "Healthy Puketapapa Action Plan" to promote and build community advocacy and capability at all levels on alcohol, tobacco and other drugs harm supply.
 - ii) request stronger protections from tobacco advertising and sponsorship.

Regulatory proposal 1a: Number of smoked tobacco retail premises and their distribution across Aotearoa

- iii) agree with having a separate maximum number of smoked tobacco retail premises for each area of Aotearoa.
- iv) agree with Ministry of Health (MOH) suggested allocation scenario, as described in Table 1 and note the Supplementary Maps - Indicative Allocation of Stores Across NZ that Auckland (Tamaki Makaurau) has 13 number of stores so we can achieve Smokefree Aotearoa and better health outcomes.

Regulatory proposal 1b: Minimum requirements for approval as a smoked tobacco retailer

- v) support the proposed requirements for a 'fit and proper' person in Appendix 2 of the consultation document.
- vi) support the minimum requirements MOH has proposed for security systems, training, sales systems, delivery systems and other business systems.
- vii) support the idea that applicants also demonstrate a supply chain for both current products and low-nicotine products. Allow low-nicotine products to be placed in a prominent place for easy access to prompt consumers to consider stepping down from consuming their current level of nicotine containing products. This idea would support achieving the Smokefree 2025 goal.
- viii) request MOH to consider community and youth centres as sensitive areas while considering allocating tobacco retail premises.
- ix) request MOH to consider opening hours of tobacco retail premises as this will regulate the number of hours tobacco could be sold each day, and these hours may be reviewed as years go by since there will be fewer smokers in Aotearoa by implementing the Government's Smokefree Aotearoa 2025 Action Plan. This would align with the current management of other harmful related substances such as alcohol licencing where its conditions have fixed operating hours.
- x) request MOH to consider retail premises to not have any tobacco related advertisement, both internal and external of the shop.
- xi) request MOH to consider having regular audits or spot audits to ensure retail premises are adhering to rules and regulations.

Regulatory proposal 1c: Approval processes and decision-making criteria

- xii) agree with the proposed application process outlined in this proposal as it was consulted with the Police and it has criteria to distinguish between retail applications in order to appoint suitable tobacco retailers.
- xiii) note the importance of business-related criteria and proximity and location are to be considered when assessing an application.
- xiv) request MOH to consider implementations of how to prevent the smokefree generation (those born on or after 1 January 2009) from purchasing tobacco online as that might become a loophole for illegal sales.
- xv) request MOH to consider only a limited number of retail premises within Aotearoa to be able to operate online sales and not limited to urban or rural areas since it is online sales, and it can be couriered to many places around NZ. The online sales are to only be couriered to places where retail outlet is inaccessible.

Regulatory proposal 2: Low nicotine requirements

- xvi) agree with the proposal to allow the words 'very low nicotine' on qualifying smoked tobacco products as this can be an option to consumers to cease smoking to help reduce harm to their body.

Regulatory proposal 3: Fees

- xvii) agree to have MOH charge for the proposed regulations specify fees.
- xviii) agree with MOH cost-recovery approach.

Regulatory proposal 4: Notification requirements

- xix) agree with the proposal that distributors and general retailers be required to re-register annually.

Regulatory proposal 5: Youth Vaping

- xx) agree with the proposal to restrict the flavour names of vaping products to minimise their appeal to youth.
- xxi) agree with the proposal to extend product safety requirements for disposable vaping products as these single-use products have several safety concerns, it also creates a lot of waste to our environment.
- xxii) agree with the proposal to restrict where Specialist Vape Retailers can be located.
 - (1) Note that while vaping products were intended as a smoking cessation tool, large and increasing numbers of young people are experiencing vaping as a gateway to nicotine addiction.
 - (2) Believe that youth should not be exposed to smoking or vaping advertising of any sort.
 - (3) Seek that MOH consider the maximum number of retailers within Tamaki Makaurau and Aotearoa.
 - (4) Seek that proximity and location should avoid sensitive areas like the tobacco retail premises.

CARRIED

19 Albert-Eden-Puketāpapa Ward Councillors' Updates

Councillors; J Fairey and C Fletcher unable to attend due to council business they are attending the Transport and Infrastructure Committee meeting.

Resolution number PKTPP/2023/43

MOVED by Chairperson E Kumar, seconded by Deputy Chairperson F Lai:

That the Puketāpapa Local Board:

- a) whiwhi / receive the March 2023 Ward Councillor Update from Albert-Eden and Puketāpapa Ward Councillor Julie Fairey.

CARRIED

20 Chairperson's Report

Resolution number PKTPP/2023/44

MOVED by Chairperson E Kumar, seconded by Member R Hay:

That the Puketāpapa Local Board:

- a) whiwhi/receive Ella Kumar's Chairperson's update.

21 Board Member Reports

There were no board member reports for this meeting.

22 Record of Puketāpapa Local Board Workshop Notes

Resolution number PKTPP/2023/45

MOVED by Chairperson E Kumar, seconded by Member J Turner:

That the Puketāpapa Local Board:

- a) **whiwhi/receive the Puketāpapa Local Board workshop notes for: 09 March 2023, 16 March 2023, 30 March 2023 and 06 April 2023.**

CARRIED

23 Hōtaka Kaupapa/Governance Forward Work Programme Calendar

Resolution number PKTPP/2023/46

MOVED by Deputy Chairperson F Lai, seconded by Member M Pervan:

That the Puketāpapa Local Board:

- a) **whiwhi/receive the Hōtaka Kaupapa/governance forward work programme calendar for April 2023.**

CARRIED

24 Te Whakaaro ki ngā Take Pūtea e Autaia ana | Consideration of Extraordinary Items

There was no consideration of extraordinary items.

25 Procedural motion to exclude the public

Resolution number PKTPP/2023/47

MOVED by Chairperson E Kumar, seconded by Deputy Chairperson F Lai:

That the Puketāpapa Local Board:

- a) **exclude the public from the following part(s) of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Pah Homestead Funding 2021/2022 and 2022/2023 and Transfer of Agreements

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6 and 7.	<p>s6(a) - The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair trial.</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>In particular, the report contains information before the courts.</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6 and 7.</p>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

11.04am The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

11.54am The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1 Pah Homestead Funding 2021/2022 and 2022/2023 and Transfer of Agreements

- e) confirm that the resolutions, report and attachment remain confidential until reasons for confidentiality no longer exist.
- f) thank Justine Haves and Jade Baker for their attendance.

11.55am The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE PUKETĀPAPA LOCAL
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....