

Upper Harbour Local Board

OPEN MINUTES

Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany, Auckland 0632 and via Microsoft teams, on Thursday, 27 April 2023 at 9:32am.

TE HUNGA KUA TAE MAI | PRESENT

Chairperson	Anna Atkinson
Deputy Chairperson	Uzra Casuri Balouch, JP (via Microsoft Teams)
Members	Kyle Parker Sylvia Yang

TE HUNGA KĀORE I TAE MAI | ABSENT

Members	John Mclean Callum Blair
---------	-----------------------------

1 Nau mai | Welcome

The chairperson opened the meeting with a Karakia.

2 Ngā Tamōtanga | Apologies

Resolution number UH/2023/36

MOVED by Chairperson A Atkinson, seconded by Member K Parker:

That the Upper Harbour Local Board:

- a) **whakaae / accept the apology from Member J Mclean and an apology from Member C Blair for lateness.**

CARRIED

Note: Member C Blair subsequently did not attend the meeting.

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

The Chairperson A Atkinson declared a perceived interest in Item 13 - Variations to the Upper Harbour Local Board 2022/2023 Work Programme – April 2023, Activity ID 716 Ecology Initiatives Assistance Programme – Upper Harbour, as she is an adjacent landowner, however this was deemed not to be a conflict.

4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

Resolution number UH/2023/37

MOVED by Member S Yang, seconded by Member K Parker:

That the Upper Harbour Local Board:

- a) **whakaū / confirm the ordinary minutes of its meeting, held on Thursday, 23 March 2023, as a true and correct record.**

CARRIED

5 He Tamōtanga Motuhake | Leave of Absence

There were no leaves of absence.

6 Te Mihi | Acknowledgements

There were no acknowledgements.

7 Ngā Petihana | Petitions

There were no petitions.

8 Ngā Tono Whakaaturanga | Deputations

There were no deputations.

9 Te Matapaki Tūmatanui | Public Forum

There was no public forum.

10 Ngā Pakihi Autaia | Extraordinary Business

There was no extraordinary business.

11 Approval for allocating additional capital budget funded by lease revenue received from Waka Kotahi New Zealand Transport Agency

The Manager Area Operations, Kris Bird and the Work Programme Lead Prakash Thakur were in attendance to support the item.

Resolution number UH/2023/38

MOVED by Chairperson A Atkinson, seconded by Deputy Chairperson U Casuri Balouch:

That the Upper Harbour Local Board:

- a) **whakaae / approve additional funding of \$246,744 to install paths as part of the existing Caribbean Drive sports field upgrade project (Activity ID: 23782).**
- b) **whakaae / approve additional funding of \$75,000 as a contingency to cover any unexpected costs experienced during the construction phase of the park development at Observation Green (Activity ID: 29151).**
- c) **tautoko / support any unused contingency funding allocated to Observation Green Park development (Activity ID: 29151) being reallocated to Caribbean Drive sports field upgrade project (Activity ID: 23782) as noted in clause b) above.**

CARRIED

12 Wastewater capacity upgrade at Hobsonville Point

The Eke Panuku Director of Development, Allan Young, and Development Manager Peter Johnston were in attendance to support the item.

Resolution number UH/2023/39

MOVED by Deputy Chairperson U Casuri Balouch, seconded by Chairperson A Atkinson:

That the Upper Harbour Local Board:

- a) **whakatārewa / defer until the Upper Harbour Local Board business meeting on 11 May 2023, the consideration of vesting an additional 1,000m² of land at Te Onekiritea / Bomb Point as a reserve on the south-eastern portion of the site to offset the land required for the wastewater pump station as set out in Map 2 of this 27 April 2023 agenda report to allow staff to:**
 - i) **request the redesign of the pumpstation to minimise or eliminate the risk of wastewater flowing into the Waitematā Harbour should there be a power failure of longer than eight hours.**

CARRIED

13 Variations to the Upper Harbour Local Board 2022/2023 Work Programme – April 2023

The Local Board Advisor, Robert Marshall, was in attendance to support the item.

Resolution number UH/2023/40

MOVED by Chairperson A Atkinson, seconded by Member K Parker:

That the Upper Harbour Local Board:

- a) **whakataha / reallocate a total of \$23,388.76 of identified unspent Locally Driven Initiatives Operational budget from the Event Partnership Fund (Activity ID 409), Movies in Parks (Activity ID 1278) and Local Civic Events (Activity ID 411) projects to one or more of the identified projects outlined in Table 2 below:**

Table 2: Activity options for unspent Locally Driven Initiatives Operational budget reallocation

Activity ID	Activity Name	Purpose	Amount approved
410	Community grants Upper Harbour 2022/2023 Financial Year	Option 1: To increase the remaining Community Grants budget of \$69,149.50 which is to be allocated on 27 April 2023 during Upper Harbour Local Grants Round Two and Multi-board Grants Round Two 2022/2023.	\$0.00
716	Ecology Initiatives Assistance Programme – Upper Harbour	Option 2: To supply additional resources and tools to the Sustainable Paremoro project.	\$5,000.00
727	Our Local Streams (Sustainable Schools)	Option 3: To test all stream sites for E.coli to establish a base line water standard to help inform future health and safety decisions (Water Quality Assessment Policy – Attachment A).	\$797.30
		Option 4: Increased school action budget from \$60 per school to \$200 per school.	\$980.00
		Option 5: Increase end of programme celebration event budget to deliver one, two or three spotlighting events.	\$0.00

595	Upper Harbour: Ecological volunteers and environmental programme Financial Year 2022/2023	Option 6: Sanders Reserve pest animal resources – for the proposed Upper Waitemata Ecological Network (UWEN) trapping plan (Attachment B).	\$9,011.46
		Option 7: Conservation Volunteer New Zealand facilitation for two community infill planting days in Sanders Reserve.	\$5,600.00
		Option 8: Seed bomb workshops for UWEN groups to trial reforesting land slipped banks.	\$2,000.00

CARRIED

14 Upper Harbour Local Grants Round Two and Multi-board Grants Round Two applications 2022/2023.

The Grants Advisor, Amber Deng, was in attendance to support the item.

Resolution number UH/2023/41

MOVED by Chairperson A Atkinson, seconded by Member S Yang:

That the Upper Harbour Local Board:

- a) **whakaae / agree to fund, part-fund, or decline each application in the Upper Harbour Local Board Boards Local Grants Round Two applications 2022/2023, listed below:**

App ID	Organisation	Main focus	Requesting funding for	Amount approved	Eligible
LG2317-201	New Zealand BaiYun Beijing Opera Society Incorporated	Arts and culture	Towards venue hire, PA system and accessories at Albany Hub, for Beijing Opera weekly event from 1 June 2023 to 31 May 2024	\$2,500.00	Eligible
LG2317-202	Business North Harbour	Environment	Towards advertising, food waste vehicle collections and waste bins from 1 July 2023 to 30 June 2024	\$4,918.00	Eligible

LG2317-203	Scouting NZ Weymouth Sea Scouts	Sport and recreation	Towards building consent cost to build a boatshed from 3 July 2023 to 27 December 2024	\$12,725.00	Eligible
LG2317-205	Soha Mansour	Arts and culture	Towards art materials, artist fee and snacks for art workshop from 19 July 2023 to 6 September 2023	\$0.00	Eligible
LG2317-206	The Sustainable North Trust t/a Hibiscus Coast Zero Waste	Environment	Towards facilitators and translators cost for ECO-ECE programme from 1 July 2023 to 30 June 2024	\$0.00	Eligible
LG2317-211	Kaipātiki Project Incorporated	Community	Towards site toilet hire and staff cost at Eco Hub from 1 July 2023 to 30 November 2023	\$2,000.00	Eligible
LG2317-213	Albany Chinese Association Incorporated	Community	Towards venue hire, tutor fee, accounting cost and event fee from 1 June 2023 to 30 November 2023	\$0.00	Eligible
LG2317-221	North Harbour Synchronised Swimming Club	Sport and recreation	Towards purchasing two iPads for Glenfield Pool and Leisure Centre from 5 June 2023 to 9 June 2023	\$0.00	Eligible
LG2317-224	Tennis Seniors North Harbour (TSNH)	Sport and recreation	Towards Albany Tennis Park venue hire, tennis balls, food and prizes to run TSNH Winter Indoor Tournament July 2023 from	\$2,490.50	Eligible

			19 June 2023 to 31 July 2023		
LG2317-225	Sustainable Paremoremo Group	Community	Towards first-aid training cost at Sanders House from 1 June 2023 to 30 November 2023	\$1,000.00	Eligible
LG2317-226	East Coast Bays Association Football Club	Sport and recreation	Towards director, managers, coaches and administration salary, and promotion and equipment fees from 1 June 2023 to 31 March 2024	\$3,250.00 (tagged to coach and development manager fees)	Eligible
LG2317-227	Sarah Benbow	Arts and culture	Towards promotional cost, performance fee, venue hire and other operational cost to run Greenhithe Lunar New Year event on 10 February 2024	\$2,000.00	Eligible
LG2317-228	North Shore Budget Service	Community	Towards digital printer, laptop, large screen and ink cartridges to hold budget mentoring session from 1 May 2023 to 1 May 2025	\$2,000.00	Eligible
LG2317-229	Greenhithe Residents Association	Community	Towards wood floor, carpets, chairs, additional car parks, sundries and contingency for Greenhithe Village Community	\$15,000.00	Eligible

			Hall renewal project from 1 August 2023 to 31 October 2023		
LG2317-230	Greenhithe Football Club Inc.	Sport and recreation	Towards Match Officials Referee fees at Wainoni Park from 1 June 2023 to 29 September 2023	\$2,100.00	Eligible
LG2317-231	Greenhithe Riding For The Disabled Association Incorporated	Sport and recreation	Towards Hay Shed conversion to relocate clubroom project at Wainoni Park North from 5 June 2023 to 8 October 2023	\$2,929.00	Eligible
LG2317-232	UpsideDowns Education trust	Community	Towards speech and language session cost for five kids with Down syndrome in Upper Harbour area from 2 June 2023 to 2 June 2024	\$1,800.00	Eligible
LG2317-233	Youthline Auckland Charitable Trust	Community	Towards operational and training contribution to Upper Harbour share of Youthline Helpline annual cost from 1 June 2023 to 31 March 2024	\$3,500.00	Eligible
LG2317-234	Harbour Sport	Sport and recreation	Towards venue and equipment hire, catering cost at North Harbour Stadium from 23 June 2023 to 29 June 2023	\$3,937.00	Eligible
Total				\$62,149.50	

- b) whakaae / agree to fund, part-fund, or decline each application in the Upper Harbour Local Board Boards Multi-board grants Round Two applications 2022/2023, listed below:

Application ID	Organisation	Main focus	Requesting funding for	Amount approved	Eligible
MB2223-201	Fix Up Look Sharp	Community	Towards leasing costs of the 2 spaces in Onehunga and Avondale from June 2023 until June 2024.	\$0.00	Eligible
MB2223-215	Big Buddy Mentoring Trust	Community	Towards operational costs (such as wages, rent, transport, equipment) to recruit volunteer mentors for young boys with no father in their lives in Auckland (September 2023 - September 2024)	\$0.00	Eligible
MB2223-216	Babystart Charitable Trust	Community	Towards wages, packing, courier costs, baby clothing and care items from 1 June 2023 to 31 May 2024	\$0.00	Eligible
MB2223-218	NZ Wushu Academy Limited	Sport and recreation	Towards expenses for Kung-Fu Wushu Experience Programme, including Coach fees, Administration fee and Mileage.	\$0.00	Eligible

MB2223-224	Bellyful New Zealand Trust	Community	Towards contribution to overall costs for meal production and service delivery from 1 June 2023 to 31 December 2024	\$1,000.00	Eligible
MB2223-227	Young Workers Resource Centre	Community	Towards education coordinator wages and teaching resources costs from June 2023 till May 2024.	\$0.00	Eligible
MB2223-228	The Reading Revolution	Community	Towards wages of the manager for the shared reading programme at local libraries and retirement villages and community hubs	\$0.00	Eligible
MB2223-236	Pet Refuge New Zealand Charitable Trust	Community	Towards administration costs for the Pet Refuge from 5 June 2023 to 31 March 2024	\$0.00	Eligible
MB2223-241	The StarJam Charitable Trust	Community	Towards workshops' costs of tutor fees, venue hire, tutor and volunteer training, regional programme coordinator's salary and equipment between 5 June 2023 to 31 December 2023.	\$1,000.00	Eligible

MB2223-247	Deaf Action New Zealand Inc	Community	Towards NZ Sign Language Club venue hire, administration and Coordination, material and travel cost around Auckland from 3 June 2023 to 2 June 2024	\$1,000.00	Eligible
MB2223-252	The Operating Theatre Trust trading as Tim Bray Theatre Company	Arts and culture	Towards ticket purchase and bus costs from 24 June 2023 to 15 November 2023	\$1,000.00	Eligible
MB2223-257	Garden to Table Trust	Community	Towards salaries, mileage and home office cost to deliver Garden to Table Food Education Programme at 44 schools from 1 June 2023 to 31 May 2024	\$1,000.00	Eligible
MB2223-265	Anxiety New Zealand Trust	Community	Towards costs of the development, production and distribution of the brochures and cards; and the video-conferencing equipment and installation	\$0.00	Eligible
MB2223-267	North Shore Brass Inc	Arts and culture	Towards LED lighting, venue hire, marketing cost for Centennial Concert at Bruce Mason Centre and Taharoto Community Facility upgrade from 29 May 2023 to	\$1,000.00	Eligible

			23 October 2023		
MB2223-270	PHAB Association (Auckland) Incorporated	Community	Towards activity cost, wage, facilitation and admin cost for Community Recovery and Revitalization - North project from 5 June 2023 to 29 March 2024	\$1,000.00	Eligible
Total				\$7,000.00	

CARRIED

The meeting was adjourned at 11.42am

The meeting reconvened at 11:52am

15 Seeking views on the proposed approach for Katoa, Ka Ora - Speed Management Plan for Tāmaki Makaurau Auckland 2024-2027

Resolution number UH/2023/42

MOVED by Chairperson A Atkinson, seconded by Member K Parker:

That the Upper Harbour Local Board:

- a) **whakarite / provide the following feedback on the proposed approaches for development of Katoa, Ka Ora a Speed Management Plan for Tāmaki Makaurau Auckland 2024-2027:**
 - i) **note that the Safe Speeds Programme is important for creating a road network that is safe for all road users, including pedestrians and cyclists, and that speed management is a proven and effective tool to improve safety**
 - ii) **acknowledge the Planning Committee request in 2018 to Auckland Transport to accelerate the road safety and speed management programs and to work with partners to make Auckland a Vision Zero region**
 - iii) **is of the view the current system of speed limits is simple and easy to understand. We believe there is a need to keep it simple and realistic in order to build community acceptance of these changes. We are concerned that too many different limits on different roads will create confusion and non-compliance**
 - iv) **request more work be done to promote a culture change whereby walking or using active transport to get to and from school is the preferred option**
 - v) **request that Auckland Transport undertakes a wayfinding project such that alleyways and paths are signposted appropriately**
 - vi) **request that in rapidly intensifying and dense developments (such as Hobsonville, Scott Point and Whenuapai) appropriate road treatments are put in at the time of development, including but not limited to:**

- A) appropriate speed limits
 - B) yellow no parking lines on one side of the road
 - C) slow speeds around intersections
 - D) raised pedestrian crossings
 - E) footpath on both side of the road.
- vii) request a broad information campaign on the benefits of safer speed limits
- viii) note the importance of capital investment in speed reduction and safety improvements such as traffic calming, shared paths and footpaths
- ix) request that speed management plans are prioritised for areas around schools as they are high risk for pedestrians
- x) restate Upper Harbour Local Board resolution UH/2021/165:

That the Upper Harbour Local Board:

- a) *provide the following feedback on Tranche 2A of Auckland Transport's proposed speed limit changes:*
 - i) *support proposed speed limit reduction at Attwood Road, Paremoremo, from 80km per hour to 50km per hour for the full length of the road*
 - ii) *reiterate previous requests for Oakway Drive, Schnapper Rock and the full length of Gills Road, Albany to be considered in future tranches*
 - iii) *speed limit reductions should be implemented through appropriate signage.*

CARRIED

- xi) does not support a reduction in speed along Albany Highway between Dairy Flat Highway and Bush Road as:
- A) This section of road has been designed to allow ample room for both pedestrians and cyclists and we are of the view the current speed limit is appropriate given this design.
 - B) Albany Highway to the west of Bush Road does not have appropriate infrastructure or designs and needs capital to be spent to improve the safety

Approach One – Easy to understand approach:

- xii) supports an easy-to-understand approach, however we do not support the approach as outlined which will result in some roads near schools being permanently 30km per hour
- xiii) support reductions in speed around schools during the hours of drop off and pickup
- xiv) support reduced speed limits within some town centres but not all
- xv) request to work with Auckland Transport and the community around town centres as some of our town centres also have busy arterial roads running through them. This programme needs to be focused on high risk town centres and high risk roads
- xvi) support reduced speed in areas where the community and local board work together to advocate for lower speeds.

Approach Two – High benefit cost ratio approach:

- xvii) support this option as it has high benefit cost ratio approach which would benefit the community and has variable changes at school gates depending on the time

Approach Three – Responsive to community and partner requests approach:

- xviii) support this option that partner and community requests are prioritized, but only where the local board also supports the request

Approach Four – High percentage of roads approach:

- xix) does not support this option, we believe road changes should be more targeted and evidence based than a percentage of roads in a local board area

Approach Five – Early implementation approach following consultation and Auckland Transport approval:

- xx) support changes being implemented early in the 2024-2027 plan. More and more people are driving (partly due to increased residential development, partly due to lack of busses and ferries and partly for private reasons) we need to encourage safe speeds to enable those that want to use other modes of transport safe passage.
- b) recognise that not all arterial roads are suitable for dropping to 30km/h due to the fact people have to drive across the region without alternatives.

CARRIED

16 Local Board feedback on distribution method of the Local Crime Fund

Resolution number UH/2023/43

MOVED by Deputy Chairperson U Casuri Balouch, seconded by Member S Yang:

That the Upper Harbour Local Board:

- a) ohaia / endorse option three, combination option, for the distribution of the Local Crime Fund which will allow for part of the funding to be included in local board initiatives and part of the funding to be part of a regional grants programme.

CARRIED

17 Addition to the 2022-2025 Upper Harbour Local Board meeting schedule

Resolution number UH/2023/44

MOVED by Member S Yang, seconded by Chairperson A Atkinson:

That the Upper Harbour Local Board:

- a) whakaae / approve the addition of two meeting dates to the 2022-2025 Upper Harbour Local Board meeting schedule to accommodate the Annual Budget 2023/2024 and Local Board Plan 2023 timeframes as follows:
- i) Thursday, 11 May 2023, at 9:30 am
 - ii) Thursday, 14 September 2023, at 9:30 am.

CARRIED

18 Hōtaka Kaupapa / Governance forward work calendar

Resolution number UH/2023/45

MOVED by Chairperson A Atkinson, seconded by Member S Yang:

That the Upper Harbour Local Board:

- a) **whiwhi / receive the Upper Harbour Local Board Hōtaka Kaupapa / governance forward work calendar for April 2023 – June 2023.**

CARRIED

19 Workshop records

Resolution number UH/2023/46

MOVED by Deputy Chairperson U Casuri Balouch, seconded by Chairperson A Atkinson:

That the Upper Harbour Local Board:

- a) **whiwhi / receive the records of the Upper Harbour Local Board workshops held on Thursday 16 March 2023, and Thursday 6 April 2023 (refer to attachments A and B).**

CARRIED

20 Auckland Transport - West Hub Bulletin

Resolution number UH/2023/47

MOVED by Deputy Chairperson U Casuri Balouch, seconded by Chairperson A Atkinson:

That the Upper Harbour Local Board:

- a) **whiwhi / receive the Auckland Transport West Hub Bulletin for April 2023.**

CARRIED

21 Local Board Members' Reports - April 2023

Resolution number UH/2023/48

MOVED by Member K Parker, seconded by Member S Yang:

That the Upper Harbour Local Board:

- a) **whiwhi / receive the verbal local board members reports from Chairperson A Atkinson, Deputy Chairperson U Casuri Balouch, Member K Parker and Member S Yang.**

CARRIED

22 Te Whakaaro ki ngā Take Pūtea e Autaia ana | Consideration of Extraordinary Items

There was no consideration of extraordinary items.

12.35 pm

The chairperson thanked members for their attendance and attention to business and closed the meeting with a Karakia.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE UPPER HARBOUR LOCAL
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....