

Upper Harbour Local Board

OPEN MINUTES

Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 6-8 Munroe Lane, Albany, Auckland 0632 and Via Microsoft Teams on Thursday, 22 February 2024 at 9:32am.

TE HUNGA KUA TAE MAI | PRESENT

Chairperson	Anna Atkinson
Deputy Chairperson	Uzra Casuri Balouch, JP
Members	Callum Blair
	John Mclean
	Kyle Parker
	Sylvia Yang (Via Microsoft Teams)

1 Nau mai | Welcome

The Chairperson A Atkinson opened the meeting with a Karakia.

2 Ngā Tamōtanga | Apologies

There were no apologies.

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Member K Parker declared a perceived interest in Item 8.1 - North Harbour Budgeting Services Incorporated - Free independent financial wellbeing mentoring for all, as one of his team makes referrals back and forth with North Harbour Budgeting Services Incorporated, however this was deemed not to be a conflict.

4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

Resolution number UH/2024/1

MOVED by Member C Blair, seconded by Deputy Chairperson U Casuri Balouch:

That the Upper Harbour Local Board:

- a) **whakaū / confirm the ordinary minutes of its meeting, held on Thursday, 7 December 2023, as a true and correct record.**

CARRIED

5 He Tamōtanga Motuhake | Leave of Absence

There were no leaves of absence.

6 Te Mihi | Acknowledgements

6.1 Fa'anānā Efeso Collins

Resolution number UH/2024/2

MOVED by Member K Parker, seconded by Chairperson A Atkinson:

That the Upper Harbour Local Board:

- a) **whakamihi / acknowledge the passing of Fa'anānā Efeso Collins MP and a previous Auckland Councillor. Efeso was a kind, friendly man and a champion and advocate for his Samoan and South Auckland communities. He advocated fiercely for Auckland youth and people in need. Our thoughts and deepest sympathies go to his family, friends and colleagues.**

CARRIED

7 Ngā Petihana | Petitions

There were no petitions.

8 Ngā Tono Whakaaturanga | Deputations

8.1 North Harbour Budgeting Services Incorporated - Free independent financial wellbeing mentoring for all.

Resolution number UH/2024/3

MOVED by Chairperson A Atkinson, seconded by Member K Parker:

That the Upper Harbour Local Board:

- a) **whakaae / agree to extend Claudette Wilson General Manager North Harbour Budgeting Services Incorporated , and Sarah de Zwart, Community Educator North Harbour Budgeting Services Incorporated speaking time by ten minutes to complete their presentation, in accordance with standing order 7.7.9 extension of time.**

CARRIED

Resolution number UH/2024/4

MOVED by Member J Mclean, seconded by Member S Yang:

That the Upper Harbour Local Board:

- a) **whiwhi / receive the deputation from Claudette Wilson, General Manager North Harbour Budgeting Services Incorporated , and Sarah de Zwart, Community Educator North Harbour Budgeting Services Incorporated , representing North Harbour Budgeting Services Incorporated and thank them for their attendance and presentation.**

CARRIED

8.2 Windsor Park Community and Multisport Hub Incorporated - Plans for Windsor Park.

Resolution number UH/2024/5

MOVED by Member J Mclean, seconded by Member C Blair:

That the Upper Harbour Local Board:

- a) **whakaae / agree to extend Andrew Diver, Chairperson, Windsor Park Community and Multisport Hub Incorporated, Rod Schmulian, board member, Windsor Park Community and Multisport Hub Incorporated and Graham Stuart, board member, Windsor Park Community and Multisport Hub Incorporated speaking time by ten minutes to complete their presentation, in accordance with standing order 7.7.9 extension of time.**

CARRIED

Resolution number UH/2024/6

MOVED by Member K Parker, seconded by Member C Blair:

That the Upper Harbour Local Board:

- a) **whiwhi / receive the deputation from Andrew Diver, Chairperson, Windsor Park Community and Multisport Hub Incorporated, Rod Schmulian, board member, Windsor Park Community and Multisport Hub Incorporated and Graham Stuart, board member, Windsor Park Community and Multisport Hub Incorporated, representing Windsor Park Community and Multisport Hub Incorporated and thank them for their attendance.**

CARRIED

9 Te Matapaki Tūmatanui | Public Forum

There was no public forum.

10 Ngā Pakihi Autaia | Extraordinary Business

There was no extraordinary business.

11 Approval of the Upper Harbour Local Parks Management Plan 2024

The Service and Asset Planning Specialist, Jessica Morris (Via Microsoft Teams), and the Service and Asset Planning Team leader, Kirri Le Heron (Via Microsoft Teams), were in attendance to support the item.

A Foreword from the Chairperson to Attachment B was tabled. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2024/7

MOVED by Chairperson A Atkinson, seconded by Deputy Chairperson U Casuri Balouch:

That the Upper Harbour Local Board:

- a) **whakaae / accept one late submission from Fire and Emergency on the draft Upper Harbour Local Parks Management Plan.**
- b) **whiwhi / receive the hearings panel's recommendations regarding the draft Upper Harbour Local Parks Management Plan submissions (Attachment A).**

- c) **whakaae / approve the final Upper Harbour Local Parks Management Plan 2024 (Attachments B, C and D) subject to the inclusion of the Foreword from the Chairperson to Attachment B as tabled.**
- d) **tautapa / delegate to the local board chairperson and deputy chairperson the authority to approve any minor amendments to the Upper Harbour Local Parks Management Plan 2024, prior to publication.**

CARRIED UNANIMOUSLY

Attachments

- A 22 February 2024, Upper Harbour Local Board: Item 11 - Approval of the Upper Harbour Local Parks Management Plan 2024 - Foreword from the Chairperson to Attachment B.

12 Permanent changes to landowner approval process for filming activities

The Facilitator Team Lead, Hayley Abbott (Via Microsoft Teams), the Film Facilitator, Jess Hansen (Via Microsoft Teams) and the Film Facilitator – Technical and Process (Via Microsoft Teams), were in attendance to support the item.

Resolution number UH/2024/8

MOVED by Deputy Chairperson U Casuri Balouch, seconded by Member S Yang:

That the Upper Harbour Local Board:

- a) **whakaae / agree to permanently waive the requirement (in the Local Board Delegation Protocols) for staff consultation with the local board on landowner approvals, for low and medium impact film shoot permit applications, as defined in the Auckland Film Protocol (2019) Impacts Table.**
- b) **whakaae / agree that as per the pilot programme, Screen Auckland notify the local board film lead of all low and medium impact film permits granted in local parks and facilities, ahead of these activities taking place.**
- c) **whakaae / agree that Screen Auckland continues to work with Parks & Community Facilities staff in assessing and determining conditions for the use of local parks and facilities, where appropriate, for all film shoot permit applications.**

CARRIED

The meeting was adjourned at 11.06am

The meeting was reconvened at 11.17am

13 Approval for the extension of four existing road names at 21 Scott Road, Hobsonville.

Resolution number UH/2024/9

MOVED by Member J Mclean, seconded by Member S Yang:

That the Upper Harbour Local Board:

- a) **whakaae / approve the following names, for the extension of four public roads and one commonly owned access lot created by way of the subdivision being undertaken by Nade Investment Limited at 21 Scott Road, Hobsonville in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent references BUN60368216, SUB60368218 and RDN90113663).**

- i) Turret Lane (public road extension)
- ii) Habitat Place (public road extension)
- iii) Gunn Way (public road extension)
- iv) Observation Green (extension of commonly owned access lot).

CARRIED

14 Auckland Council's Performance Report: Upper Harbour Local Board for quarter two 2023/2024

The Local Board Advisor, Robert Marshall, and the Community Broker Upper Harbour, Monica Sharma, were in attendance to support the item.

Resolution number UH/2024/10

MOVED by Chairperson A Atkinson, seconded by Member J Mclean:

That the Upper Harbour Local Board:

- a) **whiwhi / receive the performance report for quarter two ending 31 December 2023**
- b) **whakaae / approve allocation of \$18,970 of returned funding from 2021/2022 community grants rounds to the following 2023/2024 work programme items to be delivered by 30 June 2024:**
 - i) **\$3,000 to Rosedale Park - develop tree management plan (Activity ID 42277) bringing the total funding to \$8,000**
 - ii) **\$15,970 to Community Grants Upper Harbour (Activity ID 410) bringing the total funding available for the remainder of 2023/2024 to \$44,809.76.**
- c) **whakaae / approve a minor amendment to the Upper Harbour Ethnic Peoples Plan (Activity ID 4015) Activity Description on the 2023/2024 work programme to include the following wording:**
 - i) **this programme will also support ongoing implementation of outcomes for ethnic people during the development of the plan.**

CARRIED

15 Hōtaka Kaupapa / Governance forward work calendar

Resolution number UH/2024/11

MOVED by Member K Parker, seconded by Member S Yang:

That the Upper Harbour Local Board:

- a) **whiwhi / receive the Upper Harbour Local Board Hōtaka Kaupapa / governance forward work calendar for February 2024 – April 2024 (refer to attachment A).**

CARRIED

16 Workshop records

Resolution number UH/2024/12

MOVED by Member K Parker, seconded by Deputy Chairperson U Casuri Balouch:

That the Upper Harbour Local Board:

- a) **whiwhi / receive the records of the Upper Harbour Local Board workshops held on Thursday 23 November 2023 and Thursday 1 February 2024 (refer to attachments A and B).**

CARRIED

17 Local Board Members' Reports - February 2024

Resolution number UH/2024/13

MOVED by Chairperson A Atkinson, seconded by Member K Parker:

That the Upper Harbour Local Board:

- a) **whiwhi / receive the verbal local board members reports from Member C Blair, Member K Parker, Member J Mclean, Member S Yang, Deputy Chairperson U Casuri Balouch and Chairperson A Atkinson.**

CARRIED

18 Te Whakaaro ki ngā Take Pūtea e Autaia ana | Consideration of Extraordinary Items

There was no consideration of extraordinary items.

11.55am

The chairperson thanked members for their attendance and attention to business and closed the meeting with a Karakia.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE UPPER HARBOUR LOCAL
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....