
Papakura Local Board

Open Minutes

Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, 35 Coles Crescent, Papakura, Auckland on Wednesday, 28 February 2024 at 4:00 pm.

TE HUNGA KUA TAE MAI | PRESENT

Chairperson	Brent Catchpole
Deputy Chairperson	Jan Robinson
Members	Felicity Auva'a (online) Kelvin Hieatt Andrew Webster

TE HUNGA KĀORE I TAE MAI | ABSENT

Members	George Hawkins
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TE HUNGA ĀPITI KUA TAE MAI | ALSO PRESENT

Councillors	Angela Dalton (until 5.23pm) Daniel Newman (until 5.50pm)
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1 Nau mai | Welcome

Felicity Auva'a led the meeting in prayer.

2 Ngā Tamōtanga | Apologies

Resolution number PPK/2024/1

MOVED by Chairperson B Catchpole, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) **whakaae / accept the apology from George Hawkins for absence.**

CARRIED

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

There were no declarations of interest.

4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

Resolution number PPK/2024/2

MOVED by Deputy Chairperson J Robinson, seconded by Member A Webster:

That the Papakura Local Board:

- a) **whakaū / confirm the ordinary minutes of its meeting, held on Wednesday, 13 December 2023, as a true and correct record.**

CARRIED

5 He Tamōtanga Motuhake | Leave of Absence

There were no leaves of absence.

6 Te Mihi | Acknowledgements

6.1 Acknowledgement - Fa'anānā Efeso Collins

Resolution number PPK/2024/3

MOVED by Member F Auva'a, seconded by Chairperson B Catchpole:

That the Papakura Local Board:

- a) **acknowledge the sudden passing of Fa'anānā Efeso Collins, a much respected leader. Efeso was elected to Parliament for the Green Party at the 2023 election after serving nine years at Auckland Council, working two terms as a Manukau Ward Councillor and one term before that on the Ōtara-Papatoetoe Local Board. Efeso was a proud advocate for his community and for those who lived in the south of Auckland. He also served as an alternate representative on the Manukau Harbour Forum from 2014 to 2016. Efeso was a thoughtful, calm and respectful**

presence and he will be missed. Our thoughts are with his family at this sad time.

CARRIED

Secretariat note: a one-minute silence was taken at this point to remember Fa'anānā Efeso Collins.

6.2 Acknowledgement - Papakura Pipe Band

Resolution number PPK/2024/4

MOVED by Chairperson B Catchpole, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) **acknowledge the Papakura Pipe Band for their 1st Place win in the Grade 4 March, Strathspey and Reel category at the Auckland Centre of the Royal New Zealand Pipe Bands' Association contest.**

CARRIED

7 Ngā Petihana | Petitions

There were no petitions.

8 Ngā Tono Whakaaturanga | Deputations

8.1 Deputation - Proposed Bus Service to Waiata Shores – Keywella Drive, Conifer Grove

Sandra Byrnes tabled a document in support of her deputation. A copy is publicly available on the Auckland Council website as an attachment to the minutes
Resolution number PPK/2024/5

MOVED by Chairperson B Catchpole, seconded by Member F Auva'a:

That the Papakura Local Board:

- a) **whakamihi / thank Sandra Byrnes for her presentation and attendance regarding the proposed bus service to Waiata Shores through Keywella Drive, Conifer Grove.**

CARRIED

Attachments

- A Tabled Document: Written deputation presented to the Papakura Local Board during Sandra Byrnes Deputation

8.2 Deputation - Volume and speed of traffic on Bayvista Drive, Karaka

Wayne Lisle delivered a presentation and tabled a letter from Auckland Transport in support of his deputation. A copy is publicly available on the Auckland Council website as an attachment to the minutes

Resolution number PPK/2024/6

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:

That the Papakura Local Board:

- a) **whakamihi / thank Wayne Lisle, representative of Bayvista Drive residents, for his presentation and attendance regarding the volume and speed of traffic on Bayvista Drive, Karaka.**
- b) **tono / request the relevant agencies involved (Police, Auckland Transport, Auckland Council Planning and Compliance departments, though this is not an exhaustive list) investigate the issue and report back with mitigation measures.**

CARRIED

Attachments

- A Tabled Document: Letter from Auckland Transport
- B Powerpoint delivered to the Papakura Local Board during Wayne Lisle's Deputation

9 Te Matapaki Tūmatanui | Public Forum

There was no public forum.

10 Ngā Pakihi Autaia | Extraordinary Business

There was no extraordinary business.

11 Governing Body Members' Update

Resolution number PPK/2024/7

MOVED by Chairperson B Catchpole, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) **whiwhi / receive the verbal and written updates from Councillors Angela Dalton and Daniel Newman.**

CARRIED

Attachments

- A Councillor Dalton's February 2024 Update for Papakura Local Board

12 Chairperson's Update

Resolution number PPK/2024/8

MOVED by Chairperson B Catchpole, seconded by Member A Webster:

That the Papakura Local Board:

- a) **whiwhi / receive the verbal report from the Papakura Local Board Chairperson.**

CARRIED

13 Auckland Transport Update for the Papakura Local Board – February 2024

Resolution number PPK/2024/9

MOVED by Member F Auva'a, seconded by Deputy Chairperson J Robinson:

That the Papakura Local Board:

- a) whiwhi / receive the February 2024 report from Auckland Transport.

Wayfinding / Local Board Capital Transport Fund

- b) tono / request Auckland Transport to urgently bring advice to the board at a workshop about wayfinding signage for the following:
- i) from the Southern Path to the Papakura town centre
 - ii) from the Papakura train station to Clevedon (to the Hunua Traverse), utilising Local Board Capital Transport Funds.

Settlement Road and Marne Road intersection

- c) tono /request Auckland Transport to remediate the kerbing along the Settlement Road and Marne Road intersection which is constantly being degraded due to the volume of large trucks unable to negotiate the alignment of the road.

Trucks Parking on Residential Roads

- d) tono /request Auckland Transport to investigate and add to the forward work programme advocacy with the relevant authorities to manage the safety of trucks parking on roads in non-commercial areas.

Safety work at Hingaia Road and Oakland Road Intersection

- e) thank Auckland Transport for progressing the safety work at Hingaia Road and Oakland Road intersection and acknowledge Auckland Transport's attempt to collaborate with other utility companies to ensure a "dig once" construction approach, noting expected delivery to start first half of 2024.

72 Wood Street – Kiss and Ride

- f) thank Auckland Transport for investigating the use of 72 Wood Street, Papakura, for a 'kiss and ride' drop-off point for train services, noting the site is not suitable for the following reasons:
- i) 'Kiss and Ride' or drop-off locations need to support high vehicle movements and require an easy enter and exit point
 - ii) high vehicle movements on adjoining roads would not sustain easy entry and exit at high volumes
 - iii) the nearby intersection arrangement does not support the required flow for effective drop-off amenity.

Papakura Park and Ride

- g) expresses disappointment that the One Local Initiative (OLI) 'at-grade' park and ride project has not been delivered, however, the board acknowledges the uncertainty around land requirements for additional tracks resulting in the delay of delivering the OLI project.

Papakura Library Bike Parks

- h) **ono /request Auckland Transport investigate and report back on a proposal for lockable bike parks outside the Papakura Library for consideration as a Local Board Capital Transport Fund project.**

Bus Layovers

- i) **acknowledge that although the board would prefer the bus layovers on Chapel Road and Opaheke Road, Papakura, to be relocated to a different area, the local board, Auckland Council and Auckland Transport are not currently in a position to fund the relocation costs to ensure required facilities at a new location for bus drivers.**

Response to Deputations

- j) **ono /request that Auckland Transport return to the board with advice on the matters raised by residents at items:**
- i) **8.1 Deputation - Proposed Bus Service to Waiata Shores – Keywella Drive, Conifer Grove and**
 - ii) **8.2 Deputation - Volume and speed of traffic on Bayvista Drive, Karaka.**

CARRIED

14 **Repurpose of funding for Papakura Local Board Work Programme Line 357 Social Innovation and Enterprise Papakura – The Corner**

Resolution number PPK/2024/10

MOVED by Chairperson B Catchpole, seconded by Member A Webster:

That the Papakura Local Board:

- a) **whakaae / approve the variation of purpose for the \$50,000 budget for the Social Innovation and Enterprise Papakura – The Corner work programme (ID357) for My Voice Matters to deliver engagement with a diverse range of young people around their aspirations and needs in the local board area, to inform for future development of youth activities and initiatives, noting:**
- i) **My Voice Matters will undertake this work from January to December 2024**
 - ii) **the funding will be held by Kootuitui ki Papakura Trust as the umbrella organisation**
 - iii) **Connected Communities staff will provide the updated wording for the activity name, activity description and benefits in the quarter three report.**

CARRIED

15 **Proposed new community lease for the Old Courthouse building at Central Park Reserve, 59R Wood Street, Papakura**

Resolution number PPK/2024/11

MOVED by Deputy Chairperson J Robinson, seconded by Member A Webster:

That the Papakura Local Board:

- a) **whakaae / grant, a new community lease to Papakura Budgeting Services for the Old Courthouse building at the Central Park Reserve, 59R Wood Street, Papakura on the land described as Allotments 226 and 277, Section 11, Village of Papakura, and comprising area of approximately 186m² on the following terms and conditions:**
 - i) **term - five years commencing on 1 March 2024 with a single five year right of renewal, final expiry 28 February 2029.**
 - ii) **rent - \$1300 per annum (plus GST).**
 - iii) **annual maintenance fee - \$5000 (plus GST).**
 - iv) **Community Outcomes Plan – to be prepared and attached as a schedule to the lease agreement.**
- b) **whakaae / approve all other terms and conditions in accordance with the Reserves Act 1977, the Auckland Council Community Occupancy Guidelines 2012 (Updated 2023), and the Auckland Council standard form community lease agreement.**
- c) **tuhi ā-taipitopito / note that the classification of the Central Park Reserve at 59R Wood Street, Papakura will be completed as part of the Papakura Local Parks Management plan.**

CARRIED

16 Approval for four new road names at 115 Park Estate Road, Hingaia

Resolution number PPK/2024/12

MOVED by Chairperson B Catchpole, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) **whakaae / approve the following names for the three new public roads and one new private road created by a subdivision development undertaken by The Park Homes Limited at 115 Park Estate Road, Hingaia, in accordance with section 319(1)(j) of the Local Government Act 1974 (Road naming reference RDN90109593, resource consent references BUN60386113 and SUB60386114):**
 - i. **Gemstone Park Road (Road 1)**
 - ii. **Wingrove Close (Road 2)**
 - iii. **Longview Oak Lane (Road 3)**
 - iv. **Aratuhia Lane (COAL 1)**

CARRIED

17 Auckland Council's Performance Report: Papakura Local Board for quarter two 2023/2024

Resolution number PPK/2024/13

MOVED by Chairperson B Catchpole, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) **whiwhi / receive the Papakura Local Board quarter two performance report for the period 1 October – 31 December 2023.**

- b) whakaae / approve moving the following work programme budget and underspend to the Papakura Community Grants work programme (ID365) for reallocation:
- i) \$20,000 budget from the Youth Economy (Youth Connections) work programme (ID1284)
 - ii) \$25,000 underspend from the Supporting Community-Led Resilience Connected Communities Papakura work programme (ID355).
- c) whakaae / approve the reallocation of \$76,627 from the Papakura Community Grants work programme (ID365) to the following Infrastructure and Environmental Services work programme lines:

Work programme No.	Work programme enhancement description	2023/2024 budget	Additional budget ask
ID3034	Pest Free South Auckland - community pest monitoring and pest trapping – Margans Bush / Redhill Scenic Reserve	\$50,000	\$22,000
ID610	Papakura Waste Minimisation	\$20,000	\$12,000
ID614	Te Koiwi Pond Enhancement	\$11,200	\$15,000
ID615	Papakura Stream Restoration Programme	\$14,000	\$15,000
ID619	Wai Care Papakura Programme	\$32,000	\$12,627
		Total	\$76,627

- d) whakaae / approve the variation of purpose for the \$10,000 grant for the Papakura Marae to deliver a Waitangi event (PPK/2023/214) to the following project (noting the funds are still held in the “Support Māori-led Aspirations work programme (ID351)” budget):
- to fund the Papakura Māori Wardens for two car seat restraint clinics – the first clinic being at ParkFest subject to viability.
- e) tono / request the Lease Advisor follow up with Te Whānau Tupu Ngātahi O Aotearoa – Playcentre Aotearoa for a deadline date for a decision relating to the lease and property at 1R Great South Road, Longford Park Esplanade Reserve work programme ID4051 and report back.
- f) uhi ā-taipitopito / note the financial performance report in Attachment B of the agenda report entitled “Auckland Council’s Performance Report: Papakura Local Board for quarter two 2023/2024” will remain confidential until after the Auckland Council Group half-year results for 2023/2024 are released to the New Zealand Exchange (NZX), which are expected to be made public on 28 February 2024.
- g) tono / request the 2023/2024 Customer and Community Services work programme be amended as follows to reflect the change to the purpose of the Local Crime Fund allocation to the Takanini Business Association:

Heading	Current	Change to
ID	3991	No change

Budget	\$41,355	No change
Activity Name	Local crime prevention fund, safety initiatives investment – Papakura	No change
Activity Description	<p>Local crime prevention fund. Prevention initiatives contributing to reducing youth offending or town centre improvements through Crime Prevention Through Environmental Design (CPTED) measures.</p> <p>- Youth interventions include programmes to improve social well-being, positive activities, cultural connection, alternative justice and education engagement.</p> <p>- CPTED interventions include patrols, wardens, events, activations, physical improvements such as planters, lighting, beautification.</p> <p>Allocations of the Local Crime Fund:</p> <ul style="list-style-type: none"> • \$21,355 – to fund the Takanini Business Association to contract a provider for a Crime Prevention Through Environmental Design (CPTED) review for Takanini (\$10,000) and implement some of the recommendations that would come from the review (\$11,355). • \$10,000 – to fund Mātātoa for a Māori- 	<p>Local crime prevention fund. Prevention initiatives contributing to reducing youth offending or town centre improvements through Crime Prevention Through Environmental Design (CPTED) measures.</p> <p>- Youth interventions include programmes to improve social well-being, positive activities, cultural connection, alternative justice and education engagement.</p> <p>- CPTED interventions include patrols, wardens, events, activations, physical improvements such as planters, lighting, beautification.</p> <p>Allocations of the Local Crime Fund:</p> <ul style="list-style-type: none"> • \$21,355 – to fund the Takanini Business Association to purchase two automatic number plate recognition cameras to be installed on Great South Road and linked into the Safer Cities Grid (approx. \$17,500 plus GST) and the remaining budget to go towards compiling a database of private CCTV cameras and some additional Crime Prevention Through Environmental design (CPTED) recommendations for retail shops (approx. \$3,855). • \$10,000 – to fund Mātātoa for a Māori-led initiative drawing on Mātauranga Māori, reconnecting local rangatahi with taiao natural environment and the traditional and customary practices that sit alongside, incorporating taonga tākaro (traditional Māori games and activities). • \$10,000 – to fund the Kootuitui ki Papakura to scale up their pilot Kootuitui Kōhine (adolescent

	<p>led initiative drawing on Mātauranga Māori, reconnecting local rangatahi with taiao natural environment and the traditional and customary practices that sit alongside, incorporating taonga tākaro (traditional Māori games and activities).</p> <ul style="list-style-type: none"> • \$10,000 – to fund the Kootuitui ki Papakura to scale up their pilot Kootuitui Kōhine (adolescent female) initiative, supporting Kōhine to build their confidence, smash down barriers, aspire for more and to self-determine their future. 	<p>female) initiative, supporting Kōhine to build their confidence, smash down barriers, aspire for more and to self-determine their future.</p>
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CARRIED

18 Dam safety regulations

Resolution number PPK/2024/14

MOVED by Chairperson B Catchpole, seconded by Member F Auva'a:

That the Papakura Local Board:

- a) **whakarite/ provide the following feedback on the dangerous dam policy ahead of the Regulatory and Safety Committee considering and adopting changes to the draft policy:**
 - i. **suggest the Regulatory and Safety Committee carefully consider the unintended consequences of compliance costs and practicality for farmers such as;**
 - **the costs of submitting a low potential impact classification (PIC) dam to a recognised engineer for a certificate when the benefits of doing so are likely to be very low.**
 - **compliance costs of up to \$50,000 per 5 years costs that could make irrigation dams uneconomic and impede on-farm water storage, which is vital for climate change adaptation.**
 - ii. **suggest that the policy include specific guidance material to different audiences acknowledging the unique needs of various dam owners. The needs of farmers owning agricultural and irrigation dams will be very**

different to those of other dam owners and very different again to those of engineers and council staff.

- iii. recommend that the committee, in adopting this policy, direct staff to develop practical guidance for dam owners to assist understanding of requirements so that the policy can be effectively implemented.
- iv. strongly recommend that the committee require staff to work with Federated Farmers to refine elements of the policy.

CARRIED

19 Southern Rural Strategy Project Scope

Resolution number PPK/2024/15

MOVED by Chairperson B Catchpole, seconded by Member A Webster:

That the Papakura Local Board:

- a) **whiwhi / provide the following feedback on the Southern Rural Strategy Draft Project Scope to help inform the final scope ahead of the 11 April 2024 Planning, Environment and Parks (PEP) Committee meeting:**
 - i) **The wording in the document should be changed to ‘religious groups’ rather than ‘churches’ as this implies only the Christian religion.**
 - ii) **An approach that protects quality growing soils is supported.**
 - iii) **support the consideration of service needs generated by growth in rural areas, including recreational, community service, health, education and public transport services around Drury, Ardmore, Takanini and Karaka.**
 - iv) **suggest, in the context of Auckland Council facilities development and maintenance deficit, that there is a focus on mechanisms to enable access to existing facilities where possible, including;**
 - **options to address issues to accessing reliable internet services**
 - **extension of public transport services**
 - **investment in rural paths and trails (to enable active transport in and around villages and settlements)**
 - **maintenance and educational programmes to address privet, moth plant and woolly nightshade infestations**
 - v) **suggest a more explicit reference to climate impact and response noting that rural communities in the south are often coastal and disproportionately vulnerable to the effects of extreme weather events e.g. floods, drought and coastal inundation events.**
 - vi) **recommend explicit reference to engagement with Waikato and Hauraki Districts be included noting that rural communities and growth management is not contained to the Auckland Region i.e. growth and infrastructure management in these areas has a direct impact on Auckland’s growth management and infrastructure.**
 - vii) **note the intention to establish a Southern Rural Strategy Political Steering Group, that will help refine and focus community and local board feedback and support PEP Committee Decision making. In anticipation of committee establishment, the Papakura Local Board defers to being represented by the Franklin Local Board representatives.**

CARRIED

20 Papakura Local Board Hōtaka Kaupapa / Governance Forward Work Calendar - February 2024

Resolution number PPK/2024/16

MOVED by Chairperson B Catchpole, seconded by Member A Webster:

That the Papakura Local Board:

- a) tuhi ā-taipitopito / note the Hōtaka Kaupapa / Governance Forward Work Calendar.

CARRIED

21 Papakura Local Board Workshop Records

Resolution number PPK/2024/17

MOVED by Member K Hieatt, seconded by Deputy Chairperson J Robinson:

That the Papakura Local Board:

- a) tuhi ā-taipitopito / note the Papakura Local Board workshop records held on:
 - i) 6 December 2023
 - ii) 13 December 2023
 - iii) 31 January 2024
 - iv) 7 February 2024

CARRIED

22 Te Whakaaro ki ngā Take Pūtea e Autaia ana | Consideration of Extraordinary Items

There was no consideration of extraordinary items.

5.57 pm

The chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE PAKAKURA LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....