

I hereby give notice that an ordinary meeting of the Ngāti Whātua Ōrākei Reserves Board will be held on:

Date: Monday, 11 March 2024
Time: 5.00pm
Meeting Room: Ōrākei Marae
Venue: 59b Kitemoana Street
Orakei
Auckland

Ngāti Whātua Ōrākei Reserves Board

OPEN AGENDA

MEMBERSHIP

Chairperson	Marama Royal	
Deputy Chairperson	Cr Desley Simpson, JP	
Members	Cr Angela Dalton	Member Wyllis Maihi
	Member Alec Hawke	Member Scott Milne, JP

(Quorum 3 members)

Sonja Tomovska
Kaitohutohu Mana Whakahaere Matua/ Senior
Governance Advisor

7 March 2024

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1.

**Ngāti Whātua Ōrākei Reserves Board
REGISTER OF INTERESTS**

NAME	POSITION	TYPE OF BUSINESS	ORGANISATION	DATE JOINED
HAWKE, Alec	Member	PUBLIC	SPARK ARENA COMMUNITY FUND COMMITTEE	2007
	Member	PUBLIC	AUCKLAND MASTERS RUGBY LEAGUE INC.	2009
MAIHI, Wyllis	Member	PUBLIC	NWO RESERVES BOARD	2018
ROYAL, Marama Jacquiline	Chair	PRIVATE	NGĀTI WHĀTUA ŌRĀKEI TRUSTEE LIMITED	2011
	Trustee	IWI/HAPU	RANGINUI No. 12 TRUST	2003
	Member	PUBLIC	AUCKLAND POLICE TAUMATA	2008
	Member	PUBLIC	JUSTICE OF THE PEACE ASSOCIATION	2002
	Chair	PUBLIC	NWO RESERVES BOARD	2018
	Chair	PUBLIC	SKY CITY COMMUNITY TRUST BOARD	2020
	Member	PUBLIC	AUCKLAND UNIVERSITY OF TECHNOLOGY COUNCIL	2022
	Mana Whenua Representative	PUBLIC	WAITEMATA HARBOUR CROSSING PROJECT ALLIANCE BOARD	2023
	Mana Whenua Representative	PUBLIC	WAITEMATA HARBOUR CROSSING PROJECT STEERING GROUP	2023
<p>All Councillor and Local Board Members declarations of interest are available on the Auckland Council website https://www.aucklandcouncil.govt.nz/about-auckland-council/how-auckland-council-works/elected-members-remuneration-declarations-interest/Pages/elected-members-declarations-search.aspx</p>				

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1 Ngā Tamōtanga | Apologies

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3 Te Whakaū i ngā Āmiki | Confirmation of Minutes

That the Ngāti Whātua Ōrākei Reserves Board:

- a) whakaū / confirm the ordinary minutes of its meeting, held on [Monday, 6 November 2023](#), as a true and correct record.

4 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Operations Report

File No.: CP2023/19981

Item 5

Te take mō te pūrongo Purpose of the report

1. To update the Ngāti Whātua Ōrākei Reserves Board (reserves board) on the operational work carried out on the whenua by Ngāti Whātua Ōrākei Whai Maiā.

Whakarāpopototanga matua Executive summary

2. This summary provides an overview of the progress to date since resuming work following the end of the working year 2023.
3. The ecology team is focusing on planning and executing front-facing projects like Kitemoana Street, Hapimana, and Pourewa, with efforts towards invasive weed management, particularly targeting tradescantia in ngahere areas.
4. The apiary has maintained 15 active hives, harvested 60-litres of honey, and faced challenges with varroa mites but no diseases. The first batch of honey has been processed and partially sold.
5. Nursery reports on substantial nursery activities including potting, seeding, and plant health management. The nursery has also contributed to the community by engaging in seed collection trips and preparing new plant species for sale.
6. The pest control efforts have resulted in the capture of various pests, aiming to protect the ecosystem by maintaining trap lines in specified areas.
7. Turf maintenance of various green spaces, mowing, edging, and addressing land condition issues, with some areas being temporarily inaccessible due to external works.
8. The garden has been busy with weeding, planting, and harvesting. The shift from companion planting to separating crop types has been a significant change. The garden has seen a good harvest and community involvement, including volunteers and tours.
9. Waste Minimisation discusses the challenges and successes in managing composting operations, including overcoming setbacks with the composting machine and the processing of 460kg of food waste. Efforts to educate and communicate with the community have led to improved waste sorting.
10. Between November 2023 and January 2024, Ōkahu Bay and the Michael Joseph Savage memorial encountered safety issues, including an assault on kaimahi and illegal activities, leading to police involvement for the most serious cases, emphasizing the need for active community management.
11. In December 2023, using delegated powers, management approved Watercare's urgent request for a temporary water pipe replacement license, after initial plans seemed abandoned. The Ngāti Whātua Ōrākei Trust agreed to the project under certain conditions. Management is recommending the Board to consider a permanent solution and may seek retroactive approval for their decision.

Ngā tūtohunga Recommendation/s

That the Ngāti Whātua Ōrākei Reserves Board:

- a) **note** the operational updates as detailed in this report.

Whenua Maintenance and Ecology

Nursery Operations

12. The operation has successfully potted thousands of plants, with a particular focus on vegetables and native species, indicating a robust effort towards enhancing local biodiversity and food security. The nursery's engagement in seed collection trips, such as those to Dingle Dell Reserve and Ihumātao, further emphasizes its commitment to preserving and propagating native flora. Additionally, the nursery's proactive approach to addressing plant health issues, such as mealybugs and scale, through regular neem oil applications, showcases a dedication to sustainable plant care practices. The introduction of new plant species for sale next year promises to enrich the local ecosystem and offering.
13. The team is meeting regularly and has contracted the services of technical support to create a sales strategy that enables the operation to work more efficiently with key contacts/partners and in particular Auckland Council to maximize plant sales over the next 3 years as directed by the Reserves Board. Below are the potting and seeding data.

Potting and Seeding:	
1L/2L Pots	1,500
0.5L Pots	500
Vegetable Trays	90 trays with 45 veggies each
Native Plugs	30 trays of 338 plugs
Plant Health	Ongoing weeding, treatments for mealybugs and scale with neem oil
New Species for Sale	Introducing new trees, shrubs, and groundcover species next year

Māra Kai

14. The Māra Kai, has been a hub of activity, focusing on sustainable gardening practices. The separation of crops based on their growth characteristics marks a significant shift towards more efficient use of resources and better nutrient management. This methodological change, driven by observations of plant competition, highlights the garden's adaptability and commitment to optimizing production.
15. The garden's successful harvests and the active involvement of volunteers and community members in weeding and maintenance underscore its role as a community asset that fosters engagement, education, and sustainability. Below are the harvest metrics.

Harvest	Kgs
Tomatoes	38.58
Cucumbers	83
Silver beet	31.7
Beetroot	9
Lettuce	41.5
Onions	23
Kamokamo	67
Cauggets	53.5
Chillies	8
Capsicum	3
Corn	56.9
Carrots	5
Eggplants	9
Taro	3
Herbs	4.5

Turf Report

16. Management of turf operations encompasses a comprehensive maintenance program for green spaces. The regular mowing, edging, and upkeep of these areas not only enhance their aesthetic appeal but also contribute to their ecological health by preventing overgrowth and maintaining soil integrity. Despite challenges such as restricted access due to external works, the team has successfully maintained the land, ensuring that public and communal spaces remain welcoming and accessible. Since the resolution of a significant leak at the crossing at Tamaki Drive after multiple enquiries to resolve the issue in this area has been restored to reasonable condition. The condition of the turf, described as dry and firm, indicates effective management practices that consider environmental conditions and land use.
17. We are proud to report that our new small mower tractor is fully operational and is a joy for kaimahi using it.

Ecological Restoration – Weed, Plant and Pest Control

18. The ecology team is currently in a phase of strategic planning and preparation for future ecological projects. Significant groundwork is being laid for initiatives like Kitemoana Street, Hapimana, and Pourewa. These projects are pivotal in addressing invasive species that threaten local ecosystems, with a special focus on tradescantia at the Kitemoana ngahere park side. The method of creating windrows—piling the weeds in an open, sunny area to "cook" and decompose them in a controlled environment—stands out as a practical and innovative approach to managing invasive species. This technique not only eliminates the weeds but also prevents their spread, safeguarding native species.

19. In addition to fieldwork, the ecology team is supporting academic research that contributes to ecological knowledge. Deshaun Martin Clarke's PhD research on the impact of organic fertilizers on soil invertebrate communities, along with Leroy Alphonso's master's study on avian visitors through bird counts and camera monitoring, are examples of the team's commitment to understanding and enhancing the ecological health of their environment.

Ecological Restoration – Pest Animal Control

20. The pest trapping efforts highlight a vigilant approach to preserving the ecological integrity of the area. The trapping and rebaiting of lines twice a month have resulted in the capture of pests such as rats and hedgehogs, which are known to disrupt local wildlife and vegetation. The strategic placement of traps around critical areas ensures the protection of native species and reduces the impact of invasive animals.

Parakore

21. Parakore is crucial for reducing the environmental footprint of the organisation's operations. The efforts in this area are multifaceted, aiming to process organic waste efficiently, reduce contamination in waste streams, and educate the community about sustainable waste practices. Upon return from a period of inactivity, the composter was checked and found to be in working order, except for a missing key, for which a spare was available. This highlights the importance of regular maintenance and checks to ensure the functionality of critical waste processing equipment.
22. Food Waste Processing: A total of 460kg of food waste was processed, collected from various venues. This metric indicates the scale of composting operations and the contribution to waste reduction through the diversion of organic waste from landfills. The waste contribution from each venue is shown below.

Venue	Contribution
Puna Reo	60kg of waste through 4 x 20L buckets
Whare Kai	340kg of waste through 4 x 140L bins.
Pourewa	15kg of waste with 1 x 20L bucket
Eastcliffe Retirement Village	45kg of waste through 3 x 20L buckets (a new contributor)

Apiary

23. The apiary operations have seen productive outcomes in the past month with the successful harvest of two batches of honey. The first batch, producing 60 litres of honey that has already been processed, potted, and partly sold, showcasing the apiary's contribution to local food production and sustainability.
24. Maintaining 15 active hives, the apiary faces the ongoing challenge of varroa mites, a common pest in beekeeping. However, no diseases have been reported, indicating effective management and health monitoring of the bee populations. The apiary's operations not only provide valuable agricultural products but also play a crucial role in pollination and biodiversity, reinforcing the ecological balance within their community.

Volunteers and Visiting Groups

25. Below is some data for volunteers and visiting groups.
 - Volunteers: 29 volunteers recorded
 - Visitors: Have recorded 100 visitors hosted onsite by staff
 - Community & Whānau engagement: 50-70
 - Notable mentions:
 - NZ Māori Cricket Team.
 - Fisher & Paykel
 - Wahine Ora.

Biodiversity

Bio-diversity monitoring

26. The team consistently re-evaluates this objective to ensure it aligns with Ngāti Whātua Ōrākei's goals and values, aiming to clarify its intended purpose.

Water monitoring

27. Efforts to test water have focused on the operation at the Parnell Sinkhole within the wider Waitematā region. The team has worked closely with WaterCare staff to lead the remediation efforts in response to the recent incident.

Health and Safety

28. Between November 2023 and January 2024, several incidents were reported at Ōkahu Bay and the Michael Joseph Savage memorial, managed by Kaitiaki Services and the Trust Community Liaison Manager. These incidents varied in nature, including illegal parking, overnight camping, public disturbances, dangerous driving, and a physical assault on the Trust Community Liaison Manager.
29. The majority of the incidents were resolved promptly with the parties involved complying with requests to cease their activities or leave the area, often without the need for further action.
30. In cases of illegal and dangerous behavior, such as the dangerous burnouts at the Michael Joseph Savage memorial, evidence has been collected and reported to the police for further

investigation. One serious incident involved a physical assault on a Community Liaison Manager, which is currently under police investigation.

Maintenance Work Outside of Scope

31. There is no maintenance work outside of scope to report.

Kaitiaki Services

32. Kaitiaki Services has played a pivotal role in managing and responding to a series of incidents at Ōkahu Bay and surrounding areas, demonstrating a proactive and community-focused approach to safeguarding public spaces.
33. Their involvement ranged from addressing illegal and dangerous parking to coordinating with police in cases of serious misconduct, such as dangerous driving activities.
34. By promptly addressing violations, such as overnight camping and public disturbances, and facilitating the peaceful resolution of incidents involving intoxicated individuals and illegal gatherings, Kaitiaki Services has been instrumental in upholding community standards and ensuring the safety and well-being of all.
35. Kaitiaki Service efforts underscore the importance of vigilant and responsive community stewardship in maintaining the harmonious use of the whenua.

Exercise of delegation for temporary licence for Watercare and long-term easement solution

36. Management holds a general delegation to approve temporary licences.
37. In December 2023 management exercised the delegated power from the Reserves Board to grant a temporary licence to Watercare for a replacement water pipe. This delegation exercised was due to the urgent need and in the period between Reserves Board hui over the Christmas period.
38. While the matter was initially discussed in 2021, there was no further communications and management assumed that the project had been abandoned.
39. However, Watercare informed the Reserves Board management team and Ngāti Whātua Ōrākei Trust that the replacement pipe works were scheduled in January 2024 leaving insufficient time for negotiating the easement agreement until the new year when capacity allows.
40. The Ngāti Whātua Ōrākei Trust as landowner, approved the provision of its consent as landowner to the replacement waterpipe works within the Whenua Rangatira proposed by Watercare Services Ltd as shown on the Scoping Plan for the works (Attachment A) and subject to Watercare agreeing to the terms set out in the (Attachment B) letter and liaising with Whai Maia as to the timing and other aspects of the works.
41. Management will request that the Board consider a long-term easement solution. If necessary, Management may recommend that the Board retrospectively approves the temporary licence and the exercise of the delegation by management.

Conclusion

42. Over the past year, our kaupapa has made remarkable strides in various sectors, reflecting our commitment to growth, community engagement, and environmental stewardship. This year has been a testament to our dedication, adaptability, and commitment to serving both the environment and our community. We look forward to building on these achievements and setting even loftier benchmarks in the coming year.

Ngā tāpirihanga Attachments

No.	Title	Page
A	Scoping Plan showing the location of the works	15
B	Proposed Letter of Consent to Works	17

Ngā kaihaina Signatories

Author	Kīngi Makoare – Pou Hapai Tikanga/Taiao, Ngāti Whātua Ōrākei Whai Maia
Authorisers	Lisa Davis – Chief Executive Ngāti Whātua Ōrākei Trust Nicholas Turoa - Kaiwhakahaere Te Waka Tai-ranga-whenua

Financial Update as at 31 December 2023

File No.: CP2024/01913

Item 6

Te take mō te pūrongo Purpose of the report

1. To provide Ngāti Whātua Ōrākei Reserves Board (reserves board) an update on financial performance as at 31 December 2023.

Whakarāpopototanga matua Executive summary

2. Net operating expenditure as at end of December was \$1.1m and was \$317k lower than budget, mainly due to timing of some expenses as shown in the finance summary table below.
3. Funding agreements for management support, kaitiaki and nursery staffing remains unpaid and is being followed up.
4. Management plan budget of \$102k is carried forward from last year and yet to be invoiced.
5. Capital expenditure of \$542k was approved and paid and there are currently capex projects of about \$1.6m currently being looked at and being prioritised. The current underspend is a result of timing expected to be utilized in the coming months.

Ngā tūtohunga Recommendation/s

That the Ngāti Whātua Ōrākei Reserves Board:

- a) **receive** the financial report as at 31 December 2023.

Financial update

6. An overview of the operational and capital expenditure as at 31 December 2023 is included in table below.

Item 6

Ngāti Whātua Ōrākei Reserves Board Net Operating Expenditure summary As at 31 December 2023	YTD Actual	YTD Budget	YTD Variance	FY24 Budget (incl. c.fwd)
Revenue:				
Revenue - nursery				
Revenue - licenses and permits (Vodafone)		7,150	-7,150	14,300
Revenue from events		850	-850	1,700
Total Revenue		8,000	-8,000	16,000
Expenditure:				
Governance & Administration				
Insurance/Admin Costs	9,153	8,500	-653	17,000
Audit	6,323	6,000	-323	6,000
Management Support		100,000	100,000	200,000
Total Governance & Administration	15,476	114,500	99,024	223,000
Whenua Protection				
Maintenance – Ngāti Whātua (Whenua Rangatira)	525,000	525,000		525,000
Maintenance – Ngāti Whātua (Pourewa)	525,000	525,000		525,000
Maintenance – Ventia	22,337	31,500	9,163	63,000
Kaitiaki		52,500	52,500	105,000
Total Whenua Protection	1,072,337	1,134,000	61,663	1,218,000
Nursery & Visitor Experience				
Visitor centre / Nursery staffing		100,000	100,000	200,000
Wifi Fibre - Whenua		10,000	10,000	20,000
Events		25,000	25,000	50,000
Total Nursery & Visitor Experience		135,000	135,000	270,000
Carry forwards				
Management plan				102,000
Ōkahu Bay recover of flooding expenses	11,000	11,000		11,000
Unallocated	5,000	34,026	29,026	34,026
Total carry forwards	16,000	45,026	29,026	147,026
Total Expenses	1,103,812	1,428,526	324,714	1,858,026
Total Net Operating Expenditure	1,103,812	1,420,526	316,714	1,842,026

Ngāti Whātua Ōrākei Reserves Board Proposed Budget allocation Capital Expenditure	YTD Actual	FY24 Budget (incl. c.fwd)
Access		
Pathways - Pourewa Creek		200,000
Pathways - Whenua Rangatira		100,000
Pourewa nursery and pathway upgrades	542,250	542,250
Unallocated		57,750
Buildings		
Education / Visitor Building		500,000
Whare Waka / Waka Culture (Okahu)		1,000,000
Recreation & Facilities		
Urupa		500,000
Okahu Playground		400,000
Mahi Toi		
Okahu		200,000
Whenua Rangatira		100,000
Total Capital Expenditure	542,250	3,600,000

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Author	Munen Prakash - Lead Financial Advisor
Authorisers	Lisa Davis – Chief Executive Ngāti Whātua Ōrākei Trust Dominic Wilson – Kaiwhakahaere Te Waka Tai-ranga-whenua, Auckland Council