

I hereby give notice that an ordinary meeting of the Manurewa Local Board will be held on:

**Date:** Thursday, 18 April 2024  
**Time:** 1.30pm  
**Meeting Room:** Manurewa Local Board Office  
**Venue:** 7 Hill Road  
Manurewa

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## Manurewa Local Board

### OPEN AGENDA

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#### MEMBERSHIP

<b>Chairperson (Acting)</b>	Matt Winiata
<b>Deputy Chairperson (Acting)</b>	Anne Candy
<b>Members</b>	Joseph Allan
	Heather Andrew
	Angela Cunningham-Marino
	Andrew Lesa
	Rangi McLean

(Quorum 4 members)

**Rohin Patel**  
**Democracy Advisor**

**10 April 2024**

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## 1 Nau mai | Welcome

A board member will lead the meeting in prayer.

## 2 Ngā Tamōtanga | Apologies

An apology from Chairperson Glenn Murphy has been received.

## 3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## 4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

That the Manurewa Local Board:

- a) whakaū / confirm the ordinary minutes of its meeting, held on Thursday, 21 March 2024, and the extraordinary minutes of its meeting, held on Thursday, 28 March 2024, as true and correct.

## 5 He Tamōtanga Motuhake | Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

## 6 Te Mihi | Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

## 7 Ngā Petihana | Petitions

At the close of the agenda no requests to present petitions had been received.

## 8 Ngā Tono Whakaaturanga | Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Manurewa Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

### 8.1 Deputation - Ngāti Tamaoho

#### Te take mō te pūrongo Purpose of the report

1. Matekino Marshall from Ngāti Tamaoho will be in attendance to provide the board with an update on the iwi activities in the Manurewa Local Board area.

**Ngā tūhonga  
Recommendation/s**

That the Manurewa Local Board:

- a) whakamihi / thank Matekino Marshall from Ngāti Tamaoho for his attendance and presentation.

**9 Te Matapaki Tūmatanui | Public Forum**

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of three minutes per speaker is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

**10 Ngā Pakihi Autaia | Extraordinary Business**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

## Governing Body Members' Update

File No.: CP2024/03521

Item 11

### Te take mō te pūrongo

#### Purpose of the report

1. To provide an opportunity for the ward area Governing Body members to update the local board on Governing Body issues they have been involved with since the previous local board meeting.

### Whakarāpopototanga matua

#### Executive summary

2. Standing Orders 5.1.1 and 5.1.2 provide for Governing Body members to update their local board counterparts on regional matters of interest to the local board.

### Ngā tūtohunga

#### Recommendation/s

That the Manurewa Local Board:

- a) whiwhi / receive verbal or written updates from Councillors Angela Dalton and Daniel Newman.

### Ngā tāpirihanga

#### Attachments

There are no attachments for this report.

### Ngā kaihaina

#### Signatories

Author	Rohin Patel - Democracy Advisor
Authoriser	Manoj Ragupathy - Local Area Manager





## Chairperson's Update

File No.: CP2024/03522

### Te take mō te pūrongo

#### Purpose of the report

1. To provide an opportunity for the Manurewa Local Board Chairperson to update the local board on activities since the last business meeting undertaken in their capacity as Chairperson.

### Whakarāpopototanga matua

#### Executive summary

2. The Manurewa Local Board Chairperson will update the local board on their activities as Chairperson since the last business meeting.

### Ngā tūtohunga

#### Recommendation/s

That the Manurewa Local Board:

- a) whiwhi / receive the verbal report from the Manurewa Local Board Chairperson.

### Ngā tāpirihanga

#### Attachments

There are no attachments for this report.

### Ngā kaihaina

#### Signatories

Author	Rohin Patel - Democracy Advisor
Authoriser	Manoj Ragupathy - Local Area Manager



## Manurewa Local Grant Round Three and Multi-Board Grant Round Two 2023/2024 Grants Allocations

File No.: CP2024/03128

### Te take mō te pūrongo Purpose of the report

1. To fund, part-fund or decline applications for Manurewa Local Grant Round Three and Multi-board Grant Round Two 2023/2024.

### Whakarāpopototanga matua Executive summary

2. This report presents applications received in Manurewa Local Grant Round Two in Attachment A and Multi-Board Grant Round Three in Attachment B.
3. The Manurewa Local Board adopted the Manurewa Local Board Grants Programme 2023/2024 presented as Attachment C. The document sets application guidelines for contestable community grants submitted to the local board.
4. The Manurewa Local Board set a total community grants budget of \$209,182 for the 2023/2024 financial year.
  - A total of \$1,810 was refunded from application LG2310-133 due to project partially cancelled and reallocated to 2023/2024 Community Grants round.
  - A total of \$2,000 was refunded from application LG2110-422 due to project cancellation and reallocated to 2023/2024 Community Grants round.
  - A total of \$66,368 was reallocated from Community Grants Manurewa to undertake the new work programme activity line item 'Full Facilities Contracts Park Bins Top-up'.
  - A total of \$49,138.44 was allocated to 2023/2024 Manurewa Local Grant Round One and Multi-board Round One.
  - A total of \$32,148.96 was allocated to 2023/2024 Manurewa Local Grant Round Two.
  - A total of \$4,410.11 was refunded from application MB2021-236 and LG2010-227 due to project full/part cancellation.
  - A total of \$2,000 refunded from application YG2410-121, applicant decided not to attend the funded programme.
  - A total of \$1,389.51 was refunded from application LG2110-436, part of project did not take place due to Covid.
  - A total of \$897.67 was refunded from application LG2310-418 due to project underspent.
  - A total of \$10,000.00 was refunded from application LG2110-214, project has not taken place due to various reasons and applicant will reapply once further project plan is obtained.
  - A total of \$1,775.64 was refunded from Manurewa Hospitality because project did not cost as much as budgeted.
  - A total of \$3,000 was refunded from The Operating Theatre Trust trading as Tim Bray Theatre Company due to major delay on the project.

This will take the remaining of community grant budget to \$88,809.53 for remaining two Local Grant Rounds and one Multi-Board Grant Round.

5. A total of thirty-eight applications were received from Manurewa Local Grant Round Three, requesting a total amount of \$202,369.42, and a total of twenty-four applications were received from Multi-Board Round Two, requesting a total amount of \$103,622.00.
6. The total amount requested through 2023/2024 Manurewa Local Grant Round Three and Multi-Board Grant Round Two is \$305,991.42.

## Ngā tūhunga Recommendation/s

That the Manurewa Local Board:

- a) agree to fund, part-fund or decline each application in Manurewa Local Grant Round Three 2023/2024

**Table One: Manurewa Local Grant Round Three 2023/2024 applications**

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
LG2410-301	Rangi Blackmoore - Tufi	Community	Towards deposit for Māori Nurses Matariki dinner at Westhaven Marina on 6 July 2024	\$1,000.00	Eligible
LG2410-302	Asthma New Zealand Inc	Community	Towards cost of printing pamphlet and asthma spacers for Manurewa Local Board community and schools from 6 May 2024 to 5 July 2024	\$3,000.00	Eligible
LG2410-304	Auckland Bands Association Inc	Arts and culture	Towards prize card award for competition winners and printing cost for Brass Canvas: Art Competition at Due Drop Event Centre from 2 May 2024 to 13 July 2024	\$4,090.00	Eligible
LG2410-305	South East Auckland Senior Citizens' Association Incorporated	Community	Towards hall hire, cleaning, rubbish removal, catering, event setup, refreshments, audio, performers fee, and security costs to celebrate 20th jubilee of the association at Vedic Centre on 16 June 2024	\$12,500.00	Eligible
LG2410-308	Te Onikabwebwe Women's Club Incorporated	Arts and culture	Towards venue hire, material, facilitator, koha, catering, advertisement and transportation cost to	\$3,559.60	Eligible

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
			run Kiribati Stick Dance project at Wiri Community Hall from 31 May 2024 to 12 July 2024		
<b>LG2410-309</b>	Te Onikabwebwe Women's Club Incorporated	Arts and culture	Towards venue hire, resource, advertisement, art experts, koha and petrol cost to run Arts and Culture project at Wiri Community Hall from 31 May 2024 to 28 June 2024	\$4,250.00	Eligible
<b>LG2410-313</b>	Kiwiora Community Trust	Arts and culture	Towards facilitator fees and materials for Japanese and Korean cultural workshops at Manurewa Library from 2 June 2024 to 31 July 2024	\$2,503.61	Eligible
<b>LG2410-314</b>	Sapphire Events Limited	Events	Towards venue hire cost to run The Gluten Free Food Festival and Coeliac New Zealand Conference at Due Drop Events Centre from 10 October 2024 to 19 October 2024	\$5,000.00	Eligible
<b>LG2410-316</b>	Jenniene Fleming	Sport and recreation	Towards venue hire, equipment and trainer fee to deliver AZC Fitness HAUORA Programme at Alfriston College from 6 May 2024 to 31 May 2024	\$1,000.00	Eligible
<b>LG2410-319</b>	Tetua Singh	Sport and recreation	Towards venue hire, fliers and ticket cost for Zumba sessions at Manurewa Leisure Center from 6 May 2024 to 22 May 2024	\$998.00	Eligible
<b>LG2410-322</b>	Mountfort Park Water Polo Club	Sport and recreation	Towards pool and facility hire, officiating fee to deliver water polo programme and Mountfort Park Water Polo club Kings	\$18,290.00	Eligible

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Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
			Birthday U12 Water Polo Tournament at Manurewa Aquatic Centre from 31 May 2024 to 5 April 2025		
<b>LG2410-323</b>	Auckland Hawks Floorball Club Incorporated	Sport and recreation	Towards floorball rink and equipment, venue hire cost to run floorball programmes at Alfriston College from 1 May 2024 to 1 November 2024	\$21,000.00	Eligible
<b>LG2410-324</b>	Naad Charitable Trust NZ	Arts and culture	Towards venue hire, sound hire and stage set up, professional fee, video and photo fee, advertisement cost to run East Meets West project at Nathan Homestead Theater on 29 June 2024	\$6,015.00	Eligible
<b>LG2410-325</b>	Weymouth Residents and Ratepayers Incorporated	Community	Towards a contribution of Weymouth News printing cost from 1 May 2024 to 31 July 2024	\$4,000.00	Eligible
<b>LG2410-327</b>	The Helping Paws Charitable Trust	Environment	Towards a contribution of veterinary care cost for Cat Desexing Programme in the Manurewa Local Board area from 1 May 2024 to 30 April 2025	\$5,000.00	Eligible
<b>LG2410-328</b>	Disability Sport Auckland Incorporated	Sport and recreation	Towards venue hire and coaching cost to deliver 2024 Para Table Tennis programme at Manurewa Table Tennis Club from 1 May 2024 to 30 November 2024	\$4,960.00	Eligible
<b>LG2410-329</b>	Auckland Seniors Support And Caring Group Incorporated	Arts and culture	Towards venue hire and tutor fee to deliver senior programmes at Reremoana Primary School from 1 May	\$1,600.00	Eligible

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
			2024 to 31 December 2024		
<b>LG2410-330</b>	Randwick Park School	Community	Towards purchasing garden beds to build Community Gardens at Randwick Park School from 6 May 2024 to 8 July 2024	\$1,512.00	Eligible
<b>LG2410-331</b>	Clayton Park School	Community	Towards cost of garden shed for Garden to Table project at Clayton Park School from 6 May 2024 to 28 June 2024	\$1,499.00	Eligible
<b>LG2410-333</b>	Te Ara Poutama AE Centre	Arts and culture	Towards admission and workshop cost to take young people to Wētā Workshop from 1 May 2024 to 28 June 2024	\$2,380.00	Eligible
<b>LG2410-334</b>	Life Education Trust Counties Manukau Applicant	Community	Towards Life Education Programme delivery cost at Manurewa local schools from 1 May 2024 to 31 October 2024	\$10,436.72	Eligible
<b>LG2410-337</b>	Auckland Southern District Chinese Association Incorporated	Arts and culture	Towards venue hire, instructor, interpreter, facilitator fee, operation cost, transportation cost to run activities at St Luke's Church, Manurewa Library and Botanical Garden from 1 July 2024 to 31 December 2024	\$4,210.00	Eligible
<b>LG2410-338</b>	Brain Play Limited	Community	Towards usage of equipment to run STEM workshops in local libraries and community centres from 1 May 2024 to 31 July 2024	\$4,032.00	Eligible

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Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
LG2410-340	IMAgEN8 Limited	Community	Towards photography teacher and exhibition printing cost to run Nature photography workshops for youth at nature reserves and parks in Manurewa from 6 May 2024 to 27 June 2024	\$2,000.00	Eligible
LG2410-342	Manurewa Neighbourhood Support	Community	Towards admin cost to manage community date base for Manurewa Neighbourhood Support from 1 May 2024 to 1 November 2024	\$8,000.00	Eligible
LG2410-344	Youthline Auckland Charitable Trust	Community	Towards a contribution of annual costs to supervise and train volunteers at the Youthline House in Papatoetoe from 1 May 2024 to 31 March 2024	\$5,000.00	Eligible
LG2410-345	Tōtara Hospice	Community	Towards purchasing one hundred slide sheets to distribute in the community patient's homes from 1 June 2024 to 31 December 2024	\$2,512.00	Eligible
LG2410-348	Momentum Charitable Trust	Community	Towards cost to run four one-day life and financial skills programmes at Manurewa Probation Centre from 2 May 2024 to 30 June 2024	\$6,780.00	Eligible
LG2410-349	Te Whakaora Tangata	Community	Towards staff salaries to deliver Family Restoration Programme in Manurewa area from 1 May 2024 to 31 July 2024	\$10,000.00	Eligible



Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
LG2410-350	Shivarchan Senior Citizen Association Manurewa	Community	Towards facilitator, venue hire, catering and advertising cost to run Health Awareness in the Community and Matariki Day Celebrations in Manurewa area from 1 June 2024 to 31 March 2025	\$2,500.00	Eligible
LG2410-351	Manurewa Tennis Club Incorporated	Sport and recreation	Towards coach cost to deliver Term 2 and Term 3 Tennis Start Up programme at Manurewa Tennis Club from 2 May 2024 to 26 September 2024	\$9,660.00	Eligible
LG2410-356	Panacea Arts Charitable Trust t/a Mapura Studios	Community	Towards venue hire and facilitator time cost to run Feel Good Friday Art Club at Randwick Park Community House from 18 October 2024 to 18 April 2025	\$3,050.00	Eligible
LG2410-357	The Rising Foundation Trust	Community	Towards programme coordinator operating cost to run mentor/leadership programme at Manurewa High School from 7 May 2024 to 21 June 2024	\$5,144.00	Eligible
LG2410-358	Senior Citizens Service Club of Manurewa Incorporated	Arts and culture	Towards material and equipment, cultural safety advisor and koha for expert to deliver "What I Know" project at Tadmore Hall from 1 May 2024 to 31 August 2024	\$8,996.00	Eligible
LG2410-361		Environment	Towards materials to build rafts in mangroves and set up bait stations to reduce pets at Wattle Down Northern Shores and Takirangaranga Pā site from 1 May 2024 to 30 April 2025	\$1,000.00	Eligible

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Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
LG2410-364	Netball Manurewa Incorporated	Sport and recreation	Towards camera, camera lens and affiliation fee for Youth Development programme at Netball Manurewa from 1 May 2024 to 30 April 2025	\$8,891.49	Eligible
LG2410-365	Joziah Mulipola	Sport and recreation	Towards food, transportation and accommodation cost to travel to Brisbane from 30 September 2024 to 6 October 2024	\$1,000.00	Eligible
LG2410-367	Action Education Incorporated	Arts and culture	Towards operational cost to run twenty the cost to deliver twenty Spoken Word Poetry workshops at Manurewa High School from 6 May 2024 to 13 December 2024	\$5,000.00	Eligible
<b>Total</b>				<b>\$202,369.42</b>	

- b) agree to fund, part-fund or decline each application in Manurewa Multi-board Grant Round Two 2023/2024

**Table Two: Manurewa Multi-board Grant Round Two 2023/2024 applications**

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
MB2324-204	David Riley T/A Reading Warrior	Arts and culture	Towards book illustration, design, printing, and shipping costs from 3 June 2024 to 1 November 2024	\$2,000.00	Eligible
MB2324-206	Unity Community Foundation	Sport and recreation	Towards venue hire, sports gear, office lease, sports trainers' wages, office lease, computers, kitchenware, administrative expenses, furniture, and CEO salary, for establishing sport and recreation hubs across Auckland	\$10,000.00	Eligible

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
<b>MB2324-216</b>	Age Concern Auckland Trust	Community	Towards wages at 57 Rosebank Road from 1 May 2024 to 30 April 2025	\$7,133.00	Eligible
<b>MB2324-218</b>	New Zealand Eid Day Trust Board	Events	Towards venue hire, entertainment, games, operations, marketing, and misc costs for NZ Eid Al Adha 2024 at Eden Park Stadium	\$2,000.00	Eligible
<b>MB2324-221</b>	The Operating Theatre Trust trading as Tim Bray Theatre Company	Arts and culture	Towards ticket cost for disabled or disadvantaged children to attend Mrs Wishy Washy show from 21 September 2024 to 26 October 2024	\$4,891.50	Eligible
<b>MB2324-224</b>	The Re-Creators Limited	Community	Towards cost of rent, tools, equipment, admin, tutor, project management, marketing to deliver Community DIY skills-based upcycling workshops from 1 May 2024 to 27 September 2024	\$4,725.00	Eligible
<b>MB2324-228</b>	Pet Whisperer Rescue Trust	Environment	Towards desexing, veterinary care including euthanasia, vet consults, and microchips & registration cost from 1 June 2024 to 1 December 2024	\$9,500.00	Eligible
<b>MB2324-232</b>	Training and Budget Services Inc	Community	Towards wage of a Head Trainer for project deliveries from 1 May 2024 to 29 November 2024	\$5,000.00	Ineligible
<b>MB2324-234</b>	Earth Action Trust	Community	Towards logistic support contractor, container rent, volunteer reimbursement, van cost to deliver TeamUp 2 CleanUp project from 1 June 2024 to 31 May 2024	\$1,000.00	Eligible

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Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
MB2324-236	The StarJam Charitable Trust	Community	Towards venue hire, tutor fee and Auckland regional programme coordinator salaries and levies to deliver Music Workshops, Community Social Events and Performances deliver from 1 May 2024 to 1 May 2025	\$3,000.00	Eligible
MB2324-243	Babystart Charitable Trust	Community	Towards infant and maternal clothing and care items, logistics, packaging and project administration cost to distribute baby boxes from 1 May 2024 to 30 April 2025	\$4,387.50	Eligible
MB2324-244	YMCA North Incorporated	Community	Towards catering, accommodation, staff wage, referee, event first response, medals and cups, laundry service, transport, and portable cabins to run South Auckland Intermediate Sports Camps from 1 August 2024 to 13 October 2024	\$10,000.00	Eligible
MB2324-246	Auckland Pilipino Trust	Community	Towards wreath, printing, audio system, flowers, cleaning, facilitator, choirs and violin groups, coordinator wage and koha to run Philippine Independence Day event from 12 June 2024 to 17 June 2024	\$300.00	Ineligible
MB2324-247	The Kids for Kids Charitable Trust	Community	Towards venue hire and production expenses for the National Young Leaders Day at the Duedrop Events Centre	\$5,000.00	Eligible

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
<b>MB2324-250</b>	Big Buddy Mentoring Trust	Community	Towards accommodation, radio advertising, mentor manager wage and volunteers psychological screening for programme delivery from 30 September 2024 to 30 August 2025	\$6,500.00	Eligible
<b>MB2324-263</b>	Fungataua Trust New Zealand	Arts and culture	Towards venue hire, facilitator, and workshop materials cost to deliver Nima Mea'a programme from 27 May 2024 to 20 November 2024	\$3,000.00	Eligible
<b>MB2324-270</b>	Habitat for Humanity Northern Region Limited	Community	Towards Healthy Home Programme delivery costs including the purchase of intervention items and contribution to community education from 1 July 2024 to 30 June 2025	\$1,000.00	Eligible
<b>MB2324-271</b>	Graeme Dingle Foundation Auckland	Community	Towards programme leader salaries to deliver Kiwi Can programme from 29 April 2024 to 28 March 2025	\$5,000.00	Eligible
<b>MB2324-273</b>	Auckland Softball Association Inc.	Sport and recreation	Towards a proportion of annual operating expenses excluding salaries	\$4,000.00	Ineligible
<b>MB2324-276</b>	Epilepsy Association of New Zealand Incorporated	Community	Towards fuel cost to deliver Epilepsy Support Services from 1 May 2024 to 30 April 2025	\$224.00	Ineligible
<b>MB2324-279</b>	Warriors Community Foundation	Community	Towards rugby league balls from 1 June 2024 to 31 December 2024	\$8,550.00	Eligible

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Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
MB2324-282	Feelings For Life Charitable Trust	Community	Towards graphic design, video production related cost, material and resources, facilitator, admin, manager wages, venue hire and catering to deliver Kaiako Hauora Programme from 1 June 2024 to 1 July 2024	\$4,411.00	Eligible
MB2324-289	Faith City Trust Board	Community	Towards resources, refreshment, printing, venue hire, boxing equipment, bus hire to deliver Project Wy from 1 July 2024 to 31 October 2024	\$2,000.00	Eligible
MB2324-291	School Start First Impressions	Community	Towards stationaries and phone bills to running the charity from 1 May 2024 to 1 May 2025	\$0.00	Ineligible
<b>Total</b>				<b>\$103,622.00</b>	

## Horopaki Context

7. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city.
8. The Auckland Council Community Grants Policy supports each local board to adopt a grants programme. The local board grants programme sets out:
  - local board priorities
  - exclusions
  - grant types, the number of grant rounds and when these will open and close
  - any additional accountability requirements.
9. The Manurewa Local Board adopted the Grants Programme for 2023/2024 provided as Attachment C. The document sets application guidelines for contestable community grants submitted to the local board.
10. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio, and community networks.

11. The Manurewa Local Board set a total community grants budget of \$209,182 for the 2023/2024 financial year.

## Tātaritanga me ngā tohutohu Analysis and advice

12. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.

## Tauākī whakaaweawe āhuarangi Climate impact statement

13. The local board grants programme aims to respond to Auckland Council's commitment to address climate change by providing grants to individuals and groups for projects that support and enable community climate action.
14. Community climate action involves reducing or responding to climate change by local residents in a locally relevant way. Local board grants can contribute to expanding climate action by supporting projects that reduce carbon emissions and increase community resilience to climate impacts. Examples of projects include local food production and food waste reduction; increasing access to single-occupancy transport options, home energy efficiency and community renewable energy generation; local tree planting and streamside revegetation; and educating about sustainable lifestyle choices that reduce carbon footprints.

## Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

15. Based on the main focus of an application, a subject matter expert from the relevant department will provide input and advice. Applications are mainly categorised as arts, community, events, sport and recreation, environment, or heritage.
16. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

## Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

17. Local boards are responsible for the decision-making and allocation of local board community grants. The Manurewa Local Board is required to fund, part-fund or decline these grant applications against the local board priorities identified in the local board grant programme.
18. Staff will provide feedback to unsuccessful grant applicants about why they have been declined to increase their chances of success next time.

## Tauākī whakaaweawe Māori Māori impact statement

19. The local board grants programme aims to respond to Auckland Council's commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council's Ngā Mātārae department has provided input and support towards the development of the community grant processes.



## Ngā ritenga ā-pūtea Financial implications

20. This report presents applications received in Manurewa Local Grant Round Two in Attachment A and Multi-board applications in Attachment B.
21. The Manurewa Local Board adopted the Manurewa Local Board Grants Programme 2023/2024 presented as Attachment C. The document sets application guidelines for contestable community grants submitted to the local board.
22. The Manurewa Local Board set a total community grants budget of \$209,182 for the 2023/2024 financial year.
  - A total of \$1,810 was refunded from application LG2310-133 due to project partially cancelled and reallocated to 2023/2024 Community Grants round.
  - A total of \$2,000 was refunded from application LG2110-422 due to project cancellation and reallocated to 2023/2024 Community Grants round.
  - A total of \$66,368 was reallocated from Community Grants Manurewa to undertake the new work programme activity line item 'Full Facilities Contracts Park Bins Top-up'.
  - A total of \$49,138.44 was allocated to 2023/2024 Manurewa Local Grant Round One and Multi-board Round One.
  - A total of \$32,148.96 was allocated to 2023/2024 Manurewa Local Grant Round Two.
  - A total of \$4,410.11 was refunded from application MB2021-236 and LG2010-227 due to project full/part cancellation.
  - A total of \$2,000 refunded from application YG2410-121, applicant decided not to attend the funded programme.
  - A total of \$1,389.51 was refunded from application LG2110-436, part of project did not take place due to Covid.
  - A total of \$897.67 was refunded from application LG2310-418 due to project underspent.
  - A total of \$10,000.00 was refunded from application LG2110-214, project has not taken place due to various reasons and applicant will reapply once further project plan is obtained.
  - A total of \$1,775.64 was refunded from Manurewa Hospitality because project did not cost as much as budgeted.
  - A total of \$3,000 was refunded from The Operating Theatre Trust trading as Tim Bray Theatre Company due to major delay on the project.

This will take the remaining of community grant budget to \$88,809.53 for remaining two Local Grant Rounds and one Multi-Board Grant Round.
23. A total of thirty-eight applications were received from Manurewa Local Grant Round Three, requesting a total amount of \$202,369.42, and a total of twenty-four applications were received from Multi-Board Round Two, requesting a total amount of \$103,622.00.
24. The total amount requested through 2023/2024 Manurewa Local Grant Round Three and Multi-Board Grant Round Two is \$305,991.42.



## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

25. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified a low risk associated with funding the applications in this round.

## Ngā koringa ā-muri Next steps

26. Following the Manurewa Local Board allocating funding for Local Grants Round Three and Multi-board Grant Round Two, grants staff will notify the applicants of the local board's decision.

## Ngā tāpirihanga Attachments

No.	Title	Page
A⇒	2023/2024 Manurewa Local Grant Round Three - Application Summary (Under Separate Cover)	
B⇒	2023/2024 Manurewa Multi-board Grant Round Two - Application Summary (Under Separate Cover)	
C↓	2023/2024 Manurewa Local Board Community Grant Programme	27

## Ngā kaihaina Signatories

Author	Amber Deng - Grants Advisor
Authorisers	Pierre Fourie - Grants & Incentives Manager Manoj Ragupathy - Local Area Manager





# Manurewa Community Grants Programme 2023/2024

[aucklandcouncil.govt.nz](http://aucklandcouncil.govt.nz)



## Manurewa Local Board

# Community Grants Programme 2023/2024

Our Local Grants Programme aims to provide grants to local communities in order to help them achieve their aspirations. So together we will help Manurewa thrive and enable people to connect.

### Outcomes sought by the Manurewa Local Board

Our grants programme will be targeted towards supporting the following outcomes and priorities, as outlined in the [Manurewa Local Board Plan 2020](#):

- Our communities are inclusive, vibrant, healthy and connected
- We are proud of our strong Māori identity and thriving Māori community
- Our people enjoy a choice of quality community spaces and use them often
- Our safe and accessible network provides transport options to meet community needs
- Our prosperous local economy supports local people
- Our natural environment is valued, protected and enhanced

### Our priorities for grants

The Manurewa Local Board welcomes grant applications and community initiatives that align with the following local board plan priorities:

- Strengthening neighbourhood cohesion
- Support for youth development
- Showcasing and celebrating Māori culture, stories and identity
- Increasing the celebration of cultural diversity
- Support and promotion of Māori success, innovation and enterprise
- Strengthening whanau and tamariki well-being

### Healthy Environment Principles

The Manurewa Local Board has endorsed the Healthy Environment principles: Applicants with the following messages and practices are encouraged to apply:

- Smoke free
- Zero waste
- Healthy options for food and drink, including water as the first choice
- Active lifestyles

### What we won't fund

In addition to the eligibility criteria outlined in the Community Grants Policy, the Manurewa Local Board will not fund:

- Applicants who have failed to complete or provide a satisfactory accountability form from previous grants received
- Applicants with no quotes provided
- Applications requesting funding for projects or events which have already taken place

## Investment approach

The Manurewa Local Board has allocated budgets to support the grants programme as follows:

- Local Grants \$1,000+

## Application dates

Applications will be accepted from the **opening date** and must be submitted by the **closing date**. Applicants will be notified of the outcome after the **decision date**. Projects and funding request item(s) must occur on or after the **start date** to be eligible.

Type of grant	Round	Open	Close	Decision	Project start
Local Grant	One	03 July 2023	18 August 2023	19 October 2023	01 November 2023
Local Grant	Two	28 August 2023	13 October 2023	07 December 2023	31 December 2023
Local Grant	Three	16 January 2024	01 March 2024	18 April 2024	01 May 2024
Local Grant	Four	18 March 2024	26 April 2024	20 June 2024	01 July 2024

### Multi-board funding

Manurewa Local Board will also consider funding multi-board grant applications in collaboration with other local boards. Applicants will need to clearly demonstrate how their intended project, event and/or activities will specifically benefit people and communities in the Manurewa Local Board area.

Type of grant	Round	Open	Close	Decision	Project start
Multi-board	One	03 July 2023	1 September 2023	19 October 2023	01 November 2023
Multi-board	Two	16 January 2024	01 March 2024	18 April 2024	01 May 2024

## Accountability measures

The Manurewa Local Board requires that all successful applicants to:

- Complete and submit accountability report by the due date, proving that the grant has been used to deliver the set outcomes and objectives
- Include Manurewa local board logo on publicity and promotional material, with the words “funded by/part funded by Manurewa Local Board”

Additionally, successful applicants would be welcome to provide a verbal report at a Manurewa Local Board business meeting. Ten minutes at the start of the meeting can be set aside for a deputation or three minutes during public forum. Please contact the local board’s Democracy Advisor to make arrangements.







## Manurewa Local Board Community Grants and Youth Grants Programme 2024/2025

File No.: CP2024/02691

Item 14

### Te take mō te pūrongo Purpose of the report

1. To adopt the Manurewa Local Board Community Grants Programme 2024/2025 and Manurewa Youth Grants Programme 2024/2025.

### Whakarāpopototanga matua Executive summary

2. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities and services that benefit Aucklanders.
3. The Community Grants Policy supports each local board to review and adopt its own local grants programme for the following financial year.
4. This report presents the Manurewa Local Board Community Grants Programme 2024/2025 and Manurewa Youth Grants Programme 2024/2025 for adoption as provided in Attachment A and Attachment B respectively.

### Ngā tūtohunga Recommendation/s

That the Manurewa Local Board:

- a) whai / adopt the Manurewa Local Board Community Grants Programme 2024/2025 provided as Attachment A
- b) whai / adopt the Manurewa Youth Grants Programme 2024/2025 provided as Attachment B.

### Horopaki Context

5. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities, and services that benefit Aucklanders.
6. The Community Grants Policy supports each local board to review and adopt its own local grants programme for the following financial year. The local board grants programme guides community groups and individuals when making applications to the local board.
7. The local board community grants programme includes:
  - outcomes as identified in the local board plan
  - specific local board grant priorities
  - the types of grants, the number of grant rounds, and opening and closing dates
  - any additional criteria or exclusions that will apply
  - other factors the local board consider to be significant to its decision-making.

8. Once the local board grants programme 2024/2025 has been adopted, the types of grants, grant rounds, criteria, and eligibility will be advertised through an integrated communication and marketing approach which includes utilising the local board channels.

## **Tātaritanga me ngā tohutohu**

### **Analysis and advice**

9. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. The new Manurewa Grants Programme has been workshopped with the local board and the board's feedback incorporated into the grants programme for 2024/2025.

## **Tauākī whakaaweawe āhuarangi**

### **Climate impact statement**

10. The local board grants programme aims to respond to Auckland Council's commitment to address climate change by providing grants to individuals and groups with projects that support community climate change action.
11. Local board grants can contribute to climate action through the support of projects that address food production and food waste, alternative transport methods, community energy efficiency education and behaviour change, build community resilience, and support tree planting.

## **Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

### **Council group impacts and views**

12. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.
13. Based on the main focus of an application, a subject matter expert from the relevant council unit will provide input and advice. Applications are generally categorised under arts, community, events, sport and recreation, environment, or heritage.

## **Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

### **Local impacts and local board views**

14. The grants programme has been developed by the local board to set the direction of its grants programme. This programme is reviewed on an annual basis.

## **Tauākī whakaaweawe Māori**

### **Māori impact statement**

15. All grant programmes respond to Auckland Council's commitment to improving Māori wellbeing by providing grants to organisations delivering positive outcomes for Māori. Applicants are asked how their project aims to increase Māori outcomes in the application process.

## **Ngā ritenga ā-pūtea**

### **Financial implications**

16. The allocation of grants to community groups is within the adopted Long-term Plan 2021 - 2031 and local board agreements.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

17. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy. Therefore, there is minimal risk associated with the adoption of the grants programme.

## Ngā koringa ā-muri Next steps

18. An implementation plan is underway, and the local board grants programme will be locally advertised through the local board and council channels, including the council website, local board Facebook page and communication with past recipients of grants.

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	Manurewa Local Board Community Grants Programme 2024/2025	37
<a href="#">B</a>	Manurewa Youth Grants Programme 2024/2025	45

## Ngā kaihaina Signatories

Author	Amber Deng - Grants Advisor
Authorisers	Pierre Fourie - Grants & Incentives Manager Manoj Ragupathy - Local Area Manager































## Manurewa Local Board Hōtaka Kaupapa / Governance Forward Work Calendar - April 2024

File No.: CP2024/03523

### Te take mō te pūrongo Purpose of the report

1. To present to the Manurewa Local Board the three-month Hōtaka Kaupapa / Governance Forward Work Calendar.

### Whakarāpopototanga matua Executive summary

2. The Hōtaka Kaupapa / Governance Forward Work Calendar is a schedule of items that will come before the local board at business meetings and workshops over the next three months. The Governance Forward Work Calendar for the Manurewa Local Board is included in Attachment A.
3. The calendar aims to support local boards' governance role by:
  - i) ensuring advice on agendas and workshop material is driven by local board priorities
  - ii) clarifying what advice is required and when
  - iii) clarifying the rationale for reports.
4. The calendar will be updated every month, be included on the agenda for business meetings and distributed to relevant council staff. It is recognised that at times items will arise that are not programmed. Board members are welcome to discuss changes to the calendar.
5. The Hōtaka Kaupapa / Governance Forward Work Calendar is also shared with mana whenua iwi organisations, along with an invitation to contact the local board through Local Board Services Department in liaison with the Local Board Chair, should mana whenua representatives wish to attend a business meeting or workshop on particular subjects of interest.

### Ngā tūtohunga Recommendation/s

That the Manurewa Local Board:

- a) tuhi ā-taipitopito / note the Hōtaka Kaupapa / Governance Forward Work Calendar.

### Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	Manurewa Local Board Hōtaka Kaupapa / Governance Forward Work Calendar - April 2024	51

## Ngā kaihaina Signatories

Item 15

Author	Rohin Patel - Democracy Advisor
Authoriser	Manoj Ragupathy - Local Area Manager





## Manurewa Local Board Workshop Records

File No.: CP2024/03525

### Te take mō te pūrongo Purpose of the report

1. To note the Manurewa Local Board's records for the workshops held on 7, 14, 21 and 28 March 2024.

### Whakarāpopototanga matua Executive summary s

2. Under Standing Order 12.1.1 the local board shall receive a record of the general proceedings of each of its local board workshops held over the past month.
3. Resolutions or decisions are not made at workshops as they are solely for the provision of information and discussion.
4. This report attaches the workshop record for the period stated below.

### Ngā tūtohunga Recommendation/s

That the Manurewa Local Board:

- a) tuhi ā-taipitopito / note the Manurewa Local Board workshop records from:
  - i) 7 March 2024
  - ii) 14 March 2024
  - iii) 21 March 2024
  - iv) 28 March 2024.

### Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	7 March 2024: Manurewa Local Board Workshop Record	55
<a href="#">B</a>	14 March 2024: Manurewa Local Board Workshop Record	59
<a href="#">C</a>	21 March 2024: Manurewa Local Board Workshop Record	61
<a href="#">D</a>	28 March 2024: Manurewa Local Board Workshop Record	63

### Ngā kaihaina Signatories

Author	Rohin Patel - Democracy Advisor
Authoriser	Manoj Ragupathy - Local Area Manager























