
Puketāpapa Local Board

OPEN MINUTES

Minutes of a meeting of the Puketāpapa Local Board held in the Local Board Office, 560 Mt Albert Road, Three Kings on Thursday, 18 April 2024 at 10.00am.

TE HUNGA KUA TAE MAI | PRESENT

Chairperson	Ella Kumar, JP
Deputy Chairperson	Fiona Lai
Members	Roseanne Hay
	Mark Pervan
	Bobby Shen
	Jon Turner

TE HUNGA KĀORE I TAE MAI | ABSENT

TE HUNGA ĀPITI KUA TAE MAI | ALSO PRESENT

Councillor	Julie Fairey
Councillor	Christine Fletcher (with apology)

1 Nau mai | Welcome

Deputy Chair Fiona Lai delivered the welcome message.

2 Ngā Tamōtanga | Apologies

There were no apologies.

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Member J Turner declared an interest for Item 14: Community Lease renewal to the Scout Association of New Zealand (Waikōwhai) for land at 1325 Dominion Road, Bob Bodt Reserve, Mount Roskill as he has family involved with the Waikowhai Scouts. He took no part in discussion or voting on this matter.

4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

Resolution number PKTPP/2024/29

MOVED by Chairperson E Kumar, seconded by Member J Turner:

That the Puketāpapa Local Board:

- a) **whakaū / confirm the ordinary minutes of its meeting, held on Thursday, 21 March 2024 as true and correct.**

CARRIED

5 He Tamōtanga Motuhake | Leave of Absence

There were no leaves of absence.

6 Te Mihi | Acknowledgements

There were no acknowledgements.

7 Ngā Petihana | Petitions

There were no petitions.

8 Ngā Tono Whakaaturanga | Deputations

8.1 Mr Qing Chao Wu - May Road War Memorial Park - lack of seating benches

Rosa Chow a native Cantonese speaker was in attendance to support Mr Qing Chao Wu with interpreting and translation.

Resolution number PKTPP/2024/30

MOVED by Deputy Chairperson F Lai, seconded by Chairperson E Kumar:

That the Puketāpapa Local Board:

- a) **whakamihi / thank Mr Qing Chao Wu for his attendance and presentation.**
- b) **whakamihi / thank Rosa Chow for interpreting and translating.**

CARRIED

8.2 Mark Michaels (YMCA) turn styles at the main entrance into Cameron Pools

Resolution number PKTPP/2024/31

MOVED by Member R Hay, seconded by Member M Pervan:

That the Puketāpapa Local Board:

- a) **whakamihi / thank Mark Michaels for his attendance and presentation.**

CARRIED

9 Te Matapaki Tūmatanui | Public Forum

There was no public forum.

10 Ngā Pakihi Autaia | Extraordinary Business

There was no extraordinary business.

11 Puketāpapa Local Board Strategic Relationship Grants 2023/2024

Kat Teirney (Community Broker, Connected Communities) was in attendance to speak to this report.

Resolution number PKTPP/2024/32

MOVED by Chairperson E Kumar, seconded by Member J Turner:

That the Puketāpapa Local Board:

- a) **whakaae / approve the following applicants to receive Puketāpapa Strategic Relationship Grants for 2023/2024:**
 - i) **Waikowhai Community Trust with \$20,000 for their second year and a reduced grant of \$7,500 in principle for their third year as the maximum funding amount a group can receive over three years is \$60,000, outlined in the terms of reference (Attachment A to the agenda report)**

- ii) Roskill Together Trust with \$20,000 for their first year and \$20,000 in principle for each of their second and third year
- b) whakaae / approve \$80,000 to support the implementation of the Puketāpapa Strategic Relationship Grants programme in 2023/2024.
- c) whakamihi / thank Kat Teirney and Daylyn Braganza via MS Team for their attendance.

CARRIED

12 Puketāpapa Local Board Grants Programme 2024/2025

Kat Teirney, Community Broker was in attendance to speak to this report.

Resolution number PKTPP/2024/33

MOVED by Deputy Chairperson F Lai, seconded by Member B Shen:

That the Puketāpapa Local Board:

- a) whai / adopt the Puketāpapa Grants Programme 2024/2025 in Attachment A.
- b) whakamihi / thank Kat Teirney and Moumita Dutta for their attendance.

CARRIED

Note: With the agreement of the meeting from this point forward, agenda items were taken in the following order:

- Item 19: Amendment to the 2022-2025 Puketāpapa Local Board meeting schedule
- Item 21: Board Member Reports
- Item 22: Chairperson's Report
- Item 23: Record of Puketāpapa Local Board Workshop Notes
- Item 24: Hōtaka Kaupapa/Governance Forward Work Programme Calendar
- Item 13: Community Lease renewal to the Scout Association of New Zealand (Royal Oak) for land at Mount Albert Reserve, 660 Mount Albert Road, Three Kings
- Item 14: Community Lease renewal to the Scout Association of New Zealand (Waikōwhai) for land at 1325 Dominion Road, Bob Bodt Reserve, Mount Roskill
- Item 15: Proposed new community lease to Royal New Zealand Plunket Trust at Buckley Road Reserve, 50 Buckley Road, Epsom
- Item 16: Proposed new community lease to Auckland United Football Club Incorporated for the old clubrooms at 53 Arundel Street, Mount Roskill, Keith Hay Park.
- Item 17: Review of the allocation table recording the allocation of decision-making responsibility for non-regulatory activities.
- Item 18: Local board appointments and delegations for the 2022-2025 electoral term
- Item 20: Albert-Eden Puketāpapa Ward Councillors' Updates

19 Amendment to the 2022-2025 Puketāpapa Local Board meeting schedule

Resolution number PKTPP/2024/34

MOVED by Chairperson E Kumar, seconded by Member M Pervan:

That the Puketāpapa Local Board:

- a) whakaae / approve to shift the local board first recess week in 2024 to Monday, 30 September 2024 – Friday, 04 October 2024 from Monday, 22 April – Friday, 26 April 2024.

CARRIED

21 Board Member Reports

There were no board member reports provided.

22 Chairperson's Report

Resolution number PKTPP/2024/35

MOVED by Deputy Chairperson F Lai, seconded by Member R Hay:

That the Puketāpapa Local Board:

- a) **whiwhi / receive Ella Kumar's Chairperson's update.**

CARRIED

23 Record of Puketāpapa Local Board Workshop Notes

Resolution number PKTPP/2024/36

MOVED by Chairperson E Kumar, seconded by Deputy Chairperson F Lai:

That the Puketāpapa Local Board:

- a) **whiwhi / receive the Puketāpapa Local Board workshop notes for: 14 March 2024, 28 March 2024 and 04 April 2024.**

CARRIED

24 Hōtaka Kaupapa/Governance Forward Work Programme Calendar

Resolution number PKTPP/2024/37

MOVED by Member R Hay, seconded by Member B Shen:

That the Puketāpapa Local Board:

- a) **whiwhi / receive the Hōtaka Kaupapa/governance forward work programme calendar as at 03 April 2024.**

CARRIED

13 Community Lease renewal to the Scout Association of New Zealand (Royal Oak) for land at Mount Albert Reserve, 660 Mount Albert Road, Mount Roskill

Malinda Naidoo, Community Lease Specialist, Parks and Community Facilities was in attendance via MS Teams to speak to this report.

Resolution number PKTPP/2024/38

MOVED by Member R Hay, seconded by Chairperson E Kumar:

That the Puketāpapa Local Board:

- a) **whakaae / grant, under Section 61(2B) of the Reserves Act 1977, a community lease renewal to the Scouts Association of New Zealand (Royal Oak) for 1831 square metres (more or less) located at 660 Mount Albert Road, Mount Albert**

Reserve, Mount Roskill on the land legally described as Lot Deposited Plan 29288 (as per Attachment A – Site Plan), subject to the following terms and conditions:

- i) term – 5 years, commencing on 16 August 2023.
- ii) rent as follows:
 - A) for the 2023/2024 financial year - \$1 plus GST
 - B) for the 2024/2025 financial year - \$500 plus GST
 - C) from the 2025/2026 financial year - \$1300 plus GST per annum as per the Community Occupancy Guidelines 2012 (updated 2023).
- b) whakaae / approve all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines 2021 (updated 2023) and the Reserves Act 1977.
- c) thank Malinda Naidoo for her attendance via MS Teams.

CARRIED

14 Community Lease renewal to the Scout Association of New Zealand (Waikōwhai) for land at 1325 Dominion Road, Bob Bodt Reserve, Mount Roskill

Member J Turner declared an interest in this item as he as family involved with the Waikōwhai Scouts. He took no part in decision making or voting on the matter.

Malinda Naidoo, Community Lease Specialist, Parks and Community Facilities was in attendance via MS Teams speak to this report.

Resolution number PKTPP/2024/39

MOVED by Deputy Chairperson F Lai, seconded by Member M Pervan:

That the Puketāpapa Local Board:

- a) whakaae / grant, under Section 61(2B) of the Reserves Act 1977, renewal of the community lease to the Scouts Association of New Zealand (Waikōwhai) for an area of 182 square metres (more or less) located at 1325 Dominion Road, Bob Bodt Reserve, Mount Roskill on the land legally described as Lot 15 DP 17659 (as per Attachment A – Site Plan - Bob Bodt Reserve, 1325 Dominion Road, Mount Roskill), subject to the following terms and conditions:
 - i) term – 5 years, commencing on 16 August 2023.
 - ii) rent as follows:
 - A) for the 2023/2024 financial year - \$1 plus GST
 - B) for the 2024/2025 financial year - \$500 plus GST
 - C) from the 2025/2026 financial year - \$1300 plus GST per annum as per the Community Occupancy Guidelines 2012 (updated 2023).
- b) whakaae / approve all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines 2012 (updated 2023) and the Reserves Act 1977.
- c) whakamihi / thank Malinda Naidoo for her attendance via MS Teams.

CARRIED

15 Proposed new community lease to Royal New Zealand Plunket Trust at Buckley Road Reserve, 50 Buckley Road, Epsom

Malinda Naidoo, Community Lease Specialist, Parks and Community Facilities was in attendance via MS Teams to speak to this report.

Resolution number PKTPP/2024/40

MOVED by Member B Shen, seconded by Member M Pervan:

That the Puketāpapa Local Board:

- a) **whakaae / grant, under Section 61(2B) of the Reserves Act 1977, a new community lease to the Royal New Zealand Plunket Trust for 582 square metres (more or less) located at 50 Buckley Road, Epsom on the land legally described as part of Lot 11 DP 38122 (as per Attachment A – Site Plan - Royal New Zealand Plunket Trust at 50 Buckley Road, Epsom), subject to the following terms and conditions:**
 - i. **term – 10 years commencing on 1 January 2024, with one 10 years right of renewal.**
 - ii. **rent – \$1300 plus GST per annum if demanded as per the Community Occupancy Guidelines 2012 (updated 2023).**
- b) **whakaae / approve all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines 2012 (updated 2023) and the Reserves Act 1977.**
- c) **tuhi ā-taipitopito / note that iwi engagement for Auckland Council’s intention to grant a new community lease to the Royal New Zealand Plunket Trust located at 50 Buckley Road, Epsom has been undertaken.**
- d) **whakamihi / thank Malinda Naidoo for her attendance via MS Teams.**

CARRIED

16 Proposed new community lease to Auckland United Football Club Incorporated for the old clubrooms at 53 Arundel Street, Mount Roskill, Keith Hay Park

Malinda Naidoo, Community Lease Specialist, Parks and Community Facilities was in attendance via MS Teams to speak to this report.

Resolution number PKTPP/2024/41

MOVED by Chairperson E Kumar, seconded by Member R Hay:

That the Puketāpapa Local Board:

- a) **whakaae / grant, under Section 54 (1) of the Reserves Act 1977, a new community lease to Auckland United Football Club Incorporated for an area of 106.5 sqm (more or less) at Keith Hay Park located at 53 Arundel Street, Mount Roskill on the land legally described as Part Allot 77 Section 13 Suburbs of Auckland (as per Attachment A – Site Plan) subject to the following terms and conditions:**
 - i) **term – five years, commencing 1 April 2024, with one five year right of renewal.**
 - ii) **rent – \$1300 plus GST per annum**
 - iii) **Community Outcomes Plan - to be appended to the lease as a schedule of the lease agreement (as per Attachment B – Community Outcomes Plan).**

- b) whakaae / approve all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines 2012 (Updated July 2023) and the Reserves Act 1977.
- c) tuhi ā-taipitopito / note that no public notification and iwi engagement for Auckland Council's intention to grant a new community lease to Auckland United Football Club Incorporated is required as the lease is contemplated in the Keith Hay Park Management Plan April 1989.
- d) note that the Auckland United Football Club will be responsible to demolish this building when it is required by Auckland Council, Puketāpapa Local Board.
- e) request that the future lease negotiations are aligned to the same timeframe as the Auckland United Football Club leases held within Keith Hay Park
- f) whakamihi / thank Malinda Naidoo for her attendance via MS Teams.

CARRIED

17 Review of the allocation table recording the allocation of decision-making responsibility for non-regulatory activities

Resolution number PKTPP/2024/42

MOVED by Chairperson E Kumar, seconded by Member R Hay:

That the Puketāpapa Local Board:

- a) support the current allocation of decision-making responsibility for non-regulatory activities
- b) note there is confusion and complexity around governance roles and responsibilities of the allocation table.
- c) provide the following feedback concerning the provision of advice:
 - i) some activities could be further specified e.g. priority locations for development, place-shaping vs place-making etc.,
 - ii) more guidance and definitions would help to understand the nature of decision-making
- d) do not support the updated decision-making process for stormwater activities in relation to local parks .
- e) tono / request that the Governing Body direct staff to investigate further whether, from a policy perspective, local boards should be able to make decisions on stormwater activities, or aspects of them
- f) tuhi ā-taipitopito / note that the updated process for decision-making of stormwater activities will be reviewed with local boards in six months' time and any issues arising will be considered through the next annual review of the allocation table or through the local board delegation protocols, which are due to be reviewed later this year.

CARRIED

18 Local board appointments and delegations for the 2022-2025 electoral term

Resolution number PKTPP/2024/43

MOVED by Member M Pervan, seconded by Member J Turner:

That the Puketāpapa Local Board:

- a) **kopou / appoint Chair E Kumar as a nominated contact, and Member J Turner as an alternate, for staff consultations over landowner approval applications (excluding applications for filming and events)**
- b) **kopou / appoint Chair E Kumar as a nominated contact, and Member M Pervan as an alternate, for staff consultation on applications for filming, events and other activities on local parks and local facilities that also require regulatory approval;**
- c) **kopou / appoint a lead, Deputy Chair F Lai as lead and Member R Hay as alternate, for liquor licence matters and delegate authority to that member, including any alternate, to prepare and provide objections, if any, and speak to any local board views at any hearings on applications for liquor licences**
- d) **kopou / appoint Member B Shen as lead, and Deputy Chair F Lai as alternate, on resource consent matters and delegate authority to that member, including any alternate, to:**
 - i) **provide the local board views, if any, on whether a resource consent should proceed as a non-notified, limited notified or fully notified application**
 - ii) **prepare and provide local board's views, if any, on notified resource consents and speak to those views at any hearings if required**
 - iii) **provide the local board's views on matters relating to or generated by the COVID-19 (Fast-track Consenting) Act 2020 while this legislation remains in force**
- e) **tautapa / delegate authority to the chairperson to work with other local board chairpersons to select shared representatives to council working groups, working parties and other internal bodies, where there is a limited number of local board representatives to be selected from amongst all 21 or clusters of local boards**
- f) **kopou / appoint Member J Turner as a representative, and Member M Pervan as an alternate, to the Manukau Harbour Forum joint committee**

CARRIED

Note: Item 19: Amendment to the 2022-2025 Puketāpapa Local Board meeting schedule was considered prior to Item 13.) Community Lease renewal to the Scout Association of New Zealand (Royal Oak) for land at Mount Albert Reserve, 660 Mount Albert Road, Mount Roskill.

20 Albert-Eden-Puketāpapa Ward Councillors' Updates

Resolution number PKTPP/2024/44

MOVED by Chairperson E Kumar, seconded by Member J Turner:

That the Puketāpapa Local Board:

- a) **whiwhi / receive Albert-Eden Puketāpapa Ward Councillor update from Councillor Julie Fairey for March 2024.**

CARRIED

Note: Item 21: Board Member Reports was considered prior to Item 20: Albert-Eden Puketāpapa Ward Councillors' Updates.

Note: Item: 22. Chairperson's Report was considered prior to Item 20: Albert-Eden Puketāpapa Ward Councillors' Updates.

Note: Item - 23. Record of Puketāpapa Local Board Workshop Notes was considered prior to Item 22 Puketāpapa Ward Councillors' update.

Note: Item - 24. Hōtaka Kaupapa/Governance Forward Work Programme Calendar was considered prior to Item 22: Puketāpapa Ward Councillors' update.

25 Te Whakaaro ki ngā Take Pūtea e Autaia ana | Consideration of Extraordinary Items

There was no consideration of extraordinary items.

11.44am

The chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE PUKETĀPAPA LOCAL
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....